Board of Directors
BUDGET & PERSONNEL

February 26, 2019
11:15 a.m.
MARC Conference Center - 2nd Floor - Heartland Room

AGENDA

1. Financial and Program Reports and Discussion
   a. REPORT: Authorize Board Officers to execute new signature cards for bank accounts

2. Approve Contracts, Grants and Other Major Expenditures

   EARLY LEARNING/HEAD START
   a. VOTE: Authorize an application to the Administration for Children and Families for a waiver of remaining FY18 matching funds for Early Head Start Expansion
   b. VOTE: Approve contract with Applied Survey Research to provide support and technical assistance to implement a pre-kindergarten readiness screener and parent information survey
   c. VOTE: Approve Mid America Head Start 2019 Cost of Living Adjustment (COLA) grant application to the Administration for Children and Families

   AGING AND ADULT SERVICES
   d. Authorize submission of the SFY 2020 Missouri Elderly & Handicapped Transportation Assistance Program (MEHTAP) application
   e. Authorize acceptance of subrecipient grant funds from the Administration for Community Living for collaboration with the Missouri Department of Health and Senior Services in the delivery of chronic disease self-management education
   f. Authorize a professional services agreement with Pershing Yoakley & Associates to provide technical assistance in the implementation of the Managed Services Network integrated community services initiative

   TRANSPORTATION AND ENVIRONMENT
   g. VOTE: Authorize the Executive Director to enter into consultant contracts for five Planning Sustainable Places projects
   h. VOTE: Authorize the Executive Director to enter into a contract with Cambridge Systematics to provide on-call traffic modeling support services
   i. VOTE: Approve 2019 Air Quality Ozone Season public outreach campaign media purchases
   j. VOTE: Authorization to enter into a one-year contract extension with Electronic Technology, Inc. for Operation Green Light field network support services

   COMMUNITY DEVELOPMENT
   k. VOTE: Approve contract with Hagerty Consulting to develop a tabletop exercise for the Complex Coordinated Terrorist Attack initiative
   l. VOTE: Hire contractor to work with MARC Health Care Coalition (HCC) to review current public health and medical services preparedness plan

www.marc.org
m. VOTE: Approve contract with Jason White for support for EMS-related regulatory and legislative
needs and other EMS outreach projects
n. VOTE: Authorize expenditures for the Homeland Security/Emergency Services program to send 23
officers to counter-terrorism training
o. VOTE: Authorize year two costs of five-year agreement with GeoComm, Inc., for 911 mapping
services
p. VOTE: Approve agreement with Commenco for a 911 microwave link to support Douglas County
service
q. VOTE: Authorize amendment to agreement with University of Kansas Medical Center Research
Institute (KUMCRI) to evaluate the U.S. Department of Agriculture Food Insecurity Nutrition
Initiative (FINI) grant

RESEARCH SERVICES
r. VOTE: 2019 Quality of Life report

3. VOTE: Approve Consent Agenda (Administrative Matters and Minor Expenditures)
a. Approve the minutes of the Jan. 22, 2019 meeting

4. Other Business

5. Adjournment

Please notify the Mid-America Regional Council at 816-474-4240 at least 48 hours in advance if you require
special accommodations to attend this meeting (i.e., qualified interpreter, large print reader, hearing
assistance).

We will make every effort to meet reasonable requests. Free parking is available when visiting MARC.
Visitors and guests should park on the upper level of the garage. An entrance directly into the conference
area is available from this level. To enter this level from Broadway, turn west into the Rivergate Center
canarking lot. Please use any of the available spaces on the upper level at the top of the ramp.

________________________ www.marc.org ____________________
ISSUE:
VOTE: Authorize Board Officers to execute new signature cards for bank accounts

BACKGROUND:
The Mid-America Regional Council has three primary accounts at two banks. With the change in the Board Treasurer, new signature cards will need to be executed for these accounts to replace Harold Johnson with Eileen Weir.

The authorized check signers will be:

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
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<tbody>
<tr>
<td>David A. Warm</td>
<td>Executive Director</td>
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<tr>
<td>Carol Gonzales</td>
<td>Director of Finance and Administration</td>
</tr>
<tr>
<td>Becky Hall</td>
<td>Financial Accounting Manager</td>
</tr>
<tr>
<td>Eileen Weir</td>
<td>Treasurer (Mayor, City of Independence)</td>
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<th>Bank Name</th>
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<td>Security Bank of Kansas City</td>
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<td>Overnight Sweep Investment</td>
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<tr>
<td>Country Club Bank</td>
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<td>Money Market for Investment Purchases</td>
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RECOMMENDATION:
Authorize MARC officers to execute the necessary forms to update authorized individuals for each of the above bank accounts.

STAFF CONTACT:
Carol Gonzales
ISSUE:
VOTE: Authorize an application to the Administration for Children and Families for a waiver of remaining FY18 matching funds for Early Head Start Expansion

BACKGROUND:
The Administration for Children and Families funds 80 percent of the total operating cost of Head Start grants. The remaining 20 percent must come from in-kind donations or matching funds from the community. These in-kind funds or contributions must come from nonfederal sources and must support necessary, reasonable and allowable costs for operating the program to be counted toward the 20 percent match. These contributions are generally in the form of volunteer services, donated or loaned equipment or space, or donated supplies, land or buildings.

Because MARC’s Mid-America Head Start program does not provide direct services, it is challenging to identify sources for the grantee match. The Office of Head Start recognizes the increasing difficulty posed by this requirement for all Head Start grantees and offers programs the option of requesting a waiver when they are unable to attain the full 20 percent match.

For FY18, the required federal match for the MAHS Early Head Start expansion grant was $599,711.00. MAHS identified contributions totaling $286,847.87, leaving a balance due of $312,863.13. MAHS is therefore seeking a waiver from the Administration for Children and Families for this remaining balance.

MAHS has successfully sought similar waivers in the past, but new regulations now require board approval.

BUDGET CONSIDERATIONS:
None.

RECOMMENDATION:
Approve Mid-America Head Start’s request to the Administration for Children and Families for a waiver of the remaining balance of the required nonfederal match for FY18 Early Head Start Expansion in the amount of $312,863.13.

STAFF CONTACT:
Liz Smith
Jovanna Rohs
ISSUE:
VOTE: Approve contract with Applied Survey Research to provide support and technical assistance to implement a pre-kindergarten readiness screener and parent information survey

BACKGROUND:
MARC’s Early Learning Department is collaborating with early learning programs to pilot a population sampling method for gathering school readiness information. MARC desires to enter into an agreement with Applied Survey Research (ASR) to provide support and technical assistance to implement a pre-kindergarten readiness screener and parent information survey in 30 classrooms in up to 30 early learning programs.

MARC contracted with ASR to pilot a kindergarten readiness assessment in 60 classrooms in two area school districts in the fall of 2018. ASR has conducted high quality assessments of children’s readiness for kindergarten since 2001. They have used the data to track county trends over time, evaluate the contributions of certain programs to school readiness, and isolate the greatest readiness gaps to help inform future investment.

BUDGET CONSIDERATIONS
This contract is supported by grant funding from a Ewing Marion Kauffman Foundation grant. Funding for this contract was included in the 2019 budget.

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<tr>
<th>REVENUES</th>
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<tr>
<td>Amount</td>
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<td>Source</td>
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<td>Other (supplies, printing, etc.)</td>
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RECOMMENDATION
Authorize MARC to contract with Applied Survey Research to provide support and technical assistance to implement a pre-kindergarten readiness screener and parent information survey for an amount not to exceed $35,000.

STAFF CONTACT
Jovanna Rohs
Kyle Matchell
ISSUE:
VOTE: Approve Mid America Head Start 2019 Cost of Living Adjustment (COLA) grant application to the Administration for Children and Families

BACKGROUND:
MARC received a funding opportunity announcement from the Administration for Children and Families on Jan. 11, 2019, for a 2019 COLA increase of $351,944.00 for Head Start and $87,986.00 for Early Head Start. In coordination with its partnering agencies, MARC has determined to use the additional dollars available from COLA funding for FY19 to ensure all partner programs:

1. Give staff an increase of 1.77 percent in their hourly rate of pay, at minimum.
2. Raise the base rates of pay for teacher assistant positions ($11.25).
3. Raise the base rates of pay for teacher positions ($14.75).

