



MID-AMERICA LOCAL EMERGENCY PLANNING COMMITTEE
February 11, 2010
MEETING SUMMARY

MEMBERS PRESENT

H. David Williams, North Kansas City Fire Department, *Chair*
 Paul Dolak, Brenntag Mid-South, *Vice Chair*
 Steve Bean, KCMO Emergency Management
 Michael Corwin, Kansas City Police Department
 Bill Fiser alternate for Richard Carrizzo, Southern Platte Fire Protection District
 Mike Curry, Jackson County Emergency Management
 Clyde Hicks, Honeywell Corporation
 Betty Knight, Platte County Commissioner
 Mike Latta alternate for Darryl Coontz, Metropolitan Ambulance Services Trust
 Greg Moerer, Bayer CropScience
 Mike O'Neal, Platte County Sheriff's Department
 Mark Owen, Platte County Sheriff's Department
 D.C. Rogers, Clay County Sheriff's Office
 Mike Shelton, City of Riverside
 John Spencer, Lee's Summit Fire Department
 Frank Tittone, Kansas City Fire Department
 Doug Ferguson alternate for David Williams, US EPA Region 7
 Michael Williamson, Emergency Management Strategic Health Care Group

GUESTS PRESENT

Les Boatright, KCPL
 Jason Bonncy, CJCFPD
 Jon Brady, North Kansas City School District
 Bill Cox, Missouri State Watch Patrol
 Marcus Harris, Kansas City Missouri School District
 Christine Hill, Roberts Dairy Co.
 Mike Klender, Kansas City Missouri Water
 Annette Lanfranca, Choctaw Kaul Distribution
 Tom Mayfield, Excelsior Springs School District
 Amanda Oliver, Clay County Emergency Management
 Gael Rasa, National Starch
 Cameron Reynolds, National Starch
 Dayle Reynolds, Roberts Dairy Co.
 Ken Roggenkamp, US Department of Energy/National Nuclear Security Administration
 Eddie Saffell, A.C., CJCFPD
 Maureen Scott, DuPont Personal Protection
 Mark Sherwood, City of Oak Grove
 Ken Smith, Emergency Management Lake Winnebago
 Bill Stewart, Kansas City Terrorism Early Warning
 Ken Smith, Lake Winnebago Emergency Management
 Margaret Tretbar, Medical Reserve Corp of Greater Kansas City
 Russell Thompson, Missouri Center for Safe Schools
 Dawn Warren, Missouri Emergency Response Commission
 Amy Washington, Allen Village School
 Carolyn Wells, Liberty Hospital
 Steve Wurtz, U.S. EPA, Region VII

Kevin Fightmaster, Missouri Gas Energy
Lane Sekavec, Union Pacific RR

MARC STAFF

Chris Allen, Emergency Services, MARC
Lisa Elsas, Emergency Services, MARC
Lisa Danbury, Solid Waste, MARC
Erin Lynch, Emergency Services, MARC
Justin Sorg, Emergency Services, MARC

1. WELCOME AND INTRODUCTIONS

Chair Dave Williams welcomed everyone and self-introductions were made. A flyer pertaining to Safety City was shared.

2. APPROVAL OF AGENDA AND MEETING SUMMARY – Chief Fiser made a motion the minutes be approved, it was seconded by Mr. Hicks and the motion was passed.

3. FINANCIAL REPORT – Ms. Lynch pointed out that the LEPC's budget had approximately \$64,602.00 and all of the HMEP checks had been received.

4. Presentation – Risk Management Planning Outreach – Dawn Warren, Missouri Emergency Response Commission (MERC), Executive Director – Ms. Warren report that the MERC received a grant for emergency risk management planning as a cooperative effort with the EPA. Letters were recently sent out to facilities within the State of Missouri that have RMP plans on file. The Missouri Department of Agriculture will do onsite inspections of 212 facilities. The MERC received a grant for \$194,000 and share some responsibilities with the Dept. of Agriculture because some facilities fall under the weights and measure and others under risk management planning. Anything under the Dept. of Agriculture responsibilities, they are handing. However, the MERC has a cooperative effort with the Dept. of Agriculture to assist in the cooperation and coordination with the emergency responders. Risk management does require that anyone that has inhalation hazard type product(s) be registered with the LEPC. Flammable and combustibles are required to be reported and/or be coordinated with the Fire Department. The MERC's main focus is to see how many facilities coordinate with the LEPC and increase the participation of industries by 25%; by the end of the year. This is important since the risk management program was developed in order to make sure that facilities are ready in the event of an emergency and that they have worked with their fire department and local emergency responders in planning efforts and ensuring cross coordination of training and/or emergency response discussions have occurred. The MERC is doing compliance assistance and are trying to ensure that Missouri businesses receive as many good reports as possible. Many Mo facilities have not submitted their 5 year RMP report.

