



## METROPOLITAN EMERGENCY MANAGERS COMMITTEE

Mid-America Regional Council  
600 Broadway Kansas City, MO 64105  
MARC Board Room  
May 14, 2009 1:00 p.m.

### MEETING SUMMARY

#### Present:

**Dan Robeson, Johnson County Emergency Management, Chair**

**Mike O'Neal, Platte County Sheriff's Dept., Vice-Chair**

Steve Bean, KCMO Emergency Mgmt

Mike Bellinger, ARES, District A

Les Boatright, KCP&L

Chris Brantley, Johnson County EM

Pamela Carroll, HARRT/SARCOM NCERT

Nick Crossley, Johnson County EM

Adam Crowe, Johnson County EM

Mike Curry, Jackson County EM

Kent Dickenson, Kansas Army MARS

Charles Duddy, Gladstone Fire Dept.

Tony Fanska, KC Northland ARES

Todd Farley, CJC Fire Dept.

Frank Goetzfridt, City of Independence

Jean Herrick, GSA

Rita Hoffman, City of Olathe EM

Tim Lynch, Overland Park EM

Chuck Magaha, Leavenworth Co EM

Thomas Magee, GSA

Matt May, Johnson County EM

Kyle McPhee, Heart to Heart International

Mary Parrott, City of Overland Park/APWA

D. C. Rogers, Clay County EM

Mark Sherwood, Oak Grove/Sni Valley EM

Pete Sturner, Platte County EM

Mike Van Aken, South Metro Fire District

C. L. Webb, Wyandotte County EM

Carlos Wells, Westwood Police Dept.

Carolyn Wells, Centerpoint Medical Center

**MARC Staff:** Julie Alt, Charlie Bryan, Lisa Elsas, Keith Faddis, Barbara Hensley, Justin Sorg, Nikki Thomas, Kourtney Woodbury, Sally Flores

#### 1. WELCOME & INTRODUCTIONS

Dan Robeson opened the meeting and all attendees introduced themselves.

#### 2. APPROVAL OF MEETING SUMMARY

Tim Lynch motioned to approve the summary from the April meeting. The motion was seconded by Chuck Magaha and passed.

#### 3. ORGANIZATIONAL ISSUES

Dan Robeson took this opportunity to remind those in attendance that membership in the MEMC is by agency, organization or jurisdiction, not by individual. While a number of individuals from any agency, organization or jurisdiction can attend meetings, only one representative from each formal member agency, organization or jurisdiction can vote.

- Financial Report – The current financial statement was provided in the meeting materials. Julie Alt presented the 2008 and 2009 MERS assessment spreadsheets showing outstanding payments. Representatives were asked to review these documents to verify that payments from their agencies/jurisdictions were current.

#### 4. SUBCOMMITTEE REPORTS

- a. Citizen Readiness (Public Education/PCA/CERT) – Rita Hoffman reported on the increased hits on PrepareMetroKC.org recently. There were over 37,700 hits on the Seven Signs of Terrorism and over 4,850 hits on the H1N1 information.

School Day at the K was a great success with over 20,000 children in attendance. Thanks were expressed to KCMO Fire Department, Riverside Fire Department, the American Red Cross, Missouri Department of Natural Resources, Blue Valley Public

Safety, and the Missouri Emergency Response Commission for their participation and support of this event.

The group continues to promote the weather radios. Fox 4 TV weather personalities have appearances scheduled at area Price Chopper stores on June 20. There is one more slot open if someone would like to host a visit at a Price Chopper in their jurisdiction on that date, they are encouraged to do so. There are still copies of the Extreme Weather DVDs available. They can be picked up after the meeting.

