



**REGIONAL HOMELAND SECURITY COORDINATING COMMITTEE (RHSCC)
TRAINING AND EXERCISE SUBCOMMITTEE**

9:00 am – 11:00 am

January 28, 2011

MEETING SUMMARY

Present:

Todd Ackerson, Kansas City Fire Department
Steve Bailey, Independence Fire
Mike Baughman, Wyandotte County EMA
Les Boatright, Kansas City Power & Light
John Callahan, Smithville Area Fire Protection District – Co-Chair
Kevin Cluskey, Unified Gov. Wyandotte County Public Health Dept.
Adam Crowe, Johnson County Emergency Mgmt & Homeland Security
Craig Duke, Kansas City Kansas Fire Department
Jennifer Fales, KCMO EM
Ian Hiscock, 73rd Civil Support Team
Mike Latta, Kansas City Fire Department
Tim Lynch, Overland Park Police Department
Donna Maize, Kansas City Fire Department
Ross Marine, Medical Reserve Corps (MRC) Chair
Bonnie Martin, Kansas City, Missouri Public Health Department
Brad Mason, Johnson County Med-Act, Co-Chair
Michael O’Neal, Platte County Sheriff’s Emergency Management
Ed Rescke, Olathe Fire Department
Stan Swaggart, Cass County EM
Steve Williams, Truman Medical Center
Keith Yoder, Kansas Homeland Security
Feng Zhang, 73rd Civil Support Team
MARC Staff: Greg Hook, Kristine Martin, Lisa Elsas, Aly Breeze, Keith Faddis, John Staples, Erin Lynch

1. Welcome and Introductions

Brad Mason opened the meeting. Introductions were made.

2. Approval of Agenda and Summary

John Callahan asked for a motion to approve the January agenda and December meeting summary. Craig Duke motioned to approve. Todd Ackerson seconded the motion. All approved, none opposed.

3. Training and Exercise Requests

Brad Mason addressed the pending request for the use of \$35,000 of T&E funds to develop a video on intentional and natural events of significance which would be shown at the International Symposium on Agroterrorism . Tim Lynch reported that the Law Enforcement subcommittee supported the request. Mr. Lynch reported on the expected attendance of approximately 1,500 attendees from all areas of the world, being both presenters and participants.

Special Agent Karin Jarman with the FBI was present to speak to the specifics of the video. Ms. Jarman provided information of how the mid-west may benefit from the subject matter of the video regarding agroterrorism even though the video would document the impact of the BP oil spill in the Gulf of Mexico. Ms. Jarman further advised that the video would assist in connecting to vulnerabilities in the mid-west. Tim Lynch advised that the video would be an open source of use for the MARC region. Ms. Jarman added that the EPA would be a co-sponsor with the Training & Exercise subcommittee should they choose to approve the request. Ms. Jarman further assured that the funds would not be going back to the Federal government but rather would be going to support the ISA. Other sponsors of the conference are the USDA, FBI, FDA, as well as others. Ms. Jarman advised that if a decision was made to support the ISA conference by sending attendees rather than help fund the video, then the cost would be \$395.00 per person to attend all 3 days.

The committee requested that Ms. Jarman respond back with answers to questions regarding funding the video as well as other options to provide support. Due to the time sensitive nature of the decision, a Brad Mason motioned to table the decision until an electronic vote from the members present at the January 28th meeting had been made once the questions were answered. All were in favor, none opposed. The following questions were submitted to Ms. Jarman:

- Can the content of the video be changed from the gulf coast oil spill to reflect a “Midwest” event without affecting the production timeline and/or cost?
- If the video script cannot be changed at this point, what other mechanism could be used to tie the video to the MARC region?
- How many slots would be made available for MARC designated attendees at the Symposium?
- Why does the federal government give us money for grant programs and then ask for it back?

4. Review/Approval of Multi-Year training and Exercise Calendar

Kristine Martin addressed the changes made to the MYC (handout provided). Schedule changes were made to include confirming dates with contacts for the trainings. Trainings that were added were Environmental Health Training in Emergency Response for Public Health, ICS 100 and ICS 700 courses to be carried out by the Medical Reserve Corps, Social Media conference: Midwest Disasters 2.0 February 22nd. The IWT training was moved from January to March. Ms. Martin advised that the costs of the Social Media conference was increased by approximately \$2,000 and also increased costs for the Communication Unit Leader training due to adding an instructor and a day of training to the course. Ms. Martin also noted the WMD Exercise on the calendar for September 2011 as a tentative lead up to the All-Star Game.

Chief Maize reported that the All-Star game would be held in Kansas City in 2012. The HAZMAT committee had discussed doing a combined exercise with the EOD team involving a stadium type exercise. The Royals offered the use of Kauffman Stadium for pre-planning. Chief Maize advised that law enforcement will also be involved in the planning. The 7th CST will be present in February to take pictures as a part of the planning. Kristine Martin reported that the exercise has been placed on the MYC as a placeholder for September 2011 with a budget of \$50,000. Actual costs of the exercise are not known at this time.

Ms. Martin reported that the Multi-Agency Coordination Workshop was also added to the MYC since December. The MEMC Plans committee is in planning stages for this for March. A request was made to signify a change in the MYC by symbol so that the committee will be able to easily note the changes that were made.

