



-AMERICA LOCAL EMERGENCY PLANNING COMMITTEE
January 14, 2010
MEETING SUMMARY

MEMBERS PRESENT

H. David Williams, North Kansas City Fire Department, *Chair*
 Paul Dolak, Brenntag Mid-South, *Vice Chair*
 Steve Bean, KCMO Emergency Management
 Micheal Boos, Raymore Emergency Management
 Michael Corwin, Kansas City Police Department
 Scott Enns, Ray County Commission
 Bill Fiser alternate for Richard Carrizzo, Southern Platte Fire Protection District
 Clyde Hicks, Honeywell Corporation
 Betty Knight, Platte County Commissioner
 Mike Latta alternate for Darryl Coontz, Metropolitan Ambulance Services Trust
 Donna Maize, alternate for Smokey Dyer, Kansas City Fire Department
 Greg Moerer, Bayer CropScience
 Mike O'Neal, Platte County Sheriff's Department
 Mark Owen, Platte County Sheriff's Department
 D.C. Rogers, Clay County Sheriff's Office
 Lane Sekavec, Union Pacific Railroad
 Mike Shelton, City of Riverside
 John Spencer, Lee's Summit Fire Department
 Stan Swaggart, Emergency Management Cass County
 Chuck Thacker, Grandview Fire Department
 Frank Tittone, Kansas City Fire Department
 Mike Van Aken, South Metro Fire Protection District
 Michael Williamson, Emergency Strategic Health Care Group

GUESTS PRESENT

Les Boatright, KCPL
 Mike Booth, Kansas City Missouri Fire Department
 Timothy Crosby, DHS/ISCD
 Rick Danner, DHS/Transportation Secretary ADM TSA
 Hank DuPont, Overland Park Fire Department
 Bob Evans, Wyandotte County Emergency Management
 Roger Fitzwater, Ray County Printing Company
 Roarke Holzchuh, MO DNR EER
 Mike Jenkins, North Kansas City Fire Department
 Lou Jones, National Starch
 Mike Klender, Kansas City Missouri Water
 Annette Lanfranca, Choctaw Kaul Distribution
 Amanda Oliver, Clay County Emergency Management
 Gael Rasa, National Starch
 Cameron Reynolds, National Starch
 Ken Roggenkamp, US Department of Energy/National Nuclear Security Administration
 Eddie Saffell, A.C., CJCFPD
 Mark Sherwood, City of Oak Grove
 Ken Smith, Emergency Management Lake Winnebago
 Jonathan Soucy, DHS
 Bill Stewart, Kansas City Terrorism Early Warning
 Steve Wurtz, U.S. EPA, Region VII

Chris Allen, Emergency Services, MARC
Lisa Elsas, Emergency Services, MARC
Erin Lynch, Emergency Services, MARC
Justin Sorg, Emergency Services, MARC

1. WELCOME AND INTRODUCTIONS

Chair Dave Williams welcomed everyone and self-introductions were made.

- 2. APPROVAL OF AGENDA AND MEETING SUMMARY** – Chief Fiser made a motion that the minutes be approved, it was seconded by Captain Owen, and the motion was passed. It was noted that Mr. Bean needs a name tag.

3. FINANCIAL REPORT – Ms. Lynch

- a. Monthly Report – There is a balance of approximately \$65,000 for the LEPC operations.
- b. HMEP Application – When the committee met in November, the HMEP application was being prepared for training and planning. Since then, notification has been received that we were awarded \$50,000 for training and \$5,000 for planning. This is not yet reflected on the financial sheet. In December, last year's training funds were fully expended.

