



# Board of Directors BUDGET & PERSONNEL

Mid-America Regional Council • 600 Broadway, Suite 200 • Kansas City, Missouri 64105 • 816/474-4240

January 23, 2024  
11:15 a.m.

In-person attendees in MARC's Westview room with a remote option via Zoom

- Members of the public who wish to participate in this meeting: please email McKenzie Neds at [mnedes@marc.org](mailto:mnedes@marc.org) by 9:00 a.m. on Tuesday, January 23, 2024, for instructions to join the teleconference.

## AGENDA

### 1. Approve Contracts, Grants, and Other Major Expenditures

#### EXEMPLARY CORE CAPACITIES

- a. VOTE: Authorize an agreement with RubinBrown for the 2023 audit and review the 2023 Audit Plan
- b. VOTE: Approval of Local Government Dues for 2025

#### EFFECTIVE LOCAL GOVERNMENT

- c. VOTE: Authorize acceptance of additional funds from the Hall Family Foundation for an energy conservation program to assist non-profit organizations.
- d. VOTE: Authorize acceptance of grant funds from the Marion and Henry Bloch Charitable Foundation for grant writing services.
- e. VOTE: Authorize an agreement with Assel Grant Services for grant writing services, including research and partner facilitation.

#### SAFE AND SECURE COMMUNITIES

- f. REPORT: Emergency purchase from Landmark Dodge of three vehicles for 911 technical staff.
- g. VOTE: Approve fiber connection agreements with United Private Networks between secure 911 router locations.

#### HEALTHY ENVIRONMENT

- h. VOTE: Authorize grant submission to the Kansas Department of Health and Environment to support the update of regional stormwater engineering standards.

#### THRIVING OLDER ADULTS AND COMMUNITIES

- i. VOTE: Approve amendment increase to the current catering agreement with Guadalupe Center.
- j. VOTE: Approve amendment increase to the current community center agreement with Excelsior Springs Senior Center.
- k. VOTE: Authorization to release request for proposal documents for State Fiscal year 2025 Services provided by the Department of Adult and Senior Services.
- l. VOTE: Authorize Senior Services Growth and Development Program contract amendment with the Missouri Department of Health and Senior Services.
- m. VOTE: Authorize contract with Area Resources for Individualized Services, Inc DBA: ARIS Solutions to provide financial management services for the Veteran-Directed Care Program.
- n. VOTE: Authorize a grant application to the Kansas Health Foundation for \$1.75 million dollars to support the Double Up Food Bucks program.



# Board of Directors **BUDGET & PERSONNEL**

Mid-America Regional Council • 600 Broadway, Suite 200 • Kansas City, Missouri 64105 • 816/474-4240

2. VOTE: Approve Consent Agenda (Administrative Matters and Minor Expenditures)
  - a. Approve the Minutes of the December 19, 2023, Meeting
3. Other Business
4. Adjournment

# AGENDA REPORT

## Budget and Personnel Committee

January 2024  
Item No. 1a  
Exemplary Core Capacities

### ISSUE:

VOTE: Authorize an agreement with RubinBrown for the 2023 audit and review the 2023 Audit Plan

### BACKGROUND:

In March of 2022, the Board approved extending the audit agreement with RubinBrown for annual audit services through fiscal year 2024, with the understanding that the Board would reaffirm each engagement on an annual basis. We are ready to begin the fiscal year 2023 audit so it is time to officially engage Rubin Brown. Below is a history and projection of fees.

Fiscal Year	Base Fees*	Report Prep	Base and Report Prep Fees Billed	Each Addl' Major Program**	Combined Fees Billed
2021	\$ 77,300	\$ 8,500	\$ 85,800	\$ -	\$ 85,800
2022	70,000	4,200	74,200	5,500	79,700
2023	72,800	4,400	77,200	5,720	82,920
2024	75,800	4,600	80,400	5,955	86,355
<i>*proposed, base fee includes one major program</i>					
<i>** only if needed, adjusted annually at same rate increase as the base fee</i>					

RubinBrown is beginning the planning process for the fiscal year 2023 audit. At this point in time, we anticipate that the audit firm will have to audit one major program, resulting in an estimated fee of approximately \$77,200. If additional programs require audit procedures, each additional program's fee will be \$5,720.

Kaleb Lilly, Partner, will discuss the planning process at the meeting, covering the following items, and answer any questions about the upcoming audit.

- 2023 Scope of Services
- Engagement Timeline
- Financial Statement Risk Assessment
- Required Discussion Items

### BUDGET CONSIDERATIONS:

Funding for the annual audit fees is included as an Indirect Cost in the Clearing Fund budget.

### EXHIBITS:

[RubinBrown MARC Planning Communication 2023](#)

### RECOMMENDATION:

Approve the RubinBrown audit engagement letter for FY 2023 at an estimated cost of \$77,200 with understanding that audit fees for additional major programs may be required at \$5,720 each.

## AGENDA REPORT

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### Budget and Personnel Committee

**STAFF CONTACT:**

Carol Gonzales, Director of Finance and Administration

Andrew Molloy, Finance Director

Darlene Pickett, Accountant III

Lisa Santa Maria, Accountant III

# AGENDA REPORT

## Budget and Personnel Committee

January 2024  
Item No. 1b  
Exemplary Core Capacities

### ISSUE:

VOTE: Approval of Local Government Dues for 2025

### BACKGROUND:

In January 2023, the Board approved local government dues for 2024. We bring these to the Board a year in advance to give local governments time to include them in their budgets.

