



# Board of Directors BUDGET & PERSONNEL

Mid-America Regional Council • 600 Broadway, Suite 200 • Kansas City, Missouri 64105 • 816/474-4240

June 27, 2023

11:15 a.m.

In-person attendees in MARC's Heartland room with a remote option via Zoom

- Members of the public who wish to participate in this meeting: please email McKenzie Neds at [mnedes@marc.org](mailto:mnedes@marc.org) by 9:00 a.m. on Tuesday, June 27, 2023, for instructions to join the teleconference.

## AGENDA

### 1. Approve Contracts, Grants, and Other Major Expenditures

#### EXEMPLARY CORE CAPACITIES

- a. VOTE: Review and accept the 2022 Annual Comprehensive Financial Report

#### QUALITY EARLY LEARNING

- b. VOTE: Authorize application to the Office of Head Start for a 5-year non-competitive grant
- c. VOTE: Authorize the MARC Head Start program to submit a change in scope grant consolidation effective September 1, 2023
- d. VOTE: Authorize Mid-America Regional Council Head Start to submit a Health Resource & Services Administration grant application
- e. VOTE: Approve key agency contracts to provide Early Head Start services through the State Early Head Start grant
- f. VOTE: Approve key agency contracts to provide support services for the new Missouri Office of Childhood Child Care Collaborative Networks

#### EFFICIENT TRANSPORTATION AND QUALITY PLACES

- g. VOTE: Authorization to receive Missouri Department of Transportation Innovative Technology Program Funds to lead a regional Missouri metro area crowd sourcing project
- h. VOTE: Authorization to receive SMART Grant funds from the US Department of Transportation for the Operation Green Light program to lead a regional Kansas City metro area crowd sourcing project

#### THRIVING OLDER ADULTS AND COMMUNITIES

- i. VOTE: Approve amendment to increase spending authority within the current catering agreement with the Don Bosco Community Center
- j. VOTE: Approve SFY 2024 contract renewals, amounts and rates for selected contract assessors
- k. VOTE: Approve SFY 2024 contract renewals, amounts and rates for Trio Community Meals

#### SAFE AND SECURE COMMUNITIES

- l. VOTE: Approve amendment to agreement with Motorola Solutions to include support for the VESTA 9-1-1 Router Version 1

### 2. VOTE: Approve Consent Agenda (Administrative Matters and Minor Expenditures)

- a. Approve the Minutes of the May 23, 2023, Meeting



# Board of Directors

## **BUDGET & PERSONNEL**

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3. Other Business

4. Adjournment

- There will be no MARC Budget & Personnel meeting in July, a memo will be sent outlining administrative actions taken during the month to be formally approved by the Board at the August 22, 2023, meeting.

## AGENDA REPORT

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### Budget and Personnel Committee

June 2023  
Item No. 1a  
Exemplary Core Capacities

#### **ISSUE:**

VOTE: Review and accept the 2022 Annual Comprehensive Financial Report

#### **BACKGROUND:**

At the May 2023 Budget and Personnel and Board meetings, Kaleb Lilly, partner with RubinBrown LLP, presented the draft 2022 Annual Comprehensive Financial Report (ACFR), the draft Auditor Communications Letter, and the draft Management Representation Letter. Kaleb also discussed certain financial statement disclosures that are most sensitive to the financial statements in addition to discussing the Mid-America Regional Council's (MARC) implementation of GASB 87 (Leases) during fiscal year 2022.

The Draft 2022 ACFR and letters in addition to the Mid-America Regional Council Solid Waste Management District Financial Report are available for review on the MARC website at:

<https://www.marc.org/about-marc/financial-information>

The 2022 ACFR will be submitted to the Government Finance Officers Association (GFOA) for compliance with the Certificate of Achievement for Excellence in Financial Reporting upon report finalization and issuance.

The 2022 Uniform Single Audit Financial Report is currently nearing completion and will be brought to the August Budget & Personnel meeting for acceptance.

If there are any questions about the draft report and letters, please contact Carol Gonzales, Darlene Pickett or David Warm at MARC, or Kaleb Lilly at (913) 499-4417.

#### **BUDGET CONSIDERATIONS:**

The Board approved the agreement with Rubin Brown for continuation of Audit Services at the January 2023 board meeting. The estimated cost for the 2022 audit is \$79,700. Funds for the audit are budgeted in the Indirect Costs Fund in the 2023 Budget.

#### **RECOMMENDATION:**

The MARC financial team recommends acceptance of the 2022 Annual Comprehensive Financial Report

#### **STAFF CONTACT:**

Carol Gonzales  
Andrew Molloy  
Darlene Pickett  
Lisa Santa Maria

# AGENDA REPORT

## Budget and Personnel Committee

June 2023  
Item No. 1b  
Quality Early Learning

### ISSUE:

REPORT/VOTE: Authorize application to the Office of Head Start for a 5-year non-competitive grant

### BACKGROUND:

By August 1, 2023, Mid- America Regional Council (MARC) Head Start is required to submit a non-competitive grant application for the 5-year grant period of 2023-2028. The upcoming budget period is November 1, 2023, to October 31, 2024.

This grant supports the enrollment of 1,793 Head Start (HS) and 557 Early Head Start (EHS) children in programs managed by 17 direct service providers (DSPs) at locations in Clay, Platte, and Jackson counties in Missouri.

