



**Regional Homeland Security Co-Chair Committee
December 7, 2010
Meeting Summary**

Members Present

Hannes Zacharias, Johnson County, (Co-chair, RHSCC)
Richard (Smokey) Dyer, KCMO Fire Department, (Co-chair, Policy Subcommittee)
Dr. Rex Archer, KCMO Health Department (Co-chair, Policy Subcommittee)
Gene Shepherd, KCMO Emergency Management, (KCMO)
Mike Black, Lee's Summit Police Department, (Lee's Summit, MO)
Kent Cantrell, Excelsior Springs Fire Department, (Chair, MARCER)
Adam Crowe, Johnson County Emergency Management & Homeland Security, (Co-chair RAPIO)
Mike Curry, Jackson County Emergency Management
Tom Dailey, Independence Missouri Police Department (Co-Chair Law Enforcement Subcommittee)
Kirk Davis, Gladstone, MO
Bryan Dehner, Overland Park, KS, (Co-chair, KCTEAM)
Bob Evans, Unified Government of Wyandotte County
Mark James, Metropolitan Community College
Larry Jones, Independence Public Health Department, (Co-chair, Public Health Subcommittee)
Betty Knight, Platte County Commissioner
Tim Lynch, City of Overland Park (Chair MEMC, Co-chair, Plans Subcommittee)
Lougene Marsh, Johnson County Health Department, (Chair, MOHAKCA)
Ted McFarlane, Johnson County Med-Act
Mark Owen, Platte County Sheriff's Department, (AMSC)
Dwight Purtle, Johnson County Emergency Communications, (Co-chair, Interoperability Subcommittee)
Tim Richards, Olathe Fire Department
Robert Rocha, City of Kansas City, KS, (Co-Chair PPMTF)
Sandra Schiess, Independence Fire Department
John Spencer, Lee's Summit Fire Department
Betsy Vander Velde, The Family Conservancy, (Co-chair, Mental Health Subcommittee)
Carolyn Wells, Liberty Hospital, (Co-chair, Hospital Subcommittee)
H. David Williams, North Kansas City Fire Department, (Chair, LEPC Committee)

Chairs/Co-Chairs

Leslie Ensign, Clay County, Missouri, (Co-chair RAPIO Subcommittee)
Nancy Tausz, Johnson County Health Department, (Co-chair, Public Health Subcommittee)
Chuck Thacker, Grandview Fire Department, (Co-chair, Plans Subcommittee)
Randy Wilson, Mission Police Department, (Co-chair, Law Enforcement Subcommittee)

Local Officials & Guests

Steve Bean, KCMO Emergency Management, (KCMO)
Mark Falder, KCMO Fire Department
Larry Franken, Wyandotte Public Health
Paul Godlewski, DHS/TEW
Rick Jordan, DHS/FEMA Region VII
Bonnie Martin, Kansas City Health Department
Donna Maize, Kansas City Fire Department
Dan Minor, KCMW Water Services
Norman Onnen, InfraGard
Brent Parsons, KCMO Police Department
Bryon Price, KCMO Police Department

Joe Salomone, KCMO Health Department
Dee Sanfilippo Solindas, State of Missouri Homeland Security, Grants and Training
Frank Stranimier, Raytown Police Department

MARC Staff

Bill McCabe, Emergency Services
Christine Allen, Emergency Services
Keith Faddis, Public Safety
Erin Lynch, Emergency Services
Dan Manley, Emergency Services
Kristine Martin, Emergency Services
Marlene Nagel, Community Development
Justin Sorg, Emergency Services

1. Welcome and Introductions

The meeting was opened by Chair Zacharias and self-introductions were made. He recognized Commissioner Knight for her length of service and work with the RHSCC and the MARC Board. A more formal recognition will be done at a later date.

He noted that Ms. Patricia Sanders-Hall would no longer be able to work with the RHSCC. Dr. Lee Norman who is the Chief Medical Officer and Senior Vice President at the KU Medical Center will serve in her open position.

He recognized Deputy Chief Robert Rocha who is retiring this month for his many services to the RHSCC serving as Co chair of the First Responders Committee, Project Measurement Task Force and as a member of the RHSCC.

2. TEW Threat Update – Mr. Godlewski, Department of Homeland Security Intelligence Officer assigned to the Kansas City area.