COLA funds will be directly allocated to participating partnering agencies. $277,048 will be allocated for personnel expenses.

Due to a tighter labor market, more programs hire staff without the required credentials for the position. $439,930 of the COLA funds will support the increased contracting costs of advancing credentials for current partner program staff.

The final portion of the COLA funds — $65,000 — will be utilized for increased costs related to facilities maintenance for partnering programs.

BUDGET CONSIDERATIONS:
COLA amounts are based upon the core Head Start and Early Head Start grant totals. These funds are in addition to the current grant award, and will be added to the based amount in future grant years.

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<td>Partner agencies personnel (salaries, fringe)</td>
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<tr>
<td>Partner agencies professional development</td>
<td>$439,930</td>
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<tr>
<td>Partner agencies facilities maintenance</td>
<td>$65,000</td>
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COMMITTEE ACTION:
MARC’s Head Start Policy Council approved this application on Feb. 14, 2019, and MARC’s Head Start Advisory Committee approved this application on Feb. 15, 2019.

RECOMMENDATION:
Approve Mid America Head Start’s application to the Administration for Children and Families for a Cost of Living Adjustment grant in the amount of $439,930.

STAFF CONTACT:
Liz Smith
Jovanna Rohs
ISSUE:
VOTE: Authorize submission of the SFY 2020 Missouri Elderly & Handicapped Transportation Assistance Program (MEHTAP) application

BACKGROUND:
The Missouri Department of Transportation funds the Missouri Elderly and Handicapped Transportation Assistance Program (MEHTAP) to assist in the provision of transportation services for older people, as well as individuals who are 18 to 59 years old and living with a disability. MARC has been a long-term recipient of these funds, which are primarily designated for medical trips. The application deadline for funds to be received and expended during SFY 2020 is Feb. 28, 2019.

BUDGET CONSIDERATIONS
MARC will incorporate this funding into the SFY 2020 Area Plan transportation budget. MARC received $117,700.76 under the SFY 2019 program. This application will request $125,000.

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COMMITTEE ACTION
On Feb. 13, 2019, the Commission on Aging recommended that the MARC Board authorize the Executive Director to apply for and receive MEHTAP funds as allocated for the SFY 2020 program year.

RECOMMENDATION
Authorize the Executive Director to apply for and receive MEHTAP funds for the SFY 2020 program year.

STAFF CONTACT
James Stowe
ISSUE:
VOTE: Authorize acceptance of subrecipient grant funds from the Administration for Community Living for collaboration with the Missouri Department of Health and Senior Services in the delivery of chronic disease self-management education.

BACKGROUND:
Building upon MARC’s success as a 2018 subrecipient under this Administration for Community Living (ACL) funding mechanism, the Missouri Department of Health and Senior Services requested collaboration from the Missouri Association of Area Agencies on Aging (MA4) in developing a new proposal. The state intends to utilize MA4’s network of Chronic Disease Self-Management Education (CDSME) providers, including those managed by MARC in the Kansas City region, to train state Medicaid in-home service providers and the Medicaid recipients that they serve. MARC will continue its role as the network’s administrative hub, and handle processing of provider payments for program provision.

If the program proves successful, the state intends to apply for Medicaid certification of reimbursement for these activities in the coming years. Anticipated annual Medicaid revenue would exceed $8 million if ultimately approved by federal oversight authorities.

BUDGET CONSIDERATIONS

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<tr>
<th>REVENUES (Total, 3-year grant period)</th>
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<tr>
<td>Amount (MARC only)</td>
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<td>2019 Empowering Older Adults and Adults with Disabilities through Chronic Disease Self-Management Programs, financed by the Prevention and Public Health Fund, HHS-2019-ACL-AAO-CSSG-0311</td>
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<td>PROJECTED EXPENSES</td>
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COMMITTEE ACTION
On Feb. 13, 2019, the Commission on Aging recommended acceptance of subrecipient grant funds from the Administration for Community Living for collaboration with the Missouri Department of Health and Senior Services in the delivery of CDSME.

RECOMMENDATION
Authorize the Executive Director to accept and expend subrecipient grant funds from the Administration for Community Living for collaboration with the Missouri Department of Health and Senior Services in the delivery of Chronic Disease Self-Management Education.

STAFF CONTACT
James Stowe
ISSUE:
VOTE: Authorize a professional services agreement with Pershing Yoakley & Associates to provide technical assistance in the implementation of the Managed Services Network integrated community services initiative

BACKGROUND:
The Managed Services Network (MSN) initiative, for which MARC serves as the administrative hub of the network, is designed to begin delivery of supportive community services in 2019. These services help health care entities deliver on the promise of value (versus volume) by improving long-term health outcomes of their patients. In 2018, Pershing Yoakley & Associates (PYA) assisted with the establishment of the network concept and developing a business plan that projected financial sustainability.

For the network to implement services, technical assistance is needed in designing health care agreements, workflows, and network responsiveness to regulatory requirements, including a key network component of creating an environment for Medicare reimbursement for rendered community services. An agreement is in place with the KC Veterans Affairs Medical Center, and the project team is pursuing contracts with regional health payers and providers, as well as Medicaid contracts on both sides of the state line.

BUDGET CONSIDERATIONS:

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<th>REVENUES</th>
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<tr>
<td></td>
<td>$36,000</td>
<td>Awards to supplement administrative costs of the Managed Services Network (MSN): Menorah Heritage Foundation, Health Forward Foundation, and Durkee Family Fund under the Greater KC Community Foundation</td>
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RECOMMENDATION:
Authorize the Executive Director to engage Pershing Yoakley & Associates in a professional services agreement to provide technical assistance in the implementation of the Managed Services Network.

STAFF CONTACT:
James Stowe
Cathy Boyer-Shesol
ISSUE:
VOTE: Authorize the Executive Director to enter into consultant contracts for five Planning Sustainable Places projects

BACKGROUND:
For projects funded through Planning Sustainable Places (PSP), MARC will hold the contracts on individual projects, although local sponsors will provide project leads and local match. Details for the five projects are for the following sponsors: City of Gardner, Kan.; City of Kansas City, Mo. and Hispanic Economic Development Corporation of Greater Kansas City; City of Olathe, Kan.; and two projects for the Kansas City Area Transportation Authority. A qualifications-based competitive selection process was used in the selection of all consulting teams.

1. City of Gardner, Kan. The study will assess multimodal infrastructure, mobility enhancements and streetscape improvements in downtown Gardner. Key components of the plan include:

   - Create an infrastructure and implementation plan that optimally accommodates a balance of vehicular and non-vehicular activity in downtown Gardner, based on observation and analysis of existing and anticipated pedestrian, transit and parking patterns and the vision for civic spaces as detailed in the Gardner Main Street Corridor Plan.
   - Plan for public enhancements that improve conditions for those with mobility challenges in navigating downtown.
   - Prepare a streetscape master plan with typical cross sections for the study area and nearby pedestrian connections based on the vision of the Gardner Main Street Corridor Plan and additional public input regarding themes and design concepts.

MARC advertised the project from Nov. 5 through Nov. 30, 2018, on MARC’s website, DemandStar and the National American Planning Association’s RFP page. There were five proposals received. A selection committee consisting of the public works director, parks and recreation director, a planning commissioner, and the director, chief planner and principal planner for business and economic development reviewed and interviewed three teams. MARC staff attended the interviews to ensure federal guidelines were followed.

Using a qualifications-based competitive selection process, the team of Confluence, Wilson & Company, and Collins Noteis & Associates, Inc. was recommended for this project. The team’s proposal includes assembling transportation data, parking data and storm water data to document existing conditions. Conceptual designs will be developed and vetted through a steering committee and the public to arrive at preferred concepts. The final plan will include a streetscape master plan, civic space concept plan, transit station/mobility hub feasibility, and parking recommendations along with an implementation strategy for all elements.

2. City of Kansas City, Mo. and Hispanic Economic Development Corporation of Greater Kansas City. The study will develop a plan to improve multimodal options, safety and connections along Southwest Boulevard and West 31st Street. Key components of the plan include:
• Capture new multimodal transportation options connecting east-west corridors that plan and prioritize future capital investments and land use.
• Mapping and plan development of conceptual plans, maps and financial estimates needed to implement desired corridor improvements that efficiently move people, not just cars.
• Develop Sustainability Master Plan to provide overall direction and goals about how sustainability is pursued in the Westside community. This should include sustainable building practices, promoting affordable housing and commercial redevelopment that creates jobs.
• Equitably engage the Westside business community and neighborhoods in meaningful and descriptive conversation about the future uses in the corridor and community improvements.