### Total child enrollment per DSP:

Agency	Head Start	Early Head Start
Ability KC	0	17
Blue Springs School District-Cub Care	20	16
Emmanuel Family Child and Development Center	60	0
Excelsior Springs School District	40	0
Front Porch Alliance	0	36
Grandview School District-High Grove	50	8
Guadalupe Centers	80	0
Learn A Lot Academy	47	26
Lee's Summit School District	68	20
Center School District	90	0
The Family Conservancy	30	90
EarlystART	98	32
Raytown School District	83	0
Independence School District	253	82
Kansas City Public School District	460	16
Operation Breakthrough	180	110
YMCA	234	104
<b>Total</b>	<b>1793</b>	<b>557</b>

### BUDGET CONSIDERATIONS:

Individual contracts with the DSPs are reimbursed at an annual per-child rate based on their level of service (Tier 1, 2, and 3) and program options (HS and/or EHS, as well as center-based or home-based). The total amount of annual funding available is \$32,172,048. MARC will pass through eighty percent of the funding to the DSPs as indicated in the chart below. Included in the total are funds to support program operations, training, and technical assistance. MARC non-personnel costs are budgeted to support contracts for specialized services for staff and families covering mental health and disabilities, education, health and nutrition, professional development, and family engagement services.

## AGENDA REPORT

### Budget and Personnel Committee

REVENUES	
Amount	\$32,172,048
Source	Administration for Children & Families
PROJECTED EXPENSES	
Personnel (salaries, fringe, rent)	\$4,162,978
Pass-Through	\$26,419,167
Other (supplies, printing, etc.)	\$1,589,903

**COMMITTEE ACTION:**

The MARC Head Start Policy Council approved the 5-year non-competitive grant application on June 12, 2023 and it is anticipated the Advisory Committee will approve the grant on June 20, 2023.

**RELATED JURISDICTIONS:**

The Head Start/Early Head Start program serves children and families in Clay, Jackson, and Platte Counties in Missouri.

**EXHIBITS:**

Head Start budget schedule 2023-2024

**RECOMMENDATION:**

Authorize MARC Head Start to submit a Head Start/Early Head Start non-competitive grant application in the amount of \$32,172,048; and, if awarded accept and expend these funds during the period of November 1, 2023 through October 31, 2024

**STAFF CONTACT:**

Kasey Lawson

**MARC Head Start & Early Head Start Funding  
(November 1, 2023 to October 31, 2024)**

	Head Start	Head Start Training	Early Head Start	Early Head Start Training	Grand Total Head Start & Early Head Start
<b>Tier 1 Direct Service Providers</b>					
Ability KC	-	-	278,800	5,483	284,283
Blue Springs School District	167,300	4,033	291,072	6,891	469,296
Emmanuel Family & Child Dev Center	514,860	9,441	-	-	524,301
Excelsior Springs School District	334,560	6,718	-	-	341,278
Front Porch Alliance	-	-	236,160	2,933	239,093
Grandview School District	417,150	6,718	124,896	2,528	551,292
Guadalupe Centers ECE	678,720	13,435	-	-	692,155
Learn-A-Lot Academy	404,952	7,793	495,664	9,011	917,420
Lee's Summit School District	417,112	7,386	122,680	1,719	548,897
<b>Tier 1 Direct Service Providers Subtotal</b>	<b>2,934,654</b>	<b>55,524</b>	<b>1,549,272</b>	<b>28,565</b>	<b>4,568,015</b>
<b>Tier 2 Direct Service Providers</b>					
Center School District	828,000	14,296	-	-	842,296
EarllystART	901,600	16,132	582,144	10,019	1,509,895
Raytown School District	763,600	12,447	-	-	776,047
The Family Conservancy	249,270	3,364	747,810	7,585	1,008,029
<b>Tier 2 Direct Service Providers Subtotal</b>	<b>2,742,470</b>	<b>46,239</b>	<b>1,329,954</b>	<b>17,604</b>	<b>4,136,267</b>
<b>Tier 3 Direct Service Providers</b>					
Independence School District	2,851,470	47,345	592,114	13,374	3,504,303
KCPS School District	5,531,389	37,865	348,767	6,797	5,924,818
Operation Breakthrough, Inc.	2,212,331	22,387	1,107,883	20,470	3,363,071
YMCA of Greater Kansas City	3,041,999	21,014	1,841,424	18,256	4,922,693
<b>Tier 3 Direct Service Providers Subtotal</b>	<b>13,637,189</b>	<b>128,611</b>	<b>3,890,188</b>	<b>58,897</b>	<b>17,714,885</b>
<b>Total All Direct Service Provider Partners</b>	<b>19,314,313</b>	<b>230,374</b>	<b>6,769,414</b>	<b>105,066</b>	<b>26,419,167</b>
<b>MARC</b>					
MARC - Personnel Costs	3,264,224	-	898,754	-	4,162,978
MARC - Non-Personnel Costs	892,832	48,266	639,411	9,394	1,589,903
MARC Subtotal	4,157,056	48,266	1,538,165	9,394	5,752,881
<b>Grand Total</b>	<b>23,471,369</b>	<b>278,640</b>	<b>8,307,579</b>	<b>114,460</b>	<b>32,172,048</b>

## AGENDA REPORT

### Budget and Personnel Committee

June 2023  
Item No. 1c  
Quality Early Learning

**ISSUE:**

VOTE: Authorize Mid-America Regional Council’s Head Start program to submit a change in scope grant consolidation effective September 1, 2023

**BACKGROUND:**

Mid-America Regional Council’s Head Start/Early Head Start (07CH010610) and Early Head Start Expansion (07HP000467) is recommending a change in scope grant consolidation. By making this request, the MARC Head Start/Early Head Start funding will all stream into one grant award: (07CH010610).

