Board of Directors
MEETING NOTICE

June 26, 2018
Board Member Lunch: Noon / Meeting: 12:15 p.m.
MARC Conference Center - 2nd Floor Board Room

AGENDA

1. Introductions and Board sharing time

2. Recognition of MARC employees

3. Finance and Administration
   a. VOTE: Review and accept the annual audit for 2017

4. Transportation and Environment
   a. REPORT: Completion and next steps for Beyond the Loop, a downtown interstate and bridge study
   b. REPORT: Update on Missouri Hyperloop feasibility study regarding use of pipeline on I-70 for high speed travel
   c. REPORT: Update on 2018 Kansas and Missouri state transportation funding legislation

5. Research Services
   a. REPORT: Overview of the new KC Global Design labor analysis
   b. REPORT: 2018 mid-year economic forecast

6. Brief Reports
   a. VOTE: Endorse policy allowing adjacent counties to join the regional 911 system

CONSENT AGENDA (ADMINISTRATIVE MATTERS)

7. VOTE: Approve Consent Agenda
   a. Approve minutes of the May 22, 2018 Board meeting
   b. Authorize purchase of Avaya IP Office Phone System through Allegiant Technology
   c. Authorize final acceptance of designated Aging and Adult Services proposals for SFY 2019 services
   d. Authorize purchase of barcode scanning equipment for Aging and Adult Services contract community centers
   e. Authorize submission of final revised SFY 2018 Aging and Adult Services area plan budget to the Missouri Division of Aging and Disability Services
   f. Approve actions taken at the June 12, 2018, Head Start Advisory Committee meeting
   g. Approve one-month contracts with MARC’s Head Start and Early Head Start direct service providers and authorize negotiation of any additional extensions
   h. Authorize Mid-America Head Start to apply for cost of living adjustment funds for Head Start and Early Head Start programs
   i. Authorize Mid-America Head Start to apply for cost of living adjustment funds for Federal
j. Authorize a contract with Learning Genie, Inc., for Mid-America Head Start and partners to access a customized online data system for child assessment data, instruments and reports
k. Authorize execution of a Memorandum of Understanding with KCATA for activities related to FTA Section 5310 funding for mobility solutions for older adults and persons with disabilities
l. Approve 2019-2021 Disadvantaged Business Enterprise (DBE) goal
m. Approve update to the Kansas City Regional Intelligent Transportation Systems Architecture
n. Approve Amendment #7 to Transportation Outlook 2040 which modifies the scope of the I-35/119th Street interchange project
o. Authorize grant application to the Economic Development Administration to address major plant closings
p. Authorize expenditures for printing and postage for an annual mass mailing to inform SNAP clients about the Double Up Heartland nutrition incentive program
q. Authorize applications to KC Scholars, the Ewing Marion Kauffman Foundation and the DeBruce Foundation for human capital work
r. Authorize grant applications for Emergency Services work
s. Authorize contracts and purchases for Emergency Services work

8. Executive Director’s Report

9. Other Business

10. Adjournment

Please notify the Mid-America Regional Council at (816) 474-4240 at least 48 hours in advance if you require special accommodations to attend this meeting (i.e., qualified interpreter, large print reader, hearing assistance). We will make every effort to meet reasonable requests.

Free parking is available when visiting MARC. Visitors and guests should park on the upper level of the garage. An entrance directly into the conference area is available from this level. To enter this level from Broadway, turn west into the Rivergate Center parking lot. Please use any of the available spaces on the upper level at the top of the ramp.
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*Public Transit Representatives (Voting)    **Public Transit Advisory Representatives (Non-Voting)
ISSUE:
Introductions and Board sharing time

BACKGROUND:
Time has been reserved on the agenda for introductions and items of interest to Board members. The Board Chair encourages board members to raise matters for discussion at future meetings or other issues of general concern or interest.
ISSUE:  
Recognition of MARC employees

BACKGROUND:  
Amanda Graor and Ray Web have both reached significant milestones in their employment with MARC.

Amanda is a principal planner and air quality program manager in the Transportation and Environment Department. She began working for MARC in June 2008 as an air quality planner. She was promoted to air quality manager in January 2012 and took on an additional role managing MARC’s Rideshare program in October 2012.

Ray also started working at MARC in June 2008 as the Operation Green Light network control manager. He continues to serve as the Manager of Traffic Operations in the Transportation and Environment Department.

Both are celebrating their 10-year anniversaries and will be recognized at the Board meeting.

STAFF CONTACTS:  
David Warm  
Kathy McNemee
**ISSUE:**
Review and accept the annual audit for 2017

**VOTE:** Review and accept the annual audit for 2017

**BACKGROUND:**
Kaleb Lily, partner with RubinBrown, presented the comprehensive annual financial report (CAFR) for fiscal year 2017 at the May 2018 meeting. A separate report to satisfy federal single-audit requirements under the Federal Uniform Grant Guidance was also discussed. RubinBrown also provided a report that contained “required auditor communications.”

If you were not at the May meeting, copies of the three reports are available on our website by using the links below:

- 2017 Auditor Communications and Other Considerations Resulting from Financial Audit

The 2017 CAFR will be submitted to the Government Finance Officers Association for compliance with the Certificate of Achievement for Excellence in Financial Reporting, which MARC has received for the past 30 years.

If there are any questions about the draft reports distributed at the May meeting, please contact Becky Hall or David Warm at MARC, or Kaleb Lily, partner with RubinBrown at (913) 499-4417.

**COMMITTEE ACTION**
The Budget and Personnel Committee and MARC Board were presented with the draft reports at the May meeting.

**RECOMMENDATION**
Accept the fiscal year 2017 comprehensive annual financial report (CAFR) and Federal Uniform Grant Guidance Supplemental Financial Report.

**STAFF CONTACT**
Becky Hall
Katelyn Click
AGENDA REPORT

MARC Board of Directors

June 2018
Item No. 4a
Transportation & Environment Department

ISSUE:
REPORT: Completion and next steps for Beyond the Loop, a downtown interstate and bridge study

BACKGROUND:
Beyond the Loop, a study to explore the future of the Broadway/O’Neil Bridge and the Interstate 70 North Loop, is now complete. The objective of this study was to identify reasonable strategies to improve multimodal connectivity, safe travel and traffic flow on the US-169 corridor (including the Buck O’Neil Bridge) and improve connections to and around downtown on the adjacent stretch of I-70. The study considered a wide range of issues — not just traffic flow across the Missouri River — but also how transportation improvements might improve connections in the surrounding areas. Beyond the Loop determined and documented a purpose and need statement and then identified, screened and documented reasonable alternatives for future National Environmental Policy Act (NEPA) work on US-169 and I-70 near downtown. The study developed priorities for different segments of independent utility within the study area and included a robust public stakeholder engagement process. A webpage with additional information including a final draft of the documents can be found here: http://www.beyondtheloopkc.com/

MARC coordinated work between consultants, partner agencies, various stakeholder groups and the public. This included the Missouri Department of Transportation (MoDOT), the Kansas Department of Transportation (KDOT), the city of Kansas City, Missouri and the Unified Government of Wyandotte County/Kansas City, Kansas (UG). A consultant team led by Burns & McDonnell helped conduct the study.

MoDOT and the City of Kansas City, MO have launched an immediate follow up Environmental Assessment (EA) study to evaluate replacement options for the Buck O’Neil Bridge.

COMMITTEE ACTION
Multiple briefings on this study have been held before a large number of government and other organizations throughout the duration of the study. A Technical Advisory Group of agency staff from throughout the region have participated and provided input into the Study. A Study Management Team of staff representing MARC, the city of Kansas City, Missouri, the Unified Government of Wyandotte County/KCK, MoDOT and KDOT has provided direction to the consultant team regarding study recommendations.

RECOMMENDATION
None. Information only.

STAFF CONTACT
Martin Rivarola
ISSUE:
REPORT: Update on Missouri Hyperloop feasibility study regarding use of pipeline on I-70 for high speed travel

BACKGROUND:
Hyperloop is a surface transportation technology currently under development by Virgin Hyperloop One and other companies. The concept is for vehicles carrying passengers and or freight to travel through a system of depressurized pipelines using electric propulsion and magnetic levitation to reach airline speeds.

The Missouri Hyperloop Coalition, led by the University of Missouri, Columbia, has commissioned a feasibility study for a potential route along the Interstate 70 corridor between Kansas City, Columbia and St. Louis. This is one of a handful of similar studies underway in the US and internationally. Black & Veatch is leading the consulting team for the study, which is expected to be complete in 2018. Drew Thompson with Black & Veatch will report on the status and highlights of the study at the meeting.

More information about this initiative is available at: https://hyperloop-one.com/blog/missouri-one-step-closer-hyperloop-depth-feasibility-study

RECOMMENDATION
None. Information only.

STAFF CONTACT
Ron Achelpohl
ISSUE:
REPORT: Update on 2018 Kansas and Missouri state transportation funding legislation

BACKGROUND:
MARC supports increased funding for transportation in both Kansas and Missouri as a longstanding legislative priority. In 2018, both state legislatures took action towards this goal.

In Kansas, House Sub. for Senate Bill 391 establishes a new Joint Legislative Transportation Vision Task Force charged with evaluating the progress of the current transportation program, making recommendations regarding the future needs of the state transportation system and identifying additional necessary transportation projects, among other duties. The task force will be comprised of 33 voting members including committee leaders and members of the House and Senate, Kansas residents, industry stakeholders, local government representatives and four nonvoting members representing cabinet secretaries. It will report its findings to the legislature by January 31, 2019. Text of the legislation as enacted is here: https://legiscan.com/KS/text/SB391/2017

In Missouri, House Bill 1460 authorizes a public vote to increase the state motor fuels tax by 10 cents per gallon, to be phased in over 4 years. If enacted by voters, this is estimated to generate up to $288 million per year in new revenue for the State Road Fund and up to $128 million per year for local governments by 2023. This legislation also creates a new Emergency State Freight Bottleneck Fund for certain state highway system projects that address freight safety and congestion. Ballot language for this proposal is anticipated to be available for review in August of 2018. Text of the legislation as enacted is here: https://house.mo.gov/billtracking/bills181/hlrbillspdf/4687S.06T.pdf

Staff will provide additional information about these bills at the meeting.

RECOMMENDATION
None. Information only.

STAFF CONTACT
Ron Achelpohl
ISSUE:
REPORT: Overview of the new KC Global Design labor analysis

BACKGROUND:
The Talent-to-Industry Exchange (TIE) concept was introduced in 2016 as a way to grow the region’s human capital, strengthen the talent pipeline and better align postsecondary educational offerings with employer needs in key industries. Each TIE begins with an in-depth labor analysis.

The labor analysis for the KC Global Design TIE focuses on architecture, engineering and related technician occupations in Greater Kansas City. It examines two distinct types of firms that make up the Global Design industry — professional design consulting firms and product engineering firms — and compares the region’s employment and growth in design occupations to peer metros and the nation. Highlights from the analysis will be presented.

BUDGET CONSIDERATIONS:
None.

RECOMMENDATION:
None. Information only.

STAFF CONTACTS:
Frank Lenk
Sheri Gonzales Warren
ISSUE: 2018 mid-year economic forecast

BACKGROUND:
Since 1991, MARC has prepared an annual forecast of the performance of the Kansas City region’s economy over the next six to eight quarters for the Greater Kansas City Chamber of Commerce. MARC issued its 2018 forecast in October 2017. The forecast describes the state of the national and local economies as well as projects the region’s growth in GDP and employment by industry through 2019. A status report on the forecast will be presented.

BUDGET CONSIDERATIONS:
The Greater Kansas City Chamber of Commerce pays MARC $7,000 annually to prepare and present an economic forecast at an event typically held in the fall.

RECOMMENDATION:
None. Information only.

STAFF CONTACT:
Frank Lenk
Jeff Pinkerton
ISSUE:
VOTE/REPORT: Review policy allowing adjacent counties to join the regional 911 system

BACKGROUND:
The regional 911 system serves the nine counties in the Kansas City metro area. Miami County joined the 911 system prior to the existence of a policy requiring a county to join the MARC organization as a member jurisdiction. From time to time, MARC is approached by adjacent counties expressing interest in joining the regional system. Recent discussions have included Franklin County, Kansas, and Douglas County, Kansas.

The Public Safety Communications Board oversees the 911 system, and is considering the addition of Douglas County, Kansas, to the system. Douglas County is adjacent to the MARC region, and has an agreement with Johnson County to serve as its back up if Douglas County’s service is interrupted.

The Public Safety Communications Board has asked that a policy be prepared to guide its consideration and adoption of requests by adjacent communities to join the regional 911 system. The draft policy outlines procedures for joining the regional system, including financial and operational obligations by the joining county, and services to be provided by MARC on behalf of the regional 911 system. The draft policy outlines the criteria to guide decisions by the Board on the appropriateness of requesting counties to join the regional system.

BUDGET CONSIDERATIONS
The public safety agency that desires to join the regional system would be responsible for the cost of upgrades to all 911 equipment and software to be consistent with what is used by the regional 911 system. MARC will pay operational costs for the regional 911 system, and the joining agency is responsible for their per capita share of the costs.

COMMITTEE ACTION
The Public Safety Communications Board has responsibility for overseeing the operations of the Regional 911 system. The Public Safety Users Committee, comprised of Public Safety Answer Point representatives, reviewed the policy at its June 14, 2018, meeting and recommended adoption by the Public Safety Communications Board. The board will meet on June 27, 2018, to consider adoption of the policy.

RECOMMENDATION
Support adoption of the new agency policy subject to action by the Public Safety Communications Board.

