May 22, 2018  
11:15 a.m.  
MARC Conference Center – 2nd Floor – Heartland Room  

AGENDA  

1. Financial and Program Reports and Discussion  

2. Approve Contracts, Grants and Other Major Expenditures  
   VOTE: FINANCE & ADMINISTRATION  
   a. VOTE: Authorize the appointment of Doug Norsby as successor Trustee for the Mid-America Regional Council Savings Plan Trust and Retirement Plan Trust  
   VOTE: AGING & ADULT SERVICES  
   b. VOTE: Authorize final acceptance of designated Aging and Adult Services proposals for SFY 2019 services.  
   VOTE: EARLY LEARNING  
   c. VOTE: Authorize application to the Administration for Children & Families for continued support of the Early Head Start Expansion Program.  
   VOTE: TRANSPORTATION & ENVIRONMENT  
   d. VOTE: Authorize receipt of funds and contract extension for Beyond the Loop Planning and Environmental Linkages Study.  
   VOTE: COMMUNITY DEVELOPMENT  
   e. VOTE: Authorize an agreement with Thill Media for video services  
   f. VOTE: Authorize application for funds from the US Economic Development Administration to support economic and workforce development planning  

3. VOTE: Approve Consent Agenda (Administrative Matters and Minor Expenditures)  
   a. Approve minutes of the April 24, 2018, Committee meeting  

4. Other Business  

5. Adjournment

Please notify the Mid-America Regional Council at 816-474-4240 at least 48 hours in advance if you require special accommodations to attend this meeting (i.e., qualified interpreter, large print reader, hearing assistance). We will make every effort to meet reasonable requests. Free parking is available when visiting MARC. Visitors and guests should park on the upper level of the garage. An entrance directly into the conference area is available from this level. To enter this level from Broadway, turn west into the Rivergate Center parking lot. Please use any of the available spaces on the upper level at the top of the ramp.
ISSUE:

BACKGROUND:
The comprehensive annual financial report (CAFR) for fiscal year 2017 is nearly complete and the following final draft documents will be distributed and reviewed by Kaleb Lilly, RubinBrown, at the meeting.

- Comprehensive Annual Financial Report (includes MARC CSC)
- Supplemental Financial Report for Aging Grants
- Mid-America Regional Council Solid Waste Management District

These documents will also be posted online for Board members who are unable to attend the May meeting. Board members are encouraged to contact Carol Gonzales or David Warm or Kaleb Lilly at (913) 499-4417 with any questions as they review the documents over the next month.

At the June meeting, Kaleb will be present to address any final questions, and Board members will be asked to accept the fiscal year 2017 CAFR and Federal Uniform Grant Guidance Supplemental Financial Report.

The 2017 CAFR will be submitted to the Government Finance Officers Association for compliance with the Certificate of Achievement for Excellence in Financial Reporting, which MARC has received for the last 30 years.

BUDGET CONSIDERATIONS:
The Board approved the agreement with Rubin Brown for Audit Services at the January meeting. Total fees are expected to be $73,700. This amount was budgeted in the Indirect Cost pool in the 2018 Budget.

RECOMMENDATION:
Information only. No action required at this time.

STAFF CONTACTS:
Becky Hall
Katelyn Click
Carol Gonzales
ISSUE:
VOTE: Authorize the appointment of Doug Norsby as successor Trustee for the Mid-America Regional Council Savings Plan Trust and Retirement Plan Trust.

BACKGROUND:
The Board of Directors established two plans for MARC employees — the Mid-America Regional Council Retirement Plan and the Mid-America Regional Council Savings Plan — in 1978 and 1985 respectively. In 1992, the Board created a trust, known as the Mid-America Regional Council Retirement Plan Trust, to serve as a funding medium for the retirement plan. Similarly, in 2001, the board created the Mid-America Regional Council Savings Plan Trust as the funding medium for the savings plan.

The Trusts are charged with the responsibility of receiving, holding, investing administering and distributing the assets of the Plans. The Trust Agreement provides guidance for investments and distribution of all funds. Current Trustees for both Trusts are Harold Johnson (the Treasurer of the Board is an ex-officio trustee), David Warm, Carol Gonzales and Georgia Nesselrode.

Pursuant to the Trust Agreement, Article 6.1, “In the event of a resignation or removal of any Trustee, or of a vacancy in the office of Trustee, however arising, the Council (MARC Board of Directors) may, in its discretion, appoint a successor Trustee by an instrument in writing delivered to and accepted by the successor Trustee, provided that at all times at least one Trustee shall be acting.”

A vacancy will be created by the retirement of Georgia Nesselrode in June. The upcoming vacancy was announced to staff and Doug Norsby, an Air Quality Planner in the Transportation and Environment department, indicated that he would like to serve in this capacity. Doug has worked for MARC since 2009 and in the past has actively participated in the committee that reviews Principal investment options for MARC’s two retirement plans. Doug currently serves as co-chair of MARC’s Employee Council.

BUDGET CONSIDERATIONS:
There are no budget considerations for this item.

RECOMMENDATION:
Appoint Doug Norsby as successor Trustee for the Mid-America Regional Council Savings Plan Trust and the Mid-America Regional Council Retirement Plan Trust.

STAFF CONTACT:
Carol Gonzales
ISSUE:
VOTE: Authorize final acceptance of designated Aging and Adult Services proposals for SFY 2019 services.

BACKGROUND:
In February, MARC’s Aging and Adult Services department issued Requests for Proposals for selected services to be provided in State Fiscal Year 2019, which begins July 1, 2018. Services that were high-performing, or for which there was no immediate perceived opportunity to improve effectiveness, were renewed where contract provisions allowed (specifically, care management, in-home services, coordinated non-urban transportation for Ray County, and general legal services). Some service specifications for these contracts may need to be updated prior to the start of the new fiscal year (e.g., reporting standards for general legal services).

Proposals for the following services were received and scored by MARC:
- Transportation proposals (demand and demand lift ramp)
- Supportive services proposals (caregiver training & support; structured respite)
- Pre-Plated Home Delivered Meals
- Community Center Services
- Evidence-Based Disease Prevention, Health Promotion
- Catered Meals

In April, the Commission on Aging and MARC Budget & Personnel Committee gave tentative approval to the selection of vendors to provide these services, pending an appeal period that ended May 1. Several appeals were received by that deadline, and all were resolved through discussions with the appealing agencies and modifications to the proposals. A revised proposal rate sheet and summary of the appeals and their resolution are attached.

BUDGET CONSIDERATIONS:
Costs associated with the implementation of service provision for all recommended providers will be incorporated into the SFY 2019 Area Plan Budget.

COMMITTEE ACTION:
The Commission on Aging will consider this item at its meeting on May 17, 2018. The Commission’s meeting was delayed in order to accommodate the scheduled service appeals hearing. The Commission’s recommendation will be reported to Board members on May 22.

RECOMMENDATION:
Authorize final acceptance of designated Aging and Adult Services SFY 2019 proposals.

STAFF CONTACTS:
James Stowe
Bob Hogan
SFY 2019 Aging and Adult Services

Summary of Appeals and Resolution

<table>
<thead>
<tr>
<th>Brief Overview</th>
</tr>
</thead>
<tbody>
<tr>
<td>- Appeals were received from several community centers and were resolved through rate adjustments, service planning, and further discussions with providers</td>
</tr>
<tr>
<td>- An appeal was also received from Legal Aid of Western Missouri, but resolved through further programmatic discussions and a plan for program revision</td>
</tr>
</tbody>
</table>

After announcing its proposed SFY 2019 vendor and rate decisions in April, MARC received appeals from four community centers (Palmer Center/City of Independence, Platte Senior Services Inc., Guadalupe Centers, and Don Bosco Center), and worked to resolve market rates for services with each individual center.

Site Transportation
During these discussions, site transportation was adjusted from a cap of $2.50 to $5.00/unit for urban/suburban centers, which better aligns with market rates for this service. For centers that can provide service below the $5.00 cap, more overall service units may be provided.

