



**REGIONAL HOMELAND SECURITY  
PUBLIC HEALTH SUBCOMMITTEE MEETING  
August 18, 2011  
SUMMARY**

**Those Present (According to sign-in sheet):**

**Bridgette Casey**, Independence Public Health  
**Tammy Clough**, Clinton County Health Department  
**Kevin Cluskey**, Wyandotte County Public Health  
**Stacey Cox**, Ray County Public Health  
**Ellen Dorshow-Gordon**, Jackson County Health Department  
**Patrick Franklin**, Wyandotte County Public Health  
**Tim Gridley**, Kansas City Missouri Health  
**Gay Hall**, Wyandotte County Public Health  
**Jeff Hershberger**, Kansas City MO Health  
**C. Jon Hinkle**, MODHSS  
**Lisa Hubbert**, Kansas City Missouri Health  
**Larry Jones**, Independence Health Department  
**Tiffany Klassen**, Cass County Health Department  
**Lougene Marsh**, Jackson County Health Department  
**Bonnie Martin**, Kansas City Health Department  
**Patrick Morgester**, Kansas City Health  
**Beth Neland**, Platte County Health  
**Alisha Nelson**, Independence Health Department  
**Amanda Prough**, Cass County Health Department  
**Nancy Tausz**, Johnson County Health Department, Co-Chair  
**Liz Ticer**, Johnson County Public Health  
**Caitlin Walls**, Cass County Health Department

**Others Present**

**Chris Kates**, R7 HHS  
**Bill Stewart**, KCTEW

**MARC Staff:** Marlene Nagel, Erin Lynch, Donna Martin and Tanya Kraatz

**1. Welcome, Introductions**

Co-Chair Larry Jones called the meeting to order and self-introductions were made.

**2. UASI Funding 2009-2010** – Erin Lynch reviewed the process that the RHSCC has undertaken in reorganization of the grant funds available. Ms. Lynch reported that there are proposals for reallocations of the 2009 and 2010 grant funds that are being reviewed. Each committee was asked to evaluate their specific projects and determine the priority and should they need an extension. Ms. Lynch advised that this process has made \$700,000 available to be reallocated. The Medical Reserve

Corp and Interops will be supported through 2013 with current funding. Ms. Lynch discussed other revisions that have been made to make the best and most efficient use of the grant dollars. Both hard and soft cuts were made from the budget projects that were hard cut are out of the budget, projects that were soft cut, remain in the budget but are held in reserve waiting to receive approval from Homeland Security.

The UASI grant year 2009 will expire July 2012: UASI Grant Year 2010 will expire July 2013. Discussion on a letter writing campaign to the local Congress representative took place.

**3. Data Management Proposal** – Marlene Nagel reported on the process to develop the RFP to develop custom code that will work to boost Dispense assist. Marlene Nagle reviewed Estibew’s scope of work and contract this will allow for a cost effective approach to mass prophylaxis. The cost is \$54,990 for performing the scope of work and a 90 free warranty days. We have also included an additional term of MARC agreeing to go for additional warranty at \$1000 per month beyond the 90 day warranty period.

There is \$234,743 in FY09 UASI funding budgeted for Mass Prophylaxis investments.

- Scope of Work–Patient Data Management:
  - Vendor: Esitbew Technology Group
  - Medication voucher processing
    1. The system must have the ability to scan the QR barcode on the medication voucher and store this information in a local database on the Point of Dispensing (POD) computer.
    2. The system must have the ability to manually enter the information from the medication voucher and store this information in a local database on the POD computer.
    3. The system must have the ability to date and timestamp within the system as each medication voucher is processed.
  - Medication dispensed (inventory information)
    1. Medication/vaccine name
    2. Lot number
    3. Expiration date
    4. Dispensing location information
  - Identifying information for location
    1. The system must have the ability to output all data collected at the POD into a file that can be manually uploaded to master database.
    2. The system must have the ability to archive all data after the data has been uploaded to the master database.
    3. Must be able to archive no more than 7 events
    4. Must be able to delete old archives
  - User access and permissions
    1. The system must have the ability to restrict access by the use of a user logon and password. There will be one per public health agency.
  - Printing

1. Ad hoc reporting
2. Summary report to include:
  1. Aggregate count of dispensed medication
  2. By drug type
  3. By lot number
  4. By demographic characteristics
- Security/Compliance
  1. Be 100% compliant with the Health Insurance Portability and Accountability Act (HIPAA).
  2. Data encryption must be compliant with HIPAA standards
- Additional Scope
  1. The system must have the ability to be used as a Windows Application or Web application. There should be a provision in the POD application / Master Database system to update dynamically a new disease along with its relevant questions and answer choices so that whenever a Medication Voucher with new disease data is brought by a patient to the POD (this becomes applicable when a new disease is updated in the Dispense Assist website that generates the Medication Voucher) then the POD application should automatically be able to bring up the new disease related and corresponding Questions / answers related info on the Patient Data information form.

Liz Ticer advised that the dispense assist went live on July 30<sup>th</sup> and will be available to Hospital and Public Health at no costs.

Tim Gridley reported that Kansas City's Health Department is currently working on the same concept and have almost completed all the items on the Scope of Work. Mr. Gridley advised that they have an estimated time of completion is 2 months. Ms. Nagle asked that Kansas City provided an estimate of cost for the software and asked that a presentation be given at the next meeting. Tim Gridley agreed.

#### 4. Task Force Reports

- **SNS**

Trailers- the electrical system issues are being worked on by Brown.

Communications- Staff is working to develop training materials for Public Health Communications. After material completed, a training session will be completed for individuals to be identified as trainers with the agencies. The trainers will then be able to train members within their agency

Generators- Leavenworth's is complete, Kansas City's continues to be worked on, Jackson County's is in the process of being installed.

- **Risk Communications**

Jeff Hershberger asked if there was any interest for a class on Advance Risk Communication training and Crises Communication; please let Mr. Hershberger know if there is any interest.

Kansas City Public Health will be offering Social Media training next week, let Jeff Hershberger know if you are interested in attending the training.

- **Plans, Training and Exercise**

Bonnie Martin reported that Spring Fever exercise improvement plan is being worked on, again, communications is the most identified issue that needs to be addressed.

Ms. Martin reviewed the planning for the radiological exercise, Amber Waves, scheduled for September 2012.

- **ESIQ**

Lisa Hubert advised that the X-Sentinel test conducted yesterday was not successful.

Ms. Hubert reviewed the upcoming changes to X-Sentinel:

Auto delete after 10 days

Search by name

Case notification close at the bottom of the page

Ability to attach a text file, and jpeg document

- **Environmental Health**

Donna Martin advised that the directory is almost complete and ready to print. Training will be combined with location environmental committee. They are working to send Environmental staff to training at the Center for Disaster Preparedness in Anniston Alabama

### 3. **Committee Reports**

- **Training and Exercise** – Kevin Cluskey advised on the mid-year planning workshop.

- **RHSCC**- Reported that funding for staff continues to be a priority.

- **TEW**- Bill Stewart advised that they are preparing for all the 911 memorial events; continue to prepare for the 2012 All-Star game.

- **CRI-**

- **Kansas** – Reported that Kevin Kovach has taken a position with Johnson County Public Health and will no longer serve as the CRI Coordinator

- **Missouri** – Patrick Morgester advised that the CRI workshop is scheduled for August 25<sup>th</sup>. Mr. Morgester discussed the scoring changes.

### 4. **Other Business**

Technology Program Manager, Bill McCabe has left MARC and staff is working on the best way to move forward.

**Adjournment** 10:40 a.m.