

OPEN MEETING NOTICE
Mobility Advisory Committee

Sara Davis, KCATA Co-chair; Jim Huffman, MARC Co-chair

Wednesday, March 13, 2024 at 9:30AM

via Zoom virtual meeting platform. See meeting invite for login info.

AGENDA (Total Time: 90 minutes)

Procedural Business

- 1. Welcome and Introductions (3 minutes)** (Sara Davis, OATS)
Please sign in by typing your name and organizations into the chat box. Introductions will be round robin based on the frames on Zoom.
- 2. Approval of December 13, 2023 meeting summary (2 minutes)**

Main Business

- 3. VOTE: 2024 Mobility Advisory Committee Membership (20 minutes)** (Martin Rivarola, MARC)
Martin will provide an overview of committee membership by-laws, and invite potential new members to provide a two minute presentation about why their organization is seeking committee membership, and how their organization's work or mission aligns to the goals of the committee.
- 4. VOTE: 2024 Mobility Advisory Committee Workplan (10 minutes)** (Martin Rivarola, MARC)
Martin will ask the committee if there are any questions on the workplan draft presented at the December meeting, and request a vote from committee members.
- 5. 2023-2024 Section 5310 Call for Projects Development Update (5 minutes)** (Martin Rivarola, MARC)
Martin will provide a development update on the project portal development and the call schedule.
- 6. 2023-2024 Section 5310 Funding Overview (20 minutes)** (Pete Comer and Richard Cowart, KCATA);
Martin Rivarola, MARC)
Pete and Richard will provide an overview of the available funding for programming and Martin will facilitate discussion and feedback to help prepare for the call.

Additional Business

- 7. Update about 2021-2022 Section 5310 Funding (5 minutes)** (Sariah Pinick, KCATA)
Sariah will provide a brief update about 5310 funding from the 2021-2022 funding cycle.
- 8. Member updates (10 minutes)**
- 9. 2024 Meeting Dates (all from 9:30-11)**
 - June 12 – 5310 Application Workshop

- August 14 – Special Meeting
- September 11
- December 11

Special Accommodations: Please notify the Mid-America Regional Council at (816) 474-4240 at least 48 hours in advance if you require special accommodations to attend this meeting (i.e., qualified interpreter, large print, reader, hearing assistance). We will make every effort to meet reasonable requests.

MARCZoom02

Address: <https://marc-kc.zoom.us/j/8926479795?pwd=SIREQTZNOUN6Y1FGbjdnRTNORVVNdz09>

- You may need to run the Zoom opener to join the meeting.
- This link also works with the Zoom smartphone app.

Meeting ID: 892-647-9795

Passcode: 392920

Audio:

- We encourage the use of computer audio especially if you are viewing a webcam or sharing your webcam.
 - Dial Toll-Free
 - o 877 853 5247 US Toll-free
 - o 888 788 0099 US Toll-free
 - One tap mobile
 - o +18778535247,,8926479795#
 - o +18887880099,,8926479795#
-

2023 Outgoing Committee Roster

Member	Organization	Alternate
Emily Diehl	City of Olathe	Elizabeth Preston
Anne Miller	Don Bosco	Maura "Mo" Orpin
Ken Murphy	Eastern Jackson County Transit Alliance	Mike Larson
Roger Montero	EITAS	Claudette Price
Dana Chatlin	The Farmer's House	Amy Allison
Kim Greene	Full Employment Council	James Bryant
Rachel Ohlhausen	Jewish Family Services	Tyler Carley LeClair
Shaun Duffy	Johnson County Mental Health	Mackenzie Robinson
Lisa Womack	Johnson County Transit	Justus Welker
Richard Cowart	KCATA	Pete Comer
Jim Huffman	Life Unlimited	Mark Bertrand
Sara Davis *	OATS	Judy James
Christine Daw	Platte County Board of Services	Heather Tremper
Stephanie Zaldivar	City of Shawnee	
Carla Norcott-Mahany	The Whole Person	Kim Blobaum
Irvin Jackson	Unified Government	Deasiray Bush
Terry O'Toole	WHC WW, LLC dba zTrip	Teresa Wolken
Amy Stoll	Down Syndrome Innovations	Dr. Jason Drummond

