



# Board of Directors BUDGET & PERSONNEL

Mid-America Regional Council • 600 Broadway, Suite 200 • Kansas City, Missouri 64105 • 816/474-4240

September 26, 2023

11:15 a.m.

In-person attendees in MARC's Heartland room with a remote option via Zoom

- Members of the public who wish to participate in this meeting: please email McKenzie Neds at [mnedes@marc.org](mailto:mnedes@marc.org) by 9:00 a.m. on Tuesday, September 26, 2023, for instructions to join the teleconference.

## AGENDA

### 1. Approve Contracts, Grants, and Other Major Expenditures

#### EFFECTIVE LOCAL GOVERNMENT

- a. VOTE: Accept a grant award from the Marion and Henry Bloch Family Foundation in the amount of \$750,000 to support a public sector workforce development initiative.
- b. VOTE: Authorize application for Department of Housing and Urban Development Pathways to Removing Obstacles Housing Grant.

#### THRIVING OLDER ADULTS AND COMMUNITIES

- c. VOTE: Authorize renewal of the subcontract agreement with the Missouri Association of Area Agencies on Aging for the Give 5 program.
- d. VOTE: Authorize the acceptance of proposals from Truman Heritage Habitat for Humanity and PreservingUS to provide home modification and repair services to Mid-America Regional Council clients.
- e. VOTE: Approve amendment increase of \$110,000 with Harps Food Stores, Inc for locations participating in the Double Up Food Bucks program.
- f. VOTE: Authorize an application to the Health Forward Foundation for \$370,000 to support the KC Regional Community Health Worker Collaborative

#### QUALITY EARLY LEARNING

- g. VOTE: Authorize a grant application to the Durwood Foundation up to \$75,000 to develop a new early learning strategic plan for the region.
- h. VOTE: Authorize a contract with The Family Conservancy's Start Young Program for quality assessments.

#### SAFE AND SECURE COMMUNITIES

- i. VOTE: Authorize an application for Jackson County, Missouri American Rescue Plan Act funding for Eastern Jackson County Mental Health Outreach for People Experiencing Homelessness
- j. VOTE: Authorize the purchase of Layer 3 routing switch hardware from SHI for regional 911 sites.
- k. VOTE: Approve the service order with LightEdge for renewal of datacenter space for 911 router and other network equipment.
- l. VOTE: Approve grant application to the Missouri 911 Service Board for 2023 American Rescue Plan Act Next Generation 911 Funding Cycle



# Board of Directors BUDGET & PERSONNEL

Mid-America Regional Council • 600 Broadway, Suite 200 • Kansas City, Missouri 64105 • 816/474-4240

## HEALTHY ENVIRONMENT

- m. VOTE: Authorization to solicit funding totaling \$110,960 from the States of Kansas and Missouri to support the regional air quality program.

## COMPETITIVE ECONOMY

- n. REPORT: UrbanSim upgrade and customization for the Kansas City region
2. VOTE: Approve Consent Agenda (Administrative Matters and Minor Expenditures)
    - a. Approve the Minutes of the August 22, 2023, Meeting
  3. Other Business
  4. Adjournment

## AGENDA REPORT

### Budget and Personnel Committee

September 2023  
Item No. 1a  
Effective Local Government

**ISSUE:**

**VOTE/DISCUSSION:** Accept a grant award from the Marion and Henry Bloch Family Foundation in the amount of \$750,000 to support a public sector workforce development initiative.

**BACKGROUND:**

Mid-America Regional Council (MARC) staff submitted a proposal to the Bloch Family Foundation for funding to sustain and expand work to strengthen a highly trained and effective public sector workforce throughout the region. The Foundation awarded MARC a \$750,000 grant for a 27-month project to promote high-demand careers in public service and create more opportunities for disadvantaged workers. The key deliverables are as follows:

1. Continue to support the Government-2-University (G2U) initiative to convene government and higher education partners to strengthen the public sector talent pipeline.
2. Advance the work of the G2U Talent Connections Toolkit that is set to be released on September 28, 2023.
3. Build a network of workforce development programs to expand training programs to support high-demand government needs.
4. Build a coalition of public sector hiring managers to guide the project and specifically design processes and procedures to accelerate hiring newly skilled workers.
5. Use performance measures to demonstrate value to partners and develop a business model to sustain the work in year three and beyond.

**ISSUES FOR DISCUSSION:**

- From your jurisdiction’s perspective, what occupations are some of the biggest challenges in finding and keeping qualified personnel?
- What kinds of cooperative approaches might help your jurisdiction address these challenges?

**BUDGET CONSIDERATIONS:**

The grant will primarily support staff to execute the work plan. A portion of funding is reserved for contractual partnerships with non-profit workforce development programs to assist with any costs related to expanding training to meet government needs. MARC will provide an in-kind match of \$73,806.

REVENUES	
Amount	\$750,000
Source	Bloch Family Foundation
PROJECTED EXPENSES	
Personnel (salaries, fringe, rent)	\$616,144
Contractual	\$109,607
Pass-Through	
Other (supplies, printing, etc.)	\$24,250

**COMMITTEE ACTION:**

Many aspects of the grant proposal were incorporated based on prior input from the G2U Steering Committee, although the committee did not take specific action on this award.

## **AGENDA REPORT**

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### Budget and Personnel Committee

#### **RELATED JURISDICTIONS:**

The Bloch Family Foundation supports projects that benefit Jackson, Clay, and Platte counties in Missouri and Wyandotte and Johnson counties in Kansas, though elements of this work will have a broader regional impact.

#### **EXHIBITS:**

None

#### **RECOMMENDATION:**

Authorize staff to accept a grant award from the Marion and Henry Bloch Family Foundation in the amount of \$750,000 to support a public sector workforce development initiative.