Keith Yoder mentioned that the FRMAC exercise was shown on the calendar but the lead up tabletop exercise was not currently on the MYC. Mr. Yoder advised that the table top exercise was planned to occur July 17, 2012. DOE will do the final planning conference for the FRMAC exercise the same week as the table top exercise and will provide the venue for the table top exercise. They will also provide the contractor support. Mr. Yoder advised that participants from the region are welcome. Other participating parties are the State of Iowa, State of Missouri and State of Kansas as well as several federal agencies. Bonnie Martin advised that local representatives may have not been approached as this planning has evolved. More information will be made available as planning progresses and local partners who wish to participate are recognized.

Ms. Martin advised that the MYC will be submitted to the RHSCC in February for proposed endorsement. Conferences and exercises will be evaluated to ensure that the HLS connection, terrorism-nexus, and grant eligible fees are within the guidelines. The training and exercise plan was submitted to the state January 21st.

Michael Latta motioned to approve the MYC. Craig Duke seconded the motion. All were in favor, none opposed.

5. Exercise Activities & Planning Update

Bonnie Martin reported on the progress of the public health exercise, Spring Fever. They are currently moving forward on the design and information is still being gathered regarding participating agencies for the Day 1 tabletop exercise as well as Day 2 and Day 3 full scale exercises.

Erin Lynch reported on the National Level Exercise scheduled May 16th-20th. There is planning at the state level and information coming in from local jurisdictions who are interested in participating. A meeting will be held following the T&E meeting to bring together the key participants from the Emergency Management and Health and Medical component to review the time-line and information that is known about what will be occurring on each day of the exercise as well as what support will be needed.

FRMAC update was provided in section 4 of the summary.

6. ICS Training and Program update

John Staples reported that ICS 300 and ICS 400 training had been scheduled for the year. A flyer was provided to the committee.

Lisa Elsas reported on the ICS position specific training program. T&E co-chairs and staff have done research since the December meeting and currently in the process of coordinating with both states to identify courses scheduled in or near the region to limit duplication. There are 5 ICS position specific courses identified to schedule with the intention of providing standardized position specific training to strengthen the local capacity for mutual aid rather than forming an IMT after course completion. T&E funds have been set aside to offer 1 course per quarter.

Tim Lynch motioned to move forward with scheduling ICS position specific training courses through a contracted vendor using cooperative purchasing from either the MUFRTI in Missouri or the Incident Management Training Consortium, LLC through Kansas. This motion is with the caveat that the right is retained to refuse further training from a contractor provided instructor if the instructor is not satisfactory. Todd Ackerson seconded the motion. All were in favor, none opposed.

Brad Mason reported that further research is underway to determine the specific pre-requisites for the ICS position specific courses, such as ICS 300, ICS 400, and the Command & General Staff courses. Further discussion suggested if the Command & General Staff courses are required first then those courses will be provided for the first year to year and a half. If it is found that many in the region already have those courses then other options would be to provide both the ICS position specific courses and the Command & General Staff courses. Mr. Mason suggested that future possibilities would be to start with providing ICS position specific training through a contracted vendor, then eventually develop a cadre of instructors within the region to instruct the courses.

7. Non ICS Trainings / Previously Hosted and Upcoming

Lisa Elsas announced upcoming trainings include the 2011 Professional Development Series Feb. 17th, May 19th, Aug. 18th, and Nov. 17th. The Communication Unit Leader (COML) course for public safety training will be held March 14-17 and October 4-7. Also a performance level training, PER222: Public Safety WMD Response – Sampling Techniques and Guidelines, will be held March, 8th, 9th, and 10th for HAZMAT teams at the EPA caves.

Tim Lynch briefed the T&E committee on the Denver UASI Shared Strategies conference in December. The 3 day conference brought together first responders, health care professionals, the business community and citizens to facilitate an exchange of ideas and concepts worldwide. There were both national and international speakers present. The four primary tracks that were addressed were: health and medical, first responder, business and critical infrastructure, and community resiliency. Mr. Lynch provided some highlights brought together by a collective group effort of those that attended the conference on the take-aways and lessons learned such as:

- Focus on the whole of community approach
- Disaster training opportunities for business communities and engaging the private sector
- More preparedness education can be done within the school systems
- Encourage awareness towards the younger generations
- Response and recovery capabilities and continued need for mitigation and lessons learned methodology
- Good information presented on forming medical surge capacity
- Renewed preparedness initiative that would focus on the ready responder, supporting the needs of the first responders
- The need to orient new committee members to the table as to the history and future goals to new members
- Various information on emerging threats such as conventional explosions or food contamination

Mr. Lynch further noted that the speakers at the conference were very knowledgeable and presented well supported information. Mr. Lynch advised that the compiled information will be reduced down into a full report to be available in the near future. Mr. Lynch also advised that the members of the collective group agreed to return to their respective committees and provide written reports for them.

8. Update on Facility Use Fees for Regional Trainings

John Callahan addressed the subject of facility usage fees. Mr. Callahan mentioned that Todd Farley had requested to remove the item from consideration. The recommendation is to move the topic off the table. No members opposed.

9. T&E Program Staff Changes

Brad Callahan reported recent staff changes. Kourtney Woodward moved to the Green Impact Zone, another program at MARC. Lisa Elsas will be leaving on maternity leave within the next week. Kristine Martin will be leaving her full time employment with MARC at the end of the day in order to stay home with her children and work part time from home. The primary contacts for Training and

Exercise are Aly Breeze and Erin Lynch. Brad Mason and John Callahan recognized Kristine with a certificate of appreciation for her hard work and dedication to the Training & Exercise committee.

10. Next Meeting

Friday, March 25, 2011 9am at the MARC offices.