

October 5, 1992

DRAFT - DRAFT

MEMORANDUM

TO: Special Transportation Advisory Committee

FROM: Stewart A. Nelson

Ref: Revision to STAC RESOLUTION of Purpose

The Intermodal Surface Transportation Efficiency Act of 1991, signed into law by President Bush in December 1991, has increased the role and responsibility of MARC as it relates to the preparation of a new Long Range Transportation Plan (LRTP). The LRTP will be a twenty year planning document projecting mobility needs and the related costs of an infrastructure.

The Special Transportation Advisory Committee is envisioned as a participant in the planning process in the preparation of an element that addresses Personal Mobility issues. The procedure to accommodate the increased planning activities and responsibilities may expand the representation of the STAC committee into population segments, i.e "transportation disadvantaged", that have heretofore not fallen under the STAC resolution of purpose adopted in 1977. The new planning process being developed may suggest the need for a more formalized set of operating procedures and By-Laws for the STAC committee.

Attached to this memorandum is an overview of STAC's historical development and statement of purpose, and a PROPOSED REVISION to accommodate the evolving role of STAC as an advisory body in the LRTP planning process.

In addition, a description of the current membership structure and operating guidelines is attached for your review in anticipation of forthcoming staff recommendations related to the LRTP planning process and changes in STAC that may result.

STAC HISTORY - PURPOSE  
as gleaned by Stewart Nelson  
from old Meeting Summaries  
on November 16,1990

The Meeting Summary of the March 9, 1977, STAC meeting reads:

"The first official meeting of the Special Transportation Advisory Committee was called to order by Mr. Denis Anderson, MARC staff. A discussion of the structure and objectives ensued, and Anderson stated that the committee would be represented by both consumers and providers of special transportation services from urban and rural areas."

The STAC Meeting Summary of April 6, 1977, has an agenda item INTRODUCTION OF NEW CHAIRPERSONS, which reads:

"Mr. Denis Anderson, MARC staff, introduced the chairpersons of the Special Transportation Advisory Committee. Ms. Roberta Roller will represent MARC's Commission on Aging. Rev. Ira Bailes will represent the Total Transportation Policy Committee."

At the same meeting the following action was noted under OTHER BUSINESS:

"Ms. Aker moved and Ms. Ward seconded a motion to adopt the following resolution as an official position of the Special Transportation Advisory Committee.

WHEREAS, the Special Transportation Advisory Committee is represented by both elderly and handicapped, as well as, transportation providers and users; and

WHEREAS, members of the Special Transportation Advisory Committee have a concerned interest and desire to promote coordination and expansion of existing transportation services; and

WHEREAS, the Special Transportation Advisory Committee functions as a forum for improvements in transportation programs for the elderly and handicapped.

NOW, THEREFORE, BE IT RESOLVED that a prime objective of the Special Transportation Advisory Committee is to be keep [kept] informed of any matters relating to transportation for the elderly and handicapped and to make suggestions and recommendations to appropriate service providers when necessary to assure that transportation programs respond adequately to the unique needs of the elderly and handicapped."

The pattern of meeting the second Wednesday of each month was also established at the April 6, 1977, meeting. END REPORT

Proposed October 1, 1992 - STAC PURPOSE

STATEMENT OF PURPOSE

WHEREAS, the Special Transportation Advisory Committee consists of members that are elderly and/or disabled consumers; AND

WHEREAS, membership includes representatives of urban and non-urban areas of Kansas and Missouri that are within the MARC service and planning area; and

WHEREAS, the forprofit and nonprofit transportation sectors of the business and community service networks are also represented on the committee as full members; and

WHEREAS, members of the Special Transportation Advisory Committee have a concerned interest and desire to promote coordination and expansion of existing transportation services; and

WHEREAS, the Special Transportation Advisory Committee functions as a forum for improvements in transportation programs for the elderly, disabled and other transportation disadvantaged residents of the MARC service and planning area.

NOW, THEREFORE, BE IT RESOLVED that a prime objective of the Special Transportation Advisory Committee is to be informed of any matters relating to transportation for the elderly, disabled and other categories of transportation disadvantaged residents, and to make suggestions and recommendations to MARC's Commission on Aging, Total Transportation Policy Committee, and appropriate service systems and providers as necessary to assure that transportation plans and programs (including the twenty-year Long Range Transportation Plan) respond adequately to the unique needs of the elderly, disabled and transportation disadvantaged segments of the MARC service and planning area.

To accomplish the intent of the proposed resolution, the following Goals are identified and suggested by MARC staff as guidance for the periodic review of progress made by the Special Transportation Advisory Committee:

GOAL 1: To expand the membership of the STAC committee to incorporate representatives and/individuals from the "transportation disadvantaged" sectors of the MARC service and planning area as a component of "Special" transportation.

GOAL 2: To identify potential coordination scenarios linking operators and systems.

GOAL 3: To implement and maintain the competitive selection of transportation contractors of elderly and disabled services where feasible.

GOAL 4: To develop co-payment plans with local governments to support special transportation services.

GOAL 5: To initiate prime transportation providers in non-urban areas.