MARC advertised the project from Oct. 1 through Nov. 2, 2018, on MARC’s website, DemandStar, and the National American Planning Association’s RFP page. There were nine proposals received. A selection committee consisting of Hispanic Economic Development Corporation staff and board, the KC Hispanic News publisher, and staff from the Planning Department of the City of Kansas City, Mo., reviewed and interviewed four teams. MARC staff attended the interviews to ensure federal guidelines were followed.

Using a qualifications-based competitive selection process, the team of Garcia Architecture and TranSystems was recommended for this project. The team’s proposal will result in a plan that includes a review of existing plans; collection of existing traffic data, right of way conditions, and land use; conceptual options for improved mobility connections and land use; and a final set of prioritized recommendations and probably cost estimates. Public engagement will be utilized throughout the project to vet concepts with the community and stakeholders.

3. City of Olathe, Kan. The study will develop improved bicycle and pedestrian connections in downtown Olathe. Key components of the plan include:

• Determine a preferred concept for Kansas Avenue, including drive lanes, turn lanes and bike lanes reflecting the City of Olathe’s Transportation Master Plan.
• Develop a preferred concept for appropriate transitions from downtown sidewalks and bike paths to the existing alternate transportation infrastructure.
• Estimate traffic volume and anticipated routes after full development in accordance with Envision Downtown master plan recommendations.
• Establish design guidelines for typical roadway sections, locations of sidewalks and bike paths.

MARC advertised the project from Dec. 3, 2018, through Jan. 11, 2019, on MARC’s website, DemandStar, and the National American Planning Association’s RFP page. There were three proposals received. A selection committee consisting of staff from the Parks & Recreation and the Public Works departments reviewed and interviewed the three teams. MARC staff attended the interviews to ensure federal guidelines were followed.

Using a qualifications-based competitive selection process, the team of RDG Planning Design, BHC Rhodes, McCurdy Engineers and Venice Communications was recommended for this project. The team’s proposal will result in a plan that creates better connections to and through the downtown area surrounding the new Johnson County Courthouse. Data documenting exiting conditions will be utilized to develop a road diet, complete street guidelines, an on-street bike network, sustainable development best practices and a
bicycle/pedestrian street. The final plan will include implementation strategies, most likely including costs and metrics to track the project’s impact over time.

4. Kansas City Area Transportation Authority - Wayfinding. The study will provide conceptual planning, wayfinding recommendations and specifications to create a unified regional designation network and provide important navigational information to users of bikeways, trails and transit systems. Key components of the plan include:

- Provide best practices to integrate regional multimodal navigation systems.
- Develop consensus around wayfinding markings for the Kansas City Regional Bikeway Plan while integrating RideKC and MetroGreen branding into a regional framework.
- Develop guidelines and standards that complement local wayfinding systems.
- Integrate navigational technology into recommended best practices.
- Prioritize phases of implementation consistent with regional plans.
- Provide local governments a model designations recommendation to adopt that institutionalizes a process to implement a transportation designation and wayfinding systems that meets state and federal requirements.

MARC advertised the project from Dec. 3, 2018, through Jan. 11, 2019, on MARC’s website, DemandStar, and the National American Planning Association’s RFP page. There were four proposals received. A selection committee consisting of a mix of planners, community development directors, public works staff and parks coordinators from the Kansas City Area Transportation Authority and a mix of municipalities across the region including Overland Park, Miami County, Kan., Gladstone and Lee’s Summit, reviewed and interviewed the four teams. MARC staff attended the interviews to ensure federal guidelines were followed.

Using a qualifications-based competitive selection process, the team of Toole Design, Jonathan Mugmon Design, and Single Wing Creative was recommended for this project. The team’s proposal will result in guidelines that include an assessment of existing regional marking conditions, assembly of existing/proposed regional plans, and national best practices; concept development of wayfinding options; a final set preferred concepts and associated costs and implementation schedule; and a memorandum of understanding to advance use of the guidelines across jurisdictions.

4. Kansas City Area Transportation Authority - Woodland Plaza. The study will develop a plan for multimodal linkages and infrastructure for a dense, highly diverse community. Key components of the plan include:

- Identify two to four shared key strategies for fostering multimodal transportation for all involved organizations, both public and private.
- Obtain agreement and commitment from community stakeholders to adopting these strategies into organizational or institutional development plans.

MARC advertised the project from Dec. 3, 2018, through Jan. 11, 2019, on MARC’s website, DemandStar, and the National American Planning Association’s RFP page. There were two proposals received. A selection committee consisting of representatives from the Kansas City Area Transportation Authority, City of Kansas City, Mo. Public Works, a community development corporation and a housing developer reviewed and interviewed the two teams. MARC staff attended the interviews to ensure federal guidelines were followed.

Using a qualifications-based competitive selection process, the team of BikeWalkKC, Hoxie Collective, Cityfi and WSP was recommended for this project. The team’s proposal will result in a plan that includes assembling national best practices and local comprehensive mobility
strategies, determining performance measures and adopting a final set of strategies and an implementation plan.

**BUDGET CONSIDERATIONS:**
The projects will use Planning Sustainable Places (Federal STP) funding with a required local match at follows:

1. **City of Gardner, Kan.:** Planning Sustainable Places (Federal STP) funding ($72,000) with the required local match of $18,000 provided by the City of Gardner’s City General Fund - Economic Development Budget.

2. **City of Kansas City, Mo. and Hispanic Economic Development Corporation of Greater Kansas City:** Planning Sustainable Places (Federal STP) funding ($100,000) with the required local match of $37,500 provided by the Hispanic Economic Development Corporation of Greater Kansas City’s investment fund.

3. **City of Olathe, Kan.:** Planning Sustainable Places (Federal STP) funding ($60,000) with the required local match of $15,000 provided by the City of Olathe’s General Fund.

4. **Kansas City Area Transportation Authority - Wayfinding:** Planning Sustainable Places (Federal STP) funding ($104,000) with the required local match of $56,000 provided by the Kansas City Area Transportation Authority.

5. **Kansas City Area Transportation Authority – Woodland Plaza:** Planning Sustainable Places (Federal STP) funding ($22,600) with the required local match of $7,600 provided by the Kansas City Area Transportation Authority.

**COMMITTEE ACTION:**
The MARC Board authorized the award of the PSP funds to the five projects and the receipt of their local match on Sept. 25, 2018.

**RECOMMENDATION:**
Authorize the Executive Director to enter into agreement for the following:

1. **City of Gardner, Kan.:** Agreement with Confluence for the Gardner Destination Downtown - A Placemaking and Mobility Enhancement Project for an amount not to exceed $90,000.

2. **City of Kansas City, Mo. and Hispanic Economic Development Corporation of Greater Kansas City:** Agreement with Garcia Architecture for West 31st Street Corridor - SW Blvd to SW Trafficway project for an amount not to exceed $137,500.

3. **City of Olathe, Kan.:** Agreement with RDG Planning Design for Downtown Olathe Active Transportation Connectivity Plan project for an amount not to exceed $75,000.

4. **Kansas City Area Transportation Authority - Wayfinding:** Agreement with Toole Design for Wayfinding System Plan project for an amount not to exceed $160,000.

5. **Kansas City Area Transportation Authority – Woodland Plaza:** Agreement with BikeWalkKC for Woodland Plaza: Planning Equitable Transportation project for an amount not to exceed $30,200.

**STAFF CONTACT:**
Beth Dawson
Martin Rivarola
Ron Achelpohl
ISSUE:
VOTE: Authorize the Executive Director to enter into a contract with Cambridge Systematics to provide on-call traffic modeling support services

BACKGROUND:
MARC maintains the regional travel demand model for the bistate, eight county metropolitan planning area. The current MARC model is an enhanced four-step trip-based model that focuses on daily travel patterns. In 2017, MARC led a planning and environmental linkage (PEL) study called Beyond the Loop, which included the development of a mesoscopic, dynamic traffic assignment (DTA) model. MARC is maintaining the DTA model to provide more detailed traffic information on the study area.