 Probation

2024 Committee Roster with New Members

Primary	Member	Alternate
Emily Diehl	City of Olathe	Elizabeth Preston
Anne Miller	Don Bosco	Maura "Mo" Orpin
Janine Clampitt	Ray County Transportation	Mona Goodloe
Roger Montero	EITAS	Claudette Price
Dana Chatlin	The Farmer's House	Amy Allison
Kim Greene	Full Employment Council	James Bryant
Rachel Ohlhausen	Jewish Family Services	Tyler Carley LeClair
Shaun Duffy	Johnson County Mental Health	Mackenzie Robinson
Lisa Womack	Johnson County Transit	Justus Welker
Pete Comer	KCATA	Richard Cowart
Jim Huffman*	Life Unlimited	Mark Bertrand
Sara Davis *	OATS	Judy James
Edward Murphy	Swope Health	Heath Rath
Angel Rose	City of Liberty	Hailey Kellerstrass
Carla Norcott-Mahany	The Whole Person	Kim Blobaum
Irvin Jackson	Unified Government	Deasiray Bush
Terry O'Toole	WHC WW, LLC dba zTrip	Teresa Wolken
Amy Stoll	Down Syndrome Innovations	Dr. Jason Drummond
Mike Larson	City of Sugar Creek	Joe Kenney
Lauren Schaumburg	MARC Aging and Adult Services	Kristi Bohling-DaMetz

* co-chair

Potential New Members

Mobility Advisory Plan Workplan

Committee Purpose

The MAC shall function as a sub-committee of the Total Transportation Policy Committee and the KCATA Board, and act as the advisory body involving mobility, accessibility, and transit for the following populations: older adults, persons with disabilities, persons of low-income, veterans and other groups with special transportation needs. All work plans, tasks and programming will be derived from the committee's purpose statement. The purpose of the committee is as follows:

The MAC is to have specific functions that include but are not limited to the following:

- Advise the TTPC and the KCATA Board on mobility and ADA compliance issues.
- Maintain and expand the amount of appropriate, affordable, and convenient service throughout the region.
- Facilitate coordination among funders, service providers and area local governments.
- Help define and implement a mobility management system that is tailored to the Kansas City region.
- Evaluate and prioritize the Federal Transit Administration (FTA) Section 5310 Program Projects and any other available funding sources.

Whereas, mobility management is defined to mean:

- Affordable, convenient service throughout service areas.
- Easily accessible, customer-focused information services about transportation systems;
- Streamlined processes for complementary ADA paratransit eligibility, trip scheduling, service provision and travel training;
- Regional performance metrics and safety standards; and
- Sustainable funding and coordinated process for efficient service operations.

Theme of Work Based on Committee Discussion

- Sharing of knowledge and resources about organizations in the committee
- Sharing of knowledge from local organizations
- Explore expanding tools and technologies relevant to ongoing work
- Provide additional information about retention of talent and changing service needs
- Desire to connect resources between organizations

Mobility Advisory Committee Administrative Goals

- Continuously update and maintain the membership roster to ensure that members maintain good standing as committee members. (Ongoing)
- Presentations and voting in of new members to the Mobility Advisory Committee

- Conduct a by-laws review with the goal of updating the committee by-laws to reflect the current structure and meeting schedule of the committee. (June 2024, to be voted on in December 2024)
- Construct Organization Directory (June 2024)
 - Will include organization name, MAC category, and description of what they do.
 - Will require a survey to be sent out to committee members to collect information about the organization, their representatives, and how MAC and 5310 supports their organization's mission.
- Potential update the Coordinated Public Human Services Plan to reflect data updates from the Connected KC 2050 update (Prepare for adoption with Connected KC 2050 in early 2025)

Potential Agenda Items

- KCATA mobility services update (updates about IRIS, RideKC Freedom and Freedom On-Demand Services) (Quarterly)
- Section 5310 updates (Quarterly)
- Spotlight Committee Organization (Quarterly)
- FFY 2023-2024 Section 5310 Call for Projects and Programming (All meetings in 2024)

Meeting Summary

Mobility Advisory Committee

Sara Davis, Co-Chair

December 13, 2023

Meeting Summary

Procedural Business

1. **Welcome and Introductions**

Jonathan Feverston explained that Sara Davis would not be able to attend and stated that he would facilitate the meeting and asked participants to sign in using the chat box with their name and organization. Mr. Feverston then proceeded with introductions by asking attendees to say their name and provide what organization they represent. Mr. Feverston then provided an overview of the meeting agenda.