GOAL 6: To improve the regions compliance with Section 504 of the Rehabilitation Act, and the Americans With Disabilities Act.

GOAL 7: To prepare, incorporate, and monitor a strategy for compliance with requirements for a Drug Free Workplace.

GOAL 8. To implement and maintain a standard process to monitor providers of special transportation services.

GOAL 9: To implement a standard system of charts and accounts to be used by carriers and systems participating in a coordinated transportation network.

GOAL 10: To prepare and consent to a five year capital acquisitions schedule for recommended agencies to maintain operating fleets in reasonably good shape.

MEMBERSHIP AND PARTIAL BY-LAWS OF THE SPECIAL TRANSPORTATION ADVISORY COMMITTEE

Membership will reflect the following interests:

1. Consumers and/or representatives of consumers 62.5%
2. Private-forprofit 12.5%
3. Private nonprofit 12.5%
4. Public nonprofit 12.5%

Eighty percent (80%) of the committee membership will represent the Missouri portion of the region and 20% will represent the Kansas portion of the region consistent with population figures.

The disabled consumer shall be represented.

The membership of the Special Transportation Advisory Committee is as follows:

- 25 CONSUMERS (20 from Missouri & 5 from Kansas)
- 5 FORPROFIT AGENCIES (4 from Missouri & 1 from Kansas)
- 5 PRIVATE-NONPROFIT AGENCIES (4 from Mo & 1 from Ks)
- 5 PUBLIC-NONPROFIT AGENCIES (4 from Mo & 1 from Ks)

TOTAL VOTING MEMBERS - 40 PLUS A CHAIRPERSON THAT VOTES ONLY TO BREAK A TIE

IN TOTAL THERE ARE 32 MEMBERS FROM MISSOURI, AND 8 FROM KANSAS PLUS A CHAIRPERSON.

THERE ARE 17 REPRESENTATIVES FROM JACKSON COUNTY, 5 FROM CLAY, 3 FROM CASS, 4 FROM PLATTE, AND 2 FROM RAY COUNTY IN MISSOURI; IN KANSAS, 3 FROM JOHNSON COUNTY, 4 FROM WYANDOTTE COUNTY, AND 2 FROM LEAVENWORTH COUNTY.

CHAIRMANSHIP OF THE COMMITTEE SHALL BE DETERMINED BY COMMITTEE ELECTION EVERY TWO YEARS AND THE CHAIR SHALL NOT SUCCEED ITSELF.

THE CONDUCT OF BUSINESS SHALL BE DETERMINED BY SIMPLE MAJORITY VOTE OF THE ATTENDING MEMBERS.

ALL MEMBERS SHALL BE PERMITTED TO BE PRESENT FOR THE CONDUCT OF ALL BUSINESS AND HAVE THE RIGHT TO VOTE.

The 40 member committee elects by simple majority a chairperson from the committee membership. Upon election, the Chairperson appoints a replacement to the committee from the same service category formerly represented by the Chair, and appoints a Vice-chairperson from the general membership but from the opposite state as the chairperson. The Vice-Chairperson retains membership and voting rights on the committee except when serving as Chair in the absence of the elected Chairperson.

September, 1996

MEMBERSHIP AND PARTIAL BY-LAWS (OPERATING GUIDELINES)  
FOR THE SPECIAL TRANSPORTATION ADVISORY COMMITTEE

Membership will reflect the following interests:

- |   |       |
|---|-------|
| 1. Consumers and/or<br>representatives of consumers | 62.5% |
| 2. Private-forprofit                                | 12.5% |
| 3. Private nonprofit                                | 12.5% |
| 4. Public nonprofit                                 | 12.5% |

Sixty percent (60%) of the committee membership will represent the Missouri portion of the region and forty (40%) will represent the Kansas portion of the region consistent with population figures based on the 1995 Claritas Inc., estimates of the Census.

The disabled consumer shall be represented.

The membership of the Special Transportation Advisory Committee is as follows:

25 CONSUMERS/REPS (15 from Missouri & 10 from Kansas)

5 FORPROFIT AGENCIES (3 from Missouri & 2 from Kansas)

5 PRIVATE-NONPROFIT AGENCIES (3 from Mo & 2 from Ks)

5 PUBLIC-NONPROFIT AGENCIES (3 from Mo & 2 from Ks)

TOTAL VOTING MEMBERS - 40 PLUS A CHAIRPERSON THAT VOTES ONLY TO BREAK A TIE

IN TOTAL THERE ARE 24 MEMBERS FROM MISSOURI, AND 16 FROM KANSAS PLUS A CHAIRPERSON.

THERE ARE 16 REPRESENTATIVES FROM JACKSON COUNTY, 4 FROM CLAY, 2 FROM CASS, 2 FROM PLATTE, AND 1 FROM RAY COUNTY IN MISSOURI; IN KANSAS, 10 FROM JOHNSON COUNTY, 4 FROM WYANDOTTE COUNTY, AND 2 FROM LEAVENWORTH COUNTY.

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Vacancies on the Special Transportation Advisory Committee are filled by invitation from the Vice-Chairperson and approved by majority vote of the attending membership.