STAFF CONTACT
Eric Winebrenner
I. INTRODUCTION

A. Purpose: The purpose of this policy is to describe the procedures on how an agency joins the Mid-America Regional Council (MARC) Regional 911 System, its financial and operational obligations, and the services provided by MARC to the agency.

B. Applicability: This policy is adopted and administered by the Public Safety Communications Board, and applies to any agency seeking to join the MARC Regional 911 System.

C. Goals of the Public Safety Communications Board:
   1. Enhance the quality of the Regional 911 System to ensure that all residents and visitors have access to public safety services that are reliable, redundant, secure and diverse.
   2. Enhance communications capabilities between all public safety and emergency services agencies in the region.
   3. Enhance the communications, networking and information exchange between public safety agencies and strengthen relationships with public service agencies.
   4. Ensure the financial stability of the regional 911 and public safety communications systems to sustain their long-term viability as state-of-the-art communications networks.
   5. Expand high quality training and education programs for public safety personnel.

D. Criteria to Guide Decisions by Public Safety Communications Board on the Addition of Agencies to the Regional 911 System. The Regional 911 System was established to serve the greater Kansas City metropolitan area. The following criteria will be used by the Public Safety Communications Board to determine if it is appropriate to consider a request from an outside agency or community to join the regional system.

   1. Location of the Agency or community is contiguous to the counties participating in the Regional 911 System, or there is a relationship between the agency or community’s service area and the Regional 911 System’s existing service area.
   2. The local officials in the community making the request to join the Regional 911 System have the support of the governing body of their county and participating cities.
   3. The cost to provide the Regional 911 System services to the requesting agency or community will be covered by that agency or community and not pose a financial burden on Kansas City metro area counties to allow
for services to be delivered.

4. The delivery of the Regional 911 System services to the requesting agency or community will not detract from the level of service needed by Kansas City metro area PSAPs.

II. DEFINITIONS

A. "MARC" means the Mid-America Regional Council.

B. “The Agency” refers to the Public Safety Answering Point (PSAP) that wishes to join the MARC Regional 911 System as a non-MARC entity. The Agency, and/or its governing body (i.e., city or county) will be responsible for payment of all 911 fees as described in Exhibit A.

C. "Public Safety Communications Board" means the policy board created by the Interlocal Cooperation Agreement signed by the counties within the MARC region. The Public Safety Communications Board will authorize The Agency to join the Regional 911 System under the terms and conditions set forth in this agreement.

D. “Public Safety Communications Users Committee” means the subcommittee of the Public Safety Communications Board that is comprised of PSAP personnel and makes policy recommendations to the Board.

E. "Regional 911 System" means the network, database and customer premise equipment owned and operated by MARC, which is used to provide 911 service to the public within the MARC 911 Service Area.

F. “Service Providers” means companies contracted by MARC to assist in the delivery of 911 calls. This includes technical service providers, telephony providers and mapping contractors.

III. HISTORY, GOVERNANCE AND ADMINISTRATION

MARC has executed an Interlocal cooperation agreement with Johnson County, Leavenworth County, Miami County, and the Unified Government of Kansas City, Kansas/Wyandotte County in Kansas, as well as Clay County, Jackson County, Platte County, Ray County, Missouri, the City of Excelsior Springs, Missouri, and the Cass County Missouri Emergency Services Board (hereinafter referred to collectively as “The Counties” and individually as “County”) for the administration of the Regional 911 System. MARC is authorized to act in their behalf as administrator of the Regional 911 System. For over 35 years, the counties have worked cooperatively with one another and with public safety agencies and telephony providers to plan and implement the 911 system.

The Public Safety Communications Board is responsible for the governance and oversight of the Regional 911 System, including establishing, monitoring and revising policies to guide the operation of the System; adoption of annual work plan and budget for the Regional 911 System; and working with service providers, public safety organizations and answering points (PSAPs) to ensure the effective operation of the Regional 911 System. The local governments that are party to the Interlocal Agreement have representation on the Public Safety Communications Board. If an Agency joins the Regional 911 System, the Agency will be invited to appoint a non-voting member to the Public Safety Communications Board.
If a County that is not part of the Mid-America Regional Council wishes to join as a member, a request would need to be made to the MARC Board of Directors. If a County joined MARC, the Public Safety Communications Board would consider a recommendation to amend the Interlocal Agreement for the Regional 911 System to add that County.

The Public Safety Communications Users Committee is responsible for issues regarding the operation of the 911 system and the installation of new equipment. The Public Safety Communications Users Committee consists of one representative from each PSAP participating in the Regional 911 System. The Agency would have one voting member on the Public Safety Communications Users Committee.

Regardless of services provided by MARC, The Agency remains solely responsible for its PSAP operations, radios and radio equipment; addressing, building and facility costs; and personnel costs and management.

IV. COORDINATION

MARC will provide coordination, administration and technical support services to The Agency for the purpose of 911 deployment and operations. MARC will serve as the single point of contact for all service providers and will monitor 911 services on behalf of The Agency.

A monthly allocation bill will be sent to the designated remittance agencies that comprise the Regional 911 System. Participants are billed based on their percentage of the overall population of members of the 911 system. The allocation bill includes charges for network expenses, mapping services, language translation services, system maintenance, cost shares and MARC coordination fees.

MARC 911 program staff will also serve as a central contact for The Agency for all issues involving 911, provide information and referral services, and coordinate meetings involving public safety agencies, local governments and service providers. MARC 911 program staff will also obtain and provide information on 911 issues, such as legislation, tariffs, regulations, new technologies and practices and procedures within other 911 communities across the nation.

V. PUBLIC EDUCATION

MARC 911 program staff serve as a resource for 911 promotion and education efforts of local governments and public safety agencies. Materials and training for agency personnel and volunteers regarding general public education programs conducted by The Agency will be available from MARC 911 program staff.

VI. TRAINING

The Agency will be eligible to join the Regional 911 Training Consortium. Agencies joining the Training Consortium pay a per employee fee that allows personnel from the Agency to attend any courses offered through the Regional 911 System. If the Agency does not join the Consortium, personnel may attend courses for a per course fee. A separate agreement is required to join the training consortium. Courses include training on the 911 VESTA System, GeoLynx mapping software, a 40-hour basic telecommunicator class as well as many other technical and soft skills training opportunities through MARC’s Government Training Institute. A full list of available courses is included in Exhibit B.
VII. GIS/MAPPING SERVICES

The Agency will provide MARC an electronic copy of its digital map files along with continuous updates in either electronic or manual form. MARC will coordinate inclusion of this data into the regional digital map data layers and will ensure that all updates are automatically available from the 911 equipment installed at The Agency. Initial mapping coordination is subject to additional charges based on the amount of work required to make an agency’s map data meet MARC 911 standards. The map layers needed are listed in Exhibit C.

VIII. 911 DATABASE SERVICES

MARC will serve as the database manager for the 911 automatic location database system operated on behalf of The Agency. Agency personnel will notify MARC 911 program staff of any errors or changes in the 911 or GIS database.

IX. 911 NETWORK SERVICES

MARC will be responsible for designing the wireless and wireline network for The Agency and will submit all service provider orders. MARC will be responsible for coordinating the installation, maintenance and repair of all 911 equipment. All service provider orders will be reviewed with agency personnel before orders are placed. The Agency is responsible for any initial connection costs to the 911 system. MARC 911 staff and approved contractors will be granted access to regionally owned 911 equipment within The Agency’s facility.

X. PSAP RESPONSIBILITIES

The Agency agrees to provide all equipment other than 911 premise equipment, and staff resources to operate a 24-hour dispatch center, or have an appropriate contractual relationship with an authorized non-governmental entity to provide such equipment and staff. The Agency shall not subcontract with another entity or otherwise arrange to share its operational obligations to operate a PSAP without having prior approval of the Public Safety Communications Board. The Agency agrees to adhere to MARC’s cybersecurity policy as described in Exhibit D.

XI. OWNERSHIP OF SYSTEM INFRASTRUCTURE AND PREMISE EQUIPMENT

The Public Safety Communications Board specifies the equipment and software that all participating PSAPs will use to receive and process 911 calls. The Public Safety Communications Board Technical Subcommittee will review existing equipment owned and operated by the Agency desiring to join the Regional 911 System, and determine if the equipment meets the regional system’s requirements.

A. If the equipment is compatible with the equipment owned and operated by the Regional 911 System, MARC will take ownership of the equipment and assume responsibility for the maintenance of the equipment.

B. If the equipment is not compatible or does not meet minimum requirements, MARC will purchase equipment on behalf of the Agency and bill the Agency for the cost of the equipment and its installation. Upon installation, MARC will assume responsibility for maintenance of the equipment.

C. The Public Safety Communications Board has set a goal to upgrade 911 user equipment in every participating PSAP on a regular basis. The current goal is every six
years. Once the Agency becomes part of the Regional 911 System and has met its obligations to have 911 equipment owned by MARC operating in its PSAP, the Agency’s PSAP will be added to the list of PSAPs for regular equipment upgrades. A portion of the annual 911 Budget is reserved as a capital fund, and those funds support regional system expenses and PSAP user equipment.

D. Upon joining the regional 911 system, The Agency will use only software and hardware provided by MARC.

XII. COST SHARING

The Agency is responsible for all costs associated with purchasing MARC 911 approved equipment, software and any network connectivity expenses prior to being connected to the 911 system. MARC shall pay all 911 operational costs on behalf of The Agency and submit an invoice to The Agency monthly for reimbursement. The Agency shall pay MARC, when invoiced, an amount for the charges paid by MARC to telephony providers, GIS providers and other vendors for inclusion of The Agency into the regional 911 system. This fee becomes due and payable on a monthly basis. For the term of this agreement, The Agency shall pay MARC a sum based on The Agency’s regional population percentage for services as defined.

XIII. CANCELLATION / TERMINATION

The Agency will sign an Agreement with MARC that allows MARC or The Agency, at their election and upon written notice, to terminate, suspend or cancel the Agreement without any further liability or obligation to the other party hereto in the event that:

A. Either party elects to terminate the arrangement without cause with 120 days’ notice.

B. The other party is in material breach of or default, and such breach or default continues for a period of thirty (30) days after the giving of written notice thereof by the party not in breach or default.

C. Any federal, state or local governmental agency or regulatory body or a court or tribunal or competent jurisdiction renders or enters an order, ruling, regulation directive, decree or judgment which restricts or prohibits any party from continuing, impairs any party’s ability to continue, or makes impractical or unduly expensive any party’s continuance under an agreement.

In the event that The Agency elects to terminate, suspend or cancel any part of its Agreement with MARC, The Agency agrees to reimburse MARC for any services performed by it or charges incurred on behalf of The Agency pursuant thereto, up to and including the effective date of termination, suspension or cancellation, provided such services are actually received by The Agency. The charges may include disconnection fees, early termination fees for disconnecting circuits prior to contract end dates, or other costs for required services. All 911 equipment purchased by MARC remains the property of MARC.
EXHIBIT A – MONTHLY FEES

- **Network**: Dedicated network costs over which 911 calls are delivered and selectively routed. Includes the RAMBIS microwave network.

- **Language Line**: Costs incurred for usage of language translation services.

- **Mapping/GIS**: Costs associated with geographic addressing and mapping to support the regional 911 system, including ongoing maintenance costs.

- **Equipment Maintenance – Expenses**: Paid to the regional service provider to support both 911 and RAMBIS equipment across the region.

- **Cost Shares**: Expenses that are shared by the region, including such things as headsets and certain equipment purchases.

- **Coordination**: Expenses associated with overall system administration, training, outreach, planning and policy development.

- **Capital Projects Fund**: Funds used to purchase new equipment for PSAPs, the regional 911 network and for major software purchases.
EXHIBIT B – TRAINING COURSE LIST

- 9-1-1 Crisis Calls
- 9-1-1 Customer Service
- 9-1-1 Equipment Training & TTY
- 9-1-1 Hazardous Materials
- 9-1-1 Liability
- 9-1-1 Stress Management
- 9-1-1 Technology
- A Positive Approach to Corrective Action
- Active Listening and Better Communications
- Active Shooter
- Advanced CTO
- Advanced Fire Communications
- Assertiveness and Self-Confidence
- Basic Fire Communications
- Basic Telecommunicator
- Bomb Threats and Explosives Response
- Bullying in the PSAP
- Call Interrogation
- Career Planning and Individual Development
- Change Management
- Coaching and Motivation
- COML
- Communications Training Officer (CTO)
- Dealing with Death and Trauma
- Dealing with Difficult Customers
- Developing & Communicating Performance Standards
- Evacuate the PSAP!
- Great Teamwork and Internal Customer Service
- Guiding Principles of Public Sector Leadership
- Handling Vehicle Pursuits
- Infection Control in the Communications Center
- Interoperable Communications
- Kansas City Regional Active Shooter Plan
- Leadership in the Communications Center
- Legal Aspects of Supervision
- Leveraging Diversity for Great Customer Service
- Managing Conflict
- Managing Negativity in the Workplace
- MARRS
- Negotiations Training for Telecommunicators
- Office & Communications Center Etiquette
- Officer Down and Firefighter Maydays!
- Performance Management
- Personal Accountability
- Personal Strengths & Leadership Styles
- Preventing and Fixing Customer Service Mistakes
- Professional Development Series
- Professional Development Series (PDS)
- Recruitment, Hiring and Onboarding
- Refresher "A" (includes TTY)
- Refresher "B" (includes TTY)
- Refresher "C" (includes TTY)
- Refresher GeoLynx & TTY
- Resolving Conflict in Customer Service
- Spanish I
- Spanish II
- Strengths-Based Leadership
- Stress Survival Skills
- Synchronization with Nontraditional PSAPs
- Tactical Dispatch
- Teamwork and Delegation
- Telecommunicators’ Awards Celebration (TAC)
- TIC Plan Orientation
- Time Management
- Tools for Problem Solving
- Transportation Accidents
- Unbeatable Customer Service
- Understand Yourself & Others
- Violence in Public Settings
EXHIBIT C – MAP LAYERS

Map layers needed for GeoLynx Server:

Roads:  
- Street centerline
- Highway mile markers

Address Points:

Aerial Imagery:

Boundaries:  
- County
- City
- ESN
- PSAP

Trails:  
- Parks
- Park facilities
- Trails
- Trail markers

Railroads:  
- Railroad lines
- Railroad crossings
- Mile markers

Water:  
- Lakes and large masses (water bodies)
- Rivers and streams
- River mile markers

Cellular:  
- Cell towers
- Cell sectors

Pipelines will be obtained from the National Pipeline Management System. 
All data must be in projection of: NAD_1983_StatePlane_Missouri_West_
ISSUE:
VOTE: Approve minutes of the May 22, 2018, Board meeting

BACKGROUND:
The minutes of the May 22, 2018, meeting are enclosed.