The Commission on Aging has asked the staff to examine site transportation as part of a comprehensive review of Aging and Adult Services transportation programming in the upcoming months.

Home-Delivered Meals
Appeals on the home-delivered meal delivery rate were received from Don Bosco and Guadalupe Centers. To accommodate continuation of this service, the total reimbursement for meals was increased to a cap of $7.60 (meal cost plus delivery). For centers that can provide service below the $7.60 cap, more overall service units may be provided.

Evidence-Based Disease Prevention and Health Promotion
Guadalupe Centers appealed evidence-based disease prevention, health promotion programming (Title I IID funding) decisions. MARC intended to enact a region-wide system for specific reimbursement for evidence-based programming within community center contracts. Following the appeal, this point was clarified with Guadalupe Centers and MARC reached an agreement to reserve $10,000 in the Title IIID budget for community centers with the interest and capacity to offer state-approved, evidence-based programming.

Structured Respite
MARC received an appeal from Platte Senior Services, Inc. (PSSI) regarding the Structured Respite program under National Family Caregiver Support funding. The Commission on Aging’s main concern with this service line was the need for stabilization of core services at PSSI during a period of great leadership and organizational change, declining demand for the service at PSSI, and perceived lack of conformity to extant service standards.
In discussions with PSSI, MARC staff became comfortable with a stated plan to stabilize core services, bring on new staff to support programming, reduce the scope and ambition of the Structured Respite program, and seek expert consultation on program development. Therefore, staff recommend proceeding with a small contract for Structured Respite ($23,000) and closely monitoring performance and client demand at PSSI.

Legal Services
Finally, MARC received an appeal from Legal Aid of Western Missouri regarding Legal Services to be provided under the National Family Caregiver Support Program. It was MARC’s intention to substantially improve the reporting structure of this service, which was historically limited in the amount of information provided. In addition, MARC desired to transition legal services to the model enacted with other vendors, where all service prioritization and authorization rests with MARC rather than the vendor to ensure consistency and accountability.

MARC reached a compromise with Legal Aid to offer adult guardianships and other legal services to MARC clients in care management. This targeted approach will align with care plan driven health and health-related outcomes in the care management service population — an integral feature of integrated care. To accommodate significant process changes, Legal Aid will enact a phased approach to the new model, and complete changeover will occur by November 1, 2018.

Resolution
Based on the discussions and modifications outlined above, all appeals were rescinded prior to the scheduled appeals hearing and the hearing was canceled.
Proposed Rates, SFY19

SFY 2019 Proposal Rate Chart

Recommendations are shown in bold, shaded text. Final approval will be sought from the Board following formulation of projected cost for each contract.

1. DEMAND TRANSPORTATION

The Commission on Aging found no acceptable proposals among those submitted for demand and demand lift-ramp transportation, and suggested that the rate structures added confusion and would prevent effective service provision. Moreover, the Commission raised fundamental questions about the role of MARC’s Aging and Adult Services in transportation throughout the region and tasked staff with exploring these questions more deeply. For example, should MARC funding be deployed in strategic alignment with other transportation funding and service provision, or should it be structured as a specialized supplement to other regional systems?

The Commission recommended extending the contract with the current provider, KC Taxi, for six months to provide staff time to respond to the aforementioned questions.

Demand Transportation Rate Proposal Summary

Complex rate structures were received; example rates for a common trip length and duration (10 miles, 15 minutes) are presented here.

<table>
<thead>
<tr>
<th>RESPONDENT</th>
<th>Cass</th>
<th>Clay</th>
<th>Jackson</th>
<th>Platte</th>
</tr>
</thead>
<tbody>
<tr>
<td>Circulation</td>
<td>--</td>
<td>$33.63*</td>
<td>$33.63</td>
<td>$33.63*</td>
</tr>
<tr>
<td>City of Excelsior Springs</td>
<td>--</td>
<td>$36.50**</td>
<td>--</td>
<td>--</td>
</tr>
<tr>
<td>KC Taxi</td>
<td>--</td>
<td>$24.50/$44.50†*</td>
<td>$24.50/$44.50</td>
<td>$24.50/$44.50†*</td>
</tr>
<tr>
<td>Secure Medical Transportation</td>
<td>$35.00</td>
<td>$35.00</td>
<td>$35.00</td>
<td>$35.00</td>
</tr>
</tbody>
</table>

* Excludes rural portions of Clay and Platte
** Excludes urban portions of Clay
† Pricing dependent upon MARC requiring other contracted respondents to adhere to ADA guidelines.
Demand Lift-Ramp Transportation Rate Proposal Summary (for individuals with mobility assistance devices)

Complex rate structures were received; example rates for a common trip length and duration (10 miles, 15 minutes) are presented here.

<table>
<thead>
<tr>
<th>RESPONDENT</th>
<th>Cass</th>
<th>Clay</th>
<th>Jackson</th>
<th>Platte</th>
</tr>
</thead>
<tbody>
<tr>
<td>City of Excelsior Springs</td>
<td>--</td>
<td>$33.45**</td>
<td>--</td>
<td>--</td>
</tr>
<tr>
<td>KC Taxi</td>
<td>--</td>
<td>$29.50/$49.50†*</td>
<td>$29.50/$49.50</td>
<td>$29.50/$49.50†*</td>
</tr>
<tr>
<td>Secure Medical Transportation</td>
<td>$40.00</td>
<td>$40.00</td>
<td>$40.00</td>
<td>$40.00</td>
</tr>
</tbody>
</table>

* Excludes rural portions of Clay and Platte
** Excludes urban portions of Clay
† Pricing dependent upon MARC requiring other contracted respondents to adhere to ADA guidelines.

2. PRE-PLATED MEALS — HOME-DELIVERED MEALS

Valley Foods is recommended due to more effective pricing, a high-quality narrative and history of performance, and capacity to assume a large service area in the Kansas City region. The Valley service also offers specialized diabetic, gluten free, and vegetarian meals — a first for the home-delivered meals program.

A system-wide client satisfaction survey was distributed in February 2018. A total of 576 GA Foods clients and 90 Valley Foods clients responded to the survey. Survey results for key questions are highlighted below:

- “How do your meals taste?” — 48% of GA Foods clients and 52% of Valley Foods clients stated “Good to Very Good.”
- “Is there enough food in each meal?” — 71% of GA Foods clients and 84% of Valley Foods clients stated “Yes.”
- “Overall, how are your meals?” — 51% of GA Foods clients and 54% of Valley Foods clients stated “Good to Very Good.”
- “Overall, how is your meal delivery service?” — 52% of GA Foods clients and 74% of Valley Foods clients stated “Very Good.”

<table>
<thead>
<tr>
<th>RESPONDENT</th>
<th>Cass</th>
<th>Clay/Ray</th>
<th>Jackson</th>
<th>Platte</th>
<th>Medicaid</th>
</tr>
</thead>
<tbody>
<tr>
<td>GA Foods</td>
<td>$5.09</td>
<td>$5.09†</td>
<td>$5.09</td>
<td>$5.09</td>
<td>$5.09</td>
</tr>
</tbody>
</table>

State reimbursement, Medicaid meals (SFY18) $5.65

* Valley Foods proposed $4.55 if all areas are awarded
† GA Foods did not submit a clear bid on Ray County
3. CATERED MEALS

Catered meals proposals are currently under consideration. The Commission on Aging will recommend Catered Meals proposals at its May 17 meeting, and the recommendation will be made available to the MARC Board at the May 22 meeting.