MARC is working to grow its in-house modeling capabilities. However, in the interim, supplemental consultant support is needed to aid in model updates and to conduct complex modeling associated with MARC’s RTP 2050 plan update. Contracted services may include:
1. Support for updates and refinements to the travel demand and DTA models.
2. Troubleshooting travel model issues.
3. Support for modeling for the RTP 2050 update.
4. Support for environmental emissions model development.
5. Suggestions for advanced model recommendations, analysis and improvements.

Using a qualifications-based competitive selection process, MARC advertised the project from Dec. 3-21, 2018, on DemandStar and MARC’s website. MARC received two consultant team proposals (WSP and Cambridge Systematics). A selection committee made up of representatives from KDOT, MoDOT and MARC selected Cambridge Systematics as the preferred team. The maximum annual compensation paid by MARC for services is not to exceed $49,871.32 with two one-year contractual options to renew.

BUDGET CONSIDERATIONS
This project will use 2019 programmed CPG funds not to exceed $49,871.32.

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<td>Source</td>
<td>Consolidated Planning Grant funds (CPG)</td>
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<td>Contractual</td>
<td>$49,871.32</td>
</tr>
<tr>
<td>Pass-Through</td>
<td></td>
</tr>
<tr>
<td>Other (supplies, printing, etc.)</td>
<td></td>
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</table>

RECOMMENDATION
Authorize the Executive Director to execute an agreement for an amount not to exceed $49,871.32 with Cambridge Systematics to provide on-call traffic modeling support services.

STAFF CONTACT
Eileen Yang
Martin Rivarola
ISSUE:
VOTE: Approve 2019 Air Quality Ozone Season public outreach campaign media purchases

BACKGROUND:
The Mid-America Regional Council conducts an air quality public outreach campaign to educate the public about actions they may take to protect their health and to reduce emissions that lead to air pollution. The Air Quality Program requests to make the following media campaign advertising purchases for the 2019 Ozone Season:

<table>
<thead>
<tr>
<th>Media Type</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>TV (KMBC, KCTV5, WDAF Fox 4, KSHB, KMC1, KUIC, KGKC)</td>
<td>$78,750</td>
</tr>
<tr>
<td>Sponsorship (TV Weather and radio programming or event(s))</td>
<td>$33,750</td>
</tr>
<tr>
<td>Online (Targeted digital ads through various providers)</td>
<td>$33,750</td>
</tr>
<tr>
<td>Radio (Cumulus, Steel City, Entercom, Carter, Reyes)</td>
<td>$33,750</td>
</tr>
<tr>
<td>Transit (Adsposure)</td>
<td>$18,000</td>
</tr>
<tr>
<td>Outdoor billboards (Outfront Media)</td>
<td>$13,500</td>
</tr>
<tr>
<td>Social media</td>
<td>$9,000</td>
</tr>
<tr>
<td>Print (Kansas City Star and minority newspapers)</td>
<td>$4,500</td>
</tr>
</tbody>
</table>

TOTAL: $225,000

Note the above amounts are estimates and are likely to shift through the course of negotiations. Approximately 16 percent of the $225,000 budget will be spent targeting minority populations.

This program is funded by the Congestion Mitigation/Air Quality program with contributions from both Missouri and Kansas.

RECOMMENDATION:
Authorize the executive director to enter into agreements for advertising and promotion for the air quality program as itemized above.

STAFF CONTACT:
Karen Clawson
Barbara Hensley
Ron Achelpohl
ISSUE
VOTE: Authorization to enter into a one-year contract extension with Electronic Technology, Inc. for Operation Green Light field network support services

BACKGROUND
Operation Green Light (OGL) is an initiative that assists state and local governments that own and operate traffic signals on regional arterial roadways work together to coordinate traffic signal timing to improve traffic flow, reduce excessive fuel consumption and reduce emissions. MARC staff currently assists in the management and operation of traffic signal timing for over 700 intersections in 26 jurisdictions throughout the region.

MARC owns and maintains an extensive field network to support the regional traffic signal control system. The network consists of more than 1,200 pieces of equipment ranging from the licensed 18Ghz microwave backhaul equipment to unlicensed radios at the traffic signals and various network switches and supporting equipment. The components of the network are located throughout the region in 16 locations on water towers and rooftops.

MARC currently contracts with Electronic Technology, Inc. (ETI) to provide services to support preventative maintenance and all upgrade and troubleshooting work for the field network. This includes regional field communication system support and upgrades as the OGL program continues to upgrade its wireless radios and backbone technology to provide more advanced communications throughout the region.

The current contract with ETI will expire March 1, 2019, and ETI has provided excellent service under the current contract. Staff recommends extension of the agreement for an additional year. The contract ends in 2019 and will be rebid.

BUDGET CONSIDERATIONS
Funds for this purchase are included in the Operation Green Light operations budget. This procurement will be funded through Federal Grants administered by the Kansas and Missouri Departments of Transportation. Participating local governments provide matching funds for this program.

RECOMMENDATION
Authorize the Executive Director to enter into a contract extension with ETI, Inc. for OGL field network support through March 1, 2020, in an amount not to exceed $50,000.

STAFF CONTACT
Ron Achelpohl
Ray M. Webb
ISSUE:
VOTE: Approve contract with Hagerty Consulting to develop a tabletop exercise for the Complex Coordinated Terrorist Attack initiative

BACKGROUND:
MARC desires to execute a contract with Hagerty Consulting to design, conduct and document a tabletop exercise (TTX) for the Complex Coordinated Terrorist Attack (CCTA) planning initiative that is inclusive of the following:

- Conduct meetings with regional planning team to finalize the TTX objectives and determine if additional expertise is needed on the design team.
- Conduct meetings with regional planning team to review progress, objectives and determine if the objectives are being reached.
- Review current plans, documents and relevant reports
- Facilitate and execute the exercise involving 14 jurisdictions.
- Facilitate and conduct hot wash and prepare after action report for exercise and provide recommendations for local and regional plans.
- Audience will be primarily supervisory responders, senior command and select community partners from partnering organizations.
- Examine the LEOP CCTA annex and familiarize attendees with complex aspects of a multi-jurisdictional response to a CCTA event involving multiple sites.

The exercise’s focus will be on situational awareness, resource management, coordinated public information, and coordination and planning for mass causality and mass fatality events. It will include coordinated planning for reunification and meeting the needs of those affected. The exercise will:

- Examine local jurisdictions response to multiple incidents within their jurisdiction and identify resource needs from outside their jurisdiction and point of coordination across jurisdictions to help inform local and regional planning.
- Expose resource and personnel constraints and refine mutual aid agreements to compliment local plans and RCG CCTA annexes.

MARC utilized a cooperative purchasing agreement with Hagerty Consulting through HGAC Buy. The total cost for the design, facilitation and evaluation of the exercise would not exceed $40,000.

RECOMMENDATION:
Authorize contract as listed above.

STAFF CONTACT:
Erin Lynch
Cynthia Allen
ISSUE:
VOTE: Hire contractor to work with MARC Health Care Coalition to review current public health and medical services preparedness plan

BACKGROUND:
MARC’s Emergency Services program helps ensure the region’s ability to prepare, respond and recover with coordinated plans and high-quality training, technology and equipment. The Regional Coordination Guide (RCG) is a regional plan that provides guidance for regional preparedness and response in a broad range of capabilities. One of the plan elements is the Public Health and Medical Services Annex (Emergency Support Function 8).

The Healthcare Coalition (HCC) Preparedness Plan was prepared in 2018 in accordance with Assistant Secretary for Preparedness and Response (ASPR) requirements. This year, the ASPR grant requires the preparation of an HCC Response Plan. ASPR funding is awarded to MARC by the state of Missouri, and the federal agency has approved the MARC Health Care Coalition working with the Kansas coalition to complete one regional plan. The preparation of the regional plan is complicated by the fact that the state of Kansas requires submission of a draft plan by April 20, 2019, while the state of Missouri’s deadline is June 30, 2019.

MARC has released an RFQ to identify a consultant to assist with the plan’s preparation. The selected consultant would be required to:

- Develop MARC HCC Response Plan.
- Revise and update the ESF 8 Public Health and Medical Services to include the incorporation of strategies to address functional and access needs in the region.
- Ensure both documents remain a current and accessible resource for all members of the MARC HCC.

