



**COST REDUCTION SAVINGS CALCULATION**

TO: MARC/KCRPC, Rita Parker, Program Coordinator  
 600 Broadway Suite 300  
 Kansas City MO 64105-1554  
[rparker@marc.org](mailto:rparker@marc.org) 816-474-4240 Fax 816-421-7758

DATE: \_\_\_\_\_

RE: Cost Reduction Savings for Bid # \_\_\_\_\_  
 Bid Title: \_\_\_\_\_  
 Awarded to: \_\_\_\_\_

Per Kansas City Regional Purchasing Cooperative User Guide, Section 9, all participants in joint bids must complete this form and submit to above Coordinator within five (5) working days from award of contract. A separate form must be completed for multiple commodities/services, when applicable. This form shall also be submitted for any "piggyback" purchases off a joint bid issued by KCRPC.

		Unit Cost	Annual Usage/qty	Total
1.	Please complete for previous contract pricing received for commodity/service: Previous Supplier: _____ Contract Period: Beginning: _____ Ending: _____	_____ /each	_____	1a. \$ _____
2.	Please complete for new contract pricing received for commodity/service: Contract Period: Beginning: _____ Ending: _____	_____ /each	_____	2a. \$ _____
3.	DOLLAR AMOUNT OF DECREASE: Subtract (2a) from (1a) = Total dollar amount savings			3a. \$ _____
4.	PERCENT of DECREASE: Divide (3a) by (1a) = Cost reduction savings as percentage			4a. _____ %
5.	REASON(S) FOR SAVINGS (please check all that are applicable to your savings): <input type="checkbox"/> Participated in original joint bid, increase of volume. <input type="checkbox"/> Participated in original joint bid, standardized specifications. <input type="checkbox"/> Cooperative purchase (did not participate in original joint bid). <input type="checkbox"/> New supplier. <input type="checkbox"/> New bid to avoid price increase under previous contract's renewal option. <input type="checkbox"/> Please state other reason(s) not listed above: _____			

\_\_\_\_\_  
 Authorized Signature (If sending electronically, e-mail address used will be verified against name entered)

\_\_\_\_\_  
 Title

\_\_\_\_\_  
 E-mail address

\_\_\_\_\_  
 Entity