<table>
<thead>
<tr>
<th>RESPONDENT</th>
<th>Belton</th>
<th>Ex Spgs</th>
<th>CAC</th>
<th>Liberty</th>
<th>Oak Gr</th>
<th>Palmer</th>
<th>Platte</th>
<th>Ray</th>
<th>Shepherd’s</th>
<th>Former St. Therese</th>
</tr>
</thead>
<tbody>
<tr>
<td>Don Bosco</td>
<td></td>
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<td></td>
<td></td>
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</tr>
<tr>
<td>Don Bosco Hot Daily HDM</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>8.03</td>
</tr>
<tr>
<td>Treat America,</td>
<td>5.39</td>
<td>5.39</td>
<td></td>
<td>5.39*</td>
<td>5.39</td>
<td>5.39</td>
<td>5.39</td>
<td>5.39</td>
<td>5.39</td>
<td>8.03</td>
</tr>
<tr>
<td>All centers awarded</td>
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<td></td>
<td></td>
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<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Treat America, partial award</td>
<td>5.67†</td>
<td>5.67†</td>
<td></td>
<td>5.67†</td>
<td>5.67†</td>
<td>5.67†</td>
<td>5.67†</td>
<td>5.67</td>
<td>5.67†</td>
<td>5.67†</td>
</tr>
</tbody>
</table>

* Presumption (former Booth Manor service area)
† Partial award results in unit increase of up to $0.28

4. EVIDENCE-BASED DISEASE PREVENTION, HEALTH PROMOTION

Guadalupe Centers is a recommended community center contractor for SFY 2019 services, and the sole respondent to evidence-based disease prevention, health promotion programming. MARC intends to enact a system of coordination and support for community disease prevention, health promotion efforts, including Guadalupe Centers, during SFY 2019.

Centralizing coordination at MARC will offer equal opportunity among contract community centers to offer these high-value courses to community members. MARC’s coordination will include support for licensing, data reporting, and quality assurance, all of which are components of successful coordination models that have been employed at other sites nationally. Initially, MARC will submit documentation for evidence-based programming for approval by the State Unit on Aging (Missouri Department of Health and Senior Services) for Chronic Disease Self-Management Programs, Stepping On, and Aging Mastery Program. Other programs may be eligible pending appropriate documentation by interested centers.

The Commission recommends enacting centralized coordination of evidence-based programming and reimbursing Guadalupe Centers for program provision under that system. $10,000 in funding will be reserved for Guadalupe and other contract centers with the willingness and capacity to deliver evidence-based programming.

<table>
<thead>
<tr>
<th>RESPONDENT</th>
<th>Cass</th>
<th>Clay</th>
<th>Jackson</th>
<th>Platte</th>
<th>Ray</th>
</tr>
</thead>
<tbody>
<tr>
<td>Guadalupe Centers</td>
<td></td>
<td></td>
<td>Amended, 4.00</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
5. COMMUNITY CENTER SERVICES (EDUCATIONAL PROGRAMMING AND ADMINISTRATION)

For SFY 2019, community centers were required to respond with plans for enhancing diversity and strength of programs as well as excellence in administration. These plans were structured in the form of a tier advancement matrix, which includes several measurable performance indicators. In the past, dollars were allocated without specific performance parameters that guided levels of reimbursement. This effort represents a strategy to assist MARC supported community centers in “moving beyond the meal.” A shift to provision of more educational programming and health-related services to the community is seen as necessary to counteract significant declines in attendance at congregate meal sites throughout the region. Depending upon the breadth and depth of programming and administrative excellence, community centers proposed financial support not to exceed a specified dollar amount (e.g., bronze, silver, and gold levels with varying dollar ceilings, respectively). Achievement of performance indicators will be periodically measured during the contract year.

Four community centers that received MARC funding in the past did not submit a proposal for SFY 2019: St. Therese, Hillcrest, Buckner, and Booth Manor. MARC has contacted leadership at each center to explore non-response and intention to continue services. For those centers that do not intend to continue services, transition support will be offered for each client, including the option to attend congregate meal programs at an alternate site.

The Commission recommended funding all 13 respondents at the proposed levels of performance. Palestine Senior Activity Center is the only new community center provider for SFY 2019 — all others have previously contracted with MARC. Palestine is a high-capacity community center that serves the Prospect corridor in the urban core.

<table>
<thead>
<tr>
<th>RESPONDENT</th>
<th>URBAN/SUBURBAN</th>
<th>PROPOSED LEVEL</th>
<th>DOLLAR AMOUNT (Not to Exceed)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Palestine Senior Activity Center</td>
<td>Urban/Suburban</td>
<td>Gold</td>
<td>$30,000</td>
</tr>
<tr>
<td>Vesper Hall (City of Blue Springs)</td>
<td>Urban/Suburban</td>
<td>Gold</td>
<td>$30,000</td>
</tr>
<tr>
<td>Guadalupe Centers</td>
<td>Urban/Suburban</td>
<td>Gold</td>
<td>$30,000</td>
</tr>
<tr>
<td>City of Liberty</td>
<td>Urban/Suburban</td>
<td>Gold</td>
<td>$30,000</td>
</tr>
<tr>
<td>Shepherd’s Center Central of KC</td>
<td>Urban/Suburban</td>
<td>Silver</td>
<td>$20,000</td>
</tr>
<tr>
<td>Palmer Center (City of Independence)</td>
<td>Urban/Suburban</td>
<td>Gold</td>
<td>$30,000</td>
</tr>
<tr>
<td>Don Bosco Center</td>
<td>Urban/Suburban</td>
<td>Gold</td>
<td>$30,000</td>
</tr>
<tr>
<td>Cass County Council on Aging*</td>
<td>Rural</td>
<td>Gold</td>
<td>$28,000</td>
</tr>
<tr>
<td>City of Belton</td>
<td>Rural</td>
<td>Gold</td>
<td>$28,000</td>
</tr>
<tr>
<td>City of Excelsior Springs</td>
<td>Rural</td>
<td>Silver</td>
<td>$18,000</td>
</tr>
<tr>
<td>Ray County</td>
<td>Rural</td>
<td>Silver</td>
<td>$18,000</td>
</tr>
<tr>
<td>Platte Senior Services, Inc.</td>
<td>Rural</td>
<td>Gold</td>
<td>$28,000</td>
</tr>
<tr>
<td>City of Oak Grove</td>
<td>Rural</td>
<td>Bronze</td>
<td>$16,500</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td></td>
<td><strong>$336,500</strong></td>
</tr>
</tbody>
</table>

* Proposal received late
6. COMMUNITY CENTER SUPPLEMENTAL SERVICES

For SFY 2019, MARC standardized all reimbursement for community center supplemental services (on-site meal preparation, home-delivered meal delivery, and site transportation) by offering per unit reimbursement. Several centers have their own kitchens and prepare hot meals for their congregate settings as well as for delivery to home-delivered meals clients. Note that the total cost for these hot daily home-delivered meals is the meal preparation cost plus delivery cost.

Despite capping the reimbursement rate for home-delivered meal delivery ($2.00/meal) and site transportation ($2.50 urban; $6.00 rural), many centers proposed higher rates and did not submit a waiver for exceeding the rate cap. Further discussions with centers and feasible service rates resulted in an overall home-delivered meal rate of $7.60 (including the meal plus delivery). Delivery reimbursement for several centers will be dependent upon the meal cost of the caterer supplying the center, which will be decided by the Commission on Aging at its May 17th meeting.

Setting a reimbursement rate for home-delivered meal delivery is especially important for the establishment of volunteer driver networks. In previous funding, centers that enacted volunteer delivery networks received limited funding in comparison to paid driver networks. This funding discrepancy de-incentivized the establishment and maintenance of volunteer driver delivery networks, impairing the ability of community centers to achieve sustainable hot daily home-delivered meals.

The Commission recommended amending funding for site transportation to $5.00 for urban/suburban site transportation, and a total meal cost of $7.60 for home-delivered meals. All on-site preparation bids for congregate meals were recommended.

