



OPEN MEETING NOTICE

SPECIAL TRANSPORTATION ADVISORY COMMITTEE JOB ACCESS PARTNERSHIP

Jim Courtney, Chair
Sara Davis, Vice Chair

Special Transportation Web <http://www.marc.org/transportation/specialtrans.htm>
MARC Web www.marc.org

There will be a Meeting of MARC's Special Transportation - Job Access Partnership Committee at 9:00 a.m. on Wednesday, June 9, 2010 in the Board Room of the Mid America Regional Council on the second floor of the Rivergate Center Building at 600 Broadway, Kansas City, Missouri. For additional information call 816-474-4240 ext 8244

“MARC programs do not discriminate against anyone on the basis of race, color or national origin, according to Title VI of the Civil Rights Act of 1964. For more information or to obtain a Title VI Complaint Form, see [http://www.marc.org/transportation/title vi.htm](http://www.marc.org/transportation/title_vi.htm), or call 816-474-4240.

Parking: Free parking is available when visiting MARC. Visitors and guests should park on the upper level of the garage. To enter this level from Broadway, turn west into the Rivergate Center parking lot and proceed to the upper level at the top of the ramp. Use the entrance directly into the second floor reception and conference area from this level.

Special Accommodations: Please notify the Mid-America Regional Council at (816) 474-4240 at least 48 hours in advance if you require special accommodations to attend this meeting (i.e., qualified interpreter, large print, reader, hearing assistance). We will make every effort to meet reasonable requests.

Tentative Agenda

Some material may be distributed at the meeting

1. – Approval of March 10, 2010 meeting summary – the meeting summary is included, approval will be requested.
2. – Updates to the Competitively Selected JARC and New Freedom projects are scheduled - Logan, Riddle, Ramseyer, M. Brown, Greene, Hunt, S. Davis - QUESTION – What might some advantages and some disadvantages be to accelerating the JARC/New Freedom Competitive Selection of projects from the planned two-year cycle allowing combined apportionments to an annualized format of a lesser amount in light of the uncertainties of

reauthorization i.e. the ability of the two programs to survive unaltered through a possible unknown series of Continuing Resolutions?

Fiscal Year 2010 Apportionments

Section 5307	Kansas City	\$15,210,877
Section 5307	Lees Summit	\$ 822,775
Section 5309 Fixed Guideway	Kansas City	\$ 43,589
Section 5310	MoDOT	\$ 2,645,957
Section 5310	KsDOT	\$ 1,272,975
Section 5316	Kansas City	\$ 667,081
Section 5317	Kansas City	\$ 445,690

3. – **Update MARC Aging transportation update** – Bob Hogan and Heather Serrano will be invited to provide an update to the procurement process detailed in the attached March **Aging Public Forum** meeting summary.
4. - **Coordinated Public Transportation-Human Service Transit Plan** – A detailed discussion of the relevant components of the **OUTLOOK 2040 Long Range Transportation Plan** serving as the **Coordinated Plan** will be facilitated. – **QUESTION** – **What might some advantages and disadvantages be in restricting the compliance citations that a project is “derived from” solely to Chapter 4 of the LRTP?**
5. **Preparation for next month’s July review and ranking of Missouri Section 5310 projects** – **QUESTION** – **What percentage of attendance over the last 12 meetings and what other eligibility standards would the Committee set for the July 2010 threshold in determining the Peer Stakeholders eligible to Vote on the July 2010 review and ranking of applicant requests for Missouri Section 5310 assistance?**
6. – **General Discussion and Other Business** –

PROVIDED BELOW ARE SOME HELPFUL QUIK-LINKS WHICH CAN BE USED TO BECOME FAMILIAR WITH THE PROGRAMS AND PROCESSES ADDRESSED WITHIN THIS AGENDA:

the MARC Special Transportation-Job Access Partnership Committee
<http://www.marc.org/transportation/committees/stjap.htm>

* the Job Access program <http://www.marc.org/transportation/jarc.htm>

* the New Freedom program <http://www.marc.org/transportation/newfreedom.htm>

* the Section 5310 Missouri application process <http://www.marc.org/transportation/vehicles.htm>

* the Kansas City urban Area Coordinated Public Transportation-Human Service Transit Plan aka Outlook 2040 (see chapter 4 of http://www.marc.org/2040/Plan/Draft_Plan/index.aspx)

* to review the previous Outlook 2030 Coordinated Public Transportation-Human Service Transit Plan click on: <http://www.marc.org/transportation/coordinatedplan.htm>

* the clickable access link to the front page of the MARC Special Transportation web offerings which includes all of the above links plus more is <http://www.marc.org/transportation/specialtrans.htm>