2. **Approval of September 13, 2023 meeting summary**

Mr. Feverston reminded committee members that the meeting summary from the September 13, 2023 meeting was sent out to members in advance; and the meeting summary can be found on the committee webpage at MARC.org. A motion to approve the September 13th meeting summary was provided by Jim Huffman (Life Unlimited) and seconded by Terry O'Toole (WHC/zTrip). Motion passed unanimously without abstention.

Main Business

3. **Informational Report: Smartsteps Decision Assistance Platform**

Cindy Fisher (Smartsteps LLC) provided an overview of the Smartsteps web and mobile app for decision-making assistance for transportation and mobility. Ms. Fisher explained that she was special education educator and taught students how to use the bus. Ms. Fisher explained that the app is currently being piloted with ongoing work efforts at the Missouri Housing Development Corporation since the app can be programmed for a variety of programs including the home modification program. Ms. Fisher also stated that the app came to be from her personal experience scheduling mobility services for a relative.

Ms. Fisher stated that the Smartsteps may be helpful for visitors during the World Cup for visitors who may need other forms of transportation. Ms. Fisher stated that new users may be confused by the number of transit and mobility apps, and potential confusion with unfamiliar terms and labels for different mobility services. Ms. Fisher also stated that there is a lot of information to digest for new users regarding available mobility services. Ms. Fisher also indicated that there is potential confusion about services by county or city. Ms. Fisher stated that visitors and new users need information that is in small increments so as to not be overwhelming.

Ms. Fisher then outlined the decision tree structure that frames the app. Ms. Fisher then suggested that the decision-making tree or Smartsteps could be white-labeled and linked into the transit

websites so it does not require an app to download or an account to use. Ms. Fisher stated that the app can be downloaded on the Apple App Store, and there is login information that lets one person use the app at a time using the demo login. The demo login is demo+ridekc@smartsteps4me.com and the password is ride.kc2023.

Pete Comer (KCATA) asked if the RideKC Freedom service is integrated into the app. Ms. Fisher responded that the app is a demo version and is not integrated with the KCATA. Lisa Womack (Johnson County Transit) that a separate meeting with Pete Comer with the KCATA and Lisa Womack with Johnson County Transit may help add additional context and information about the available mobility services and the complexity of funding for the different transit apps. Lisa Womack included her email in the chat to help facilitate that meeting.

Shaun Duffy (Johnson County Mental Health) asked how many languages would be available for the app, as there were 25-30 different languages spoken at the last World Cup. Ms. Fisher responded that the app's developer service may be able to add additional language translations.

4. Informational Report: Equitable Transportation Fund

Michael Kelley (BikeWalkKC) will provide an overview of the Transportation for All Coalition. The Transportation for All Coalition is supported by the Equitable Transportation Fund. The fund supports multimodal elements of transportation across the country. The grant was received by BikeWalkKC in 2023, and they are working to develop a policy platform. Mr. Kelley stated that they would like to work with non-profit transportation providers on mobility gaps. Their work will include the policy platform and the data analysis. Mr. Kelley stated that they are partnering with Porchlight Insights to identify gaps in the transportation system. BikeWalkKC will collect information from organizations and hope to conduct focus groups with unhoused populations, immigrants and refugees, people who are or have experience domestic violence, and people with disabilities. Mr. Kelley stated that the goal is to inform decision-makers about how to avoid harm from the transportation system through data collection and an organizational coalition. Mr. Kelley is asking for assistance from organizations with this effort.

Amanda George (EITAS) expressed interest in assisting with this effort. Rachel Ohlhausen (Jewish Family Services) stated that listening sessions for the Missouri Master Plan on Aging will start in 2024 and stated that it might be a good process to participate in with this effort. Michael Kelley stated that he would like to work with Life Unlimited on this work, and Jim Huffman (Life Unlimited) agreed and asked for Jim's email from Jonathan.

5. 2023-2024 Section 5310 Call for Projects

Jonathan Feverston (MARC) will provide an update on the portal development as a tentative call schedule. Mr. Feverston stated that in September the committee reviewed the questions and scoring criteria from the 2021-2022 Call for Projects, and there were no changes to the application questions or scoring criteria suggested by the committee. Mr. Feverston indicated that MARC will fix some of the application portal bugs and MARC is working to prepare the portal for testing in Late January-Early February. Mr. Feverston indicated that an email will be sent to committee members requesting help with testing the portal. This will include making an account, testing the ability to add a new project, edit a project, and fill in the answer boxes as presented. Mr. Feverston stated that there will be a testing debrief at the March Meeting and a presentation from the KCATA about the funding amount that will be available. Mr. Feverston stated that the Section 5310 guidebook will be updated for the 2023-2024 funding round.