RECOMMENDATION:
Approve the minutes of the May 22, 2018, meeting

STAFF CONTACTS:
David Warm
COMMITTEE MEMBERS PRESENT
Council Member Carol Suter, Gladstone, Mo. – MARC Board Chair
Mayor Carson Ross, Blue Springs, Mo. – MARC Board Secretary
Commissioner Harold Johnson, Unified Government of Wyandotte County/KCK – MARC Board Treasurer
Mayor Bill Baird, Lee’s Summit, Mo.
Mayor Mike Boehm, Lenexa, Kan.
Legislator Scott Burnett, Jackson County, Mo.
Mayor John McTaggart, Edwardsville, Kan.
Commissioner Jerry Nolte, Clay County, Mo.
Council Member Jermaine Reed, Kansas City, Mo.
Commissioner Ron Shaffer, Johnson County, Kan.
Council Member Curt Skoog, Overland Park, Kan.
Commissioner Doug Smith, Leavenworth County, Kan.
Council Member Fred Spears, Overland Park, Kan.
Mayor Holly Stark, Peculiar, Mo.
Council Member Tom Van Camp, Independence, Mo.
Commissioner Jim Walters, Unified Government of Wyandotte County/KCK
County Executive Frank White, Jackson County, Mo.
Mayor John Ye, Westwood, Kan.

OTHERS PRESENT
Jeanie Lauer, Missouri House of Representatives
Shawn Rizza, City Commissioner, Atchison, Kan.
Michael Webb, City Manager, Edwardsville, Kan.
Caleb Lilly, Rubin Brown
Kevin Latrell, Rubin Brown
Chris Snyder, Siemens Industry, Inc.

STAFF PRESENT
Executive Director David A. Warm and other MARC staff

INTRODUCTIONS AND BOARD SHARING TIME
Council Member Carol Suter called the meeting to order at 12:15 p.m. She welcomed two new members of the MARC Board, Lee’s Summit Mayor Bill Baird and Independence Council Member and Mayor Pro Tem Tom Van Camp. Self-introductions were made and members shared items of interest from their jurisdictions.
RECOGNITION OF MARC EMPLOYEES
David Warm introduced Sally McGraw, who is celebrating the 10th anniversary of her employment at MARC. As a program assistant in the Public Safety Communications program, Ms. McGraw works on outreach and education, plans annual dispatcher recognition events and handles course registration and other administrative tasks. Council Member Suter presented Ms. McGraw with a small token of appreciation for her years of service.

BRIEFING ON THE 2007 ANNUAL AUDIT AND COMPREHENSIVE FINANCIAL REPORT
David Warm provided a brief overview of the audit documents distributed to Board members, noting that it was a clean audit with unmodified opinions, and said that a more complete report had been given to the Budget and Personnel Committee immediately prior to the Board meeting. He encouraged members to review the documents in preparation for a vote to accept the audit in June, and called their attention to three particular sections: page 15, the Management Discussion and Analysis; page 20, which summarizes income and expenses; and pages 28-29, where increases and decreases to particular grant program are reviewed. He encouraged board members to contact him, Carol Gonzales or the audit firm with any questions, and introduced Kaleb Lilly, a partner with the audit firm RubinBrown. Mr. Lilly reiterated that there were no findings and said that his firm found MARC’s financial records to be very well organized and in compliance with reporting requirements. He said the draft documents would be finalized and presented in June and reiterated that Board members should feel free to contact him with any questions.

ENDORSE UPDATED REGIONAL VISION STATEMENT, POLICY GOALS AND INTERIM POLICY FRAMEWORK FOR RTP 2050
Ron Achelpohl reported that MARC’s current regional vision, adopted by the Board in 2009, focused on creating a more vibrant, connected and green region. It was drafted as part of MARC’s Creating Sustainable Places initiative and provided a framework for Transportation Outlook 2040, the region’s last long-range transportation plan. Beginning in 2016, MARC conducted an extensive scenario planning process to set the stage for the next long-range regional transportation plan, RTP 2050, and sought public input to review the regional vision statement and policy framework. The process resulted in an updated regional vision statement and goals, provided on the following handout, as well as minor changes to the policy framework for RTP 2050 - changing the element titled Placemaking to Centers & Corridors Focus; and adding two new elements: Data and Technology, and Fiscal Sustainment. Mr. Achelpohl noted that this is an interim framework that may be updated further as the planning process for RTP 2050 continues.

DISCUSSION: Council Member Suter asked what groups had been involved in developing the materials. Mr. Achelpohl said the list included the Total Transportation Policy Committee, Air Quality Forum, Sustainable Places Policy Committee, all transportation planning committees, 13 popup engagements for the public and an online survey. Mayor John Ye commented on the quantity of information provided in MARC’s reports and on the website and said he appreciated the clarity. Council Member Suter said planning for 2050 is a difficult task and Commissioner Ron Shaffer said that it seemed not that long ago the board was reviewing the 2020 plan.

MOTION: Mayor Ye moved for approval and Council Member Jermaine Reed seconded. The motion carried.
REGIONAL VISION

Greater Kansas City is a region of opportunity. Its robust economy, healthy environment and social capacity support the creativity, diversity and resilience of its people, places and communities.

Formed at the confluence of rivers, trails and trains on the border of two states, Greater Kansas City is a place of interconnection, where people of all backgrounds are welcome and where commerce and ideas flow as freely as the rivers and streams that run through and define it. Our people thrive here, in safe, walkable and well-maintained neighborhoods. We have abundant opportunities for education, and work in fulfilling jobs at businesses that can compete with any in the world. We enjoy, protect and preserve our region’s natural beauty. We care for our neighbors and our communities. We lead by example. Our region has the strength to not only bounce back from adversity, but bounce forward, confidently, into the future.

REGIONAL GOALS

PEOPLE

SUCCESSFUL PEOPLE enjoy independence and have choices in where to live, where to work and what they do. They have access to good schools, quality jobs and other resources that enable them to lead fulfilling lives and reach their full potential.

ENGAGED PEOPLE benefit from strong social networks with friends, family and coworkers. They are involved in the civic life of their neighborhoods and communities, and are empowered to help create and promote belonging, inclusion and meaningful connection.

HEALTHY PEOPLE thrive in clean and safe communities that support healthy eating and active lifestyles. They have access to health care systems that foster physical and mental well-being, including services for both treatment and prevention.

PLACES

VIBRANT PLACES provide easy access to jobs and services, offer choices in housing, recreation, shopping and transportation, and promote access to arts and culture. Vibrant places make efficient use of public and private resources and are attractive to residents and businesses.

CONNECTED PLACES are linked by corridors that encourage walking, biking and public transportation in addition to serving motor vehicles. These corridors support sustainable development and help connect residents and businesses to jobs, goods, services and other opportunities.

GREEN PLACES are ecologically healthy and resilient, creating real economic and social value. The conservation and restoration of natural areas and natural resources enhance both environmental and public health.

COMMUNITIES

STRONG COMMUNITIES provide a solid foundation for people and places to prosper. They knit together networks of people, families, businesses and civic organizations, nurturing relationships that engender trust and collaboration. They are equitable, cohesive and well governed. They respect history and community character while building for the future.
ENDORSE 2018 UPDATE TO THE REGIONAL CLEAN AIR ACTION PLAN AS ADOPTED BY THE AIR QUALITY FORUM
Amanda Graor reported that the region experienced its first 2018 exceedance of federal ozone standards on May 10. The region currently has a three-year average of 69 parts per billion for ozone, just shy of the standard of 70 parts per billion. The region has remained in attainment with the ozone standard since 1992, but has continued to be right up against the limit, as the standard has been lowered several times. Being so close to violating the standard emphasizes the importance of voluntary actions to reduce emissions outlined in the Clean Air Action Plan.

The Clean Air Action Plan was first adopted in 2004 to guide the region’s short- and long-term actions to reduce emissions and improve air quality, which is important for both public health and the regional economy. The plan was updated in 2011 and again in 2018. The recent update adds three new strategies around transportation connectivity, transportation technology and public engagement. It also updates two of the 2011 strategies related to native landscaping and sustainable site design. Ms. Graor provided a handout summarizing the changes and noted that the full plan — which was adopted by the Air Quality Forum at its May meeting — is available online at marc.org/airq.

DISCUSSION: Mayor Mike Boehm asked for clarification on the definition of mobility hubs listed under the transportation connectivity strategy. Ms. Graor said that mobility hubs are places where multiple modes of travel connect in one spot, facilitating transfers from one mode to another such as bike to bus, bus to streetcar, etc. She said Union Station is an example of a mobility hub, with bikesharing stations and bus and streetcar connections. More information about them can be found in the Smart Moves 3.0 transit plan. Mayor Boehm asked how progress on the strategies in the plan could be measured and Ms. Graor said the full plan provides specific, measurable short- and long-term goals for each. Council Member Fred Spears asked about usage of the bikeshare stations now in operation across the metro. Ms. Graor said they have been very successful and that BikeWalkKC is in the process of expanding the program. She noted that using bikes for short trips reduces emissions and helps improve air quality. County Legislator Scott Burnett asked if the streetcar has had a measurable impact on air quality. Ms. Graor said no specific numbers were available, but anecdotally it is being used for short trips that reduce emissions. Mayor Ye asked what are the biggest culprits that cause us to come close to violating ozone standards. Ms. Graor said that there are both point sources, such as power plants, and area sources such as vehicle emissions. Nationally, emissions from transportation have surpassed those from power generation. She said that the region’s ozone values have been on a downward trend, but the standard EPA sets to protect public health has also moved downward, keeping the region on the edge of violation.

MOTION: Council Member Reed moved for approval and Mayor Ye seconded. The motion passed.

BRIEFING ON NEW EMERGENCY SERVICES INITIATIVES AND RECENT TRAINING EXERCISES
Erin Lynch reported on some recent activities in the emergency services and homeland security program. She began with an overview of the organizational structure used by the Regional Homeland Security Coordinating Committee to engage all of the agencies and disciplines involved in planning, preparedness, mitigation and response to threats and hazards and describe how these groups work together to share information and resources for a safer community. The report covered activities related to the MARC Health Care Coalition, the Complex Coordinated Terrorist Attack (CCTA) planning grant, and regional training and exercises.

Over the last year, the federal government has emphasized the need for the health care community to work cooperatively in preparing for disasters through health care coalitions that
bring together hospitals, public health, emergency management, EMS, medical examiners and health care providers. Most of these groups have already been working together in the Kansas City region for more than a decade, but are bringing more intentionality to the process. Ms. Lynch said that because ambulances and patients cross state lines every day, the two coalitions on the Kansas and Missouri sides of the state line are working together through the new MARC Health Care Coalition. In August, the group hosted a workshop to engage health care facilities, which face new federal requirements for emergency plans, policies, protocols, training and exercises. The workshop focused on understanding those requirements, building relationships among agencies, using common communications systems, and collaborating on exercises. Hospitals, EMS and emergency management agencies have developed online information sharing platforms that were recently used in flu and measles outbreaks.

Ms. Lynch said another new initiative is work under way through the CCTA grant. This grant program provides resources for planning, training and exercises to prepare for and respond to CCTAs, defined as multiple incidents in close succession causing fatalities and casualties. The region has long used an all-hazards approach to homeland security and the CCTA grant will help strengthen existing plans. She outlined a committee structure that involves 14 jurisdictions (nine counties and five largest cities) named in the grant and existing regional committee leaders. Four workgroups will focus on community outreach, CCTA training, emergency public information and public safety communications. Assessments are currently underway in each jurisdiction to evaluate what they have in place and identify gaps. The assessments will inform the development of a core training curriculum for the region.

Finally, Ms. Lynch reviewed recent and upcoming exercises, including a low-notice surge test involving 55 agencies at three area hospitals. Participating hospitals were given a two-week window during which the exercise would occur. On the day of the event, they were given 60 minutes to convene command staff, and required to demonstrate (on paper) how they would evacuate 20 percent of their acute bed capacity, including selecting a location for evacuees and arranging transportation. Other recent exercises included public health dispensing of medications, an exercise at the Kansas Speedway, and Ebola tabletop exercise and advanced explosive breaching training for regional tactical teams.

