



## **LOCAL EMERGENCY PLANNING COMMITTEE MEETING**

Thursday, September 8, 2011, 10:00 am

MARC Boardroom

600 Broadway, Suite 200

Kansas City, MO 64105

### **MEMBERS PRESENT**

Paul Dolak, Brenntag MidSouth, *Chair*  
Micheal Boos, Raymore Emergency Management  
Jon Brady, North Kansas City School District  
Mike O'Neal, Alternate for Jason Brown, Platte County Commission  
Shane Burnett, Johnson County Environment  
Michael Curry, Jackson County Emergency Management  
Hank Dupont, Overland Park Fire Department  
Donna Maize, Alternate for Richard (Smokey) Dyer, KCMO Fire Department  
Mike Baughman, Alternate for Bob Evans, Wyandotte County Emergency Management  
Kevin Fightmaster, Missouri Gas Energy  
Clyde Hicks, Honeywell Corporation  
Bob Hull, Kansas Center for Safe & Prepared Schools  
Mike Klender, KCMO Water  
Amanda Oliver, Alternate for Commissioner Pam Mason  
Matt May, Johnson County Emergency Management  
Michael McMenus, Hawthorn Power Plant  
Greg Moerer, Bayer CropScience  
John Ruddy, Fort Osage R1 School District  
Lane Sekavec, Union Pacific Railroad  
Steve Bean, Alternate for Gene Shepherd, KCMO Emergency Management  
Mark Sherwood, Oak Grove Fire Protection District  
Ken Plante, Alternate for John Spencer, Lee's Summit Fire Department  
Stan Swaggart, Cass County Emergency Management  
Chuck Thacker, Grandview Fire Department  
Frank Tittone, Kansas City Fire Department  
Mike VanAken, South Metro Fire Protection District  
Carolyn Wells, Liberty Hospital  
H. David Williams, North Kansas City Fire Department

### **GUESTS PRESENT**

Sybil Chandler, Metropolitan Community College  
Anthony George, National Nuclear Security Administration  
Dawn Hein, KCPL  
Richard Hernandez, EFM Integrated  
Christine Hoard, EPA  
Travis Hux, Raytown School District  
Mike Jenkins, North Kansas City Fire Department  
Matt Jung, USDA  
Bob Miller, Belton EMD  
Joanne Nielsen, USDA

Kim Piepmeier, Arnette Polymers, LLC  
DC Rogers, Clay County Emergency Management  
Mike Simms, General Mills  
Maureen (Mo) Scott, DuPont Personal Protection  
Ken Smith, Lake Winnebago Emergency Management  
Bill Stewart, Kansas City Terrorism Early Warning  
Bryan Wiley, Folger Coffee

#### **EXCUSED**

Mark Owen, Platte County Sheriff's Department

#### **MARC STAFF**

Chris Allen Hunter, Emergency Services, MARC  
Erin Lynch, Emergency Services, MARC  
Justin Sorg, Emergency Services, MARC  
Lisa Elsas, Emergency Services, MARC

### **WELCOME & INTRODUCTIONS**

LEPC Chair Paul Dolak opened the meeting and self-introductions were done. A motion was made by Mr. Fightmaster and seconded by Chief Tittone to approve the summary. The motion was passed.

### **LEPC LEADERSHIP CHANGES AND FILLING THE VICE CHAIR VACANCY**

Chair Dolak reported that the LEPC leadership and past Chairs had met to discuss nominees for the Vice Chair position and would like to nominate Deputy Chief Donna Maize for the open Vice Chair position. Chief Maize has served as the Training subcommittee Chair, is the Deputy Chief for Special Operations for KCFD and is familiar with the work of the LEPC. He asked if there were any other nominees. There was some discussion on the timeframe of the Chair position. Elections are scheduled for January at the annual meeting. Mr. Fightmaster made a motion to accept the nomination of Deputy Chief Maize for Vice Chair, it was seconded by Mr. Hicks and the motion was passed.

Chair Dolak advised the committee that he is being transferred to Florida and that this would be his last LEPC meeting. Since this will cause a three month gap, LEPC Chairs and past Chairs met to discuss how to proceed. With Chief Williams having been the Chair and Chair of the Transition subcommittee they decided to ask him if he would be willing to step in until January 2012. In January, there will be an election for a new Vice Chair and Chief Maize would assume the Chair position. Mr. May made a motion that this recommendation be accepted. It was seconded by Deputy O'Neal and the motion passed.

### **FINANCIAL REPORT**

Ms. Lynch reported that the LEPC had expenses of \$9,032 in August. This included \$2,800 in CEPF contractual, \$2,037 under Mo HMEP training and \$4,122 under Kansas HMEP plans.