#### **STAFF CONTACT:**

Lauren Palmer, Director of Local Government Services

## AGENDA REPORT

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### Budget and Personnel Committee

September 2023  
Item No. 1b  
Effective Local Government

#### **ISSUE:**

**VOTE:** Authorize application for Department of Housing and Urban Development Pathways to Removing Obstacles Housing Grant.

**BACKGROUND:** Housing and Urban Development (HUD) is distributing \$85 million in competitive grant funding for the identification and removal of barriers to affordable housing production and preservation. Barriers to affordable housing may include but are not limited to: zoning decisions, land use policies, inadequate infrastructure, expiration of affordability requirements, preservation funds, harmonizing building codes, etc. HUD expects to make approximately 20 awards with a minimum award of \$1 million and a maximum award of \$10 million. Metropolitan Planning Organizations (MPO) are eligible entities to apply for these competitive grants.

The Greater Kansas City Regional Housing Partnership (RHP) works to accomplish the very goal of this grant opportunity. The Mid-America Regional Council (MARC) on behalf of the RHP is planning to submit a regional application based around four projects:

- Developing a strategy and program to assist communities in reviewing land-use policies, zoning codes and development processes to increase and preserve affordable housing with an aim for implementation and adoption.
- Funding development of the Community Land Trust Consortium as described in the Regional Business Plan for CLTs that will provide technical assistance and development of CLTs in the region.
- Development of the Regional Housing Trust Fund to assist communities with housing for new build and preservation projects.
- Harmonizing building codes within the region to foster development and preservation of affordable housing.

Expected partners/subrecipients in this work include Institute for Building Technology and Safety (IBTS), Kansas City Community Land Trust (formerly Marlborough Community Land Trust) and LISC Greater Kansas City.

To date MARC staff has had conversations with key partners, entitlement communities, and jurisdictions identified as “priority” communities under HUD’s definition of communities with “acute need.” There is a required public hearing on the application anticipated to be held the week of October 16<sup>th</sup> and the application will be posted on the MARC website for a 15-day comment period as required by the Notice of Funding Opportunity.

#### **BUDGET CONSIDERATIONS:**

MARC staff is still in the process of pulling together the application and final budget numbers. The maximum award is \$10 million and the total request in federal dollars will not exceed that amount. Staff will present additional details at the B&P meeting.

#### **RELATED JURISDICTIONS:**

The application is meant to serve the nine-county MARC region.

## AGENDA REPORT

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### Budget and Personnel Committee

**EXHIBITS:**

[HUD PRO Housing Summary](#)

**RECOMMENDATION:**

Authorize staff to submit a regional application for the Department of Housing and Urban Development PRO-Housing Grant not to exceed \$10 Million in federal grant dollars.

**STAFF CONTACT:**

Katie Killen, Housing Program Manager

# AGENDA REPORT

## Budget and Personnel Committee

September 2023

Item No. 1c

Thriving Older Adults and Communities

**ISSUE:**

VOTE: Authorize renewal of the subcontract agreement with the Missouri Association of Area Agencies on Aging for the Give 5 program.

**BACKGROUND:**

The Missouri Association of Area Agencies on Aging (MA4) is renewing subcontracts with Area Agencies on Aging (AAA) funded by the Missouri Department of Health and Senior Services (DHSS) for the Give 5 Volunteer Matching program.

Lauren Schaumburg provided an overview of the Give 5 program at the August 2023 Board Meeting. The Give 5 program connects skilled and passionate retired (or otherwise have the time to commit) older adults with meaningful volunteer opportunities. Participation in Give 5 requires a commitment to five day-long classes, which include guest speakers and nonprofit site visits, and a graduation ceremony. Each Give 5 class experience allows participants to learn about public and community service trends, “taste test” a wide variety of volunteer opportunities and find a role that matches with their passions.

This subcontract renewal and funding increase reflects growth of the program from hosting one Give 5 class to three by May 30, 2024.

**BUDGET CONSIDERATIONS:**

REVENUES	
Amount (renewal)	\$89,595
Source	Subcontract with ma4, funded by DHSS

**COMMITTEE ACTION:**

The Commission on Aging considered this at its September meeting and recommended board approval.

**RELATED JURISDICTIONS:**

Cass, Clay, Jackson, Platte, and Ray counties in Missouri

**EXHIBITS:**

None

**RECOMMENDATION:**

Authorize a contract between the Mid-America Regional Council and MA4 for the provision and administration of the Give 5 program.

**STAFF CONTACT:**

Kristi Bohling-DaMetz, Director of Aging and Adult Services  
Lauren Schaumburg, Public Health Planner

## AGENDA REPORT

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### Budget and Personnel Committee

September 2023

Item No. 1d

Thriving Older Adults and Communities

**ISSUE:**

VOTE: Authorize the acceptance of proposals from Truman Heritage Habitat for Humanity and PreservingUS to provide home modification and repair services to Mid-America Regional Council clients.

**BACKGROUND:**

Through Older American’s Act funding, the Mid-America Regional Council’s (MARC) Aging and Adult Services has provided home modification and repair services to qualifying older adults. Per state regulations, the cost of each project is capped at \$5,000. Currently, MARC contracts with four agencies to provide this popular and essential service line that helps older adults safely age-in-place: Habitat for Humanity, HopeBUILDERS, Jewish Family Services and Rebuilding Together. However, due to capacity constraints, these four agencies cannot keep up with the demand which prompted MARC to create a rolling request for proposals (RFP) for this service line.

MARC has received proposals from [Truman Heritage Habitat for Humanity](#) which seeks to serve Eastern Jackson County, Missouri (areas east of Interstate 435) and [PreservingUS](#) is dedicated to serving our entire five-county region (Cass, Clay, Jackson, Platte and Ray counties in Missouri) which will fill gaps in our current service area for program-eligible MARC clients.