Dues and voluntary contributions provide general support to the Mid-America Regional Council (MARC) operations. Although they are less than 2% of MARC's overall budget, they are unrestricted funds that provide a foundation for a broad range of regional programs and initiatives, and they can be used as matching funds to leverage federal, state and private grants.

The nine counties and six largest cities in the region (named as incorporating members in MARC's bylaws) pay annual dues calculated on a per-capita basis. The five counties on the Missouri side of the region and the cities of Independence and Kansas City, Missouri, also pay an annual match (calculated per capita) as part of MARC's Area Agency on Aging. Other cities in the MARC region are asked to pay basic dues based on population. In addition, all communities are asked to make program-specific voluntary contributions to Emergency Services (calculated per capita), the Government Training Institute (based on number of employees) and the Government Innovations Forum (calculated per capita).

It has generally been our practice to request a 2% increase each year, which is what we are recommending for 2025. The activities supported by these funds increase in cost, and in some years, 2% is slightly more than inflation, in other years (such as this year) it is less.

### BUDGET CONSIDERATIONS:

Below is a summary schedule showing history of these dues.

2025 MARC LOCAL DUES SUMMARY	Actual 2019	Actual 2020	Actual 2021	Actual 2022	Actual 2023	Budget 2024	Proposed 2025
Members' Dues	\$ 405,643	\$ 413,763	\$ 422,046	\$ 431,001	\$ 439,629	\$ 448,430	\$ 457,407
Aging Local Match - Missouri	73,637	76,731	78,265	79,830	81,427	83,055	84,716
Voluntary Dues	69,435	70,709	71,984	80,309	81,715	83,107	84,507
Government Innovations Forum	141,634	147,945	150,907	170,137	174,959	193,115	196,979
Government Training Institute	79,829	78,925	79,332	83,242	88,866	94,850	96,727
Subtotal	770,178	788,073	802,534	844,519	866,596	902,557	920,336
Emergency Services	423,214	365,919	437,189	442,335	448,335	454,455	460,683
Total	\$ 1,193,392	\$ 1,153,992	\$ 1,239,723	\$ 1,286,854	\$ 1,314,931	\$ 1,357,012	\$ 1,381,019
Summary of Increases	2%	2%	2%	2%	2%	2%	2%

Note to Emergency Services 2019 and 2020 - 2019 billings were not written off until 2020, thus the actuals for those two years are overstated and understated respectively.

Attached are detailed schedules showing the information by agency and program. Staff will send invoices around the first of April, with a goal of receiving payment by the end of May.

### EXHIBITS:

[Proposed 2025 Local Dues](#)

## **AGENDA REPORT**

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### Budget and Personnel Committee

**RECOMMENDATION:**

Approve a 2 percent increase in local government member and voluntary dues, emergency services, GTI and GIF membership dues, and the Aging match for 2025.

**STAFF CONTACT:**

Carol Gonzales, Director of Finance and Administration

Andrew Molloy, Finance Director

Darlene Pickett, Accountant III

## AGENDA REPORT

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### Budget and Personnel Committee

January 2024  
Item No. 1c  
Effective Local Government

#### **ISSUE:**

**VOTE:** Authorize acceptance of additional funds from the Hall Family Foundation for an energy conservation program to assist non-profit organizations.

#### **BACKGROUND:**

Last August, the Mid-America Regional Council (MARC) Board authorized the submission of a grant application to the US Department of Energy (DOE) under the Renew America's Nonprofits Energy Conservation Grant program to assist 25-30 non-profit organizations serving disadvantaged residents with funds for energy conservation improvements to their buildings. DOE announced 9 grant recipients in late October, and the Kansas City area application was selected for \$4.7 million in federal funds.

In November, the board authorized the application for and acceptance of funds from four foundations, including Hall Family Foundation. The Hall Family Foundation awarded \$400,000 but the original board action only totaled \$300,000.

#### **BUDGET CONSIDERATIONS:**

With the Hall Family Foundation's \$400,000 award, three foundations have approved \$1,200,000; there is a pending request for \$300,000 with the Ewing Marion Kauffman Foundation. These foundation funds will meet the 20% local match requirement.

#### **RECOMMENDATION:**

Authorize MARC, through its Community Services Corporation, to accept the additional \$100,000 for the purpose described above.

#### **STAFF CONTACT:**

Marlene Nagel, Director of Community Development

## AGENDA REPORT

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### Budget and Personnel Committee

January 2024  
Item No. 1d  
Effective Local Government

#### **ISSUE:**

VOTE: Authorize acceptance of grant funds from the Marion and Henry Bloch Charitable Foundation for grant writing services.

#### **BACKGROUND:**

With the passage of federal bills creating special infrastructure and other funding opportunities to support full recovery from the pandemic and its economic consequences, including the Infrastructure Investment and Jobs Act of 2021, the Mid-America Regional Council (MARC) solicited qualifications from firms that provide grant writing services.