<table>
<thead>
<tr>
<th>RESPONDENT</th>
<th>Site Persons Transportation - ($2.50/rural $6.00 cap)</th>
<th>Home-Delivered Meal Delivery - ($2.00 cap)</th>
<th>On-Site Meal Preparation - Congregate Meals</th>
<th>On-Site Meal Preparation - Home-Delivered Meals</th>
<th>Total Home-Delivered Meal Cost Cap (meal+delivery)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Palestine Senior Activity Center</td>
<td>$5.56 (cap, $2.50); amended: $5.00</td>
<td>$1.92; amended, cap, $3.14</td>
<td>$4.46</td>
<td>$4.46</td>
<td>$7.60</td>
</tr>
<tr>
<td>Vesper Hall (City of Blue Springs)</td>
<td>$2.50; amended: $5.00</td>
<td>$2.10 (cap, $2.00); amended, cap, $3.24</td>
<td>$4.08</td>
<td>$4.36</td>
<td>$7.60</td>
</tr>
<tr>
<td>Guadalupe Centers</td>
<td>$5.00 (cap, $2.50); amended: $5.00</td>
<td>$3.70 (cap, $2.00); amended, cap, $3.40</td>
<td>$4.00</td>
<td>$4.20</td>
<td>$7.60</td>
</tr>
<tr>
<td>City of Liberty</td>
<td>$5.29 (cap, $2.50); amended: $5.00</td>
<td>$1.08; amended, cap dependent on catering bid</td>
<td>N/A</td>
<td>N/A</td>
<td>$7.60</td>
</tr>
<tr>
<td>Shepherd’s Center Central of KC</td>
<td>N/A</td>
<td>$2.00; amended, cap dependent on catering bid</td>
<td>N/A</td>
<td>N/A</td>
<td>$7.60</td>
</tr>
</tbody>
</table>
### Proposed Rates, SFY19

| Palmer Center (City of Independence) | $5.00 (cap, $2.50); Amended: $5.00 | N/A | N/A | N/A |
| Don Bosco Center | $4.65 (cap, $2.50); Amended: $5.00 | $3.60 (cap, $2.00); Amended, cap $3.29 | $4.06 | $4.31 | $7.60 |
| Cass County Council on Aging* | Amended, negotiated: $5.00 | $2.00; Amended, cap $3.39 | $3.71 | $4.21 | $7.60 |
| City of Belton | $6.00† | $2.00; Amended, cap dependent on catering bid | N/A | N/A | $7.60 |
| City of Excelsior Springs | Amended: $6.00 | Amended, cap dependent on catering bid | N/A | N/A | $7.60 |
| Ray County | N/A | N/A | N/A | N/A | N/A |
| Platte Senior Services, Inc. | $6.00 | N/A | N/A | N/A | N/A |
| City of Oak Grove | N/A | N/A | N/A | N/A | N/A |

* Proposal received late  
† Appeared to propose client co-pay (not allowable)

### 7. CAREGIVER TRAINING AND SUPPORT

National Family Caregiver Support funding under Title III E of the Older American’s Act allows for a variety of programming, including several core service areas. Caregiver Training and Support is one of the core service areas. Other MARC Title III E funding includes in-home services that support caregiving as well as family caregiver care management services (services that were renewed with current providers for SFY 2019). MARC is serving additional clients in those two service lines and expanded the geographic coverage of both during last year’s RFP cycle.

This year, MARC attempted to refresh Caregiver Training and Support to establish services with a regional scope and impact. MARC also aimed to enact service prioritization screening efforts and update referral pathways.

The Commission found none of the proposals to be acceptable for funding, largely because of narrow geographic scope, high cost of services, or lack of clarity within the respondent’s proposal. Similar to evidence-based programming, MARC aims to establish coordination of a regional network of program providers for the Caregiver Aging Mastery Program, of which Tri-County Mental Health would be an eligible program provider. Other services proposed by Tri-County Mental Health, including case management, caregiver support groups, and therapy were not found to be in direct alignment with the RFP and funding was not recommended.
Proposed Rates, SFY19

The Alzheimer’s Association’s Breakfast Club serves a limited geographic area, is not clearly aligned with client need, and did not offer a clear explanation of measurable health-related outcomes. Legal Aid of Western Missouri submitted a proposal for a service line that needs further clarification with regard to reporting on clients, and service prioritization/authorization. In further discussions, an agreement was made to develop and implement changes by November 1st, 2018.

The Commission recommended that Legal Aid be funded, pending aforementioned process changes, and expressed interest in a coordinated regional system to provide Caregiver Aging Mastery Program courses.

<table>
<thead>
<tr>
<th>RESPONDENT</th>
<th>SERVICE</th>
<th>Cass</th>
<th>Clay</th>
<th>Jackson</th>
<th>Platte</th>
<th>Ray</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tri-County Mental Health</td>
<td>Caregiver Support Group</td>
<td>--</td>
<td>$30.19</td>
<td>--</td>
<td>$30.19</td>
<td>$30.19</td>
</tr>
<tr>
<td></td>
<td>Caregiver Aging Mastery Program</td>
<td>--</td>
<td>$42.29</td>
<td>--</td>
<td>$42.29</td>
<td>$42.29</td>
</tr>
<tr>
<td></td>
<td>Case Management</td>
<td>--</td>
<td>$22.00</td>
<td>--</td>
<td>$22.00</td>
<td>$22.00</td>
</tr>
<tr>
<td></td>
<td>Therapy</td>
<td>--</td>
<td>$82.50</td>
<td>--</td>
<td>$82.50</td>
<td>$82.50</td>
</tr>
<tr>
<td>Alzheimer’s Association</td>
<td>Breakfast Club</td>
<td></td>
<td></td>
<td>$25.52</td>
<td>$25.52</td>
<td>$25.52</td>
</tr>
<tr>
<td>Legal Aid of Western Missouri*</td>
<td>Legal Services, Guardianships</td>
<td>$90.91</td>
<td>$90.91</td>
<td>$90.91</td>
<td>$90.91</td>
<td>$90.91</td>
</tr>
</tbody>
</table>

8. STRUCTURED RESPITE

Similar to Caregiver Training and Support, MARC attempted to refresh Structured Respite to establish services with a regional scope and impact. Structured Respite is funded under Older Americans Act Title III E, National Family Caregiver Support funding. MARC also aimed to enact service prioritization screening efforts and update referral pathways for structured respite. Structured respite is similar to adult day care, in which caregivers receive competent care of their loved ones, through a structured program with a defined curriculum, to reduce caregiver burden. These structured activities often occur 2-3 days per week.

Shepherd’s Centers of America (operated with support of staff at Northland Shepherd’s Center) has an established structured respite program, dedicated staff, a developed curriculum, history of performance with MARC, and the capacity for regional growth. Platte Senior Services, Inc. has an existing structured respite program, but needs to clarify program structure, staffing, client eligibility/enrollment and curriculum.

Other respondents either had no named facility in which to provide structured respite programming.

The Commission recommended funding Shepherd’s Centers of America and Platte Senior Services, albeit with the need to clarify program capacity, growth targets, service to high-priority populations, and referral pathways.

<table>
<thead>
<tr>
<th>RESPONDENT</th>
<th>Cass</th>
<th>Clay</th>
<th>Jackson</th>
<th>Platte</th>
<th>Ray</th>
</tr>
</thead>
<tbody>
<tr>
<td>Platte Senior Services, Inc.</td>
<td>$4.50</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ResCare*</td>
<td>$17.88</td>
<td>$17.88</td>
<td>$17.88</td>
<td>$17.88</td>
<td>$17.88</td>
</tr>
<tr>
<td>Shepherd’s Centers of America</td>
<td>$8.49</td>
<td>$8.49</td>
<td>$8.49</td>
<td>$8.49</td>
<td>$8.49</td>
</tr>
</tbody>
</table>

* No named facility
CONTRACT RENEWALS

1. CARE MANAGEMENT (NATIONAL FAMILY CAREGIVER AND SUPPORTIVE SERVICES)

Care management, or individualized support for achieving client-defined goals and accessing needed resources and services, was funded through two service providers last year. Service provision has been exemplary, and care management is a high-growth service area.

This year, KC Care Clinic’s contract will be amended to include service to all geographic locations within MARC’s service area. This will provide additional capacity for care management referrals. JFS serves select zip codes in Jackson County.

The Commission recommended renewal of contracts with both existing providers.