Mr. Feverston then provided a tentative call schedule. Mr. Feverston indicated that the call will tentatively open on Wednesday, June 5, 2024 and the pre-application workshop will be held on June 12, 2024 both at MARC and online. Mr. Feverston stated that the application portal will close on Friday, July 19 at 4:00pm. Mr. Feverston then stated that MARC and KCATA staff will review the applications from July 22 through August 2. Mr. Feverston indicated that a special Mobility Advisory Committee meeting will be held on Wednesday, August 14 at 9:30 for applicant project presentations. On September 11, the committee will meet during the regular meeting to discuss the programming and recommendations. Mr. Feverston then stated that the Programming of Projects will be shared with the Total Transportation Policy Committee and the MARC Board of Directors in October 2024 and will tentatively be sent to the KCATA by November 1, 2024.

Mr. Feverston stated that the committee approved a hybrid meeting schedule at the June 2023 meeting, and asked the committee whether the August Special Meeting or the September Programming meeting should be the in-person meeting for the committee this coming year. Shaun Duffy (Johnson County Mental Health) supported doing the project presentations in-person, and Rachel Ohlhausen (Jewish Family Services) agreed. Anne Miller (Don Bosco) also agreed. Mr. Feverston then asked if anyone was in favor of the programming discussions being in-person. No committee members provided a favorable comment on the September meeting being in-person. Jim Huffman supported the in-person meeting on August 14th. Mr. Feverston indicated that the schedule was created off previous 5310 call for projects to ensure that the pacing was appropriate and stated that MARC will have multiple calls for projects open in 2024 and this schedule was created with that in mind to ensure that MARC staff will have the capacity to review the applications. Mr. Feverston indicated that the August 14th meeting will be scheduled to be in-person at MARC; and that a calendar invitation will be sent to committee members and the date will be posted for non-committee members on the MARC website.

6. 2024 Mobility Advisory Committee Workplan

Jonathan Feverston (MARC) provided an overview of the draft workplan for the Mobility Advisory Committee for 2024. Mr. Feverston stated that the workplan is a goals-based document to advance the committee's work for the next year. Mr. Feverston reminded the committee of the outcomes from the March 2023 workplan breakout rooms. Themes identified at the March meeting included the sharing of knowledge and resources about organizations in the committee, the sharing of knowledge from local organizations, the exploration of tools and technologies relevant to ongoing work, the need for sharing information about talent retention and changing service needs, and the desire to connect resources between organizations.

Mr. Feverston provided a review of the 2023 workplan. Mr. Feverston stated that the committee roster has been updated as part of the 2023 workplan, with vacancies filled and attendance tracked throughout the year. The next steps will include the tracking of the membership terms. Mr. Feverston indicated that the committee members serve 2-year terms. Mr. Feverston indicated that there will be an extensive by-law review and update to reflect current committee operations. Mr. Feverston stated that there was a discussion and survey to determine the best meeting setting. The committee decided on a hybrid schedule with the June meeting being in-person on off cycle years.

Mr. Feverston indicated that a committee directory will be created with future networking opportunities. Mr. Feverston intends to publish this directory for use by the September meeting.

Mr. Feverston stated that the committee received presentations about IRIS from the KCATA at the June meeting, an overview of the Missouri MO Healthnet program from MTM in September. Mr. Feverston also indicated that other presentations and updates included the 2024 workplan discussion, The Farmer's House Member spotlight, and quarterly 5310 updates on the previous project call. Mr. Feverston indicated that member spotlights would continue in 2024 and there will be a by-law review and discussion.

Mr. Feverston stated that in 2024, administrative goals will also include a data update to the Coordinated Public Human Services Plan with the Connected KC 2050 update. This will continue into 2025 to mirror the Connected KC 2050 update. Mr. Feverston stated that main items will include the 2023-2024 Section 5310 Call for Projects, quarterly service updates about IRIS, Freedom, and Freedom On-Demand and service updates from other regional agencies. Mr. Feverston also indicated that additional networking and information sharing will be integrated into the meetings.

Mr. Feverston asked the committee if there are any goals or activities not listed in the workplan draft. Rachel Ohlhausen (Jewish Family Services) provided support for the document, and Anne Miller (Don Bosco) concurred.

