OPEN MEETING NOTICE
Mobility Advisory Committee

Sara Davis, Co-chair. Alternate Co-Chair (Pending)
Wednesday, September 13, 2023 at 9:30AM
via Zoom virtual meeting platform. See meeting invite for login info.

AGENDA (Total Time: 90 minutes)

Procedural Business

1. **Welcome and Introductions (3 minutes)** (Sara Davis, OATS)
   Please sign in by typing your name and organizations into the chat box.

2. **Approval of June 14, 2023 meeting summary (2 minutes)**

Main Business

3. **Updated MAC Membership (10 minutes)** (Jonathan Feverston, MARC)
   Jonathan will review membership requests for 2024-2025 membership terms. The most updated membership roster is included in the meeting packet. All membership requests are due to Jonathan by the end of the meeting. The renewal of current membership and the vote to accept new members will occur at the March 2024 meeting.

4. **2024-2025 Section 5310 Application Questions Review (20 minutes)** (Jonathan Feverston and Martin Rivarola)
   Jonathan and Martin will provide an overview of the Section 5310 funding application and facilitate a discussion on the existing questions.

5. **Update about 2022-2023 Section 5310 Funding (5 minutes)** (Sariah Pinick, KCATA)
   Sariah Pinick will provide a brief update about 5310 funding.

Additional Business

6. **MTM MO HealthNet Non-Emergency Medical Transportation Program (40 minutes)** (Melissa Workman, MTM)
   Melissa Workman with MTM will provide information about MTM, the MO HealthNet Non-Emergency Medical Transportation Program, the technology deployed in dispatching centers, and Medicaid processing. A question-and-answer session will follow the presentation.

7. **MARC/KCATA KCI Public Transit Services Action Plan (5 minutes)** (Jonathan Feverston, MARC)
   Jonathan will provide a brief overview of the ongoing regional planning work to study enhanced transit connections from KCI Airport to locations across the region. There is an online map and survey that closes on September 22nd, please see the link to participate.
   https://app.publiccoordinate.com/#/projects/KCITransit/map?mapLayerID=2603d9a8-153d-ee11-b8f2-000d3a75b689

8. **Member updates (5 minutes)**

9. **2023 Meeting Dates (all from 9:30-11)**
   - December 13

Special Accommodations: Please notify the Mid-America Regional Council at (816) 474-4240 at least 48 hours in advance if you require special accommodations to attend this meeting (i.e., qualified interpreter, large print, reader, hearing assistance). We will make every effort to meet reasonable requests.

MARCZoom02

Address: https://marc-kc.zoom.us/j/8926479795?pwd=SlREQTZNOUN6Y1FGbjdnRTNORVVNdz09

• You may need to run the Zoom opener to join the meeting.

• This link also works with the Zoom smartphone app.

Meeting ID: 892-647-9795

Passcode: 392920

Audio:

• We encourage the use of computer audio especially if you are viewing a webcam or sharing your webcam.

• Dial Toll-Free

o 877 853 5247 US Toll-free

o 888 788 0099 US Toll-free

• One tap mobile

o +18778535247,,8926479795#

o +18887880099,,8926479795#

Committee Membership Roster (As of September 2023)

Member	Organization	Alternate
Emily Diehl	City of Olathe	Elizabeth Preston
Anne Miller	Don Bosco	Maura "Mo" Orpin
Ken Murphy	Eastern Jackson County Transit Alliance	Mike Larson
Roger Montero	EITAS	Claudette Price
Dana Chatlin	Farmer's House	Amy Allison
Kim Greene	Full Employment Council	James Bryant
Rachel Ohlhausen	Jewish Family Services	Tyler Carley LeClair
Shaun Duffy	Johnson County Mental Health	Mackenzie Robinson
Lisa Womack	Johnson County Transit	Justus Welker
Richard Cowart	KCATA	Pete Comer
Jim Huffman	Life Unlimited	Mark Bertrand
Sara Davis *	OATS	Judy James
Christine Daw	Platte County Board of Services	Heather Tremper
Stephanie Zaldivar	City of Shawnee	
Carla Norcott-Mahany	The Whole Person	Kim Blobaum
Irvin Jackson	Unified Government	Deasiray Bush
Terry O'Toole	WHC WW, LLC dba zTrip	Teresa Wolken
Amy Stoll	Down Syndrome Innovations	Dr. Jason Drummond