- b. Communications – Chuck Magaha reported that the last MERS roll call went well with 29 responses. The MERS equipment has been ordered from Commenco but not yet received. The updated MERS roll call sheet is available on the MARC website.
- c. WebEOC – Mike O’Neal reported that WebEOC 7.1 is now being tested. The metro boards were used during the H1N1 event. The PIO boards were not used.
- d. Membership & Bylaws
  - i. Vote on bylaw revisions – Nick Crossley called for a motion to accept the latest revisions to the bylaws. Todd Farley made the motion and Rita Hoffman seconded it. All members were in favor of approving those revisions, none opposed. The motion carried.
  - ii. Membership Application – Heart to Heart International submitted an application for formal membership in the MEMC. Nick Crossley pointed out that they are not eligible to be a Formal Member but are eligible for Affiliate Membership. Kyle McPhee spoke about the activities of the organization. While he is new to the organization, he hopes to increase their visibility and forge a strong regional working relationship with the MEMC. Tim Lynch made the motion to accept Heart to Heart International as an Affiliate Member of MEMC. Chuck Magaha seconded the motion. All members were in favor, none opposed. Heart to Heart International was welcomed as an Affiliate Member of MEMC.
- e. Plans - ESF #8 Workgroup Membership - Tim Lynch stated that the workgroup will be seeking a new member as replacement for Adrian Walker who recently accepted a position in Florida. Anyone interested should contact Tim Lynch. A sign-up sheet was circulated for members to join task force groups to begin work on Phase II of the Regional Coordination Guide.
- f. IWT – Chuck Magaha reported in Andy Bailey’s absence. The task force met May 11. Goals and objectives were established. The group will work on ways to increase participation with NWS chat. Bryan Busby will work with other area TV meteorologists to work better together and reduce competition. Andy Bailey has developed some warning siren guidelines that he will email to members prior to the next meeting.
- g. Regional Hazard Mitigation Plan – Justin Sorg reported that the five Missouri counties have met to begin the update process. A database is in development where each jurisdiction will be able to view and update its own plan. The group will meet again next week.

Mike O’Neal reported on the conference call held with the Houston/Galveston coop regarding a regional debris removal contract. Any interested parties should contact Mike O’Neal, Marlene Nagel or Justin Sorg.

Dan Robeson opened a discussion of the MEIS to gauge satisfaction with the current system. Nick Crossley stated it is cumbersome to use. Mike Curry stated that the system may be outdated. He suggested users provide feedback to the chair. Robeson agreed that there needs to be a systematic process for assessing the functionality of the MEIS.

## 5. HOMELAND SECURITY/EMERGENCY SERVICES REGIONAL ACTIVITIES

- a. H1N1 Update – Three conference calls were held with representatives from the MEMC, MARCER, and regional hospitals and public health departments regarding H1N1 status and regional preparedness. The group decided to use PrepareMetroKC as the main source for disseminating information to the public. Nick Crossley discussed a survey Johnson County developed that can be adapted for regional use. Carolyn Wells reported there may be a vaccine available in the event of a second outbreak in the fall. Dan Robeson stated the hospital subcommittee would like to use the H1N1 events in place of their spring exercise. Subcommittee co-chairs will organize a regional After Action Report on the activities surrounding the H1N1 event.
- b. Volunteer Reception Center Project (VRC) – Julie Alt stated that SEMA's approval is expected for the purchase of computer equipment for the VRC. C. L. Webb reminded the group that there is a functional exercise of the VRC on Saturday, May 16. Dan Robeson reported that he was waiting for a return call from Jennifer Tarwater of the Wyandotte County chapter of the American Red Cross to coordinate the VRC kit purchases.
- c. Training and Exercise Activities
  - i. FEMA's Vigilant Guard FAD Exercise – Adam Crowe reported that RAPIO supports this exercise and asked for active participation from emergency managers. One portion of this event will exercise the relationship between emergency managers and public information officers. Kourtney Woodbury can be contacted for further information. The exercise is scheduled for June 18 from 1 pm to 5 pm at MARC.
  - ii. 2010 Arrowhead Full-Scale Exercise – Adam Crowe reported that the Design Committee is considering developing the exercise in such a way that all EOCs can exercise their own systems. There will be a short meeting following this MEMC meeting to discuss objectives. The next full planning meeting will be June 3 at 1 pm.
  - iii. Disaster Management for Public Works - Mary Parrott reported that 58 people attended this training. It was very well received. Julie Alt added that regional public works representatives are eager to learn more about how they can assist in emergency response and to be included in future exercises.

## 6. STATE REPORTS

- **SEMA** – Lisa Elsas reported on the SEMA Needs Assessment Survey. There has been a small problem with the submissions entered under MARC. SEMA is aware of it and is working to resolve the issue. All responses must be submitted by June 6.
- **KDEM** – Chuck Magaha stated that a \$320 million federally funded prison has been proposed to be built in Leavenworth, adjacent to Fort Leavenworth.

## 7. OTHER BUSINESS/ANNOUNCEMENTS

No other business was discussed or announcements made.

## 8. NEXT MEETING – June 11, 2009

Nick Crossley made the motion to adjourn the meeting. Tim Lynch seconded the motion. The meeting was adjourned.