**BUDGET CONSIDERATIONS:**

REVENUES	
Amount	\$250,000
Source	Older American’s Act
PROJECTED EXPENSES	
Contractual - Truman Heritage Habitat for Humanity	\$125,000
Contractual - PreservingUS	\$125,000

**COMMITTEE ACTION:**

The Commission on Aging considered this at its September 20, 2023, meeting and recommended Board approval.

**RELATED JURISDICTIONS:**

Truman Heritage Habitat for Humanity: Eastern Jackson County  
PreservingUS: Cass, Clay, Jackson, Platte, and Ray Counties

**EXHIBITS:**

None

**RECOMMENDATION:**

Authorize contracts with Truman Heritage Habitat for Humanity in the amount of \$125,000 and PreservingUS in the amount of \$125,000 to increase access to home modification and repair services for MARC clients.

**STAFF CONTACT:**

Kristi Bohling-DaMetz, Director of Aging and Adult Services  
Shannon Halvorsen, Integrated Care Manager



# AGENDA REPORT

## Budget and Personnel Committee

September 2023

Item No. 1e

Thriving Older Adults and Communities

### ISSUE:

VOTE: Approve amendment increase of \$110,000 with Harps Food Stores, Inc for locations participating in the Double Up Food Bucks program.

### BACKGROUND:

Mid-America Regional Council (MARC) received a USDA Gus Schumacher Nutrition Incentive Program (GusNIP) COVID Relief and Response (CRR) grant in the fall of 2021. This grant allowed the Double Up Food Bucks program to significantly expand to new locations, particularly in Missouri. The Harps Food Stores located in De Soto, Kansas, Poplar Bluff, Missouri, and Richmond, Missouri have been offering the Double Up Food Bucks incentive program since April 2022 to their customers who receive food assistance. The original budget was \$100,000 and program usage at all three of the stores has grown significantly since the program began. The August reimbursement request is expected to deplete their remaining budget. The Double Up Food Bucks GusNIP CRR budget has funds available to increase the contract so that the Harps Food Stores can continue offering the incentive to their customers.

### BUDGET CONSIDERATIONS:

The budget for the Gus Schumacher Nutrition Incentive COVID Relief and Response grant totals \$4.35 million and can accommodate an increase to the budget for the Harps Food Stores to implement the program. The new total contract amount will be \$210,000.

REVENUES	
Amount	\$110,000
Source	
PROJECTED EXPENSES	
Personnel (salaries, fringe, rent)	\$0
Contractual	\$0
Pass-Through	\$110,000
Other (supplies, printing, etc.)	\$0

### RELATED JURISDICTIONS:

This item impacts store locations in DeSoto, Kansas; Richmond, Missouri; and Poplar Bluff, Missouri.

### EXHIBITS:

None.

### RECOMMENDATION:

Authorize a contract amendment for an increase of up to \$110,000 with Harps Food Stores to allow them to continue implementing the Double Up Food Bucks program supported by a grant from the USDA's Gus Schumacher Nutrition Incentive Program (COVID Relief and Response).

### STAFF CONTACT:

Donna Martin, Public Health Senior Planner

Kristi Bohling-DaMetz, Director of Aging and Adult Services

# AGENDA REPORT

## Budget and Personnel Committee

September 2023

Item No. 1f

Thriving Older Adults and Communities

### ISSUE:

VOTE: Authorize an application to the Health Forward Foundation for \$370,000 to support the KC Regional Community Health Worker Collaborative

### BACKGROUND:

The Mid-America Regional Council (MARC) supported the launch of a regional community health worker collaborative in 2016, and MARC has continued to assist with coordination of the collaborative and various committees through regular meetings, communications and outreach, planning and training. Community Health Workers (CHWs) are individuals trained to connect patients to needed health care and community services to improve their health outcomes, including reducing re-admissions at hospitals. Over the last seven years, MARC has received funding from foundations and state agencies to support the collaborative's work. The work has focused on advocacy encouraging agencies to consider adding CHWs to their workforce; supervisory, CEU and other training and enrollment in a state credential for CHWs in both Missouri and Kansas to increase professionalism of those in the workforce; and preparation of a toolkit to help agencies understand how to use billing codes for reimbursement of CHW services.

The work that would be supported by the two-year Health Forward Foundation grant would include continuation of support for expanding the collaborative, promoting the use of CHWs by local healthcare and other agencies, supporting education and advocacy around state policy to support use of CHWs, and helping agencies utilize established insurance billing codes to secure reimbursement for CHW services.

In April 2023, the MARC Board and MARC CSC Board authorized an application to Health Forward Foundation for this work at \$250,000. After further discussions with the foundation, a larger grant award has been offered.

### BUDGET CONSIDERATIONS:

REVENUES	
Amount	\$370,000
Source	Health Forward Foundation
PROJECTED EXPENSES	
Personnel (salaries, fringe, rent)	\$190,000
Contractual	ES Advisors LLC - \$60,000 GTI: \$17,000 Billing Consultants: \$50,000 Training Consultant: \$17,000 Other Consulting Services: \$26,000
Pass-Through	
Other (supplies, printing, etc.)	Meeting \$700 Printing \$2,000 Travel \$4,300 Supplies \$3,000

## **AGENDA REPORT**

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### **Budget and Personnel Committee**

#### **RELATED JURISDICTIONS:**

This item impacts all counties in the MARC region.

#### **EXHIBITS:**

None

#### **RECOMMENDATION:**

Authorize an application to the Health Forward Foundation, and accept funds if awarded, to support the KC Regional Community Health Worker Collaborative in the amount of \$370,000 for 24 months.