Meeting Summary
Attendance
March 10, 2010

Present JARC and STAC Members Present or Represented

Y/N	First Name	Last Name	Affiliation & email address
Y	Jim	Courtney	Chair, MrGoodcents Foundation, jcourtney2@kc.rr.com ;
Y	Sara	Davis	Vice-Chair, OATS, Inc. sdavis@oatstransit.org ;
N	Almontasir	Abdelaziz	Transportation Provider, nournamarg@gmail.com ;
N	Danielle	Allen	Triality Inc., dpalmer@tralityinc.org ;
N	Judy	Akers	Della Lamb, jakers@dellalamb.org ;
N	Wes	Alemu	KC Cab Drivers Assoc, ps_wes@yahoo.com ;
Y	Danielle	Allen	Triality Inc., dpalmer@tralityinc.org ;
N	Karen	Allen	Jacob's Well of KC, jacobswellkc@sbcglobal.net ;
N	Alice	Amrein	Johnson County Transit, alice.amrein@jocogov.org ;
Y	Deanna	Armstrong	Platte Sr Srvs Inc., darmstrong@platteseniors.org ;
N	Mark	Arnesman	Platte Brd of Services, mark.arnesman@pcbsdd.org ;
N	Shellie	Arriaga	Headstart, sarriaga@marc.org ;
N	Mishkat	Az-Zubaii	Wyandotte Serves Wyandotte Works, servesandworks@sbcglobal.net ;
N	Deanne	Bacco	AARP-Kansas, loub@everestkc.net ;
Y	Ephthallia "lou"	Banks	Unified Government, elbanks@wycokck.org ;
Y	Brant	Barber	Johnson County Court Srvcs, brant.barber@jocogov.org ;
N	Tommie	Barnett	United Services, tbarnett@unitedservicescaa.org ;
	Rodney	Baskin	Help is On The Way, helpisontheway09@yahoo.com ;
N	Robert	Beagel	Concerned Care, rob@concernedcarekc.org ;
Y	Bryan	Beck	KCATA, bbeck@kcata.org ;
N	Marcia	Bernard	Wyandotte/KCK, onebuslady@aol.com ;
Y	Lois	Benshoof	Commission on Aging, CSPC, srguydon@hotmail.com ;
N	Shelley	Bhattacharya	KU Medical Center, sbhattacharya@kumc.edu ;
N	Steve	Billings	MoDOT, Steven.Billings@modot.mo.gov ;
N	Lori	Blalock	Butterfield Youth Service, LoriBlalock@BYS-Kids.org ;
	Doris	Boeckman	Missouri Public Transit Association, mpta_org@earthlink.net ;
N	Alan	Bogart	KCMO Regulated Industries, alan_bogart@kcmo.org ;
N	Kathleen McKenna	Bole	kathleenbole@gmail.com ;
N	Bess	Bonewits	TNC Community, bb.wits@gmail.com ;
N	Cathy	Boyer-Shesol	Jewish Heritage Foundation, cathy@jhf-kc.org ;
Y	Laurie	Brewer	Della Lamb Community Services, lauriebrw@att.net ;
Y	Donna	Brown	KCATA, dbrown@kcata.org ;
Y	Margaret	Brown	Johnson County Transit, margaret.brown@jocogov.org ;
N	Mary	Brown	Grantwriting, mmbrown@casstel.net ;
N	Thomas	Brown	TJ Brown Associates, tjbrown27@sbcglobal.net ;
N	Edmund	Brackett	Park University, Edmund.brackett@park.edu ;
Y	Christina	Brundin	MoDOT, Christina.brundin@modot.mo.gov ;
N	Sharon	Bryant	sharon.bryant26@yahoo.com ;
N	Willie	Burke	MARC Headstart wburke@marc.org ;
N	Willa	Byrd	New Horizon, wbyrd42131@aol.com ;

N	Clark	Byron	Coalition for Independence, cbyron@cfi-kc.org ;
	Scott	Caldwell	Johnson County Transit, Scott.Caldwell@jocogov.org ;
	Jill	Calvert	Rainbow Center, jill.calvert@rainbow-center.org ;
N	John	Carney	Cntr for Practical Bioethics, jcarney@practicalbioethics.org ;
N	Sandra	Carroll-Berger	The Children's Place, bergers@tcpkc.org ;
	Bernita	Cauthon	Blue Springs, cauthon3@aol.com ;
N	Jenny	Caylor	Catholic Charities, jcaylor@CatholicCharitiesKS.org ;
N	Charles	Chamberlin	CrestView homes Assoc. crestviewhomes@sbcglobal.net ;
Y	Janine	Clampitt	Ray County Transit, janine_r.bus@mchsi.com ;
N	Tammy	Clark	Nova Center, tclark4nova@yahoo.com ;
N	Tom	Clark	
N	Garry	Cobb	Butterfield Youth Service, garrycobb@bys-kids.org ;
N	Mona	Comici	mjcomici@yahoo.com ;
	Brad	Cooper	Kansas City Star, bcooper@kcstar.com ;
N	Joy	Copeland	CMHS, Inc. jcope@thecmhs.com ;
N	Becky	Cotton	HNTB, bcotton@hntb.com ;
N	Amy	Cox	Developing Potential, amycox1@yahoo.com ;
N	Jackie	Curry	Truman Behavioral Hlth, Jackie.curry@tmcmcd.org ;
	Emerick	Cross	Unified Government, ecross@wycokck.org ;
N	John	Davis	Special Neighbor's Inc, john@aol.com ;
N	Sam	Day	Grundy County SB40 brd, ffdd@grundycountymo.com ;
N	John	Dean	Research Mental Health Services, jadean@rediscovermh.org ;
N	Arthur	Diaz	Job Links, adiaz.serveandwork@sbcglobal.net ;
N	Brenda	Dickson	CMHS, bsdick@thecmhs.com ;
Y	John	Drew	True Transport, truetransport@hotmail.com ;
N	Gerri	Doyle	Mo Dept of Transp, gerri.doyle@modot.mo.gov ;
	Jennifer	Dugan	Stay Informed Signup, Crawford Bunte Brammeier, St Louis, jdugan@cbbtraffic.com ;
	Tuck	Duncan	Kansas Public Transit Association, kptcentral@yahoo.com ;
	Curtis	Edwards	Stay Informed Signup, acer34@mail.missou.edu ;
N	Laura	Elkins	Leavenworth Council on Aging, lkins@leavenworthcounty.org ;
N	Marilyn	Evans	City of Sugar Creek, mevans@sugar-creek.mo.us ;
N	Chuck	Ferguson	Johnson County Transit, chuck.ferguson@jocogov.org ;
N	Sharon	Fields	Clay County DD Resource Board, ddrbcc@sbcglobal.net ;
Y	Cheryl	Fisher	Kansas Department of Transportation, cherylfi@ksdot.org ;
Y	Fred	Foster	Frederick Douglas Transport, fdtrans@sbcglobal.net ;
N	Anita	Gee	KC Transport, anitageelcd@yahoo.com ;
N	Bill	George	Yellow Cab, wmgeorge@kctg.com ;
N	James	Glenn	Mental Hlth Ass. Of the Heartland, jglenn@mhah.org ;
	Kyle	Gonterwitz	RSP Associates, kyle@rsp-associates.com ;
Y	Larry	Goodloe	Ray County Transit, r.bus@mchsi.com ;
N	Mike	Goodman	Safety & Health Council, mikegoodman82@gmail.com ;
N	Pamela	Gray	KCATC, pgraydreamworks@yahoo.com ;
Y	Kim	Greene	Full Employment Council, kgreene@feckc.org ;
N	Lisa	Hamilton	Rockhill Academy, lisah@rockhillacademy.org ;
Y	Elizabeth	Haney	Integrity Midwest, choicetransportation@hotmail.com ;
Y	Keith	Hardin	Commission on Aging – Ray County – pkhardin@yahoo.com ;
	Isabelle	Harris	Gov's Cncl on Disability , Isabelle.Harris@oa.mo.gov ;
N	Suzanne	Haug	Truman Medical, Suzanne.haug@tmcmcd.org ;
	Aletha	Hayes	Greater KC Foundation for Citizens/disabilities, lethaves@hotmail.com ;