MARC received three proposals from consultants, and will convene a selection team to review and select one vendor for the project. The consultants submitting proposals include Two Rivers Emergency Management LLC; Integrated Solutions Consulting; and The Granite Group, LLC. A work group is meeting prior to the board meeting to review the proposals, determine if interviews are required, and work to select a preferred vendor.

Cost Sharing: The Kansas Metro HCC will contribute $13,000 toward the consultant cost. MARC and the Kansas Metro HCC will execute a Memorandum of Understanding to allow for the joint preparation and sharing of costs.

BUDGET CONSIDERATIONS
The total budget for the consulting services is $38,000. Of that total, $25,000 will come from the federal ASPR FY18 hospital bioterrorism grant awarded to MARC through the state of Missouri. The remaining $13,000 comes from the Kansas Metro HCC, which is funded by the state of Kansas from ASPR FY18 funds.
## Agenda Report

### Budget and Personnel Committee

### Revenues

<table>
<thead>
<tr>
<th>Amount</th>
<th>$38,000</th>
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<tbody>
<tr>
<td>Source</td>
<td>$25,000 ASPR FY18 MO; $13,000 ASPR FY18 KS</td>
</tr>
</tbody>
</table>

### Projected Expenses

| Contractual | $38,000 |

## Recommendation

Authorize the expenditure of homeland security funds for the vendor selected through the work group process described above in an amount not to exceed $38,000 and authorize the execution of a cost-sharing MOU with the Kansas Health Care Coalition as described above.

## Contact

Erin Lynch
Cynthia Chancellor
ISSUE:
VOTE: Approve contract renewal with Jason White to support EMS-related regulatory and legislative needs and other EMS outreach projects

BACKGROUND:
MARCER, the regional committee composed of Emergency Medical Services and hospital representatives, strives to ensure high quality pre-hospital emergency medical care. Changes at the state and federal levels in professional practice standards, insurance/liability issues, and funding for EMS services have required MARCER to focus greater attention on state and federal regulatory and legislative issues.

At MARCER’s request, MARC has engaged a contractor, Jason White, since April 26, 2010, to assist MARCER with EMS-related regulatory and legislative needs with the states of Missouri and Kansas and at the federal level. Mr. White has built an expertise around the region’s EMS systems and Missouri and Kansas laws and regulations. MARCER wishes to continue to rely on him to assist them in monitoring policy in both states and advancing their positions when necessary.

MARCER requests approval to again contract with Jason White to continue to support for the work for EMS-related legislation and implementation and other EMS outreach projects from Jan. 1, 2019, to Dec, 31, 2019, in an amount not to exceed $120,000, approved by MARCER at their Dec, 21, 2018, meeting.

The Kansas City, Missouri Fire Department provided funding for the contractor expenses, including MARC coordination services, in the amount of $240,000 for the May 1, 2010, to June 30, 2012, time period. MARCER funds covered the remaining portion of the contract amount from July 1, 2012, through Dec, 31, 2017. Mr. White’s early work focused on Missouri issues, and work beginning in 2013 has supported policy work in both Missouri and Kansas.

BUDGET CONSIDERATIONS
MARCER requests approval to contract with Mr. White for 2019 services in an amount not to exceed $120,000.

<table>
<thead>
<tr>
<th>REVENUES</th>
<th>Amount</th>
<th>$120,000</th>
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<tbody>
<tr>
<td>Source</td>
<td>MARCER</td>
<td></td>
</tr>
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</table>

| PROJECTED EXPENSES| Contractual | $120,000 |

RECOMMENDATION:
Authorize contract as listed above.

STAFF CONTACT:
Erin Lynch
Cynthia Allen
ISSUE:
VOTE: Authorize expenditures for the Homeland Security/Emergency Services program to send 23 officers to counter-terrorism training

BACKGROUND:
In 2017, MARC was awarded the Complex Coordinated Terrorist Attack (CCTA) grant from the U.S. Department of Homeland Security. The three-year grant is intended to increase regional and local capabilities to deter, respond to and recover from multiple coordinated terrorist threats. Assessments have been completed for each of the counties and largest jurisdictions, and work is underway to develop training to address gaps for local agency personnel. One of the gaps identified by law enforcement agencies is the lack of training in specialized tactics for police officers to engage and counter-maneuver against trained, motivated attackers.

The Direct-Action Resource Center (DARC) in Arkansas offers training to fill this gap. The Center has trained police officers in counter-terrorism at their facility since 1996, and their facility is built exclusively for tactical urban training. The identified weeklong training is the Law Enforcement Counter Terrorism Course Level 1 (LECTC-1). The course expands the officer’s scope of knowledge against a trained attacker and their reaction to counter measures, engagement and combat against multi-attackers. Officers who train at the facility in the LECTC-1 course will return to the region to develop a regional framework and participate in trainings for 4,000 officers across the metro area.

MARC Emergency Services sent 33 officers to LECTC-1 the week of Nov. 11, 2018. Although limited, there is still a budget to train additional officers to help with regional delivery. To increase the training cadre, a second LECTC-1 class has been reserved. Due to the limited budget, several departments will be assisting with the tuition cost. The supplies, lodging and travel will be covered by the CCTA grant. One of the supplies needed for the training is simulated munitions to enable those being trained to fully train and test their capabilities for tactical urban response in a realistic yet safe environment.

BUDGET CONSIDERATIONS
The approved CCTA budget to train the additional 23 officers will be $61,475.04.

<table>
<thead>
<tr>
<th>REVENUES</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Source</td>
<td>U.S. Dept. of Homeland Security CCTA Grant</td>
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<table>
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<tr>
<th>PROJECTED EXPENSES</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Supplies, Lodging, Travel for Training</td>
<td>$61,475.04</td>
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</tbody>
</table>

COMMITTEE ACTION
The Regional Homeland Security Coordinating Committee has included these expenses in the CCTA budget.

RECOMMENDATION
Authorize expenditure of $61,475.04 from the CCTA grant to send 23 officers to counter-terrorism training.

STAFF CONTACT
Erin Lynch/Diana Mendoza-Cauley
ISSUE:
VOTE: Authorize year two costs of five-year agreement with GeoComm, Inc., for 911 mapping services

BACKGROUND:
GeoComm is the provider of the region’s 911 mapping software, GeoLynx, which resides on every 911 position at each Public Safety Answering Point (PSAP). Along with providing software maintenance and support for GeoLynx, the company maintains map data related to cell towers and sectors, and is responsible for pushing updated map data out to PSAPs on a weekly basis.

In 2017, the Public Safety Communications Board approved a new five-year agreement with GeoComm. The agreement included a mapping upgrade for all positions in the region. The contract scope included changing from a desktop-based mapping system to a web-based server system, which allows upgrades to the mapping software to occur simultaneously throughout the region. The mapping system also includes a satellite view that dispatchers and call takers use to locate all 911 calls in the region.

Year two of this agreement covers ongoing support and maintenance and includes support desk services, remote connection services and software updates and enhancements. MARC has been utilizing GeoComm mapping software in the region since 2002 and the current agreement expires in 2022.

BUDGET CONSIDERATIONS:
The year two costs of the five-year agreement total $113,360 for software support and maintenance. This expense will be charged to the 10 counties of the MARC region on a monthly basis as part of the 911 County Allocation Bill. (The 10 counties include the nine counties in the MARC region and Douglas County.)

<table>
<thead>
<tr>
<th>PROJECTED EXPENSES</th>
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<tbody>
<tr>
<td>Contractual</td>
<td>$113,360</td>
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STAFF CONTACT:
Eric Winebrenner
ISSUE:
VOTE: Approve agreement with Commenco for a 911 microwave link to support Douglas County service

BACKGROUND:
The Public Safety Communications Board (PSCB) took action authorizing Douglas County, Kansas, to join the MARC regional 911 network effective Jan. 1, 2019. To join the network, connections to the MARC network have to be made through traditional fiber and microwave connections. This approval is to purchase a microwave connection between Ellsworth Hall on the University of Kansas campus and the Shawnee tower in Johnson County. MARC 911 has a connection on that tower and this will complete one connection for Douglas County onto the MARC 911 system.

COMMITTEE ACTION:
The Public Safety Communications Board approved Douglas County joining the MARC 911 system in August 2018 and the components required to connect Douglas County to the MARC 911 system.

BUDGET CONSIDERATIONS:
This microwave connection cost of $45,764 will be paid out of the Regional 911 Capital Projects account and will be reimbursed by Douglas County as part of the requirements that the county has agreed to in order to join the MARC system.