#### **STAFF CONTACT:**

Marlene Nagel, Director of Community Development  
Hannayd Ruiz, HMIS Project Administrator

## AGENDA REPORT

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### Budget and Personnel Committee

September 2023  
Item No. 1g  
Quality Early Learning

**ISSUE:**

VOTE: Authorize a grant application to the Durwood Foundation up to \$75,000 to develop a new early learning strategic plan for the region.

**BACKGROUND:**

The Mid-America Regional Council’s (MARC) Department of Early Learning provides leadership to the development and implementation of a community-driven, outcomes-based plan for a comprehensive early learning system.

The Department of Early Learning’s grant application to the Durwood Foundation will support efforts to develop, expand and strengthen the regional early learning system. Funding will provide general operating funding and support for a new early learning strategic plan for the region.

**BUDGET CONSIDERATIONS**

Funding from this grant will be included in the 2023 and 2024 budget.

REVENUES	
Amount	\$75,000
Source	Durwood Foundation
PROJECTED EXPENSES	
Personnel (salaries, fringe, rent)	\$70,000
Contractual	\$5,000
Pass-Through	\$ 0
Other (supplies, printing, etc.)	\$ 0

**RECOMMENDATION**

Authorize MARC’s Department of Early Learning to submit a \$75,000 grant to the Durwood Foundation and if awarded accept and disburse grant funds.

**STAFF CONTACT**

Toni Sturdivant, Director of Early Learning and Head Start  
Kasey Lawson, Head Start Program Director  
Kyle Matchell, Early Learning Manage

# AGENDA REPORT

## Budget and Personnel Committee

September 2023  
Item No. 1h  
Quality Early Learning

### ISSUE:

VOTE: Authorize a contract with The Family Conservancy's Start Young Program for quality assessments.

### BACKGROUND:

The Mid-America Regional Council's (MARC) Department of Early Learning provides leadership for the development and implementation of a community-driven, outcomes-based plan for a comprehensive early learning system. The Family Conservancy's (TFC) Start Young Program is a public-private collaborative designed to improve childcare in Wyandotte County, increasing access to high-quality, full-day, full-year childcare for working families. MARC contracts with Classroom Assessment Scoring System (CLASS) certified assessors to conduct observations in all Start Young participating classrooms to measure classroom quality.

This project complements and supports other initiatives within MARC's Department of Early Learning. Most of the funding from this agreement will be passed through for classroom assessments and professional development grants. A portion of the funds will be used to support Department of Early Learning staff time in the management and oversight of the project subcontracts, support data entry, and coordination of program supports.

### BUDGET CONSIDERATIONS

Funding from this contract was included in the 2023 and 2024 budgets.

REVENUES	
Amount	\$53,232
Source	The Family Conservancy
PROJECTED EXPENSES	
Personnel (salaries, fringe, rent)	\$20,232
Contractual	\$31,000
Pass-Through	\$0
Other (supplies, printing, etc.)	\$2,000

### RECOMMENDATION

Authorize MARC to enter into a contract agreement with TFC in an amount not to exceed \$53,232 and authorize the executive director to accept funds and execute agreements with contractors.

### STAFF CONTACT

Kyle Matchell, Early Learning Manager  
Toni Sturdivant, Director of Early Learning and Head Start

## AGENDA REPORT

### Budget and Personnel Committee

September 2023

Item No. 1i

Safe and Secure Communities

**ISSUE:**

VOTE: Authorize an application for Jackson County, Missouri American Rescue Plan Act funding for Eastern Jackson County Mental Health Outreach for People Experiencing Homelessness

**BACKGROUND:**

Jackson County, Missouri recently solicited applications for American Rescue Plan Act (ARPA) funds for qualifying projects. A portion of funds are designated for initiatives to address homelessness within Jackson County. Earlier this year, the Eastern Jackson County Shared Services initiative and its mental health agency partners submitted an application to the U.S. Substance Abuse and Mental Health Services Administration (SAMHSA) for a project to expand mental health outreach for persons experiencing homelessness in the following Missouri cities: Blue Springs, Grandview, Independence, Lee’s Summit and Raytown. The SAMSHA grant was not awarded, so MARC submitted an application on behalf of the shared services partners to Jackson County to fund the same project with ARPA dollars. Due to the deadline on September 15, staff seeks retroactive board approval for this application.

If awarded, funds will be used to hire outreach workers to provide coordinated, evidence-based treatment and services for individuals with substance abuse disorders and co-occurring mental health conditions who are experiencing homelessness. This work will be integrated with the existing mental health co-responder program with police departments to improve coordination of treatment.

**BUDGET CONSIDERATIONS:**

Funds will be primarily passed through to the partner mental health agencies (ReDiscover and Burrell Behavioral Health) to hire and train outreach staff. The remaining dollars will be used for grant administration, project coordination and program evaluation.

REVENUES	
Amount	\$459,130
Source	Jackson County ARPA grant
PROJECTED EXPENSES	
Personnel (salaries, fringe, rent)	\$58,196
Contractual	\$36,095
Pass-Through	\$364,839
Other (supplies, printing, etc.)	

**RELATED JURISDICTIONS:**

This funding is limited to Jackson County, Missouri and primarily benefits the cities of Blue Springs, Grandview, Independence, Lee’s Summit and Raytown. Services may also be offered in adjacent communities within the catchment areas for partner mental health agencies.

**EXHIBITS:**

None

## **AGENDA REPORT**

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### Budget and Personnel Committee

**RECOMMENDATION:**

Authorize an application for Jackson County, Missouri American Rescue Plan Act (ARPA) funding in the amount of \$459,130 for Eastern Jackson County Mental Health Outreach for People Experiencing Homelessness, and authorize staff to accept funds if awarded.