<table>
<thead>
<tr>
<th>Current Providers</th>
<th>Cass</th>
<th>Clay</th>
<th>Jackson</th>
<th>Platte</th>
<th>Ray</th>
</tr>
</thead>
<tbody>
<tr>
<td>KC Care Clinic</td>
<td>$54.00</td>
<td>$54.00</td>
<td>$54.00</td>
<td>$54.00</td>
<td>$54.00</td>
</tr>
<tr>
<td>KC Care Clinic (caregiver)</td>
<td>$54.00</td>
<td>$54.00</td>
<td>$54.00</td>
<td>$54.00</td>
<td>$54.00</td>
</tr>
<tr>
<td>JFS</td>
<td></td>
<td></td>
<td></td>
<td>$29.18</td>
<td></td>
</tr>
</tbody>
</table>

2. IN-HOME SERVICES (NATIONAL FAMILY CAREGIVER AND HOMEMAKER/PERSOMAL CARE)

Last year, in-home services were expanded to all geographic service areas, and new providers were contracted to increase capacity. Generally, service provision has been exemplary. Later, services were consolidated to clarify funding lines, enhance reporting consistency, and ensure standardized service delivery across providers.

Unfortunately, the Kansas City region is no different from the rest of the nation - a shortage of direct care workers for in-home supportive services has become a major, persistent crisis. Due to staffing shortages, capacity to deliver services is far below demand and funding levels.

MARC, Clay County Senior Services, and other partners are investigating a collaborative initiative to launch consumer-directed in-home services for the summer of 2019. This popular option has increased service delivery capacity in some areas of the state because non-traditional care providers can be compensated for direct service delivery.

The Commission recommended renewal of contracts for all current providers, and further exploration of launching consumer-directed in-home services in the KC region.

<table>
<thead>
<tr>
<th>Current Providers</th>
<th>Cass</th>
<th>Clay</th>
<th>Jackson</th>
<th>Platte</th>
<th>Ray</th>
</tr>
</thead>
<tbody>
<tr>
<td>Help@Home</td>
<td>$16.59</td>
<td>$16.59</td>
<td>$16.59</td>
<td>$16.59</td>
<td>$16.59</td>
</tr>
<tr>
<td>HomeCare of Mid-Missouri</td>
<td>$18.40</td>
<td>$18.40</td>
<td>$18.40</td>
<td>$18.40</td>
<td>$18.40</td>
</tr>
<tr>
<td>ResCare</td>
<td>$18.12</td>
<td>$18.12</td>
<td>$18.12</td>
<td>$18.12</td>
<td>$18.12</td>
</tr>
<tr>
<td>West Central</td>
<td>$17.50-$18.18</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
3. NON-URBAN COORDINATED TRANSPORTATION

For many years, MARC has procured transportation in rural areas through a bulk contract of service provision that included home-delivered meal delivery, site transportation (to congregate meal sites), and general transportation. Following the shift of home-delivered meals to the frozen model in many areas, MARC’s return-on-investment for non-urban coordinated transportation services declined sharply. However, in Ray County, the provision of service units remains high, and clients are satisfied with the model.

The Commission recommended renewal of Ray County Transportation’s contract.

Current Provider: Ray County Transportation Inc.
ISSUE:
VOTE/REPORT: Authorize application to the Administration for Children & Families for continued support of the Early Head Start Expansion Program.

BACKGROUND:
MARC’s Mid-America Head Start provides both Head Start and Early Head Start (birth to age 3) services in Clay, Platte and Jackson Counties. On March 8, 2018, the Administration for Children and Families announced the availability $1,549,805 for the continuation of the Early Head Start Expansion Program in the MAHS service area. MAHS proposes to continue funding for the 84 enrollment slots in the initial Early Head Start Expansion and pass through the funding to the following direct service providers: Independence School District, Kansas City Public School District, Blue Springs School District, Operation Breakthrough and Easter Seals Midwest. The chart below describes the allocation of funding and slots for each agency:

<table>
<thead>
<tr>
<th>Agency</th>
<th>EHS FY17/18 Expansion Award Amount</th>
<th>EHS Expansion Funded Enrollment</th>
<th>EHS Expansion Per Slot Rate</th>
<th>EHS FY17/18 Training Award Amount</th>
<th>Total Early Head Start Expansion Award Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Easter Seals Midwest</td>
<td>135,415.14</td>
<td>8.00</td>
<td>16,926.89</td>
<td>3,385.38</td>
<td>138,800.52</td>
</tr>
<tr>
<td>Operation Breakthrough</td>
<td>541,660.57</td>
<td>32.00</td>
<td>16,926.89</td>
<td>13,541.51</td>
<td>555,202.08</td>
</tr>
<tr>
<td>Kansas City Public Schools Delegate</td>
<td>275,631.84</td>
<td>16.00</td>
<td>17,226.99</td>
<td>6,890.79</td>
<td>282,522.63</td>
</tr>
<tr>
<td>Independence School District Delegate</td>
<td>206,723.88</td>
<td>12.00</td>
<td>17,226.99</td>
<td>5,168.10</td>
<td>211,891.98</td>
</tr>
<tr>
<td>Blue Springs School District Partner</td>
<td>255,290.88</td>
<td>16.00</td>
<td>15,955.68</td>
<td>6,382.27</td>
<td>261,673.15</td>
</tr>
<tr>
<td>Delegate/Partner Subtotal</td>
<td>1,414,722.31</td>
<td>84.00</td>
<td>35,368.05</td>
<td></td>
<td>1,450,090.36</td>
</tr>
</tbody>
</table>

BUDGET CONSIDERATIONS:
In addition to the pass-through funds described above, the grant application will seek a total of $99,714.64 for MARC ($50,000 for personnel and $49,714.64 for other expenses).

<table>
<thead>
<tr>
<th>REVENUES</th>
<th>Amount</th>
<th>Source</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$1,549,805.00</td>
<td>Administration for Children &amp; Families</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>PROJECTED EXPENSES</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personnel (salaries, fringe, rent)</td>
<td>$50,000.00</td>
</tr>
<tr>
<td>Contractual</td>
<td></td>
</tr>
<tr>
<td>Pass-Through</td>
<td>$1,450,090.36</td>
</tr>
<tr>
<td>Other (supplies, printing, etc.)</td>
<td>$49,714.64</td>
</tr>
</tbody>
</table>
COMMITTEE ACTION:
Presented to the Head Start Policy Council and Advisory Committee for approval on May 14 and 15, respectively.

RECOMMENDATION:
Authorize MARC, on behalf of Mid-America Head Start, to apply for, accept, and expend Early Head Start Expansion funding for Early Head Start.

STAFF CONTACTS:
Liz Smith
Jovanna Rohs
ISSUE:
VOTE: Authorize receipt of funds and contract extension for Beyond the Loop Planning and Environmental Linkages Study.

BACKGROUND:
The US Department of Transportation has recently announced that it is accepting applications for the new “BUILD” grant Program, which replaces the former TIGER grant program. This is a competitive, discretionary program with projects to be selected by the US Secretary of Transportation.

The BUILD program is funded at $1.5 billion for FFY 2019, and is focused on projects that will have a significant impact on the nation, a metropolitan area or a region. Applications are due July 19, 2018. See more at: https://www.transportation.gov/BUILDgrants.

The city of Kansas City, Missouri, has asked MARC to support development of a BUILD grant application for replacement of the US-169/Buck O’Neil (Broadway) bridge as part of the implementation planning tasks in the current Beyond the Loop Planning and Environmental Linkages (PEL) Study. Burns & McDonnell will support this effort via a supplement to its existing contract with MARC. The city and/or MoDOT will submit the BUILD application to USDOT.

BUDGET CONSIDERATIONS:

<table>
<thead>
<tr>
<th>REVENUES</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Amount</td>
<td>$50,000</td>
</tr>
<tr>
<td>Source</td>
<td>City of Kansas City, Missouri</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>PROJECTED EXPENSES</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Personnel (salaries, fringe, rent)</td>
<td>$0</td>
</tr>
<tr>
<td>Contractual</td>
<td>$50,000</td>
</tr>
<tr>
<td>Pass-Through</td>
<td>$0</td>
</tr>
<tr>
<td>Other (supplies, printing, etc.)</td>
<td>$0</td>
</tr>
</tbody>
</table>

RECOMMENDATION:
Authorize the Executive Director to accept up to $50,000 from the city of Kansas City, Missouri, and execute a supplemental contract agreement with Burns & McDonnell for the same amount to complete the PEL study and draft a BUILD grant application for a new bridge to replace the existing US-169 Buck O’Neil Crossing over the Missouri River.

