



MEMC Plans Subcommittee
Mid-America Regional Council
Heartland Room
Friday, January 21, 2011
10:00 a.m.

SUMMARY

Members Present:

Chuck Thacker, Grandview Fire Department, Co-chair
Tim Lynch, Overland Park Emergency Management, Co-chair
Steve Bean, KCMO Emergency Management
Ken Cope, American Red Cross
Bonnie Martin, KCMO Public Health
Marshall McClure, Army MARS
Michael O'Neal, Platte County Sheriff
Dan Robeson, Johnson County Emergency Management
Gene Shepherd, KCMO Emergency Management
Pete Sturner, Platte County Emergency Management
Mark Widner, Independence Emergency Preparedness

Via Conference Call:

Debra Maney, Johnson County Emergency Management

MARC Staff

Justin Sorg

Welcome and Introductions

Chuck Thacker opened the meeting and dispensed with introductions. The December meeting summary was reviewed. Mike O'Neal motioned to approve the summary; Mark Widner seconded the motion. The motion was approved with none opposed.

1. Regional Coordination Guide

a. Functions of a Regional "MAC" -- Development of a scenario based discussion
Chuck Thacker informed the committee that he, Tim Lynch and a few others met prior to Plans to discuss how to conduct a MAC workshop. The recommendation from that group was to hold at least a half day workshop, invite RHSCC Subcommittee co-chairs and emergency management directors, identify pre-workshop activity (such as a survey), and develop questions for facilitated discussion aimed at gaining common understanding of what constitutes regional coordination and what are the mechanisms to match needs with resources. Steve Bean recommended inviting the American Red Cross and KCP&L representatives to the workshop. Additionally, he offered that an additional goal of the workshop should be to discuss the different ways a "MACC" could be established based on the situation.

Justin Sorg asked about logistics for the workshop – possible locations, time, if there was a need to bring in outside facilitators, etc. Ken Cope recommended the North Kansas City

Community Center as a possible venue; Mark Widner offered the Truman Memorial Building as another possible venue also. It was determined that outside contracted facilitator support should not be sought. Steve Bean suggested bringing in a subject matter expert to share successes and challenges of initiating a regional MACC from an entity that has successfully instituted such practices. Mark Widner suggested the Boulder County, CO emergency management director would be an excellent speaker. Chuck Thacker suggested that he, Tim Lynch and a few others conduct a conference call with the Boulder EMD to hear recommendations and lessons learned about his experiences with MACCs. From this call, it would be determined if the region would benefit from bringing such a speaker in. The agenda for the workshop will then be based on the outcome of the conference call. If a speaker is brought in, it is envisioned the workshop will consist of a morning presentation followed by an afternoon work session. The next plans meeting will focus on firming up these specifics.

3. HSIN Document Library –Access Request for Phase II members

Justin Sorg presented the committee with a draft Access Request for HSIN Members, to be used as a mechanism for tracking requests for access to the KCRHSCC COI for private industry committee members. Steve Bean motioned the to approve the document with no changes; Pete Sturmer seconded the motion. The motion passed with all in favor and none opposed.

4. 2011 Work Plan

The committee reviewed at length the draft 2011 Work Plan provided in the handouts. Justin Sorg noted the changes and will bring to the committee for final review and approval at February's meeting. Tim Lynch noted that further, in depth conversation surrounding planning for a Hurricane Evacuee Reception Center Table Top Exercise was needed for February's meeting.

5. Other business --Mass Fatality Planning Update

Justin Sorg informed the committee that MARC staff submitted a request on behalf of the region to receive FEMA Mass Fatality Incident Planning Technical Assistance. The state of Missouri approved the technical assistance and an initial scoping meeting was held with the vendor, MARC staff and the Plans co-chairs. At that meeting, the vendor proposed the following:

Customized support will be provided in four steps. First, the TA provider will review all current plans at the local, regional and state level; as well as existing authorities and laws. Additionally, a review of other efforts in the area of mass fatality will be considered to offer alternative operational methods or lessons learned from other incidents.

Second, a strategy workshop will be held with a select group of regional partners to determine the critical areas at the local and regional level, and review the planning templates that should be customized for the area.

Next, local workshops will be held to assist jurisdictions in comprising their own mass fatality plan, or improve existing plans. The templates reviewed at the strategy workshops will be used to provide a consistent approach and format for mass fatality plans.

Finally, regional planning workshops will be held to review and build upon the existing planning efforts and develop an operational plan based on the capabilities of the local jurisdictions.

It was agreed to pursue this course of action. The vendor has submitted this request to FEMA and is awaiting final approval.

6. Next meeting

February 28, 2011 10:00 a.m. in the Heartland Room.

Handouts

Agenda

December meeting Summary

HSIN User Access Request

2011 Work Plan

Plans Financial Report