The MERC will be reviewing components of the Risk Management Plans that they were assigned to handle and will contact every LEPC after they are done with their reviews and/or during the review if they have questions. When the MERC says cooperate and coordinate in emergency planning, there is no specific description but they are encouraging reaching out to the LEPC and a certified letter with the RMP is not coordination. Some actions that support coordination are 1) If the agency has spoken to the local fire dept. 2) Agency has invited the fire dept. to their facility. 4) Does the fire dept. know where the automatic shut off valves are at the facility. 5) What risks does the fire dept need to know in advance. 6) What are the concerns that the facility has in regards to any other product at the facility. A facility should have a written and updated plan. There is a possibility that their plan has not changed, but facilities need to make sure that their local contact name, numbers, and addresses are correct and where the contact and the facility is located. They will look for detailed safety information and what program you are: 1, 2, or 3. the summary sheet is critical and should contain everything the facility would need to share with first responders and give an overview of the 13 components that are required. Ten percent of those that score the highest will be receiving an onsite inspection.

The MERC will detail what information they will be reviewing and will send letters out to the facilities with what facilities can do to improve their RMPs. The MERC will notify the LEPC if there was a facility visited with a RMP plan that needs to coordinate with the LEPC. Mr. Klender asked about the RMP plans being mandated by the EPA to

do every 5 years and that is correct and the MERC is working on sending letter out to those facilities that are not compliant.

Sixty of the facilities that had filed RMPs had not done Tier IIs and this is something the MERC cross-references. Mr. Klender asked how the inspection notifications were done and notification will be sent to the facility 30-45 days in advance. Mr. Moerer shared that as a company they know that they have obligations and rules, but did this LEPC have any obligations and will this LEPC be audited? Ms. Warren shared the LEPC would fall under EPCRA Regulations. The MERC will look at LEPCs as a whole, but that was not a part of this program. They are looking at the effective measures and implementing the new EPA's strategies for evaluation and effectiveness of LEPCs. They are working with the Department of Higher Education to build effectiveness measurements across the state. They are hoping to develop a 5 year plan and strategic measures for LEPCs across the state which will encompass parts of RMP.

5. Subcommittee Reports

- a. **Public Outreach – Safety City, Feb 12-14 - Deputy Shelton** shared that set up for Safety City was in progress. Safety City will run in conjunction with the Mid-America Home Improvement and Garden Show. The flyer that was shared earlier showed the static display locations. This year there will be a stage and the promoters are bringing in a TV personality, Mr. Reed Timmer and his dominator vehicle. He is a tornado chaser and will give different talks on his experiences with storm spotting, global warming, the environment and other issues. The LEPC has been given the opportunity to do demonstrations on stage and the back of the handout showed the course schedules.

Captain Owen noted that their committee is in negotiation with Price Chopper to promote the all hazard radios. The ads will probably run in April, May and June. It is estimated that the cost will be approximately \$35,000 - \$45,000.

The Public Education Committee is working on an all-hazard commercial which will air on all stations. The commercial will include all hazards; shelter-in-place as well as radio information. Their committee has contacted the ad agency regarding the RFP for the video and the public presentation and is awaiting confirmation.

b. Training Committee Report – Chief Fiser

- Training Request Form - He shared that the training request form was provided in today's handouts and any organization wanting training was asked to fill out this form and forward it to Lisa Elsas (lelsas@marc.org or 600 Broadway, Suite 200, KC, MO 64105, Donna Maize or Chief Fiser.
- ICS or NIMS Training - He noted that Mr. Moerer had mentioned in the January LEPC meeting that something needs to be done with ICS or NIMS training for the private sector. Chief Fiser shared that Chief Jenkins has identified a DVD set that explained the Incident Command System (ICS) and the National Incident Management System (NIMS). Their committee will be purchasing a couple of sets which will be available for check out from the LEPC Library. Mr. Moerer asked the cost for the DVDs and it is \$795.00 for a 3 DVD set.
- Flyers – Upcoming LEPC trainings flyers which were also in the packet handouts.
 - 1) Hazardous Materials Incident Response: Operations Training
 - 2) Hazardous Materials Incident Response: Awareness Training
 - 3) HazMat IQ Training which will be at Missouri Department of Natural Resources March 2, 3 and 4, 2010.
 Those interested in attending any of these trainings can register on the MARC website. Captain Tittone asked what the class sizes for the trainings were and it is 15 each for the operations and awareness trainings. The maximum registration for the HazMat IQ Training is 30.
- SEMA Conference – Chair Williams shared that information on the conference is in the handouts. In reviewing the tracks that are being offered, there did not appear to be much specific to hazmat. There is an interest in sending representatives to attend the conference and represent the LEPC and those wanting to go should contact Ms. Lynch or Ms. Allen. There is another national hazmat specific training that is being considered for representatives to attend.