Several responses were received, and Assel Grant Services (AGS) was selected. A modest contract of \$40,000 was initially executed in early 2022. The contract has been amended to include additional funds for 2023. To date, AGS has supported work with eastern Jackson County communities and organizations for several behavioral health and co-responder grants, energy conservation for school districts serving the Bistate Sustainable Reinvestment Corridor, USDA Nutrition Incentive, and regional proposals for Urban Areas Security Initiative grants and housing-related projects. Their assistance has resulted in MARC securing grants for \$14.4 million with another \$14 million of grants that are pending federal action. There are many federal infrastructure and behavioral health grants that MARC might bring partners together on in 2024.

#### **BUDGET CONSIDERATIONS:**

The Kresge Foundation awarded a grant to MARC in late 2021 for \$75,000 to support work to seek and secure federal and other grant funds to advance important regional initiatives. The funds were used in part for MARC staff time (\$35,000) and grant writer consultant services (\$40,000). In 2022, the Marion and Henry Bloch Charitable Foundation/H&R Block Foundation provided a grant of \$240,000 that has supported contractual support for continued efforts to secure federal and other grants. Recently, the Marion and Henry Bloch Charitable Foundation renewed their commitment to support this work with a new \$100,000 grant.

#### **RECOMMENDATION:**

Authorize the acceptance of \$100,000 from the Marion and Henry Bloch Charitable Foundation for grant services as described above.

#### **STAFF CONTACT:**

Marlene Nagel, Director of Community Development



## AGENDA REPORT

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### Budget and Personnel Committee

January 2024  
Item No. 1e  
Effective Local Government

#### **ISSUE:**

VOTE: Authorize an agreement with Assel Grant Services for grant writing services, including research and partner facilitation.

#### **BACKGROUND:**

With the passage of federal bills creating special infrastructure and other funding opportunities to support full recovery from the pandemic and its economic consequences, including the Infrastructure Investment and Jobs Act of 2021, MARC solicited qualifications from firms that provide grant writing services. Several responses were received, and Assel Grant Services (AGS) was selected.

A modest contract of \$40,000 was initially executed in early 2022. The contract has been amended to include additional funds for 2023. To date, AGS has supported work with eastern Jackson County communities and organizations for several behavioral health and co-responder grants, energy conservation for school districts serving the Bistate Sustainable Reinvestment Corridor, USDA Nutrition Incentive, and regional proposals for Urban Areas Security Initiative grants and housing-related projects. Their assistance has resulted in MARC securing grants for \$14.4 million with another \$14 million of grants that are pending federal action. There are many federal infrastructure and behavioral health grants that MARC might bring partners together on in 2024.

#### **BUDGET CONSIDERATIONS:**

The Kresge Foundation awarded a grant to MARC in late 2021 for \$75,000 to support work to seek and secure federal and other grant funds to advance important regional initiatives. The funds were used in part for MARC staff time (\$35,000) and grant writer consultant services (\$40,000). In 2022, the Marion and Henry Bloch Charitable Foundation/H&R Block Foundation provided a grant of \$100,000 that in part has supported contractual support for continued efforts to secure federal and other grants. The current agreement with Assel Grant Services is for \$155,000. The foundation funds have enabled AGS to assist MARC for 2021 and 2022. The additional \$100,000 will extend their services through 2024.

#### **RECOMMENDATION:**

Authorize an amended agreement with Assel Grant Services, increasing total compensation to \$255,000, as described above.

#### **STAFF CONTACT:**

Marlene Nagel, Director of Community Development

**AGENDA REPORT**

Budget and Personnel Committee

January 2024

Item No. 1f

Safe and Secure Communities

**ISSUE:**

REPORT: Emergency purchase from Landmark Dodge of three vehicles for 911 technical staff.

**BACKGROUND:**

Each 911 technician requires a vehicle to respond to maintenance needs throughout the 11-county service area. Due to the periodic need to carry large equipment, staff opted to purchase the Dodge Durango model. The search to replace two older vehicles began in late 2021 and the process has been difficult due to limited availability related to the COVID-19 pandemic and high demand. The 2018 Ford Explorer has a trade-in value of \$4,000 and the 2014 Ford Explorer has a trade-in credit of \$2,500, resulting in a purchase price for two new vehicles of \$35,940 and \$37,319, respectively.

The Public Safety Communications Board approved hiring one additional technical services specialist for the 911 Maintenance Program at the Oct. 25, 2023 meeting and this new position also requires a vehicle. The third vehicle for the new tech position has no available trade-in; therefore, the cost will be \$39,819.

The three vehicles became available at Landmark Dodge and placed on a courtesy hold for the public safety department, and the MARC Executive Director expedited approval as an emergency purchase to secure the vehicles.

**BUDGET CONSIDERATIONS:**

Funding for the upgrade of the two 911 vehicles was contained in the 2023 911 Allocation Budget/Capital Projects approved on Oct. 26, 2022. The vehicle for the newly added technical position was included in the 2024 911 Allocation Budget approved Oct. 25, 2023. The purchase will be made using the Kansas City Regional Purchasing Cooperative joint bid program.

<b>REVENUES</b>	
Amount	\$113,078
Source	911 Allocation Budget/Capital Projects
<b>PROJECTED EXPENSES</b>	
Personnel (salaries, fringe, rent)	
Contractual	\$113,078
Pass-Through	
Other (supplies, printing, etc.)	

**COMMITTEE ACTION:**

The Public Safety Communications Board approved the use of these funds with the 2024 Regional 911 Budget at the Oct. 25, 2023, meeting.

**RELATED JURISDICTIONS:**

This request supports the 11-county MARC regional 911 network.