The Early Head Start Expansion grant will end on August 31 and will impact eighty-four (84) Early Head Start (EHS) slots at five programs: Learn A Lot, Kansas City Public Schools, Operation Breakthrough, EarlystART and Blue Springs School District-Cub Care. In the consolidation additional funds for EHS Expansion will be awarded for the period of September 1, 2023 - October 31, 2023 to provide uninterrupted services.

**BUDGET CONSIDERATIONS:**

REVENUES	
Amount	\$295,317.00
Source	Administration for Children and Families
PROJECTED EXPENSES	
Program Operations	\$289,017.00
Training and Technical Assistance	\$6,300.00
Total	\$295,317.00

**COMMITTEE ACTION:**

This consolidation request was approved by the Head Start Policy Council on June 12 and is anticipated to be approved by the Head Start Advisory Committee on June 20.

**RELATED JURISDICTIONS:**

This item impacts Clay, Jackson, and Platte Counties.

**RECOMMENDATION:**

Authorize MARC Head Start to submit a request to consolidate Head Start/Early Head Start and EHS Expansion grant awards effective September 1 and spend the operational funds of \$289,017 and TTA funds of \$6,300 from the Administration for Children and Families for the period of September 1, 2023, to October 31, 2023.

**STAFF CONTACT:**

Kasey Lawson  
Ginny Williams

## AGENDA REPORT

### Budget and Personnel Committee

June 2023  
Item No. 1d  
Quality Early Learning

**ISSUE:**

VOTE: Authorize Mid-America Regional Council Head Start to submit a Health Resource & Services Administration grant application

**BACKGROUND:**

Mid-America Regional Council's (MARC) Head Start program has been awarded prize money for Phase 1 in the amount of \$11,000 and Phase 2 in the amount of \$20,000. The funding received has helped with the startup of Excelsior Springs Clinic, branding material and supplies. The Phase 3 award is up to \$150,000. By making this request MARC Head Start will obtain additional funding to support Excelsior Springs School District in partnership with Swope Health Services to continue work in the community in supporting health care needs of children and families in the Excelsior Springs community.

**BUDGET CONSIDERATIONS:**

REVENUES	
Amount	\$150,000
Source	Health Resource & Services Administration (HRSA)
PROJECTED EXPENSES	
Come on Now App	
Transportation for the uninsured	
Uninsured	
Total	\$150,000

**RELATED JURISDICTIONS:**

The HRSA grant will provide medical, dental, and ophthalmology services in Excelsior Springs Early Learning facility in Clay County.

**RECOMMENDATION:**

Authorize MARC Head Start to submit a request for the HRSA grant application in the amount not to exceed \$150,000.

**STAFF CONTACT:**

Kasey Lawson



## AGENDA REPORT

Budget and Personnel Committee

June 2023

Item No. 1e

**\*This item was added to the agenda on 6/23/2023 at 2:30pm\***

Quality Early Learning

**ISSUE:**

VOTE: Approve key agency contracts to provide Early Head Start services through the State Early Head Start grant

**BACKGROUND:**

On December 8, 2023, the State of Missouri issued a bid opportunity in the MissouriBUYS Statewide eProcurement System the completion of the bid application for the upcoming budget period of July 1, 2023 - March 30, 2028 for Mid-America Regional Council's (MARC) Early Head State Grant. MARC proposes to continue funding for the 103 enrollment slots in the Early Head Start State Program and pass through most of the funding (99%) to the following direct service providers: Independence School District and Operation Breakthrough.

MARC was awarded the contract on June 7, 2023.

**BUDGET CONSIDERATIONS:**

The total amount of annual funding available is \$1,642,850.00. Included in this total is \$16,425 in funds to support program operations and training and technical assistance. The chart below describes the allocation of funding and slots for each agency.

REVENUES	
Amount	\$1,642,600
Source	State of Missouri

**Early Head Start State Budget 2023 - 2024**

Partner Agencies	EHS State Slots	EHS FY 23/24 Program Budget
Independence School District	Sunshine Center-22 Truman High School-24	717,025
Operation Breakthrough	Operation Breakthrough-57	909,150
Partner Sub-Total	103	1,642,600
MARC		16,425
<b>Grand Total</b>	<b>103</b>	<b>1,642,600</b>

**RELATED JURISDICTIONS:**

This item impacts Jackson County, Missouri.

**RECOMMENDATION:**

Approve 12-month contracts for Early Head Start services for a total amount not to exceed \$1,642,600.

**STAFF CONTACT:**

Kasey Lawson

## AGENDA REPORT

### Budget and Personnel Committee

June 2023  
Item No. 1f  
Quality Early Learning

**ISSUE:**

VOTE: Approve key agency contracts to provide support services for the new Missouri Office of Childhood Child Care Collaborative Networks

**BACKGROUND:**

In November 2022, the Mid-America Regional Council (MARC) Department of Early Learning submitted three proposals to the Missouri Office of Childhood to administer new Child Care Collaborative Networks that replaced the Educare program that MARC administered since 2018. The new Collaborative Networks provide onsite coaching support, intensive cohort trainings, and best practice trainings to support home based childcare providers, infant/toddler and preschool teachers.