He reported the secure room at the Kansas City TEW is almost complete and will give them the capability of doing debriefings up to the Secret Level. As part of their information sharing campaign, those with clearances and those that have a need for this information will be contacted. There will possibly be two or three debriefings held weekly to start and then adjusted as appropriate.

Locally, they are reviewing the possibility of the push back of the anti-sharia law that may be re-enacted in Missouri. Analysts are researching how this might affect Missouri. Research for connections between the Los Altes and individuals in the Kansas City area is also being done. DHS has seen quite a few suspicious activities nationally and locally and have pushed out products on what is being seen. A recent campaign was started for the private sector personnel.

In July of this year, Secretary Napolitano started the “See Something Say Something” campaign which evolved from a campaign held in New York City and dovetails in with DHS’s suspicious activities reporting campaign. He shared a slide presentation that he uses to brief the private sector. The presentation was about raising public awareness of indicators of terrorism, crime and other threats. DHS wants to compel citizens to say something if they see something, show them how to report it and make them feel comfortable in doing so emphasizing reporting suspicious activities to the proper authorities. DHS just learned that this campaign is being expanded nationally which means that those officers involved in this would do vendor briefings. DHS has partnered with Wal-Mart and there were 588 stores chosen nationally that will have the ability to show a public announcement at the cashier which loops continuously throughout the holiday season. Mr. Godlewski will meet with this area’s Wal-Mart security managers on what to expect.

DHS wants local law enforcement to know that they might get reports and what should be done with them.

Depending upon how the states are set up and what is available to citizens will depend on how states report. In Missouri and Kansas, the reports will be sent to police or sheriff. Some states (including Kansas City) will use a phone number and others will have a website. In the entire US, there are 13 locations that have the ability to take a suspicious activity report and get it into the information sharing environment. What this means for citizens here, is that if a report comes in to the KCTEW, this information can be vetted so that the analyst can take that information in accordance with the DHS guidelines and decide if it meets the threshold for suspicious activity. If it does, it is pushed into the national system and it will be proliferated through that reporting system. He was asked how they knew for sure that this report was going to get into the system and trickle back down to local agencies. They are going to include the JTTF, TEW and anyone else that might have a play in where the suspicious activity is occurring. This contact will be done via email, phone or by personal contact. The KCTEW is a ten hour day operation and when they are closed, information is pushed through the MIAC (Missouri Information Analyst Center).

He shared what the TEW website looked like and how you would go through it to report suspicious information.

There has been some limited research done since Secretary Napolitano message has come out and there is a sizable amount of negative publicity at least on some of the social network websites. DHS wants to make sure that they get out the right message.

Mr. Evans asked if the dispatch centers had been briefed on what to expect in the way of calls and they have not. Mr. Godlewski shared that this needs to be done. Chair Zacharias suggested that DHS work with MARC Public Safety staff to get this done. Mr. Godlewski can help with this and he has information pamphlets that can be provided for training. Chair Zacharias asked about the negative feedback and what it was. It is individuals that just did not trust what DHS was doing. Captain Owen shared that when the Public Ed committee ran the Seven Signs of Terrorism campaign last year that was the highest hits on the MARC website ever. There were negative and supportive comments both.

Mr. Godlewski asked if anyone had a way to assist him in getting this information throughout the Kansas City area, to contact him and he shared his contact information. Chair Zacharias encouraged him to work with the RAPIO committee to assist him in his efforts. Dr. Archer noted that some blogs talk about spending too much time on fear. Chair Zacharias noted that our region would have to do a good job of letting people know about this campaign to minimize the public's uncertainty or concern.