**STAFF CONTACT:**

Lauren Palmer, Director of Local Government Services

**AGENDA REPORT**

Budget and Personnel Committee

September 2023

Item No. 1j

Safe and Secure Communities

**ISSUE:**

VOTE: Authorize the purchase of Layer 3 routing switch hardware from SHI for regional 911 sites.

**BACKGROUND:**

The Mid-America Regional Council (MARC) 911 system is a complex network consisting of many hardware devices which require monitoring and maintenance to ensure peak performance. The MARC public safety technical team forecasts for hardware refresh on a rotating basis; this plan entails replacing current hardware with current models to combat capacity and performance issues. Network hardware components have a limited lifespan and as such, an ongoing replacement schedule has been beneficial in reduced failure rates and potential downtime of the critical 911 system.

As part of that procurement process, MARC staff received three quotes and SHI was 25% less than the other vendors. The network hardware refresh includes the 30 units listed below with dual power supplies and five years of support, at a cost of \$155,049.90.

- Cass Ring - Freeman
- Cass Ring - Pleasant Hill
- Gladstone Public Safety
- North Oak Water Tank
- IND Ring - 40HWY
- IND Ring - ADAMDAIRY
- IND Ring - INDMS1
- IND Ring - MASMAN
- IND Ring - MASON
- IND Ring - WOODSCHAPEL
- JO CO Ring - Shawnee PD Tower
- JO CO Ring - Sheraton
- JO CO Ring - Spring Hill
- JO CO Ring - Tower Park
- KCK City Hall
- KCMO Ring - 68th and Booth
- KCMO Ring - Bennington
- KCMO Ring - City Hall
- KCMO Ring - Clay County
- KCMO Ring - KCI
- KCMO Ring - North Patrol
- KCMO Ring - Tower Park
- KCMO Ring - WOF
- Leavenworth Ring - Bonner
- Leavenworth Ring - Fort Leavenworth
- LightEdge 2
- Mid-America Regional Council

**BUDGET CONSIDERATIONS:**

The SHI quote of \$155,049.90 will include 30 switch units, accompanying power supplies and five years of support. Funding for planned hardware refresh work, was included in the 2023 911 Allocation Budget/Capital Projects.

REVENUES	
Amount	\$155,049.90
Source	911 Allocation Budget (Capital Projects)
PROJECTED EXPENSES	
Personnel (salaries, fringe, rent)	
Contractual	\$155,049.90
Pass-Through	
Other (supplies, printing, etc.)	



## **AGENDA REPORT**

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### **Budget and Personnel Committee**

#### **COMMITTEE ACTION:**

This work is an anticipated expense in the 911 system capital projects budget, which was approved as part of the 2023 budget by the Public Safety Communication Board on October 26, 2022

#### **RELATED JURISDICTIONS:**

This affects all counties in the MARC region as well as the 911 contract counties of Atchison and Linn County Kansas.

#### **EXHIBITS:**

None

#### **RECOMMENDATION:**

Approve the purchase of 30 routing switches and dual power supplies from SHI to support the planned hardware refresh project in the amount of total of \$155,049.90.

#### **STAFF CONTACT:**

Eric Winebrenner, 911 Public Safety Program Director  
Nikki Thomas, Public Safety Operations Manager

**AGENDA REPORT**

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Budget and Personnel Committee

September 2023  
Item No. 1k  
Safe and Secure Communities

**ISSUE:**

VOTE: Approve the service order with LightEdge for renewal of datacenter space for 911 router and other network equipment.

**BACKGROUND:**

The Mid-America Regional Council (MARC) 911 system has two wireless routers for diversity, redundancy, and security purposes. One is located in Kansas and the other in Missouri. In 2020, the Missouri router needed to be relocated. Based on bids received, LightEdge was the most competitive providing mission critical security and survivability with the following security features included: armed security, monitored video surveillance, biometric hand readers, and card access. MARC public safety technical staff are provided unlimited access 24 hours a day, seven days a week.

The initial agreement with LightEdge was executed in August of 2020, at which time an estimate for power needs and a setup fee of \$10,000 was required. The contract renewal will reflect a 27% decrease due to a reduction in power needs and no setup fee.

**BUDGET CONSIDERATIONS:**

The LightEdge quote estimates cost of \$5,324.40 per month over a three-year contract. There are no setup costs for the renewal. Funding for the router storage, was included in the 2023 911 Allocation Budget/Network Costs, 36 months ( $\$5,324.40 \times 36 = \$191,678.40$ )

REVENUES	
Amount	\$191,678.40
Source	911 Allocation Budget (Network Costs)
PROJECTED EXPENSES	
Personnel (salaries, fringe, rent)	
Contractual	\$191,678.40
Pass-Through	
Other (supplies, printing, etc.)	

**COMMITTEE ACTION:**

The Public Safety Communications Board approved the use of these funds with the 2023 Regional 911 Budget, at the October 26, 2022, meeting.

**RELATED JURISDICTIONS:**

This affects all counties in the MARC region as well as the 911 contract counties of Atchison and Linn County Kansas.

**EXHIBITS:**

None

**RECOMMENDATION:**

Approve renewal of the 911 router dataspace storage with LightEdge for an additional 36 months in the amount of total of \$191,678.40.

**STAFF CONTACT:**

Eric Winebrenner, 911 Public Safety Program Director

# AGENDA REPORT

## Budget and Personnel Committee

September 2023  
Item No. 11  
Safe and Secure Communities

### ISSUE:

VOTE: Approve grant application to the Missouri 911 Service Board for 2023 American Rescue Plan Act Next Generation 911 Funding Cycle

### BACKGROUND:

On September 1, 2023, the Missouri 911 Service Board announced the opening of the American Rescue Plan Act (ARPA) 2023 Next Generation 911 (NG911) Funding Cycle. Portions of the funds for this cycle are supported by the ARPA 2021 approved by Governor Mike Parson and the Missouri General Assembly in the 2023 Missouri budget. Funding limits the projects and expenditures to those that support Next Generation 911. The Missouri 911 Service Board will be awarding up to \$21 million in NG911 improvement projects over the next year and will accept and review applications on a rolling basis between September 1, 2023, and September 1, 2024, until all funds have been obligated. Per ARPA requirements, funds must be obligated by December 31, 2024, and expended by June 30, 2026.