**EXHIBITS:**

None

## AGENDA REPORT

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### Budget and Personnel Committee

**RECOMMENDATION:**

None. For information only.

**STAFF CONTACT:**

Eric Winebrenner, Public Safety Director

Nikki Thomas, Public Safety Operations Manager

**AGENDA REPORT**

Budget and Personnel Committee

January 2024

Item No. 1g

Safe and Secure Communities

**ISSUE:**

VOTE: Approve fiber connection agreements with United Private Networks between secure 911 router locations.

**BACKGROUND:**

The Mid-America Regional Council (MARC) 911 network is supported by two selective routers for call handling. Each router is capable of supporting the region’s 911 call volume. However, a second router allows for redundancy, load balancing and better network reliability. The 911 routers are in secure locations and require installation of two fiber connections between each location.

The agreement with United Private Networks (UPN) will provide diverse connectivity to each location using dark fiber. Dark fiber is fiber that is managed by trained MARC 911 technical staff, not a service provider. Eliminating the service provider’s need to manage the connection adds another layer of cybersecurity.

**BUDGET CONSIDERATIONS:**

The UPN quote estimates a cost of \$5,000 per month over a five-year contract. Kansas Fiber Network (KFN) was the only other vendor offering similar services. KFN’s quote was \$1.2 million for 60 months. The service through UPN is \$2,500 monthly for each of the two connections or \$300,000 for 60 months. Funding for the fiber connections was included in the 2024 911 Allocation Budget/Network Costs.

REVENUES	
Amount	\$300,000
Source	911 Allocation Budget/Network Costs
PROJECTED EXPENSES	
Personnel (salaries, fringe, rent)	
Contractual	\$300,000
Pass-Through	
Other (supplies, printing, etc.)	

**COMMITTEE ACTION:**

The Public Safety Communications Board approved the use of these funds with the 2024 Regional 911 Budget at the Oct. 25, 2023, meeting.

**RELATED JURISDICTIONS:**

This request supports the 11-county MARC regional 911 network.

**RECOMMENDATION:**

Approve five-year, fiber connection agreements with Unite Private Networks (UPN) for the regional 911 system in the amount of \$300,000.

**STAFF CONTACT:**

Eric Winebrenner, Public Safety Director  
Nikki Thomas, Public Safety Operations Manager

# AGENDA REPORT

## Budget and Personnel Committee

January 2024  
Item No. 1h  
Healthy Environment

### ISSUE:

VOTE: Approve grant submission to the Kansas Department of Health and Environment to support the update of regional stormwater engineering standards.

### BACKGROUND:

In September 2022, the Mid-America Regional Council (MARC) Board authorized receipt of approximately \$740,000 in funds from 22 local governments to support the update of regional engineering standards for stormwater management (i.e., APWA 5600 and the MARC/APWA BMP Manual). In April 2023, the Board authorized a contract with Burns and McDonnell to provide consulting services for this project for \$676,400. These actions were preceded by approval from the Executive Committee of the APWA - Kansas City Chapter for MARC to facilitate and manage this initiative.

The project will have completed phase one by February 2024, providing a detailed framework outlining the overarching approach to updating standards. The initial project phase included extensive community and stakeholder input, including a survey of over 350 community stakeholders, three focus groups, and eight technical work group meetings.

Based on community input, it is evident that additional funds will be required to achieve all the project objectives during phase two, with an overall consulting budget of \$1.2 million. MARC and project stakeholders will finalize the additional scope and budget required to complete this project in late January 2024.

To help offset increased funding needs for this project, MARC is applying for a total of \$120,000 in funds from KDHE's EPA 604(b) Water Quality Management Grant. The MARC Board previously approved a grant request for \$50,000 of these funds in November 2023. Since that time, KDHE found additional resources within the grant program to support the project.

### BUDGET CONSIDERATIONS:

REVENUES - KDHE via EPA 604(b) Water Quality Management Grant	
Amount	\$120,000
Source	Grant funds
PROJECTED EXPENSES	
Personnel (salaries, fringe, rent)	\$10,000
Contractual	\$110,000

### RELATED JURISDICTIONS:

This item impacts all counties in the MARC region.

### RECOMMENDATION:

Authorize an application to KDHE - EPA 604(b) for \$120,000 to support the update of regional stormwater management standards, and to execute agreement with KDHE if the application is successful.

### STAFF CONTACT:

Tom Jacobs, Chief Resilience Officer and Environmental Programs Director

# AGENDA REPORT

## Budget and Personnel Committee

January 2024

Item No. 1i

Thriving Older Adults and Communities

### ISSUE:

VOTE: Approve amendment to increase the current catering agreement with Guadalupe Center

### BACKGROUND:

The Mid-America Regional Council's (MARC) Aging and Adult Services contracts with Guadalupe Center to provide catering services to KC Shepherd's Center's hot home delivered meal participants, funded through the Older Americans Act (OAA). KC Shepherd's Center requested MARC to allow them to add up to 108 additional OAA eligible clients at the beginning of January to the MARC system. These persons had been served under another of KC Shepherd's Center funding programs that sunset on December 31, 2023. Based on eligibility determinations MARC's agreement with the Guadalupe Center will need to be amended to reflect the increase.