MARC was awarded all three contracts on May 24, 2023. Each one-year contract is renewable for up to four additional years.

The amount of each of the awards are as follows:

Home Based Child Care Collaborative Network:	\$463,505
Infant Toddler Child Care Collaborative Network:	\$803,423
Preschool Child Care Collaborative Network:	\$1,694,728

Most of the funding from this agreement will be passed through to three key service agencies: the Local Investment Commission, The Family Conservancy, and the St. Joseph Youth Alliance to support implementation of targeted services outlined in the three contracts. A portion of the funds will be used to support existing and new MARC staff time in the management and oversight of the project subcontracts and coordination of program supports.

The attached chart indicates the name of the agency, the type of service to be provided, and the total dollar amount not to be exceeded for each contract. The grand total amount of these 12- month contracts are not to exceed \$1,852,900.00.

**BUDGET CONSIDERATIONS:**

REVENUES	
Total Amount	\$2,961,656
Source	Missouri Department of Elementary and Secondary Education, Office of Childhood
PROJECTED EXPENSES	
Personnel (salaries, fringe, rent)	\$465,000
LINC	\$650,800
TFC	\$709,300
Youth Alliance	\$492,800
Total Other Contractual	\$370,000
Other (supplies, printing, etc.)	\$273,756

## **AGENDA REPORT**

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### Budget and Personnel Committee

#### **RELATED JURISDICTIONS:**

The geographical area for the Collaborative Networks comprises: Andrew, Atchison, Bates, Buchanan, Cass, Clay, Clinton, DeKalb, Gentry, Holt, Jackson, Nodaway, Platte, Vernon, and Worth counties in Missouri.

#### **EXHIBITS:**

Collaborative Network Board Summary

#### **RECOMMENDATION**

Approve 12-month key agency contracts for support services to implement the Child Care Collaborative Networks for a total amount not to exceed \$1,852,900.

#### **STAFF CONTACT**

Kasey Lawson  
Kyle Matchell

## AGENDA REPORT

MARC Board of Directors

### Detail of 12-Month Agency Support Service Contracts for the Child Care Collaborative Networks 2023 - 2024

#### The Local Investment Commission (LINC)

Contract Support Services	Not to Exceed
Infant Toddler Child Care Collaborative Network: Provide intensive on-site consultation and cohort training for up to 80 infant toddler teachers.	\$198,500
Preschool Child Care Collaborative Network: Provide intensive on-site consultation and cohort training for up to 120 preschool teachers.	\$452,300
<b>Total</b>	<b>\$650,800</b>

#### The Family Conservancy (TFC)

Contract Support Services	Not to Exceed
Home Based Child Care Collaborative Network: Provide intensive on-site consultation and cohort training for up to 20 home based providers and develop and deliver 120 clock hours of in-person best practice training.	\$188,200
Infant Toddler Child Care Collaborative Network: Provide intensive on-site consultation and cohort training for up to 40 infant toddler teachers and develop and deliver 120 clock hours of in-person best practice training.	\$176,400
Preschool Child Care Collaborative Network: Provide intensive on-site consultation and cohort training for up to 60 preschool teachers and develop and deliver 120 clock hours of in-person best practice training.	\$344,700
<b>Total</b>	<b>\$709,300</b>

#### Youth Alliance

Contract Support Services	Not to Exceed
Home Based Child Care Collaborative Network: Provide intensive on-site consultation and cohort training for up to 20 home based providers.	\$105,500
Infant Toddler Child Care Collaborative Network: Provide intensive on-site consultation, and cohort training for up to 40 infant toddler teachers.	\$117,300
Preschool Child Care Collaborative Network: Provide intensive on-site consultation and cohort training for up to 60 preschool teachers.	\$270,000
<b>Total</b>	<b>\$492,800</b>

# AGENDA REPORT

Budget and Personnel Committee

June 2023

Item No. 1g

Efficient Transportation and Quality Places

## ISSUE

VOTE: Authorization to receive Missouri Department of Transportation Innovative Technology Program Funds to lead a regional Missouri metro area crowd sourcing project

## BACKGROUND

Operation Green Light (OGL) is an initiative that assists state and local governments that own and operate traffic signals on regional arterial roadways work together to coordinate traffic signal timing to improve traffic flow, reduce excessive fuel consumption and reduce emissions. The Mid-America Regional Council (MARC) staff currently assists in the management and operation of traffic signal timing for over 755 intersections in 27 jurisdictions throughout the region.

MARC staff have applied for and the Missouri Department of Transportation (MoDOT) has awarded funding through their Innovative Technology Program for MARC to contract crowdsource data vendors for arterial performance measures. The objectives of this project are to better manage the area arterials with available probe data that could come from a variety of sources.

Crowdsourcing is a Federal Highway Administration (FHWA) Everyday Counts Initiative to increase use of crowdsource technologies in operations. Crowd source data is large data and anonymized so that no personally identifiable data (PID) is included in any data product we may procure with the grant.

## BUDGET CONSIDERATIONS

REVENUES	
Amount	\$125,000
Source	\$100,000 from MoDOT's Innovative Technology Program and \$25,000 from OGL's 11 Missouri Partners agencies that include:  Belton, Blue Springs, Gladstone, Grandview, Independence, Kansas City, Lee's Summit, Liberty, North Kansas City, Raymore
PROJECTED EXPENSES	
Contractual	\$125,000

## RECOMMENDATION

Authorization to receive Missouri Department of Transportation Innovative Technology Program Funds and contract with MoDOT to provide performance measures for the Operation Green Light (OGL) program.