<table>
<thead>
<tr>
<th>REVENUES</th>
<th>Amount</th>
<th>$45,764</th>
</tr>
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<tbody>
<tr>
<td>Source</td>
<td>Reimbursement from Douglas Co., Kansas</td>
<td></td>
</tr>
</tbody>
</table>

| PROJECTED EXPENSES | Contractual | $45,764 |

RECOMMENDATION:
Authorize an agreement with Commenco in the amount of $45,764 to install the microwave link as described above, and receive funding from Douglas County to cover the expense.

STAFF CONTACT:
Eric Winebrenner
Hassan Al-Rubaie
ISSUE:
VOTE: Authorize amendment to agreement with University of Kansas Medical Center Research Institute (KUMCRI) to evaluate the U.S. Department of Agriculture Food Insecurity Nutrition Initiative (FINI) grant

BACKGROUND:
In June 2016, MARC was awarded a grant from the U.S. Department of Agriculture to assist area residents that rely on the federal SNAP (Supplemental Nutrition Assistance Program) dollars to supplement their family’s food budget. The SNAP match incentive program benefits these food insecure families by allowing them to extend their SNAP dollars through the purchase of fresh fruits and vegetables at grocery stores and farmers markets. With the double value, the SNAP consumers are be able to consume more healthy foods and extend the buying power of their SNAP resources.

MARC has partnered with local, state and national organizations on a large-scale multiyear initiative to increase healthy food incentive programs for low-income families in the greater Kansas City metro area. The program is serving Douglas County and small communities in eastern Kansas, and the St. Louis and surrounding central and eastern Missouri areas. The Research Institute at the University of Kansas Medical Center is overseeing the extensive evaluation required for the program.

BUDGET CONSIDERATIONS:
The original contract with KUMCRI was for $320,000. A modest increase of $15,000 was provided in mid-2018. KUMCRI is requesting an additional $24,000 to allow them to meet expenses for much of the expanded timeframe for the Kansas City and eastern Kansas areas. Funds are being sought to support additional evaluation work in the St. Louis area.

During the course of the grant program that began in June 2016, the farmers market and grocery store locations have changed and expanded. The KUMCRI has asked for additional dollars due to both the increase in locations for evaluation and the extension of the grant from an end date of May 31, 2019, to Dec. 31, 2019. The funds to support the increase in KUMCRI’s agreement are available due to a decrease in postage and printing costs required for the Kansas City and eastern Kansas areas to promote the program.

RECOMMENDATION:
Authorize the amendment to the agreement with KUMCRI by an additional $39,000 to support the program’s evaluation for a total contract amount of $359,000.

STAFF CONTACT:
Marlene Nagel
Donna Martin
ISSUE:
VOTE: 2019 Quality of Life report

BACKGROUND:
In 2017 and 2018, the Ewing Marion Kauffman Foundation conducted a survey of approximately 1,000 residents of the Kansas City region concerning their quality of life. Though the survey was designed to help monitor the impact of the Foundation’s investments in the region, the Foundation also desired to make the survey results more widely available. The Kauffman Foundation contracted with MARC to prepare a report to the community. The latest version of the data can be found at www.kcqualityoflife.org, a highly interactive website that allows users to explore how different demographic groups perceive their quality of life, both what is important and how satisfied they are.

The Kauffman Foundation intends to conduct such surveys annually for the next several years, and completed its 2019 Survey in January. The Foundation has again turned to MARC to make the findings more generally available to the community. This analysis will focus on how residents’ perception of their quality of life may have changed since the 2017 survey and is expected to be completed by July 2019.

BUDGET CONSIDERATIONS
This analysis was budgeted as part of the Research Services 2019 work plan.

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<thead>
<tr>
<th></th>
<th>Amount</th>
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<tbody>
<tr>
<td>REVENUES</td>
<td>$42,000</td>
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<tr>
<td>Source</td>
<td>Kauffman Foundation</td>
</tr>
</tbody>
</table>

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<tbody>
<tr>
<td>PROJECTED EXPENSES</td>
<td></td>
</tr>
<tr>
<td>Personnel (salaries, fringe, rent)</td>
<td>$40,000</td>
</tr>
<tr>
<td>Contractual (software license)</td>
<td>$2,000</td>
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<tr>
<td>Pass-Through</td>
<td></td>
</tr>
<tr>
<td>Other (supplies, printing, etc.)</td>
<td></td>
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</tbody>
</table>

RECOMMENDATION
Authorize the Executive Director to accept funds in an amount not to exceed $42,000 from the Ewing Marion Kauffman Foundation to prepare the 2019 Quality of Life analysis and update quality of life website.

STAFF CONTACT
Frank Lenk
ISSUE:
VOTE: Approve the minutes of the Jan. 22, 2019 meeting

BACKGROUND:
The minutes of the Jan. 22, 2019 meeting are enclosed.

RECOMMENDATION:
Approve the minutes of the Jan. 22, 2019 meeting.

STAFF CONTACT:
David Warm
Mary Laird
COMMITTEE MEMBERS PRESENT
Commissioner Rob Roberts, Miami County, Kansas - MARC Board 1st Vice Chair
Mayor Pro Tem Carol Suter, Gladstone, Missouri - MARC Board Chair
Mayor Carson Ross, Blue Springs, Missouri - MARC Board Secretary
Mayor Pro Tem Beto Lopez, Lee's Summit, Missouri
Councilmember Curt Skoog, Overland Park, Kansas
Commissioner Doug Smith, Leavenworth County, Kansas
Mayor Pro Tem Tom Van Camp, Independence, Missouri
Councilmember Marge Vogt, Olathe, Kansas
Mayor Pro Tem Scott Wagner, Kansas City, Missouri

STAFF PRESENT
David Warm, Executive Director
Ron Achelpohl, Director of Transportation and Environment
Marlene Nagel, Director of Community Development
Carol Gonzales, Director of Finance and Administration
Frank Lenk, Director of Research Services
Jovanna Rohs, Director of Early Learning
Eric Winebrenner, Public Safety Program Director
Becky Hall, Financial Accounting Manager
Katelyn Click, Accountant III
Joanne Bussinger, Accountant III
Barbara Hensley, Public Affairs Program Director
Mary Laird, Executive Assistant

OTHERS PRESENT
Kaleb Lilly and Kevin Luttrell, RubinBrown

CALL TO ORDER
Commissioner Harold Johnson was unable to attend, and Commissioner Rob Roberts chaired the meeting in his absence. Commissioner Roberts called the meeting to order at 11:15. Self-introductions were made.

FINANCIAL AND PROGRAM REPORTS AND DISCUSSION

REPORT: REVIEW OF AUDIT PLAN FOR 2018 AUDIT
Carol Gonzales introduced Kaleb Lilly and Kevin Luttrell from RubinBrown, the firm contracted to complete MARC’s annual financial audit. Mr. Lilly provided a handout and gave a brief overview of the audit process. He reviewed the scope of services and the auditor’s responsibilities under U.S. Generally Accepted Auditing Standards, Government Auditing Standards and OMB Uniform Guidance. Mr. Luttrell reviewed the audit timeline which began in December and will conclude in May 2019. He
provided a preliminary assessment of risk, and said that the firm will spend more time on high and moderate-risk areas (including compliance with federal programs, federal financial assistance, and contributed services) and less on low-risk areas. Mr. Luttrell reviewed a list of required discussion items and provided contact information. He encouraged Board members to contact either him or Mr. Luttrell with any questions.

DISCUSSION: Mayor Pro Tem Van Camp noted that the contract with RubinBrown had been approved at the Board meeting on December 18, but the timeline showed work beginning shortly before that date. David Warm explained that the MARC is in the midst of a five-year agreement with RubinBrown to conduct its audits, and the December action was to confirm costs for the 2018 audit. He said it is routine for the firm to begin its initial work in early December each year.

