



**REGIONAL HOMELAND SECURITY COORDINATING COMMITTEE (RHSCC)  
TRAINING AND EXERCISE SUBCOMMITTEE**

**9:00 am – 11:00 am  
September 30, 2011  
MEETING SUMMARY**

**Present:**

Brad Mason, Johnson County Med-Act – Co-Chair  
Todd Ackerson, Kansas City Fire Dept.  
Betty Amos, Wyandotte County EMA  
Mike Baughman, Wyandotte County EMA  
Tom Collins, Independence Fire Dept.  
Craig Duke, Kansas City Kansas Fire Dept.  
Jennifer Fales, KCMO EM  
Frank Ise, Lenexa Police Dept.  
Mike Latte, Kansas City Fire Dept.  
Tim Lynch, Overland Park Police Dept.  
Donna Maize, Kansas City Fire Dept.  
Ross Marine, MRCKC  
Bonnie Martin, KCMO Health Dept.  
Matt May, Johnson County EMA  
Mike O’Neal, Platte County Sheriff  
Harriet Pintenich, MRCKC  
Eric Ramsey, Lenexa Fire Dept.  
Jonathan Tucker, FBI  
Carolyn Wells, Liberty Hospital  
Keith Yoder, Kansas Homeland Security  
MARC Staff: Aly Breeze, Lisa Elsas, Steve Adukaitis, Donna Martin

**1. Welcome and Introductions**

Brad Mason started the meeting and introductions were made.

**2. Approval of Agenda and Summary**

Brad Mason asked for a motion to approve the agenda and July 22<sup>nd</sup> summary. Mike Latta motioned to approve, and Eric Ramsey seconded the motion. The motion was approved with none opposed.

**3. Update on Electronic Votes from August 2011**

- “Getting Real II: Promising Practices in Inclusive Emergency Management for the Whole Community” Conference

Jennifer Fales reported on the Getting Real II Conference. Five members of the Mental Health and Functional Access Needs Subcommittee attended the conference September 12-14, 2011. Some takeaways from the conference include:

- FEMA and the FCC are planning a National Test of the Emergency Alert System on Nov 9 at 2:00 EST.

- The project that they brought back to the region is a smartphone app that has different Functional Access Needs groups in it. The app provides helpful tips to assist those with functional needs and access during a disaster. The app also includes various social media items.
- The sessions were too short to get very detailed in conversations; and they would have liked to have more discussions on legal liability and safety issues regarding CERT members with varying disabilities.

More information about the presentations can be seen on the handout provided as well as on HSIN under Functional/Access Needs Planning.

Attendees were as follows: Ken Cope - American Red Cross, Susan Rome - Johnson County Mental Health, Suzanne Dennis – Johnson County Mental Health, Jennifer Fales – Kansas City, MO EM, Justin Sorg – MARC.

- “2011 Urban Shield Exercise”

Tim Lynch reported on the Urban Shield Exercise taking place in Alameda, CA, October 14-17, 2011. Tim advised there will be 6 attendees from the region representing different disciplines going to the exercise to observe. Tim reported that the exercise participants are from multiple jurisdictions/multiple disciplines, such as: SWAT, EOD, Search and Rescue, HazMat, and EMS. There will be approximately 30 exercise venues during the three-day exercise. The attendees will be able to observe behind the scenes on at least 8 of the exercise venues. Tim advised that the idea behind the observation is to see in detail how an exercise of that scale is executed with the goal to bring the concepts back to the MARC region on a smaller scale. Attendees are as follows: Tim Lynch – Overland Park Police (Tactical), Chief Richards – Olathe Fire (Search and Rescue), Scott Casey – Overland Park Fire (HazMat), Mark Liebig – Lee’s Summit Police (EOD), Ben Chlapek – CJCFPD (EMS), Steve Adukaitis – MARC (Staff Support).