- 4. Presentation - Hazmat Preparedness for Schools – Mr. Russell Thompson, Ph.D. – Missouri Center for Safe Schools** – Mr. Thompson presented a PowerPoint presentation and shared some handouts on what is going on with the schools with chemical safety and shared a brochure on Missouri Center for Safe Schools at UMKC. The Center for safe schools is located at Union Station and is funded by secondary and elementary education. He noted that what schools are doing in emergency planning now is voluntary since there is not much that is mandated. In Missouri, all schools are required to have a Safety Coordinator which is key for him. He noted that the documents his office uses are posted on the website (<http://education.umkc.edu/safe-school>). A notebook with information on how schools do safety was also shared. He felt that there were several documents in this that would be useful to the LEPC members. They were: 1) Survey Result – Every year he surveys the schools to see what is going on around emergency management. 2) Classroom procedures and what they should do in different cases. 3) An example of a School Emergency Operation Plan for schools which could be used for a campus, district or building. His office promotes that every school administrator have IS 100SC and 700 training and most of them have these. The other training suggested is the Multi-hazard Emergency Planning. He volunteered to help encourage schools in this region's districts to get CERT training. He felt that not all schools had Material Safety Data Sheets (MSDS). He asked that those here, Safety Inspectors check school science labs; ask for the MSDS and their chemical list. He does quite a bit with awareness and he feels that some schools are not prepared for decontamination of exposed students and staff. He asked anyone that reviewed his offices documents and had updates or changes to contact him with that information. Co-chair Dolak asked if the school Safety Coordinators were aware of the LEPC meetings. Mr. Thompson believes they are and he puts LEPC information in the newsletters to the schools, but not the exact date and time of the meetings. He offered to share that information and asked that he receive an email that he could share with his school contacts. Co-chair Dolak asked if someone from his office could attend the LEPC meetings and Mr. Thompson shared that he was a one man operation and had 523 schools in his district within the state. Captain Owen shared that one of the projects of the LEPC is child education in schools, homes and shelter-in-place and asked if there was a means through Mr. Thompson or his newsletter to start this dialogue to start reaching out and getting this information into the schools; so that they can implement it in the schools and the youth could take it home. The LEPC is looking for a venue to get this done and trying to figure out if a path was here to get this done. Mr. Thompson shared that Ready in 3 is being pushed in the schools. Mr. Thompson was not sure if the schools should share our information or the information from the Department of Health and Senior Services. Ms. Lynch shared that this were different messages and Mr. Thompson was willing to send emails out to the schools regarding this. Chief Tittone asked if the schools were still having issues with mercury spills and they are, but it is getting a little better. Chief Tittone asked about old bottles and Mr. Thompson shared that inspectors should look at the expiration date and if there is no label or it is longer readable it should be removed. Mr. Holzchuh asked about pushing out the list of the NIOSH recommended hazardous chemicals and Mr. Thompson shared that they had the list on their website under Download in the Science Lab Safety Section and he has been promoting NIOSH in the schools. There is a pilot project with ERIP in Jackson County and if it goes well, they will release a video sharing information. Chair

Williams shared that the LEPC would like to contact the school Safety Coordinators to do shelter-in-place as it relates to hazmat. He also shared that maybe the LEPC could work with the Training Committee on some avenues to do public outreach and training with the fire inspectors on awareness.