REPORT: ANNUAL REVIEW OF MARC’S CONFLICT OF INTEREST AND WHISTLEBLOWER POLICIES
Mr. Warm called the board’s attention to copies of MARC’s Conflict of Interest and Whistleblower policies in the agenda packet. He said it is MARC’s practice to review the policies with Board members annually. The conflict of interest policy lays out a process for Board members to disclose any conflicts and recuse themselves from discussion and votes when needed. He reminded the Board that it is not a conflict of interest for them to vote on measures or agreements between MARC and the jurisdictions they represent; the policy covers personal and business relationships. He said that the only current conflict he is aware of is Councilmember Curt Skoog’s business relationship with IBTS, a nonprofit organization with which MARC has a contract for local government services. Councilmember Skoog recuses himself from any discussions or votes related to IBTS. Mr. Warm also reviewed the Whistleblower policy, which outlines mechanisms to report any concerns. He noted that both policies are also reviewed annually with all MARC committees that make financial decisions and recommendations.

APPROVE CONTRACTS, GRANTS AND OTHER MAJOR EXPENDITURES

VOTE: APPROVE A CONTRACT EXTENSION WITH THE FAMILY CONSERVANCY FOR THE HEAD START CENTRAL INTAKE SYSTEM.
Jovanna Rohs reported that in January 2018, MARC contracted with The Family Conservancy to implement phase one of an ongoing central intake system for all Mid-America Head Start programs. This contract ended when the previous Head Start grant ended on July 31, 2019. With the award of a new five-year grant, which began Aug. 1, 2018, MAHS entered into phase two of the contract with TFC, which extended until Dec. 31, 2018. Beginning Jan. 1, 2019, TFC is implementing the third phase of the central intake system, which has expanded to include all 18 MAHS Head Start and Early Head Start programs. MARC is seeking Board approval for a contract that will extend through Oct. 31, 2019, at a cost not to exceed $530,000.

MOTION: Mayor Pro Tem Scott Wagner moved for approval and Mayor Carson Ross seconded. The motion passed.

VOTE: AUTHORIZE AN APPLICATION TO THE ADMINISTRATION FOR CHILDREN AND FAMILIES FOR A WAIVER OF REMAINING FY17 MATCHING FUNDS FOR HEAD START
Ms. Rohs reported that the Administration for Children and Families funds 80 percent of the total operating cost of Head Start grants. The remaining 20 percent must come from in-kind donations or matching funds from the community. These in-kind or contributions must come from non-federal sources and must support necessary, reasonable and allowable costs for operating the program to be counted toward the 20 percent match. These contributions are generally in the form of volunteer services, donated or loaned equipment or space, donated supplies, land or buildings.

Because MARC’s Mid-America Head Start program does not provide direct services, it is often challenging to identify sources for the grantee match. The Office of Head Start recognizes the
increasing difficulty posed by this requirement for all Head Start grantees and offers programs the option of requesting a waiver when they are unable to attain the full 20 percent match.

For FY17, the required federal match for the MAHS grant was $6,117,519. MAHS identified contributions totaling $5,849,044.76, leaving a balance due of $268,474.24. MAHS is therefore seeking a waiver from the Administration for Children and Families for this remaining balance. MAHS has successfully sought similar waivers in the past, but new regulations now require board approval. Ms. Rohs said that the MAHS Policy and Advisory Councils had approved the waiver request last week and asked for Board approval to submit the request.

DISCUSSION: Councilmember Marge Vogt asked if any similar MAHS waiver requests had been denied in the past and Ms. Rohs said not to her knowledge.

MOTION: Councilmember Vogt moved for approval and Mayor Pro Tem Wagner seconded. The motion carried.

VOTE: AUTHORIZE SUBMISSION OF THE SFY 2019 AGING AREA PLAN BUDGET AMENDMENT TO THE MISSOURI DIVISION OF SENIOR AND DISABILITY SERVICES
James Stowe asked the Board’s permission to consider three Aging and Adult Services with a single vote and permission was granted. First, Mr. Stowe reported that staff had received the latest funding table for SFY 2019 on October 19, 2018. The table provides the most recent funding information available from the Missouri Division of Senior and Disability Services. He said that the amended budget reflects not only funding changes, but how consumer demand and partner capacity has changed since the initial SFY 2019 budget was submitted. He referred Board members to tables included in the packet for more details, and noted that a final budget amendment would be submitted at the end of the state fiscal year. Mr. Stowe also said that on January 9, the Commission on Aging recommended that MARC be authorized to submit this revised SFY 2019 Area Plan budget amendment.

VOTE: AUTHORIZE RELEASE OF SELECTED SFY 2020 AGING AND ADULT SERVICES REQUESTS FOR PROPOSALS AND RENEWAL OF SELECTED SERVICES
Second, Mr. Stow reported on a request to renew some services for SFY 2020 and issue a request for proposals for others. The services to be covered by the RFP include legal services (general and family caregiver); demand transportation services; and information and referral services. Additionally, MARC will seek proposals for a community partner to manage information and referral services currently being handled in house. Mr. Stowe said that several other contracts were approved last year with an option for renewal over three years before rebidding. Most are entering their second year, and the current vendors are performing effectively. Services are not viewed as likely to be improved through a new vendor selection process. These contracts include care management; non-demand transportation (Ray County); in-home services (including family caregiver); all nutrition services (congregate, pre-plated home-delivered meals, and catered meals); Grandparents as Parents; Northland Shepherd’s Center Structured Respite; and community center services (with minor funding approach, boundary, and program changes likely through administrative adjustments). The Structured Respite contract with Platte Senior Services Inc. is presently under review, and action will be recommended at a later date. Finally, Mr. Stowe noted that other services, such as integrated care services, care management services and evidence-based programming, are on a different schedule and would not be included in the current request for proposals. He said that collectively, the current set of services to be included in the RFP would total about $250,000.

VOTE: ACCEPT SUBRECIPIENT GRANT FUNDS FROM THE HEALTH RESOURCES AND SERVICES ADMINISTRATION FOR COLLABORATION WITH THE GERIATRIC WORKFORCE EDUCATION CENTER AT SAINT LOUIS UNIVERSITY
Regarding the third item, Mr. Stowe reported that the MARC’s Aging and Adult Services Department utilizes a high-quality screening battery called the Rapid Geriatric Assessment (RGA), developed and initially validated at Saint Louis University (SLU), to establish service priorities. The U.S. Health
Resources and Services Administration (HRSA)-funded Gateway Geriatric Education Center at SLU has appreciated receiving de-identified data from this screening battery. To support MARC’s screening efforts and facilitate training in the region, MARC was written into SLU’s HRSA grant renewal for $50,000. The HRSA grant now covers a five-year span, and MARC is anticipated to be included in all five of the award periods. Mr. Stowe asked the board to authorize the Executive Director to accept and expend these subrecipient grant funds, and said that the Commission on Aging had recommended Board approval.

MOTION: Mayor Ross moved for approval of all three items and Councilmember Vogt seconded. The motion carried.

VOTE: AUTHORIZE AGREEMENTS WITH CONSULTANTS FOR FOUR PLANNING SUSTAINABLE PLACES PROJECTS IN GLADSTONE AND KANSAS CITY, MISSOURI AND ROELAND PARK AND SHAWNEE, KANSAS

Beth Dawson reported on consultant contracts recommended for approval to advance Planning Sustainable Places projects funded by MARC through previously approved grants. Through the PSP program, MARC allocates federal transportation funds to support demonstration projects along key centers and corridors that foster sustainable development and are aligned with long-range transportation goals. MARC holds the contracts on individual projects, although the project leads and local match are provided by the local sponsors.

A total of 12 projects were approved in 2018, and Ms. Dawson requested approval of consultant contracts for four of them:

- Gladstone, Missouri - A PSP-funded study will assess the feasibility and implementation of a complete street solution along North Oak. The consultant team of of Confluence, WSP, Parson + Associates, and Priority Engineers was recommended for an amount not to exceed $159,700.
- Kansas City, Missouri - This PSP grant will support a study to develop a complete street plan and improve bicycle connections along Linwood Boulevard. The team of WSP and Vireo was recommended for this project for an amount not to exceed $122,500.
- Roeland Park, Kansas - This study will develop improved transportation enhancements and connections for two study areas containing redevelopment opportunities. The team of Confluence, Collins Noteis Associates, and WSP was recommended for this project at a cost not to exceed $100,000.
- Shawnee, Kansas - PSP grant funds will support a study to develop a common vision and establish design guidelines for infrastructure along the 75th Street corridor. The team of TranSystems, Stantec, and Shockey Consulting was recommended for this project for an amount not to exceed $60,000.

Ms. Dawson asked the Board to authorize the Executive Director to enter into agreements with consulting firms as described.