2022 Section 5310 Call for Projects Application Questionnaire

Q#	Question part	Question Text
1		**Organization Information**
	1.1	Applicant/Organization Name:
	1.2	Contact Information:
	1.2.1	Contact Name:
	1.2.2	Contact Email:
	1.2.3	Contact Phone:
	1.3	Project Applicant Description: Briefly describe your organization and its mission relating to older adults and people with disabilities. (1,000 character limit)
	1.4	Scalability: Describe the scalability of the project in the event that funding is awarded that does not cover your organizations' full request. Can the project be reduced in scale and continue to support the goals of the project and the 5310 program? (500 character limit)
	1.5	Organizational Capacity: Describe your organization's ability to technically, legally, and financially implement the proposed project. Please note that this program is a cost reimbursement program that requires local match and a 1% project fee. Does the organization that is to administer the project have the ability and resources to carry out the proposed project? Is the organization able to address all federal requirements to carry out the project? Please consult the list of federal requirements in the Resources section of the application portal prior to answering this question. (1,000 character limit)
	1.6	Unique Entity Identifier: Enter your organization's Unique Entity Identifier (UEI) found at Sam.gov. (50 character limit)
	1.7	Sam.gov Registration: What is the expiration date of your organization's Sam.gov registration?
2	2.1	Project Title: Give your project a brief, descriptive title. Phased projects should include the phase number. (200 character limit)
	2.2	Project Location
	2.2.1	State

	2.2.2	County/ies
	2.2.3	Service limit: Describe other service area boundaries that the project will have. (200 character limit)
	2.3	Project Classification: Select the category of your project from the following list:
	2.4	Vehicle Classification: Select the category(ies) of vehicle(s) you are applying for:
	2.5	Vehicle Replacement: To replace a vehicle (or vehicles) previously funded by a state DOT, please include the following information: VIN, year, make/model, current odometer reading, and vehicle condition (poor, fair, good). * If a vehicle has been replaced in a previous cycle, and you attempt to replace it again, your application will not be considered. (200 character limit)
	2.6	Vehicle Description: What type(s) of vehicle(s) are you applying for?
	2.7	Project Description: Provide a brief description of the proposed project by giving the following information (2,000 character limit each):
	2.7.1	1) Population to be served *(e.g. general population, older adults, people with disabilities, etc. Please also note if the populations you serve are lower income and/or people of color)*:
	2.7.2	2) Scope of work (i.e. what is the applicant requesting/what will the project do?):
	2.7.3	3) Goals (i.e. What does the applicant up to accomplish with this project?)
	2.8	Project Need:
	2.8.1	Describe Project Need Using Data: Data could include: Census or American Community Survey (ACS) demographic data or data generated by the applicant, for example, data showing the number of rides not provided because of a lack of resources, number or riders of a service picked up at a transit stop lacking adequate infrastructure, etc. (5,000 character limit)
	2.8.2	Describe Project Need Using Feedback from Engagement Activities: Data could include: Data from a survey the applicant performed, feedback received from the organization's clients through engagement activities, etc. (5,000 character limit)
	2.9	Project Outcomes: Describe the expected outcomes of your project *(e.g. # of people and/or rides annually, % increase in clients attending enrichment activities, % increase in non-emercency medical trips, etc.).* (5,000 character limit)
	2.10	Project Readiness: Describe the extent to which the project is ready for implementation. Can the project be completed quickly? *(e.g. For a vehicle acquisition project to launch a new service, after the vehicle is acquired, what other steps need to happen to launch the service?).* (2,000 character limit)