STAFF CONTACT
Ron Achelpohl
Martin Rivarola
ISSUE:
VOTE: Authorize an agreement with Thill Media for video services

BACKGROUND:
Many of MARC’s programs involve training and public outreach efforts that may occasionally require video production services. Periodically, MARC issues a Request for Proposals to identify a qualified local firm to provide these services as needed.

The current agreement has expired and a new RFP was released in April. Three firms submitted proposals, which were evaluated by public affairs staff. Thill Media, the company used by MARC under the previous agreement, proposed a pricing structure significantly lower than the other two vendors, and was the only vendor that included the desired cooperative purchasing clause for local governments in the region. Thill’s previous work for MARC has always been of high quality and completed on time.

Staff seeks approval to enter into a new, two-year agreement with Thill Media, with an option for a one-year extension.

BUDGET CONSIDERATIONS:
No dollar value is assigned in the agreement; as the need for video projects arise, contractual agreements will be signed based on the pricing structure included in Thill Media’s proposal.

RECOMMENDATION:
Authorize the executive director to enter into an agreement with Thill Media to provide video services for a two-year period, as needed.

STAFF CONTACT:
Barbara Hensley
ISSUE:
VOTE: Authorize application for funds from the US Economic Development Administration to support economic and workforce development planning

BACKGROUND:
The US Economic Development Administration provides funding to regional organizations and local communities for targeted economic development planning and investments that respond to priority needs. In 2002, MARC submitted a Comprehensive Economic Development Strategy (CEDS) plan to the EDA, outlining economic development needs of smaller outlying communities in the Kansas City region. The plan was developed with involvement from local officials throughout the metro area. The CEDS plan has been updated several times to reflect regional and local strategies to support sustainable economic development, and was last adopted by the MARC Board in April 2014. A new plan is under development, and must be submitted to EDA by February 2019.

EDA approved a district designation for the Kansas City region in 2006, and awarded the first annual planning grant to MARC. The district designation allows MARC and local agencies to apply for EDA funding. MARC has been invited to apply for a three-year grant to support our work from July 1, 2018 through June 30, 2021. The grant would provide $70,000 per year or a total of $210,000.

The grant requires a 50 percent local match, which MARC expects to document with in-kind services on Small Cities Program and workforce development projects.

Funds would be used to assist local communities with economic development and growth-related planning assistance, to support workforce development initiatives, and to connect local economic development objectives to other regional planning work.

BUDGET CONSIDERATIONS:

<table>
<thead>
<tr>
<th>REVENUES</th>
<th>PROJECTED EXPENSES</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amount of Grant funds</td>
<td>EDA Grant Funds</td>
</tr>
<tr>
<td>Source</td>
<td>Economic Development Administration</td>
</tr>
<tr>
<td>Personnel (salaries, fringe, rent)</td>
<td>202,500</td>
</tr>
<tr>
<td>Contractual</td>
<td>0</td>
</tr>
<tr>
<td>Pass-Through</td>
<td>0</td>
</tr>
<tr>
<td>Other (supplies, printing, etc.)</td>
<td>7,500</td>
</tr>
</tbody>
</table>
RECOMMENDATION:
Authorize the application for and acceptance of up to $210,000 from the US Economic Development Administration through MARC CSC to support regional economic development planning, workforce development initiatives and small cities support. Authorize the documentation of $210,000 of in-kind services to match the federal funds.

STAFF CONTACTS:
Marlene Nagel
Lisa Danbury
Sheri Gonzales Warren
ISSUE:
VOTE: Approve minutes of the April 24, 2018, Budget & Personnel meeting

BACKGROUND:
The minutes of the April 24, 2018, meeting are enclosed.

RECOMMENDATION:
Approve the minutes of the April 24, 2018, meeting

STAFF CONTACT:
David Warm
COMMITTEE MEMBERS PRESENT
Commissioner Rob Roberts, Miami County, Kansas - MARC Board 1st Vice-Chair
Councilmember Carol Suter, Gladstone, Missouri - MARC Board Chair
Commissioner Doug Smith, Leavenworth County, Kansas
Commissioner Jimmy Odom, Cass County, Mo. - MARC Board 2nd Vice-Chair
Mayor Pro Tem Scott Wagner, Kansas City, Mo.
Commission Chair Ed Eilert, Johnson County, Kansas
Commissioner Ron Shaffer, Johnson County, Kansas
Councilmember Marge Vogt, Olathe, Kansas
Commissioner Brian McKiernan, Unified Government of Wyandotte County/Kansas City, Kansas

STAFF PRESENT
David Warm, Executive Director
Nancy Fordham, Executive Assistant
Ron Achelpohl, Director of Transportation and Environment
Marlene Nagel, Director of Community Development
Carol Gonzales, Director of Finance and Administration
James Stowe, Director of Aging and Adult Services
Jovanna Rohs, Director of Early Learning
Nancy Weitzel-Burry, Human Resource Program Manager
Becky Hall, Accounting Manager
Katelyn Click, Accountant
Eric Winebrenner, Director of Public Safety

CALL TO ORDER
Commissioner Rob Roberts called the Budget and Personnel Committee meeting to order at 11:20 a.m. Self-introductions were made.

FINANCIAL AND PROGRAM REPORTS AND DISCUSSION

REVIEW QUARTERLY FINANCIAL STATEMENTS
Carol Gonzales reported that a goal for this year is to update the financial reports provided to the committee. The first step has been to consolidate some of the financial reports with a summary narrative. The staff is continuing to make improvements and hopes to implement a dashboard look. The committee was asked to provide feedback on the report. Ms. Gonzales stated that MARC Board Treasurer Harold Johnson had offered suggestions to guide the changes being presented.

The staff provides Quarterly Financial Statements to the Budget and Personnel Committee in order to ensure that members can fulfill their fiscal responsibility as appointed Board members. It is MARC’s goal to provide information that is relevant to Board’s scope of responsibility; timely and accurate; in context; and presented in an intuitive format. Additionally, staff intends to provide insights that call attention to trends and identify areas of interest or concern.
Becky Hall reviewed eight financial schedules, including

a) General Fund - Revenues and Expenditures by Program (Schedule One) shows the 2018 budget and expenditures as of March 31, 2018. The schedule includes funds as received, including transportation projects, emergency services contributions and investment income. The long-term contingency fund is at 10.4 percent with funds transferred at the end of 2017. The goal is 12 percent, so the agency is not yet at its goal.

b) Special Revenue Fund - This schedule shows grants for all purposes by program area. The total received as of March 31 is $7.1 million. The 2018 budget totals $65.7 million.

c) Enterprise Fund - This schedule shows charges for services, including the Government Training Institute and Aerial Photography. GTI dues have not yet been recorded in this account. There is a shortfall in Small Cities that staff is monitoring. The Aerial Photography account will show expenses to use the available revenues.

d) Indirect Costs - Rates are negotiated annually with US Health and Human Services. At the end of March, there was a $70,800 surplus.

e) Fringe Benefits - These rates are also negotiated, and there is a $121,000 deficit, in part due to first quarter use of vacation, sick leave and holiday pay. The costs should balance out over the year.

f) Local Dues and Fees - This shows dues charged and collected. Bills went out in the first quarter and payments are expected, particularly for the Emergency Services Fund.

g) Schedule A Cash Utilization - shows MARC’s bank accounts. An old investment of $500,000 matured and has been reinvested as two $250,000 accounts earning 2.3 percent.

h) Schedule B Idle Funds Investment Income - shows earnings on accounts and the allocation to child care and solid waste programs.