- 3. Exercise After Action Reports & Improvement Plans - Perfect Storm Exercise** – Co-Exercise Director, Captain Tim Lynch, Overland Park Police Department, MEMC Chair – He invited everyone to review the Executive Summary and Improvement Plan from the Perfect Storm After-Action Report that was provided in the packets. This exercise occurred in April and the After-Action Report and Improvement Plan were completed in October. This was a large exercise involving 339 participants with staff representing 70 different agencies or departments. The exercise was done over 6 venues and 3 host jurisdictions with 33 medical facilities. Capt. Lynch noted that the exercise was not intended to test response capabilities and functions, but rather command and control functions related to a large mass casualty incident. Overall strengths of the exercise included implementation of the Mass Casualty Incident Plan including a test of the patient tracking system, resource requests were kept as realistic as possible and most local EOCs and Command Posts operated effectively for the response. A robust SimCell supported the exercise. Areas of improvement have been assigned to regional committees for follow-up (with concurrence from the affected committees). They include incident action plan development, more regular use of WebEOC for those that might need to use it during an exercise or real event and limited coordination between participating EOCs (which may have been a limitation of the scenario). Each of the three counties that participated received their own county-specific Improvement Plan as well.

In addition to the outcomes from the conduct of the exercise, some benefits were noted of the planning process itself. These included increased awareness of systems used regionally (patient tracking, WebEOC),

opportunity to raise awareness of the Regional Coordination Guide and Regional Healthcare Coordination System (RHCS), use of WebEOC for exercise control, programming work was done in advance to improve radio communications for exercise, establishing exercise co-directors and using the ICS structure for exercise design team, and increased documentation of tools developed specifically for exercise play (such as resource tracking tools) which can be used on future exercises. If you have questions about the exercise, please contact Tim Lynch, Chris Alexander or MARC Staff

Hospital Evacuation TT Exercise – Exercise Director, Ms. Carolyn Wells, Trauma/EP Coordinator, Liberty Hospital, Co-chair Hospital Committee – The Regional Hospital Evacuation Exercise held October 13th involved the majority of hospitals in the KC area with 64 participants. For this exercise, they had emergency managers and decision makers at the hospital participate that have not historically participated in exercises. Roles were pre-assigned within the hospital incident command system. The exercise began at the point where the hospital had made the decision to evacuate. It provided an opportunity to confer with subject matter experts from law enforcement, emergency management, fire and EMS to help with some of the decision making and to manage expectations about roles and responsibilities. Lessons learned for hospitals from the exercise included the need to review current mutual aid agreements and see who they could partner with to help in an evacuation; more training may be needed on evacuation devices, need to encourage continued training on technology systems (WebEOC and EMResource), use of WebEOC in future exercises is important, and workshops are needed on the Regional Healthcare Coordination System and how it would work in an evacuation. Each hospital received the exercise documentation to run this table top in their own hospital; a functional exercise was also developed where the hospital is actually receiving evacuated patients from another facility. Ms. Wells noted the help the design team received from different disciplines as facilitators and from the MARC staff.

- 4. Recommendation from the Law Enforcement Committee on reprogramming \$500,000 of the UASI 2010 funds** – Chief Tom Dailey, Independence Police Department, Law Enforcement (LE) Committee Co-chair – He reported that the law Enforcement Committee has agreed to include the command vehicle for north of the river in the 2010 UASI application because at the time that the application needed to be made there the region had not been approved for any of the port grants and had no experience on if the port projects would be approved. Since that time the 2009 Port grant investment justification for the communications/mobile command unit for north of the river has been approved. This frees up \$500,000 of the UASI LETPP portion of the 2010 UASI award.

There was a vote within the Law Enforcement committee to reprogram these funds to a biometric field identification program. He provided background. The State of Mo has allocated \$1.9 million to be applied to a facial recognition program and some test sites have been started. This is for areas other than the two UASIs. The beginning phases are being started with the identification of vendors. The Law Enforcement committee has concerns implementing facial recognition in the field for several reasons. Their committee has formed a work group to study the biometric program. In January 2011, they will begin researching three uses: facial recognition, iris identification and finger print identification. In Iraq, U.S. forces are having some success using the portable finger printing identification in the field and the iris scan for identifying terrorists. There have been some studies identifying that the iris may change with age, degrading the quality of iris scan technology. The work group recommendations are due by April 2011. Co- Chair Chief Dyer made a motion that Law Enforcement’s recommendation be accepted to reprogram the \$500,000 in their budget. Mr. James asked if the vote was to approve the expenditure of the \$500,000 for whatever technologies the research comes back with or will they come back with more specifications in terms of what the \$500,000 will be spent on? Chief Dailey advised that their committee would come back with the specifics. Co-chair Chief Dyer noted that his recommendation was to modify the Law Enforcement committee’s budget. It was seconded by Mr. James and the motion passed.