	2.11	Communication: Please describe how you will communicate with the population you serve about the proposed project (e.g. if a new or expanded service will be provided, how will it be marketed or announced? If replacement vehicles will be acquired, what steps will you take to communicate with your service population about the need for replacements and gather feedback about their transportation needs/preferences? (3,000 character limit)
3		**Data:**
	3.1	Proposed Service Characteristics: Describe the operational characteristics of the proposed project such as fares, operating hours, days of operation, type of service, number of average one-way passenger trips (ridership) and cost per one-way trip (subsidized and unsubsidized). (3,000 character limit)
	3.2	Performance Measures: As required by the federal Section 5310 Program circular, applicants must track and report on various performance measures, depending on the project type. Select the applicable performance measures that your project addresses:
	3.2.1	Number of older adults and people with disabilities afforded mobility they would not have without your 5310-funded project. (20 character limit)
	3.2.2	Number of one-way trips provided annually for older adults and/or people with disabilities with your 5310-funded project. (20 character limit)
	3.2.3	Describe the increase or enhancement (500 character limit).
	3.2.4	Describe the physical infrastructure and/or technology that impacts the availability of transportation for older adults and/or people with disabilities.
4		**Proposed project partnerships**
	4.1	Project Partners: Is this project funded by multiple agencies/jurisdictions and/or does this project have service agreements in place with multiple agencies/jurisdictions?
	4.2	Which agency/jurisdiction? (50 character limit)
	4.3	Project Partners: Will your organization partner with another organization/local government in order to operate the project?
	4.4	Which agency/jurisdiction? (50 character limit)
5	5.1	Coordinated Plan Compliance: Identify which Goals and Strategies from the Coordinated Public Transit Human Services Transportation Plan are advanced by your proposed project.

Meeting Summary

Mobility Advisory Committee

Sara Davis, Co-Chair

June 14, 2023

Meeting Summary

Procedural Business

1. **Welcome and Introductions**
   Sara Davis, with OATS Transit and Co-chair of the committee and Jonathan Feverston, Transportation Planner with the Transportation and Environment Department with the Mid-America Regional Council, welcomed attendees to the meeting. Sara Davis asked everyone to introduce themselves in the meeting chat.

2. **Approval of March 8, 2023 meeting summaries**
   Ms. Davis reminded committee members that the meeting summary from the March 8, 2023 meeting was sent out to members in advance; and the meeting summary can be found on the committee webpage at MARC.org. A motion to approve the March 8th meeting summary was provided by Dana Chatlin (The Farmer's House) and seconded by Terry O'Toole (zTrip). There was one abstention from Rachel Ohlhausen and the motion to approve passed.

Main Business

3. **Member Roster Update**
   Sara Davis introduced Jonathan Feverston (MARC) to provide an update on the membership roster. Ms. Davis reminded those in attendance that any roster updates can be sent to Jonathan Feverston via email at jfeverston@marc.org. Ms. Davis reminded those in attendance that organizations seeking membership can request membership via email to either Jonathan Feverston (MARC) or Richard Cowart (KCATA); and must do so by the September 13th meeting. Ms. Davis reminded the committee members that a co-chair position is open.

   Mr. Feverston informed that committee that this agenda item was tabled from the previous meeting. Mr. Feverston reminded the committee members that membership can be made up of a minimum of 11 organizations and a maximum of 20 members; and that a member is the organization itself with one vote per member organization. Member representation is made up of a primary and alternate representative. Mr. Feverston reminded those in attendance that membership requires attendance at 3 of the 4 meetings per year and a quorum of 50% is needed for any committee decision-making.

   Mr. Feverston informed the committee members that there are two co-chairs assigned to the committee. One appointed by the KCATA and one appointed by MARC. Mr. Feverston informed the committee that the MARC co-chair position is vacant and there is a call to committee members for interest in being a co-chair. Mr. Feverston provided information about the role of a co-chair, which

includes overseeing meetings, and working with staff to organize meetings and work groups. Mr. Feverston also included that co-chairs may be asked to participate in meetings with MARC and KCATA staff to help develop proposals, funding recommendations, and other duties.

Mr. Feverston provided an update on the roster, with salmon-colored boxes being vacancies and green boxes representing a potential new member. Anne Miller (Don Bosco) asked to confirm the maximum number of members is 20 and asked if MARC is also a member of the committee. Jonathan Feverston confirmed that 20 is the membership maximum and that MARC is not technically a member but has had staff members from MARC Aging Services attend the meetings in the past. Rachel Ohlhausen (Jewish Family Services) asked if information could be provided about the new member and how transportation impacts their mission or programs. Jonathan Feverston (MARC) asked Amy Stoll (Kansas City Downs Syndrome Innovations) to provide an introduction about Down Syndrome Innovations. Amy Stoll responded that Kansas City Down Syndrome Innovations provides services for 2,000 families with members with Downs Syndrome. They provide transportation to and from employment, vocational, and volunteer opportunities on weekdays and weekends. Rachel Ohlhausen thanked Amy for the explanation.

Anne Miller (Don Bosco) motioned to add Kansas City Downs Syndrome Innovations to the committee, Shaun Duffy (Johnson County Mental Health) seconded. The motion passed with no dissenting votes.