7. Update about 2021-2022 Section 5310 Funding

Sariah Pinick (KCATA) provided a 2021-2022 Section 5310 update. The KCATA procurement office is working to see what purchasing options are available for vehicles on state contracts. The procurement office has floor plans for 12 passenger vans that are potentially available through the Missouri Department of Transportation (MoDOT) contract. Ms. Pinick will be following up with organizations regarding interest in procuring vehicles from this contract. Ms. Pinick stated that ADA accessible minivans may be available through a contract with the State of Oklahoma Department of Transportation. Ms. Pinick is still working with MoDOT on sedan options.

Jonathan Feverston (MARC) asked if the Oklahoma contract would be a piggyback off the contract, and Ms. Pinick answered yes due to the streamlined process of using their specifications. Shaun Duffy (Johnson County Mental Health) asked what the timeframe would be on the sedans. Ms. Pinick did not have a timeframe but will follow up with the procurement office. Mr. Duffy indicated that additional information would help with setting service goals for 2024. Jim Huffman (Life Unlimited) asked if cost information is available for the 12 passenger vans and the minivans. Ms. Pinick offered to send the price list for the 12 passenger vans and Ms. Pinick indicated that she will follow up about the minivan costs.

8. Mobility Advisory Committee Co-chair Position

Jonathan Feverston (MARC) provided an update on the vacant MARC co-chair position. Mr. Feverston indicated that a few people inquired, and Jim Huffman (Life Unlimited) will be the new MARC appointed co-chair. Mr. Feverston stated that Mr. Huffman will participate with MARC Staff, KCATA Staff, and Sara Davis on meeting planning and meeting facilitation. Mr. Feverston reminded the committee that co-chairs are appointed and does not require a vote from the committee on co-chair appointments. Jim Huffman (Life Unlimited) thanked Mr. Feverston for the work to find a co-chair.

9. Member Updates

- Lisa Tang (Clay County Senior Services) shared that free vaccine transportation is available for Clay and Platte County residents who are 60 and older and live in an independent residence.

Interested individuals can make appointments up to 2:00pm the business day before the vaccine appointment and can call for Clay County at 913-262-8600 or for Platte County at 816-270-2800.

- Lauren Schaumburg (MARC) indicated that MARC also has a grant for free vaccine transportation for older adults. Ms. Schaumburg indicated that information about the transportation can be found at marc.org/getvaccinated or people can call 211 and schedule a ride with Lyft for a vaccination site of their choosing.
- Lisa Womack (Johnson County Transit) shared that there will be an FTA/FHWA peer exchange in the first quarter and there will be an RFP for their strategic plan update in 2024.
- Pete Comer (KCATA) shared that the RFP has been released for the RideKC Freedom technology operations to improve service in the future.

10. 2024 Meeting Dates (all from 9:30-11:00)

- March 13
- June 12
- August 14
- September 11
- December 11

Rachel Ohlhausen motioned to adjourn, Shaun Duffy seconded.

ATTENDANCE

December 13, 2023

Co-Chair: No co-chair present

Other Attendees:

Dan	Ryan	Beacon Mental Health Services
Michael	Kelley	BikeWalkKC
Hailey	Kellerstrass	City of Liberty
Joe	Kenney	City of Sugar Creek
Lisa	Tang	Clay County Senior Services
		Developmental Disability Services of Jackson
Joe	Bink	County
Anne	Miller	Don Bosco Center
Amy	Stoll	Down Syndrome Innovations
Roger	Montero	EITAS
Amanda	George	EITAS
Claudette	Price	EITAS
Rachel	Ohlhausen	Jewish Family Services
Tyler	Carley-LeClair	Jewish Family Services
Shaun	Duffy	Johnson County Mental Health
Mackenzie	Robinson	Johnson County Mental Health
Lisa	Womack	Johnson County Transit
Justus	Welker	Johnson County Transit
Jim	Huffman	Life Unlimited
Terry	O'Toole	MTM
Cindy	Fisher	Smartsteps LLC
Cassidi	Jobe	Summit Future Foundation
Irvin	Jackson	Unified Government
Arlando	Young	Unified Government
Augustin	Sylvester	University Health

MARC and KCATA Staff:

Sariah	Pinick	KCATA
Richard	Cowart	KCATA
Pete	Comer	KCATA
Jonathan	Feverston	MARC
Lauren	Schaumburg	MARC