- 5. Subcommittee/Regional Committee Reports**

Training & Exercise (T&E) – Ms. Martin - There was a handout shared in the packets that outlined the regional exercise activities. She thanked those who participated in the annual workshop (TEPW) on November 2. The T&E committee is finalizing the multi-year calendar based on input received. It will be

brought forth to this group in February. The handout also included basic information about three of the larger regional exercises where planning is underway: 1) Public Health Exercise scheduled for April, the National Level-Exercise in May around a New Madrid Earthquake and the Federal Radiation Monitoring and Assessment Center (FRMAC) Exercise coordinated by the Department of Energy in 2012. Anyone with questions is encouraged to contact MARC staff. The back of the handout listed planning work that is expected to begin shortly based on submissions from committees for the Multi-Year Calendar. The T&E committee will be working with the groups that identified these activities to begin the planning process. Those with questions can contact Ms. Martin, Chief Mason, or Chief Callahan.

Chair Zacharias asked about the scope of the National-Level Exercise. Ms. Martin indicated that there will be several states participating. Our region is participating through the State of Mo's emergency management and the Department of Health and Senior Services organization. There is expected to be local emergency management activity around reception and care issues of individuals that would be displaced from this earthquake and come to our region. We also know that the federal government will activate the National Disaster Medical System with a Federal Coordinating Center in Kansas City, Mo.

Policy Committee – Co-Chair Dyer reported that the committee had approved changes to MARC's homeland security internal financial approvals and purchasing controls. . One of items in the approved financial controls is no purchase order will be cut until the MARC Board has approved the purchase according to established financial thresholds.

Chief Dyer also reported that the first page of the grant summary sheets will be changing to have on the front page everything that overseen by the RHSCC with a total at the bottom. On the back will be a list of the port grants and a total, and the ASPR grants and their total. This is being done to make it clear to the MARC Board that there are different governance bodies making recommendations to the MARC Board on expenditures.

He reported that the Policy committee had agreed with the Public Health and MEMC's recommendation to align the Medical Reserve Corp of Kansas City (MRCKC) with the Metropolitan Emergency Managers Committee (MEMC) in supporting the RHSCC's work.

MEMC – Plans - Captain Lynch reported that, their committee hopes to submit several Regional Coordination Guide Emergency Support Functions as part of Phase II. Their committee is asking for review and concurrence of the ESFs for implementation as they are completed.

PPMTF – Mr. Mike Curry noted that the Task Force met last week and about 60 attended the individual focus groups at MARC which involved hospitals, fire, EMS and others such as Red Cross and Power & Light. They received recommendations that they will take back to the committee. The task force will meet later this month to review findings and begin to formulate recommendations that will be taken to the Policy committee. This process will probably continue for two – three months.

KCTEAM – Chief Dehner - The first group of badges were delivered today to the first two fire service agencies. They will be working on verifying the information this afternoon and getting with rest of the hazmat teams to ensure their information is updated, submitted and badges can be printed. Mr. Hwang and Mr. McCabe will be reaching out to other fire service agencies in the first quarter of 2011.

Law Enforcement Committee APRS (Asset Protection and Response System) – Chief Dailey –Version 2.0 of the ASPR system is up and being used. They are moving forward rapidly and training is ongoing.

RAPIO – Mr. Crowe – A survey to determine how local government utilizes social media was done. Close to 100 responses were received. They are now working on summarizing the data and will pass that information to the MARC staff. The committee did note privacy and security issues were a concern amongst

most jurisdictions. Some of these issues will be addressed next Tuesday in the training that they are offering. Another workshop will also be offered in February with national instructors.

HSRS – Ms. Lynch reported the region had received notification of a 2010 award of \$175,000 for the HSRS program. They will need to work with the Missouri side enhancement teams to determine line item budgets. In the past few years, the HSRS amounts have decreased. It is very likely that there may not be future funding. There is conversation going on at the state level with questions around urban vs. rural concerns and where funds should be allocated.