## EXHIBITS:

[MODOT Transportation Innovation Council \(STIC\) Incentive Program](#)

## STAFF CONTACT

Ron Achelpohl  
Ray M. Webb

# AGENDA REPORT

Budget and Personnel Committee

June 2023

Item No. 1h

Efficient Transportation and Quality Places

## ISSUE

VOTE: Authorization to receive SMART Grant funds from the US Department of Transportation for the Operation Green Light program to lead a regional Kansas City metro area crowd sourcing project

## BACKGROUND

Operation Green Light (OGL) is an initiative that assists state and local governments that own and operate traffic signals on regional arterial roadways work together to operate and coordinate traffic signal timing to improve traffic flow, reduce excessive fuel consumption and reduce emissions. The Mid-America Regional Council (MARC) staff currently assist in the management and operation of traffic signal timing for over 755 intersections in 27 jurisdictions throughout the region.

MARC staff applied for the USDOT SMART Grant program during the fall 2022 and was recently awarded funding for MARC to contract and evaluate crowdsource data vendors for arterial performance measures. The objectives of this project are to better manage the area arterials with available probe data that could come from a variety of sources.

Crowdsourcing is a Federal Highway Administration (FHWA) Everyday Counts Initiative to increase use of crowdsource technologies in operations. Crowdsource data is large data and anonymized so that no personally identifiable data (PID) is included in any data product we may procure with the grant.

## BUDGET CONSIDERATIONS

REVENUES	
Amount	\$734,653
Source	USDOT SMART Grant Program. No local match is required.
PROJECTED EXPENSES	
Contractual	\$267,950
Personnel	\$66,703
Vendor	\$400,000

## RECOMMENDATION

Authorization to receive USDOT SMART Grant Funds and contract with USDOT to provide performance measures for the Operation Green Light program.

## STAFF CONTACT

Ron Achelpohl

Ray M. Webb

## AGENDA REPORT

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### Budget and Personnel Committee

June 2023

Item No. 1i

Thriving Older Adults and Communities

**ISSUE:**

VOTE: Approve amendment to increase spending authority within the current catering agreement with the Don Bosco Community Center

**BACKGROUND:**

Due to the initial under estimation of service delivery during the SFY 2023 program year, Mid-America Regional Council (MARC) staff are now recommending a contract amendment to ensure that service provision goes uninterrupted through June 30<sup>th</sup>, the end of the program year.

**BUDGET CONSIDERATIONS**

The Don Bosco Community Center provides catering services of hot daily meals to the following MARC-contract community centers: Belton, Davis Oak Grove, Excelsior Springs, Liberty, Palmer in Independence, and Ray County in Richmond. They also prepare and home delivered hot daily meals for eligible clients from the Oak Grove center.

Provider	Initial Spending Authority	Recommended Increase	Total Contract Amount Value
Don Bosco	\$316,879	\$84,794	\$401,673

**COMMITTEE ACTION**

On June 14, the Commission on Aging recommended that the Don Bosco's current SFY 2023 catering agreement be increased.

**RECOMMENDATION**

It is recommended to amend Don Bosco's current SFY 2023 catering agreement in order to allow for uninterrupted services through the end of the current program year.

**STAFF CONTACT**

Melody Elston

Bob Hogan

**AGENDA REPORT**

Budget and Personnel Committee

June 2023

Item No. 1j

Thriving Older Adults and Communities

**ISSUE:**

VOTE: Approve SFY 2024 contract renewals, amounts and rates for selected contract assessors

**BACKGROUND:**

The existing Aging Contract Assessors will be administratively recertified, and contracts will be renewed in accordance with any updated opportunities and requirements.

**BUDGET CONSIDERATIONS:**

Contract amounts range from \$25,000 - 75,000, depending upon the individual contractor’s historical volume of service. Aging is renewing contracts with the contract assessors in the amounts mentioned below:

Sheryse Navarro, Total Value of Contract.....	\$75,000 (VDC FT)
Tracey Bentley, Total Value of Contract.....	\$50,000 (OAA FT)
Linsey Ferrell, Total Value of Contract.....	\$25,000 (OAA PT)
Gabrielle Collins, Total Value of Contract.....	\$25,000 (OAA PT)
Jessica Cook, Total Value of Contract .....	\$25,000 (OAA PT)
Adrienne Mason, Total Value of Contract .....	\$50,000 (OAA PT)
Vicki Hon, Total Value of Contract.....	\$25,000 (CSN PT)
Janice Ingram, Total Value of Contract .....	\$25,000 (CSN PT)
Salima DeMots, Total Value of Contract.....	\$25,000 (CSN PT)

**The following contracts will not be recommended for renewal for SFY '24:**

Megan Grubb, Total Value of Contract.....	\$25,000
Tammera Davis, Total Value of Contract.....	\$25,000
Erik Nelson, Total Value of Contract.....	\$75,000
Tristan Sherman, Total Value of Contract.....	\$25,000

**COMMITTEE ACTION:**

The MARC Commission on Aging recommends authorization to approve SFY 2024 contract amounts and rates for selected partners.

**RELATED JURISDICTIONS:**

This item impacts Jackson, Platte, Ray, Cass, and Clay counties in Missouri.

**EXHIBITS:**

None.

**RECOMMENDATION:**

Recommend authorization to approve SFY 2024 contract amounts and rates for selected contract assessors.

