AGENDA

1. Introductions and Board Sharing Time

2. Recognition of MARC Employee

3. REPORT AND VOTE: Elect the Slate of Officers for 2019 as Recommended by the Nominating Committee

4. REPORT AND VOTE: Approve the 2019 Federal Legislative Agenda

5. REPORT AND VOTE: Authorize application to the REACH Healthcare Foundation and Health Forward Foundation for funding to support a Regional Complete Count Initiative for the 2020 Census, and authorize formation of a Regional Complete Count Committee

6. Transportation and Environment
   a. REPORT: Update on the KCATA Strategic Plan and Regional System Redesign

7. Early Learning
   a. REPORT AND VOTE: Authorize MARC to express willingness to take on an Administrative Role in the Kansas City, Missouri Pre-K Initiative if asked

8. Brief Reports:
   a. REPORT: Update on Household Travel Survey to Support Transportation Planning
   b. REPORT AND VOTE: Adoption of the Santa Fe, Oregon and California National Historic Trails Concept Strategy Plan
   c. REPORT AND VOTE: Approve the 2019 Comprehensive Economic Development Strategy Plan (CEDS)
   d. REPORT: Annual Review of the MARC Conflict of Interest and Whistleblower Policy

CONSENT AGENDA (ADMINISTRATIVE MATTERS)

9. VOTE: Approve Consent Agenda
   a. Approve minutes of the December 18, 2018 Board meeting
   b. Approve actions taken at the January 2019 Head Start Advisory Committee meeting
   c. Approve a contract extension with The Family Conservancy for the Head Start Central Intake System
   d. Authorize an application to the Administration for Children and Families for a waiver of remaining FY17 matching funds for Head Start
e. Authorize submission of the SFY 2019 Aging Area Plan Budget Amendment to the Missouri Division of Senior and Disability Services
f. Authorize release of selected SFY 2020 Aging and Adult Services requests for proposals and annual renewal of selected services
g. Accept subrecipient grant funds from the Health Resources and Services Administration for collaboration with the Geriatric Workforce Education Center at Saint Louis University
h. Authorize agreements with consultants for four Planning Sustainable Places projects in Gladstone and Kansas City, Mo. and Roeland Park and Shawnee, Kan.
i. Approve the 2019 1st Quarter Amendment to the 2018-22 Transportation Improvement Program
j. Authorize submission of a grant application to the U.S. Environmental Protection Agency (EPA) for a Regional Brownfield Coalition Assessment
k. Authorize application to the Council for Adult and Experiential Learning for funding and technical assistance to incorporate inclusive prosperity into regional workforce development/human capital work
l. Authorize application to HUD for funding to support capacity building for the Homelessness Management Information System (HMIS)
m. Authorize a contract with AT&T to provide Ethernet Service for Regional 911 Public Safety Answering Points
n. Authorize grant applications to Kansas and Missouri agencies to support the Mid-America Local Emergency Planning Committee and the regional Health Care Coalition
o. Authorize equipment purchases to support law enforcement specialty response teams and mass fatality management

10. Executive Director’s Report

11. Passing of the Gavel from Outgoing Chair, Mayor Pro Tem Carol Suter

12. Other Business

13. Adjournment
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*Public Transit Representatives (Voting)  **Public Transit Advisory Representatives (Non-Voting)
ISSUE:
Introductions and Board sharing time

BACKGROUND:
Time has been reserved on the agenda for introductions and items of interest to Board members. The Board Chair encourages board members to raise matters for discussion at future meetings or other issues of general concern or interest.
ISSUE:
Recognition of MARC Employee

BACKGROUND:
Marlene Nagel has reached a significant milestone in her employment with MARC. Marlene is the Director of Community Development, and she is celebrating 45 years at MARC.

Marlene will be recognized at the meeting for her contributions to the agency.

RECOMMENDATION:
None. Information only.

STAFF CONTACT:
David Warm
ISSUE:
REPORT AND VOTE: Elect the Slate of Officers for 2019 as Recommended by the Nominating Committee

BACKGROUND:
MARC Board Officers are elected annually, although officers typically serve for two terms. Current officers are as follows:

2018 Officers:
- **Chair:** Carol Suter, Mayor Pro Tem, City of Gladstone, Missouri (served two terms)
- **First Vice Chair:** Rob Roberts, Commissioner, Miami County, Kansas (served two terms in this role)
- **Second Vice Chair:** Jimmy Odom, Associate Commissioner, Cass County, Missouri (served two terms in this role)
- **Treasurer:** Harold Johnson, Commissioner, Unified Government of Wyandotte County/Kansas City, Kansas (served two terms in this role)
- **Secretary:** Carson Ross, Mayor, City of Blue Springs, Missouri (served one term in this role)

At the December 2018 MARC Board meeting, Councilmember Carol Suter appointed the following MARC Board members to join her in serving as the Nominating Committee for 2019 Officers: Councilmember Marge Vogt, Councilmember Curt Skoog and Mayor Holly Stark. The committee met following the last Board meeting on Tuesday, December 18 and conferred by email in recent weeks. The Committee has nominated the following slate of officers for election by the MARC Board of Directors.

2019 Officer Nominations:
- **Chair:** Rob Roberts, Commissioner, Miami County, Kansas
- **First Vice Chair:** Jimmy Odom, Associate Commissioner, Cass County, Missouri
- **Second Vice Chair:** Harold Johnson, Commissioner, Unified Government of Wyandotte County/Kansas City, Kansas
- **Treasurer:** Eileen Weir, Mayor, City of Independence, Missouri
- **Secretary:** Carson Ross, Mayor, City of Blue Springs, Missouri

RECOMMENDATION:
Elect the above slate of officers for 2019 as recommended by the Nominating Committee.

STAFF CONTACT:
David Warm
ISSUE:
REPORT AND VOTE: Approve the 2019 Federal Policy Agenda for the Greater Kansas City area

BACKGROUND:
Each year, the Mid-America Regional Council works with committees and community partners to identify federal policy, legislative and funding issues of importance to the Greater Kansas City area. The following federal issues have come forward from MARC committees, local governments and other community partners.

Board members will review recommendations for priority issues and other key policy areas outlined in the attachment.

RECOMMENDATION:
Approve the 2019 Federal Policy Agenda.

STAFF CONTACT:
Marlene Nagel
Mid-America Regional Council  
2019 Federal Policy Agenda

PRIORITY ISSUES FOR GREATER KANSAS CITY

1. Allocation of federal funds to local governments and metropolitan areas
2. Reauthorization of federal transportation funding legislation
3. Funding to support Head Start and Early Head Start programs
4. Full funding for preparations to ensure a quality 2020 Census

OTHER ISSUES OF IMPORTANCE TO THE KANSAS CITY REGION

Local government finances and operations
- Municipal bonds — Maintain tax exempt status
- Small cell wireless deployment — Oppose efforts to limit local control

Transportation
- Special projects — Support regionally significant infrastructure projects
- Public/private partnerships — Facilitate cooperative public/private initiatives
- Emerging transportation technologies — Develop policies for effective implementation

Environment
- Water quality — Support water resource management programs
- Watershed management — Support flood control and ecosystem restoration projects
- Air quality — Support policies to ensure public health and economic development
- Energy conservation — Support conservation and renewable energy efforts

Health and human services
- Health care — Ensure access to affordable health care
- Mental health — Expand availability of affordable services
- Older adults — Support funding to serve rapidly growing numbers of vulnerable older adults
- Emergency medical services — Support adequate reimbursement and community paramedicine
- Family stability and health — Support programs for disadvantaged residents

Education and workforce development
- Early Learning — Increase funding for Child Care and Development Block Grants
- Higher education — Support Pell grant changes to increase postsecondary attainment
- Workforce development — Support programs to address labor shortages

Emergency Services
- Homeland security — Provide funding to help metro areas meet evolving threats
- Community resilience — Support mitigation, preparedness and response efforts

Housing and neighborhoods
- Affordable housing — Fund housing programs that support low-income people and families
- Community revitalization — Support efforts to revitalize distressed communities

Details are provided on the following pages.
PRIORITY ISSUES

• **Federal Funding for Local Governments and Metropolitan Areas**
  
The federal government has transitioned funding for a number of programs from direct grants to local communities to block grants to the states. States often do not recognize the important role of urban centers and large metropolitan areas, both in terms of their unique needs and in terms of the size of their population, and their economic contribution to the state and the nation. **Congress should design federal programs to consider the unique needs of metropolitan and urban areas, and local leaders should have a meaningful voice in decisions about federal investments and program implementation. Congress should consider direct allocations of federal funds to metropolitan areas or require states to pass through appropriate amounts based on specific criteria such as size or economic base of local communities.**

• **Reauthorization of the federal transportation law and maintain transportation funding for the nation’s surface transportation system**
  
The federal transportation law passed in 2015, Fixing America’s Surface Transportation (FAST) Act, is an important funding mechanism for the region and the nation’s transportation systems. **Congress should incorporate the following recommendations in the reauthorization legislation and look for new resources to address this important national and regional need for transportation infrastructure investments.**

  ▪ Increase the level of federal resources in the Highway Trust Fund and include new revenue sources beyond the current federal gas tax of 18.4 cents. Increased and indexed federal fuel taxes can accomplish this in the near-term, while a long-term solution — such as a mile-based user fee — is identified and implemented.
  ▪ Allow states to toll existing highways to fund their renovation and encourage public-private partnerships and new bond financing authority to support large-scale projects of regional and national significance.
  ▪ Implement a multi-year bill to provide stability and predictability to states and local governments and build on the current law’s performance-based approach to transportation decisions.
  ▪ Recognize the economic value of and allocate resources for the nation’s metropolitan areas and emphasize the role of local governments in decisions on funding allocations.
  ▪ Maintain progress for non-highway modes of transportation, including public transit, biking and walking, to ensure a balanced system.
  ▪ Ensure stability and security of transit funding as a significant part of the Trust Fund.
  ▪ Support active transportation by raising the funding levels of the Surface Transportation Block Grant (STBG) and STBG Set-Aside Programs.

• **Funding to support the Head Start and Early Head Start programs**
  
  **Congress should support increased funding for Head Start and Early Head Start to allow more eligible children to be served and enter school ready to succeed.** In the Kansas City region, nearly 4,000 children benefit from Head Start and Early Head Start services each year. Congress recently passed increased funding for Head Start and Early Head Start as part of the FY 2018 omnibus spending bill. Head Start has proven results. Children who participate are school ready, less likely to need special education, and more likely to graduate from high school and go on to college. Recent
research affirmed the program’s success at disrupting generational poverty, among other significant long- and short-term outcomes. However, despite serving more than 1 million low-income children nationwide, fewer than half of eligible children are able to benefit from Head Start and less than 8 percent participate in Early Head Start.

- Full funding for preparations to ensure a quality 2020 Census

The independence and funding of federal statistical programs is important to local and regional decision making. The next decennial census will be the first to use electronic means to record responses. The public’s increased concern over protection of their personal information and use of the information by the federal government will make it more difficult to achieve a complete count. The count is important to ensure appropriate representation in Congress and in state legislatures, to allocate federal and other funds, and to support community and private sector decisions. Congress should support independent operations by the US Census Bureau in the design and implementation of the 2020 Census, and appropriate full funding to ensure quality data for federal, state and local decision-making.

OTHER POLICY ISSUES

Local Government Finances and Operations

- Tax exemption for municipal bonds

  Congress should oppose attempts to eliminate or limit the tax exemption for municipal bonds. Affordable financing is the single greatest tool that cities and counties have to fund critical infrastructure needs.

- Small cell wireless deployment

  Congress should support local governments in their efforts to protect the public right-of-way, and oppose attempts to limit local control of public rights-of-way and assets for small cell wireless technology deployment. In September 2018, the Federal Communications Commission issued sweeping regulations for 5G wireless infrastructure deployment, curtailing the authority of local governments with time constraints on the review and approval of small cells on public infrastructure and fees that local governments may charge to process applications.

Transportation

- Transportation Funding For Special Projects

  The Kansas City area Congressional delegation should support special projects that are regionally significant and are consistent with the region’s long-range transportation plan. Special projects include major interstate and bridge improvements and public transit systems. These large-scale projects — such as replacement of the Buck O’Neil Bridge, extension of the KC Streetcar line, improvements to US 69 in Kansas and others — cannot advance through regular funding processes and require special appropriations and/or other discretionary grant programs.

- Public/Private Partnerships

  Public/private partnerships can be useful mechanisms for states and local communities to complete important transportation infrastructure projects. Federal policies should facilitate the use of public/private partnerships as a supplement to public infrastructure financing and project delivery.
• **Transportation Technologies**

Emerging technologies, such as automated vehicles, hold the promise of saving lives and improving mobility, especially in automobile-oriented regions such as Kansas City. Federal policy will have a substantial influence on the effective deployment of these new systems. *Federal policies affecting new transportation technologies should be developed in a broad context that encourages innovation in local and metropolitan networks, maintains the integrity of local transportation systems and be compatible across state lines.*

**Environment**

- **Water Quality, Stormwater Management and Green Infrastructure**

Federal support for water and wastewater system improvements is essential to the capacity of local communities to ensure water supply and water quality and to achieve the multiple benefits that accrue from effective water resource management. *The Congressional delegation is asked to support appropriations for EPA and USDA water and wastewater programs.*

- **Missouri River Management and Watershed Planning**

Federal management of national waterways and investment in key flood control and ecosystem restoration projects are critical to the Kansas City region. Projects proposed for Corps of Engineers include the Kansas City Levees, Swope Park Industrial Area and Continuing Authorities Program for Blue River bank stream restoration. *The Congressional delegation is asked to support funding and authorization requests for levee and watershed planning and projects in the Kansas City area.*

- **Air Quality**

The Kansas City region has maintained compliance with the federal ozone standards since 1992, even as the standard has changed to increase the protection of public health. *Congress should continue to support federal air quality policies that support the Kansas City region’s efforts to ensure public health and community economic development.*

- **Energy Conservation**

The Kansas City region has benefitted from federal investments in energy conservation, helping low-income homeowners with improvements to lower monthly utility bills; installation of more efficient street lighting in small communities; and use of renewable energy through solar energy and alternative fuel vehicles. *Continued federal support for energy conservation and renewable energy sources could enhance our region’s quality of life and lower costs for residents and businesses.*
Health and Human Services

- **Health Care Access**
  Over 250,000 area residents, about 13 percent of the region’s population, do not have health insurance, which limits their access to health care. While the number of those uninsured residents has declined due to enrollment in coverage through the federal health insurance marketplace, many residents still lack insurance due to limited income. The expansion of Medicaid in Missouri and Kansas could substantially reduce the number of uninsured. The federal government should provide programs and resources to ensure access to affordable health care.

- **Mental Health Services**
  There is a growing need to address mental health challenges among children, youth and adults. The federal Community Mental Health Block Grant program is an important source of grants to state and local governments to prevent, diagnose and treat mental illness. Comprehensive parity between coverage of mental and physical health benefits in group and private health insurance plans, as well as federal and state insurance programs, could broaden affordable mental health services. Federal health policy should expand the availability of mental health services and establish parity in health coverage.

- **Services to Older Adults**
  The Mid-America Regional Council serves as the Area Agency on Aging for the region’s five Missouri counties, serving about 8,300 older adults annually with home-delivered meals, transportation services, congregate meals, in-home care and information and referral services. Similar services are provided by county Area Agencies on Aging in Kansas. The region’s older adult population is expected to more than double over the next 20 years to more than 372,000 persons in the Kansas City region. Congress is asked to continue to support appropriations to enable local communities to serve a rapidly expanding population of vulnerable older adults.

- **Emergency Medical Services**
  The Kansas City region is served by over 30 EMS agencies providing high-quality pre-hospital emergency care. As the cost of these services continues to increase, support from the federal government through adequate Medicare reimbursement rates is important. As our communities’ health care needs change, emergency medical services are well positioned to support residents with non-emergency care (community paramedicine) to reduce emergency transports and costly emergency room visits. Congress is asked to support adequate Medicare reimbursement rates for ambulance services and support community paramedicine programs.

**Self Sufficiency/Family Support**

- **Support for vulnerable populations**
  Federal income assistance programs are important in serving the most vulnerable in our communities. The Supplemental Nutrition Assistance Program (SNAP) provides an important source of family stability and health. In addition, for 40 years, the Earned Income Tax Credit has become one of the nation’s most effective tools for lifting low-income workers and their families above the poverty line. Federal policy should ensure support for programs that serve disadvantaged residents of our communities and enable them to provide for their families.
Education and Workforce Development

- **Early Learning**

  *Congress is urged to increase funding to enable the states to serve more families and implement the important reforms in the program’s 2014 reauthorization and increase access and quality assurance components of the Child Care and Development Block Act.*

The Child Care and Development Block Grant (CCDBG), the primary federal child care assistance program, provides funding to states to help low- and moderate-income families afford child care. CCDBG also funds critical infrastructure underpinning the nation’s child care system — including inspections of child care settings to ensure children’s health and safety, support to help teachers earn credentials, and basic equipment and supplies for family child care homes and child care centers. The program has a long history of bipartisan support — from its passage under President George W. Bush in 1990 with Senators Orrin Hatch and Chris Dodd as the legislation’s chief co-sponsors, to Congress’s overwhelming approval of its reauthorization in 2014. In March 2018, Congress passed the fiscal year 2018 (FY 2018) omnibus spending bill, which included $5.8 billion increase in the CCDBG for FY 2018 and FY 2019.