Y	Francis	Hays	
N	Matt	Heafner	Logisticare, matthewh@logisticare.com ;
N	Weldon	Hebert	Platte County Board of Srvc, Weldon.hebert@pcbsdd.org ;
N	Scott	Helm	Sr Mobility Project, helmst@umkc.edu ;
N	Dawn	Herbet	Jewish Family Services, dawnh@jfs-kc.org ;
N	Marilu	Herrick	RainbowCntr-Cmmnctiv Disorders, marilu.herrick@rainbow-center.org ;
N	Sharon	Higney	Community of the Good Shepherd, shigney@cgshepherd.org ;
N	Janet	Hoffman	Johnson County Devel Supports, janet.hoffman@jocogov.org ;
Y	Gene	Holland	Heartstrings Community Foundation, gholland@heartstringscf.org ;
N	Demus	Holmes	KCATA Share-A-Fare, dholmes@kcata.org ;
N	Karen	Hostetler	Shepherd's Center KCK, karenh@shepherdscenterkck.org ;
Y	Jim	Huffman	Concerned Care, Inc., jim@concernedcarekc.org ;
N	Mary	Hunt	City of Independence, MHunt@indepmo.org ;
N	Jake	Jacobs	Jackson County Board of Services, jjacobs@eitas.org ;
	Shannon	Jenkins	Fleetwood Tansp Inc. sjenkins@fleetwoodti.com ;
N	Kathy	Jenkins-Hart	Americorps Vista/VA Med Cntr, Kathy.jenkins-hart@va.gov ;
N	Jim	Johnson	Cntr for Dev Dsabled, jjicdd@kcnet.com ; jimj@kcnet.org ;
N	Kim	Johnson	
	Amy	Jacoby	MARC, ajacoby@marc.org ;
N	Rolla	Johnson	Asst. Independence, rollajohnson@hotmail.com ;
	Thomas	Johnson	Cass Cnty Chrmn Drug Affected Families, tomcoi@fairpoint.net ;
N	Ginny	Kalmer	Casco Area Workshop, casco-aw@earthlink.net ;
N	Peggy	Kelley	KS Social and Rehabilitative Services, peggy.kelly@srs.ks.gov ;
N	Tirhas	Kidane	Full Emplymnt Cncl, tkidane@feckc.org ;
N	Sungyop	Kim	kims@umkc.edu ;
Y	Peter	Kindle	CMHS, inc., pkind@thecmhs.com ;
N	Michael	Kline	KCMO Regulated Industries, Michael.kline@kcmo.org ;
N	Lisa	Koch	Ks Dept of Transportation lisak@ksdot.org ;
N	Debbie	Krois	Little Sstr's/Poor, dvkansascity@littlesistersofthepoor.org ;
N	Peggy	Kutchback	Casco Workshop, Peggy@casco-aw.org ;
N	Ted	LaBoube	Burns and McDonnell, tlaboube@burnsmcd.com ;
N	James	Landrum	TNC Community, jlandrum@tnccommunity.com ;
N	Cindy	Laufer	MdWstCntr-NnprftLdrshp, cal257@umkc.edu ; lauferc@umkc.edu ;
Y	LeeAnn	Lawlor	City of Liberty llawlor@ci.liberty.mo.us ;
	JT	Lawson	Stay Informed Signup, lawsonjt@hotmail.com ;
	Christopher	Leu	Transit Patron, cj_leu@hotmail.com ;
N	Joe	LeVota	Veterans Administration, levota1@yahoo.com ;
	Guoqiang	Li	City of Olathe, gli@olatheks.org ;
Y	Tracey	Logan	KCATA, tlogan@kcata.org ;
	Chris	Lopez	A34log@aol.com ;
N	Jessie	Lusher	Jewish Family Services, jessieannl@jfs-kc.org ;
N	Kristi	Mansfield	The Children's Place, mansfieldkristi@hotmail.com ;
N	George	Martin	Rainbow Cntr-Blue Spgs, george.martin@rainbow-center.org ;
N	Joseph	Matovu	The Whole Person Inc, jimatovu@thewholeperson.org ;
N	Liz	McClure	Truman Heartland Foundation, mcclure@thcf.org ;
N	Kitty	McCoy	Regional Transit Alliance, kmccoy@enterprise-control.biz ;
N	Ed	McInnis	edmcinnis@aol.com ;
N	Ron	McLinden	Regional Transit Alliance, ronmclinden@yahoo.com ;
N	Clyde	McQueen	Full Employment Council, cmcqueen@feckc.org ;
		Melanie	Melanie@allianceonagingkc.org ;