**STAFF CONTACT:**

Melody Elston  
Shannon Halvorsen  
Tane Lewis  
Katelyn Staab



**AGENDA REPORT**

Budget and Personnel Committee

June 2023

Item No. 1k

Thriving Older Adults and Communities

**ISSUE:**

VOTE: Approve SFY 2024 contract renewals, amounts and rates for Trio Community Meals

**BACKGROUND:**

In May, the Mid-America Regional Council’s (MARC) Aging Department requested an increase of 5% to TRIO Community Meals’ contract to reflect inflation and rising food prices. However, TRIO Community Meals has now requested a rate increase of 12% for the new contract fiscal year, SFY '24, beginning July 1st. After receiving the request, the Aging department consulted MARC’s research services team to review the request and the team verified the increase would be at-cost of food inflation and production costs.

**BUDGET CONSIDERATIONS:**

Trio Community Meals is a critical partner for frozen meal services across the region, including MARC’s entire Medicaid portfolio.

Currently, in lieu of a repackaging facility for MARC to deliver frozen home delivered meals, Trio will provide frozen meals to MARC’s frozen meals delivery drivers, at a meal cost of \$4.89.

**Estimated Value of Contract ..... not to exceed \$288,000**

Trio Community Meals

Services to be provided at \$5.99 per meal (production and delivery of Medicaid and Title III C2 frozen meals)

**Estimated Value of Contract ..... not to exceed \$1,433,100**

**COMMITTEE ACTION:**

The MARC Commission on Aging recommends authorization to approve SFY 2024 contract amounts and rates for TRIO Community Meals.

**RELATED JURISDICTIONS:**

This item impacts Jackson, Platte, Ray, Cass, and Clay in Missouri.

**EXHIBITS:**

None

**RECOMMENDATION:**

Recommend authorization to approve SFY 2024 contract amounts and rates for Trio Community Meals.

**STAFF CONTACT:**

Melody Elston  
Bob Hogan

## AGENDA REPORT

### Budget and Personnel Committee

June 2023  
Item No. 11  
Safe and Secure Communities

**ISSUE:**

VOTE: Approve amendment with Motorola Solutions to include support for the VESTA 9-1-1 Router Version 1

**BACKGROUND:**

The purchase of VESTA 9-1-1 Router Version 2 was approved by the Mid-America Regional Council (MARC) Board at the November 22, 2022 meeting and the contract was executed on December 12, 2022. The upgrade from the legacy routers currently in use requires a phased migration to the NextGen VESTA Router version 2. The first step in the migration plan is the need to upgrade to VESTA 9-1-1 Router version 1. The MARC Board approved the agreement to purchase VESTA version 1 on December 19, 2017, from Commenco, Inc., a Motorola reseller. The contract with Commenco for Router 1 included a monthly recurring charge of \$16,959.48 for required support, which was to begin when the system began routing active calls.

The transition to the version 1 router started in 2019 and has been plagued with numerous challenges and setbacks, many associated with a company acquisition, supply and resource limitations caused by the COVID-19 pandemic and challenges with telephone carriers. Additionally, MARC Public Safety has terminated the maintenance contract with Commenco and has since become certified to provide Motorola tier 1 and tier 2 support. Terminating the maintenance contract with Commenco has been a significant cost savings; however, there is a need to provide tier 3 support for VESTA Router 1. Router 1 is in the final phases of testing and is scheduled to begin routing live 911 calls in the coming weeks.

The total cost for a 12-month agreement with Motorola for tier 3 support is \$377,508.36, to be paid monthly of \$31,459.03.

**BUDGET CONSIDERATIONS:**

Funding for the upgrade of the VESTA Router 1, was included in the 2019 911 Allocation Budget/ 911 Maintenance, 12 months of support was included in the 2023 911 Allocation budget. ( $\$377,508.36/12 = \$31,459.03$ )

REVENUES	
Amount	\$377,508.36
Source	911 Allocation Budget (911 Maintenance)
PROJECTED EXPENSES	
Personnel (salaries, fringe, rent)	
Contractual	\$377,508.36
Pass-Through	
Other (supplies, printing, etc.)	

**COMMITTEE ACTION:**

This work has been reviewed by the Public Safety Communications Users Committee and recommended for approval. The Public Safety Communication Board approved the agreement with Motorola on October 26, 2022.

## **AGENDA REPORT**

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### Budget and Personnel Committee

**RELATED JURISDICTIONS:**

This request supports the 11-county MARC regional 911 network.

**EXHIBITS:**

None

**RECOMMENDATION:**

Approve amendment to the agreement with Motorola Solutions for Motorola VESTA Router version 2 to include 12 months of support for Router version 1 in the amount of \$377,508.36.

**STAFF CONTACT:**

Eric Winebrenner, Public Safety Director

Nikki Thomas, Public Safety Operations Manager

## AGENDA REPORT

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### Budget and Personnel Committee

June 2023  
Item No. 2a

**ISSUE:**

VOTE: Approve minutes of the May 23, 2023, Board meeting

**BACKGROUND:**

The minutes of the May 23, 2023, meeting are enclosed.

**RECOMMENDATION:**

Approve the minutes of the May 23, 2023, meeting.

**STAFF CONTACT:**

David Warm  
McKenzie Neds



## BUDGET AND PERSONNEL COMMITTEE

Meeting  
Summary  
May 23, 2022  
11:15 a.m.