Increased funding for CCDBG will enable states to fully implement the bipartisan Child Care and Development Block Grant Act of 2014, which included important reforms designed to ensure the health and safety of children in child care, improve the quality of care, and make it easier for families to obtain and retain child care assistance. Higher funding levels for CCDBG will also allow more families to receive help affording the high-quality child care that enables parents to work and provides children with opportunities to learn. In addition, new funding will allow for increased compensation for child care teachers, which will improve recruitment and retention of well-qualified teachers and enable teachers to earn sufficient salaries to support their own families.

- **Higher Education/Post-Secondary Attainment**

  School districts are transforming their educational systems to help students gain the skills they need to earn post-secondary certification and enter career pathways. School districts and colleges have created partnerships to provide dual credit to high school students. However, the cost of college credit continues to be a barrier for low-income students. Changes to the Pell grant policy could enable more high school students to earn an associate degree, a technical certification or progress toward a four-year degree while still in high school. *Congress should support changes to the Pell grant program to support educational goals for high school students to secure post-secondary certifications or degrees.*

- **Workforce Development**

  Kansas City area employment has continued to expand since the recession, yet many area residents lack the education, skills and experience necessary to fill available jobs. Businesses struggle to invest and grow when the available workforce does not meet their needs. The federal government supports important education and workforce development programs, including Workforce Investment Boards, which enable communities to help disadvantaged residents gain the skills they need to meet employer needs. In addition, the Kansas City region like most metropolitan areas faces a shortage of workers with technical skills in key technology and scientific occupations. The H1-B
visa programs help to address this labor shortage problem. Area colleges and universities have the capacity to educate international students, and enabling those students to stay in the region after graduation would allow young talented professionals to help grow the metro area’s workforce and meet employer needs. **Federal workforce policy should support regional workforce development strategies and enable businesses to hire highly skilled foreign workers.**

**Emergency Services**

- **Homeland Security**

  Congress has reduced funding for state and local homeland security programs, and as a result, many urban areas, including the Kansas City area, has lost much of its grant funding. The Kansas City region continues to face risks from terrorist threats. The Kansas City region has established an effective homeland security program, and the loss of Urban Area Security Initiative (UASI) program funding has resulted in a loss in the region’s ability to prevent and respond to acts of terrorism and other man-made and natural disasters. **Congress should provide funding to major metropolitan areas such as Kansas City to allow the region to respond to evolving threats, to maintain a coordinated operational structure for effective preparedness and response, and to foster strong, public safety communication networks.**

- **Resilient Communities**

  Federal resources have been instrumental in supporting the region’s efforts to build community resiliency by educating the public about threats and hazards, and by increasing community capacity to respond to severe weather events, hazardous materials incidents and other disasters. Federal funds allow public health, emergency medical services and hospitals to collaborate through Health Care Coalitions to minimize the adverse health effects of emergencies and natural disasters. **Congress is urged to continue support to allow communities to address both man-made and natural hazards, as well as public health emergencies, and create a nation of safe, prepared and resilient communities.**

**Housing and Neighborhoods**

- **Affordable Housing**

  The federal government has had a longstanding role in helping local communities meet the housing needs of low-income persons and families. The Low-Income Housing Tax Credit, Historic Preservation Tax Credit, public housing and housing vouchers have enabled millions of low-income households to secure safe and adequate housing. Emergency Shelter and Continuum of Care grants enable local agencies to serve homeless veterans, other individuals and families. **Congress is urged to continue to appropriate funds for housing for low-income persons and families.**

- **Community Revitalization**

  The Community Development Block Grant and HOME programs provide important leverage for public and private investments to support low- and moderate income persons and families and revitalize distressed communities. The Economic Development Administration and EPA’s Brownfields program support economic revitalization and business growth. **Congress should support federal partnerships and programs like the Community Development Block Grant (CDBG) and Economic Development Administration (EDA), which are important to local initiatives to revitalize communities.**
ISSUE:
REPORT AND VOTE: Authorize application to the REACH Healthcare Foundation and Health Forward Foundation for funding to support a Regional Complete Count Initiative for the 2020 Census, and authorize formation of a Regional Complete Count Committee

BACKGROUND:
In October, the Board heard a presentation from representatives of the REACH Healthcare Foundation and Health Forward Foundation on the need to promote a complete count for the 2020 Census. Every 10 years, the US Census Bureau conducts a census of all persons and households. The purpose of the decennial census defined in the US Constitution is to apportion representation in Congress and allocate taxes among states. The 2020 Census presents new challenges, including changes in the way in which the Census will be conducted (persons will be asked to fill out the survey online); more people with limited English proficiency; greater distrust of government; and limited digital skills among certain populations.

The Census Bureau is encouraging local communities to form Complete Count Committees, asking community leaders to help organize communications efforts and promote a complete count. MARC has been asked by area foundations to assist in coordinating efforts for a complete count in the Kansas City region, and both providing assistance to local communities in forming their own complete count committees and the formation of a Regional Complete Count Committee have been recommended.

The REACH Healthcare Foundation and the Health Forward Foundation have agreed to provide initial funding to MARC to support work around complete count committees, including data and analysis to identify hard-to-count areas, and convening of partner organizations to develop a communications plan for promotion beginning later this year and into the first and second quarters of 2020. The budget covers initial work for the first six months of 2019.

The Regional Complete Count Committee will include local government leaders, nonprofit organization and business representatives, faith-based leaders and others. Members of the MARC Board are asked to consider serving on the committee and recommending individuals from their communities who could help with a regional effort. The committee is expected to begin meeting in late February/early March and meet monthly through March 2020.

BUDGET CONSIDERATIONS:

<table>
<thead>
<tr>
<th>REVENUES</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Source</td>
<td>$86,356</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>PROJECTED EXPENSES</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personnel (salaries, fringe, rent)</td>
<td>$24,191</td>
</tr>
<tr>
<td>Contractual</td>
<td>$45,000</td>
</tr>
<tr>
<td>Other (supplies, printing, etc.)</td>
<td>$17,165</td>
</tr>
<tr>
<td>Total</td>
<td>$86,356</td>
</tr>
</tbody>
</table>
RECOMMENDATION:
Authorize the executive director to submit an application for $86,356 to the two health foundations as described above, and accept funds if awarded. Authorize the formation of a Regional Complete Count Committee and consider board and community member representation.

STAFF CONTACT:
Marlene Nagel
Frank Lenk
Catherine Couch
ISSUE:
REPORT: Update on the KCATA Strategic Plan and Regional System Redesign

BACKGROUND:
KCATA has undertaken a strategic plan (Mobility Momentum 2021) that outlines a three-year work plan for the agency. The main objectives are to transform the Agency into a regional authority (work that has largely already been completed), create and deploy “mobility as a service” concepts to fill transportation gaps, and develop innovative funding models. The work plan contains three strategic areas of focus (ridership, revenue, and relationships) with 25 tactics for improvement. The Agency will track metrics quarterly. The vision established by the plan is to “deliver innovative solutions that enhance mobility and improve our community.” As indicated by its name, Mobility Momentum should be fully executed by 2021. The primary goals for FY 2019 are: 1) Improve customer satisfaction to 92%, 2) Reduce costs by 3%, 3) Reduce safety & security incidents by 15%, and 4) Improve employee engagement.

The Regional System Redesign, which the Agency will select a consultant to develop in 2019, will rethink mobility in the Kansas City area by 1) Enhancing end to end travel, 2) Implementing Smart Moves 3.0, 3) Implementing the KCATA Strategic Plan, 4) Building on existing innovations, 5) Integrating mobility systems, and 6) Using multiple modes and providers. By redesigning the system consistent with the Smart Moves vision, the metro area can have more fast and frequent service that will reduce travel time for most people. For those areas that are not as cost effective to serve with traditional transit, the Agency intends to explore non-traditional service options to provide mobility. A consultant will be selected to help come up with alternatives and develop the implementation plan. KCATA held a preproposal workshop on 12/11/18 and expects to begin the effort in February 2019.

President/CEO of the KCATA Robbie Makinen, and key staff officials, will be present to report on this issue to the Board.

RECOMMENDATION:
None. Information only.

STAFF CONTACT:
Ron Achelpohl
Laura Machala
ISSUE:
REPORT AND VOTE: Authorize MARC to express willingness to take on an administrative role in the Kansas City, Missouri Pre-K Initiative if asked

BACKGROUND:
In June 2018, Board members heard a brief report indicating that MARC had been approached about our willingness to play a key role in administering and implementing a potential Kansas City, Missouri, early learning program. While MARC is not expected to take a position on the ballot initiative itself, we were asked to indicate our willingness to consider administering the program, if voters approve the ballot issue and if the KCMO City Council subsequently confirms MARC’s role.

The need for Board action on this proposal was delayed as the ballot question on pre-K funding was postponed from November 2018 to April 2019.

As additional community stakeholders and school districts have discussed issues and made suggestions to strengthen the plan, MARC has continued to provide information to strengthen and clarify the administration and implementation components of the plan, as we have for other regional and community initiatives. At the August 2018 Board meeting, we provided an update and let the Board know that we they would be apprised of any potential for MARC to have a more formal role in the plan.

In December 2019, MARC was approached by the office of Mayor Sly James to consider serving as the program administrator if the Pre-KC ballot initiative is approved by voters in April. If a contractual agreement is approved by the City Council, MARC could administer the program through a combination of internal staff and partnerships with community agencies, school districts and subcontractors, similar to how MARC administers other large-scale programs, such as Head Start, 9-1-1, Operation Green Light and Emergency Services. MARC’s work would be guided by an Advisory Board made up of a diverse mix of early education experts and stakeholders, who would participate in designing and monitoring program implementation and impact. State statute also requires the city to establish a tax board, a volunteer board of five members—three appointed by the Mayor, one by school districts within KCMO, and one by the counties in which KCMO is located. The tax board will review the KC Pre-K Program Implementation Plan and make recommendations to City Council.

MARC’s Capacity
MARC’s Early Learning and Financial teams have evaluated the program expectations, and are comfortable with potentially carrying out the administrative roles for the tax, for several reasons:

- The role is consistent with MARC’s mission to facilitate collaborative community partnerships and with our expertise in early learning.
- The nature of the work is in line with MARC’s core competencies of financial management, systems development, program administration, and quality assessment and improvement.
- MARC already has trusted relationships with most of the early learning programs that would participate the new program, and there is widespread support for our involvement.
- There are significant opportunities for economies of scale, and MARC can leverage improvement initiatives currently underway to enhance both the new program and the early learning systems throughout the region. This will result in improved quality assessment and professional practices, promulgation of kindergarten transition strategies, broadening of early
learning workforce pipelines, and deeper community awareness and expectations of the impact of investing in quality early learning.

The table on the next page outlines key operational components, MARC’s potential role, and the fit with MARC’s work.

**RECOMMENDATION:**
Authorize MARC’s Executive Director to indicate the agency’s willingness to administer the pre-K program, if voters approve the ballot issue and if the KCMO City Council subsequently confirms MARC’s role.

**STAFF CONTACT:**
Jovanna Rohs
### Key Operational Components/MARC’s Potential Role/Fit with MARC’s Work

<table>
<thead>
<tr>
<th>Component</th>
<th>Description</th>
<th>MARC’s Potential Role</th>
<th>Fit with MARC’s Work</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Program Administration</strong></td>
<td>Program coordination and support, centralized enrollment &amp; eligibility determination, audit/finance, evaluation</td>
<td>Coordinate and oversee all aspects of program implementation. Contract for centralized enrollment and eligibility services and program evaluation.</td>
<td>MARC’s financial affairs department manages over 150 grants at any given time (including the $25 million Head Start program) and receives annual recognition from the Government Finance Officers Association for its quality accounting and reporting systems. MARC provides back office support for grants, contracts and purchasing.</td>
</tr>
<tr>
<td><strong>Tuition Discounts</strong></td>
<td>Tuition discounts for eligible children, paid directly to the service provider</td>
<td>Oversee tuition reimbursement payments to providers (school districts, charter schools, community-based providers, family child care)</td>
<td>MARC’s financial affairs department oversees distribution of funds to a wide variety of programs and contractors, including Head Start partners and service providers.</td>
</tr>
<tr>
<td><strong>Outreach &amp; Marketing</strong></td>
<td>Marketing and outreach to raise awareness of the program and recruit families</td>
<td>Oversee contracts for marketing campaign. Create recruitment and awareness materials.</td>
<td>MARC’s Mid-America Head Start currently contracts with a community partner for recruitment. MARC’s public affairs staff manages multiple community outreach campaigns.</td>
</tr>
<tr>
<td><strong>Quality Improvement</strong></td>
<td>Improve system-wide quality, building out use of the Early Learning Program Profile, performance measurement processes, workforce development, centralized back office support, family engagement, center capacities and innovation</td>
<td>Coordinate and oversee contracts to assess and support quality improvement of direct service providers. Coordinate workforce development initiatives.</td>
<td>MARC’s Early Learning program coordinates a regional early learning system strategic plan. The Early Learning Program is piloting implementation of the Early Learning Program Profile. Mid-America Head Start contracts with a community partner for professional development services.</td>
</tr>
<tr>
<td><strong>Facilities</strong></td>
<td>Upgrade facilities and expand access in underserved areas</td>
<td>Coordinate recommendations for capital improvement processes. Issue RFPs as needed.</td>
<td>MARC coordinates capital projects from budgeting/prioritization through RFP issuance, proposal review/evaluation, vendor selection and contracting.</td>
</tr>
<tr>
<td><strong>Reserve Fund</strong></td>
<td>Set-aside to accommodate volatility in sales tax revenues and enrollment.</td>
<td>Funds to be held and managed by the city of Kansas City, Missouri.</td>
<td>N/A</td>
</tr>
</tbody>
</table>

* Represents potential funds that will be available annually when the tax is at the mid-way point. Funds allocated to each component will change over time. For example, quality improvement dollars will be greater at the start of the tax period and tuition discounts will be less. As quality increase, more dollars will be shifted to tuition discounts.
ISSUE:
REPORT: Update on Household Travel Survey to Support Transportation Planning

BACKGROUND:
MARC periodically conducts regional household travel surveys to obtain detailed information about the socio-economic characteristics and travel behavior of persons living in the Greater Kansas City region. The information collected is used as the foundation for developing travel demand forecasts, a key requirement of federal metropolitan transportation planning regulations. The last regional household travel survey was completed in 2004, and since that time the region has experienced significant shifts in travel behavior due to changing demographics, generational preferences, and the emergence of new modes such as transportation network companies (i.e., Uber and Lyft), bike share and the KC Streetcar.

MARC, in partnership with KDOT and MoDOT, has contracted with Westat to conduct this work. In addition to updating regional travel behavior information, this project will include the development of a methodology for comparing household survey data with results produced by the Sidewalk Labs Replica model (and similar products using mobile device data). The project is anticipated to last approximately 12 months, and will be completed by late 2019.

Within the next few weeks, Westat will initiate testing of the survey materials by mailing test versions to 2,500 households within the region. Based on feedback on these materials, the contractor plans to distribute the final survey materials to more than 80,000 households in spring of 2019. MARC staff will provide more detail about this initiative at the meeting.

RECOMMENDATION:
None. Information only.

STAFF CONTACT:
Martin Rivarola
Eileen Yang
Earn $20 and help make it easier to move around KC.

The Mid-America Regional Council is conducting the How We Move KC survey to learn more about how residents move around the Kansas City area on a daily basis. Sharing information about your household will build an accurate picture of local transportation needs. The survey is supported by the Kansas Department of Transportation and Missouri Department of Transportation.

This survey will be used to:

- Make decisions about how and where to spend transportation dollars.
- Identify road and transit improvements for better access to jobs, schools, healthcare, parks, recreation, and other important daily activities.

Your household has been randomly selected to represent hundreds of other households in the region. Your participation will help shape the future of transportation in the KC metro.

No matter how you get from place to place — by car, bus, streetcar, bike, on foot, or even if you don’t go anywhere — your experiences are valuable for improving transportation in our region!

We are working with Westat, a nationally recognized survey research firm, to conduct the How We Move KC survey. Participation is voluntary, and we will keep your personal information confidential as required by law. Thank you in advance for helping to keep Kansas City moving!