Y	Charlotte	Melson	Foster Grandparent prgm Wyco/KCK, cmelson@ccsks.org ;
Y	Anne	Miller	Don Bosco, amiller@donbosco.org ;
N	Valerie	Miller	Community Trans Assoc of Amer, CTAA, valerie.l.m@gmail.com ;
N	Brenda	Mitchelson	LINC, bmitchel@kclinc.org ;
N	Cathy	Monroe	Federal Transit Administration cathy.monroe@dot.gov ;
N	Deborah	Moore	Full Employment Council, dmoore@feckc.org ;
N	Kay	Murphy-Collins	CMH-Renaissance West, kcoll@thecmhs.com ;
	Margi	Ness	CTAA Ambassador, ness@ctaa.org ;
N	Daniel	Nguyen	Federal Transit Administration, Daniel.Nguven@dot.gov ;
N	Leslie	Ober	JoCo Mntl Hlth Srvc-CSS, leslie.ober@jocogov.org ;
N	Danny	O'Connor	KCATA, doconnor@kcata.org ;
N	Erin	Ollig	Shockey Consulting, erin@shockeyconsulting.com ;
Y	Terry	O'Toole	KC Transportation Group, totoole@kctg.com ;
Y	Kelvin	Owens	Truman Medical Cntr, kelvin.owens@tmcmcd.org ;
Y	Patrick	Palmer	The Whole Person, ppalmer@thewholeperson.org ;
N	Bonnie	Payberah	The Whole Person Inc., bpayberah@thewholeperson.org ;
N	Hank	Pearce	Progressive Council/Blind, peertech@sbcglobal.net ;
N	Lorie	Perdieu	Unicorn Inc. lorie.advocate@comcast.net ;
N	Tom	Pitney	Citizen, pitnevt@yahoo.com ;
N	Lynette	Poolman	MARC Headstart, lpoolman@marc.org ;
N	Clyde	Prem	Olson Associates, cprem@oaconsulting.com ;
N	Julie	Prather	MoDOT, julie.prather@modot.mo.gov ;
N	Leroy	Raab	Community Good Shepherd, iraab@cgshepherd.org ;
Y	Carroll	Ramseyer	City of Olathe, cramseyer@olatheks.org ;
Y	Kathy	Rankin	City of Olathe, krankin@olatheks.org ;
Y	Tammy	Reeder	Checker Services, tammy@checkerkc.com ;
N	David	Renz	MdWstCntr for Nonprof Leadership, renzd@umkc.edu ;
N	Susan	Reynolds	City of Independence, shreynolds@indepmo.org ;
N	Bob	Rice	EITAS Jackson County SB 40 Brd, bobr@jcsbdd.com ;
N	Margie	Richcreek	Regional Transit Alliance, mogie10@juno.com ;
N	Julie	Riddle	The Family Conservancy, jriddle@thefamilyconservancy.org ;
N	Pat	Riehle	patjriehle@yahoo.com ;
	Mike	Riley	Triality Inc, mriley@trialityinc.org ;
N	Bill	Robinett	MoDOT, william.robinett@modot.mo.gov ;
N	Joni	Roeseler	FTA, joan.roeseler@dot.gov ;
N	Carrie	Rojas	Little Sisters/Poor, dvkansascity@littlesistersofthepoor.org ;
N	Farrell Denison	Rouse	Clay County Govt, frouse@claycogov.com ;
N	Sam	Satterfield	The Dream Works, samuelsatterfield@sbcglobal.net ;
N	Quincy	Scaggs	Ways to Work nat.l, qscaggs@waystowork.org ;
N	Linda	Sharp	Truman Medical Centers, linda.sharp@tmcmcd.org ;
N	Connie	Shellhammer	KDOT, connies@ksdot.org ;
Y	Sandy	Silva	Center on Practical Bio-ethics, ssilva2@practicalbioethics.org ;
N	Judith	Simmons	Full Employment Council, jsimmons@feckc.org ;
N	Marcy	Smalley	Community Planning LLC/Connect Network, msmalley@kc.rr.com ;
N	Lori	Steffen	MoStatewideInd. Living Cncl, LoriSteffen@SocialChangeServices.com ;
N	Beth	Stockwell	JoCo Devel Supports, beth.stockwell@jocogov.org ;
Y	Shelia	Styron	The Whole Person, sstyron@thewholeperson.org ;
N	Rhonda	Sullivan	St. Mary's Manor, rsullivan@carondelet.com ;
N	Marla	Sutton	AARP, msutton@aarp.org ;
N	Mark	Swope	Olsson Consulting, mswope@oaconsulting.com ;