5. Subcommittee Reports

- a. **Public Outreach – Captain Owen** – They are working on the grant application for the UASI and once this is closed will work on the year-end items.
- b. **Training Committee Report – Chair Maize** – She shared that they had discussed:
 - HMEP funding being awarded and noted that part of the HMEP application was to prioritize and select trainings your region was interested in hosting. Some of these training were put tentatively placed on the multi-year calendar at the Training & Exercise Planning Workshop (TEPW).
 - Awareness & Operation Courses – These will be hosted by Kearny and are both regional courses.
 - Awareness Course - April 17
 - Operation Course - Evenings throughout April beginning on the 20th.
 - HazMat IQ Training – Hosted at DNR’s facility in Lee’s Summit, MO, March 2 – 4.
 - Creating a Course Form - Forms are being created to have a more formalized tracking system. Mr. Moerer asked if there was a course directed more towards industry and primary command and this was discussed. Chief Fiser shared the NIMS concept might work and Mr. Moerer shared that NIMS did not work well in industry settings. Mr. Moerer shared that Bayer CropScience has been working with Chief Neeley on interfacing that has to occur when someone comes into the Bayer facility and he feels this would be a good training for industry. Chief Maize shared that he might want to continue to work with Chief Neeley for something this specific and or maybe Chief Neeley would be willing to find someone else to help with them. Chief Fiser noted that if Bayer hosting an information event that would be great and the LEPC could put this together. Mr. Moerer has been envisioning an industry get together with the LEPC helping. Maybe a Lesson Learned or Special Topic training could be offered. Mr. Bean shared that KCMO Emergency Management had done ICS trainings in this area. Chair Williams asked that Mr. Moerer fill out a training request and then, the committee could work on how this might be done.
- c. **Plan – Chief Williams & Justin Sorg** – Chair Williams shared that a CD of the latest updated LEPC Plan was available. There was one question that the State & EPA has never answered specifically about facilities and how they should report when it is potentially impacting multiple LEPCs. The language on the CD is out of the guidance. He asked Mr. Moerer and Co-chair Dolak to review the CD and report if there should be additional updating. He asked those wanting a copy to fill out the sign out sheet with Ms. Allen.

6. 2009 Hazmat Symposium – Chair Williams thought that this was a good Symposium. Representatives held a meeting while they were there. They discussed:

- Shelter-in-place and evacuations - working with school districts and getting Mr. Thompson to speak at a LEPC meeting. They felt that as a LEPC this was one of the things that really needed to be supported and it was the LEPC’s obligation to get this information out.
- Training Packages for in-house training.
- The Mid-America LEPC combining with Kansas’ LEPC. How the funding would be handled is still being reviewed.
- After-action about the I-35 tanker spill
- Regional Coordination Guide – hazmat ESF 10

Co-chair Dolak shared that the timeframe of the symposium had been shortened this year. The sessions are interactive and really good.

Chief Maize shared that some of the topics were:

- Credentialing - which is still a national issue
- Missouri Information Analysis Center (MIAC)
- Presentation on Risk Management Plan & Community Right to Know Act

Ms. Lynch shared that there was a presentation on LEPC planning by Tim Gablehouse (?). There is an effort to get hold of this PowerPoint to make it available. This presentation shared information that is not currently in LEPC Plans or LEOPs.

7. **Hazardous Materials Reporting** – Ms. Lynch shared that there were two incident reports filed last month. She also noted that our region is in the annual cycle for Tier II reporting and March 1 is the deadline for companies. In February, a reminder will be placed in the KC Star regarding Tier II reporting and availability of the LEPC Plan.
8. **HOMELAND SECURITY ACTIVITIES** – Chief Williams introduced Jon Soucy and Tim Crosby from out of the St. Louis DHS office. They are Chemical Security Inspectors and are required to enforce the chemical facility standard regulations.

Rick Danner from TSA also attended the meeting and shared that TSA's objective is to know who is out here. At the airport, they are reporting incidents as they occur there and getting involved in incidents that might happen outside the airport. So, they would dispatch inspectors to hazmat spills. TSOP is called and then, they call TSA and TSA would dispatch inspectors. Passing information about incidents to TSOP can help to put possible pieces together. He offered for TSA to be contacted with information and they would pass it on to TSOP.

Captain Corwin shared that the TEW is working on a program with the federal government which is an Incident Based Warning System and Kansas City is going to host one of four servers across the nation. Several things are being tested around Kansas City and the analysts' will be able to review these warnings and compare them with what is happened in other parts of the country. If there are patterns, they would be able to share this information with other Fusion Centers. They are in talks with TSOP. Mr. Danner will check with TSOP on the availability of a report that TSA receives daily.

Chief Spencer shared that the capabilities assessment came from a review of the 37 target capabilities that DHS had assigned. Each group involved with a target capabilities went through their target(s) and rated themselves. Out of this the capabilities assessment was created. There is a need to do better at documenting how processes are being handled. Some of the big issues were resources, personnel and time. The intent of the capabilities assessment was to identify a baseline of regional preparedness.