Sincerely,

David Warm
Executive Director
Mid-America Regional Council

To get started:

Complete a brief survey at HowWeMoveKC.com

Your PIN is «PINNO».

We will then ask your household to keep track of where you go for one day and report where, why, and how you traveled.

Once all members of your household complete the full survey, your household will receive $20 as a thank you.

Questions? Call our helpdesk at 1-888-885-5083.

Sponsored by

KANSAS
Department of Transportation
MARC
MoDOT

MARC provided all funds used to conduct the survey.
ISSUE: 
REPORT AND VOTE: Adoption of the Santa Fe, Oregon and California National Historic Trails Concept Strategy Plan

BACKGROUND: 
Over the past 18 months, MARC has worked with the National Park Service, local governments and local trails organizations to prepare a strategy concept plan for retracing the three historic trails through the Kansas City region - Santa Fe, Oregon and California. The purpose of the project is to create a system alignment that, once implemented at the local level, can be used by the public to explore these historic routes and connect with historic and community assets. The full report and executive summary are on the MARC website at http://marc.org/Environment/MetroGreen-Parks/Current-Projects/Historic-Trail-Retracement

The plan incorporates historic trails through the following communities:

- **Jackson County:** Sugar Creek, Independence, Raytown and Kansas City
- **Johnson County:** Leawood, Overland Park, Olathe, Gardner, Lenexa, Prairie Village, Westwood, and Fairway

With adoption by TTPC and the MARC Board, the plan will be incorporated as part of future Metropolitan Transportation Plans. Local communities will be asked to consider passing a resolution in support of the plan, and to determine how to incorporate the plan’s recommendations into local plans and policy documents.

The plan would be used as resource in evaluating and scoring projects proposed for federal transportation funding.

COMMITTEE ACTION: 
TTPC approved adoption of the plan on January 15.

RECOMMENDATION: 
Adopt the Santa Fe, Oregon and California National Historic Trails Concept Strategy Plan as an input to future Metropolitan Transportation Plans, and for use as an Active Transportation Plan to review projects for the transportation programming process.

STAFF CONTACT: 
Marlene Nagel
LEGEND

Santa Fe NHT designated alignment / approx. historic route
Oregon NHT designated alignment / approx. historic route
California NHT designated alignment / approx. historic route
Existing historic trail sites (includes historic and interpretive sites)
Key historic trail locations
City boundaries within project area

Project Area Map
Santa Fe, Oregon and California National Historic Trails

Independence
Landing
Westport Landing
Gardner Junction

02468
Miles

N
ISSUE:
REPORT AND VOTE: Approve the 2019 Comprehensive Economic Development Strategy Plan (CEDS)

BACKGROUND:
The U.S. Economic Development Administration (EDA) provides funding to regional organizations and local communities for targeted economic development planning and investments that respond to priority needs. In 2002, MARC prepared and submitted a Comprehensive Economic Development Strategy plan to the EDA, outlining economic development needs of the Kansas City region.

EDA approved an Economic Development District designation for the Kansas City region in 2006, and EDA awarded the first of a series of annual planning grants to MARC. The district designation is important as it allows MARC’s Community Services Corporation and local agencies to apply for EDA funding.

The planning grant funds have been used to conduct economic analysis about the region, to update the CEDS plan in cooperation with local officials, to provide targeted assistance to small cities, and to support the Regional Workforce Intelligence Network and GradForce KC in offering information and analysis for local economic development organizations and working on strengthening the region’s workforce system.

MARC is required to update the CEDS plan every five years. The plan includes an overview of the metro area, an analysis of economic challenges and opportunities, goals and objectives for the region’s economic progress, community and private sector involvement in the plan and its implementation, strategic projects, programs and activities, a plan of action, and performance measures. EDA approved the last plan in 2015, and a new plan must be submitted to EDA for approval by February 2019.

MARC used the Regional Workforce Intelligence Network as the advisory committee to provide input to the plan’s policy framework and to review the plan. The plan’s goals, objectives and strategies are consistent with the KC Rising vision plan and the policy framework adopted by the MARC Board for the new long-range transportation plan.

In addition, the Sustainable Places Policy Committee provided input and the draft plan was released on the MARC website for public input in December. Area chambers, economic development organizations, city and county administrators and managers and planners were asked to review the draft plan. Feedback and has been incorporated into the final draft.

The draft policy framework and analysis documents are available on the MARC website at www.marc.org/CEDS2019.

RECOMMENDATION:

STAFF CONTACT:
Marlene Nagel
COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGY PLAN

VISION, GOALS, OBJECTIVES AND STRATEGIES
(1/14/2019 DRAFT)

REGIONAL VISION
Greater Kansas City is a region of opportunity. Its robust economy, healthy environment and social capacity support the creativity, diversity and resilience of its people, places and communities.

*Formed at the confluence of rivers, trails and trains on the border of two states, Greater Kansas City is a place of interconnection, where people of all backgrounds are welcome and where commerce and ideas flow as freely as the rivers and streams that run through and define it. Our people thrive here, in safe, walkable and well-maintained neighborhoods. We have abundant opportunities for education, and work in fulfilling jobs at businesses that can compete with any in the world. We enjoy, protect and preserve our region’s natural beauty. We care for our neighbors and our communities. We lead by example. Our region has the strength to not only bounce back from adversity, but bounce forward, confidently, into the future.*

—Adopted by MARC Board 2018

GOALS AND OBJECTIVES
In 2014, the Brookings Institution partnered with the Mid-America Regional Council, the Civic Council of Greater Kansas City, the Kansas City Area Development Council and the Greater Kansas City Chamber to produce *Prosperity at a Crossroads: Targeting Drivers of Economic Growth in Greater Kansas City*. Globally relevant traded clusters, innovation capacity and human capital are the primary drivers of a strong regional economy, generating overall productivity, job growth and income growth. Economic drivers are supported by strong infrastructure systems, sound governance policies and equitable social systems that undergird and enable robust economies. Together, these six highly interrelated drivers and enablers produce inclusive prosperity. Each goal is supported by one or more objectives.
INCREASED CAPACITY FOR INNOVATION AND ENTREPRENEURSHIP

There is a need to support the region’s innovation and entrepreneurship ecosystem to accelerate research, innovation, commercial applications, and entrepreneurship in both the start-up and corporate environments. This is consistent with findings from KC Rising.

Innovation is at the heart of improving productivity and competitiveness. Improving the region’s innovation and entrepreneurship capacity will enable businesses to move up the value chain and better compete on quality and cost. The support of early stage business requires capital and services to recognize the risk and potential failure that is possible. It is important for business support organizations to provide assistance to these young companies to enable them to succeed and grow in the KC region.

GOAL 1

Build on Greater Kansas City’s concentration of high-tech startups across multiple industries, which has increased faster than the national average since 1990, so that by 2020 the KC region will rank in the top third of its 15 peer metros.

- Increase networked capital for start-up and early stage business growth.

GOAL 2

Create a strong pipeline of innovation by developing flow between research institutions, entrepreneurs and corporations to connect ideas and move them toward commercialization.

- Grow technology commercialization efforts.
- Expand research and development capabilities.
- Increase high-tech industry employment and firm innovation.

GOAL 3

Improve greater Kansas City’s performance rate in overall business creation. Create a culture that supports risk and offers intensive support to enable early stage companies to persist in their efforts.

- Coordinate efforts that maximize the availability, visibility use and effectiveness of entrepreneurial support resources

GOAL 4

Increase awareness of the Kansas City region as a hub for entrepreneurship
• Position Kansas City as a hub for entrepreneurial finance in a broad region from Dallas to Minneapolis and from Chicago to Denver

GOAL 5

Build entrepreneurial talent and increase jobs in entrepreneurial firms

• Increase high-tech industry firm formation and employment.

GOAL 6

Encourage corporate engagement in small business development

• Increase corporate involvement in the entrepreneurial ecosystem.

STRENGTHEN THE REGIONAL ECONOMY BY GROWING TRADED SECTORS, ATTRACTING NEW BUSINESSES AND HELPING EXISTING BUSINESSES THRIVE

Regional and local economic development organizations and KC Rising have identified the need to grow the Kansas City region’s export capacity and increase companies’ global competitiveness for products and services. Increased domestic and global trade impacts how KC performs against peer cities on growth in jobs, productivity and wages. Most crucial is a regional business plan that factors in future changes in the global economic landscape and disruptive technologies.

GOAL 1

Increase domestic and global exports as a share of Greater Kansas City’s total economy.

• Strengthen export and international trade activity within the region through Go Global and Enterprise KC, and increase exports as a percentage of GDP.

GOAL 2

Influence growth of Greater Kansas City’s diverse set of existing traded sectors by developing more robust industry clusters, or concentration of assets.

• Through KC Global Design, position the KC region to be a global center of excellence for top talent in engineering, architecture, and technology.
• Through **Bio-Nexus KC** (the KC Life Sciences Institute), position the region to capitalize on economic growth opportunities for life sciences research, animal health, data analytics and Collaborate2Cure.

• Through KC Smart Port, continue to support growth in the **logistics** industry.

• Through the KC Animal Health Corridor, continue to support growth in the **animal health** industry.

• Continue to support growth in the **manufacturing sector**, particularly in those areas where the region has a competitive advantage (vehicle and food manufacturing) and areas where technology offers opportunities to attract companies to locate and grow in the region.

• Increase workforce **competencies** in STEM occupations.

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**GOAL 3**

Identify **industry clusters** with the greatest opportunities for future growth.

• Maintain the **Regional Workforce Investment Network** to conduct economic research in support of economic development.

• Prepare **Talent-to-Industry Exchange** processes on growing traded sectors, engaging private employers and education.

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**CREATE AN EFFECTIVE WORKFORCE TO MEET THE NEEDS OF BUSINESS AND CREATE ECONOMIC OPPORTUNITY FOR RESIDENTS**

Ensure that Greater Kansas City can develop, attract and retain the talent needed to increase the region’s pace of innovation and sustain inclusive growth. The increasing diversity of Greater Kansas City’s workforce poses opportunities to inform and create non-traditional approaches to developing the human capital necessary to meet global demands.

**GOAL 1**

Create a region that **develops an educated and skilled workforce**.

• Develop **effective training programs for high growth occupation areas**: information technology, healthcare, manufacturing careers, distribution and engineering.

• Expand **experiential learning** opportunities.

• Increase the **percentage of students with market-value assets**, including college credit, work-based and entrepreneurial experiences, postsecondary credentials and degrees in the metro area achieved by KC area youth and adults.
GOAL 2
Create a region that **attracts highly qualified individuals.**

- Promote Kansas City as a **vibrant place** to live with high quality careers.

GOAL 3
Create a region that is able to **retain highly qualified individuals.**

Objective:

- **Integrate new residents into the workforce** and ensure that employers and communities are welcoming and culturally competent.

INVEST IN INFRASTRUCTURE TO SUPPORT ECONOMIC GROWTH, CREATE VIBRANT PLACES AND INCREASE ACCESS TO OPPORTUNITY

GOAL 1
Create a region that increases economic opportunity by improving access to jobs.

- Improve **public transportation** for residents to **access jobs** in employment hubs.

GOAL 2
Create a region that supports a **quality infrastructure.**

- Create and maintain a robust **multimodal transportation system** to serve the region’s economy and make Kansas City more attractive to potential talent.
- Support **investments in quality infrastructure** for business development and expansion.
- **Invest in technology** to support economic activity at key sites and buildings to increase attractiveness to companies.
- **Use technology to foster innovative education** and workforce development.
- Integrate **advanced technologies** into the region’s transportation system.
- Invest in water and wastewater systems to support reinvestment in urban core areas as well as new suburban areas.
- Conserve, protect and restore **green infrastructure** throughout the region to protect air and water quality, protect wildlife habitat, reduce flooding, protect public health, and facilitate active transportation.
GOAL 3

Create a region that supports greater housing choices throughout the region and focuses development along key corridors and older built-up neighborhoods.

- Protect the natural environment and utilize existing infrastructure.
- Support the development of a variety of housing options, both owner and renter, to meet the needs of a diverse population.
- Promote development along key transportation corridors and at key activity centers.
- Support targeted investment in disadvantaged areas that offer the opportunity for business development and an increase in household wealth.
ISSUE:
REPORT: Annual Refresher of the MARC Conflict of Interest and Whistleblower Policies

BACKGROUND:
The MARC board has established policies regarding conflict of interest and whistleblowers. As a best practice, the policies are annually included on the agendas to provide an opportunity to review the policies and inform new members of the Board.

Conflict of Interest Policy Governing all Boards, Commissions, Committees and Subcommittees

MARC strives to operate in an open and transparent way that inspires confidence in the organization as an effective steward of public resources. The MARC Board of Directors and a number of MARC committees are responsible for authorizing grants and funding allocations that benefit local governments, public agencies and other organizations in the Kansas City metropolitan area. These committee processes ensure that federal, state and local funds available to the metropolitan area are invested in ways that benefit the region and local communities. The purpose of the Conflict of Interest Policy is to ensure that participants on the MARC board and committees have clear guidance when a participant in any MARC decision-making process could have a conflict of interest and what the appropriate action should be in those circumstances.

The MARC Board approved the Conflict of Interest Policy in August 2009. The policy was updated in September 2013 with a clarification regarding family members. Further edits were made based on feedback from the Total Transportation Policy Committee in 2013.

The policy is designed to help directors, officers, employees and volunteers identify conflicts of interest and disclose them to the appropriate authority. It is also designed to provide a procedure to appropriately manage conflicts in accordance with legal requirements and the goals of accountability and transparency in all MARC operations.

The policy is intended to supplement but not replace any state or federal laws that govern conflicts of interest in public, nonprofit, and charitable organizations.

The following MARC boards and committees involved in making decisions or recommendations regarding funding awards receive annual refreshers on this policy:

- MARC Board of Directors
- MARC CSC Board of Directors
- MARC Budget and Personnel Committee
- Total Transportation Policy Committee (including its supporting planning and programming committees)
- Head Start Policy Council
- Commission on Aging
- Regional Homeland Security Coordinating Committee
- Solid Waste Management District
Whistleblower Policy

Since the enactment of the Sarbanes-Oxley Act of 2002, many organizations (not just publicly traded corporations) have adopted whistleblower policies. Organizations have focused on protecting whistleblowers and providing mechanisms for employees to raise concerns.

“Protecting whistleblowers is an essential component of an ethical and open work environment.” It increases transparency and gives management the opportunity “to learn early on of unethical or unlawful practices directly from their employees rather than from the media, law enforcement, or a regulatory agency. In addition, effective whistleblower protection helps foster a work environment in which all employees are held accountable, thereby improving performance and empowering employees.” ¹

Nonprofits are now required to answer a question on the IRS 990 form to indicate whether or not the nonprofit has a whistleblower policy.

A good whistleblower protection program should:
- Provide employees multiple ways to report concerns
- Establish a forum where employees can raise concerns
- Prohibit retaliation
- Train managers and supervisors
- Take disciplinary action against those who engage in retaliation

The attached policy incorporates the use of an external hotline program called “WeTip,” which is provided free of charge by Midwest Public Risk, MARC’s insurance carrier. Any reports submitted to the WeTip program will be forwarded to the Executive Director, Financial Affairs Director, Human Resources Manager and MARC Board Chair.

RECOMMENDATION:
None. Information only.

STAFF CONTACT:
Carol Gonzales

¹ Information in this paragraph is taken from an article, Whistleblower Protection in the Nonprofit Sector, written by Jason M. Zuckerman that appeared on the Nonprofit Risk Management Center website.
Mid-America Regional Council
Conflict of Interest Policy
Governing all Boards, Commissions, Committees and Subcommittees

The Mid-America Regional Council (MARC) is dedicated to building a stronger metropolitan region by promoting regional cooperation and developing innovative solutions to regional challenges. MARC strives to operate in an open and transparent way that inspires confidence that the organization is an effective steward of public resources. The purpose of this conflict of interest policy is to ensure that participants on the MARC board and committees have clear guidance when a participant in any MARC decision-making process could have a conflict of interest and what the appropriate action would be in those circumstances.

It is in the best interest of the MARC Board of Directors, Mid-America Head Start and all other boards, commissions, committees and subcommittees to be aware of and properly manage all conflicts of interest and any appearances of conflicts of interest. This conflict of interest policy is designed to help directors, officers, employees and volunteers identify conflicts of interest and disclose them to the appropriate authority. It is also designed to provide a procedure to appropriately manage conflicts in accordance with legal requirements and the goals of accountability and transparency in all MARC operations.

The MARC Board, and boards that work through MARC such as the Mid-America Solid Waste Management District, make decisions in a number of program areas that impact the availability of federal, state and local government funds and private contributions. This conflict of interest policy is intended to support those decision-making processes.