Y	Ray	Taheri	Flash Transportation inc. flashtransp@yahoo.com ;
N	Melissa	Taylor	CMHS, MTavl@thecmhs.com ;
N	Cyndi	Tandy	OATS, Inc., ctandy@oatstransit.org ;
N	Shirley	Tarwater	MoDOT, shirley.tarwater@modot.mo.gov ;
N	Cindy	Terwilliger	FTA, cindy.terwilliger@dot.gov ;
N	Chris	Thomas	Vision Group-BC transport, visiongroup@att.net ;
N	Janice	Tilman	Platte Brd of Services, Janice.tilman@pcbsdd.org ;
N	Samvel	Topchian	Quick&Safe medical transportation, SamvelT@netscape.net ;
N	Terry	Trafton	TMC., terry.trafton@tmcmed.org ;
N	Debbie	Trammell	KCATA Vanpool, dtrammell@kcata.org ;
N	Mary	Tritsch	AARP-Kansas, mtritsch@aarp.org ;
N	Dennis	Tucker	JoCo Developmntl Supports, dennis.tucker@jocogov.org ;
N	Sharon	Turner-Jackson	New Horizon's Assistance Corporation, stj11@kc.rr.com ;
N	Mike	Ulm	Heartland Coach, mikeu@heartlandcoach.com ;
N	Tina	Uridge	Clay County Sr Srvc – HB351 brd, tina@claycoseniors.org ;
N	Michael	VanStine	Beverly – WorkForce21, mvanstine@workforce21.net ;
N	Randy	Vaught	Heritage Res. Srvc., randyvvaught@aol.com ;
Y	Ivan	Waite	Commission on Aging- Cass County – ilwaite@yahoo.com ;
N	Barbara	Warner	Truman Medical, Barbara.warner@tmcmed.org ;
N	Charles	Washburn	Clay County DDRB ddrbcc@sbcglobal.net ;
Y	Sheri	Watson	Checker Service, sheri@checkerkc.com ;
N	Kenneth	Watt	Johnson County, Kenneth.watt@jocogov.org ;
	Pat	Weaver	KU Transportation Center, weaver@ku.edu ;
Y	Shirley	Welsh	welsh.shirley@yahoo.com ;
N	JoAnn	Werner	Tri-County Mental Health, joannw@tri-countymhs.org ;
N	Jeff	Wilhite	Logisticare, jeffw@logisticare.com ;
Y	Michael	Williams	Renaissance West-CMHS, mwill@thecmhs.com ;
N	Crystal	Williams	Swope Health, cjwilliams@swopehealth.org ;
N	Wendell	Willis	Ways-to-work, inc, wwillis@wavstowork.org ;
	Julie	Wittman	MARC jwittman@marc.org ;
N	Cynthia	Wolfgeher	Truman Med, cindy.wolfgeher@tmcmed.org ;
	Debbie	Wood	Sherwood Center, debwood@sherwoodcenter.org ;
N	William	Woody	Mr. Goodcents Foundation, wwoodyjr@yahoo.com ;
N	Kathy	Zents	Older Driver Program, kathyzents@safetycouncilmoks.com ;
Y	Martha	Zirschky	Platte County

MARC Staff Present: Jacqui Moore, Heather Serrano, Stewart Nelson, Aaron Baumgarden, Ron Achelpohl, Karen Clawson

Meeting Summary March 10, 2010

1. Approval of Meeting Summary of February 10, 2010 – On the motion and second of Valerie Miller and Michael Williams the summary of the February 10, 2010 meeting was approved.

Chairman Courtney called attention to the available Handouts:

- a. Registration/agenda for the Federal Transit Administration Region VII meeting in Kansas City March 22-25
- b. Excerpted pages from the MARC Aging Request-for-Proposal document indentifying the 5 types of transportation service and the 12 points-of-address in the proposal narratives

- c. **The KCATA Designated Recipient prepared Competitive Selection project summary Tables for FFY 2006-2007 and FFY 2008-2009**

As a point of clarification Chairman Courtney requested Karen Clawson and Ron Achelpohl of MARC staff to comment on the timetable regarding public comments that can be considered for incorporation into the Coordinated Public Transit-Human Service Transportation Plan which is a part of the Transportation Outlook 2040 Long Range Transportation Plan being facilitated by MARC as the Metropolitan Planning Organization in the Kansas City region.

“A draft is scheduled for presentation to the March 23rd meeting of the Total Transportation Policy Committee with a request for an April release opening a 30-day public comment period with plans for a final approval by the MARC Board in late May or early June.”

2. JARC/New Freedom project update – Tracey Logan of the Kansas City Area Transportation Authority which is the Designated Recipient of Section 5316 and Section 5317 JARC and New Freedom distributed a funding summary spreadsheet of project specific activity pursuant to the first two fully completed competitive selection of projects conducted by the ST-JAP committee. Individual project managers also commented on their respective Competitively Selected projects.

- The Olathe Taxi Coupon New Freedom project has been determined compliant by FTA.
- The JoCo JARC Routes R-I-K was reported on by Margaret Brown.
- The OATS JARC Belton project was reported on by Sara Davis.
- Lou Banks reported on the Unified Government JARC Argentine/Quindaro routes.
- No representatives from the City of Independence JARC project were in attendance.
- No representatives from the Family Conservancy pre-SAFETEA-LU JARC project were in attendance.
- Comments from neither the KCATA JARC/New Freedom projects nor the Full Employment Council JARC Career Transit Program were not captured in the summary with the exception that;
- Bryan Beck indicated the Travel Training New Freedom KCATA project was in 1-2 month discovery phase of considering peer city reviews relative to what is doable within the \$93,000 federal project funding capability.