### BUDGET CONSIDERATIONS

To provide services to the original participants, as well as the newer additional participants, and to complete the full twelve months of the program year (June 30<sup>th</sup>), we need to increase the amount within this agreement as follows:

	Current	Increase	Total
Home Delivered Nutrition - @ \$5.90	\$53,100	\$117,044	\$170,144

### COMMITTEE ACTION

The Commission on Aging considered this at its January meeting and recommended Board approval.

### RECOMMENDATION

Authorize amendment to the current catering agreement between MARC and the Guadalupe Center to reflect an increase of \$117,044.

### STAFF CONTACT

Kristi Bohling-DaMetz, Director of Aging and Adult Services

Melody Elston, Integrated Care Program Director

# AGENDA REPORT

## Budget and Personnel Committee

January 2024

Item No. 1j

Thriving Older Adults and Communities

### ISSUE:

VOTE: Authorize amendment increase to the current community center agreement with Excelsior Springs Senior Center.

### BACKGROUND:

The Missouri Department of Health and Senior Services (DHSS) awarded the Mid-America Regional Council (MARC) Aging and Adult Services (AAS) American Rescue Program Act (ARPA) funds in the spring of 2022, to supplement Older Americans Act (OAA) programs. These funds must be expended by September 30, 2024. As was done with other contracted MARC-funded community centers, those that requested it, this funding was used to address upkeep and other operational costs.

The Excelsior Springs Senior Center requested funding in the amount of \$23,182 for appliances to accommodate their rapidly growing attendance, maintenance supplies and equipment, volunteer appreciation and retention, and on-site testing equipment.

### BUDGET CONSIDERATIONS:

	Current	Increase	Total
Excelsior Springs Senior Center Contract Amendment	\$39,492	\$23,182	\$62,674

### COMMITTEE ACTION:

The Commission on Aging considered this at its January meeting and recommended Board approval.

### RELATED JURISDICTIONS:

Ray County in Missouri

### EXHIBITS:

None

### RECOMMENDATION:

Authorize amendment to the current Excelsior Springs Senior Center agreement with increased funding to support proposed purchases.

### STAFF CONTACT:

Kristi Bohling-DaMetz, Director of Aging and Adult Services

Melody Elston, Integrated Care Program Director

Bob Hogan, Aging Administrative Services Manager

## AGENDA REPORT

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### Budget and Personnel Committee

January 2024

Item 1k

Thriving Older Adults and Communities

#### **ISSUE:**

VOTE: Authorization to release request for proposal documents for State Fiscal year 2025 Services provided by the Department of Adult and Senior Services.

#### **BACKGROUND:**

The Mid-America Regional Council (MARC) department of Adult and Senior Services must begin planning for the next program year, which begins July 1, 2024. This process includes determining service providers/vendors and costs of the services to be provided. The staff and Commission on Aging (COA) are developing six "Request for Proposal" documents to incorporate the range and variety of services being sought: community center services, in-home health services, care management services, family caregiver support programs, information & assistance services, and legal services.

These RFP documents will be released on Friday, February 2, 2024. Proposals submitted in response to these documents will be due electronically at the MARC office no later than 5:00pm, Monday, March 4, 2024.

#### **BUDGET CONSIDERATIONS**

MARC policies and procedures require a formal bid process if the amount to be spent is \$50,000.01 or higher.

#### **COMMITTEE ACTION**

The Commission on Aging, at its January 10<sup>th</sup> meeting, recommended that the MARC Board authorize the release of request for proposal (RFP) documents that would encompass community center services, in-home health services, care management services, family caregiver support programs, information & assistance services, and legal services.

#### **RECOMMENDATION**

It is recommended that the MARC board authorize the release of the above-specified SFY 2025 RFP documents.

#### **STAFF CONTACT**

Kristi Bohling-DaMetz, Director of Aging and Adult Services  
Melody Elston, Integrated Care Program Director  
Bob Hogan, Aging Administrative Services Manager



# AGENDA REPORT

## Budget and Personnel Committee

January 2024

Item No. 11

Thriving Older Adults and Communities

### ISSUE:

VOTE: Authorize Senior Services Growth and Development Program contract amendment with the Missouri Department of Health and Senior Services.

### BACKGROUND:

The Missouri Department of Health and Senior Services established the Senior Services Growth and Development Program (SSGDP) to provide additional funding for older adult programming through the Area Agencies on Aging. SSGDP was created in 2019 to provide funding to enhance services for the development and expansion of senior center programs, facilities, and services. In addition, it is intended to be utilized for any activities related to services for older adults in the MARC's planning and service area (PSA). However, no funds were appropriated to the project until the 102nd General Assembly.

The total amount allocated for MARC has been increased from \$2,571,960 to \$3,942,681, now includes a one-time arrears appropriation, for the period September 1, 2023, through June 30, 2024. Fifty percent of these funds are designated for the development and expansion of the senior multipurpose center programs and facilities. The other fifty percent shall be used for any activities and programs that enhance services for older adults in MARC's planning and service area (PSA), Jackson, Clay, Cass, Platte, and Ray Counties in Missouri.

### BUDGET CONSIDERATIONS:

REVENUES	
Total Amount of Agreement ( <i>revised</i> )	\$3,942,681
Source	DHSS Senior Services Growth and Development Fund

### COMMITTEE ACTION:

The Commission on Aging considered this at its January meeting and recommends board approval.

### RELATED JURISDICTIONS:

Cass, Clay, Jackson, Platte, and Ray counties in Missouri.