AMSC – Captain Owen shared that Ms. Lynch, Captain Corwin and himself had recently attended a meeting in Jefferson City at the request of the Coast Guard’s Captain of the Port. The St. Louis AMSC leadership, the Director of Public Safety, the Director of Emergency Management, and the Assistant Superintendents of Highway Patrol and Water Patrol, Director and Deputy Director of Missouri Department of Public Safety were in attendance. The Coast Guard and AMSC leadership briefed the state officials on port planning and initiatives to reduce risk along the ports. This briefing was given as well as a request for further open dialogue with each entity as port leadership did not know about some things being done in the region and the KC region did not know about some things the Port leadership were doing. This meeting was very well received and our area was commended for some of the efforts we have underway.

Yesterday, there was an AMSC Executive Committee meeting. The committee, in anticipation of the 2011 funding, put out a request to identify proposals that might be submitted. Proposals have been submitted, reviewed and are being placed now in priority order depending on the amount of funding that is received. Mr. Evans shared that he agreed that the port crosses the whole metropolitan area in terms of the definition of the port of Kansas City and the river system. It is a large area that has and does integrate with quite a few base programs of the RHSCC over the years.

Program/Project Measurement Task Force - Chief Rocha shared that this committee is undergoing some leadership changes and possibly membership with his departure and Mr. Mike Curry stepping down as co-chair. He shared that this information had been transmitted to the Policy Committee for them to make new assignments. Chief Rocha thanked Chairs Zacharias and Dyer, the RHSCC and staff for the opportunity to have participated in regional efforts. He believes what has and is occurring here have positive outcomes for the community.

6. Report on current Regional Homeland Security Activities/grant administration not addressed above

a. RHSCC grants

Closing (UASI ‘06, ‘07 & HSRS ‘07)

Ms. Lynch reported that good progress is being made and an extension was requested on the ‘06 UASI grant. There is hope and aggressive work being done on expending these funds before the end of the year. There are two projects where funds are obligated but the POs have not been written yet. It is believed that these will be written soon. Then, the focus will be on the ‘07 projects. The report shared in the packets showed approximately 10 open projects all of which are being assertively pursued for closure. She thanked everyone for their assistance with this.

Active - project/purchasing highlights

There is steady progress being made on all of the other open grants. She highlighted the fact that since this committee last meet, there had been numerous purchases that were listed in the grant summary sheet.

b. Other regional grants

Ms. Lynch reminded the committee of the impending inventory. Possibly in late December or early January inventory lists will be sent out to agencies that have received equipment under the region homeland security programs. If you have received equipment in the last several years that still has a value of \$5,000 or more, there is a need for you to report on it. If you received the list and have

questions, please contact MARC staff. The tool MARC is using to generate the inventory listing is the transfer of equipment agreement listing.

7. Other Business

MARC Conflict of Interest Policy – Ms. Nagel reported that in August, 2009 the MARC Board adopted a Conflict of Interest Policy for all of the Boards, Commissions and Committees that work through the organization. The purpose is to provide clear guidelines to those that work with MARC should they have a question about whether there is a conflict of interest; there is clear information about what that might present and then, what actions a committee member might take. MARC has asked that on an annual basis that every committee that has a responsibility for programming resources review this policy as a reminder as to what we all stand for as an organization and of ensuring that there is a high degree of trust for what we do and in handling public resources. A copy of this was emailed out and anyone wanting a copy was asked to let MARC staff know. Chair Zacharias asked if there was a need to take additional action and no there is not. The MARC Board was asking only that it is shared with committees annually and for members to review it.

Denver Shared Strategies Conference – update – There will be twelve multi-discipline representatives attending this conference.

International Symposium on Agro-terrorism Conference (April 26-28, 2011) – Captain Lynch shared that this was intended to be an annual event but it did not happen last year. It is a big event which draws speakers and attendees from all over the world. The Symposium committee has a desire to begin getting the information about this year's event out. Ms. Lynch shared that a call had been received regarding interest in the RHSCC supporting another video as this committee had previously done. This request is being channeled to the appropriate committee for consideration.

8. Next Meeting – Co-chairs January 4, 2011, Full RHSCC February 1, 2011

Handouts:

Agenda

August Summary

Perfect Storm After-Action Report and Improvement Plan

Update on Regional Exercise Activities

Press Release Declaring November Critical Infrastructure Protection Month, 2010

Grant Summary Sheets

UASI FY06 & FY07 Close Out Reports

Training and Exercise Notebook