**4. T&E Budget Review and Review of RHSCC/Co-Chairs Meeting**

Brad Mason reported to the committee that all of the FY08 UASI funds had been spent by the deadline. Brad advised that instead of requesting three time extensions on the remaining grant funds they agreed to do a one-time extension along with a “swap” between FY09 funds and FY10 funds with Public Health for \$250,000. The Missouri Office of Homeland Security and DHS will still need to approve this “swap”. The RHSCC supported this approach. Brad advised that the RHSCC appreciated the return of \$250,000 of T&E funds of which \$200,000 was immediately used to assist other program areas that needed it. Steve Adukaitis advised that they sent a letter to DHS on September 29<sup>th</sup> requesting a one-time (6 month) extension for the FY09 UASI grant, a one-time (6 month) extension for the FY10 UASI grant, as well as the request for approval on the funding “swap” with PH for \$250,000. A revised budget report will be available at the next T&E Subcommittee meeting.

**5. 2011 Calendar Review; Deadline for Scheduling**

Brad Mason advised that great progress had been made on scheduling or canceling the activities without a date on the calendar since the last meeting. There were only (4) activities left on the 2011 calendar that needed a fixed date.

**6. Training Update**

Lisa Elsas reported there are two ICS Position Specific courses scheduled for 2011. The *Command and General Staff* training will be held October 24-28 at the Overland Park Fire Training Center and has 12 registrants to date. The *All Hazards Planning Section Chief* training will be held December 5-8 at the Central Jackson County Fire Training Center and has 11 registrants to date. Lisa advised that registrants for these courses will need to submit a letter of support from their supervisors on agency letterhead to

ensure that the proper registrants are attending the appropriate ICS Position Specific courses. Each course allows for a maximum attendance of 30 participants. Lisa advised that we were currently working with the vendor to schedule future training dates for February through May 2012. The committee members were advised that we are requesting for the agency supervisors to review the Command and General Staff Functions course materials and provide a course equivalency suggestion for credit hours since this is not a training endorsed by FEMA. FEMA does provide a certificate for the other courses.

Some training courses recently held and upcoming are reported as follows:

- *Advanced Planning Concepts: Developing an IAP*, Sept. 22-23, 18 participants
- *HazMat for Healthcare Awareness, Operations and Train the Trainer*, Sept. 27-29 (approx. 30 participants in each course)
- *NTOA Conference*, Sept. 18-23, 8 participants representing their respective agencies who are from the KC Metro Tactical Disaster Response Team. Frank Ise reported that the training was beneficial and drew from a “lessons learned” perspective. There were several representatives sharing what they had learned from real events. Frank advised that the UASI grant was a key factor in providing this worthy opportunity and would be a benefit to the region if future opportunities to attend this conference were sustained.
- Trench Rescue, throughout Sept. Craig Duke reported on the trench rescue training scenarios. Craig advised that the training is going well with very positive feedback from the training chiefs of other agencies. CJC has provided a certification level training course in addition to hands on experience. Todd Ackerson advised that the *Airboat Training* had just concluded and the Boat Tech course will be starting Tues, Oct. 4. Other dates for training are October 11 (on the Missouri River), 13, 14, 18 (grain mill in NKC). Todd invited others such as communications and HazMat to attend the trainings partake in scenarios, and also test interoperability in communications.
- *Advanced HazMat Life Support* (hospital personnel), December. Carolyn Wells advised that this will likely occur at North Kansas City Hospital. An exact date will be identified soon.
- *Advanced Crisis Risk Communications Training*, Dec. 9, at MARC.

Lisa reported to the committee that after November the Center for Domestic Preparedness will no longer support the ICS curriculum or provide materials for trainers to conduct the trainings. Lisa gave the committee information from the selected printing vendor for materials to support the ICS300 and ICS400 courses that were on the calendar through the end of 2012 (10 courses with 40 attendees each). The committee was asked to consider supporting the cost of printing course materials with T&E funds. Tim Lynch motioned to approve the funding for course materials as needed through the end of 2012, not to exceed \$8,300 for the year. Mike Latta seconded the motion. The motion was approved with none opposed.