APPROVAL OF CONTRACTS, GRANTS AND OTHER MAJOR EXPENDITURES

FINANCE & ADMINISTRATION

APPROVE CHANGES TO EMPLOYEE FRINGE BENEFIT PACKAGE EFFECTIVE JULY 1, 2018

Nancy Weitzel-Burry presented information on MARC’s cafeteria, health, dental and vision insurance plans operating on a July 1–June 30 plan year. MARC offers five health insurance plans, one dental plan and one vision plan to its employees, all of which are obtained through Midwest Public Risk (MPR). The health insurance plans include one open access plan (OAP), two in-network only (INO) plans and two high-deductible health plan choice fund (HDHP CF) options. All employee premiums are paid on a pre-tax basis through MARC’s Cafeteria 125 Plan. In March 2018, the MPR Board of Directors approved premium increases with minimal changes to the plan designs. For the first time in four years, MARC will experience significant premium increases. These increases reflect increasing medical costs, substantial pharmacy benefit costs, and plan utilization. The increases range from a low of 4 percent for Vision and Dental coverage to a high of 15.6 percent for two plans similar to HMOs. Ms. Weitzel-Burry reported that MARC has gone through a thorough vetting process involving finance staff, David Warm and department directors and the Employee Council to look at various scenarios. The proposal for the plan year beginning July 1 includes five different plans through Cigna.

Ms. Weitzel-Burry also reported on MARC’s policy for distribution of fringe benefit dollars. MARC’s Employee Council, comprised of staff from all departments who meet to discuss employee issues, adopted a policy regarding the distribution of fringe benefit dollars a number of years ago. An updated copy with current dates and rates was provided. The policy focuses on access to high quality, affordable health insurance; equitable fringe benefits; and balance within budget constraints.

Using this guidance, MARC pays an amount equal to approximately 55 percent of the premium for a good, basic health insurance plan. Historically, this amount has been calculated using the premium
for the INO Base Option 2 plan (HMO-like). The employee, through the cafeteria allowance and paycheck deductions, pays the balance. MARC currently offers two INO plans, a Base and a Buy-Up plan. The INO plans experienced a 15.6 percent increase this year, making the INO Buy-Up plan the most expensive of all the health insurance options. After careful review, the Employee Council recommended eliminating the INO Buy-Up plan in 2018 and replacing it with an INO $500 deductible plan. This change will impact 9 percent of MARC’s employees. The Employee Council felt that due to the high premium increases for the INO Buy-Up plan, many of those using it now would likely opt for a less expensive option. This change will keep the INO Base Plan and add the INO $500 option, so employees will continue to have two good INO plans, one with a very low deductible and another with no deductible. This allows MARC to continue the policy of subsidizing a good base plan at 55 percent, while only slightly exceeding the amount budgeted for MARC’s share of health insurance premiums for 2018. The Cafeteria Allowance would be increased by $5 to $190 per month. The impact of the premium increases would be $4,489.20 for 2018.

DISCUSSION: Commissioner Jimmy Odom asked about the Health Savings Account. Ms. Weitzel-Burry responded that MARC would assist employees at either $300 for an individual or $600 for either Tier 2 or a family. Councilman Wagner asked if there was analysis of whether the premium increases are going to continue at the same rates or if MARC is looking at different approaches. Mr. Warm responded that MARC has discussed the increases in premiums with Midwest Public Risk, and MPR has shared information on their benchmark studies and evaluation of other providers. MARC asks every year if the MPR plan is a good one for us. MARC is gearing up to look more closely at MPR’s rate setting process. Commissioner Odom stated that his county is seeing the same type of increases and they are sticking with MPR. Mr. Warm stated that MPR is now insuring 10,000 lives so it is a big pool. About 60 percent of MARC employees have chosen the High Deductible Plan. Commissioner Roberts stated that Miami County is also pleased with MPR.

MOTION: Councilmember Scott Wagner moved for approval and Commissioner Ron Shaffer seconded. The motion was approved.

AGING & ADULT SERVICES

AUTHORIZE SUBMISSION OF THE SFY 2019 AREA PLAN UPDATE TO THE MISSOURI DEPARTMENT OF HEALTH AND SENIOR SERVICES, DIVISION OF SENIOR AND DISABILITY SERVICES

James Stowe reported that as the Area Agency on Aging (AAA) for the five Missouri counties in the Kansas City metropolitan area, MARC will enter the second year of a four-year plan to address the needs of older adults in its service area on July 1. The SFY 2019 Area Plan incorporates the needs of the elderly, the goals and objectives of the AAA and the budgets for the expenditure of available funds, as well as relevant needs assessments. This document is developed in accord with specifications and instructions provided by the State Unit on Aging. This update is due to the State no later than May 1, 2018. Goals and objectives for the second year of the plan were provided to the Committee. MARC received an initial allotment table last December from the Missouri Division of Senior and Disability Services specifically for the SFY 2019 program year. The allotment table identified anticipated state and federal funding, as known at that time. The chart also contained anticipated carryover dollar amounts for each category of funding to arrive at a total amount of anticipated funds to be incorporated into this SFY 2019 budget. At its April 11 meeting, the Commission on Aging reviewed the SFY 2019 Area Plan Update and recommended that the MARC Board of Directors authorize its submission to the state.

MOTION: Commissioner Jimmy Odom moved for approval and Commissioner Shaffer seconded. The motion was approved.

AUTHORIZE TENTATIVE ACCEPTANCE OF DESIGNATED AGING AND ADULT SERVICES SFY 2019 PROPOSALS
Mr. Stowe reported that Requests for Proposals were released for SFY2019 services. Proposals were received, and the Commission on Aging gave tentative acceptance in order to accommodate the potential for appeals submitted by RFP respondents. The deadline for filing an appeal is May 1, 2018. All final recommendations will be presented at the May Board meeting. Services that were high-performing, or in which there was no immediate perceived opportunity to improve effectiveness, were renewed where contract provisions allowed (specifically, care management, in-home services and coordinated non-urban transportation for Ray County). Standardized scoring rubrics prioritized a combination of proposal value and cost effectiveness. Proposals for the following services were received and scored by MARC: (1) Demand Transportation and Demand-Lift Transportation. The Commission on Aging found none acceptable given complex rate structures, and will work with community partners and transportation staff to find better ways to use funds to supplement other transportation services. The contract with KC Taxi would be extended for six months to allow time to address questions of how to best deliver the services. (2) Pre-plated Home Delivered Meals had two bidders and the recommendation is to transition to Valley Foods across all geographic areas, including Medicaid meals. The Valley Foods vendor came in with good pricing and the recent survey of home delivered meals’ clients showed strong satisfaction with their services. The staff will continue to investigate options for a centralized kitchen. (3) Evidence-Based Disease Prevention - The recommendation is to reimburse Guadalupe Centers for these services under a system of coordination and support that involves other community organizations. (4) Community Center Services - The community centers providing services were required to respond to the RFP with plans for enhancing diversity and strength of programs. The funding is designed to measure and reward quality services. The Commission recommended all 13 respondents at the proposed level of performance. (5) Community Center Supplemental Services - The Commission recommended funding the services proposed by all of the providers. Mr. Stowe stated that they hoped to see a shift in how they deliver and report on services. Four small centers did not bid (Buckner, Hillcrest, Booth Manor and St. Therese) and staff will be working with them to transition their clients to other providers. (6) Caregiver Training and Support - Three organizations responded to provide services. The Commission did not find any of the proposals to be acceptable for funding. (7) Structured Respite - Three organizations submitted bids and the Commission recommended funding Shepherd’s Centers of America. They had performed well with a structured curriculum. (8) Care Management - The two vendors are performing well and the Commission recommended renewing their contracts. (9) In-Home Services - The Commission recommended the contract for these four providers be renewed. (10) Non-Urban Coordinated Transportation - The Commission recommended the renewal of Ray County Transportation’s contract. Mr. Stowe stated that the proposal deadline for catered meals was offset to allow for decisions on community center services, which impacts the scope and volume of the catered meal service.