Last year the Public Safety Communications Board and the MARC Board of Directors approved purchasing Version 2 selective routers with Geospatial Routing Capabilities from Motorola. This is NG911 equipment to replace equipment that has reached End-of-Service-Life (ESOL) and is no longer supported by Motorola. This equipment is eligible for funding under the ARPA 2023 Next Generation 911 (NG911) funding requirements.

### BUDGET CONSIDERATIONS:

This grant is a 90/10 match grant. The total amount being requested from the Missouri 911 Service Board is \$1,745,664.04. The 10% percent match required of MARC is \$174,566.40 and the grant, if approved, would fund \$1,571,107.64. The grant match will come from the 911 Capital Projects Account.

REVENUES	
Amount	\$1,571,107.64
Source	Missouri 911 Service Board ARPA 2023 NG911 Grant
PROJECTED EXPENSES	
Personnel (salaries, fringe, rent)	
Contractual	\$1,571,107.64
Pass-Through	
Other (supplies, printing, etc.)	

### COMMITTEE ACTION:

The Public Safety Communications Board approved the purchase of the version 2 routers from Motorola on October 26, 2022, as part of the 2023 911 Budget. The Public Safety Communications Board is aware that MARC will be requesting grant funds from the Missouri 911 Service Board.

### RELATED JURISDICTIONS:

This affects all counties in the MARC region as well as the 911 contract counties of Atchison and Linn County Kansas.

### EXHIBITS:

None.

## **AGENDA REPORT**

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### Budget and Personnel Committee

**RECOMMENDATION:**

Recommend the MARC Board of Directors approve the application to the Missouri 911 Service Board ARPA 2023 Next Generation 911 Grant.

**STAFF CONTACT:**

Eric Winebrenner, 911 Public Safety Program Director

Nikki Thomas, Public Safety Operations Manager

# AGENDA REPORT

## Budget and Personnel Committee

September 2023  
Item No. 1m  
Healthy Environment

### ISSUE:

VOTE: Authorization to solicit funding totaling \$110,960 from the States of Kansas and Missouri to support the regional air quality program.

### BACKGROUND:

The Mid-America Regional Council (MARC) has been actively involved in air quality issues since the early 1970s. Since 1978, MARC has served as the official air quality planning organization for the bistate metro area under section 174 of the Federal Clean Air Act. Section 174 requires that states appoint an organization to coordinate local input to the development of the state air quality implementation plans.

MARC's air quality responsibilities include coordination, planning, technical analysis, and public information and education. MARC has no regulatory authority related to air quality issues but makes recommendations to the state air quality agencies concerning air quality planning and regulatory measures.

### BUDGET CONSIDERATIONS:

Kansas and Missouri each provide planning funds to support regional air quality work on an annual basis. The State of Kansas has increased the budget for 2024 by \$2,250. Contractual elements of the grants will support the 2024 Air Quality Public Education Campaign and Clean Air Action Plan implementation and a study of mass notification systems for environmental emergencies.

REVENUES	
Amount	\$110,960
Source	Kansas Dept. of Health & Environment (\$65,000) Missouri Dept. of Natural Resources (\$45,960)
PROJECTED EXPENSES	
Personnel (salaries, fringe, rent)	\$44,960
Contractual	\$65,000
Pass-Through	\$0
Other (supplies, printing, etc.)	\$1000

### RELATED JURISDICTIONS:

This item impacts all counties in the MARC region.

### RECOMMENDATION:

Authorize the executive director to solicit and accept funding, if awarded, from the Missouri Department of Natural Resources (MDNR) and the Kansas Department of Health and Environment (KDHE) for the MARC air quality program for the fiscal period October 1, 2023, through September 30, 2024, in an amount not to exceed \$110,960.

### STAFF CONTACT:

Karen Clawson, Principal Planner/Air Quality Program Manager

# AGENDA REPORT

## Budget and Personnel Committee

September 2023  
Item No. 1n  
Competitive Economy

### ISSUE:

REPORT: UrbanSim upgrade and customization for the Kansas City region

### BACKGROUND:

A key part of updating the long-range Metropolitan Transportation Plan (MTP) is updating underlying land use forecasts that determine how much and where the region will grow in terms of population, households, and jobs, as these determine changes in travel demand. UrbanSim is the most common platform used by Metropolitan Planning Organizations (MPO) around the country like Phoenix, Detroit, Chicago, Denver, Albuquerque, Salt Lake City, Seattle, Boston and San Diego. For the past year, the Mid-America Regional Council (MARC) has been testing a new version of this platform specifically designed to better capture how metropolitan areas change over time. There is no other land use model like the one that resulted from this testing. This version provides more realistic forecasts for the Kansas City area than the prior model's framework. Because of the uniqueness and newness of the model only UrbanSim, Inc. has the expertise to assist with its implementation. However, to maximize UrbanSim's ability to predict metropolitan growth patterns, it must be customized to capture the unique features of each metro. This customization is essential to provide decision-makers with realistic policy levers that can help them understand which actions might most help the region achieve its policy goals.

The customization required for the Kansas City region will cost \$92,500. This amount was budgeted in the 2023 Unified Planning Work Program (UPWP). The customization will occur during the last quarter of 2023 and first quarter of 2024 in order to prepare forecasts that will be ready for adoption by the MARC Board of Directors with the MTP by June 2025.