The discussion of doable projects prompted comments from the Missouri and the Kansas Department of Transportation representatives in attendance (Chris Brundin and Cheryl Fisher respectively) to comment on the austere phases that state budgets are experiencing with caution that no-growth and cutbacks are to be anticipated.

3. Public Forum for the Selection of Transportation Contractors for the SFY2011 service year beginning July 1, 2010 – PRESENTATIONS by respondents to MARC's Area Agency on Aging SFY 2011 Request-for-Proposal for Transportation Services - MARC annually conducts a competitive procurement for lowest and best respondent to an RFP leading to contracts between MARC and selected transportation operators.

Preliminary recommendations of contract awards will be made by the Commission on Aging on April 14, 2010. The Commission on Aging will then make its recommendations to the MARC Board on April 27th at which time the MARC Board will issue a tentative list of contractors for the new program year.

An appeals process will then be made available to all respondents. Final committee and Commission decisions should be formalized at the May 12th Commission meeting and the May 25th Board meeting. The MARC Board will issue the final list of SFY 2011 contractors.

Chairman Courtney briefed the committee on the handouts covering the 5 types of transportation service for which competing proposals were solicited.

Additionally Courtney reminded the attendees of the Core Principles which ST-JAP has used to shape regionally significant advisory comment (consistent with plans, Sustainable, Community Based, protect what is working).

Stewart Nelson provided background on the intent of the Public Forum as a procedure that expands an awareness of the management and operating details and associations among providers, funders, users, and governments as an educational component strengthening the information base that peers are called upon to apply to their stakeholder decision-making processes.

Jacqui Moore, Director of MARC's Division on Aging (Area Agency on Aging for the Missouri counties of Cass, Clay, Jackson, Platte, and Ray) walked the attendance through the RFP review tables contained in the Meeting Notice.

PRESENTATIONS

Choice Transportation – Elizabeth Haney – questioned about the logistics of serving MARC clients

Checker Transportation Group – Sheri Watson – questioned about the Contributions and Grievance procedures relative to MARC clients, also visible identification of drivers as well as substitute drivers

Della Lamb/City Wide – Laurie Brewer – Clay county is bulk of MARC business, questioned about the Contributions and Grievance procedures relative to MARC clients, also visible identification of drivers as well as substitute drivers

Don Bosco – Anne Miller -

Frederick Douglas – Frederick Douglas Foster – Business license in Lee's Summit, uses part-time drivers with relationships or themselves are seniors or with disabilities, does a lot of Medicaid, worker comp, and Missouri Blind transportation, 5 vans with one in reserve, logistics of capacity

Liberty – LeeAnn Lawlor – City Transportation program has been elevated to "Essential Service" status by city council comparable to police and fire protection, city continues service when MARC funding is depleted

KCATA Share-A-Fare – Bryan Beck – 21 days to register in SAF, No-Cost "shared cost" service, Nelson explained SAF as a MARC contractor compared to SAF not as a MARC contractor i.e. no-cost to riders for the temporary duration SAF is contracted with MARC and MARC addresses ADA requirement "when viewed in its entirety"

OATS – Sara Davis – questions re contributions boxes and grievance/complaint procedure

Ray County – Larry Goodloe – Coordinated non-urban logistics and discussion of ADA phrase "fundamentally Altering" as applied to contested service provision

The Q&A session concluded the respondent presentations and ended the Public Forum. Respective attendees from MARC's Commission on Aging will complete the proposal evaluation process as components of their subsequent committee deliberations.

4. Other Business – Chairman Courtney announced there may not be an April Meeting. the meeting was adjourned

MARC
OPERATING GUIDELINES
Special Transportation Advisory Committee (STAC)
aka STAC-JARC aka ST-JAP aka Job Access Partnership

These OPERATING GUIDELINES have been assembled to provide a conceptual and structural foundation for the conduct of business by the stakeholder members and peers attending and participating in the planning, programming, and advocacy considerations and actions in and of which the greater STAC committee engages.

I - NAME

The name of the MARC committee shall be the Special Transportation Advisory Committee hereinafter referred to as “STAC”.

II – PURPOSE

The purpose of STAC is to provide guidance as determined by simple majority vote of eligible voting members attending any properly scheduled and announced meeting. The framework within which guidance shall be defined is the promotion, acquisition, and oversight of secure and reliable transportation, mobility, and accessibility to and by Special Transportation populations. The population base upon which the Purpose of and for the STAC committee to focus and the issues in which the STAC committee engages shall include but not be limited to issues and extensions of policy, practice and advocacy on behalf of the elderly, disabled, and low-income demographic within the greater Kansas City region.

III– DUTIES

STAC shall advise and make recommendations to the MARC Total Transportation Policy Committee (TTPC) and to MARC’s Area Agency on Aging/MARC’s Commission on Aging (COA) for either the TTPC or the COA review and recommendation to the MARC Board of Directors. Complementary presentations shall also be conducted with the MARC Transit Committee.