DISCUSSION: Commissioner Odom asked about the late proposal from Cass County Council on Aging. Mr. Stowe responded that their services have been acceptable and the Commission had the ability to accept the late proposal. Councilman Wagner asked about Home Delivered Meals by Guadalupe Center and Don Bosco. Mr. Stowe responded that they understand that there are caps on reimbursement and they do not feel that the limit will pose a risk to their being able to prepare and deliver the meals. On Demand Transportation, Councilman Wagner asked what the staff hoped to see with changes. Mr. Stowe responded that staff hopes to see more specialized rates, and more effective use of MARC funding in broader regional transportation initiatives, recognizing that the rural areas are the most challenging for providers.

MOTION: Commissioner Odom moved for approval and Councilmember Carol Suter seconded. The motion was approved.
EARLY LEARNING

APPROVE A CONTRACT WITH APPLIED SURVEY RESEARCH TO PROVIDE SUPPORT AND TECHNICAL ASSISTANCE TO IMPLEMENT A KINDERGARTEN READINESS SCREENER AND PARENT INFORMATION SURVEY

Jovanna Rohs reported that MARC’s Department of Early Learning is piloting a population sampling method for gathering kindergarten readiness information and is collaborating with four school districts. MARC desires to enter into an agreement with Applied Survey Research to provide support and technical assistance to implement a kindergarten readiness screener and parent information survey in 80 classrooms in the four school districts. ASR has conducted high quality assessments of children’s readiness for kindergarten since 2001. The company has used the data to track county trends over time, evaluate the contributions of certain programs to school readiness, and isolate the greatest readiness gaps to help inform future investment. This is a sole source procurement as ASR is the only vendor doing this work. This contract is supported by grant funding from Early Education Funders Collaborative and the Hall Family Foundation. Funding for this contract was included in the 2018 budget.

AUTHORIZE SUBMISSION OF A LIFELONG LEARNING GRANT APPLICATION THE FRANCIS FAMILY FOUNDATION TO SUPPORT EARLY LEARNING INITIATIVES

Ms. Rohs stated that MARC’s Department of Early Learning provides leadership to the development and implementation of a community-driven, outcomes-based plan for a comprehensive early learning system. This one-year Lifelong Learning Grant application to the Francis Family Foundation would provide general operating funds to support the Department of Early Learning’s work to engage early education leaders in the design, deployment and delivery of five key pillars of the early learning system: 1) child and family relationships; 2) programs and resources; 3) community; 4) funding, policy and public engagement; and 5) leadership and coordination.

MOTION: Commissioner Odom moved for approval of both Early Learning items and Commissioner Shaffer seconded. The motion was approved.

COMMUNITY DEVELOPMENT

AUTHORIZE AN AGREEMENT WITH THE CITY OF MOSBY FOR ASSISTANCE WITH FLOOD BUYOUTS THROUGH MARC’S SMALL CITIES PROGRAM

Marlene Nagel reported that the city of Mosby in Clay County, Missouri has experienced repeated flooding events. A number of homes were constructed in the city prior to the establishment of the federal flood insurance program and delineation of the 100-year floodplain. More recently, a number of homes now considered in a designated floodway have been repeatedly impacted and damaged by flood events, putting lives and property at ongoing risk. MARC’s Small Cities Program manager assisted the city with the acquisition of one home in 2016-2017. The home was demolished, and the property is now open space to avoid further flood impact. There are a number of other property owners who have expressed interest in participating in the Voluntary Flood Buyout program. MARC’s Small Cities Program manager has worked with city officials to prepare applications in order to secure funds through the state of Missouri. The funding will come through two programs, the HUD Community Development Block Grant and the FEMA Hazard Mitigation Grant Program. If the two grants are awarded, MARC will receive $147,506 from the city to assist with environmental reviews, bidding and contracting for property appraisals, acquisition of properties from owners, bidding and contracting for demolition services, restoration of properties as open space, and grant reports.

MOTION: Councilmember Vogt moved for approval and Commission Chair Ed Eilert seconded. The motion was approved.
AUTHORIZE AN AMENDMENT TO THE AGREEMENT WITH KANSAS UNIVERSITY MEDICAL CENTER RESEARCH INSTITUTE FOR COMMUNITY PARAMEDICINE PROGRAM EVALUATION SERVICES

Ms. Nagel reported that in 2016, the Mid-America Regional Council Emergency Rescue (MARCER) Committee began work to establish Community Paramedicine programs through local Emergency Medical Service (EMS) agencies. EMS agencies recognized the need to help area residents improve health outcomes and reduce health care costs for both hospitals and the community through non-emergency in-home services. MARC secured grant funding through the Health Care Foundation of Greater Kansas City for a pilot program to allow for the training of paramedics and provide a means for these trained paramedics to help frequent users of EMS services identify and connect to community resources as a way to reduce the number of 9-1-1 calls, unnecessary emergency transports and hospital emergency room visits. The funding includes support for program evaluation in order to demonstrate the value of the service to area EMS agencies and state agencies. Three EMS agencies are participating in the pilot project, including Central Jackson County Fire Protection District (Blue Springs and Oak Grove area), Higginsville EMS (Lafayette County) and John Knox Village Ambulance. Each EMS agency has identified a group of clients who make frequent calls through the 9-1-1 system for emergency ambulance service (sometimes referred to as “frequent flyers”). Working with the MARCER committee, MARC selected the University of Kansas Medical Center Research Institute (KUMCRI) to conduct program evaluation. The evaluator is conducting interviews with EMS personnel and patients served through the program. The project timeframe has been extended due to the need for agencies to allow their paramedics to complete the training and initial service learning experience. The costs for evaluation increased due to the project timeframe and travel distance to conduct interviews in Lafayette County.

DISCUSSION: Councilmember Vogt asked about the involvement of Olathe Fire and its community paramedicine program. Ms. Nagel responded that Olathe has shared its program with area EMS agencies, and is viewed as a model for this service.

MOTION: Commissioner Odom moved to approve and Commissioner Shaffer seconded. The motion was approved.

EMERGENCY SERVICES & PUBLIC SAFETY

APPROVE AN AGREEMENT WITH COMMENCO, INC., FOR PURCHASE AND INSTALLATION OF A POINT-TO-POINT MICROWAVE LINK FOR THE EXCELSIOR SPRINGS POLICE DEPARTMENT PUBLIC SAFETY ANSWERING POINT

Eric Winebrenner reported that this project will install a point-to-point microwave link from a tower owned by Clay County to the “Siloam” tower in Excelsior Springs. The city of Excelsior Springs will purchase and install a secondary link from this tower to the Excelsior Springs Police Department Public Safety Answering Point, allowing it to connect to the regional 9-1-1 microwave network and MARRS regional radio system. The total cost for the link, including all equipment and installation expenses, is $38,649.91. The link will be paid for using existing 911 capital project funds and allow for a T-1 line to be removed. The Public Safety Communications Board approved the 2018 PSAP Upgrade Schedule at its meeting on December 6, 2017.

MOTION: Commissioner Odom moved to approve and Commissioner Shaffer seconded. The motion was approved.

APPROVE CONTRACT AMENDMENTS WITH HAGERTY CONSULTING FOR EXERCISE SUPPORT SERVICES AND WITH JOHN DAVIS FOR EMERGENCY SERVICES PROGRAM SUPPORT

Ms. Nagel reported on two contract amendments. The first is for a contract with Hagerty Consulting for additional exercise control services at a full-scale training exercise held in March and development of guidelines on the use of kinetic simulations for future exercises. The second agreement is with John Davis, a former MARC employee who is now providing contractual support to the emergency services program. The recommendation allows MARC to extend this support for
regional planning, exercise, coordination and meeting facilitation, and reporting and other special project tasks through September 30, 2018.

MOTION: Councilmember Vogt moved to approve and Commissioner Shaffer seconded. The motion was approved.

APPROVAL OF CONSENT AGENDA
Commissioner Roberts called for a motion to approve the consent agenda, which consisted of approval of the March minutes.

MOTION: Commissioner Odom moved for approval, and Commissioner McKiernan seconded. The motion passed.

OTHER BUSINESS
Commissioner Roberts asked if there was any other business to come before the board, and none was presented.

ADJOURNMENT
The meeting was adjourned at 12:10 p.m.

MINUTES APPROVED:

_______________________________________
Harold Johnson Jr., Chair

_______________________________________
Date