### BUDGET CONSIDERATIONS:

REVENUES	
Amount	\$92,500
Source	Consolidated Planning Grant Funds and Associated Match
PROJECTED EXPENSES	
Personnel (salaries, fringe, rent)	
Contractual	\$92,500
Pass-Through	
Other (supplies, printing, etc.)	

### EXHIBITS:

None

### RELATED JURISDICTIONS:

This item impacts the entire MARC region.

### RECOMMENDATION

Authorize the Mid-America Regional Council to enter into a contract with UrbanSim, Inc. for an amount not to exceed \$92,500 for an UrbanSim customization for the Kansas City region.

### STAFF CONTACT

Frank Lenk, Director of Research Services



## BUDGET AND PERSONNEL COMMITTEE

Meeting  
Summary  
August 22, 2022  
11:15 a.m.

### COMMITTEE MEMBERS PRESENT

Mayor Damien Boley, Smithville, MO - Budget and Personnel Chair  
Legislator Jalen Anderson, Jackson County, MO  
Councilmember Holly Grummert, Overland Park, KS  
Commissioner Janeé Hanzlick, Johnson County, KS  
Auditor Victor Hurlbert, Clay County, MO  
Commissioner Ryan Johnson, Cass County, MO  
Mayor Pro Tem Beto Lopez, Lee's Summit, MO  
Councilmember Bridget McCandless, Independence, MO  
Commissioner Brian McKiernan, Wyandotte County and Kansas City, KS  
Commissioner Jerry Nolte, Clay County, MO  
Commissioner Rob Roberts, Miami County, KS  
Mayor Carson Ross, Blue Springs, MO  
Mayor Curt Skoog, Overland Park, KS  
Commission Chairman Doug Smith, Leavenworth County, KS

### STAFF PRESENT

David Warm, Executive Director  
McKenzie Neds, Executive Assistant  
Carol Gonzales, Director of Finance and Administration  
Lauren Palmer, Director of Local Government Services  
Ron Achelpohl, Director of Transportation and Environment  
Marlene Nagel, Director of Community Development  
Kristi Bohling-DaMetz, Director of Aging and Adult Services  
Melody Elston, Integrated Care Program Director  
Andrew Molloy, Finance Director  
Lukas Parrish, Intern

### OTHERS

### CALL TO ORDER

Mayor Damien Boley called the meeting to order at 11:17 a.m.

Due to the meeting being conducted remotely, Mayor Boley provided instructions for participation. He reported that staff would present on all the agenda items, provide an opportunity for comments and questions after each item, and ask for approval of all agenda items with one vote at the end of the meeting. Members would have an opportunity to abstain or object to any items necessary during the final vote.

*Approve Contracts, Grants, and Other Major Expenditures*

VOTE: Review and accept the 2022 Uniform Guidance Single Audit Report

Andrew Molloy, Finance Director, reminded the board that in June 2023 when MARC brought the ACFR before the board for review and acceptance and conveyed that the 2022 single audit was in process with a few limited procedures to complete. MARC is happy to report that RubinBrown LLC has completed their engagement and there have been no findings and no instances of non-compliance with major federal programs. Resulting in a clean audit. As a reminder, MARC is required to complete a single audit because the company expends more than \$750,000 annually of federal funds and is required to per uniform guidance. Mr. Molloy also mentioned that the 2022 CSC 990 will be brought forth at the September board meeting. Mr. Molloy thanked the MARC staff involved in the audit and invited the board to view the link located in the packet for more details.

VOTE: Final approval of remodel project at 600 Broadway, Mid-America Regional Council offices

Carol Gonzales, Director of Finance and Administration, presented the final numbers from the MARC office remodel project that was completed in 2023. Ms. Gonzales listed the three main contractors that worked on the project: Odimo, John Marshall, and GPS-KC and gave a special thank you to Axis who donated the furniture. Ms. Gonzales also called attention to the fact that in the original budget the board viewed in 2022, the AV equipment was a part of the budget but was removed and became a different part of the budget. She then showed the original budget, revised budget, and actual amounts to the board and noted that the board authorized around 10% of the general fund contingency towards the budget but that item was slightly overspent because there are certain things that are better to charge to the general funds than to indirect or to grants due to restrictions. Ms. Gonzales also noted there were several change orders for the Odimo and John Marchall contracts which are outlined in the board packet memo.

The board was advised that if any member would like a tour of the newly renovated space, including the secure 911 area, they are more than welcome to contact her to see the changes. The MARC staff are thoroughly enjoying it and the project created productive, functional space for them to use. This completes the remodel project.

VOTE: Head Start FY2022 Cost of Living Adjustment and Quality Improvement Application to the Administration for Children and Families to be expended

Kasey Lawson, Interim Director of Early Learning and Head Start, presented to the board that MARC had received a funding opportunity announcement from the Administration for Children and Families in March 2023 for a total of \$2,248,645 in COLA and QI funding. The MARC Head Start program was awarded those funds and seeks approval to expend the funds for technology updates, office equipment and modifications upstairs as well as support for the mental health and wellness staff. A detailed chart with the dollar breakdown is in the board memo packet.

VOTE: Approve Contracts for Head Start and Early Head Start Support Services

Kasey Lawson, Interim Director of Early Learning and Head Start, presented the recommendation before the board is to approve individual and agency contracts for onsite support services with MARC's Head Start programs to provide the following services: education coordinator coaches that meet with our programs to provide one-on-one coaching for staff as well as helping support them in the education component; mental health consultants who are assigned to the Tier 1 & 2 programs to help provide support, an early intervention contractor who helps with our children who have special needs and services, translation and interpretive services for our families who are not English speaking, and finally our database child plus that help with all of our kiddos in the system, and allows everyone to have access to all the same information. The details of the contractors and dollars amounts can be found in the board memo.