### EXHIBITS:

None

### RECOMMENDATION:

Authorize contract amendment from the Department of Health and Senior Services for Senior Services Growth and Development Award.

### STAFF CONTACT:

Kristi Bohling-DaMetz, Director of Aging and Adult Services  
Bob Hogan, Aging Administrative Services Manager

# AGENDA REPORT

## Budget and Personnel Committee

January 2024

Item No. 1m

Thriving Older Adults and Communities

### ISSUE:

VOTE: Authorize a contract with Area Resources for Individualized Services, Inc DBA: ARIS Solutions to provide financial management services for the Veteran-Directed Care Program.

### BACKGROUND:

A request for proposal was released on December 7, 2023, for financial management services for the Veteran-Directed Care (VDC) program, with the intention to increase program capacity. These services include activities that help veterans employ a care worker of their choice, payroll processing, tracking of expenditures and assisting the Mid-America Regional Council (MARC) in the monthly submission of invoices and reports to the Kansas City Veterans Affairs Medical Center.

Two responses were received by the proposal deadline and outlined in the table below.

RESPONDENT	Financial Management Services
ARIS Solutions	\$150 per active enrolled client/month
Allied Community Resources	\$80 set up fee and \$70 per active enrolled client/month

Among the respondents, ARIS Solutions was scored the highest by a staff and Commission on Aging (COA) review committee on factors that include evidence of customer service capacity, demonstrated proficiency in program functions and requirements, and experience with VDC providers. ARIS Solutions has worked with the VDC program since 2011 and currently serves 11 states, including Missouri. Our sister Area Agency on Aging in the St. Louis region has used ARIS Solutions for over two years and are very satisfied with their service. Their proposal included three letters of recommendation, one from Dr. Susan Flanagan who is the financial management services (FMS) lead for VA's Veteran-Directed Care program. Dr. Flanagan reports ARIS to be a top FMS entity for the VDC program and considers them her "go to" in the field.

Allied Community Resources, while much less expensive, has not worked in Kansas or Missouri, and has only worked with one VDC program in the nation.

### BUDGET CONSIDERATIONS:

Costs are based on \$150 per active enrolled client per month. Based on anticipated enrollment of 75 veterans, estimated annual total is \$135,000. Revenue from the VA is estimated at \$736 per active enrolled client per month, totaling \$662,400 per year.

### COMMITTEE ACTION:

The Commission on Aging considered this electronically following its January meeting and recommends board approval.

## **AGENDA REPORT**

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### Budget and Personnel Committee

#### **RELATED JURISDICTIONS:**

Missouri: Cass, Clay, Jackson, Platte, and Ray counties

Kansas: Johnson, Miami, Leavenworth, Wyandotte counties

#### **EXHIBITS:**

None

#### **RECOMMENDATION:**

Authorize contract with ARIS for 2024 with option to renew up to three years, to provide Financial Management Services for the Veteran-Directed Care program.

#### **STAFF CONTACT:**

Kristi Bohling-DaMetz, Director of Aging and Adult Services

Shannon Halvorsen, Integrated Care Manager

# AGENDA REPORT

## Budget and Personnel Committee

January 2024

Item No. 1n

Thriving Older Adults and Communities

### ISSUE:

VOTE: Authorize a grant application to the Kansas Health Foundation for \$1.75 million dollars to support Double Up Food Bucks program.

### BACKGROUND:

The Double Up Food Bucks (DUFB) program is currently supported by two grants from the United States Department of Agriculture (USDA).

- One is a grant awarded from the normal RFA process managed by the USDA's Gus Schumacher Nutrition Incentive Program (\$8.1 million). This annual request for applications has a 50% match requirement. The Kansas Health Foundation currently provides funding that contributes to that match requirement.
- The other USDA grant awarded to support the DUFB program is related to COVID Response and Relief funds (\$4.35 million). It did not require match funding.

Both grants will be ending December 31, 2024.

To continue the DUFB program, the Double Up Heartland Collaborative, led by the Mid-America Regional Council (MARC), would like to pursue another USDA GusNIP grant. The RFA for 2024 is expected to be released in January 2024. This RFA will have a 50% match funding requirement. In anticipation of that requirement, MARC staff are having conversations with current funders and prospective new funders.

In a conversation with the Kansas Health Foundation (KHF) before the holidays (December 21), MARC's program officer recommended that an application be completed and submitted to them by January 2, 2024, so that it could be reviewed internally and presented to the KHF board at their March meeting. The program officer recommended the amount of \$1.75 million. Staff completed the application and submitted it by January 2, 2024.

### BUDGET CONSIDERATIONS:

REVENUES	
Amount	\$1,750,000
Source	Kansas Health Foundation Grant Application
PROJECTED EXPENSES	
Media	\$20,000
Incentives	\$1,630,000
Postage/Printing	\$80,000
Other (supplies, printing, etc.)	\$20,000

### COMMITTEE ACTION:

The Commission on Aging considered this at its January meeting and recommended Board approval.

### RELATED JURISDICTIONS:

Kansas communities with a participating Double Up Food Bucks location - currently 40 counties in Kansas have participating DUFB locations.

## **AGENDA REPORT**

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### Budget and Personnel Committee

**RECOMMENDATION:**

Authorize an application and accept funds if awarded for \$1.75 million to the Kansas Health Foundation to support Double Up Food Bucks after 2024. This funding will be included as part of the match for an upcoming application to the USDA for a healthy food incentive grant.