Captain Corwin shared that the Area Maritime Security Committee (AMSC) has been working on a 5-year investment plan on the port. AMSC has a meeting set for Feb. 9th at 1:00 p.m. at the Platte County Resource Center which will be a stakeholder meeting to share what was found at a port level and share individually with each site what was found at their site. Those involved will receive a letter of invite from Captain Corwin. Mr. Moerer asked about receiving an electronic invitation and that can be done.

The research came up with 17 investment areas that are a priority for our port. The committee is looking to invest '08, '09 & '10 funds to pay down our port risk. One area that needs focus is the private sector engagement and the TEW and the Port. The AMSC will be reaching out to the EOC Emergency Managers to work on a notification system so that information can be shared with the private sector. Captain Owen noted that on the water base here, one of the areas that needs to be identified is port assets; specifically response. He asked if those in attendance agencies or private sectors had port assets such as boats or any type of water craft to email that information to him at owen@plattesherriff.org. He needs to start compiling a response list for water assistance. Ms. Oliver asked about the lake and water patrol equipment and Bill Cox will be working on the water patrol sector. Captain Owen shared that he had heard that the private sector also had items that they used to go out and check intakes which would be good information for this report. In the last year, items have been located that could be used with some located away from the water that could be relocated there if needed. Ms. Oliver shared that they also had pontoon and boats that are rented out and Captain Owen noted that these would be of interest for the list. Captain Corwin shared that most ports are defined by a fence when talking about shipping. Our region's port is a little different; it has some transportation, but is mainly critical infrastructure along the main port. The port runs from the northern boundary of Leavenworth County all the way to the eastern boundary of Jackson County, down the Missouri River, down the Kaw to the western boundary of Leavenworth. We have several miles of port. That is why it is important to know what kind of assets or response capabilities are in our region. These items will be put on a GIS map so there is knowledge of where they are located. The next step will be to do a ramp assessment and locate facilities that can store assets closer to the river. Ms. Oliver asked if this would be free storage or if there would be a cost. This is being reviewed.

Ms. Lynch shared that:

- The region is eligible to apply for a grant for approximately \$7 million under the urban area initiative program and a number of committees are getting together to discuss priorities. Proposals are due by Feb. 12th and the Capabilities Assessment Report will be used as a tool.
- Jan. 20th – There will be a workshop held at MARC for non-profits/organizations. Non-profit organizations at high risk of terrorist attack defined by them or having a role in response are eligible to apply for \$75,000 for target hardening activities.
- MARC is getting ready for an audit. She asked that any agency/organization that had received equipment under the Homeland Security Program and have outstanding transfer of equipment agreements; MARC would appreciate getting those agreements back before the auditors come.

9. LEGISLATION – Chair Williams

Legislation has been introduced to change the Spill or Pay Clause from 50 gallon reportable to go to 3,000 reportable. Whoever has the spill is responsible for 25% of the spill cost and the local jurisdiction is responsible for the rest. Commissioner Knight asked for the bill number and it is Senate Bill #680.

10. ANNOUNCEMENTS/OTHER BUSINESS

- **Deputy O’Neal** noted that Safety City will be February 12-14 and invited everyone to attend and be a part of the show.
- **Chair Williams** – He presented Mike VanAken with a plaque for his services as Co-chair of the Training Committee from which he had to recently step down.
- **Mr. Moerer** – He asked about the HazMat trailer being located in Platte and it could be deployed to industry. It is located at Platte and Chief Fiser shared that they could discuss this. There is a reorganizing and redistributing of assets and he noted that this could be discussed.
- **Ms. Oliver** – She asked whether there would be a LEPC meeting on Feb. 11th since some members would be setting up at Safety City. There will be a Feb. LEPC meeting and excused absences will be given.

11. PUBLIC COMMENTS

13. NEXT MEETING: February 11, 2010, 10:00 a.m., MARC Board Room

Handouts:

January Agenda

November Summary

Financial Report

Presentation Handout on School Hazardous Materials Preparedness

MEIS Calendar

Training & Exercise Book