This policy is intended to supplement but not replace any state or federal laws that govern conflicts of interest in public, non-profit, and charitable organizations.

1. Interested Person

Any member of a MARC board, commission, committee or subcommittee charged with decision-making or making recommendations for funding, who has a direct or indirect financial interest, as defined below, is an interested person.

2. Financial Interest Defined

A person has a financial interest if the person has, directly or indirectly, through business, investment, or family:

a. An ownership or investment interest in any entity with which MARC has a transaction or other financial arrangement,

b. A compensation arrangement with MARC or with any entity or individual with which MARC has a transaction or arrangement, or

c. A potential ownership or investment interest in, or compensation arrangement with, any entity or individual with which MARC is negotiating a transaction or arrangement.
For purposes of this policy, “family members” includes spouses, parents, children, and siblings (including those related by marriage), as well as significant others and any other person who resides with the committee/board member.

3. Procedure

In connection with any actual or possible conflict of interest, an interested person must disclose the existence of the conflict of interest to members of the committee considering the proposed action or recommendation.

A person who has a conflict of interest in a certain matter shall not participate in the discussion of that matter except to disclose material facts and to respond to questions. Such person shall not attempt to exert his or her personal influence with respect to the matter, either at or outside the meeting.

The interested person shall abstain from any votes on funding recommendations, contracts or transactions in which there is an interest as defined above, and shall abstain from any votes for all meeting minutes or other records of the meeting.

4. Gifts, Gratuities and Entertainment

MARC committee members and directors shall avoid accepting, directly or indirectly, any rebate, gift, money or anything of monetary value from an organization or vendor that could benefit from a MARC committee action regarding funding recommendations, vendor selection or other transactions. From time to time, vendors may pay for meals apart from a bid process.

5. Committee Representation

MARC makes decisions on federal and state funding that benefits local communities within the Kansas City region. The MARC Board and many of its committees are composed of local officials representing the communities that may benefit from MARC Board decisions. It is not a conflict of interest for a board member or a committee member, who are also elected officials or local government staff members, to advocate for or vote on issues that will affect their jurisdiction. If an elected official serves on another public board by virtue of their elected office, it is not a conflict of interest for that elected official to participate in discussions and vote on matters affecting that other public body.

In the past, smaller communities have at times been represented by consulting engineers on committees which rely on both technical and community considerations to make funding recommendations. Private consultants or other private parties shall abstain from any discussion or vote on all matters before the committee that might pose a conflict of interest due to a relationship between the project applicant and the private consultant. The private consultant or party should limit any participation in discussion to answering questions asked by other committee members. Individual committees may adopt specific procedural requirements for participation by members and others present at meetings.
6. Disclosure, Notification, and Review Policy

Each director, officer, and committee member shall disclose any relationships, positions or circumstances in which he or she is involved that he or she believes could contribute to a conflict of interest when and if such situations arise.

If a board member or committee member is unsure as to whether or not a conflict of interest exists, it is their responsibility to consult a MARC staff member associated with that committee to make a determination. If after such consultation, the individual is still unsure, then a determination will be made by the executive director of MARC.

If the board of directors, the Head Start Policy Council or other commission or committee has reasonable cause to believe a member has failed to disclose actual or possible conflicts of interest, that body shall inform the member of the basis for such belief and afford the member an opportunity to explain the alleged failure to disclose.

If such a report is made regarding a member of the board, committees or commissions, the following steps will be taken:

- MARC staff, including the Executive Director, will review the information and attempt to clarify if a conflict of interest exists or if additional information is needed. MARC staff will contact the board/committee member and discuss the issue. In most cases, the issue may be one of clarifying a relationship or disclosing it for future decision-making processes.

- If the conflict is one that could raise questions by funding agencies or others regarding MARC’s decisions, the issue will be discussed with the MARC board officers to determine appropriate disciplinary and corrective action.

This policy shall be distributed annually to all decision-making bodies associated with the Mid-America Regional Council, including but not limited to the Mid-America Head Start, for their review.

Adopted by the MARC Board of Directors, August 25, 2009 (Updated September 26, 2013 and May 23, 2017)
Mid-America Regional Council
Whistleblower Policy

Policy Objective:
MARC is committed to lawful and ethical behavior in all of its activities and requires all staff to act in accordance with all applicable laws, regulations and policies and to observe high standards of business and personal ethics in the conduct of their duties and responsibilities.

This policy is intended to:
- Encourage individuals to bring ethical or legal violations to the attention of an internal or external authority so that action can be taken to resolve the problem.
- Establish guidance and procedures for staff (paid and volunteer) or others to report illegal, unethical or inappropriate behaviors or practices, in good faith, without fear of retribution.
- To provide a constructive process for individuals to report issues of concern.
- Emphasize the importance of adherence to MARC’s standards of conduct.

Overview:
A whistleblower is a person (often an employee) who raises a concern about serious wrongdoing occurring in an organization. Examples of misconduct that might lead to whistleblowing include the violation of laws, rules or regulations; fraud, mismanagement or corruption; or direct threats to the public interest, such as health or safety violations.

In general, whistleblowing refers to reporting misconduct outside the normal chain of command. Most workplace issues are, and to the extent possible, should be resolved by working with direct supervisors and department directors as described in the Issues Resolution policy. However, if an individual, acting in good faith, has reasonable grounds for believing that serious wrongdoing is taking place that has not been addressed or cannot be addressed through normal channels, he or she has the option of “whistleblowing” without fear of retribution.

Examples of the types of situations a whistleblower might report may include, but are not limited, to the following:
- A violation of law.
- Questionable accounting or monitoring practices.
- Discrimination based on protected classes.
- Fraud, waste or mismanagement.

Examples of problems that can be addressed through normal issues resolution procedures may include, but are not limited, to the following:
- Disagreements or misunderstandings between employees.
- Issues related to employment or working conditions.
- Personality conflicts.
- Working relationships between employees or employees and supervisors.

See the Issues Resolution policy for more information.

Reporting Procedures
Individuals may report misconduct, without fear of retribution, through the following procedures:
- For internal employee relations issues, seek assistance from supervisors, department directors or Human Resources staff as described in the Issues Resolution policy.

Updated October 2013
• For issues related to harassment, immediately report to a supervisor, department director, executive director or Human Resources as described in the Harassment-Free workplace policy.
• For all other issues related to suspected fraud, theft, harassment or other illegal activity, contact a supervisor, department director, executive director or call the “WeTip” hotline at 1-800-782-7463 or go online to www.wetip.com.
• For issues related to suspected mismanagement or waste of American Recovery and Reinvestment Act (ARRA) funds, call 1-877-392-3375 or go online to www.recovery.gov.

After the Report:
Response procedures for whistleblower reports will vary according to how the report was made.
• Reports related to ARRA funding will be addressed by the U.S. Recovery Accountability and Transparency Board.
• Reports to the “WeTip” hotline are forwarded to designated members of MARC’s management team (i.e., the Executive Director, Finance and Administration Department Director, Human Resources Manager, and MARC Board Chair) for review and resolution.

All reports will be acknowledged promptly and handled with due care and diligence. Those who receive the reports have the full authority to investigate all concerns raised, and may use other resources such as legal counsel, accountants, private investigators or others as reasonably necessary to conduct a full and complete investigation. Reports and concerns will be kept confidential to the extent possible.

If a report is found to be of merit or is substantiated, MARC management will take appropriate steps and will adhere to the federal rules for that grant, if applicable. No employee who, in good faith, makes a whistleblowing report will be threatened, discriminated against or otherwise subject to any retaliation or adverse employment consequences. Any staff member who attempts to retaliate against someone who reported a concern in good faith may be subject to discipline.

Allegations that prove to have been made maliciously, recklessly, with gross negligence, or with the foreknowledge that the allegations are false, will be viewed as a serious offense and may result in disciplinary action against the reporting employee.

Any situation involving an issue relating to harassment should be reported immediately to the employee’s supervisor, department director, executive director or Human Resources. Specific information relating to MARC’s policy regarding a harassment-free workplace can be found on the MARC intranet under Policies. Complaints of this nature are taken very seriously and will be fully investigated.
ISSUE:
VOTE: Approve minutes of the December 18, 2018 Board meeting

BACKGROUND:
The minutes of the December 18, 2018 meeting are enclosed.

RECOMMENDATION:
Approve the minutes of the December 18, 2018 meeting.

STAFF CONTACT:
David Warm
Mary Laird
COMMITTEE MEMBERS PRESENT
Councilmember Carol Suter, Gladstone, Mo. - MARC Board Chair
Commissioner Rob Roberts, Miami County, Kan. - MARC Board 1st Vice Chair
Commissioner Jimmy Odom, Cass County, Mo. - MARC Board 2nd Vice Chair
Commissioner Harold Johnson, Unified Government of Wyandotte County/KCK - MARC Board Treasurer
Councilmember Curt Skoog, Overland Park, Kan. - MARC Board Immediate Past Chair
Councilmember Marge Vogt, Olathe, Kan. - MARC Board Past Chair
Commissioner Ron Shaffer, Johnson County, Kan. - MARC Board Past Chair
Presiding Commissioner Jerry Nolte, Clay County, Mo.
Commissioner Dagmar Wood, Platte County, Mo.
Mayor Holly Stark, Peculiar, Mo.
Commissioner Bob Holland, Leavenworth County, Kan.
Commissioner Doug Smith, Leavenworth County, Kan.
Commissioner Brian McKiernan, Unified Government of Wyandotte County/KCK
Commissioner Jim Walters, Unified Government of Wyandotte County/KCK
Councilmember Vernon Fields, Basehor, Kan.
Mayor Rick Walker, De Soto, Kan.
Mayor Mike Boehm, Lenexa, Kan.
Mayor Paula Schwach, Westwood Hills, Kan.

OTHERS PRESENT
Jeff Fox, The Examiner

STAFF PRESENT
Executive Director David A. Warm and other MARC staff

INTRODUCTIONS AND BOARD SHARING TIME
Councilmember Carol Suter called the meeting to order at 12:15 p.m. Self-introductions were made and members shared items of interest from their jurisdictions.
REPORT: RECOGNITION OF OUTGOING BOARD MEMBERS
The following members of the MARC Board will be leaving in January:

- Commissioner Ron Shaffer, Johnson County, Kan.
- Commissioner Robert Holland, Leavenworth County, Kan.
- Presiding Commissioner Gary Wilhite, Ray County, Mo.

Councilmember Suter recognized each of them for their service and leadership on the Board, and presented them with gifts of appreciation.

REPORT: APPOINTMENT OF NOMINATING COMMITTEE FOR 2019 BOARD OFFICERS
Board Chair Carol Suter has asked the following individuals to serve with her, and they have accepted, as the Nominating Committee to determine a slate of officers for the 2019-2020 year:

- Councilmember Marge Vogt, Olathe, Kan.
- Mayor Holly Stark, Peculiar, Mo. (representing Cass County cities)
- Councilmember Curt Skoog, Overland Park, Kan.

Officers are elected for a period of one year, although traditionally they serve for two consecutive terms. Nominating committees have traditionally considered the length of participation with MARC in selecting officer nominees.

The Nominating Committee will meet after the December 18 meeting to develop a slate of officers to be presented to the Board in January for approval.

REPORT: STATE AND FEDERAL TRANSPORTATION FUNDING ISSUES
Ron Achelpohl, Director of Transportation and Environment, advised that there has been recent activity on several fronts at the state and federal level that will impact transportation funding and system performance in the Kansas City region.

**Kansas**
The Kansas Joint Legislative Transportation Vision Task Force has completed their statewide meetings and has developed initial recommendations from their assessment of testimony provided from August to December. They are scheduled to issue a final report in December. Key recommendations are to provide adequate funding to maintain the state highway system, complete all projects recommended in the TWORKS program, increase funding for other modes, consider restrict use of transportation taxes to transportation uses, and consider new sources of revenue for transportation needs in the state. More information is available at: http://www.economiclifelines.com/wp-content/uploads/2018/12/Task-Force-Overview_Final-12-2018.pdf

**Missouri**
Proposition D would have increased the state motor fuels tax, and while majorities of voters supported it in Clay and Platte Counties and in Kansas City, Missouri, it did not pass statewide in the November election. Increasing the motor fuels tax was one of several funding recommendations made by the 21st Century Missouri Transportation System Task Force in 2017. Another recommendation that may be considered by the legislature in 2019 is increasing vehicle registration fees (VRF) and changing the way they are calculated. Missouri is the only state that bases VRF on “taxable horsepower”. One proposal would replace horsepower with fuel economy as the basis for VRF, with higher fees for more fuel-efficient vehicles. This could help address the
declining purchasing power of current transportation taxes and fees but may also have negative impacts for air quality, greenhouse gas emissions and energy efficiency throughout the state and in the Kansas City area. MARC’s Air Quality Forum and Total Transportation Policy Committee will initiate research into this proposal in December. More information about the Missouri task force recommendations is available here: https://house.mo.gov/billtracking/bills181/commit/rpt1723/Transportation.pdf

Federal
Area House and Senate offices have announced that two projects in the Kansas City area will be awarded funding through the 2018 Better Utilizing Investments to Leverage Development (BUILD) Transportation Discretionary Grants program, formerly known as TIGER. The Missouri Department of Transportation (MoDOT) and City of Kansas City, Missouri will share an award of $25 million to support replacement of the Buck O’Neil Bridge and the Kansas Department of Transportation and Unified Government of Wyandotte County/Kansas City, Kansas will share an award of $13.8 million to reconfigure the Turner Diagonal interchange at I-70. MARC provided letters of support for both projects.

The Fixing America’s Surface Transportation (FAST) Act will expire in 2020. There is some speculation that the change in party control of the House of Representatives may lead to accelerated discussions to renew this authorizing legislation and/or develop supplementary funding legislation for infrastructure. MARC is working with the National Association of Regional Councils (NARC) to develop policy proposals for the next federal surface transportation authorization bill. In 2019, the MARC Board, transportation committees and other stakeholders will be asked to participate in these discussions.

Support for increased transportation funding is a priority in the adopted 2019 Kansas Legislative Agenda, and is supported in the adopted Missouri Legislative Agenda. The Air Quality Forum and the Total Transportation Policy Committee are studying potential impacts of changes to Missouri vehicle registration fees.

REPORT: PRELIMINARY REVIEW AND INPUT ON THE 2019 FEDERAL LEGISLATIVE AGENDA
Marlene Nagel, Director of Community Development, said that each year, the MARC Board identifies federal policy and funding issues of importance to the Kansas City region. The information is shared with the region’s Congressional delegation and community partners, including local governments. It is suggested that the policy agenda for 2019 outline areas of interest with information on regional plans, initiatives, progress and legislative or funding issues. The following draft issues include both issues from 2018 and new ones identified by MARC committees and MARC staff. Most of the following information was included in the 2018 Federal Policy agenda. Board members are asked to review the information and provide input for 2019.

PRIORITIES

Role of Local Governments and Metropolitan Areas
Federal programs should be responsive to the unique needs of metropolitan and urban areas, and local leaders should have a meaningful voice in decisions about federal investments and program implementation.

Reauthorization of the federal transportation law (the FAST Act) and maintain transportation funding for the nation’s surface transportation system.
Significant and stable federal infrastructure investment is essential to the Kansas City region’s unique transportation and logistics systems. Federal policy should provide adequate and predictable funding for surface transportation programs to allow effective planning and project delivery for state and local governments.

**Funding to support the Head Start and Early Head Start programs**
The federal government should support increased funding for Head Start and Early Head Start to allow more eligible children to be served and enter school ready to succeed.

**Full funding for preparations to ensure a quality 2020 Census**
The independence and funding of federal statistical programs is important to local and regional decision making. Full funding is needed for the 2020 Census to ensure quality data for federal, state and local decision-making.

**GENERAL PRINCIPLES**

**Federal Government Presence in Metro Kansas City**
The Kansas City area is a regional center for numerous federal offices and operations. A strong federal presence, including Ft. Leavenworth and the Command College, contributes significantly to the regional economy and the effectiveness of federal programs.

**Importance of Sound Infrastructure in Local Communities**
Public infrastructure, including transportation, water, sewer, and power, are critical to quality of life and business operations throughout our nation. The federal and state governments support public infrastructure, but local governments have an important leadership role to ensure their ongoing improvement and maintenance. The federal government needs to support continued and adequate investment in public infrastructure.

**Maintain programs that serve as the nation’s safety net**
The federal government ensures that the needs of the nation’s vulnerable populations are addressed through a number of programs.

**Maintain standards that protect our natural environment and the health of the public**
The nation’s air and water quality depend upon sound scientific standards implemented at the federal, state and local levels to ensure protection of our nation’s natural resources and to protect the public health. As the threat of natural hazards grows with a changing climate, local communities need tools offered by the federal government to support sound policy that protects life and property.