### COMMITTEE MEMBERS PRESENT

Mayor Damien Boley, Smithville, MO - Budget and Personnel Chair  
Legislator Jalen Anderson, Jackson County, MO  
Commissioner Becky Fast, Johnson County, KS  
Commissioner Scott Fricker, Platte County, MO  
Commissioner Billy Gaines, Ray County, MO  
Councilmember Holly Grummert, Overland Park, KS  
Commissioner Janeé Hanzlick, Johnson County, KS  
Mayor Pro Tem Daniel Hobart, Independence, MO  
Auditor Victor Hurlbert, Clay County, MO  
Mayor Pro Tem Beto Lopez, Lee's Summit, MO  
Mayor Carson Ross, Blue Springs, MO  
Mayor Curt Skoog, Overland Park, KS  
Commission Chairman Doug Smith, Leavenworth County, KS

### STAFF PRESENT

David Warm, Executive Director  
McKenzie Neds, Executive Assistant  
Carol Gonzales, Director of Finance and Administration  
Lauren Palmer, Director of Local Government Services  
Ron Achelpohl, Director of Transportation and Environment  
Frank Lenk, Director of Research Services  
Melody Elston, Interim Director of Aging and Adults Services  
Andrew Molloy, Finance Director  
Tom Jacobs, Environmental Programs Director  
Eric Winebrenner, Public Safety Program Director  
Donna Martin, Public Health Senior Planner  
Darlene Pickett, Accountant II  
Lukas Parrish, Intern

### OTHERS

Kaleb Lilly, Partner, Rubin Brown

### CALL TO ORDER

Mayor Damien Boley called the meeting to order at 11:16 a.m.

Due to the meeting being conducted remotely, Mayor Boley provided instructions for participation. He reported that staff would present on all the agenda items, provide an opportunity for comments and questions after each item, and ask for approval of all agenda items with one vote at the end of the meeting. Members would have an opportunity to abstain or object to any items necessary during the final vote.

## *Approve Contracts, Grants, and Other Major Expenditures*

### REPORT: Briefing on the 2022 Annual Comprehensive Financial Report

Kaleb Lilly, Partner at Rubin Brown, provided required communications to the members of the committee including the following: Qualitative Aspects of Accounting Practices, Circumstances That Affect The Form And Content Of The Auditors' Report, Matters Resulting In Consultation Outside The Engagement Team, Difficulties Encountered in Performing the Audit, Corrected and Uncorrected Misstatements, Disagreements with Management, Management Representations, Management Consultations with Other Independent Accountants, and Other Audit Findings or Issues. Mr. Lilly reported no problems or concerns at this time during the audit process and encourage the committee to review the draft proposal and reach out to him at any time regarding concerns or questions. The full report can be found [here](#) on the MARC website.

### VOTE: Authorize agreement with Esri for enterprise-wide access to GIS software platform

Frank Lenk, Director of Research Services, requested approval for enterprise-wide access to GIS software platform that would enable MARC as an agency to use the software instead of a select few staff members. This will improve efficiencies and reduce bottlenecking for the program so that staff can generate much needed mapping, reports, and data stories to aide local jurisdiction in their planning processes.

Commissioner Janeé Hanzlick asked if there were other providers other than Esri that MARC should look at for a cost comparison.

Mr. Lenk answered that there are other platforms but Jackson County, Wyandotte County, and Kansas City, MO currently use the Esri platform which create a local standard of software allowing easier collaboration.

Councilmember Dan Hobart commented that the City of Independence recently requested an RFP and this proposal is consistent and competitive with what they saw.

### VOTE: Authorize consultant agreements for four Planning Sustainable Places projects in the following jurisdictions: Kansas City, MO, North Kansas City, MO, Overland Park, KS, and Bonner Springs, KS

Ron Achelpohl, Director of Transportation and Environment, presented four Planning Sustainable Places projects located within the MARC region for approval. Each project selected a consulting team based on a competitive process and the details of each project and scope can be found in the committee member packets.

### VOTE: Authorize grant application to the United States Department of Agriculture Forest Service's Urban and Community Forest Grant Program for an amount not to exceed \$20 million

Tom Jacobs, Environmental Programs Director, informed the committee that this item will need to be removed from the voting items of the agenda. MARC will not proceed with applying for this grant as two other jurisdictions in the MARC region will be applying separately.

### VOTE: Approve contract with Four B Corps (Balls Foods Stores) to assist in the implementation of the KC Fresh Rx produce prescription program from 2023-2025

Donna Martin, Public Health Senior Planner, presented a new produce prescription program that MARC received a \$500,000 three-year grant from the USDA that involves three clinics in the metro area that are referring Medicaid patients that are hyper-tensive or pre-hyper-tensive and food insecure for a six-month program. This program provides the patients with a healthy food incentive gift card that can only be spent on fresh fruits and vegetables. Balls Food Stores have agreed to be our partner as MARC reimburses them for the purchase of fresh fruits and vegetables at their stores over the next three years of the grant.

### VOTE: Authorize contract amendment with Farmers Market Grocery Store in Wichita, KS to continue implementation of the Double Up Food Bucks program

Donna Martin, Public Health Senior Planner, reminded the committee that the Double Up Food Bucks has been running for around 8 years at 165 grocery stores, farmers markets, and mobile markets across the two states of Missouri and Kansas. MARC collaborates directly with the grocery stores to aid with

redeeming incentive programs for their participants. There is a grocery store in Wichita, KS named Farmer's Market that MARC has partnered with since 2022 who's original funding was at it's limit and the store requested an amendment to increase funding in order to continue the program. The DUFB program has a line item budgeted for contract increases and no new funding is required to meet the need. Commissioner Janeé Hanslick asked why we were serving the Wichita area which is outside of our traditional MARC region.