MOTION: Councilmember Vogt moved for approval and Councilmember Skoog seconded. The motion passed.

VOTE: AUTHORIZE SUBMISSION OF A GRANT APPLICATION TO THE U.S. ENVIRONMENTAL PROTECTION AGENCY FOR A REGIONAL BROWNFIELD COALITION ASSESSMENT

Marlene Nagel reported that the Kansas City, Missouri, Brownfields office has encouraged MARC to apply for an EPA grant in partnership with the city, Jackson County and the Unified Government. The city of Kansas City has a current Brownfields grant and thus is not eligible to apply for another at this time, but would like to join this regional coalition under a MARC-led application. Grant funds would be used to conduct environmental assessments on approximately 20 properties - former commercial or industrial sites with real or perceived environmental contamination - over three years, targeted along the Prospect Avenue and Independence Avenue corridors in Kansas City, Missouri, and along Park Drive in Kansas City, Kansas. Funds would support sustainable redevelopment activities along transit corridors and in Opportunity Zones. Ms. Nagel asked the Board’s approval to submit an EPA
grant application for $600,000 and, if approved, execute an agreement with EPA and a memorandum of agreement with project partners.

DISCUSSION: Mayor Pro Tem Van Camp asked if the properties were buildings or vacant sites. Ms. Nagel responded that they can be either buildings or vacant lots. She said that the grant application requires MARC to identify at least three locations, but others can be part of the project. She said MARC would work with the coalition, local governments and property owners to determine specific sites. Mayor Pro Tem Van Camp asked about the contamination issue. Ms. Nagel said that sites might be former gas stations, printing plants or similar operations. The grant funds would assess the need for cleanup of any contamination prior to reinvestment.

MOTION: Councilmember Skoog moved for approval and Mayor Pro Tem Wagner seconded. The motion passed.

VOTE: AUTHORIZE APPLICATION TO THE REACH HEALTHCARE FOUNDATION AND HEALTH FORWARD FOUNDATION FOR FUNDING TO SUPPORT A REGIONAL COMPLETE COUNT INITIATIVE FOR THE 2020 CENSUS AND AUTHORIZE FORMATION OF A REGIONAL COMPLETE COUNT COMMITTEE

Ms. Nagel asked the Board’s permission to consider the next three items with a single vote, and permission was granted. First, she reported that the REACH Healthcare Foundation and Health Forward Foundation have encouraged MARC to apply for grant funds to support coordinated regional efforts to ensure a complete count in the upcoming 2020 census. MARC’s work would include support for complete count committees, data and analysis to identify hard-to-count areas, and convening partner organizations to develop a communications plan. Ms. Nagel asked the Board to authorize submission of an application to the two foundations for $86,356 to cover the first six months of this work, and to accept and expend funds if awarded. She also asked the Board’s approval to form a Regional Complete Count Committee and encouraged Board members to recommend representatives for this committee.

VOTE: AUTHORIZE APPLICATION TO THE COUNCIL FOR ADULT AND EXPERIENTIAL LEARNING FOR FUNDING AND TECHNICAL ASSISTANCE TO INCORPORATE INCLUSIVE PROSPERITY INTO REGIONAL WORKFORCE DEVELOPMENT/HUMAN CAPITAL WORK

Second, Ms. Nagel reported that the Council for Adult and Experiential Learning (CAEL) has partnered with the ECMC Foundation and JP Morgan Chase & Company to help five regional organizations work together as a learning community to drive impactful talent strategies around inclusive development. The opportunity includes a stipend of $60,000 to cover participation by MARC and partners and technical assistance from national experts on workforce and economic development. The technical assistance providers include the International Economic Development Council, Avalanche Consulting (national strategy planning firm), Quest Site Solutions, and Burning Glass Technologies.

The project involves three phases, including planning and landscape analysis using the Brookings Institution’s framework for inclusive growth; setting priorities and developing strategies to incorporate inclusive growth in the region’s workforce development efforts; and an implementation phase to begin carrying out strategies and establishing tracking mechanisms.

Ms. Nagel recommended that the Board authorize MARC to submit an application to CAEL and, if the Kansas City region is selected, to accept funds of up to $60,000 and technical assistance from CAEL over the next 18 months.

VOTE: AUTHORIZE APPLICATION TO HUD FOR FUNDING TO SUPPORT CAPACITY BUILDING FOR THE HOMELESSNESS MANAGEMENT INFORMATION SYSTEM

Third, Ms. Nagel reported that as the lead agency for the Homelessness Management Information System, MARC has the opportunity to apply to the U.S. Department of Housing and Urban Development for funding to support capacity building for the HMIS. The project currently serves 33 agencies and an additional 10-12 have expressed interest in using the system.
This funding opportunity is a two-phase application process. First, MARC must submit an application outlining the need and opportunity to improve capacity. If successful, a detailed application for funding in an amount not to exceed $150,000 would be submitted.

MOTION: Mayor Pro Tem Wagner moved for approval of all three items and Councilmember Vogt seconded. The motion passed.

VOTE: AUTHORIZE A CONTRACT WITH AT&T TO PROVIDE ETHERNET SERVICE FOR REGIONAL 911 PUBLIC SAFETY ANSWERING POINTS
Eric Winebrenner asked the Board to authorize a contract with AT&T to provide ethernet service to replace antiquated T-1 circuits still used in some parts of the region to transmit 911 calls. The 60-month contract would provide ethernet service to eight locations, at a monthly cost of $5,230 and a total of $313,800 for 60 months. Mr. Winebrenner said the current cost for T1 lines is $7,900, so this change will result in savings of $2,670 per month.

MOTION: Mayor Pro Tem Beto Lopez moved for approval and Councilmember Vogt seconded. The motion carried.

VOTE: AUTHORIZE GRANT APPLICATIONS TO KANSAS AND MISSOURI AGENCIES TO SUPPORT THE MID-AMERICA LOCAL EMERGENCY PLANNING COMMITTEE AND THE REGIONAL HEALTH CARE COALITION
Ms. Nagel asked the Board to consider the next two items with a single vote. First, the Board was asked to approve three grant applications to support the Mid-America Local Emergency Planning Committee and Health Care Coalition:

- A $55,000 application to the Kansas Division of Emergency management for an annual Hazrdous Materials Emergency Planning (HMEP) grant.
- A $62,300 application to the state of Missouri for Chemical Emergency Planning Fund dollars. These funds are awarded annually to each of the Missouri counties in the Mid-America LEPC (Cass, Clay, Jackson, Platte and Ray) and MARC enters into agreements with each county to administer the funds.
- A $377,500 grant from the Missouri Department of Health and Senior services for ASPR FY 18 Hospital Preparedness Program funds to support the regional Health Care Coalition’s efforts to strengthen and enhance the readiness of public health departments and health care delivery systems to save lives during emergencies that exceed day-to-day capacities and capabilities.

VOTE: AUTHORIZE EQUIPMENT PURCHASES TO SUPPORT LAW ENFORCEMENT SPECIALTY RESPONSE TEAMS AND MASS FATALITY MANAGEMENT
Second, Ms. Nagel asked the board to authorize several equipment purchases to support the region’s law enforcement specialty response teams and mass fatality management efforts. The requested purchases include:

- $55,500 for tactical (bomb) disruptors for teams based in the Lee’s Summit, Overland Park and Olathe police departments.
- $142,132 for a replacement robot for tactical teams to use for bomb disposal, surveillance and reconnaissance, CBRNE detection and hazmat handling operations. The Kansas City Board of Police Commissioners will reimburse MARC $9,567 of the cost.
- $29,500 to upgrade hardware and software on xray units used to identify victims in a mass fatality.

MOTION: Councilmember Vogt moved for approval of both items and Mayor Pro Tem Wagner seconded. The motion passed.

CONSENT AGENDA (ADMINISTRATIVE MATTERS AND MINOR EXPENDITURES)
Commissioner Roberts asked for a motion to approve the consent agenda, which included only one item:

a) Approve the minutes of the December 18, 2018 meeting

**MOTION:** Mayor Ross moved for approval and Councilmember Skoog seconded. The motion passed.

**OTHER BUSINESS**
Commissioner Roberts asked if there was any other business and none was presented.

**ADJOURNMENT**
The meeting was adjourned at 11:51 a.m.

**MINUTES APPROVED:**

____________________________________
Eileen Weir, Chair

____________________________________
Date