- c. **Plan – Ms. Lynch** – She shared that the PowerPoint presentation from the HazMat Symposium was in the handouts. She went over some key points about planning from an LEPC standpoint. She noted that the presentation spoke to liability issues around standards of care and the difference between volunteer and manager liability. She covered the NRF Description of EOPS section. For the LEPC planning leadership, roles and responsibilities need to be defined and clearly articulate the decisions that will need to be made and who will make them and when. Under the NIMS,

preparedness efforts should validate and maintain plans, policies and procedures, describing how they will prioritize, manage, and support response and recovery. There was an emphasis on CPG 101. The Plans Subcommittee will be using this guide as a tool when developing regional plans. CPG 101 addresses prevention protection response and recovery. Mr. Bean noted that in the CPG 101 make sure to review the matrix checklist. Their office is going through a national review and CPG 101 is being used. Ms. Lynch also noted that that the planning effort focused on the public and community participation which is something this LEPC has been and continues to strive to do. Plans should include a clear statement of assumptions, known capacity limitations, and known limitations on incident command. A statement that the LEPC may want to consider adding to the LEPC plan at its next update is "Plans should provide a starting point for operations, adjusted as the situation dictates and as facts replace planning assumptions."

The National Plan Review – Mid-January the Federal Government notified our region that there was an additional requirement in order to be eligible to receive 2010 Homeland Security funds and that requirement was an update to a national plan review. In 2006, our region submitted local counties emergency operations plans to the federal government and then, they did an onsite visit and talked with local leadership about the status of planning. This time, they are using CPG 101 as a matrix; Kansas City was selected as the core city along with regional plans. The Urban Area needs to complete a transmittal letter summarizing the status of the planning both regional and in the core city, complete a certification matrix. Mr. Bean has been working with Kansas City, Missouri leadership and Tim Lynch, Chuck Thacker, and Justin Sorg with the Plans Subcommittee. The submittal deadline to SEMA is Feb 17.

- 6. Hazardous Materials Reporting** – Ms. Lynch shared that our region is in the midst of Tier II reporting which appears lower than last year. Ms. Warren shared that overall reporting for the MERC is up. Their concern is that those filing online are not fulfilling their obligations of forwarding their information to the local LEPCs and Fire Departments. She shared that one of the MERC's goals for the future was to be able to forward Tier II filed online to the local LEPCs and Fire Departments by email. For now, regions will have to compare numbers with the SEMA database. Ms. Lynch noted that March 1 is the reporting deadline and historically our region received quite a few during the last week of Feb. She noted that a Tier II reporting reminder ad would be placed in the newspaper along with our LEPC Plan availability.

Chair Williams shared that regarding the I-35 & I-29 spill that occurred on Nov 30; outside evaluators had come in yesterday to evaluate the incident and they had shared their appreciation of how well the region worked together. They will be interviewing Ms. Lynch on how the region operates collaboratively. Chief Maize will be doing a presentation to the LEPC on this incident.

7. HOMELAND SECURITY ACTIVITIES

Captain Corwin shared that the Area Maritime Security Committee (AMSC) vendor had completed the Port Risk Mitigation Plan and their committee had held a stakeholder's meeting of all the port yesterday. Their committee is working on what projects will be funded with the '08, '09 and '10 funding that has been awarded. The focus for the AMSC this year is stakeholder outreach and bringing the TEW and EOCs together and communicating. Anyone interested in participating was asked to let a member of the AMSC know.

Ms. Lynch noted that plans are continuing for the MCI Exercise scheduled for Apr 7 and if there were guest(s) from the LEPC that would be interested in observing at one of the sites, to let staff know so that it could be funneled appropriately. She shared that this may also be an opportunity to exercise the LEPC Plan.