**Support metropolitan regional to achieve economic growth for the nation**
Metropolitan areas fuel the nation’s economic progress, and federal support for continued efforts in innovation and entrepreneurship, foreign trade and the ability to attract and retain workforce talent is necessary.

**POLICY AREAS**

**Local Government Finances and Operations**

**Tax exemption for municipal bonds**
Oppose attempts to eliminate or limit the tax exemption for municipal bonds. Affordable financing is the single greatest tool that cities and counties have to fund critical infrastructure needs.
Small cell wireless deployment
Support local governments in their efforts to protect the public right-of-way, and oppose attempts to limit local control of public rights-of-way and assets for small cell wireless technology deployment.

Protect internet sales tax
Support local governments’ ability to collect internet sales taxes

Transportation
Transportation Funding For Special Projects
An extension of the Streetcar and other regionally significant projects require special federal funding support.

Transportation Choices
Federal policy should support public transportation as an essential element of comprehensive metropolitan transportation systems.

Public/Private Partnerships
Federal policies should facilitate the use of public/private partnerships as a supplement to public infrastructure financing and project delivery.

Transportation Technologies
Federal policies affecting new transportation technologies should be developed in a broad context that encourages innovation in local and metropolitan networks, maintain the integrity of local transportation systems and be compatible across state lines.

Environment
Water Quality, Stormwater Management and Green Infrastructure
Federal support for water and wastewater system improvements is essential to the capacity of local communities to ensure water supply and water quality and to achieve the multiple benefits that accrue from effective water resource management.

Missouri River Management and Watershed Planning
Federal management of national waterways and investment in key flood control and ecosystem restoration projects are critical to the Kansas City region. Support funding and authorization requests for level and watershed planning and projects in the Kansas City area.

Air Quality
Federal air quality policies should support the Kansas City region’s efforts to ensure public health and community economic development.

Energy Conservation
Federal support for energy conservation and renewable energy sources enhance our region’s quality of life and lower costs for residents and businesses.

Health and Human Services
Health Care Access
The federal government should provide programs and resources to ensure access to affordable health care.
**Mental Health Services**  
Federal health policy should expand the availability of mental health services.

**Services to Older Adults**  
Federal support enables local communities to serve a rapidly expanding population of vulnerable older adults.

**Emergency Medical Services**  
Federal health care programs should utilize the capacity of local EMS agencies to provide cost-effective emergency response, preventive care and non-emergency services.

**Self Sufficiency/Family Support**  
Federal policy should ensure support for programs that serve disadvantaged residents of our communities and enable them to provide for their families.

**Reauthorization of the Farm Bill**  
The Farm Bill’s reauthorization is important to the Midwest and Kansas City area economies, and provisions for the SNAP program to serve low-income families with nutrition assistance should be maintained.

**Education and Workforce Development**

**Early Learning**  
Increase funding to enable the states to serve more families and implement the important reforms in the program’s 2014 reauthorization and increase access and quality assurance components of the Child Care and Development Block Act for FY18 and FY19. Sustain funding for Head Start and continue to expand Early Head Start so that more eligible children and families may benefit. Support increased funding for Individuals with Disabilities Education Act (IDEA) Parts B and C grants for infants and families and preschool grants.

**Higher Education/Post-Secondary Attainment**  
Requirements for federal education programs should be broadened to enable the transition of young students from secondary to post-secondary programs.

**Workforce Development**  
Federal workforce policy should support regional workforce development strategies and enable businesses to hire highly skilled foreign workers.

**Emergency Services**

**Homeland Security**  
Federal policies should support the Kansas City’s region’s capacity to respond to evolving threats, to maintain a coordinated operational structure for effective preparedness and response, and to foster strong, public safety communication networks.

**Resilient Communities**  
Federal support is critical to address both man-made and natural hazards, as well as public health emergencies, and create a nation of safe, prepared and resilient communities.
Housing and Neighborhoods

Affordable Housing
The federal government has an essential role as a partner in helping local communities meet the housing needs of low-income families and the elderly.

Community Revitalization
Federal partnerships and programs like CDBG and EDA are important to local initiatives to revitalize communities.

Mayor Boehm commented that some of the principles and policy positions in the Agenda should be emphasized with more action, rather than passive language such as “ensure” and “encourage.” Mr. Warm advised that staff would take another pass at the final language.

The Board will be asked to approve the 2019 Federal Legislative Agenda at the January meeting.

MARC’s annual budget is adopted each December for use as a management tool that will guide financial activity over the next fiscal year, which is the calendar year. Like most organizations, MARC has funding streams and programs that overlap and flow through multiple years. MARC’s budget has added complexities because the agency receives funds from more than 100 federal, state and local agencies and programs in a typical year, each with its own start and end dates and reporting requirements. During the course of the budget year, new programs may be initiated and new funding sources that support our Policy Goals may become available. It is our practice to revise the budget late in the year to capture any changes to the initial revenue and expenditure projections.

MARC’s 2019 Budget establishes a new reporting format of integrating the organization’s Work Plan and Budget. It is intended to be used on an ongoing basis, illustrating clearer linkages between revenue, expenditures, policy goals and work programs.

Staff reviewed the budget with the Budget and Personnel Committee at their November meeting, and provided additional information on the financial statements at the December meeting.

The revised 2018 Budget adjusts expenditures based on actuals to date, and has been modified to reflect the transfers for indirect and fringe allocations as well as 911 expenses not previously included. The Budget document is available online at:


Following are total budget numbers for the Revised 2018 and Proposed 2019 Budgets. Annual revenues and expenses differ in budget years due to fluctuations in fund balances.

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<th>Revised 2018</th>
<th>Proposed 2019</th>
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<tr>
<td>Revenues</td>
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<tr>
<td>Expenditures</td>
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</table>

Commissioner Johnson moved to approve the Revised 2018 and Proposed 2019 Budget. It was seconded by Councilmember Vogt and carried.
APPROVE CONSENT AGENDA
Commissioner Roberts moved for approval of the Consent Agenda, and Councilmember Skoog seconded; the motion passed. The action included the following:

a. Approve minutes of the November 27, 2018 Board meeting
b. Approve Local Government Dues for 2020
c. Authorize an agreement with RubinBrown for the 2018 audit
d. Approve Policy on Unified Planning Work Program Modifications
e. Authorize consultant contracts for three Planning Sustainable Places projects in Independence, Kansas City, and North Kansas City, Mo.
f. Approve the 2019 Regional Safety Performance Targets for the MARC metropolitan area
g. Approve Contract Extensions with Commenco and RAMBIS for 911 system maintenance services
h. Approve software support agreement with Datamaster for location information on all 911 calls
j. Approve the purchase of EventTracker Log Manager Software for 911 security monitoring efforts

EXECUTIVE DIRECTOR’S REPORT
Mr. Warm noted the following items:

The next meeting of the MARC Board of Directors is Tuesday, January 22, 2019 at noon. Items to be considered by the Board include approval of the Federal Legislative Agenda and election of 2019 Board officers and installing the new Chair.

OTHER BUSINESS
No other business was discussed.

ADJOURNMENT
The meeting was adjourned at 1:22 p.m.

MEETING SUMMARY APPROVED:

Carol J. Suter, Chair

Date
ISSUE:
VOTE: Approve actions taken at the January 2019 Head Start Advisory Committee meeting

BACKGROUND:
The Head Start Advisory Committee approved the following action items at its January 15, 2019 meeting:

- Minutes from the November 2018 Advisory Committee meeting
- Non-Federal Share Waiver Request for FY17

The Head Start Advisory Committee reviewed the following program information reports:
- 2017 MARC Financial Audit Report
- Head Start Fiscal and Credit Card Reports for July 2018 - November 2018
- Head Start Enrollment Reports for November and December 2018

These items are more fully described in the Committee minutes and reports which are enclosed

COMMITTEE ACTION:
The Head Start Advisory Committee considered this information at its January meeting and recommended Board approval.

RECOMMENDATION:
Approve actions taken at the January 15, 2019 Head Start Advisory Committee meeting.

STAFF CONTACT:
Liz Smith
Jovanna Rohs
Mid-America Head Start Advisory Committee Meeting
Tuesday January 15, 2019
11:30-1:00

1. 11:30 Meeting called to order, Welcome, Introductions & Establish Quorum
   Rebecca Curtis

2. Approvals
   A. Advisory Committee Meeting Minutes for 11/13/2018
      Rebecca Curtis
   B. Non-Federal Share Waiver Request FY 16-17
      Mark Johnson

3. Program information, reports and updates to be reviewed and submitted to the governing body:
   • Presentation of MARC New Hires
     Liz Smith, Head Start Director
   • Job Fair information
     Jovanna Rohs, Director of Early Learning
   • Five Year Goals and 2018-2019 Objectives
     Liz Smith
   • 2017-2018 Annual Report
     Jovanna Rohs
   • 2017 Financial Audit
     Mark Johnson
   • Fiscal and enrollment reports for August – December 2018 including subsidized funds from the state and USDA/CACFP
     Mark Johnson, Kasey Lawson

4. New Business
   Liz Smith

5. Early Learning Updates
   Jovanna Rohs

6. Adjournment
   Rebecca Curtis
MAHS Advisory Committee Meeting Minutes
January 15, 2019
11:30 a.m. to 1 p.m.

In Attendance
Susan Knittle  Larisha Turner  Ibrahim Ramsey
Kathy Fuger  Molly Merrigan
Alex Ellison  Rebecca Curtis

Grantee/Delegate Staff /Guest
Patty Lucas  Liz Smith  Mark Johnson
Traci Garcia Castells  Jovanna Rohs  Kasey Lawson

Absent
Councilman Lee Barnes, Jr.

Rebecca Curtis, Chair, called the meeting to order at 11:30 a.m. A quorum was established.

Information Sharing
• New Hires- Liz Smith announced the hire of Anneasyka Roston as the Head Start Data Specialist. She will be working with the MARC Head Start Health Coordinators and the Quality Assurance team. Christopher Thornton, our Policy Council Vice-Chair is now the Policy Council Chairperson. A new Vice-Chairperson will be elected at the March meeting.
• Job Fair-Jovanna Rohs announced MARC is sponsoring a Job / Career Fair on February 9th from 10 a.m. to 2pm to be held at Operation Breakthrough’s new facility. Representatives from the higher ed., early education providers, trade groups, and KC Degrees will be there to meet with interested applicants. Everyone is encouraged to promote this event and share information broadly.
• Program Goals and Objectives-Liz Smith presented the Head Start program goals and objectives for the 2018-2023 five-year grant. There are four goals connected to services, systems, workforce, and culture. Liz presented information and updates on progress made toward each of the four goals and their individual objectives and measures. Information
included progress toward implementation of the central intake system, more informed use of data through collaboration with MARC’s Research Department; data on teacher credentials and those enrolled in coursework, job and career fair updates, wellness symposium for staff, and expansion of trauma smart training for three additional agencies.

- Annual Report-Jovanna presented the annual report for program year 2017-2018 which ended in August of 2018. The report includes a summary of the services provided to families over the course of the year. Data includes information on enrollment, child outcomes, health and mental health outcomes, family outcomes and fiscal/budget information. This report will be published on the MARC web site and hard copies of the final report will also be available for members who wish to share it within the community.


Program Information Reports / Updates

- Fiscal Reports-Mark Johnson presented these fiscal reports:
  Closed Grants:
  - Federal Head Start / Early Head Start Core Award (Nov. 2017-July 2018),
  - Federal Early Head Start Expansion (March 2017-Aug. 2018),

Open Grants:
  - Missouri Early Head Start - fiscal report for 5 months ending 11/30/18
  - Early Head Start Expansion - fiscal report for 3 months ending 11/30/18.
  - Federal Head Start Early Head Start Core Award
  - Community based grant
  - MARC November credit card report. (See attached reports). No comments were made from the advisory committee members.

- Enrollment Reports - Kasey Lawson presented the enrollment and attendance reports for November and December 2018. (see attached reports). Reports reflect continued improvement toward full enrollment with December agency wide enrollment reaching the required 97%.
Programs were asked to submit requests for changes to enrollment or program options by January 7th for the next school year. MARC staff will be reviewing all requests and using enrollment and community data to make plans for next year’s enrollment. Changes and shifts in placement of slots will be shared at the March meeting. There was some specific discussion regarding ongoing challenges with enrollment at the KCPS teen parent program located at Central High School. MARC staff is meeting with the KCPS leadership this coming Friday and will follow up on their plan to address these challenges. Progress will be shared at the March meeting.

**Action Items**

**November 2018 Meeting Minutes**
Rebecca Curtis had committee members review the November meeting minutes. No corrections were made. Alex Ellison motioned to approve the minutes. Larisha Turner seconded the motion and the motion carried.

**Non-Federal Share Waver Request**
Mark Johnson presented information on MARC’s application to the Administration for Children and Families (ACF) to request a waiver of its Non-Federal Share requirement for FY17 in the amount of $268,474.24. (see attached document). Kathy Fuger motioned to approve the request and Alex Ellison seconded the motion. The motion carried.

**New Business**
None for January

**Early Learning Update**
- Jovanna Rohs provided an update on the status of early learning which included information on the Mayor’s Early Childhood tax initiative coming up for a vote in April.

The meeting adjourned at 1:05 p.m.
Mid America Head Start
Advisory Committee Approval Request
January 15, 2019

ISSUE:

Vote: Authorize Mid-America Head Start (MAHS) to submit a waiver application to the Administration for Children and Families for the balance of non-federal share that is due for FY17.

BACKGROUND:
The Administration for Children and Families funds 80% of the total operating cost of Head Start grants. The remaining 20% of funds for operating the program must come from in-kind donations or matches from the community. In-kind or contributions must come from non-federal sources and must be necessary, reasonable, and allowable costs for operating the program to be counted toward these contributions. These contributions are generally in the form of volunteer services, donated or loaned equipment or space, donated supplies, land or buildings.

Because MAHS does not provide direct services, it has been challenging to identify sources for the grantee match. The Office of Head Start recognizes the increasing difficulty posed by this requirement for all Head Start grantees and offers programs the option of requesting a waiver when they are unable to attain the full 20% match.

For FY17, the required federal share for the MAHS grant was $6,117,519, and the amount identified by MAHS was $5,849,044.76, which left a balance due of $268,474.24. MAHS is therefore seeking a waiver from the Administration for Children and Families for this remaining balance.

BUDGET CONSIDERATIONS:
None

RECOMMENDATION:
Approve Mid-America Head Start's request for a waiver of the remaining balance of the required non-federal share for FY17 in the amount of $268,474.24, to the Administration for Children and Families.