**OVERVIEW OF KC GLOBAL DESIGN LABOR ANALYSIS**
In the interest of time, this report was postponed to a future meeting.

**AUTHORIZE APPLICATION TO THE ADMINISTRATION FOR CHILDREN & FAMILIES FOR CONTINUED SUPPORT OF THE EARLY HEAD START EXPANSION PROGRAM**
Jovanna Rohs reported that about 18 months ago MARC received an Early Head Start expansion grant to support 84 additional slots for children birth to age 3. She said it is time to reapply for EHS funding to continue the expansion program. Mid-America Head Start proposes to continue funding expansion slots for Independence School District, Kansas City Public School District, Blue Springs School District, Operation Breakthrough and Easter Seals Midwest. The application would seek about $1.4 million for classroom services and just under $100,000 for MARC expenses, including personnel costs. She asked for approval to submit an application to the Administration for Children and Families for $1,549,805.

MOTION: Commissioner Johnson moved for approval and Council Member Spears seconded. The motion passed.
APPROVE CONSENT AGENDA
Council Member Suter asked for a motion to approve the consent agenda. Commissioner Harold Johnson moved for approval and Council Member Reed seconded. The motion passed.
   a. Approve minutes of the April 24, 2018 Board meeting
   b. Approve actions taken at the May 14, 2018, Head Start Advisory Committee meeting
   c. Approve the 2018 Special Amendment #1 to the 2018-22 Transportation Improvement Program
   d. Approve Amendment #2 to the 2018 Unified Planning Work Program
   e. Approve Pedestrian Policy Plan
   f. Authorize final acceptance of designated Aging and Adult Services proposals for SFY 2019 services.
   g. Authorize application for funds from the US Economic Development Administration to support economic and workforce development planning

EXECUTIVE DIRECTOR’S REPORT
Mr. Warm called attention to a one-page summary of the 911 bill approved by the Missouri legislature that was discussed earlier in the meeting. He said Eric Winebrenner would be available after the meeting to answer any questions.

He also described a recent MegaRegions workshop hosted by MARC for transportation officials and private sector leaders from a four-state area to discuss how Nebraska, Iowa, Kansas and Missouri could focus collective energy on freight movement and technology. These conversations generated ideas and directions that will keep conversations going among state departments of transportation, MPOs, federal highway districts, railroads and other private sector companies. Council Member Suter noted that the event raised interest in identifying what forum the four states could use to work together. She said states would need to work together on “mega-projects” to keep the Midwest competitive.

Commissioner Shaffer said that several board members planned to attend the National Association of Regional Councils annual conference next week, where Council Member Marge Vogt would be nominated to serve as president-elect. Council Member Suter said that it is always gratifying at these conferences to see what high esteem MARC is held in among other regional conferences.

OTHER BUSINESS
No other business was brought before the Board.

ADJOURNMENT
The meeting was adjourned at 1:30 p.m.

MINUTES APPROVED:

______________________________
Carol J. Suter, Chair

______________________________
Date
ISSUE:
VOTE: Authorize purchase of Avaya IP office phone system through Allegiant

BACKGROUND:
The current MARC phone system is a Toshiba Strata CIS670, which was purchased in 1993. It was upgraded in 2004 and a few minor upgrades were implemented in 2011. This digital system has no VoIP functionality. Toshiba Telecom filed for bankruptcy in 2017 and no longer supports the equipment. If any system component fails in the future, it cannot be replaced. MARC currently averages more than 100 incoming calls a day, just through the main number. MARC has five primary numbers (the main line, two lines for Aging and Adult Services and one each for RideshareKC and RecycleSpot). Each individual desk phone also has a direct inward dial number.

Initial research on a new phone system was completed in 2017, and funding was included in the 2018 Budget. A staff committee was formed early this year that included heavy phone users from each department and several individuals who work with 911 and have extensive technological knowledge of voice systems. The team went on several site visits and contacted cities in the area to learn about various phone systems and the vendors who sell them. It was determined that the phone systems that best meet MARC needs in regard to functionality and reliability are Cisco, Avaya and ShoreTel. The team created an inventory of system requirements and additional desired features and a Request for Proposals was developed. The RFP requested information regarding the company, the system, installation service and maintenance, disaster recovery, a project plan, and pricing.

Seven proposals were received which are summarized below. Staff projected a five-year cost to take into account ongoing support and maintenance.

<table>
<thead>
<tr>
<th>Vendor</th>
<th>System</th>
<th>Projected Five-Year Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alexander Open Systems</td>
<td>Cisco</td>
<td>$186,736.79</td>
</tr>
<tr>
<td>JMA</td>
<td>Shoretel</td>
<td>$137,644.00</td>
</tr>
<tr>
<td>RSM</td>
<td>Shoretel</td>
<td>$135,263.00</td>
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<tr>
<td>AT&amp;T</td>
<td>Avaya</td>
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<td>SKC</td>
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<td>Allegiant</td>
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<td>$109,042.72</td>
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<tr>
<td>BHS</td>
<td>Avaya</td>
<td>$100,788.00</td>
</tr>
</tbody>
</table>

The Cisco and Shortel systems were cost prohibitive. The Avaya system meets MARC’s needs and each of the four Avaya proposals were vetted thoroughly to ensure accurate comparisons. A technical subcommittee of the team met with Allegiant and BHS, the two lowest cost Avaya proposals, and contacted references, to ensure a thorough understanding of the offerings and service capacity.

Several differences between the proposals have resulted in a staff recommendation to accept the proposal from Allegiant. BHS and Allegiant offer different versions of the Avaya system.
AGENDA REPORT

MARC Board of Directors

The BHS system is purely appliance based and the Allegiant proposal is a server-based system with an appliance as a backup. The technical subcommittee believes the server-based system better meets our needs because it provides more growth potential. BHS has a staff of five that includes two technicians. Allegiant has a staff of 40 with 23 technicians. Allegiant offers disaster recovery services at their data center; BHS’s capacity for disaster recovery was limited.

BUDGET CONSIDERATIONS

The 2018 General Fund – Capital Outlay Budget included $80,000 for a replacement phone system. That estimate was based on one-year costs and basic equipment needs. As additional research was done, it was determined that additional equipment and features such as call accounting, cabling, battery backups and switches were also necessary to provide the needed functionality. Purchase of a five-year maintenance and support agreement is more cost effective than purchasing one year at a time.

Also included in the General Fund - Capital Outlay Budget is $14,000 contingency funding for computer and printer replacements, and $40,000 for the disaster preparedness project. None of these additional funds have been spent yet. Staff believes moving forward with a comprehensive phone system replacement and support contract is of the highest priority at this time. As the 2019 Budget is prepared, some of the replacements and parts of the disaster preparedness project may be phased into 2019, if needed.

RECOMMENDATION

Staff recommends that the Executive Director be authorized to execute agreement with Allegiant for the purchase of an Avaya IP Office Phone System at an initial cost of $105,379 plus $3,663 for a five-year support contract.

STAFF CONTACT

Sasan Baharaeen
Carol Gonzales
 ISSUE:
VOTE: Authorize final acceptance of designated Aging and Adult Services proposals for SFY 2019 services.

BACKGROUND:
A variety of RFP’s were issued to support the services provided as part of the Aging and Adult Services program for SFY 2019. Several follow up items have been resolved and are ready for consideration:

- In April, MARC’s Aging and Adult Services department issued Requests for Proposals for catered meal service to be provided in State Fiscal Year 2019, which begins July 1, 2018. This included hot bulk meals provided to contract community centers not equipped with a kitchen to prepare their own meals, and some pre-plated hot daily meal delivery. The catered meals service RFP was delayed to allow final decisions on contract community centers, which impacts service logistics. Treat America ($5.67/meal) and Don Bosco Center ($4.39/bulk meal; $8.03/hot daily home-delivered meal) are recommended for final acceptance.

- Moreover, approval is sought for a contract renewal for in-home services provided by Integrity Home Care, which was unintentionally excluded from the contract renewal list previously approved by the MARC Board.

- Approval of a contract renewal with Legal Aid of Western Missouri for legal assistance rendered to clients under Title III B, Supportive Services funding is also requested. It is recommended that this renewal be contingent upon changes in reporting on clients and service prioritization/authorization. Legal Aid of Western Missouri should develop and implement these changes by Nov. 1, 2018.

- Finally, approval is sought for the renewal of delivery of hot daily home-delivered meals from Liberty Hospital by city of Liberty staff and/or volunteers. The combined meal and delivery cost is $4.83, and this contract will be classified by MARC as a supplemental service under the Liberty Silver Center’s Community Center Services contract.

BUDGET CONSIDERATIONS
Costs associated with the implementation of service provision for all recommended providers will be incorporated into the SFY 2019 Area Plan Budget.
**Source of Funding**

<table>
<thead>
<tr>
<th>Expenditures/Services</th>
<th>Projected Amount</th>
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</thead>
<tbody>
<tr>
<td>Older Americans Act, Titles IIIB and IIIC</td>
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<tr>
<td>Catered Meal Service</td>
<td>Don Bosco Center</td>
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<td>Catered Meal Service</td>
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<td></td>
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<td>In Home Services</td>
<td>Integrity Home Care</td>
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<td></td>
<td>57,040</td>
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<td>Legal Assistance</td>
<td>Legal Aid of Western Missouri</td>
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<tr>
<td></td>
<td>45,006</td>
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<tr>
<td>Hot Daily Home-delivered meals</td>
<td>Liberty Silver Center’s Community Center</td>
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</table>

**COMMITTEE ACTION**

On June 13, 2018, the Commission on Aging recommended that the MARC Board authorize final acceptance of designated Aging and Adult Services SFY 2019 proposals and contract renewals.

**RECOMMENDATION**

Authorize final acceptance of designated Aging and Adult Services SFY 2019 proposals and contract renewals.

**STAFF CONTACT**

James Stowe
Bob Hogan
ISSUE:
VOTE: Authorize purchase of barcode scanning equipment for Aging and Adult Services contract community centers

BACKGROUND:
For many years, other Area Agencies on Aging across Missouri and the nation have used automated, barcode-based client check-in for meals and other services delivered through community centers. The barcode-based equipment uses a regular desktop computer, touchscreen monitor and typical commercial barcode scanner. Competitive bids were received from Dell, Worldwide Technology and Connection. The lowest per unit cost was from Dell.

Instituting barcode scanners is estimated to save numerous work hours per month, as unit reporting is currently recorded by hand, both at MARC and contract centers.

BUDGET CONSIDERATIONS

<table>
<thead>
<tr>
<th>Supplier</th>
<th>Unit Bid</th>
<th>Quantity</th>
<th>Total Costs</th>
<th>Selected?</th>
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</thead>
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Associated equipment, including carts and scanners, are estimated to cost an additional $3,500 from various vendors. Older Americans Act Title III C funding will be used for all equipment.

COMMITTEE ACTION
On June 13, 2018, the Commission on Aging recommended that the MARC Board authorize the purchase of barcode scanning equipment for Aging and Adult Services contract community centers.

RECOMMENDATION
Authorize purchase of barcode scanning equipment for Aging and Adult Services contract community centers.

STAFF CONTACT
James Stowe
Tonya Boston
Cindy Terryberry
ISSUE:
VOTE: Authorize submission of final revised SFY 2018 Aging and Adult Services area plan budget to the Missouri Division of Aging and Disability Services.

BACKGROUND:
MARC staff received the latest funding table for SFY 2018 on June 1, 2018. The table gives us the most recent funding information available from the Missouri Division of Senior and Disability Services. It incorporates Older Americans Act funding that was included in the FY 2018 omnibus spending bill that was passed by Congress and signed by the President last March. Overall, MARC has received a net increase of $272,374 as shown in the SFY 2018 Allotment Comparison Table. The program year ends June 30, 2018. Also attached is the SFY 2018 Final Area Plan Budget Amendment that shows an overall picture of current Aging Services programs and funding sources.

BUDGET CONSIDERATIONS
The final budget revision includes SFY 2017 carryover Title III dollars, which was incorporated into the budget throughout the year. Unspent SFY appropriated 2018 funds from the above-mentioned increase will carry forward into SFY 2019. The Medicaid Waiver program continues to increase in participation every month. Currently, MARC earns $.09 for each Medicaid meal delivered. Largely, Older Americans Act dollars are pass-through.

COMMITTEE ACTION
At its June meeting, the Commission on Aging reviewed and recommended action by the MARC Board of Directors.

RECOMMENDATION
Authorize MARC to submit the final SFY 2018 area plan budget to the Division of Senior and Disability Services prior to the end of June.

STAFF CONTACT
Bob Hogan
James Stowe
## SFY 2018 ALLOTMENT COMPARISON

01-Jun-16

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### KEY:
- III-B: Supportive Services
- III-C1: Congregate Nutrition
- III-C2: Home Delivered Meals
- III-D: Disease Prevention/Health Promotion
- III-E: National Family Caregiver Support
- VII: Ombudsman Funds
- GR: General Revenue
- NSIP: Nutrition Services Incentive Program
- HDM Trust Fund: State of MO Home Delivered Meals Trust Fund
- SSBG: Social Services Block Grant
- Special Projects - MIPPA: Medicare Improvements for Patients and Providers Act
## SFY 2018 FINAL AREA PLAN BUDGET AMENDMENT

June 26, 2018

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DSDS Resources include all funds received from the Missouri Department of Health and Senior Services.

Local funds include Jackson and Cass County funds, and local match dollars.

MEHTAP funds are received from the Missouri Department of Transportation for the Missouri Elderly and Handicapped Transportation Assistance Program (MEHTAP).

Other Funds include Adopt-A-Senior funds, income received from guests at nutrition sites, Silver Haired Legislature sponsors and other funding sources.
## COMPARISON BETWEEN MARCH AMENDMENT AND FINAL AMENDMENT SFY 2018

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<td>(23,287)</td>
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<td>(23,287)</td>
<td>(1,843)</td>
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<td>Home-Delivered</td>
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<td>16,366</td>
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<td><strong>GRAND TOTAL</strong></td>
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<td><strong>138,290</strong></td>
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<td>(0)</td>
<td><strong>13,250</strong></td>
<td><strong>267,720</strong></td>
<td><strong>37,876</strong></td>
<td><strong>305,596</strong></td>
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ISSUE:
VOTE: Approve actions taken at the June 12, 2018, Head Start Advisory Committee meeting.