Captain Corwin noted that this fall there would be a port exercise and more information would be shared closer to the event.

8. LEGISLATION

Mr. Moerer mentioned that Chemical Facility Anti-Terrorism Standards (CFATS) regulations are still being debated in Congress and an attempt to introduce what is called Anti-Terrorism Safe Technology that has created quite a controversy throughout the country. A new bill is being proposed to reenact the basic CFATS bill which was extending from Oct '09 to Oct '10 trying to get this approved/funded.

Chief Tittone asked about the Spill Pay Bill and Commissioner Knight shared that one Senator is really pushing it and there is a need to be watchful of changes. Chair Williams shared that the Fire Chief's Association is watching this very closely.

9. ANNOUNCEMENTS/OTHER BUSINESS

Battery Recycling – Lisa Danbury, District Planner, and MARC Solid Waste Management shared that the Board had embraced an 80% waste diversion goal by 2023 and the region now is about 25% diversion. Battery Recycling is an opportunity to help with the district vision to help reduce waste in the region. A grant was received from the Call to Recycle Organization. They represent 95% of all of the manufactures in the world that manufacture rechargeable batteries. Their goal is to recover as many batteries as possible from recycling and they believe that they are now receiving about 25% of what they manufacturers through their program. The Call to Recycle Organization realized that they needed to do a better job of reaching out to the emergency responders, Public Safety personnel and local government. MARC as a regional organization agreed to help with getting this information out and is doing a small general public campaign as well to educate the public responders. The district board hopes to increase to 20 local collection sites. It is believed that 10 local governments are currently involved. The Board would like to increase this by 20 more. She shared that the public campaign message would be on KCATA buses and post cards would be mailed to all of the emergency services personnel to help them understand how this can be done. It is important to recycle batteries because when the metals are recovered, we are saving 50% of the energy cost it would takes to mine the ore from the ground to produce this same metal. It is also important to conserve our resources and energy and extend the life of these materials. There is a regulatory requirement that nickel cadmium and lead batteries must be recycled instead of being treated as a hazardous waste. The Call to Recycling program is easy and free and the organization is certified. There are several retail and community recycling locations in the Kansas City area including the Kansas side. To participate, you would sign up and this can be done at multiple locations if the organization or agency had several sites. Each battery has to be independently sealed in a bag and placed in the box. Then, once the box is full, you would mail it back. Acceptable batteries can come from radios, cell phones, power tools, cameras, emergency lights and fire alarms. A piece of paper was passed around for those to sign up that wanted more information about battery recycling. She shared that a flyer was being created that would be shared with this committee once it is completed. Chief Tittone asked why she was only discussing recyclable batteries and not the regular ones since so many of those are used. Ms. Danbury shared that the rechargeable battery companies are taking charge of recovering these materials while the single use battery companies are not. The City of Kansas City has the Regional Hazard Waste Center which should be accessible to dispose of the single use batteries and there also Waste Centers on the Kansas side. Commissioner Knight asked if on recycle days single use batteries were taken and they are taken. Ms. Danbury noted that one of the challenges was if it was a household waste or a business waste. She shared magnets for RecycleSpot.org where you can locate the recycling centers in your area and encouraged everyone to implement a battery recycling program.

Mr. Moerer shared that Bayer CropScience had acquired inner modals that are being dedicated for city-wide trainings. He asked if there was funding that could be used to upgrade them so that they would be safe for individuals to stand on top of them. He was asked to submit a proposal to the LEPC Training Committee.

Mr. Sorg shared that anyone wanting a copy of the LEPC Plan CD should see Ms. Allen.

Chair Williams asked to speak briefly to the schools that were present following the meeting.

10. **Kansas LEPC COMMENTS** – Chair Williams shared that work is still being done on merging our LEPCs and there was a possibility of a representative being sent to the Kansas LEPC conference.

11. PUBLIC COMMENTS

12. **NEXT MEETING:** March 11, 2010, 10:00 a.m., MARC Board Room

Handouts:

February Agenda

January Summary

Financial Report

Liability Issues & Other Fun PowerPoint for HazMat Symposium

Training & Exercise Request Form

Hazardous Materials Incident Response: Operations Training Flyer

Hazardous Materials Incident Response: Awareness Training Flyer

HazMat IQ Training Flyer

2010 SEMA Conference Agenda (Draft)

MEIS Calendar

Training & Exercise Notebook