Lisa introduced the new NIMS Core Curriculum handout. The new NIMS Training Program revises the NIMS core curriculum to provide adequate training to emergency and incident response personnel with all concepts and principles of each NIMS component. Brad Mason requested that committees, workgroups, and regional teams study the course curriculum and assess their needs to determine what courses were needed to meet them and try to bring course suggestions to the TEPW on November 1<sup>st</sup>.

## **7. Exercise Update**

- a. MECC, Oct. 1. Matt May advised that the exercise will have approximately 200 participants. Participating jurisdictions are: Johnson County, Wyandotte County, Leavenworth County, Platte County, Clay County, Blue Springs, Independence, KCMO, and several hospitals in the metro area. Each jurisdiction has supplied their own individual scenarios based on the exercise objectives. The

evaluator hotwash will occur after the exercise at the American Red Cross in Kansas City from 3pm-5pm. The After Action Conference will take place on October 8<sup>th</sup> at the Johnson County EOC.

- b. Hospital Exercise, Oct. 11. Carolyn Wells reported that the hospitals will be doing a chemical exercise as a scenario where a tanker full of pesticides explodes. This exercise will test the hospital capability in decon and patient tracking.
- c. All Star Game TTX and Operations-Based Exercises – Jennifer Fales advised that planning is underway to discuss goals and objectives and scenario development for the TTX. There will be another planning conference mid-October, a final planning conference and then the actual TTX following. The participants in the TTX will likely be limited to 30-50 players. Steve Adukaitis advised that the TTX will be November 17<sup>th</sup> at Kauffman Stadium. The operations-based exercise will occur in March of 2012 prior to the start of the Royals season.
- d. Amber Waves – Steve Adukaitis directed the committee to the Amber Waves Exercise handout that gives the most current information and advised that DOE had just recently conducted the Initial Planning Conference. The exercise timeline is as follows: seminar/workshop – June 6-7, 2012, Senior Leadership Seminar/Tabletop – July 17-18, 2012, Functional Exercise – September 24-28, 2012. There is plenty of opportunity for jurisdictions to participate in any of the three events. Mike O’Neal added that area agencies were researched to identify their radiological incident response protocol was. Mike felt that from an emergency management viewpoint, HazMat and fire department personnel would find benefit from participating in the exercise.
- e. AMSC Port Security Exercise – Steve Adukaitis advised that the exercise will likely happen in the 1<sup>st</sup> quarter of 2012 with a prevention and detection direction.
- f. EMPG grant guidance – Steve Adukaitis reported that the new guidance requires 5 exercises a year for agencies that receive the EMPG funding. The requirement is now 1 exercise per quarter and 1 full-scale exercise per year. A Missouri and Kansas EMPG guidance packet was provided to the committee. Staff members whose positions are funded with the EMPG grant will have to participate in at least 3 exercises per year.

## **8. Training & Exercise Planning Workshop Invite and Summary**

Brad Mason advised that the invitations to the committee and subcommittee leadership were sent on September 22. The invitation asked for participants to RSVP by October 7<sup>th</sup>. Any updates to the 2012-2013 calendar or new requests are due by October 14<sup>th</sup>. There is a renewed focus on the costs of trainings and conferences in light of the new budget situation. A historical record of training and conference costs were provided to the committees and subcommittees to assist in their evaluation of their future needs with consideration to any activities over \$4,000.

Lisa Elsas discussed the 2012-2013 calendar provided to the committee. Lisa recommended that members look at the calendar with consideration to the needs of the region regarding the NIMS training courses. Any recommendations for changes or additions can be discussed at the TEPW.

## **9. Other Business**

Mike O’Neal reported to the committee that the missing Missouri Highway Patrol officer, Fred Guthrie, has been declared deceased by the county court.

## **10. Next Meeting**

The October meeting will be canceled due to the November 1<sup>st</sup> TEPW. The next meeting will be December 9<sup>th</sup>, 2011.