STAFF CONTACT:
Liz Smith
Jovanna Rohs
Mid-America Head Start Program
Financial Report
Prepared Date: January 11, 2019

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Closed Grants

Early Head Start Expansion Award PY1 PY2 ................................................................. 1
Timeframe: March 1, 2017 – August 31, 2018
Total Budget: $2,398,842
Grant Number: 42100

Head Start/Early Head Start Core Award ................................................................. 2
Timeframe: November 1, 2017 – July 31, 2018
Total Budget: $17,992,864
Grant Number: 42150

Head Start/Early Head Start Core Award ................................................................. 3
Timeframe: August 31, 2018 – October 31, 2018
Total Budget: $7,217,253
Grant Number: 42160

Open Grants

Missouri Early Head Start Program ................................................................. 4
Timeframe: July 1, 2018 – June 30, 2019
Total Budget: $1,493,500
Grant Number: 48490

Early Head Start Expansion Award PY3 ................................................................. 5
Timeframe: September 1, 2018 – August 31, 2019
Total Budget: $1,589,117
Grant Number: 42120

Community Based Grant

Head Start Local Community Support ................................................................. 6
Timeframe: Grant ends when money is spent.
Description: Private donation of $20,000 to be spent on Head Start non-eligible items.
Total Budget: $20,000
Grant Number: 41700
**EARLY HEAD START EXPANSION AWARD PY1/PY2**

Program Budget and Actual Expenditures  
Fiscal Report for the 18 month(s) ending 11-30-18  
Program Year 1: March 1, 2017 through August 31, 2018  
Percent of Grant Year Expended 100%  
MARC Grant Number 42100

<table>
<thead>
<tr>
<th>Major Program:</th>
<th>Grant Budget</th>
<th>Cumulative To Date Expenditures</th>
<th>Remaining Funds</th>
<th>Percent Expended</th>
</tr>
</thead>
<tbody>
<tr>
<td>Early Head Start Expansion Program &amp; Admin</td>
<td>2,265,442.01</td>
<td>2,023,076.67</td>
<td>262,365.33</td>
<td>89%</td>
</tr>
<tr>
<td>Early Head Start Expansion Training</td>
<td>113,399.99</td>
<td>45,816.29</td>
<td>67,763.71</td>
<td>40%</td>
</tr>
<tr>
<td><strong>Total by Program:</strong></td>
<td><strong>2,378,842.00</strong></td>
<td><strong>2,068,892.96</strong></td>
<td><strong>330,149.04</strong></td>
<td><strong>86%</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>By Agency:</th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>MARC</td>
<td>215,556.76</td>
<td>135,065.92</td>
<td>80,490.84</td>
<td>63%</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Direct Service Provider:</th>
<th>Note</th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>The Family Conservancy</td>
<td>1</td>
<td>929,185.66</td>
<td>921,338.37</td>
<td>99%</td>
</tr>
<tr>
<td>Easter Seals Midwest</td>
<td>2</td>
<td>18,666.67</td>
<td>18,666.67</td>
<td>100%</td>
</tr>
<tr>
<td>Operation Breakthrough</td>
<td>3</td>
<td>74,666.67</td>
<td>73,765.21</td>
<td>99%</td>
</tr>
<tr>
<td>Independence School District</td>
<td>4</td>
<td>320,422.04</td>
<td>166,687.92</td>
<td>58%</td>
</tr>
<tr>
<td>Kansas City Missouri School District</td>
<td>5</td>
<td>439,395.34</td>
<td>332,199.01</td>
<td>76%</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>School District Partnerships:</th>
<th>Note</th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Blue Springs School District</td>
<td>6</td>
<td>400,968.86</td>
<td>400,968.86</td>
<td>100%</td>
</tr>
<tr>
<td><strong>Total by Agency:</strong></td>
<td><strong>2,378,842.00</strong></td>
<td><strong>2,068,892.96</strong></td>
<td><strong>330,149.04</strong></td>
<td><strong>86%</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Other Revenues (Match):</th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Contributed Services</td>
<td>599,711.00</td>
<td>286,847.87</td>
<td>312,863.13</td>
<td>46%</td>
</tr>
<tr>
<td>Corporate Grant Revenue</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other Grant Revenue</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Program Income</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Miscellaneous Income</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Other Revenues:</strong></td>
<td><strong>599,711.00</strong></td>
<td><strong>286,847.87</strong></td>
<td><strong>312,863.13</strong></td>
<td><strong>46%</strong></td>
</tr>
</tbody>
</table>

**Notes:**

1. **The Family Conservancy**  
   invoices submitted through 6/30/2018

2. **Easter Seals Midwest**  
   invoices submitted through 8/31/2018

3. **Operation Breakthrough**  
   invoices submitted through 8/31/2018

4. **Independence School District**  
   invoices submitted through 8/31/2018

5. **Kansas City Missouri School District**  
   invoices submitted through 8/31/2018

6. **Blue Springs School District**  
   invoices submitted through 8/31/2018

**NOTES:**

This grant has ended. The final report is due January 30, 2019.  
Final invoices from TFC and some other trailing incurred expenses will be included prior to grant closing.  
A reconciliation of Contributed Services is underway.
# HEAD START/EARLY HEAD START CORE AWARD
## Program Budget and Actual Expenditures
### Fiscal Report for the 9 month(s) ending July 2018
#### Program Year 6: November 1, 2017 through July 31, 2018
#### Percent of Grant Year Expended 100%
#### MARC Grant Number 42150

## Major Program:

<table>
<thead>
<tr>
<th>Program</th>
<th>Grant Budget</th>
<th>Cumulative To Date Expenditures</th>
<th>Remaining Funds</th>
<th>Percent Expended</th>
</tr>
</thead>
<tbody>
<tr>
<td>Head Start Program &amp; Admin</td>
<td>13,881,325.00</td>
<td>13,804,705.96</td>
<td>76,623.04</td>
<td>99%</td>
</tr>
<tr>
<td>Early Head Start Program &amp; Admin</td>
<td>3,835,785.00</td>
<td>3,763,421.33</td>
<td>72,367.67</td>
<td>98%</td>
</tr>
<tr>
<td>Head Start Training</td>
<td>189,270.00</td>
<td>123,446.79</td>
<td>65,823.21</td>
<td>65%</td>
</tr>
<tr>
<td>Early Head Start Training</td>
<td>86,476.00</td>
<td>67,037.54</td>
<td>19,438.46</td>
<td>75%</td>
</tr>
</tbody>
</table>

**Total by Program:**

<table>
<thead>
<tr>
<th></th>
<th>Grant Budget</th>
<th>Cumulative To Date Expenditures</th>
<th>Remaining Funds</th>
<th>Percent Expended</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Total</strong></td>
<td>17,992,864.00</td>
<td>17,758,611.62</td>
<td>234,252.38</td>
<td>99%</td>
</tr>
</tbody>
</table>

## By Agency:

**MARC**

<table>
<thead>
<tr>
<th>Agency</th>
<th>Grant Budget</th>
<th>Cumulative To Date Expenditures</th>
<th>Remaining Funds</th>
<th>Percent Expended</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>MARC</strong></td>
<td>2,784,353.21</td>
<td>2,590,601.71</td>
<td>193,751.50</td>
<td>93%</td>
</tr>
</tbody>
</table>

### Delegate Agency:

<table>
<thead>
<tr>
<th>Agency</th>
<th>Note</th>
<th>Grant Budget</th>
<th>Cumulative To Date Expenditures</th>
<th>Remaining Funds</th>
<th>Percent Expended</th>
</tr>
</thead>
<tbody>
<tr>
<td>The Family Conservancy</td>
<td>1</td>
<td>3,604,713.60</td>
<td>3,604,713.60</td>
<td>-</td>
<td>100%</td>
</tr>
<tr>
<td>Independence School District</td>
<td>2</td>
<td>2,897,740.28</td>
<td>2,897,740.28</td>
<td>-</td>
<td>100%</td>
</tr>
<tr>
<td>Kansas City Missouri School District</td>
<td>3</td>
<td>3,053,006.66</td>
<td>3,053,006.66</td>
<td>-</td>
<td>100%</td>
</tr>
<tr>
<td>Young Men’s Christian Association</td>
<td>4</td>
<td>4,285,992.48</td>
<td>4,285,992.48</td>
<td>0.62</td>
<td>100%</td>
</tr>
</tbody>
</table>

### School District Partnerships:

<table>
<thead>
<tr>
<th>District</th>
<th>Grant Budget</th>
<th>Cumulative To Date Expenditures</th>
<th>Remaining Funds</th>
<th>Percent Expended</th>
</tr>
</thead>
<tbody>
<tr>
<td>Grandview School District</td>
<td>369,768.07</td>
<td>329,268.01</td>
<td>40,500.06</td>
<td>89%</td>
</tr>
<tr>
<td>Raytown School District</td>
<td>252,620.01</td>
<td>252,620.01</td>
<td>-</td>
<td>100%</td>
</tr>
<tr>
<td>Center School District</td>
<td>417,360.00</td>
<td>417,360.00</td>
<td>-</td>
<td>100%</td>
</tr>
<tr>
<td>Lee’s Summit School District</td>
<td>221,453.34</td>
<td>221,453.34</td>
<td>-</td>
<td>100%</td>
</tr>
</tbody>
</table>

### Total by Agency:

<table>
<thead>
<tr>
<th></th>
<th>Grant Budget</th>
<th>Cumulative To Date Expenditures</th>
<th>Remaining Funds</th>
<th>Percent Expended</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Total</strong></td>
<td>17,992,864.00</td>
<td>17,758,611.62</td>
<td>234,252.38</td>
<td>99%</td>
</tr>
</tbody>
</table>

## Other Revenues (Match):

<table>
<thead>
<tr>
<th>Revenues</th>
<th>Grant Budget</th>
<th>Cumulative To Date Expenditures</th>
<th>Remaining Funds</th>
<th>Percent Expended</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contributed Services</td>
<td>4,498,216.00</td>
<td>4,499,219.93</td>
<td>(1,003.93)</td>
<td>100%</td>
</tr>
<tr>
<td>Corporate Grant Revenue</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>0%</td>
</tr>
<tr>
<td>Other Grant Revenue</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>0%</td>
</tr>
<tr>
<td>Program Income</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>0%</td>
</tr>
<tr>
<td>Miscellaneous Income</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>0%</td>
</tr>
</tbody>
</table>

### Total Other Revenues:

<table>
<thead>
<tr>
<th></th>
<th>Grant Budget</th>
<th>Cumulative To Date Expenditures</th>
<th>Remaining Funds</th>
<th>Percent Expended</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Total</strong></td>
<td>4,498,216.00</td>
<td>4,499,219.93</td>
<td>(1,003.93)</td>
<td>100%</td>
</tr>
</tbody>
</table>

## Notes:

This grant has ended. The final report was filed, but a request was made to reopen it due to a missed invoice from Grandview School District. The $40,500 in the Remaining Funds column will be expended to the grant.

## Notes:

1. The Family Conservancy invoices submitted through July 31, 2018
2. Independence School District invoices submitted through July 31, 2018
3. Kansas City Missouri School District invoices submitted through July 31, 2018
4. Young Men’s Christian Association invoices submitted through July 31, 2018
5. Grandview School District invoices submitted through July 31, 2018
6. Raytown School District invoices submitted through July 31, 2018
7. Center School District invoices submitted through July 31, 2018
8. Blue Springs School District invoices submitted through July 31, 2018
9. Lee’s Summit School District invoices submitted through July 31, 2018
# HEAD START/EARLY HEAD START CORE AWARD

**Program Budget and Actual Expenditures**

**Fiscal Report for the 3 month(s) ending October 2018**

**Program Year 1: August 1, 2018 through October 31, 2018**

**Percent of Grant Year Expended 100%**

**MARC Grant Number 42160**

### By Program:

<table>
<thead>
<tr>
<th>Major Program</th>
<th>Grant Budget</th>
<th>Cumulative To Date Expenditures</th>
<th>Remaining Funds</th>
<th>Percent Expended</th>
</tr>
</thead>
<tbody>
<tr>
<td>Head Start Program &amp; Admin</td>
<td>5,735,514.00</td>
<td>3,664,250.00</td>
<td>1,871,264.00</td>
<td>67%</td>
</tr>
<tr>
<td>Early Head Start Program &amp; Admin</td>
<td>1,402,185.00</td>
<td>1,119,735.12</td>
<td>282,449.88</td>
<td>80%</td>
</tr>
<tr>
<td>Head Start Training</td>
<td>45,693.00</td>
<td>45,947.63</td>
<td>(254.63)</td>
<td>101%</td>
</tr>
<tr>
<td>Early Head Start Training</td>
<td>33,861.00</td>
<td>24,582.47</td>
<td>9,278.53</td>
<td>73%</td>
</tr>
<tr>
<td><strong>Total by Program</strong></td>
<td>7,217,253.00</td>
<td>5,054,515.22</td>
<td>2,162,737.78</td>
<td>70%</td>
</tr>
</tbody>
</table>

### By Agency:

- **MARC**
  - 1,016,573.85
  - 888,212.66
  - 130,361.19
  - 87%

### Direct Service Provider - Tier 1

- **Blue Springs Cub Care**
  - 37,500.00
  - 37,500.00
  - -
  - 100%

- **Easter Seals Midwest**
  - 83,750.00
  - 84,085.67
  - (335.67)
  - 100%

- **Emmanuel Family & Child Dev Center and Emergency Shelter for Children**
  - 75,000.00
  - 75,000.00
  - -
  - 100%

- **Excelsior Springs**
  - 37,500.00
  - 25,000.00
  - 12,500.00
  - 67%

- **Grandview**
  - 121,625.00
  - 121,500.00
  - 125.00
  - 100%

- **Guadalupe Centers Early Childhood Education Center**
  - 131,250.00
  - 132,000.00
  - (750.00)
  - 101%

- **Lee’s Summit School District**
  - 65,750.00
  - 65,499.99
  - 250.01
  - 100%

- **Learn A Lot**
  - 121,250.00
  - 121,000.00
  - 250.00
  - 100%

### Direct Service Provider - Tier 2

- **Ability KC**
  - 99,687.50
  - 99,187.50
  - 500.00
  - 99%

- **Center School District Partner**
  - 123,750.00
  - 124,500.00
  - (750.00)
  - 101%

- **Front Porch Alliance**
  - 51,874.96
  - 34,333.32
  - 17,541.66
  - 66%

- **Raytown School District Partner**
  - 93,500.00
  - 62,333.34
  - 31,166.66
  - 67%

- **The Family Conservancy**
  - 455,605.00
  - 359,850.00
  - 95,755.00
  - 79%

- **United Inner City Services**
  - 162,000.00
  - 107,750.00
  - 54,250.00
  - 67%

### Direct Service Provider - Tier 3

- **Operation Breakthrough**
  - 582,734.62
  - 314,010.13
  - 268,724.49
  - 54%

- **Independence School District**
  - 925,952.62
  - 836,179.53
  - 89,773.09
  - 90%

- **KCMO School District**
  - 1,465,336.26
  - -
  - 1,465,336.26
  - 0%

- **YMCA of Greater Kansas City**
  - 1,564,513.17
  - 1,566,573.08
  - (1,959.91)
  - 100%

### Total

- 7,217,253.00
- 5,054,515.22
- 2,162,737.78
- 70%

### Other Revenues (Match):

<table>
<thead>
<tr>
<th>Service/Revenue Type</th>
<th>Grant Budget</th>
<th>Cumulative To Date Expenditures</th>
<th>Remaining Funds</th>
<th>Percent Expended</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contributed Services</td>
<td>1,055,246.17</td>
<td>406,834.92</td>
<td>648,411.25</td>
<td>39%</td>
</tr>
<tr>
<td>Corporate Grant Revenue</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>0%</td>
</tr>
<tr>
<td>Other Grant Revenue</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>0%</td>
</tr>
<tr>
<td>Program Income</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>0%</td>
</tr>
<tr>
<td>Miscellaneous Income</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>0%</td>
</tr>
<tr>
<td><strong>Total Other Revenues</strong></td>
<td>1,055,246.17</td>
<td>406,834.92</td>
<td>648,411.25</td>
<td>39%</td>
</tr>
</tbody>
</table>

### Note:

This grant has ended. Final report is due January 30, 2019.
Additional expenditures remain to be posted before the grant is closed out.
KEPS has submitted expenditures for Aug. and Sept. 2018 totaling $397,597.54; October is forthcoming.
Missouri Early Head Start Program  
Program Budget and Actual Expenditures  
Fiscal Report for the 5 month(s) ending 11-30-18  
Program Year 1: July 1, 2018 through June 30, 2019  
Percent of Grant Year Expended 42%  
MARC Grant Number 48490

<table>
<thead>
<tr>
<th>Direct Service Provider:</th>
<th>Grant Budget</th>
<th>Cumulative Expenditures</th>
<th>Remaining Funds</th>
<th>Percent Expended</th>
</tr>
</thead>
<tbody>
<tr>
<td>Independence School District (ISD)</td>
<td>667,000.00</td>
<td>281,712.38</td>
<td>385,287.62</td>
<td>42%</td>
</tr>
<tr>
<td>Operation Breakthrough, Inc. (OBI)</td>
<td>826,500.00</td>
<td>165,168.50</td>
<td>661,331.50</td>
<td>20%</td>
</tr>
<tr>
<td>Total by Agency:</td>
<td><strong>$1,493,500.00</strong></td>
<td><strong>$446,880.88</strong></td>
<td><strong>$1,046,619.12</strong></td>
<td><strong>30%</strong></td>
</tr>
</tbody>
</table>

Notes:  
1 ISD - invoices paid thru November 2018  
2 OBI - invoices paid thru October 2018
## EARLY HEAD START EXPANSION AWARD PY3
### Program Budget and Actual Expenditures
#### Fiscal Report for the 3 month(s) ending 11-30-18
#### Program Year 3: September 1, 2018 through August 31, 2019
#### Percent of Grant Year Expended 25%
#### MARC Grant Number 42120

<table>
<thead>
<tr>
<th>Major Program:</th>
<th>Grant Budget</th>
<th>Cumulative To Date Expenditures</th>
<th>Remaining Funds</th>
<th>Percent Expended</th>
</tr>
</thead>
<tbody>
<tr>
<td>Early Head Start Expansion Program &amp; Admin</td>
<td>1,551,317.00</td>
<td>157,322.46</td>
<td>1,393,994.54</td>
<td>10%</td>
</tr>
<tr>
<td>Early Head Start Expansion Training</td>
<td>37,800.00</td>
<td>1,500.00</td>
<td>36,300.00</td>
<td>4%</td>
</tr>
<tr>
<td><strong>Total by Program:</strong></td>
<td><strong>1,589,117.00</strong></td>
<td><strong>158,822.46</strong></td>
<td><strong>1,430,294.54</strong></td>
<td><strong>10%</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>By Agency:</th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>MARC</td>
<td>123,845.15</td>
<td>14,032.82</td>
<td>109,810.33</td>
<td>11%</td>
</tr>
</tbody>
</table>