HMEP Closeout Status – Ms. Lynch reminded the committee that the end of September was the closeout for Mo and Ks HMEP funds. This is the first time the Mid America LEPC has worked with the State of Ks (through Johnson County) and it is anticipated that the LEPC will not spend \$5,000 of the awarded KS HMEP training funds. It is expected that \$10,000 in Mo HMEP training funds will not be expended. The MERC asked earlier this year that if all of the training funds were not needed that they would appreciate that so they could be made available for other training needs in the state. Work is being done to document the "match" for the Ks HMEP grant. This is something that the LEPC has not done before and through the contribution of public officials, industry representatives' time, and facility donations, the match requirements have been exceeded. In the future, other LEPC member's contribution may be needed to help to document match. Especially, if the request made to the State of Kansas last month for approximately \$73,000 is awarded, it will require a 25% match. She noted that there may be outreach to Industry partners asking them to let the LEPC know what contribution they feel they are making to the LEPC in terms of time, facility, equipment or any other items. Mr. May added that the State of Ks is very open to time spent doing things beyond the LEPC meeting. He suggested documenting items on calendar throughout the year and then, forwarding that information to Ms. Lynch when needed. Ms. Lynch added that a draft letter had been sent to the State of Ks to see if it would be adequate documentation for the

Industry match. Kansas officials advised that it looked good but they were going to have DOT review it. Mr. Moerer asked if time on Tier II reporting could be counted. Mr. May believes that he is going in the right direction but Tier II time would not count. Although, any time he meets with the Industry group would certainly count; just make sure to fill out sign in sheets and the meeting timeframes. Chair Dolak asked about the Bayer CAP meetings and Mr. Mays recommended tracking everything and including it. If it is disallowed, then there is probably still more than needed. Ms. Lynch noted that we expect to learn as we go and with the first submission, we will see what kind of feedback is received.

**PRESENTATION:** Mr. Matt May, Johnson County, Ks Emergency Management, Assistant Director of Operations introduced Mr. Hernandez of Emergency and Facility Management (E-Fm) who reported on the seven county (Wyandotte, Johnson, Leavenworth, Douglas, Shawnee Franklin and Jefferson) Commodity Flow Study (CFS) his company completed. Mr. Hernandez conducted a PowerPoint presentation with handouts on the information for the three counties particularly involved with the Mid America LEPC (Leavenworth, Wyandotte and Johnson). One goal of the study was to locate the nature and the volume of hazardous materials in the area. They collected data from KDOT to determine the best locations to collect the data. For a hazardous material CFS the basic components are tier 2 chemicals at fixed facilities, Standard Transportation Commodity Code (STCC) reports on rail traffic, pipeline information content reports, and a placard survey. The placard survey is based on KDOT traffic counts which identified high volume commercial locations, identified peak traffic time slots. The survey recorded truck traffic. KDOT requires that you have a traffic area that covers 70% of traffic volume which tells them the target times to do the placard survey. Two staff members sat at intersections to inventory placards on the sides of the transport vehicles coming through and to fill out survey forms. One staff identified the vehicle, placard vehicle type, the class and then, if it has a UNE number, identified this to the other staff member that is completing the survey form; logging the time and direction of travel. He showed a sample survey form. Once they have collected the data, it is analyzed looking for trends and any possibly erroneous data. He showed the top 10 placard counts with the highest in Wyandotte County 1-70 and I-435 and 18th street and 1-70.

Their report includes placard counts of what is moving up and down the highways, information about the pipelines, and railroads and summarized the risk and vulnerability. The report intent is to confirm what is known and to find out what is not known. The information can be used to inform planning and training. There was interest at the LEPC in seeing how this information would be used by the Kansas Counties and how it might be analyzed for relevance to the Missouri counties.

## **SUBCOMMITTEE REPORTS**

### **a. Public Outreach**

Deputy Chief Frank Tittone reported that the LEPC needed to decide where to donate the LEPC trailer. The LEPC had received a letter of interest for the trailer from the Missouri Fire Service Funeral Assistance Team. He outlined what this Team does for firefighters but also for policemen and medical personnel. He made a motion that the LEPC trailer be donated to them. The motion was seconded by Chief VanAken and the motion passed.

### **b. Training**

Deputy Chief Donna Maize reported that the LEPC Training committee met prior to this meeting to discuss the close of the Missouri and Kansas HMEP training funds. A total of 81 students were trained with the Kansas funds. Some training funds will be returned to Kansas as they learned a few of the courses in the original application were available at no cost. An estimate for the Missouri HMEP training funds includes training 354 students and supported 8 LEPC representatives to attend conferences.

#### Upcoming Trainings:

September 6, 7 and 8, 2011 – HazMat Refresher Detection and Monitoring courses hosted at Kansas City Fire Department Training Academy. DuPont is hosting a week of free refresher training, “Railcar HazMat Review Awareness, Operations and Refresher” September 13 – 16, 2011 at the Norfolk Southern Rail yards. There are several seats available.

Chair Dolak asked Ms. Mo Scott to expand on the DuPont railcar training. The DuPont railcar is an outreach program that DuPont participates in to provide free trainings on railcars. The trainings will be conducted with well experienced instructors and will be an opportunity for area hazardous technicians to get hands on experience. She encouraged everyone that had individuals that need this training, additional operations or hands on experience to share information about this free training. Especially, since this training asset may not come back to the KC area for another 2-3 years.