BACKGROUND:
The Head Start Advisory Committee reviewed the following action items at its June 12, 2018, meeting. They include:
- Minutes from the May 2018 Advisory Committee meeting
- Monthly Attendance, enrollment, childcare subsidy, and CACFP reports
- Monthly Financial Statements & Credit Card Expenditures

These items are more fully described in the Committee minutes and financial reports, which are enclosed.

BUDGET CONSIDERATIONS:
None.

COMMITTEE ACTION:
The Head Start Advisory Committee considered this at its May meeting and recommended Board approval.

RECOMMENDATION:
Approve actions taken at the June 12, 2018, Head Start Advisory Committee meetings.

STAFF CONTACTS:
Jovanna Rohs
Liz Smith
Mid-America Head Start Advisory Committee Meeting
June 12, 2018
11:30 a.m. to 1 p.m.
Agenda

I. Meeting Called to Order and Establish Quorum
Rebecca Curtis

II. Information/Training/Communications from ACF
- Mid America Head Start Annual Report  
  Liz Smith
- Program Instruction 18-04: Full Enrollment Initiative  
  Liz Smith
- Early Head Start Expansion COLA Grant  
  Liz Smith
- Head Start/Early Head Start Federal COLA Grant  
  Liz Smith

*Information will be shared during the discussion of each Action Item to ensure understanding prior to approval of any item*

III. Action Items to be approved and submitted to the Governing Body:
- Early Head Start Expansion COLA Grant  
  Liz Smith
- Head Start/Early Head Start Federal COLA Grant  
  Liz Smith
- Approval of Monthly Items  
  - May 2018 Minutes  
  - Liz Smith
  - Presentation of MAHS Program Report Summary  
  - Liz Smith
  - Enrollment, attendance, subsidy and CACFP  
  - Liz Smith

IV. Unfinished and New Business

V. Early Learning Update
Jovanna Rohs

VI. Adjournment

Next Meeting Date:
August 14, 2018
MAHS Advisory Committee Meeting Minutes
June 12, 2018
11:30 a.m. to 1 p.m.

In Attendance
Susan Knittle     Elena Ramsey     LaTrisha Gaston
Alex Ellison     Samantha Belcher  Kathy Fuger
Councilman Lee Barnes, Jr.  Rebecca Curtis

Grantee/Delegate Staff /Guest
Patty Lucas      Liz Smith
Traci Garcia Castells  Jovanna Rohs

Absent
Molly Merrigan  Carlos Salazar

Rebecca Curtis, Chair, called the meeting to order at 11:35 a.m. A quorum was established.

Information Sharing

- Mid America Head Start Annual Report 2016-2017 (See attached report)
  Dr. Rohs presented the draft 2016-2017 of this report for the committee’s review and feedback. The group reviewed highlights from the report that included data on enrollment and eligibility, child outcomes, family outcomes, health and dental outcomes, and teacher qualifications. Dr. Rohs commented on the increase of physicals for HS children, progression of education outcomes from fall of 2016 to the spring of 2017, and increase in family outcomes. Then, Dr. Rohs said that EHS families struggle to receive continuous care for infants due to the many appointments required for infants. Next, discussion focused on financial literacy from the family outcomes. Committee members from the policy council discussed the importance of setting family outcomes which helped with the parenting perspective and helped with participating with the Head Start community to become strong advocates.

- Program Instruction 18-04: Full Enrollment Initiative-Liz presented Office of Head Start guidance on slots that are past 90 days.
• Early Head Start Expansion COLA Grant- Liz Smith shared MARC’s proposed application for this grant. In addition to any needed increases in staff pay, the application will pass funds on to the Blue Springs School District EHS site in order to bring its reimbursement rate in line with the rate of all other programs to address the program’s increased operating costs. Alex Ellison questioned why COLA funds will not be used for an increase of salaries since the application is for COLA funds. Staff provided further explanation included in the funding opportunity announcement from OHS and the guidance included regarding the use of COLA funds, which he accepted as a reasonable explanation.

Action Items

Approval of Early Head Start Expansion COLA Grant
Alex Ellison motioned to approve the Early Head Start Expansion COLA Grant application. LaTrisha Gaston seconded the motion and the motion carried.

Approval of Head Start/Early Head Start Federal COLA Grant
Kathy Fuger motioned to ratify the approval of the Head Start/Early Head Start Federal COLA Grant that was approved via email vote prior to the meeting due to the earlier application due date. Susan Knittle seconded the motion and motion was carried.

Approval of Minutes
Committee members reviewed the May MAHS Advisory Committee meeting minutes. No changes were made.

Alex Ellison motioned to approve the April MAHS Advisory Committee meeting minutes. Councilman Lee Barnes, Jr. seconded the motion and the motion carried.

Program Summary-
• Open Slots- Liz Smith reported on the open slots that were past thirty days. She informed committee members that grantee staff and KCPS Head start staff have met and developed a corrective action plan for EHS expansion slots at KCPS, and Liz has submitted these plans to the Head Start Regional Office.
• Advisory Committee members requested that Michelle Pendzimas, the KCPS Head Start director, be invited to the August meeting to share the program’s progress.
**Attendance, enrollment, childcare subsidy and CAFP Reports**

Alex Ellison motioned to approve the June Attendance, enrollment, childcare subsidy and May CAFP Reports. Councilman Lee Barnes Jr. seconded the motion and the motion carried.

**Early Learning Update**

- Dr. Rohs reported that the City of Kansas City is considering a sales tax to support universal Pre-K for families residing within the city limits. The tax could potentially support a variety of program types (school district, charter, community-based, family child care) within the city’s boundaries. Early education community leaders have been involved in the proposal. There was a great deal of discussion about possible implications.

The meeting was adjourned at 12:45
ISSUE:
VOTE: Approve one-month contracts with MARC’s Head Start and Early Head Start direct service providers and authorize negotiation of any additional extensions

BACKGROUND:
During the past two years, MARC has collaborated with Head Start providers, families and stakeholders to create a new delivery structure that will increase efficiencies and maximize early learning benefits. That structure includes four sub-recipient direct service providers and 14 contracted direct service providers. In addition, other contractual relationships are being modified to provide needed administrative services, support and monitoring. The Board approved this new structure along with MARC’s application for the next five-year grant at their March 27, 2018, meeting. MARC’s current five-year Head Start/Early Head Start grant was due to end on June 30, 2018 and the new structure was expected to begin July 1 with the anticipated award of the next five year grant. The first year of the five-year grant was scheduled to be divided into two budget periods. The first budget period was to be four months, from July through Oct. 2018, and the next was to be for 12 months, from November 2018 to Oct. 2019.

MARC was notified on June 1 that award decisions for the next grant period have not yet been finalized and the Administration for Children and Families (ACF) will extend the current grant period for an additional month, with a new end date of July 31, 2018. In order to move forward with the planned structure for the upcoming school year, new contracts need to be finalized. The funding received from the extension/core grant can be reallocated to fit the new structure.

Based on MARC’s current Head Start and Early Head Start direct service provider contracts being scheduled to end on June 30, 2018, approval is being requested to implement a one-month contract for July, with the further option to negotiate and approve additional extensions in the event ACF extends the end date of the current grant period multiple times. Below are explanations of services, tables showing the July amounts and the maximum amounts if extensions were granted through Oct. 31.

1. Contracts for early childhood services:
Four of MARC’s Head Start/Early Head Start service providers are designated as sub-recipient contractors. These agencies will be reimbursed based on actual costs. To determine an accurate budget for the month of July, programs provided one-month budget amounts based on anticipated costs for July 2018. Sub-recipient direct service provider contractors and the total funds they have requested for one month are:
Fourteen of MARC’s Head Start/Early Head Start service providers are designated as “fee for service” contractors. These contractors will be reimbursed a consistent monthly stipend based on allocated enrollment. Eleven of the 14 agencies have existing contracts and three are new contractors.

<table>
<thead>
<tr>
<th>Contractor Programs</th>
<th>July 2018</th>
<th>Total July - October 2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ability KC</td>
<td>$33,062.50</td>
<td>$132,250.00</td>
</tr>
<tr>
<td>Blue Springs School District</td>
<td>$12,500.00</td>
<td>$50,000.00</td>
</tr>
<tr>
<td>Center School District</td>
<td>$41,250.00</td>
<td>$165,000.00</td>
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<tr>
<td>Easter Seals Midwest</td>
<td>$27,750.00</td>
<td>$111,000.00</td>
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<tr>
<td>Emmanuel Child Development Center (new contractor)</td>
<td>$25,000.00</td>
<td>$100,000.00</td>
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<tr>
<td>Excelsior Springs School District (new contractor)</td>
<td>$12,500.00</td>
<td>$50,000.00</td>
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<tr>
<td>Front Porch Alliance (new contractor)</td>
<td>$17,166.66</td>
<td>$68,666.64</td>
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<tr>
<td>Grandview School District</td>
<td>$40,500.00</td>
<td>$162,000.00</td>
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<tr>
<td>Guadalupe Centers Early Childhood Education Center</td>
<td>$43,750.00</td>
<td>$175,000.00</td>
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<tr>
<td>Learn A Lot</td>
<td>$21,833.33</td>
<td>$87,333.32</td>
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<tr>
<td>Lee’s Summit School District</td>
<td>$40,333.33</td>
<td>$161,333.32</td>
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<tr>
<td>Raytown School District</td>
<td>$31,166.67</td>
<td>$126,166.68</td>
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<tr>
<td>The Family Conservancy</td>
<td>$74,500.00</td>
<td>$298,000.00</td>
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<tr>
<td>United Inner-City Services</td>
<td>$53,875.00</td>
<td>$215,500.00</td>
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<tr>
<td><strong>Total</strong></td>
<td><strong>$475,187.49</strong></td>
<td><strong>$1,902,249.96</strong></td>
</tr>
</tbody>
</table>

2. **Existing support services contract:**
In addition to contracts for early childhood services, MARC has a contract with The Family Conservancy to implement a centralized intake system for enrollment at all Head Start and Early Head Start programs. This is a three-phase project, with the second phase scheduled to begin July 1, 2018. Total budget for four-month second phase of the contract is $166,667.

In order to allocate sufficient funds for this project, The Family Conservancy (TFC) provided a one-month budget with total dollar amounts based on the scope of work to be completed during July 2018. The one-month contract for TFC’s central intake project in July is $41,666.75.

3. **New support services contract:**
In July 2018, MARC will expand the scope of its contract with TFC to include professional development services. TFC will provide technical assistance and staff support in developing and facilitating training for Head Start and Early Head Start teachers, family advocates and directors. Training will be provided for groups and for individuals, as needed, and will include training that is both required by the Office of Head Start as well as requested by individual programs. The total budget for this four-month phase of TFC’s professional development services contract is $55,756.

In order to allocate sufficient funds for this project The Family Conservancy has provided a one-month budget with total dollar amounts based on the scope of work to be completed during that time. The total request for TFC’s professional development project for July 2018 is $25,756.

**BUDGET CONSIDERATIONS**
Contracts are supported by the Head Start/Early Head Start core grants. Funding for contracts was included in the 2018 budget.

<table>
<thead>
<tr>
<th></th>
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<tbody>
<tr>
<td>Sub-Recipient Contracts</td>
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<td>$4,174,379.76</td>
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<td>Fee-for-Service Contracts</td>
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<td>$1,427,062.47</td>
<td>$1,902,249.96</td>
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<td>Central Intake Contract</td>
<td>$41,666.75</td>
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<td>$166,667.00</td>
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<td>Support Services Contract</td>
<td>$25,756.00</td>
<td>$33,000.00</td>
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<td>July 2018 Contract Total</td>
<td>$1,379,802.15</td>
<td>$5,759,442.48</td>
<td>$7,139,244.63</td>
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**RECOMMENDATION**
Approve:
1. One-month extensions of current contracts with Head Start and Early Head Start contractors
2. New one-month contracts with Excelsior Springs School District, Front Porch Alliance and Emmanuel Child Development Center
3. One-month contract with The Family Conservancy for central intake system and professional development services.

Authorize the Executive Director to negotiate and approve any additional extensions after July 31, 2018, until Oct. 31, 2018.

**STAFF CONTACT**
Jovanna Rohs
Liz Smith
ISSUE:
VOTE: Authorize Mid-America Head Start to apply for cost of living adjustment funds for Head Start and Early Head Start programs

BACKGROUND:
On May 29, 2018, MARC received a funding opportunity letter from the Department of Health and Human Services Administration for Children and Families announcing the availability of funds to support a 2.6 percent 2018 COLA increase of $350,030 for Head Start and $97,203 for Early Head Start. It also included an increase in training and technical assistance funding of $28,534 for Head Start and $3,143.00 for Early Head Start. MARC completed a review of 2017 and 2018 salaries for MARC Head Start and Early Head Start staff to ensure that they had received a minimum increase of 2.6 percent in hourly rate of pay and that the pay scales were increased accordingly. The total grant funds that will be applied to provide any needed increase in MARC salaries is $506.46.

In coordination with its delegates and partners, MARC proposes to use the remaining $478,403.04 available from COLA funding for FY18 to offset higher operating costs. HS/EHS programs supported this decision as a meaningful response to budgetary restrictions experienced at both the program and grantee level related to higher operating costs. Delegates and partners responded with their agency priorities and identified where support was most needed to enhance their operational and programmatic capacity.