### Direct Service Provider:

<p>| | | | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Independence School District</td>
<td>142,148.47</td>
<td>41,427.70</td>
<td>100,720.77</td>
<td>29%</td>
</tr>
<tr>
<td>Kansas City Missouri School District</td>
<td>334,294.15</td>
<td>334,294.15</td>
<td>0%</td>
<td></td>
</tr>
<tr>
<td>Operation Breakthrough</td>
<td>565,045.27</td>
<td>565,045.27</td>
<td>0%</td>
<td></td>
</tr>
<tr>
<td>Blue Springs School District</td>
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<td><strong>1,430,294.54</strong></td>
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### Other Revenues (Match):

<p>| | | | | |</p>
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<td>Corporate Grant Revenue</td>
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<tr>
<td>Program Income</td>
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<td>Miscellaneous Income</td>
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**Notes:**

1. Independence School District invoices submitted through 11/30/2018
2. Kansas City Missouri School District invoices submitted through 11/30/2018
3. Operation Breakthrough invoices submitted through 11/30/2018
4. Blue Springs School District invoices submitted through 11/30/2018
5. Easter Seals Midwest invoices submitted through 11/30/2018
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<th>Cumulative To Date Expenditures</th>
<th>Remaining Funds</th>
<th>Percent Expended</th>
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<td>MARC</td>
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<td>2,038.66</td>
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<td>Federal Cost Category</td>
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<td>MARC Employee</td>
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<td>EHS Expansion</td>
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<td>82.20%</td>
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<td>Program Options Combined</td>
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*Reasons for attendance below 85% included sick children, transportation and snow days.
### Enrollment/Attendance December 2018

<table>
<thead>
<tr>
<th>Program Option</th>
<th>Enrollment Percentage</th>
<th>Attendance Percentage</th>
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<tbody>
<tr>
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<td>86.77%</td>
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<tr>
<td>EHS Federal</td>
<td>94.68%</td>
<td>83.19%</td>
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<tr>
<td>EHS State</td>
<td>99.03%</td>
<td>81.91%</td>
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<tr>
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<tr>
<td>Program Options Combined</td>
<td>96.73%</td>
<td>85.25%</td>
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</table>

*Reasons for attendance below 85% included illness, transportation and families took an early or extended break.*
ISSUE:
VOTE: Approve a contract extension with The Family Conservancy for the Head Start Central Intake System

BACKGROUND:
In January 2018, the MARC Board approved Mid America Head Start’s (MAHS) contract with The Family Conservancy (TFC) to implement phase one of an ongoing Central Intake System for all MAHS programs. This contract ended when the previous Head Start grant ended on July 31, 2018. With the award of a new five-year Head Start grant, which began Aug. 1, 2018, MAHS entered Phase II of the contract with TFC, which extended until Dec. 31, 2018. Beginning January 1, 2019, TFC is implementing the third phase of the Central Intake System which has been expanded to include all 18 of the MAHS Head Start and Early Head Start programs. This contract will extend through Oct. 31, 2019. The total cost of this contract extension will not exceed $530,000.

MAHS may seek to extend the terms of this contract after October 2019, contingent upon successful performance and services provided, and upon availability of funds.

BUDGET CONSIDERATIONS:
This contract is included in Mid America Head Start’s Fiscal Year 2018-2019 budget.

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<thead>
<tr>
<th>REVENUES</th>
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<table>
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<tr>
<th>PROJECTED EXPENSES</th>
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<tr>
<td>Personnel (salaries, fringe, rent)</td>
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<td>Contractual</td>
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<td>Pass-Through</td>
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<tr>
<td>Other (supplies, printing, etc.)</td>
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</table>

RECOMMENDATION:
Approve an extension of MARC’s contractual agreement with The Family Conservancy for a centralized system of intake for Head Start programs. Total costs for the extension through Oct. 31, 2019 are not to exceed $530,000.

STAFF CONTACT:
Liz Smith
Jovanna Rohs
ISSUE:
VOTE: Authorize an application to the Administration for Children and Families for a waiver of remaining FY17 matching funds for Head Start

BACKGROUND:
The Administration for Children and Families funds 80 percent of the total operating cost of Head Start grants. The remaining 20 percent must come from in-kind donations or matching funds from the community. These in-kind or contributions must come from non-federal sources and must support necessary, reasonable and allowable costs for operating the program to be counted toward the 20 percent match. These contributions are generally in the form of volunteer services, donated or loaned equipment or space, donated supplies, land or buildings.

Because MARC’s Mid-America Head Start program does not provide direct services, it is challenging to identify sources for the grantee match. The Office of Head Start recognizes the increasing difficulty posed by this requirement for all Head Start grantees and offers programs the option of requesting a waiver when they are unable to attain the full 20 percent match.

For FY17, the required federal match for the MAHS grant was $6,117,519. MAHS identified contributions totaling $5,849,044.76, leaving a balance due of $268,474.24. MAHS is therefore seeking a waiver from the Administration for Children and Families for this remaining balance.

MAHS has successfully sought similar waivers in the past, but new regulations now require board approval.

RECOMMENDATION:
Approve Mid-America Head Start’s request to the Administration for Children and Families for a waiver of the remaining balance of the required non-federal match for FY17 in the amount of $268,474.24.

STAFF CONTACT:
Liz Smith
Jovanna Rohs
ISSUE:
VOTE: Authorize submission of the SFY 2019 Aging Area Plan Budget Amendment to the Missouri Division of Senior and Disability Services

BACKGROUND:
MARC staff received the latest funding table for SFY 2019 on October 19, 2018. The table provides the most recent funding information available from the Missouri Division of Senior and Disability Services. Also, all carryover funds from SFY 2018 have been identified. Due to the fluidity of the various programs, developing an official amended budget was deferred until various details involved could be solidified.

BUDGET CONSIDERATIONS:
The aforementioned changes have been incorporated into this amended area plan budget, which should remain valid through most of the remainder of the fiscal year. One final amended budget will be developed in May or June. Attached is information that provides a general picture of the Aging Programs and funding sources, as well as variance from the original SFY 2019 Area Plan budget.

COMMITTEE ACTION:
On January 9, 2019, the Commission on Aging recommended that MARC be authorized to submit this revised SFY 2019 Area Plan budget amendment.

RECOMMENDATION:
Authorize MARC to submit a revised SFY 2019 Area Plan budget amendment to the Missouri Department of Senior and Disability Services.

STAFF CONTACT:
James Stowe
Bob Hogan
SFY 2019 AREA PLAN BUDGET AMENDMENT #1  
January 22, 2019

<table>
<thead>
<tr>
<th>PROGRAMS</th>
<th>DSDS RESOURCES</th>
<th>MEDICAID</th>
<th>MEHTAP</th>
<th>LOCAL</th>
<th>INC</th>
<th>OTHER</th>
<th>TOTAL</th>
<th>IN-KIND</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Supportive Services:</strong></td>
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DSDS Resources include all funds received from the Missouri Department of Health and Senior Services.

Local funds include Jackson and Cass County funds, and local match dollars.

MEHTAP funds are received from the Missouri Department of Transportation for the Missouri Elderly and Handicapped Transportation Assistance Program (MEH).

Other Funds include Adopt-A-Senior funds, income received from guests at nutrition sites, Silver Haired Legislature sponsors and other funding sources.
SFY 2019 AREA PLAN BUDGET AMENDMENT #1  
Increase/(Decrease) from Approved Budget (July 1, 2018)  
January 22, 2019

<table>
<thead>
<tr>
<th>PROGRAMS</th>
<th>DSDS RESOURCES</th>
<th>MEDICAID</th>
<th>MEHTAP</th>
<th>LOCAL</th>
<th>INC</th>
<th>OTHER</th>
<th>TOTAL</th>
<th>IN-KIND</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Supportive Services:</strong></td>
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<td></td>
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<td><strong>(224,574)</strong></td>
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DHSS Resources include all funds received from the Missouri Division of Senior and Disability Services.

Local funds include Jackson and Cass County funds, and local match dollars.

MDOT funds are received from the Missouri Department of Transportation under the Missouri Elderly and Handicapped Transportation Assistance Program (MEHTAP).

Other Funds include Medicaid, Adopt-A-Senior funds, income received from guests at nutrition sites, and Silver Haired Legislature sponsors.
ISSUE:
Authorize release of selected SFY 2020 Aging and Adult Services requests for proposals and annual renewal of selected services

BACKGROUND:
To strategically plan for the next program year, the Department of Aging and Adult Services and MARC Commission on Aging will develop several Requests for Proposals (RFPs) for services to begin July 1, 2019. Selected services for RFP release include legal services (general and family caregiver); demand transportation services; and information and referral services.

The department intends to selectively renew contracts for services that are performing effectively and are not viewed as likely to be improved through a new vendor selection process. These contracts include care management; non-demand transportation (Ray County); in-home services (including family caregiver); all nutrition services (congregate, pre-plated home-delivered meals, and catered meals); Grandparents as Parents; Northland Shepherd’s Center Structured Respite; and community center services (with minor funding approach, boundary, and program changes likely through administrative adjustments).

The Structured Respite contract with Platte Senior Services Inc. is presently under review, and action will be recommended at a later date.

The RFP documents will be released on Friday, February 1, 2019. Proposals submitted in response to these documents will be due at the MARC office no later than Monday, March 11, 2019. A rolling due date RFP/Request for Qualifications process will be initiated for Integrated Care Network Partner services. These services include evidence-based programs, including family caregiver programs; care management, including medication reconciliation and affiliated pharmacist services, and remote patient monitoring; and, transportation services. These integrated services are, in part, to be rendered under MARC’s administration of contracts with regional health care partners through an integrated care network. Service is projected to begin in the first quarter of 2019.

BUDGET CONSIDERATIONS:
MARC policies and procedures require a formal bid process if the anticipated amount exceeds $25,000. Collectively, the RFPs to be issued in February are expected to result in contracts totaling approximately $250,000. Once vendors are selected, individual contracts will be recommended for approval according to MARC financial policies.

COMMITTEE ACTION:
On January 9, 2019, the Commission on Aging recommended that the release of selected Aging and Adult Services RFPs, and annual renewal of selected services, be authorized for SFY 2020.

RECOMMENDATION:
Authorize release of selected SFY 2020 Aging and Adult Services RFPs and annual renewal of selected services as described above.

STAFF CONTACT:
James Stowe
ISSUE:
VOTE: Accept subrecipient grant funds from the Health Resources and Services Administration for collaboration with the Geriatric Workforce Education Center at Saint Louis University

BACKGROUND:
One of the high-quality screening batteries that the MARC’s Aging and Adult Services Department utilizes for service priority, the Rapid Geriatric Assessment (RGA), was developed and initially validated at Saint Louis University (SLU). The U.S. Health Resources and Services Administration (HRSA)-funded Gateway Geriatric Education Center at SLU has appreciated receiving de-identified data from the implementation of this screening battery.

To support MARC’s screening efforts and facilitate training in the region, MARC was written into SLU’s HRSA grant renewal for a small amount. The HRSA grant now covers a five-year span, and MARC is anticipated to be included in all five of the award periods.

BUDGET CONSIDERATIONS:
A small amount of grant funding, $10,000, will be utilized to support salary of one of MARC’s Integrated Care Specialists, who routinely implement the RGA, for each year of the five-year award period (totaling $50,000).

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<td>Personnel (salaries, fringe, rent)</td>
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<tr>
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<tr>
<td>Other (supplies, printing, etc.)</td>
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COMMITTEE ACTION:
On January 9, 2019, the Commission on Aging recommended that the Executive Director be authorized to accept and expend subrecipient grant funds from HRSA.

RECOMMENDATION:
Authorize the Executive Director to accept and expend subrecipient grant funds from HRSA for collaboration with the Geriatric Workforce Education Center at Saint Louis University.

STAFF CONTACT
James Stowe
ISSUE:
VOTE: Authorize agreements with consultants for four Planning Sustainable Places projects in Gladstone and Kansas City, Mo. and Roeland Park and Shawnee, Kan.

BACKGROUND:
For projects funded through Planning Sustainable Places (PSP), MARC holds the contracts on individual projects, although the project leads and local match are provided by the local sponsors. Agreements have been negotiated for four projects led by the following sponsors: City of Gladstone, Missouri; City of Kansas City, Missouri; City of Roeland Park, Kansas; and City of Shawnee, Kansas. A qualifications-based competitive selection process was used in the selection of all consulting teams.

1. Gladstone. The study will assess the feasibility and implementation of a complete street solution along North Oak. Key components of the plan include:

- Review of existing studies and plans, including the current KCATA North Oak BRT study.
- Conceptual roadway design geometry with emphasis on multimodal, walkable, bikeable transit-oriented typologies and consideration of existing and proposed right-of-way use, access management, and signal timing coordination.
- Public engagement of all stakeholders and demonstration project coordination with both Gladstone, Kansas City, KCATA, and Operation Green Light.
- Creation of innovative funding strategies and implementation guidance for a catalyst project. Consider use of Capital Improvement planning and funding.

MARC advertised the project from Nov. 5-30, 2018, on MARC’s website, DemandStar, and the National American Planning Association’s RFP page. Seven proposals were received. A selection committee consisting of staff from the Public Works and Planning Departments of Kansas City, Mo., Gladstone’s Public Works department, and the Kansas City Area Transportation Authority reviewed and interviewed four teams. MARC staff attended the interviews to ensure federal guidelines were followed.

Using a qualifications-based competitive selection process the team of Confluence, WSP, Parson + Associates, and Priority Engineers was recommended for this project. The team’s proposal will result in a study that reviews existing plans, existing traffic data and right of way conditions; conceptual plan development and review; innovative funding strategies for implementation; and public engagement.

2. Kansas City, Missouri - Linwood. The study will develop a complete street plan and improve bicycle connections along Linwood Boulevard. Key components of the plan include:

- Create a detailed concept plan accommodating a high-quality major separated bikeway along the Linwood Boulevard Corridor connecting the Truman Sports Complex/Rock Island Trail terminus to midtown Kansas City and the 39th Street/KU Medical Center District. Include off-street trail recommendations to connect to the Emanuel Cleaver II/Brush Creek Trail & the Blue River Trail.
- Propose other complete street design recommendations to foster a more multimodal, pedestrian and transit-friendly corridor, including intersection treatments to facilitate access to existing or planned intersecting bike routes/facilities.
• Use a data-driven approach and current best practices to promote a high-quality major separated bikeway along the Linwood Boulevard Corridor.
• Ensure that members of the community along the corridor are engaged throughout the process in a meaningful manner.

MARC advertised the project from Oct. 1–Nov. 2, 2018, on MARC’s website, DemandStar, and the National American Planning Association’s RFP page. Seven proposals were received. A selection committee consisting of staff from Jackson County and the Planning, Parks and Recreation, and Public Works departments of Kansas City, Missouri, reviewed and interviewed four teams. MARC staff attended the interviews to ensure federal guidelines were followed.

Using a qualifications-based competitive selection process the team of WSP and Vireo was recommended for this project. The team’s proposal will result in a plan that includes a review of existing plans, existing traffic data and current right of way conditions; public engagement; conceptual options for major separated bikeway/complete streets/multimodal improvements; and a final set of prioritized improvements and concept-level cost estimates.

3. Roeland Park. The study will develop improved transportation enhancements and connections for two study areas containing redevelopment opportunities. Key components of the plan include:

• Identify opportunities for vehicular, transit, pedestrian and bike enhancement opportunities and develop coordinated plans for those enhancements.
• Identify opportunities for sustainable redevelopment adjacent to the study areas.
• The plan will contemplate and complement other plans recently completed by the City that influence the sites included in this scope. This includes, but is not limited to the City’s Comprehensive Plan, the City’s Strategic Plan, the Roe 2020 Visioning Document, the Rocks Land Use Assessment, the Northeast RJ Land Use Assessment, and the Johnson Drive Development Guidelines.

MARC advertised the project from Nov. 5–30, 2018, on MARC’s website, DemandStar, and the National American Planning Association’s RFP page. Six proposals were received. A selection committee consisting of the mayor, a City Council member, a Planning Commission member and the city administrator reviewed and interviewed three teams. MARC staff attended the interviews to ensure federal guidelines were followed.

Using a qualifications-based competitive selection process the team of Confluence, Collins Noteis Associates, and WSP was recommended for this project. The team’s proposal will result in a plan that creates a vision for the two study areas to improve transportation connections. The scenarios and concepts will include illustrations, and a final set of recommendations will include an implementation plan.

4. Shawnee. The study will develop a common vision and establish design guidelines for infrastructure along the 75th Street corridor. The City of Shawnee is committed to incorporating Complete Streets elements into public and private development projects. Key components of the plan include:

• This study is intended to lay the foundation so that 75th Street and the surrounding corridor maintains a transportation network that promotes safe and convenient access and travel for all users including pedestrians, bicyclists, motorists and transit riders. This will encourage convenient mobility options that foster economic development, are sustainable, and are environmentally sensitive.
Specifically, this study and its recommendations for landscaping, pedestrian amenities and other complete street elements will be incorporated into corridor design plans scheduled for construction in 2020.