**STAFF CONTACT:**

Donna Martin, Public Health Senior Planner

Kristi Bohling-DaMetz, Director of Aging and Adult Services



## BUDGET AND PERSONNEL COMMITTEE

Meeting  
Summary  
December 19, 2023  
11:15 a.m.

### COMMITTEE MEMBERS PRESENT

Commissioner Janeé Hanzlick, Johnson County, KS - MARC Community Services Corporation Chair  
Mayor Carson Ross, Blue Springs, MO  
Auditor Victor Hurlbert, Clay County, MO  
Commissioner Jerry Nolte, Clay County, MO  
Commissioner Becky Fast, Johnson County, KS  
Commissioner Rob Roberts, Miami County, KS  
Councilmember Holly Grummert, Overland Park, KS  
Commissioner Billy Gaines, Ray County, MO

### STAFF PRESENT

David Warm, Executive Director  
McKenzie Neds, Executive Assistant  
Carol Gonzales, Director of Finance and Administration  
Lauren Palmer, Director of Local Government Services  
Ron Achelpohl, Director of Transportation and Environment  
Marlene Nagel, Director of Community Development  
Kristi Bohling-DaMetz, Director of Aging and Adult Services  
Toni Sturdivant, Director of Early Learning and Head Start  
Frank Lenk, Director of Research Services  
Andrew Molloy, Finance Director  
Julie Phillips, Shared Services Program Director  
Eric Winebrenner, Public Safety Program Director  
John Davis, Fiscal Administrator  
Donna Martin, Public Health Senior Planner  
Lukas Parrish, Intern

### OTHERS

None

### CALL TO ORDER

Commissioner Janeé Hanzlick, filling in for Mayor Damien Boley, called the meeting to order at 11:17 a.m.

Due to the meeting being conducted remotely and in-person, Commissioner Hanzlick provided instructions for participation. He reported that staff would present on all the agenda items, provide an opportunity for comments and questions after each item, and ask for approval of all agenda items with one vote at the end of the meeting. Members would have an opportunity to abstain or object to any items necessary during the final vote.

*Approve Contracts, Grants, and Other Major Expenditures*

VOTE: Approve Revised 2023 and Proposed 2024 Budget

Carol Gonzales, Director of Finance and Administration, presented the revised 2023 budget and proposed 2024 budget for board approval. She indicated that last month, the board was given the document for review and that this month she would spend time reviewing each of the 5 funds in more detail. There are 5 funds that make up the MARC financial structure and they each have their own purpose: General fund, Special revenue fund, enterprise fund, Indirect and clearing fund, and 911 capital fund. Ms. Gonzales showed the total revenue and expenditures for each fund and mentioned that most of MARC's funding is fluid as it comes in and out based on grant periods and years. In most cases revenues exceed expenditures by a margin which is conducive of a healthy budget. Ms. Gonzales then went into detail about each type of fund, the total expenditures and revenues of each and the line item make up. She then asked for approval of the revised 2023 (\$100,312,598) and budgeted 2024 (\$133,015,121) amounts.

A final copy of the budget plan can be found at this link: [2024 Budget and Work Plan](#)

VOTE: Authorize entering into agreements with local governments participants in the 2024 Aerial Imagery Project.

Frank Lenk, Director of Research Services, reminded the board that in November the contract for the 2024 Aerial Imagery project was approved. Mr. Lenk has now come before the board to request permission to enter into agreements with local governments who are participating in the project. The cost share between governments is dependent on the square milage that is being covered by the imagery.

Mr. Victor Hurlbert asked if there were any opportunities to coordinate with states to perform these projects. Mr. Lenk said that yes and in this case the State of Missouri is flying their own project which made participation on the Missouri side slightly lower during this planning.

VOTE: Authorize amendment No. 3 with Social Impact Advising Group for project management services for 988 and mobile crisis response.

Julie Phillips, Shared Services Program Director, requested authorization for amendment number three with Social Impact Advising Group for their project management services for 988 mobile crisis response. SIAG is an approved vendor for MARC and was selected in accordance with MARC's purchasing policy. The cofounder and CEO has expertise in new program design and she served as the interim project director for the Substance Abuse and Mental Health Services Administration. She has aided MARC with specific focus on building partnerships with first responders and exploring best practices in 911 diversion programs and we're very satisfied with the level of service. This amendment extends her contract through 2024.

VOTE: Authorize increase in funding for Liberty Silver Center Transportation Services.

Kristi Bohling-DaMetz, Director of Aging and Adult Services, requested additional funding for the City of Liberty Silver Center for transportation services. As they are growing, the Community Center location's needs are increasing and their contract will run out of funding if additional funding is not secured.

VOTE: Authorize approval to purchase property at 3707 East 14th Street, Kansas City, MO 64127 for a meal repack facility.

Kristi Bohling-DaMetz, Director of Aging and Adult Services, requested approval to execute a contract for purchase of property. Mr. Warm has shared with the board that this request would be made in the near future. MARC believes that we have found a property that is turnkey and are hopeful that the space comes together. The seller has several items that need to be taken care of first but a signed contract from us will expedite their efforts to get those closed out.

While we have \$2.9 million for funding this project, roughly \$400,000 of that goes to community centers who need generators or freezer pods. \$2.5 million has already been drawn down for the purchase and renovation of a property. The board will notice in the memo packet that there is a lease back agreement on this particular property. MARC has been able to negotiate that down to end in September 2024, which means this time next year we would hopefully be ready for operations.