VOTE: Accept Missouri Federal Surface Transportation Block Grant Program funds for the Missouri Regional Preventive Maintenance Program

Ron Achelpohl, Director of Transportation and Environment, presented a request for authorization to receive funds from the state of Missouri in an amount of \$1,000,000 from the Surface Transportation Block Grant funding to supplement the CRRSSA funding that MARC already established for a regional



resurfacing project on the Missouri side of the region. Doing so will accomplish a couple of things: MODOT is very concerned about the size of the unobligated balance of STP funds for the Kansas City, Saint Louis, and Springfield regions. This action is an opportunity to help draw those balances down and it is an opportunity to address the increased cost we have seen for resurfacing projects. The intent of this action would be to supplement those original CRRSSA dollars which will primarily be used to supplement Kansas City, Missouri's portion of the project.

Victor Hurlbert asked what the process would be for a community to apply for and receive this funding. Mr. Achelpohl replied that MARC has been working for the last year with a consultant at BHC who has been working directly with communities to get those segments within their jurisdictions to be included in the project. Once we receive these funds, as early as September, work can begin on the project.

VOTE: Authorize consultant agreements for three Planning Sustainable Places projects, one in each of the following Kansas jurisdictions: De Soto, Mission, and Overland Park

Ron Achelpohl, Director of Transportation and Environment, presented an authorization to enter into consulting agreements with three different firms for three different projects in DeSoto, Mission, and Overland Park, Kansas. Mr. Achelpohl called attention to a typo in the original packet memo that was sent regarding the Overland Park recommendation, but it had been corrected by the time of the board meeting. The recommendation for the project in the city of DeSoto, KS to enter an agreement with the team led by Kimley Horn in an amount not to exceed \$100,000 for the city of Mission, KS. It's a team led by RDG Planning and Design for an amount not to exceed 68,000. In Overland Park the team will be led by RDG also for an amount not to exceed \$125,000.

VOTE: Authorize amendments to increase the current community center agreements with the Guadalupe Center, Palestine Senior Activity Center, and the City of Independence

Melody Elston, Interim Director of Aging and Adult Services, requested authorization to increase the current community center agreements with Palestine Senior Activity Center, the City of Independence, and Guadalupe Center. Last May, the board approved the amendments and approved the additional \$25,000 agreements for the purchase the Sprinter fans for each of the communities. This item has already been approved by the board but due to budgeting timeline lapses, approval is needed again to place it in the correct budget fiscal year.

VOTE: Authorize amendment increase of \$800,000 to the current community center agreement with the Guadalupe Center

Melody Elston, Interim Director of Aging and Adult Services, explained that MARC's Aging and Adult Services received \$4 million in operating funds from the Department of Health and Senior Services and then expended approximately \$1.1 million of those funds for delivery of our services such as technology, transportation, and other services. MARC staff made partner community centers aware of access to this funding to address costs associated with upkeep and other operational costs. As a result, we received the enclosed request from Guadalupe Centers. Guadalupe Center discussed the plan to remodel to a community center previously known as the Casa Feliz building. This renovation costs around \$1,050,000. Guadalupe has received a commitment for approximately \$200,000. As there is a required match on this funding of 15%, this commitment will help cover this needed match. If this recommendation is approved, \$800,000 would be committed to assist in the completion of this project.

VOTE: Authorize a contract addendum to approve Master Agreement #4 with the Institute for Building Technology and Safety for building and development shared services

Lauren Palmer, Director of Local Government Services, presented that since 2013, MARC has held a shared services agreement with IBTS, the Institute for Building and Technology Safety. They provide supplemental building and development services for participating communities. MARC is recommending a contract addendum to adopt master agreement #4 for this contract in substantially the same form as the existing contract and a master agreement. The only proposed changes at this time are increases to the residential and commercial fee schedules included those in your packet which was expected. IBTS has not increased its prices since 2019, and before that most of the pricing had been in place since 2013. The changes will cover increased costs for personnel, for vehicles, for fuel, for insurance, and other

standard costs of doing business. MARC held an informational session on August 10th with current and prospective clients of IBTS just to review these changes with them, no objectives were voiced. There was general understanding among the group for why those changes were being implemented and several of the fee increases were responsive to requests from the client base. For example, they've asked for fixed fee pricing on inspection fees so when the inspector must do a reinspection on something of those costs are predictable for both the city and the developer client. If approved, this new addendum will become effective on September 1st, but current service agreements among the participating cities will be honored through the term of their agreement, so these changes will only affect new agreements that are adopted under our master services agreement.

VOTE: Authorize the fourth amendment to the Professional Services Agreement with Assel Grant Services to include Mid-America Regional Council member cities and counties

Lauren Palmer, Director of Local Government Services, explained that Assel Grant Services have been assisting MARC with grant applications for almost 2 years now, and we are recommending this no cost 4th amendment to the contract to add a piggybacking clause. This would allow our MARC member cities and counties to work with AGS under our existing agreed pricing structure and under the competitive purchasing that we did for this contract. This amendment in no way commits any MARC members to purchase services from AGS and does not involve any additional risk, it allows members, at their discretion, to take advantage of our pricing.

VOTE: Approve the Minutes of the June 27, 2023 Meeting

Commissioner Rob Roberts moved for approval of all agenda items and Commissioner Janeé Hanzlick seconded the motion. Commissioner Ryan Johnson abstained from the vote. Mayor Pro Tem Beto Lopez abstained from item 1h.

The motion passed.

Other Business

There was no other business.

Adjournment

Mayor Damien Boley adjourned the meeting at 11:37 a.m.