BUDGET CONSIDERATIONS:

<table>
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<tr>
<th>Budget Line Item</th>
<th>Head Start</th>
<th>Early HS</th>
<th>Total</th>
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<tbody>
<tr>
<td>MARC staff salary increase</td>
<td>$405.00</td>
<td>$101.46</td>
<td>$506.46</td>
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<tr>
<td>Technology upgrades for MARC (laptops, surface notebooks monitors, portable printer, iPads, iPad shields and cases)</td>
<td>$31,939.20</td>
<td>$8,530.80</td>
<td>$40,470.00</td>
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<tr>
<td>Training for MARC staff</td>
<td>$6,000.00</td>
<td>$300.00</td>
<td>$6,300.00</td>
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<tr>
<td>Playground surface upgrades at two HS/EHS sites</td>
<td>$94,233.37</td>
<td>$59,097.58</td>
<td>$153,330.95</td>
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<tr>
<td>Upgrades to Wi-Fi connection at one HS/EHS site</td>
<td>$32,000.00</td>
<td>$8,000.00</td>
<td>$40,000.00</td>
</tr>
<tr>
<td>Upgrades to phone systems at one HS/EHS site</td>
<td>$25,600.00</td>
<td>$6,400.00</td>
<td>$32,000.00</td>
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<td>Classroom materials and furniture for HS/EHS programs</td>
<td>$138,222.48</td>
<td>$8,712.00</td>
<td>$146,934.48</td>
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<td>Technology upgrades for HS/EHS program staff and classrooms (iPads, iPad shields and cases, laptops, monitors)</td>
<td>$24,439.22</td>
<td>$4,566.91</td>
<td>$4,566.91</td>
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<tr>
<td>Training - materials and professional development for staff</td>
<td>$50,163.95</td>
<td>$3,738.71</td>
<td>$53,902.66</td>
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<tr>
<td>Curriculum materials for HS/EHS programs</td>
<td>$6,000.00</td>
<td>$898.54</td>
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<tr>
<td>Total</td>
<td>$378,564.00</td>
<td>$100,346.00</td>
<td>$478,910.00</td>
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</table>
COMMITTEE ACTION
The Head Start Advisory Committee approved the application via e-mail vote on June 8, and ratified the vote on June 12, 2018. The Head Start Policy Council approved the application on June 11, 2018.

RECOMMENDATION
Authorize MARC, on behalf of Mid-America Head Start, to apply for, accept and expend 2018 COLA funding totaling $478,910 for Head Start and Early Head Start from the Department of Health and Human Services Administration for Children and Families.

STAFF CONTACT
Jovanna Rohs
Liz Smith
ISSUE:

VOTE: Authorize Mid-America Head Start to apply for cost of living adjustment funds for Federal Early Head Start Expansion grant program

BACKGROUND:

On May 29, 2018, MARC received a funding opportunity letter from the Department of Health and Human Services Administration for Children and Families announcing availability of funds to support a 2.6 percent COLA increase for programs funded through its Early Head Start Expansion grant. The expansion grant funds an additional 84 EHS slots in five of MARC’s existing programs.

MARC completed a review of 2017 and 2018 salaries for MARC Early Head Start staff to ensure that they had received a minimum increase of 2.6 percent in hourly rate of pay and that the pay scales were increased accordingly. The total grant funds that will be applied to provide any needed increase in salaries is $118. MARC proposes to use the remaining $39,194 dollars available from FY18 COLA funding to support its Blue Springs School District partner (BSSD) with materials to enhance classroom environments and to increase the program’s reimbursement rate. BSSD’s current reimbursement is $15,955.68 per child. All other EHS expansion programs are reimbursed at a rate of $17,226.99 per child.

BUDGET CONSIDERATIONS:

This grant will support an increased annual per child rate of $17,226.99 for 16 children in the Blue Springs School District’s (BSSD) Early Head Start Expansion program, which will raise the total amount of the BSSD contract from $255,290.88 to $275,631.84 per year.

<table>
<thead>
<tr>
<th></th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>MARC staff salary increase</td>
<td>$118.00</td>
</tr>
<tr>
<td>Pass through funds to Blue Springs School District</td>
<td>$20,340.96</td>
</tr>
<tr>
<td>Classroom environment materials including cribs, cots, child sized furniture and shelving for 5 Early Head Start classrooms</td>
<td>$18,853.04</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$39,312.00</strong></td>
</tr>
</tbody>
</table>

COMMITTEE ACTION

The Head Start Policy Council and Head Start Advisory Committee approved the application on June 11 and June 12, 2018 respectively.

RECOMMENDATION

Authorize MARC, on behalf of Mid-America Head Start, to apply for, accept and expend COLA funding of $39,312 for Early Head Start from the Department of Health and Human Services Administration for Children and Families.

STAFF CONTACT

Liz Smith
Jovanna Rohs
ISSUE:
VOTE: Authorize a contract with Learning Genie, Inc., for Mid-America Head Start and partners to access a customized online data system for child assessment data, instruments and reports.

BACKGROUND:
MARC’s Department of Early Learning is implementing the Desired Results Development Profile (DRDP) child assessment in all Mid-America Head Start classrooms, partnering school districts and community-based early learning programs. MARC desires to enter into a three-year contract with Learning Genie, Inc., for access to an online data system designed to allow teachers, program administrators, and other designated staff to view/use DRDP instruments and conduct DRDP assessments, as well as training and technical assistance. The Learning Genie data system stores the data entered by teachers in a secure database and produces a variety of assessment reports, both for individual children and for groups of children.

BUDGET CONSIDERATIONS
This contract will be funded through MAHS’ federal grant. Funding for this contract was included in the 2018 budget, with payments of $23,300 per year for three years.

RECOMMENDATION
Authorize the Executive Director to enter into a three-year contract with Learning Genie, Inc., to provide access to and training and technical assistance for an online data system in an amount not to exceed $69,900.

STAFF CONTACT
Jovanna Rohs
Liz Smith
Kyle Matchell
ISSUE:
VOTE: Authorize execution of a Memorandum of Understanding with KCATA for activities related to FTA Section 5310 funding for mobility solutions for older adults and persons with disabilities.

BACKGROUND:
The Federal Transit Administration provides funding for the Section 5310 Program, also known as the Enhanced Mobility of Seniors and Individuals with Disabilities program. This program provides funding for vehicle purchases and capital projects that address mobility solutions for older adults and persons with disabilities. Additional information on the Section 5310 Program is available at: http://www.marc.org/Transportation/Funding/FTA/5310.

The governors of Kansas and Missouri have named the Kansas City Area Transportation Authority (KCATA) as the designated recipient for these funds for the Kansas City region. In the past, KCATA and MARC have agreed to share the responsibility for the solicitation and competitive selection of projects for funding. Under past agreements, MARC has been responsible for developing a Coordinated Public Transit-Human Service Transportation Plan (Coordinated Plan) and selecting a program of projects for these funds. KCATA has administered and managed grants and contracts with the competitively selected project sponsors.

Staff recommends that MARC enter into a MOU with KCATA to reaffirm our agencies' roles in planning, programming and administering funds for this program for a 2017 and 2018 program of projects and that MARC receive up to $85,366 from KCATA to assist in the administration of these activities.

BUDGET CONSIDERATIONS:
These funds will be added to the UPWP and MARC budget.

COMMITTEE ACTION:
The Mobility Advisory Committee, Regional Transit Coordinating Council and Total Transportation Policy Committee have all been apprised of the process and have approved moving forward with the 5310 call for projects.

RECOMMENDATION:
Authorize the Executive Director to execute a Memorandum of Understanding and receive up to $85,366 from KCATA to assist with planning and programming activities related to the FTA Section 5310 program.

STAFF CONTACT:
Drew Stiehl
Martin Rivarola
ISSUE:
VOTE: Approve 2019-2021 Disadvantaged Business Enterprise (DBE) goal

BACKGROUND:
The U.S. Department of Transportation’s (USDOT) DBE program is designed to assist small businesses owned and controlled by socially and economically disadvantaged individuals, including minorities and women, in participating in contracting opportunities created by USDOT financial assistance programs. The program also helps small non-minority own businesses participate in contracting opportunities. The three major DOT operating administrations involved in the DBE program are Highway (FHWA), Aviation (FAA) and Transit (FTA).

Among other things, DBE regulations require recipients of USDOT financial assistance to establish goals for the participation of disadvantaged entrepreneurs. MARC is required by the USDOT to have a DBE Program because it is a FTA recipient that receives federal planning, capital or operating assistance and will award prime contracts. MARC is required to make every effort to meet an overall established goal.

Every three years, MARC must recalculate its DBE goal and make changes to the program as necessary, based on an established USDOT goal calculation methodology. The current 2015-2018 DBE goal is to award 20 percent of contracts to DBE businesses. MARC has met this goal every year during this period.

In accordance with USDOT regulations, MARC employs a two-step process to calculate its DBE program goal. Based on these calculations detailed in the attached memo, the proposed 2019-2021 goal is 22 percent. Related agencies’ current DBE goals include Kansas City, Missouri, at 24 percent, Kansas City Airport (KCI) at 22 percent, MoDOT at 15 percent, KDOT at 10 percent and the Kansas City Area Transportation Authority at 15 percent.

COMMITTEE ACTION
MARC’s Total Transportation Policy Committee released the draft 2019-2021 DBE program goal for public review and comment on June 19, 2018, and will consider action on the program goal at their meeting on July 17, 2018.

RECOMMENDATION
Approve the 2019 - 2021 Disadvantage Business Enterprise goal, contingent upon TTPC’s approval at the end of the public comment period.

STAFF CONTACT
Ron Achelpohl
DBE Goal Methodology

MARC submits its overall goal to USDOT on Aug. 1 every three years since 2010. In accordance with Federal Regulation CFR 49§26.45, MARC employs a two-step process to calculate its DBE program goal.

**MARC 2019-2021 DBE Goal = 22%**

**Step 1**
Involves determining a “base figure” for the relative availability of DBEs in the area. The base figure is a percentage calculated as the ratio of available and potentially eligible DBEs to all available firms. The data sources used to derive available DBEs and “all available” firms is as follows:

1. “Available DBEs” is derived from the total number of certified DBEs in KDOT’s and Missouri Regional Certification Committee’s (MRCC)¹ DBE directories with the North American Industry Classification (NAICS) of 541820, 541330 and 541320 or whose work type was listed as public relations, architecture and engineering and/or landscape architecture for the nine (9) counties within the Metropolitan Statistical Area (MSA). The 2019 DBE program limited the search to these fields based on the types of contracts anticipated for the upcoming year.

<table>
<thead>
<tr>
<th>Industry code</th>
<th>Industry code description</th>
<th>DBE Firms</th>
<th>Total Firms</th>
<th>DBE%</th>
</tr>
</thead>
<tbody>
<tr>
<td>541820</td>
<td>Public Relations</td>
<td>27</td>
<td>52</td>
<td>51.92%</td>
</tr>
<tr>
<td>541320</td>
<td>Landscape Architecture</td>
<td>14</td>
<td>19</td>
<td>73.68%</td>
</tr>
<tr>
<td>541330</td>
<td>Architecture &amp; Engineering (A&amp;E)</td>
<td>38</td>
<td>420</td>
<td>9.05%</td>
</tr>
</tbody>
</table>

2. “All available” firms is derived from the total number of firms with the NAICS of 541820, 54320 and 541330 found in Census Bureau’s County Business Patterns (CBP) database in the nine (9) counties within the Metropolitan Statistical Area (MSA).

3. “Potentially eligible” DBEs is determined based upon the CBP, regional Disparity Study¹ and the City of Kansas City, Missouri’s Disadvantaged/Minority and Women’s Business Enterprise Directory. Listed firms’ functions were evaluated to determine their eligibility to bid for proposed contracts (as listed below), and the resulting list was checked to ensure that no firms listed in the certified DBE list was repeated.

<table>
<thead>
<tr>
<th>Percent of funding for Contracting</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contract Type</td>
</tr>
</tbody>
</table>

¹ MRCC – regional certification committee is the Missouri “one stop” DBE certification group. The Committee (MoDOT, KCMO, KCATA, Metro and Lambert Airport St. Louis, EWGCC, and MARC) is the statewide DBE certification certifiers. If certified by one of these agencies your certification is good throughout MO and those state that have reciprocal certifications with MO.
Regulations encourage “Wherever Possible, Use Weighting” in your base figure goal calculation. Weighting helps ensure accuracy of the “Step One Base Figure.” While weighting is not required by regulation, it makes the goal calculation more accurate. For instance, since 74 percent of MARC contract dollars will be spent on Architect/Engineering related projects and 24 percent on marketing/public engagement, MARC weighted the calculation of the relative availability of firms by the same percentages. This method resulted in a weighted base percent 25.07 percent.

Therefore the base goal 16.09 percent (rounded to 16 percent) is increased to 25.07 percent (rounded to 25 percent).

**Step 2:**

The second step involves examining available evidence to determine what adjustment, if any, is needed to the base figure in order to arrive at the overall goal that reflects as accurately as possible the DBE participation MARC would expect in the absence of discrimination.

A. Proposed Goal

B. MARC 3yr

\[
\frac{(A \times B)}{2} = \text{Goal Adjustment}
\]

To determine what types of adjustments, if any, are needed to the base figure, additional sources of evidence was examined:
1. The current capacity of DBEs to perform work in MARC’s DOT-assisted contracting program, as measured by the volume of work DBEs have performed in recent years.

2. Reviewed the last three (3) year biannual reports (years 2015 through 2017) of DBE participation (20 percent) reported to the FTA.