The duties of the STAC committee shall include but not be limited to the following issues and activity areas:

- A. STAC shall provide comprehensive contributions to mobility issues within the regions Long Range Transportation Plan as well as provide construction, maintenance and oversight of the areas urban Federal Transit Administrations mandated Coordinated Public Transportation-Human Service Transportation Plan.
- B. STAC shall make recommendations to the TTPC on the Competitive Selection of Projects to be funded by the areas urban Federal Transit Administration (FTA) Section 5316 Job Access program.
- C. STAC shall make recommendations to the TTPC on the Competitive Selection of projects to be funded by the areas urban Federal Transit Administration Section 5317 New Freedom program.
- D. STAC shall make recommendations to the TTPC by conducting a Review and Ranking of applicant requests for vehicles on behalf of the FTA Section 5310 program primarily for capital acquisitions by nonprofit agencies administered by the Missouri Department of Transportation.

- E. STAC shall make contributions to the regions maintenance of the Transportation Improvement Program (TIP).
- F. STAC shall provide a Public Community Forum for the Commission on Aging as an opportunity for public input and guidance regarding transportation programs funded through the MARC Commission on Aging.
- G. STAC shall maintain ongoing and positive relationships with state and federal agencies as well as regional Associations, Alliances, Districts, and the regions Transit and Paratransit systems of users, funders, operators, managers and administrators.
- H. STAC may make additions and modifications to these duties as policies, plans, and programs are developed.

IV – MEMBERSHIP

Membership on STAC shall adhere to the principles of being Community Oriented, Open, Inclusive, Transparent, Participatory, Peer-Based, and Stakeholder-centered.

COMMUNITY BASED

The Special Transportation Advisory Committee recognizes that communities may be defined in terms of political subdivisions, corporate status, physical or emotional health or disability, and age based or income centered. STAC advocates for **improvements that serve the common interests of the various communities** that impact the mobility environments among the region's transportation accessible options.

OPEN - Membership on the Special Transportation Advisory Committee shall be open to all participating transportation, mobility, and accessibility Stakeholders of the greater Kansas City region.

INCLUSIVE - Membership on the Special Transportation Advisory Committee shall be inclusive by opening the membership to all participating transportation, mobility, and accessibility Stakeholders of the greater Kansas City region.

TRANSPARENT - The conduct of business by the membership of the Special Transportation Advisory Committee shall be transparent with consensus positions identified using open voting and/or statistical averaging of the opinions expressed by members deemed eligible to vote by virtue of attendance as determined by the full membership.

PARTICIPATORY - All attending persons at an appropriately announced meeting of the committee shall be considered a committee member and have the self-determined option of casting a vote as a **STAKEHOLDER** on any issue brought before the committee, EXCEPT, as an incentive to attend and be participatory in voting on particularly detailed issues requiring an informed awareness the full committee may establish an attendance level that pre-qualifies members as **ELIGIBLE** to vote on said detailed issues. In these Committee determined circumstances the established attendance-based level of eligibility shall qualify stakeholder participants as **PEERS**.

V –MEETINGS

Notices and tentative agendas shall be sent to the distribution list of attendee's and non-attendee representatives as regularly circulated with all properly announced meeting notices. Media representatives shall be included on the distribution list. Such notice shall state the date time, and place of the meeting.

The STAC committee shall meet as often as necessary in order to respond to its responsibilities. The Committee shall establish the second Wednesday of each month as its regularly scheduled monthly meeting and all regular meetings shall be preceded by a properly announced Meeting Notice in a manner consistent with historical pattern.

Special meetings may be called and scheduled by the Chair as needed to facilitate the intent of responding to the Purpose of the STAC committee.

Quorum - At all meetings of the Special Transportation Advisory Committee, a simple majority of the attending members shall constitute a quorum and have authority to transact business.

Unless otherwise determined by the committee, a member is considered in attendance when self-introductions are made and or the attendance sheet is self-signed.

Subcommittees or Work Groups may be established by the Committee to address specific issues identified by the committee at a regularly and properly announced meeting of the committee. Subcommittees may also meet on the same day as that of the full committee.

VI – OFFICERS

Officers of the Special Transportation Advisory Committee shall consist of a Chairperson and a vice-chairperson. MARC staff shall serve as a functioning Secretary without an official designation as an Officer. The term of office shall be one year beginning at the January meeting. If a January meeting is not held the officers shall be elected at the first properly announced and held meeting in the new calendar year. The Chair and the Vice Chair shall be from opposite states. There shall be no automatic succession among the officers, and officers may succeed themselves if elected by simple majority vote by the members attending a properly announced meeting of the Special Transportation Advisory Committee.

The Chairperson shall lead the meetings and in consultation with MARC staff resource person is responsible for developing Committee agendas, notices, and summaries.

The Vice-chair shall assist the Chair in leading the meetings. If the Chair cannot attend a meeting, the Vice-chair shall lead the meeting. In the event of resignation or incapacity of the Chair, the Vice-Chair shall become the Chair for the unexpired portion of the term.

The MARC staff committee resource person serving as the functioning Secretary shall take attendance at all meetings and provide a meeting summary. The Secretary shall rely on the Chair to validate the accuracy of Meeting Summaries as the opening agenda item at each properly announced meeting of the STAC committee.

VII – STAFF

The STAC committee shall rely on staff provided by the Mid America Regional Council. Staff shall assist the Officers of the Committee and Committee-designated subcommittees/Working Groups in fulfilling their duties and responsibilities.

VIII – SUBCOMMITTEES

Subcommittees or Working Groups shall be designated by the Chairperson as necessary to investigate and report on specific subject areas of interest to the STAC committee with the consent of a simple majority of the members attending any properly announced meeting of the STAC committee. These Subcommittees/Working Groups are automatically dissolved upon completion of the assignment.

