

600 Broadway, Suite 200
Kansas City, Missouri 64105-1659

816/474-4240
816/421-7758 FAX
www.marc.org



To: Potential Kansas Safe Routes to School Applicants in Johnson, Leavenworth and Wyandotte Counties
From: Heidi Schallberg, Transportation Planner
Date: February 2, 2012
Subject: Safe Routes to School Application Statement of Support Process

The Kansas Department of Transportation (KDOT) recently issued a call for project applications under the Safe Routes to School (SRTS) program. For information about the application and the funding round, visit <http://www.ksdot.org/burTrafficEng/sztoolbox/pdf/SRTS-Application.pdf> or contact Becky Pepper, State Bicycle and Pedestrian Coordinator at 785-296-8593.

KDOT's application requires a statement of support from the metropolitan planning organization (MPO), if appropriate. The Mid-America Regional Council (MARC) is the designated metropolitan planning organization for Johnson, Leavenworth and Wyandotte counties.

In order for MARC to provide this statement for your application, we must receive your request **by Monday, April 30, 2012**. Please send your request for a MARC statement of support either by email to hschallberg@marc.org or by fax to my attention to 816-421-7758 by the April 30th deadline.

Your request for a statement of support from MARC should include a brief description of your application. Sample letters of intent are attached. Please ensure that your description addresses the following questions:

1. Who is applying for the program?
2. Where will the project activity be located? (Include specific school names if appropriate.)
3. Are you applying for Phase 1 or Phase 2 funds?
4. How much funding are you requesting?

Additional questions for Phase 2 applications:

5. Is your project infrastructure-related, non-infrastructure-related, or a combination of both?
6. What work is being proposed to address the safety concerns?

Because MARC must receive approval from our Total Transportation Policy Committee on May 15, 2012, to issue our letter, we will mail our support letter directly to KDOT, and we will also email confirmation to you.

If you have any questions about the MARC process, please do not hesitate to contact me at 816-701-8315 or hschallberg@marc.org.

Attachments: Kansas City Area Regional Boundaries Map
Sample Letters of Intent

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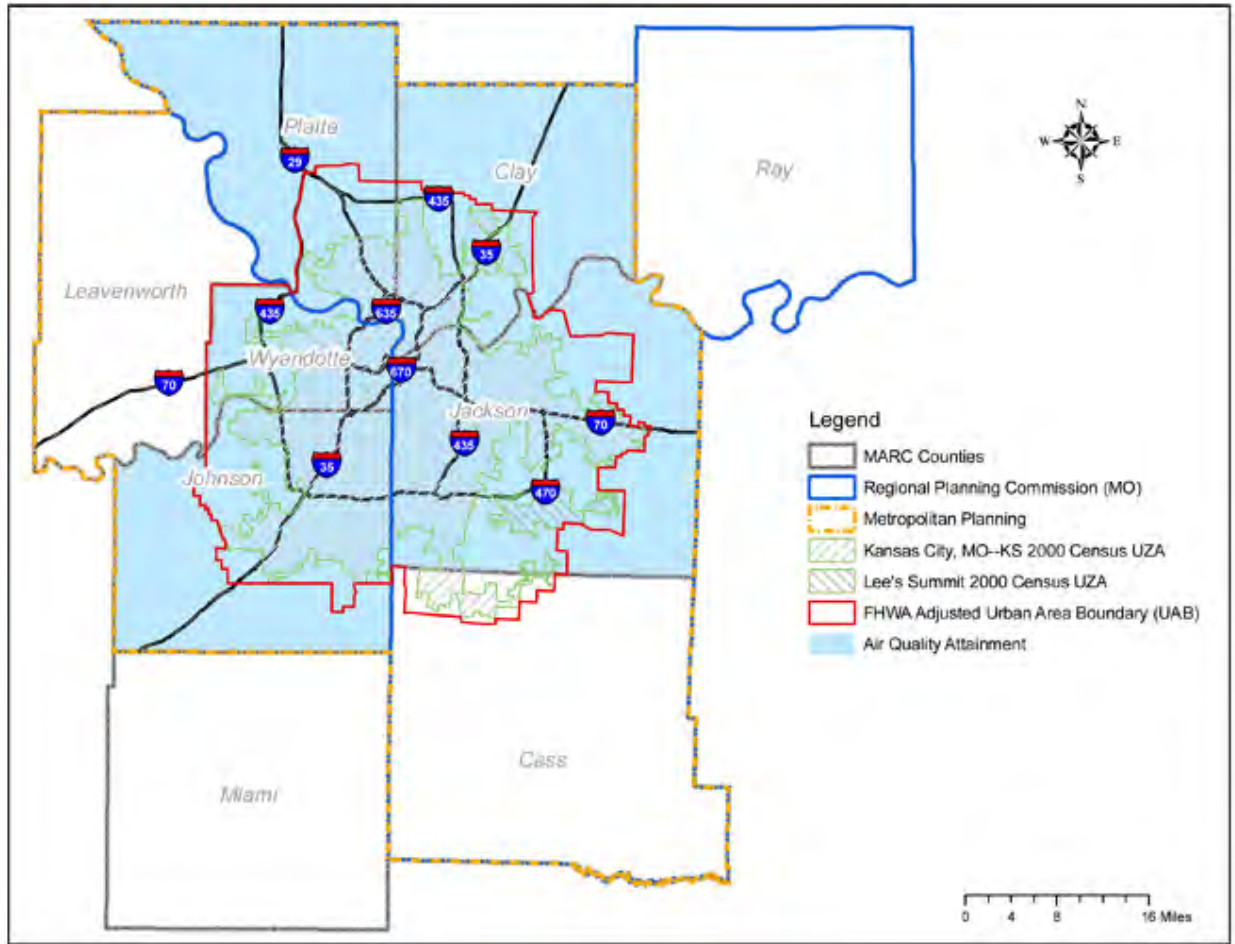
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Kansas City Area Regional Boundaries Map



Updated 10/2009

Email request to hschallberg@marc.org or fax to Heidi Schallberg at 816/421-7758
no later than April 30, 2012.

PHASE 1
SAMPLE LETTER OF INTENT

Date

Heidi Schallberg
Transportation Planner
Mid-America Regional Council
600 Broadway, Suite 200
Kansas City, MO 64105

RE: Request for MARC SRTS Letter of Support for _____

Dear Ms. Schallberg:

The _____ is submitting a SRTS Phase 1 grant application and is requesting a MARC letter of support. This Phase 1 application proposes to develop a SRTS plan for _____ . The total requested amount for this project is \$_____.

The final plan will identify specific goals for the 5 E's (Engineering, Education, Enforcement, Encouragement, and Evaluation) of Safe Routes to School. We believe that the combination of this multi-disciplinary approach to safety is needed to create a comprehensive safe routes to school program.

Should you have any questions, please call me at _____.

Sincerely,

Email request to hschallberg@marc.org or fax to Heidi Schallberg at 816/421-7758
no later than April 30, 2012.

PHASE 2
SAMPLE LETTER OF INTENT

Date

Heidi Schallberg
Transportation Planner
Mid-America Regional Council
600 Broadway, Suite 200
Kansas City, MO 64105

RE: Request for MARC SRTS Letter of Support for _____

Dear Ms. Schallberg:

The City of _____, Kansas and _____ School District are submitting a SRTS Phase 2 application based upon its Safe Routes to School Plan and is requesting a MARC letter of support. This application proposes to _____ (provide a brief summary of the main program activities and expenses). The total requested amount for this project is \$_____.

Should you have any questions, please call me at _____.

Sincerely,