<table>
<thead>
<tr>
<th>Last 3 Year</th>
<th>Goal</th>
<th>Achieved Goal</th>
</tr>
</thead>
<tbody>
<tr>
<td>2015</td>
<td>20%</td>
<td>20%</td>
</tr>
<tr>
<td>2016</td>
<td>20%</td>
<td>20%</td>
</tr>
<tr>
<td>2017</td>
<td>20%</td>
<td>20%</td>
</tr>
</tbody>
</table>

To calculate the DBE goal, MARC averaged the base weighted figure calculation (25 percent) was averaged with the median of the volume of work DBEs performed in recent years (20 percent) thus providing the average of the two measures.

\[
\frac{25\% + 20\%}{2} = 22.5
\]

3. The Step 2 adjustment to the base figure the goal is 22%.

**MARC 2019 – 2021 DBE Goal = 22%**

**Step 3:**
Regulations state you must demonstrate the percentage of your goal met solely through race-neutral measures, or whether race-conscious program elements such as DBE contract goals are also needed. Race-neutral program elements are initiatives that help all businesses or small businesses in general, including — but not limited to — DBEs. You must meet the maximum feasible portion of your overall DBE goal by using race/gender-neutral means.

- Race Conscious = 16%
- Race Neutral = 6%

The following is a summary of the basis of our estimated breakout of race-neutral and race-conscious DBE participation:

<table>
<thead>
<tr>
<th>Last 3 Year</th>
<th>Goal</th>
<th>Race* Neutral (R/N)</th>
<th>Race Conscious</th>
<th>Achieved Goal</th>
</tr>
</thead>
<tbody>
<tr>
<td>2016</td>
<td>20%</td>
<td>2%</td>
<td>18%</td>
<td>20%</td>
</tr>
<tr>
<td>2017</td>
<td>20%</td>
<td>2%</td>
<td>18%</td>
<td>20%</td>
</tr>
<tr>
<td>2018</td>
<td>20%</td>
<td>2%</td>
<td>18%</td>
<td>20%</td>
</tr>
</tbody>
</table>

*Anything over 16% is considered achieved by race – neutral means

A) Third party contracting % of funds for A&E = 74%
B) DBE Goal subcontracting opportunities = 22%
C) A * B = Race Conscious 16%
D) C - B = Race Neutral 6%

Race Conscious 16%
Race Neutral 6%

*In the Kansas City area 91 percent of available firms for A&E prime contracting opportunities are non DBE

Regional Disparity Study was completed for the Kansas City region in 2017. Study was conducted through the guidance of the City of Kansas City, Kansas City Area Transportation Authority, Jackson County, MO and the Kansas City Public Schools to evaluate minority owned firms availability in the Kansas City region.
ISSUE:
VOTE: Approve update to the Kansas City Regional Intelligent Transportation Systems Architecture

BACKGROUND:
As the federally designated metropolitan planning organization (MPO) for the bistate Kansas City metropolitan area, MARC is responsible for the development, update and ongoing maintenance of the Kansas City Regional Intelligent Transportation Systems (ITS) Architecture. The development and implementation of the ITS Architecture creates a regional framework that ensures institutional agreement and technical integration for the implementation of ITS projects. Fixing America’s Surface Transportation Act (FAST Act) requires a functional ITS Architecture system and all ITS projects funded from the Highway Trust Fund are required to be in conformance with ITS Architecture requirements and appropriate standards.

The Kansas City Regional ITS Architecture was adopted in 2004, and last updated in 2012. Since August 2017, MARC has been working with Iteris, Inc. and regional stakeholders to complete an update to the Regional ITS Architecture to detail new systems and services operating in the region and will consider the impacts on regional transportation operations and ITS architecture requirements of new technologies including those for autonomous and connected vehicles and private ride hailing services.

COMMITTEE ACTION
The Total Transportation Policy Committee discussed and expressed support for the strategies and policies documented in the updated Regional ITS Architecture at their meeting on June 19, 2018.

RECOMMENDATION
Adopt the 2018 update of Kansas City Regional Intelligent Transportation Systems Architecture.

STAFF CONTACT
Marc Hansen
ISSUE:
VOTE: Approve Amendment #7 to *Transportation Outlook 2040* which modifies the scope of the I-35/119th Street interchange project

BACKGROUND:
In June of 2015, the MARC Board of Directors approved an update to *Transportation Outlook 2040*, the Kansas City region’s long-range Metropolitan Transportation Plan (MTP). This blueprint describes how the region will manage, operate and invest in its multimodal transportation system over the next 25 years.

*Transportation Outlook 2040* describes the current and evolving surface transportation needs of the metropolitan area and identifies $33.1 billion in transportation investments ranging from road and transit improvements to projects that enhance bike, pedestrian and freight movement. Amendments are made to *Transportation Outlook 2040* as new projects, funding, or programs arise and MARC’s Public Involvement Plan requires that proposed amendments to the MTP be released for public review and comment.

MARC has received an additional request to amend *Transportation Outlook 2040*. The details of proposed Amendment #7 appear below.

a) **Amend project 346: I-35/119th Street Interchange**
   - **Sponsor:** Olathe
   - **Description:** Modification of the existing interchange to a Diverging Diamond Interchange (DDI) to provide capacity on the interchange ramps and on the bridge over I-35 to meet projected traffic demand. Includes capacity improvements to 119th Street from Renner Boulevard to Strang Line Road
   - **Category:** Roadway
   - **Cost:** $24,000,000
   - **Period:** 2021-2030
   - **Actions:**
     1. Modify project name and description to add interchange reconstruction.
     2. Modify cost from $2.5 million to $24 million ($21.5 million increase).
   - **Financial Constraint:** The financial analysis in *Transportation Outlook 2040* assumes there is sufficient local funding capacity to support the additional cost. Financial constraint tables in Appendix E will be amended to reflect the increased expenditure (see figure on following page).
Figure E.11c (Amendment 5): Financial constraint of Kansas local system projects

<table>
<thead>
<tr>
<th></th>
<th>2015-2020</th>
<th>2021-2030</th>
<th>2031-2040</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Revenue</td>
<td>$1,713,900,000</td>
<td>$3,384,700,000</td>
<td>$4,188,700,000</td>
<td>$9,287,300,000</td>
</tr>
<tr>
<td>O&amp;M</td>
<td>($187,000,000)</td>
<td>($396,000,000)</td>
<td>($532,000,000)</td>
<td>($1,115,000,000)</td>
</tr>
<tr>
<td>Preservation</td>
<td>($530,000,000)</td>
<td>($1,122,000,000)</td>
<td>($1,508,000,000)</td>
<td>($3,160,000,000)</td>
</tr>
<tr>
<td>Available for projects</td>
<td>$996,900,000</td>
<td>$1,866,700,000</td>
<td>$2,148,700,000</td>
<td>$5,012,300,000</td>
</tr>
<tr>
<td>Non-preservation MTP projects</td>
<td>($455,600,000)</td>
<td>($1,101,700,000)</td>
<td>($568,400,000)</td>
<td>($2,104,200,000)</td>
</tr>
<tr>
<td>Difference</td>
<td>$541,300,000</td>
<td>$765,000,000</td>
<td>$1,580,300,000</td>
<td>$2,908,100,000</td>
</tr>
</tbody>
</table>

**COMMITTEE ACTION**

The Total Transportation Policy Committee considered and approved the amendment to Transportation Outlook 2040 on June 19, 2018.

**RECOMMENDATION**

MARC staff recommends approval of Transportation Outlook 2040 Amendment #7.

**STAFF CONTACT**

Jim Hubbell

*This amendment was referred to in error as Amendment #6 on the TTPC agenda, but has been corrected to Amendment #7.*
ISSUE:
VOTE/REPORT: Authorize grant application to the Economic Development Administration to address major plant closings

BACKGROUND:
The U.S. Economic Development Administration offers Economic Adjustment planning grants to communities affected by economic downturns and significant employer losses such as plant closings. The EDA has indicated a willingness to accept a grant application to support Kansas City, Missouri, and the Unified Government of Wyandotte County/Kansas City, Kansas, to plan for the reuse of two plants scheduled to close in 2019 and 2020 — the Harley-Davidson plant in Platte County and the Proctor and Gamble Plant in Kansas City, Kansas. The 18 to 24 month planning grant could support staff and/or consultants to help with planning for the reuse of the facilities and attracting employers to the properties. MARC is working with the Unified Government of Wyandotte County/Kansas City, Kansas; the Kansas City, Missouri, Economic Development Corporation; and Platte County Economic Development Council on a grant application to support planning work for both plant closures. MARC would serve as the grantee, pass through a portion of the funds to support staff time for the two jurisdictions and select one or more consultants through an RFP process to assist the two communities in planning for reuse of the plants.

BUDGET CONSIDERATIONS

<table>
<thead>
<tr>
<th>REVENUES</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Amount</td>
<td>$200,000 grant; $133,334 in-kind match</td>
</tr>
<tr>
<td>Source</td>
<td>EDA Grant; In-Kind Match</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>PROJECTED EXPENSES</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>MARC personnel (salaries, fringe, indirect, rent)</td>
<td>$20,000</td>
</tr>
<tr>
<td>Contractual</td>
<td>$90,000</td>
</tr>
<tr>
<td>Pass-through to local agencies</td>
<td>$90,000</td>
</tr>
<tr>
<td>Documented in-kind</td>
<td>$133,134</td>
</tr>
</tbody>
</table>

RECOMMENDATION
Authorize the Executive Director to submit a grant application to the U.S. Economic Development Administration for an economic adjustment planning grant in the amount of $200,000, and accept funds if awarded. Contract with the Unified Government of Wyandotte County/Kansas City, Kansas; the Kansas City, Missouri Economic Development Corporation; and Platte County Economic Development Council as described above.

STAFF CONTACT
Marlene Nagel
ISSUE:

VOTE/REPORT: Authorize expenditures for printing and postage for an annual mass mailing to inform SNAP clients about the Double Up Heartland nutrition incentive program

BACKGROUND:

In July 2016, MARC launched the Double Up Heartland initiative to help SNAP recipients eat healthier foods by offering incentives at grocery stores and farmers markets in the Kansas City and St. Louis metros as well as selected cities across Missouri and Kansas. MARC and project partners received a $2.9 million grant from the US Department of Agriculture and matching grants from local governments and philanthropies to fund the three-year project, which allows SNAP customers to double their purchasing power for fresh fruits and vegetables.

Partners include Cultivate Kansas City, Fair Food Network, and University of Kansas Medical Center, Douglas County, Kansas, and East-West Coordinating Council (the St. Louis MPO). Cultivate Kansas City is a local nonprofit supporting farmers markets, which offer double value to SNAP recipients at metro area farmers markets. Fair Food Network is a national nonprofit leading food incentive programs in a number of communities throughout the country.

In each of the first two years, MARC has worked with the Kansas and Missouri state agencies managing the SNAP program to send letters and fliers about the program to SNAP recipients in zip codes where participating grocery stores and farmers markets were located. James Printing was the low bidder for the printing of fliers and letters, envelopes and postage. The assembled materials were delivered to the state offices, where mailing labels to SNAP recipients were added and the envelopes mailed. The postage cost is about 70 percent of the total cost for the mailing.

MARC is preparing a similar mailing for 2018. The budget for the grant included funds for the mailings each of the grant’s three years. The SNAP households in zip codes with participating locations are summarized below by geographic area:

<table>
<thead>
<tr>
<th>Location</th>
<th>Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kansas City Metro</td>
<td>26,796</td>
</tr>
<tr>
<td>St. Louis Metro</td>
<td>74,305</td>
</tr>
<tr>
<td>Other Missouri</td>
<td>25,942</td>
</tr>
<tr>
<td>Other Kansas</td>
<td>8,930</td>
</tr>
<tr>
<td>Total</td>
<td>135,973</td>
</tr>
</tbody>
</table>

The total cost for printing letters and fliers, folding, stuffing and sealing envelopes, labeling and postage is about 73 cents per piece, for a total of approximately $100,000. The Missouri SNAP office has committed $10,800 of its federal funds to support the mailing costs.

BUDGET CONSIDERATIONS

The printing and postage costs were included in the budget for the three-year initiative.
RECOMMENDATION
Authorize MARC to use Double Up Heartland grant funds to pay for printing and postage costs not to exceed $100,000 to mail information to SNAP households in participating locations as described above.

STAFF CONTACT
Marlene Nagel
Donna Martin
ISSUE: VOTE: Authorize applications to KC Scholars, the Ewing Marion Kauffman Foundation and the DeBruce Foundation for human capital work

BACKGROUND
The Mid-America Regional Council launched a post-secondary completion program in September 2016 called KC Degrees, formerly known as GRADUATE! Kansas City. KC Degrees is designed to increase the number of adults who return to school and complete a postsecondary degree. There are currently more than 300,000 adults in the Kansas City region with some college credit but no degree. The initiative is a partnership between MARC, 17 public and private nonprofit two-year and four-year postsecondary institutions, and an array of workforce partners committed to supporting adult learners in the community.

In its first two years of implementation, the KC Degrees program has expanded to serve more than 600 adult learners, with more than 200 currently enrolled in college classes. KC Degrees’ College Success Navigators recruit and support adults interested in the program; offer advising to help identify the degree program and institution best suited to meet needs; and identify and secure resources to help adults remove barriers to participation. MARC has partnered with KC Scholars to assist adult learners secure scholarships to cover tuition costs for their college classes. Grants from the Ewing Marion Kauffman Foundation supported the first two years of KC Degrees. A funding request for the third year is being submitted to KC Scholars in the amount of $391,600.