4. **Future Committee Meeting Survey**
   Jonathan Feverston (MARC) provided background on the meeting survey. This agenda was tabled at the March meeting and explained that a survey was sent out to ask committee members and interested parties what meeting setting worked best. The options were in-person, hybrid, and virtual, with an explanation box provided for comments and rationale. The hybrid setting was preferred, and some respondents expressed wanting a primarily virtual schedule with one in-person meeting per year. Mr. Feverston asked the committee for feedback.

   Rachel Ohlhausen (Jewish Family Services) commented that she responded with this option and mentioned that hybrid can be difficult to predict based on schedules, and meeting in person once a year is helpful. Carla Norcott-Mahany (The Whole Person) liked the idea of one in-person meeting per year. Anne Miller (Don Bosco) agrees and does not like hybrid meetings because they are hard to engage and not practical. Sara Davis (OATS Transit) agreed and asked if there is a particular meeting when the in-person meeting would occur. Jonathan Feverston responded that the survey closed before the meeting and a date on the meeting cycle has not been selected, and asked Martin Rivarola (MARC) if he had any thoughts. Martin indicated that organizers would look at the calendars and communicate that in-person date to the committee in advance, with a consistent date on the off-years of Section 5310 funding.

5. **Update about Section 5310 Funding**
   Jonathan Feverston (MARC) stated that Margaret Brown (KCATA) reached out to provide an update on the Section 5310 funding. Mr. Feverston stated that the contract is still being reviewed by the Federal Transit Administration (FTA) due to delays from the debt ceiling discussions. $2,013,293 is the allocated funding amount for FY2023 for the Kansas City Metropolitan area. Mr. Feverston indicated that these are formula funds for adults with disabilities and those needing additional transportation services. Mr. Feverston shared that $2,003,581 was the allocated amount for FY2022. Margaret Brown (KCATA) added that the FTA has not approved the grant yet, but they are

anticipated to approve it by the end of June with agreements being distributed to recipients in early July. Ms. Brown indicated that the agreements will be sent via email and agencies will have 60 days to execute those agreements. Once agreements are received and processed, the KCATA will begin procurement on the vehicles.

6. **KCATA IRIS Rideshare Service**

Richard Cowart (KCATA) provided information about the IRIS on-demand ride service. The current service area encompasses the Northland to Brush Creek. Mr. Cowart stated that the service is zone-based, with fares varying from zone-to-zone, stop-to-transit hub, and stop-to-stop within a zone. Entertainment zones and rides to the airport have separate fees. Service expansion expanded on July 1st to include all of Kansas City, Missouri, Gladstone, and North Kansas City, MO. New communities can be added through buying the interface. The community can set the service hours, fares, and other parameters. WHC is the operator and sets the revenue hour cost. Ambulatory vehicles are $47.78 per hour and wheelchair accessible vehicles are $52.78 per hour to operate. Additional fees for cities include a one-time expansion fee and 10% technology development cost that can be waived by RideCo who operates the platform. 10% of the annual cost is a fee paid for management and administration. Mr. Cowart shared that it is available to anyone within the service area, with access to the service with the app, website, or telephone. Fares can be paid in the app via ride credits, or in-vehicle. Service hours vary by city, with 4am-11pm in the existing area and 6am-6pm in Gladstone and North Kansas City. Mr. Cowart shared that specialized accessibility can be requested within the app such as a wheelchair lift ramp and bike storage. Mr. Cowart shared that dynamic stops are used to provide close proximity to a destination, so no one walks more than ¼ of a mile from the stop to the destination. Mr. Cowart provided visuals on how to use it and shares that there will be additional marketing campaigns in July.

Sara Davis (OATS Transit) asked if there are any ridership numbers. Richard responded that 30-50 riders use the service per day with limited marketing. Sara asked how someone would request the service. Richard stated that they could call or use the app. Anne Miller (Don Bosco) asked who the call center is. Teresa Wolken (WHC) responded that WHC provides the call center services and the number is 816-205-8221. Anne Miller (Don Bosco) wanted to confirm that this service is open to everyone. Richard Cowart confirmed. Rachel Ohlhausen (Jewish Family Services) asked if people can choose an exact address or just predetermined hubs and stops? Teresa (WHC) explained that it is point-to-point so it may not come directly to an address. The points are close to activity areas and bus stops, and there are multiple stops within a ¼ mile but less stops in rural parts of the city. Terry O'Toole (WHC) says that points are usually closer than the local bus stop. Rachel Ohlhausen (Jewish Family Services) wanted to confirm that no cellular data is needed to book a ride. Richard Cowart confirmed that the service can be used by calling. Sara Davis asked how many people could travel in a group. Teresa Wolken responded that the maximum is 3 passengers; accessible vehicles can accommodate a passenger using a wheelchair plus 3 others. Sara Davis asked to confirm that you could share the ride if there are multiple passengers in one area. They are shared rides. Jonathan Feverston (MARC) asked if accessible vehicles take longer to get to a requesting passenger. Teresa Wolken responded that there should not be a delay.