The document will also establish the vision for future redevelopment that is going to occur within the 75th Street Corridor in the years to come.

MARC advertised the project from Nov. 5–30, 2018, on MARC's website, DemandStar, and the National American Planning Association’s RFP page. Six proposals were received. A selection committee consisting of staff from the City’s Community Development, Parks and Recreation and Public Works Departments reviewed and interviewed three teams. MARC staff attended the interviews to ensure federal guidelines were followed.

Using a qualifications-based competitive selection process the team of TranSystems, Stantec, and Shockey Consulting was recommended for this project. The team’s proposal will result in a plan that includes an existing conditions inventory, and conceptual design of transit stops, pedestrian linkages, pedestrian amenities, streetscape and bike facilities.

**BUDGET CONSIDERATIONS:**
The projects will use Planning Sustainable Places (Federal STP) funding with a required local match as follows:

1. Gladstone: Planning Sustainable Places (Federal STP) funding ($102,200) with the required local match of $57,500 provided by the City of Gladstone and the City of Kansas City, Missouri, PIAC funds.

2. Kansas City, Missouri - Linwood: Planning Sustainable Places (Federal STP) funding ($90,000) with the required local match of $32,500 provided by the City of Kansas City, Missouri.

3. Roeland Park: Planning Sustainable Places (Federal STP) funding ($80,000) with the required local match of $20,000 provided by the City of Roeland Park, Kansas.

4. Shawnee: Planning Sustainable Places (Federal STP) funding ($48,000) with the required local match of $12,000 provided by the City of Shawnee, Kansas.

**COMMITTEE ACTION:**
The MARC Board authorized the award of the PSP funds to the five projects and the receipt of their local match on September 25, 2018.

**RECOMMENDATION:**
Authorize the Executive Director to enter into agreement for the following:

1. Gladstone: Agreement with Confluence for the North Oak Complete Streets project for an amount not to exceed $159,700.

2. Kansas City, Missouri - Linwood: Agreement with WSP USA for Linwood Corridor Complete Street and Bikeway Connections project for an amount not to exceed $122,500.

3. Roeland Park: Agreement with Confluence for Roe Boulevard and Johnson Drive Corridor Plan project for an amount not to exceed $100,000.

4. Shawnee: Agreement with TranSystems for RE-Imagine 75th: A Pedestrian, Streetscape and Amenity Corridor Design Guide project for an amount not to exceed $60,000.
STAFF CONTACT:
Beth Dawson
Martin Rivarola
Ron Achelpohl
ISSUE:
VOTE: Approve the 2019 1st Quarter Amendment to the 2018-22 Transportation Improvement Program

BACKGROUND:
The Transportation Improvement Program (TIP) is the region’s short-range transportation planning document, which identifies projects to receive federal funds and projects of regional significance to be implemented over the next three- to five-year period. MARC amends the TIP on a quarterly cycle to accommodate changes to projects in the TIP.

The proposed 2019 1st Quarter Amendment to the 2018-22 TIP includes six projects:
- Four new projects to be added:
  - #180075 - K-32; Construct left turn lanes at 222nd St.
  - #280150 - I-70; Preliminary Engineering for the Turner Diagonal Interchange.
  - #280151 - US-69; Intersection improvements at Central Ave.
  - #380171 - I-35; Overhead sign structure on the southbound Ramp to old US-56.
- Two modified projects
  - #280144 - Repairs to RCB #534 (Mill Creek Drainage) 3.75 miles East of I-435.
  - #380153 - I-35, Widening of NB & SB lanes from 0.4 miles south of 75th St to 0.2 miles south of 67th St.

Details of these projects are available for review online at:
http://www.marc.org/Transportation/Plans-Studies/Transportation-Plans-and-Studies/TIP/TIP-Amendment-Archive/Archive-assets/19Q1amend.aspx

COMMITTEE ACTION:
The Total Transportation Policy Committee authorized the release of the draft 2019 1st Quarter Amendment to the 2018-22 Transportation Improvement Program for public review and comment at its December 18, 2018 meeting. No comments were received.

TTPC approved the 2019 1st Quarter Amendment to the 2018-22 Transportation Improvement Program at its January 15, 2019 meeting.

RECOMMENDATION:
Approve the 2019 1st Quarter Amendment to the 2018-22 Transportation Improvement Program.

STAFF CONTACT:
Marc Hansen
Ron Achelpohl
ISSUE:
VOTE: Authorize submission of a grant application to the U.S. Environmental Protection Agency (EPA) for a Regional Brownfield Coalition Assessment

BACKGROUND:
MARC has participated in and supported various brownfield initiatives over many years, including the current OneKC Brownfields Coalition overseen by the city of Kansas City, Missouri. Brownfields are former industrial or commercial sites where future use is affected by real or perceived environmental contamination. At this time, MARC proposes to submit a brownfield coalition assessment grant in partnership with the City of Kansas City, Missouri, Jackson County, and the Unified Government. An MOA among the project partners will guide the distribution of funds and the mechanisms for implementing the assessment work.

At least $400,000 of the grant funds will be used to conduct environmental assessments on approximately 20 properties during the three-year grant. Competitive procurement processes will be used to obtain appropriate technical consulting services. Assessments will be targeted along the Prospect Avenue and Independence Avenue corridors in Kansas City, Missouri, and along Park Drive in Kansas City, Kansas. Funds are anticipated to support sustainable redevelopment activities in transit corridors and HUD-supported CHOICE Opportunity Zones. MARC will seek to leverage brownfield funds with other related regional initiatives and plans such as Planning Sustainable Places, Smart Moves, the regional Green Infrastructure Framework, and the Comprehensive Economic Development Strategy Plan.

BUDGET CONSIDERATIONS:

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RECOMMENDATION:
Approve submission of a Regional Brownfield Coalition Assessment grant application to EPA for $600,000. If approved, authorize the executive director to execute agreement with EPA as well as a Memorandum of Agreement with project partners.

STAFF CONTACT:
Tom Jacobs
Marlene Nagel
ISSUE:
VOTE: Authorize application to the Council for Adult and Experiential Learning for funding and technical assistance to incorporate inclusive prosperity into regional workforce development/human capital work

BACKGROUND:
Effective inclusive workforce development efforts play a critical role in reducing inequity and spurring economic opportunity. The Brookings report, Prosperity at a Crossroads, identified diversity and inclusion as enablers of a strong regional economy. The Council for Adult and Experiential Learning (CAEL) assists communities in strengthening their workforce and economic development systems.

CAEL has partnered with the ECMC Foundation and JP Morgan Chase & Company to help five regional organizations work together as a learning community to drive impactful talent strategies around inclusive development. The opportunity includes a stipend of $60,000 to cover participation by MARC and partners and technical assistance from national experts on workforce and economic development. The technical assistance providers include the International Economic Development Council, Avalanche Consulting (national strategy planning firm), Quest Site Solutions, and Burning Glass Technologies.

The project involves three phases, including planning and landscape analysis using the Brookings Institution’s framework for inclusive growth; setting priorities and developing strategies to incorporate inclusive growth in the region’s workforce development efforts; and an implementation phase to begin carrying out strategies and establishing tracking mechanisms.

COMMITTEE ACTION:
This work will be led by the GradForce KC Steering Committee and the KC Rising Human Capital Steering Committee.

RECOMMENDATION:
Authorize the executive director to submit an application to CAEL, and if the Kansas City area is selected, to accept funds of up to $60,000 and technical assistance support over 18 months.

STAFF CONTACT:
Marlene Nagel
Erika Garcia-Reyes
ISSUE:
VOTE: Authorize application to HUD for funding to support capacity building for the Homelessness Management Information System (HMIS)

BACKGROUND:
The Homeless Management Information System (HMIS) is an internet-based data collection software application designed to capture information about the numbers, characteristics, and needs of homeless persons and those at risk of homelessness over time. Agencies receiving HUD and other federal grant funds are required to use the system to track and report on services.

The HMIS project currently serves 33 agencies, and an additional 10-12 agencies have expressed interest in use of the system. When MARC undertook the initial transition of data and set-up of agencies in the new system, each agency was able to determine the program and service set-up for its own organization. MARC has determined that several challenges exist with this process, both in serving the existing users well and in enabling additional agencies to become system users. These challenges include the need for consistency in program and service set-up; training for agency users to ensure complete and accurate data entry; and greater consistency regarding set-up regarding data sharing.

The grant application seeks funds for a two-year time period to support capacity building to improve program and service set-up for existing agencies; work with 10-12 new agencies to bring them on board for use of the system; train existing and new users; and clarify data sharing policies and procedures among existing and new users, particularly for agencies with clients with data that needs greater levels of protection (e.g., domestic violence, HIV, mental health, substance abuse).

BUDGET CONSIDERATIONS:
HUD is accepting applications in two phases. The first phase is to identify applicants with the greatest needs and opportunities to improve capacity; and the second phase to detail the work to be completed and budget detail. MARC is working to submit the phase 1 application. If accepted in phase 1, a budget will be developed for phase 2.

COMMITTEE ACTION:
MARC has a HMIS Oversight Committee and works closely with the two Continua of Care organizations. These groups will be asked to review and offer comments on the application.

RECOMMENDATION:
Authorize the executive director to submit an application to HUD for a capacity building grant for the HMIS project in an amount not to exceed $150,000.

STAFF CONTACT:
Marlene Nagel
Sherry Ellis
ISSUE:
VOTE: Authorize a contract with AT&T to provide Ethernet Service for Regional 911 Public Safety Answering Points

BACKGROUND:
MARC’s regional 911 system uses AT&T T-1 circuits in some parts of the region to transmit 911 calls and data to Public Safety Answering Points (PSAPs). T-1 circuits are antiquated technology and AT&T is phasing these data circuits out of commission, replacing them with Ethernet Circuits. AT&T has provided pricing for 60 months of Ethernet service to eight locations in the region, eliminating the existing T-1 circuits. AT&T is waiving the termination fee in the cases where the T-1 circuits are still under contract.

BUDGET CONSIDERATIONS:
The cost of the Ethernet Circuits is part of the monthly allocation bill sent to the counties and was included in the 2019 budget approved by the Public Safety Communications Board. The Ethernet Circuits will cost $5,230 monthly. Cost for the entire 60-month contract is $313,800.

COMMITTEE ACTION:
This action was approved by the Public Safety Communications Board in December 2019.

RECOMMENDATION:
Authorize the executive director to enter into an agreement with AT&T to replace antiquated T-1 circuits with Ethernet Circuits to eight locations in the region at a monthly cost of $5,230 for 60 months, for a total contract cost $313,800.

STAFF CONTACT:
Eric Winebrenner
ISSUE:
VOTE: Authorize grant applications to Kansas and Missouri agencies to support the Mid-America Local Emergency Planning Committee and the regional Health Care Coalition

BACKGROUND:
MARC’s Emergency Services programs help ensure the region’s ability to prepare, respond and recover with coordinated plans and high-quality training, technology and equipment. This request covers three grant applications:

1. Authorization is sought to apply for and accept grant funding from the Kansas Division of Emergency Management on behalf of the Mid-America Local Emergency Planning Committee. The annual Hazardous Materials Emergency Planning (HMEP) grant from the Kansas Department of Emergency Management is one of the two primary funding sources that support the work of the LEPC. The Kansas application includes planning funds in the amount of $30,000, and $25,000 for training activities. The grant will support HazMat training, enhancing emergency response plans, hazard analysis, and other appropriate activities. The performance period for the FY20 grant is Sept. 1, 2019–Aug. 31, 2020. A 20 percent in-kind or cash local match is required, and will be met through documented time of local emergency services personnel supporting the work. Total grant is $55,000.

2. Authorization is requested to make application and accept funding for 2019-2020 Mid-America LEPC funding from Missouri through the state’s Chemical Emergency Planning Fund (CEPF). The LEPC collects and maintains information on the types and quantities of hazardous materials at facilities throughout the metropolitan area, develops and updates a regional hazardous materials plan, conducts hazardous materials training courses and exercises, provides technical assistance to counties in developing their local operational plans, monitors legislation and works on state and federal public policy issues related to hazardous materials and emergency response. The Missouri CEPF dollars are awarded to each of the Missouri counties (Cass, Clay, Jackson, Platte and Ray) in the Mid-America LEPC. This funding is used to support the operations of the LEPC including training, outreach and staff support. For the 2019-2020 funding cycle, approximately $62,300 is available to the Mid-America LEPC from this fund.

3. Authorization is sought to make application for and accept $377,500 for the ASPR FY18 Hospital Preparedness Program grant from the Missouri Department of Health and Senior Services. MARC administers the ASPR program on behalf of the health care coalition (including hospitals, public health departments, emergency management agencies and EMS) in Missouri’s Highway Patrol Region A. This grant will be used to strengthen and enhance the readiness of the public health and the health care delivery systems to save lives during emergencies that exceed day-to-day capacities and capabilities. The grant performance period is July 1, 2019–June 30, 2020.

MARC staff are working with the LEPC and Hospital Committees to finalize work plans and budgets for these three grants.
RECOMMENDATION:
1) Authorize the application for and acceptance of $55,000 in FY19 hazmat planning and training funds through the Kansas Division of Emergency Management;
2) Accept $62,300 from the Missouri Chemical Emergency Preparedness fund for hazardous materials planning, training and exercises;
3) Accept $377,500 for health care coalition preparedness through the Missouri Department of Health & Human Services.
4) Authorize the Executive Director to enter into agreements with Cass, Clay, Jackson, Platte and Ray counties in Missouri for administration of the Mid-America LEPC.

STAFF CONTACT:
Erin Lynch
Cynthia Chancellor
ISSUE:
VOTE: Authorize equipment purchases to support law enforcement specialty response teams and mass fatality management

BACKGROUND:
MARC’s Emergency Services programs help ensure the region’s ability to prepare, respond and recover with coordinated plans and high-quality training, technology and equipment. The following expenditures will support critical equipment needs.

1. The Kansas City region has a variety of critical infrastructure and large public venues that could be potential terrorist targets. Threat Hazard Identification and Risk Assessments (THIRA) for both the metropolitan area and the state of Missouri identified a need to maintain a specialized SWAT/Tactical team & Explosive Ordnance Disposal (EOD) capability within the region to interdict and disrupt imminent or follow-on terrorist attacks in a range of environments.

   The Regional Homeland Security Coordinating Committee recommends approval of the purchase of law enforcement specialty team equipment for the region’s enhanced tactical teams and bomb squads. The purchase will help preserve these regional capabilities by addressing their most critical equipment replacement needs to sustain minimal capability. Funding is from the Kansas & Missouri Homeland Security fiscal year 2018 grants. Requested equipment purchases include:

   - Three Ezcore II 55G Tactical Disruptors with Ezlift trailers (large vehicle bomb disruptor, e.g. bomb disabling system), one each for the Lee’s Summit, Overland Park & Olathe Police Departments. Cost $55,500.
   - Tactical - Endeavor Robotics 510 Packbot Robotic System. This replacement robot will provide safer tactical responder entry and will enhance the ability for local personnel to perform multi-missions: bomb disposal, surveillance and reconnaissance, CBRNE detection and HazMat handling operations. The robot will also have the ability to climb stairs and navigate narrow passages, relay real-time video, audio and sensor data while the operator stays at a safer, standoff distance. The robot would be provided to the Kansas City Police Department. Total Cost $142,132.24. Funding is through the Missouri FY18 Homeland Security Grant and is a sole-source purchase. Approval is also requested to execute a memorandum of understanding with the Kansas City Board of Police Commissioners to cost-share the Robotic System. The MOU provides for the Board of Police Commissioners to reimburse MARC $9,567.24 of the total robotic system cost.

2. The goal of the regional mass fatality capability is to initiate mass fatality management operations for up to 500 fatalities, including safe body recovery, receipt and victim identification; decontamination; transportation and storage, working with state and local authorities to provide temporary mortuary solutions; sharing information for the purpose of reunifying family members and caregivers with missing persons/remains; and providing counseling to the bereaved.

   The RHSCC requests approval to upgrade hardware and software on current MinXray Unit Model CMDR-2S from wired to wireless for the Jackson County Medical Examiner. This equipment would be used on every victim in a Mass Fatality Incident. X-raying assists in making positive IDs. This upgrade will decrease the time it takes to process mass fatality victims. The cost is $29,500 to
upgrade hardware/software for one existing unit. Funding is through the Missouri FY18 Homeland Security grant and is a sole-source purchase.

RECOMMENDATION:
Authorize the expenditure of homeland security funds and cost-sharing MOU as described above.

STAFF CONTACT:
Erin Lynch
Cynthia Chancellor