IX – CONDUCT OF BUSINESS

The STAC committee and Working Committees shall conduct business in general accordance with Robert's Rules of Order.

X – ADOPTION AND AMENDMENT

These Operating Guidelines shall be adopted by a majority vote of STAC committee members present at a regular meeting provided they have been properly announced and distributed to each member in a manner consistent with the historical distribution of STAC meeting notices. These Operating Guidelines may be amended by a simple majority vote of the Committee members at a regular meeting provided that the proposed amendments have been distributed to each member in a manner also consistent with the historical distribution of STAC meeting notices.

XI – CERTIFICATION

These Guidelines supercede existing previous by-laws and operating guidelines as of the date adopted by the STAC committee on _____, 2009

Mid-America Regional Council Conflict of Interest Policy Governing all Boards, Commissions, Committees and Subcommittees

The Mid-America Regional Council (MARC) is dedicated to building a stronger metropolitan region by promoting regional cooperation and developing innovative solutions to regional challenges. MARC strives to operate in an open and transparent way that inspires confidence that the organization is an effective steward of public resources. The purpose of this conflict of interest policy is to ensure that participants on the MARC board and committees have clear guidance when a participant in any MARC decision-making process could have a conflict of interest and what the appropriate action would be in those circumstances.

It is in the best interest of the MARC Board of Directors, Mid-America Head Start and all other boards, commissions, committees and subcommittees to be aware of and properly manage all conflicts of interest and any appearances of conflicts of interest. This conflict of interest policy is designed to help directors, officers, employees and volunteers identify conflicts of interest and disclose them to the appropriate authority. It is also designed to provide a procedure to appropriately manage conflicts in accordance with legal requirements and the goals of accountability and transparency in all MARC operations.

The MARC Board, and boards that work through MARC such as the Mid-America Solid Waste Management District, make decisions in a number of program areas that impact the availability of federal, state and local government funds and private contributions. This conflict of interest policy is intended to support those decision-making processes.

This policy is intended to supplement but not replace any state or federal laws that govern conflicts of interest in public, non-profit, and charitable organizations.

1. Interested Person

Any member of a MARC board, commission, committee or subcommittee charged with decision-making or making recommendations for funding, who has a direct or indirect financial interest, as defined below, is an interested person.

2. Financial Interest Defined

A person has a financial interest if the person has, directly or indirectly, through business, investment, or family:

- a. An ownership or investment interest in any entity with which MARC has a transaction or other financial arrangement,
- b. A compensation arrangement with MARC or with any entity or individual with which MARC has a transaction or arrangement, or
- c. A potential ownership or investment interest in, or compensation arrangement with, any entity or individual with which MARC is negotiating a transaction or arrangement.

For purposes of this policy, “family members” includes spouses, significant others, parents, children, siblings, and any other family member who resides with the employee or those related by marriage.

3. Procedure

In connection with any actual or possible conflict of interest, an interested person must disclose the existence of the conflict of interest to members of the committee considering the proposed action or recommendation.

A person who has a conflict of interest in a certain matter shall not participate in the discussion of that matter except to disclose material facts and to respond to questions. Such person shall not attempt to exert his or her personal influence with respect to the matter, either at or outside the meeting.

The interested person shall abstain from any votes on funding recommendations, contracts or transactions in which there is an interest as defined above, and shall abstain from any votes for all meeting minutes or other records of the meeting.

4. Gifts, Gratuities and Entertainment

MARC committee members and directors shall avoid accepting, directly or indirectly, any rebate, gift, money or anything of monetary value from an organization or vendor that could benefit from a MARC committee action regarding funding recommendations, vendor selection or other transactions. From time to time, vendors may pay for lunch apart from a bid process.

5. Committee Representation

MARC makes decisions on federal and state funding that benefits local communities within the Kansas City region. The MARC Board and many of its committees are composed of local officials representing the communities that may benefit from MARC Board decisions. It is not a conflict of interest for a board member or a committee member, who are also elected officials or local government staff members, to advocate for or vote on issues that will affect their jurisdiction. If an elected official serves on another public board by virtue of their elected office, it is not a conflict of interest for that elected official to participate in discussions and vote on matters affecting that other public body.

In the past, smaller communities have been represented at times by consulting engineers on committees which rely on both technical and community considerations to make funding recommendations. Private consultants or other private parties shall abstain from any discussion or vote on all matters before the committee that pose a conflict of interest, either in terms of a relationship between the project applicant and the private consultant. The private consultant or party should limit any participation in discussion to answering questions asked by other committee members. Individual

committees may adopt specific procedural requirements for participation by members and others present at meetings.

6. Disclosure, Notification, and Review Policy

Each director, officer, and committee member shall disclose any relationships, positions or circumstances in which he or she is involved that he or she believes could contribute to a conflict of interest when and if such situations arise.

If a board member or committee member is unsure as to whether or not a conflict of interest exists, it is their responsibility to consult a MARC staff member associated with that committee to make a determination. If after such consultation, the individual is still unsure, then a determination will be made by the executive director of MARC.

If the board of directors, the Head Start Policy Council or other commission or committee has reasonable cause to believe a member has failed to disclose actual or possible conflicts of interest, that body shall inform the member of the basis for such belief and afford the member an opportunity to explain the alleged failure to disclose.

This policy shall be distributed annually to all decision-making bodies associated with the Mid-America Regional Council, including but not limited to the Mid-America Head Start, for their review.

Adopted by the MARC Board of Directors, August 25, 2009