In addition, MARC is working with community partners on a High School Gen-A initiative to ensure that high school students and those who support them have:
- Access to data that informs educational program development and career choices.
- Business-based learning experiences that support preparation for college and careers.
MARC is requesting $200,000 per year over the next three years from the Ewing Marion Kauffman Foundation for its work in identifying workforce gaps and furthering work-based learning opportunities.

Lastly, MARC is requesting $70,000 for two years from the DeBruce Foundation for the creation of a Construction Trades TIE. The Talent-to-Industry Exchange (TIE) program provides a mechanism to address workforce needs in a sector-specific manner and is a signature KC Rising strategy. To be successful, a TIE must be industry led; regional and comprehensive in approach, covering the full K-20 education continuum; and be data driven and action oriented.

The TIE process has three phases:
1. A detailed economic and labor analysis.
2. A workforce action plan.
3. Plan implementation.

When completed, the report will offer a detailed labor analysis of the construction trades in the Kansas City region and offer strategies to solve workforce challenges the industry faces.

BUDGET CONSIDERATIONS
The Ewing Marion Kauffman Foundation funded and supported the launch of KC Degrees 2016 for its first two years. The funding has transitioned to KC Scholars for the next fiscal year. Funds support MARC staff, contract college advisors, phone, software support, Graduate Network membership technical services, advertising, printing and other related costs. MARC has received a grant from the Henry and Marion Bloch Foundation to support a Spanish-speaking college advisor and financial support to adult students to supplement the KC Scholars grant. The Ewing Marion Kauffman Foundation and DeBruce Foundation grants would support personnel, meeting facilitators, printing and related expenses.

RECOMMENDATION
Authorize applications to KC Scholars, the Ewing Marion Kauffman Foundation and the DeBruce Foundation for human capital work as described above, and accept funds if awarded.

STAFF CONTACT
Sheri Gonzales Warren
ISSUE:  
VOTE: Authorize grant applications for Emergency Services work

BACKGROUND:
MARC’s Emergency Services programs help ensure the region’s ability to prepare, respond and recover with coordinated plans and high-quality training, technology and equipment. With the loss of Urban Area Security Initiative funding by the US Department of Homeland Security in 2012, the region has been eligible to apply to the two states for a portion of the state’s annual State Homeland Security Grant funding. The following grant applications support the region’s efforts to sustain protection, response and recovery capabilities.

- MARC’s grant application to the Kansas Highway Patrol’s State Homeland Security Grant program would provide $378,537 of FY18 funds. This would support critical training; exercises; collaborative, strategic and operational planning; community resilience programming; a portion of Terrorism Early Warning (TEW)/KC Regional Fusion Center operations; and essential equipment replacement and sustainment for the Kansas side specialty teams (hazmat, tactical, EOD and technical rescue).

- MARC’s grant application to the Missouri Office of Homeland Security’s State Homeland Security grant program would provide $738,974.29 for FY18 to sustain core capabilities. It would support critical training; exercises; collaborative, strategic and operational planning; community resilience and citizen education programs; mass fatality; WebEOC; badging and accountability; and essential equipment replacement and reach-back capability for Missouri regional hazmat, EOD and technical rescue specialty teams. The total includes $130,560.83 for a portion of TEW/Fusion Center operations.

<table>
<thead>
<tr>
<th>Project</th>
<th>KS FY18</th>
<th>MO FY18</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>PLANNING - Planning and Regional Coordination (MARC staff services)</td>
<td>39,669</td>
<td>39,669</td>
<td></td>
</tr>
<tr>
<td>PLANNING - Prepare reports and communications tools, engage stakeholders in meeting, reporting.</td>
<td>25,000</td>
<td>25,000</td>
<td></td>
</tr>
<tr>
<td>PLANNING - Citizen Education (brochures, CERT Training)</td>
<td>5,601</td>
<td>7,000</td>
<td>12,601</td>
</tr>
<tr>
<td>INFO SYSTEMS - WebEOC (EOC crisis management software)</td>
<td>13,400</td>
<td>13,400</td>
<td>26,800</td>
</tr>
<tr>
<td>INFO SYSTEMS - Badging &amp; Accountability System software, licenses, supplies</td>
<td>11,500</td>
<td>11,500</td>
<td></td>
</tr>
<tr>
<td>INFO SYSTEMS - Kansas City Fusion Center staffing - support information sharing among law enforcement</td>
<td>45,240</td>
<td>45,240</td>
<td></td>
</tr>
<tr>
<td>TRAINING &amp; EXERCISE - Regional Training Program - staff, contractors, web-based training portal - 50 trainings</td>
<td>121,738</td>
<td>137,943</td>
<td>259,681</td>
</tr>
<tr>
<td>TRAINING &amp; EXERCISE - Regional Exercise Program - staff, contractors, supplies, facility rental - 7 exercises and follow up from previous ones</td>
<td>56,672</td>
<td>48,371</td>
<td>105,043</td>
</tr>
<tr>
<td>TRAINING &amp; EXERCISE - Kansas IMT exercise</td>
<td>7,000</td>
<td>7,000</td>
<td></td>
</tr>
</tbody>
</table>
SPECIALTY TEAM EQUIPMENT - HAZMAT - equipment warranties, replacement sensors, instrument calibration, tubes and cartridges, detection paper, data access fees  
39,891  
76,971  
116,862  
SPECIALTY TEAM EQUIPMENT - TECH RESCUE - Replacement PPE  
29,567  
30,950  
60,517  
SPECIALTY TEAM EQUIPMENT - TACTICAL TEAMS - Endeavor Robotics system for KCPD  
132,565  
132,565  
SPECIALTY TEAM EQUIPMENT - EOD - Large bomb disruptor units, small disruptor units  
40,500  
19,417  
59,917  
SPECIALTY TEAM EQUIPMENT - MASS FATALITY KCRMORG - maintenance agreements for x-ray units and trailers  
36,457  
36,457  
MANAGEMENT AND ADMINISTRATION  
18,927  
29,171  
48,098  
TOTAL  
$378,537  
$608,413  
$986,950  
In addition, the RHSCC is recommending $130,561 for the KC Fusion Center to support staffing, travel, training, supplies, and contractors. The funding request for the Fusion Center comes from a dedicated pool of federal funds for law enforcement.

RECOMMENDATION
Authorize applications and acceptance of $1,117,511 in FY18 Kansas and Missouri state homeland security grants.

CONTACT
Erin Lynch
Cynthia Allen
ISSUE:
VOTE: Authorize contracts and purchases for Emergency Services work

BACKGROUND:
MARC’s Emergency Services programs help ensure the region’s ability to prepare, respond and recover with coordinated plans and high-quality training, technology and equipment. The following contracts support this work.

Kansas City Fusion Center Contracts and Purchases
The Kansas City Board of Police Commissioners has hosted the Kansas City Regional Fusion Center (formerly known as the Kansas City Regional Terrorism Early Warning Center) since 2007. The Center’s role is to work with federal, state and local law enforcement and other emergency services agencies to collect, analyze and share sensitive intelligence information to support the prevention and deterrence of terrorist acts in the Kansas City region. Personnel from a number of local law enforcement agencies have donated time to support the Fusion Center, and an advisory committee with public and private sector representatives offers guidance to the Center.

- Federal homeland security funds have been provided to the Kansas City Police Department to support the Kansas City Regional Fusion Center. A sixth amendment to support the KC Fusion Center staffing with the Kansas City Board of Police Commissioners will add $5,000 and extend the performance period to Aug. 31, 2018. The additional funds will support one full-time intelligence analyst position for approximately one month. The revised sub-recipient contract total amount is $489,935.67. Funding for this sub-award is from the FY16 Missouri Law Enforcement Terrorism Prevention Activities Grant.

- The Regional Homeland Security Coordinating Committee (RHSCC) requests approval to renew the annual MEMEX licenses and support. MEMEX is comprehensive integrated intelligence software that supports the Kansas City Regional Fusion Center. This software is used nationwide for automating the distribution of tips and leads, or Suspicious Activity Reports (SARs), related to counterterrorism. It provides a more efficient process for the collection and evaluation of data about suspicious activities in support of homeland security. MEMEX is used to acquire and integrate data from surrounding intelligence centers and police departments and make it available on demand for analysis. The annual software license by the vendor SAS from Aug. 1, 2018 through July 31, 2019, will cost $45,998.77. Funding is through the Missouri FY17 Homeland Security Grant and is a sole source purchase. The RHSCC requests that MARC enter into a memorandum of understanding with the Kansas City, Missouri Board of Police Commissioners to cost-share the MEMEX license fee. This approach will allow for improved coordination in the use of the software and increase its functionality. The MOU provides for the Board of Police Commissioners to reimburse MARC $18,570.90 of the annual software license renewal cost.

- The Regional Homeland Security Coordinating Committee requests approval to execute an agreement with the City of Olathe, Kansas Fire Department to continue funding one part-time Olathe Fire Department employee position (Fire/Health Intelligence
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Specialist) for the Kansas City Regional Fusion Center from Sept. 1, 2018 through Aug. 31, 2019 for an amount not to exceed $45,240. The FY18 Kansas Homeland Security Grant program will cover the expense.

Emergency Planning Contract
MARC requests approval to execute a contract with All Clear Emergency Management Group in an amount not to exceed $75,000 in order to:

1. Update the current Mass Casualty Incident (MCI) plan that outlines procedures for EMS and hospitals to respond to such events. The consultant will help address patient movement and tracking during large-scale events and develop an Emergency Service Function (ESF) 8 Communication resource document to be included in the regional tactical interoperable communications plan.
2. Provide evaluation services for the Community Disaster Resiliency initiative and to evaluate the outcomes of the Complex Coordinated Terrorist Attack (CCTA) grant program. The vendor was selected following two request for proposals procurement processes, one for the MCI planning and one for evaluation services.

The funding to cover the cost of the contract is through the ASPR (Assistant Secretary for Preparedness and Response) FY17, Margaret A Cargill Foundation and the federal CCTA grants.

MARCER Cooperative Purchasing Agreement
The Mid-America Regional Council Emergency Rescue Committee (MARCER) coordinates a cooperative purchasing program that allows EMS agencies to save money on the purchase of more than 3,000 pre-hospital supply items, including medications. All MARCER members and associate members in good standing are eligible to participate in the program. In 2016, MARC solicited bids and selected Moore Medical/McKesson as the vendor for a two-year contract, with the opportunity for three one-year renewals. At the time of contract award, it was estimated that annual purchases from the vendor by MARCER members could total over $600,000. MARCER has reviewed the service provided by the vendor and has recommended a one-year renewal.

The MARC Board is asked to authorize the Executive Director to enter into an agreement with Moore Medical/McKesson to renew this cooperative purchasing program for one year, July 1, 2018, through June 30, 2019.

Medical Planner Contract
William Moberly has been under contract to MARC as a medical planner since August 2009. Mr. Moberly provides services to hospitals in the Region A area of Missouri, outside the MARC counties. MARC requests approval to execute a contract with Mr. Moberly for continued work as medical planner. This request will increase the contract by an amount not to exceed $77,408 for work performed July 1, 2018, through June 30, 2019. Funding to support this contract comes from the Missouri Department of Health and Senior Services Hospital Bioterrorism Prevention Grant.

MARCER Recorder Service with Johnson County Emergency Management and Communications
MARCER hospitals and EMS agencies serving the greater Kansas City area have relied on a regional system to record communication between ambulance transport and hospitals. For many years, Johnson County Emergency Management and Communications (JOCO EMC) has been handling the majority of the responsibility for recording the MARCER radio activity and providing recordings upon request. This load has increased with the establishment of the MARRS regional system, which allows JOCO EMC to provide recordings for the entire region in
addition to those operating in Johnson County. These responsibilities are creating an increased strain on the resources of JOCO EMC.

MARCER and Johnson County have identified a solution that involves moving MARCER’s current recording activity from Johnson County’s unit to a separate recording system. This change would also allow for additional resources for additional hospitals in the MARCER system. Under this agreement, JOCO EMC will provide the recorder hardware and associated equipment at the Johnson County Communications Center to allow access to the MARRS radio system and provide for the seamless transition of logging from the current recorder to the MARCER designated recorder. MARCER will pay the annual cost to JOCO EMC for the recorder maintenance. The maintenance agreement for the current year (through and including Sept. 20, 2018) is $46,029. The maintenance agreement amount will increase 3 to 5 percent annually thereafter. The annual maintenance agreement will renew on Sept. 21, 2018. For 2018, JOCO EMC will prorate the amount of the maintenance cost for June 1 - Sept. 21, 2018, in the amount of $15,343. The amount for the year beginning Sept. 21, 2018, is $47,410. MARCER membership dues will cover the costs of this contract.

RECOMMENDATION
Authorize the Executive Director to execute the following:

- Kansas City Regional Fusion Center sub-award (Kansas City Board of Police Commissioners), $5,000 increase for one additional month of intelligence analyst support
- Renewal of the MEMX license and support in the amount of $45,998.77 and the execution of an MOU with the Kansas City Board of Police Commissioners to cost share the renewal in the amount of $18,570.90.
- Agreement with the City of Olathe in the amount of $45,240 to continue funding a full time Fire/Health Intelligence Specialist position
- Contract for $75,000 with All Clear Emergency Management Group for health & medical planning ($25,000) and evaluation services ($50,000).
- Renewal of annual purchasing agreement with Moore Medical/McKesson for pre-hospital supplies.
- Renewal of agreement with William Moberly as a medical planner for $77,408.
- Agreement with Johnson County Emergency Management and Communications for continued support of the MARRS recording system, including an additional cost for increased capacity. The incremental increase is $15,343 and the 2018 - 2019 annual amount is $47,410.

CONTACT
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