7. **Section 5310 Funding Story: The Farmer's House**

Amy Allison, director of The Farmer's House, shared information about the mission, services offered, and vehicles used; to help with their work. The Farmer's House is focused on providing learning opportunities out in the community to help clients achieve their goals. Programs include an early work experience to help clients get ready for the workforce, and social enrichment activities to build

relationships. The Farmer's House use 10 vehicles, 3 of which are 5310 vans. They have 51 clients and transport 19 clients door-to-door. 35% of programming is in office and 65% of programming is out in the community. Some of the challenges include wheelchair accessible vans have limited capacity, wear and tear on vehicles, rising gasoline prices, aging vehicles, and hiring transportation specialists. The Farmer's House is expanding to Jackson County and are looking in the Kansas City core for a space in the next 2 years. There is an interest in a vacation club from clients and additional support for clients wanting to learn how to drive.

Dana Chatlin (The Farmer's House) added that everything The Farmer's House does is for building skills and confidence out in the community and to explore interests.

Sara Davis (OATS) asked how clients get referred to The Farmer's House. Amy Allison stated that some come from the local school districts' early work programs and service coordinators at other agencies. Some families will also self-refer and can apply online. Sara asked where clients live and where The Farmer's House serve. Amy Allison stated that Platte County is the main area, with some clients from Lee's Summit, Clay County, Johnson County, Leavenworth County, and Atchison County. Richard Cowart asked how one can volunteer. Amy Allison (KCATA) stated that volunteers can apply online and there are many individual and group activity options. Sara Davis asked if drivers are paid drivers or volunteers. Amy stated that they have direct support professionals and one transportation specialist. There are openings for another transportation specialist, two community integration specialists, and one employment specialist. Interested individuals can be sent to The Farmer's House website.

8. **Member Updates**
   - Sara Davis (OATS Transit) is still short on drivers and is asking for referrals.
   - Margaret Brown (KCATA) introduced Sariah Pinick as a new Grants Specialist with the KCATA.

9. **2023 Meeting Dates (all from 9:30-11:00)**
   - September 13
   - December 13

Carla Norcott-Mahany motioned to adjourn, Dana Chatlin seconded.

ATTENDANCE

June 14, 2023

Co-Chair: Sara Davis, OATS Transit

Other Attendees:

Kim	Blobaum	The Whole Person
Shaun	Duffy	Johnson County Mental Health
Dana	Chatlin	The Farmer's House
Amy	Allison	The Farmer's House
Justus	Welker	Johnson County Transit
Anne	Miller	Don Bosco Center
Roger	Montero	EITAS
Carla	Norcott-Mahany	The Whole Person
Terry	O'Toole	zTrip/WHC
Teresa	Wolken	zTrip/WHC
Matt	Davis	Jackson County, MO
Amy	Stoll	Down Syndrome Innovations
Jen	Jordan-Spence	City of Gardner
Tyler	Carley-LeClair	Jewish Family Services
Rachel	Ohlhausen	Jewish Family Services
Deanna	Adkins	Platte Senior Services
Linda	Lara	Guadalupe Centers
Gus	Sylvester	University Health
Dan	Ryan	Tri-County Mental Health Services
Irvin	Jackson	Unified Government
Kim	Greene	Full Employment Council
Angel	Rose	City of Liberty
Hailey	Kellerstrass	City of Liberty
Cathy	Monroe	U.S. DOT
Jim	Huffman	Life Unlimited

MARC and KCATA Staff:

Margaret	Brown	KCATA
Richard	Cowart	KCATA
Sariah	Pinick	KCATA
Pete	Comer	KCATA
Jonathan	Feverston	MARC
Martin	Rivarola	MARC