



**REGIONAL HOMELAND SECURITY COORDINATING COMMITTEE (RHSCC)
Mid-Year Review of the Multi-Year T&E Calendar (January – May 2010)
9:00 am-11:00 am
May 28, 2010
MEETING SUMMARY**

Present:

Brad Mason, Co-chair, Johnson County Med-Act
Todd Ackerson, KCMO Fire Dept.
Les Boatright, KCP&L
Adam Crowe, Johnson County EM
Craig Duke, KCK Fire Dept.
Keith Henke, MO Dept. of Health-Radiation Response
Mike Latta, KCMO Fire Dept
Tim Lynch, Overland Park Police Dept.
Bonnie Martin, Kansas City MO Public Health
Terri Ploger, KDEM
Ed Reschke, Olathe Fire Dept.
Kim Steves, KDHE Radiation Control Program
Stan Swaggart, Cass County EM
Jon Tucker, FBI Kansas/Missouri
Carolyn Wells, Liberty Hospital

MARC Staff: Erin Lynch, Lisa Elsas, Kourtney Woodbury, Sally McGraw

1. Welcome and Introductions

Brad Mason opened the meeting. Introductions were made.

2. Approval of Agenda and Summary

Mike Latta made a motion to approve the meeting's agenda and April meeting summary. Tim Lynch seconded the motion. All members were in favor, none opposed.

3. Mid-Year Review of the Multi-Year Calendar to Date

Brad Mason stated the objectives of doing a mid-year review check-in for the Multi-Year Training and Exercise Calendar is to gauge progress of implementing activities, assess status of spending related to available grant funds, ensure lead committee support and gain more details regarding training and exercise activities for the remaining year and discuss strategies to incorporate the improvement plan matrix in our T&E planning process.

Review Year to Date

Lisa Elsas provided a recap of the past six months of training activity and gave a summary of numbers of individuals trained, events hosted, cancelled, rescheduled or reprioritized. A few highlights include: the ICS training program averaged attendance of 25 participants per course,

known increase in conference activity for quarter 2 and the several trainings offered were developed or instructed by regional committees or response teams, ie: Midwest Disasters 2.0, Tech Rescue, IWT Workshop. Kourtney Woodbury provided a recap of the past five months of exercise activity. This included a summary of lead up work in preparation of the Perfect Storm exercise that took place in April and the after action work currently in progress.

Review of Current Multi-Year Calendar

Lisa Elsas presented the current Multi-Year Calendar. The attendees were asked to review the calendar and identify any changes to any dates, especially event labeled To Be Determined (TBD's) and to confirm budget amounts are accurate. She reminded the committee members there are still opportunities for ICS training requests for county emergency managers.

Carolyn Wells reported on upcoming training and exercises for the Hospital Subcommittee and informed the group of a new WebEOC training for hospital staff, administrators and emergency managers. This training was added as a response to lessons learned from the MCI Exercise. She also reported the date for the MECC Tabletop exercise will be held on October 2, 2010.

Tim Lynch reported the work on the WMD Tactical Exercise has begun and they are planning to stay on schedule for the functional exercise to happen in the fourth quarter 2010. MARC staff will contact committees' leadership to follow-up on dates and any other scheduling amendments on the MYC, in particular for Quarter 3 and 4, 2010.

Budget Analysis

Erin Lynch provided the budget analysis recap. She stated, based on projected spending for third and fourth quarters 2010, the training and exercise dollars are adequate for all calendared activities in the region.

Other Considerations

Kourtney Woodbury put forward the AAR-Improvement Plan (IP) Matrix to the committee. This report indicated committee responsibility for corrective actions identified by recent exercises. She asked the committee to provide guidance to staff on how to best follow up on these items to ensure their timely completion and report back to SEMA. After discussion, it was agreed that the IP Matrix should be presented to this committee quarterly to maintain awareness and should be a standing agenda item for the RHSCC Co-chairs' meetings. It was also suggested that the exercise design teams stay intact until all action items have been completed and reported. The IP Matrix will be emailed to this committee and all

committee leadership to initiate cooperation in completing the necessary corrective actions.

Kourtney Woodbury reported there has been a request for a local offering of the Homeland Security Exercise Evaluation Program (HSEEP) training. She will investigate the possibility of providing this training in the region. She stated there is an offering of the HSEEP training in Springfield, Missouri in June.

Kourtney Woodbury provided a timeline in preparation for the upcoming Training & Exercise Planning Workshop (TEPW). The tentative date for the TEPW is October 5. The online planning tool is currently in development and will be made available in August and September for committees to use to identify their training and exercise needs prior to the TEPW.