Pipeline Exercise – The walk through meeting is September 19 with the actual exercise following. This will happen in Southern KC and Kevin Cauley, Leawood PD will be the lead. The exercise will be off of 150 highway around 135<sup>th</sup> and Kenneth, Mo area. KCMO hazmat will be participating along with various law enforcement agencies.

Amber Waves – Ms. Lynch reported discussions continue with the Department of Energy (DOE) regarding a multi-state exercise. This week the DOE met with the State of Mo and Ks and regional representatives. The DOE's concept has changed from what it was several months ago. The DOE wants to focus on lessons learned from Japan and are considering a workshop seminar, tabletop and functional exercise. In the next couple of weeks, there will be a reach out to regional leaders from the hospital and hazmat communities to give them an idea of where things stand and to gauge interest. This is all in preparation for a September 22 – 23, 2011 initial planning conference.

Chair Dolak shared that training funds are getting very tight and any Industry willing to host training(s) should let Chief Maize know.

Hospital Hazmat Training - Ms. Wells shared that the hospitals have scheduled a *HazMat for Healthcare Awareness, Operations and Train the Trainer* program in preparation for a Fall Hospital Functional Exercise with a decon component scheduled on October 11, 2011. Both activities will be funded by Training and Exercise subcommittee UASI funds. The hospitals would like to do this at least twice a year. She asked if the LEPC would be willing to partner with the hospitals to do one of these offerings. Chief Maize said that they would review this. One of the issues is the need to get course approval from the State. Chief Tittone shared that a previous issue was hospitals being for profit and Ms. Wells noted that most now days are not for profit.

#### c. Plans

- Ms Lynch reported the Industry survey is currently underway and of the 120 facilities that had been reached out to 46 have responded. The survey will be available for another two weeks and is an online survey. Anyone with questions should see her. The responses so far had been good in a general sense about the range of questions Industry has. The survey also provides a better sense of the resources Industry has. This is a starting point to better incorporate Industry into the planning and in understanding their resources to respond to a hazardous material incident.
- The committee met and reviewed both the Mo and Ks emergency planning guidance and to determined how the guidance would be addressed in the LEPC Regional Plan.
- Provided direction on how to streamline the LEPC Plan as it is revised.

#### d. Transition

- Chief Williams reported they were working on completing grant application and documenting match.
- After the first of the year, this committee will start reviewing the bylaws.

#### e. Schools

- Dr. Hull reported schools on both sides of the state have started and noted the significance in this is 25% of the total population's routines change.
- Schools are involved with September being National Preparedness month. They are trying to make students, staff, and families aware of preparedness activities for schools and in their homes. He

gave an example of this; that they made a request to the Ks Governor by proclamation for the week of September 16<sup>th</sup> to be Kansas and Safe Schools Preparedness Week.

- There will be a Ks State Conference on school safety and preparedness. Anyone interested was encouraged to attend. There is a registration fee of \$25.00.
- They are continuing to look at practical training programs that can be offered to schools at MARC.

**f. Industry**

- Mr. Moerer reported they have received some information on RMP/EHS sites and are trying to get a mailing list completed. One of his staff has been calling around to verify emails and contacts.
- They are working on a class for Industry that will be related to incident command at an industrial site and how that interfaces with the public sector; possibly looking at deployment which is another funding issue.
- He is involved in the Plans committee and believes there are future issues coming up here that the Industry committee will probably need to review.

**HAZARDOUS MATERIALS TIER II REPORTING** – Ms. Lynch reported there were approximately 1,384 reports in the eight county LEPC area. She reminded everyone that for authorized personnel CDs with that Tier II information was available following the meeting. Please see Mr. Sorg.

**HOMELAND SECURITY ACTIVITIES** – Chair Dolak shared Senate Resolution 237 and encouraged everyone to participate. He reminded everyone that 9/11 changed the way our country does business and our whole lives.

Ms. Lynch noted that the Senate approved 2012 funding legislation for Homeland Security. They did not support the House's recommendation to eliminate the urban area program. However, in their legislation, nothing was set aside for the MMRS program. As expected, it is a lesser amount so as it relates to the urban area and the region, this is being closely watched. Overall, it is anticipated that funding will become more and more limited.

**ANNOUNCEMENTS/OTHER BUSINESS** – Chair Dolak – Region VII LEPC/TERC conference was held July 28-30 and he shared his appreciation for everyone nominating Brenntag for the large Industry award. He thanked Mr. Moerer for Bayer's contributions and for doing a presentation at the conference on CAP. He attended the class and enjoyed it. He asked Mr. Moerer to explain CAP since he would one day like the LEPC to have a CAP subcommittee. Mr. Moerer explained that CAP stands for Community Advisory Panel. This is where Bayer has solicited input and participation from the community. Representatives meet once a month at different locations. The purpose is to maintain open contact between Bayer and the community around them. Projects, action items and follow up work come out of these meetings. Bayer also helps to fund community activities and works at fostering a partnership with the community. So, when things happen in the community you know each other.

Chair Dolak thanked everyone for the opportunity to serve as Chair. It meant a lot to him and he had made a lot of good friends.

**PUBLIC COMMENTS** - None

**NEXT MEETING** – November 10, 201