VOTE: Approve amendment increase with Hays Food Town, Inc for Double Up Food Bucks incentives at two store locations.

Donna Martin, Public Health Senior Planner, requested approval of an amendment that will increase the contract with Hays Food Town who have two stores in Missouri that participate in the DUFEB program since April 2022. They are on track to consume their current budget within one month and in order to continue nutrition incentives and services, would need a contract increase as described in the board packet.

Commissioner Rob Roberts asked which cities the stores were located in. Ms. Martin indicated that they are both located in southern central Missouri in Hayti and Caruthersville.

VOTE: Authorize federal subrecipient agreements with Burrell Behavioral Health and ReDiscover for the FY2023 Connect and Protect: Law Enforcement Behavioral Health Response Program grant for the Eastern Jackson County Co-Responder Program

Lauren Palmer, Director of Local Government Services, requested approval of federal subrecipient grants with two of our partners for Eastern Jackson County Co-Responder program. Last April the MARC Board of Directors authorized the program to submit the application through the Department of Justice and MARC received the award in September. This action will approve agreements with the mental health partners. Ms. Palmer reminded the board that this program embeds mental health liaisons with police departments to assist on calls for service that involves mental health. The broad goal is to help people who are experiencing mental health disorders access services and divert them from jail or emergency situations.

VOTE: Approve an agreement with Motorola Solutions to purchase VESTA 911 upgrades for 11 regional Public Safety Answering Points.

Eric Winebrenner, Public Safety Program Director, requested board approval to purchase 911 workstation upgrades from Motorola to replace equipment at the locations listed in the board memo. The total cost has been included in the 2024 budget and was approved by the Public Safety Communications Board.

VOTE: Approve payment for the fifth year of cybersecurity monitoring and risk assessment for the MARC 911 Regional system with Seculore Solutions.

Eric Winebrenner, Public Safety Program Director, requested approval for the fifth year of an agreement with Seculore Solutions for cybersecurity of the 911 system. Seculore provides a dedicated cyber analyst, daily network checks, weekly cyber security reports, and makes MARC aware of cybersecurity threats on the system. The annual contract cost has been approved by the Public Safety Communications Board in the 2024 budget.

VOTE: Approve an agreement with TUSA Consulting Services to conduct the Jackson County Collaborative Dispatch Feasibility Study.

Eric Winebrenner, Public Safety Program Director, requested approval of an agreement with TUSA Consulting Services to conduct the Jackson County Collaborative Dispatch Feasibility study. The MARC Board approved an agreement with Jackson County in 2023 to hire a consultant to perform the feasibility study. Jackson County is providing funding for this not to exceed \$200,000. There were four bidders, an individual from each of the agencies participating in the study was a part of the steering committee that reviewed these submissions and they selected TUSA.

Mr. Victor Hurlbert asked if the findings from the study would be made public. Mr. Winebrenner indicated that the Public Safety Communications Board will be given monthly and quarterly updates and the final report will be shared with the MARC board.

VOTE: Authorize a grant application to the Kansas Highway Patrol for Kansas State Homeland Security Grant funding to support agencies' cooperative efforts to address regional threats.

John Davis, Fiscal Administrator, requested approval to for a grant application with Kansas State Highway Patrol to aide with training, technology, and equipment. These funds would be broken out to roughly 13 different projects and the amounts were approved by our Regional Homeland Security Coordinating Committee in October.



VOTE: Authorize a memorandum of agreement between the MO State Emergency Management Agency and the Mid-America Regional Council for professional planning services to update the Multi-Regional Hazard Mitigation Plan.

John Davis, Fiscal Administrator, requested authorization of a memorandum of agreement between Missouri State Emergency Management Agency and MARC for professional planning services for the regional hazard mitigation plan that is updated every 5 years. SEMA offers grant funding and MARC works with local jurisdictions to create and update the plan.

Commissioner Hanzlick asked if this opportunity was only for Missouri counties. Mr. Davis confirmed that this is only for Missouri counties within the MARC region.

VOTE: Authorize an agreement for consultant services for the Kansas City Regional Electric Vehicle Readiness Plan.

Ron Achelpohl, Director of Transportation and Environment, described that electric vehicles are an important strategy in both our transportation planning work and our climate action plan for the region. MARC was able to budget in the 2024 work program to procure consultant services to create an EV readiness plan for the region. The competitive interview process completed prior to the board meeting and the interview committee is asking for authorization to negotiate an agreement with WSP, to perform the study in an amount not to exceed \$200,000.

Commissioner Jerry Nolte asked what does “readiness” entail? He understands that there will need to be more stations but he is concerned about the stress the additional charging will place on an already fragile grid. Mr. Achelpohl replied that there is a member from Evergy that was part of the consultant selection team and they will be a part of the process as the consultant compiles the data. Understanding the capacity to serve the charging stations in the region will be a part of the study to be reported out to the region.

VOTE: Approve the Minutes of the November 28, 2023 Meeting

Mayor Carson Ross moved for approval of all agenda items and Commissioner Rob Roberts seconded the motion.

The motion passed.

#### Other Business

There was no other business.

#### Adjournment

Commissioner Janeé Hanzlick adjourned the meeting at 11:44 a.m.