4. Exercise Activities & Planning Update

Erin Lynch introduced Tim Lynch's presentation of the video produced during the Perfect Storm Exercise on April 7, 2010. The video was produced by Jason Rhodes from the Overland Park Fire Department. After viewing the video, Tim Lynch stated additional video, logos and credits will be incorporated into the record before its final version is ready for distribution. While the Overland Park Fire Department has donated Rhodes' time, equipment usage, etc., Tim Lynch suggested resources be allocated to fund the copying and distribution of the video once it is finished. Craig Duke made a motion for Training & Exercise dollars be made available for the copying and distribution of the Perfect Storm Exercise video. Todd Ackerson seconded the motion. All members were in favor, none opposed. It was agreed MARC staff would manage the requests for and distribution of the videos.

Erin Lynch introduced Bonnie Martin to discuss the 2011 Public Health Exercise. She presented the scope of the exercise and requested additional dollars to support the exercise to hire a contractor. She did not have a specific dollar amount needed at that time. She will bring more information to the committee as the planning continues.

Stan Swaggart, Cass County Emergency Manager, is one of the Region A representatives planning the Missouri/FEMA Region VII – National Level Exercise-May 16-20, 2011-New Madrid Earthquake scenario. He presented a fact sheet to the committee. There are eight states are participating: Alabama, Arkansas, Illinois, Indiana, Kentucky, Mississippi, Missouri, and Tennessee. Each local jurisdiction has the opportunity to play at whatever level it wants to complete its objectives. Stan reported the Master Sequence of Events List (MSEL) has been started. Any interested parties can join the planning team and/or help develop injects. After discussion, Brad Mason suggested Tim Lynch take the information presented to the MEMC. He thought the local Emergency Managers may be a good resource to determine the level of the region's involvement.

Kim Steves with KDHE Radiation Control Program provided a PowerPoint presentation detailing the Amber Waves FRMAC Exercise scheduled for September 2012. Kansas, Missouri and Iowa will take part in this exercise. The planning meetings will be held in the Kansas City area. A pre-planning meeting will be held July 28, 2010 and the first Concepts & Objectives meeting will be September 8-9, 2010. Chuck Magaha in Leavenworth County and Bob Evans in Wyandotte County have already expressed interest in participating in this exercise. Further discussion is needed to determine the region's level of play.

5. Upcoming Trainings Report

Lisa Elsas included fliers in the meeting packets detailing the following three upcoming trainings in the region:

- *Crisis Communications and Media Response* in Mission, KS on June 9-10
- *Understanding Air Monitoring Devices* at Southern Platte Fire on June 16, 17 or 18
- *Social Media Guidelines for Local Governments* at MARC on June 30

She reported there will soon be a new format for the Emergency Services Online Training Calendar that will replace the MEIS Event Calendar. This new system will include wording describing priority registration given to regional participants for events funded by T&E.

Jon Tucker spoke about the *Infrastructure Protection Issues, Blast Damage, Blast Mitigation & Target Identification* course scheduled for June 10 at the KCMO Police Training Academy. He said registration has been opened to the public sector to increase participation.

6. Other Business

Erin Lynch stated on May 26, MARC hosted a roundtable discussion led by Missouri Governor Jay Nixon and Secretary Janet Napolitano, U.S. Department of Homeland Security. Nixon and Napolitano talked with 12 local and state officials about ongoing national, regional and local efforts to enhance coordination, guard against threats of terrorism and protect public safety. Approximately 50 local leaders were invited to listen in on the discussion. The discussion was followed by an equipment display and press conference. The equipment on display, all purchased with regional homeland security grant funds, included an AreaRAE rapid deployment kit used by hazardous materials response teams to detect and identify harmful gases; several remote-control robots used by tactical teams to respond to bomb threats; and a listening device and telescoping search camera used by heavy rescue teams.

7. Next Meeting

June 25, 2010 meeting will not occur. MARC's 14th Annual Regional Assembly is scheduled at the Hyatt Regency 11:30 a.m. – 1:00 p.m.

The next meeting will be July 30, 2010 from 9:00am-11:00am at the MARC Offices. Brad Mason adjourned the meeting.

Handouts:

T&E TE Mid-Year Review Agenda
T&E Summary 043010
Mid Year Review Training Update
Review of MYC 2010 Exercise Activities
MYC Qtr. 2, 2010-2012
TEPW Project Management Timeline
AAR IP Revised May2010
National Level Exercise New Madrid Earthquake Fact Sheet
Amber Waves 2012 Fact Sheet
Amber Waves Overview ppt
MEIS Event Calendar (June, July, August)
Training Flyers