Ms. Martin explained that when MARC submitted the application to the USDA, we opened it up to work across both states and have one of the only two state models in the country.

Legislator Jalen Anderson asked if there were any farmer's markets or partner that MARC is working with past Independence into Eastern Jackson County?

Ms. Martin commented that we could certainly partner with more West Central sites to reach that area but it heavily depends on the stability of those markets or grocery stores but we are always looking for more partners and ways to grow the program.

Mr. Anderson would like to see the program extend out to places like Blue Springs, Grain Valley, Grandview, etc.

Commissioner Becky Fast commented that there is a location in Roeland Park that runs a phenomenal program and is very popular with the constituents that visit the location.

VOTE: Authorize Aging and Adult Services to receive a grant from the Aging and Disability Vaccination Collaborative

Melody Elston, Interim Aging and Adults Services Director, informed the committee that the Missouri Association for Area Agencies on Aging applied for a vaccination grant for COVID-19 and influenza initiatives. MARC's Aging and Adult Services, as subrecipient of that grant, have been awarded \$190,000 to coordinate services around vaccine distribution for adults over 60 or individuals who are 18 and older with disabilities. Some of those supportive services are related to transportation to and from appointments, coordinating and providing accessible transportation for people who are in wheelchairs as well as referral services.

VOTE: Authorize amendments to increase the current agreements with the five indicated partners for services to continue until the end of the 2023 program year

Melody Elston, Interim Aging and Adults Services Director, requested that to prevent disruption of the services through the end of our program fiscal year, MARC is requesting that the five contracts as outlined in the board memo be amended for increases.

Mr. Victor Hurlbert inquired if the increases were fully funded and able to be sustained into the future.

Ms. Elston answered that the funding is secured through federal dollars and can be sustained.

VOTE: Recommend submission of a final SFY 2023 Area Plan and Budget amendment to the Missouri Department of Health and Senior Services

Melody Elston, Interim Aging and Adults Services Director, requested approval to submit the final Area Plan Budget for SFY 2023 to the Missouri Department of Health and Senior Services. Detailed budget documents can be found in the committee memo.

VOTE: Authorize SFY 2024 contract renewals, amounts, and rates for selected Aging and Adult Services partners

Melody Elston, Interim Aging and Adults Services Director, requested the renewal of the MARC contracts outlined in the board memo for the program year 2024. The 5% increase provided in the contracts are based on 12-month data of costs projecting into the future.

VOTE: Authorize a contract with Jackson County, Missouri for the Jackson County Regional Dispatch Feasibility Study

Eric Winebrenner, Public Safety Program Director, requested board approval for a MOU between MARC and Jackson County to perform a Regional Dispatch Feasibility Study. This study would be researching the primary PSAPs in Jackson County (police agencies only) to fund a study that will help address the staffing shortages each site is currently facing. Troy Schulte committed to asking the Jackson County Legislature for the funds and requested that MARC provide support with the RFP.

Mayor Pro Tem Dan Hobart asked which agencies MARC met with to determine that a study was the next step.

Mr. Winebrenner answered: All Jackson County agencies with the exception of Blue Springs, Sugar Creek, and Raytown.

Mayor Pro Tem Hobart asked what the potential idea would be? What does the implementation look like? Mr. Winebrenner said that the study would likely give multiple options. One being consolidation of PSAPs to one total location, which is currently happening in Clay County. They stay separate, they operate separate, but they're in the same physical location. This means that in the event of a staffing shortage, they can transfer their calls to another dispatcher. Another option is virtual consolidation like Cass County is doing. This means that all the agencies are linking their CAD systems together so they can send calls to other PSAPs in the county in the events of issues. And then finally you could always choose to remain in the same system as they currently are.

VOTE: Authorize an agreement with Assel Grant Services for grant writing services, including research and partner facilitation

Lauren Palmer, Director of Local Government Services, requested an amendment to an existing agreement with Assel Grant Services that MARC executed in 2022 through a competitive RFP process. This relationship has been very fruitful so far, Assel has worked with a number of our programs within MARC and has been successful generating \$9.7 million in new federal funding into the region. And we currently have just over \$18 million of pending applications that we're waiting to hear on and lots of potential and opportunity to do more collaborative work across the region.

VOTE: Approve the Minutes of the April 25, 2023 Meeting

Commissioner Janeé Hanzlick motioned to amend the May 23, 2023 agenda. This amendment will remove item 1d: *Authorize grant application to the United States Department of Agriculture Forest Service's Urban and Community Forest Grant Program for an amount not to exceed \$20 million* from the action items as MARC will not be applying. Mayor Carson Ross seconded. The motion passed.

Mayor Curt Skoog moved for approval of all agenda items and Commissioner Janeé Hanzlick seconded the motion. The motion passed.

Mayor Pro Tem Beto Lopez abstained from items 1h: *Authorize amendments to increase the current agreements with the five indicated partners for services to continue until the end of the 2023 program year* and 1j: *Authorize SFY 2024 contract renewals, amounts, and rates for selected Aging and Adult Services partners.*

Other Business

There was no other business.

Adjournment

Mayor Damien Boley adjourned the meeting at 11:55 a.m.