January 28, 2020
11:15 a.m.
MARC Conference Center - 2nd Floor - Heartland Room

AGENDA

1. Approve Contracts, Grants and Other Major Expenditures

   CORE CAPACITIES
   a. REPORT: Annual Board Review of the Conflict of Interest Policy, Whistleblower Policy and the Board Liability Advisory
   b. REPORT: Review of 2019 MARC Audit Plan

   EFFICIENT TRANSPORTATION AND QUALITY PLACES
   c. VOTE: Approve the 2020 1st Quarter Amendment to the 2020-24 Transportation Improvement Program
   d. VOTE: Approve Amendment #1 to the 2020 Unified Planning Work Program
   e. VOTE: Authorize an Application for a Federal Pedestrian Safety Data Grant to Improve Pedestrian Roadway Safety
   f. VOTE: Approve a Contract with RideShark Corporation to Provide a Web-Based Ride-Matching Software Tool for MARC’s RideShareKC Program

   THRIVING OLDER ADULTS
   g. VOTE: Approve an Agreement with Solera Health to Provide Home-Delivered Meals
   h. VOTE: Approve Contract Cap Increases for Two Aging and Adult Services Contract Assessors

   SAFE AND SECURE COMMUNITIES
   i. VOTE: Approve Contract Extensions with Commenco and RAMBIS to Maintain MARC’s 911 System
   j. VOTE: Approve an Agreement with 911 Datamaster for Software Support
   k. VOTE: Approve a Contract with Jason White for EMS-Related Regulatory and Legislative Support
   l. VOTE: Authorize a Contract with David Schemenauer for Emergency Services Hospital Preparedness Program
   m. VOTE: Authorize Grant Applications to Kansas and Missouri Agencies to Support the Mid-America Local Emergency Planning Committee and the Regional Health Care Coalition
   n. VOTE: Approve Payment for the Third Year of a Five-Year Agreement with GeoComm, Inc. for 911 Mapping Services

   HEALTHY ENVIRONMENT
   o. Approve Submission of a Letter of Intent and Grant Application to the Health Forward Foundation to Support Green Infrastructure Efforts
2. VOTE: Approve Consent Agenda (Administrative Matters and Minor Expenditures)
   a. Ratify Actions Taken and Approve the Minutes of the December 17, 2019, Meeting

3. Other Business

4. Adjournment
ISSUE:
REPORT: Annual Board Review of the Conflict of Interest Policy, Whistleblower Policy and the Board Liability Advisory

BACKGROUND:
As a best practice for high functioning boards, the Conflict of Interest Policy, the Whistleblower Policy and the Board Liability Policy are reviewed with MARC Board members on a regular basis. These documents include important guidance related to decisions board members make.

Conflicts of Interest Policy
MARC strives to operate in an open and transparent way that inspires confidence that the organization is an effective steward of public resources. The MARC Board of Directors and a number of MARC committees are responsible for authorizing grants and funding allocations that benefit local governments, public agencies and other organizations in the Kansas City metropolitan area. The committee processes ensure that federal, state and local funds available to the metropolitan area are invested in ways that benefit the region and local communities. The purpose of the Conflict of Interest Policy is to ensure that participants on the MARC board and committees have clear guidance when a participant in any MARC decisions-making process could have a conflict of interest and what the appropriate action would be in those circumstances.

The policy is designed to help directors, officers, employees and volunteers identify conflicts of interest and disclose them to the appropriate authority. The policy is also designed to provide a procedure to appropriately manage conflicts in accordance with legal requirements and the goals of accountability and transparency in all MARC operations. The policy is intended to supplement but not replace any state or federal laws that govern conflicts of interest in public, non-profit, and charitable organizations. MARC boards and committees involved in making decisions or recommendations regarding funding awards also have this topic on their agenda regularly.

Whistleblower Policy
Since the enactment of the Sarbanes-Oxley Act of 2002, organizations have developed policies that focus on protecting whistleblowers and providing mechanisms for employees to raise concerns, realizing “...it is better for an organization to learn about unethical or unlawful conduct internally than to find out about the conduct from a news article, a subpoena from law enforcement, or an investigation for a regulatory agency.”

Nonprofits are now required to answer a question on the IRS 990 form to indicate whether or not the nonprofit has a whistleblower policy. Some grants require MARC to have a whistleblower policy.

A good whistleblower protection program should:
- Provide employees multiple ways to report concerns
- Establish a forum where employees can raise concerns
- Prohibit retaliation
- Train managers and supervisors
- Take disciplinary action against those who engage in retaliation

The attached policy incorporates the use of an external hotline program called “WeTip,” which is provided free of charge by Midwest Public Risk, MARC’s insurance carrier. Any reports submitted to
AGENDA REPORT
Budget and Personnel Committee

the WeTip program will be forwarded to the Executive Director, Director of Finance and Administration, Human Resources Manager and MARC Board Chair.

Board Liability Advisory
Midwest Public Risk (MPR) provides employee health and dental insurance, workers compensation, property and casualty (liability) coverages for MARC. As part of its loss control program, MPR recommends that each of its members with public official liability coverage to participate in an annual refresher.

Included is a copy of MPR’s risk prevention advisory on public official liability. MARC does not have the same types of public official liability risks as cities and counties and has never had this type of claim. However, it is always important to be aware of those situations that might have potential for claims and/or lawsuits. The advisory includes general but effective rules to follow that will help avoid potential problems.

RECOMMENDATION:
None. Information only.

STAFF CONTACT:
David Warm
Carol Gonzales
CONFLICT OF INTEREST POLICY

Governing all Boards, Commissions, Committees and Subcommittees

PURPOSE
The Mid-America Regional Council (MARC) is dedicated to building a stronger metropolitan region by promoting regional cooperation and developing innovative solutions to regional challenges. MARC strives to operate in an open and transparent way that inspires confidence that the organization is an effective steward of public resources. The purpose of this conflict of interest policy is to ensure that participants on the MARC board and committees have clear guidance when a participant in any MARC decision-making process could have a conflict of interest and what the appropriate action would be in those circumstances.

It is in the best interest of the MARC Board of Directors, Mid-America Head Start and all other boards, commissions, committees and subcommittees to be aware of and properly manage all conflicts of interest and any appearances of conflicts of interest. This conflict of interest policy is designed to help directors, officers, employees and volunteers identify conflicts of interest and disclose them to the appropriate authority. It is also designed to provide a procedure to appropriately manage conflicts in accordance with legal requirements and the goals of accountability and transparency in all MARC operations.

The MARC Board, and boards that work through MARC such as the Mid-America Solid Waste Management District, make decisions in a number of program areas that impact the availability of federal, state and local government funds and private contributions. This conflict of interest policy is intended to support those decision-making processes.

This policy is intended to supplement but not replace any state or federal laws that govern conflicts of interest in public, nonprofit, and charitable organizations.

1. Interested Person

Any member of a MARC board, commission, committee or subcommittee charged with decision-making or making recommendations for funding, who has a direct or indirect financial interest, as defined below, is an interested person.

2. Financial Interest Defined

A person has a financial interest if the person has, directly or indirectly, through business, investment, or family:
- An ownership or investment interest in any entity with which MARC has a transaction or other financial arrangement,
- A compensation arrangement with MARC or with any entity or individual with which MARC has a transaction or arrangement, or
- A potential ownership or investment interest in, or compensation arrangement with, any entity or individual with which MARC is negotiating a transaction or arrangement.
For purposes of this policy, “family members” includes spouses, parents, children, and siblings (including those related by marriage), as well as significant others and any other person who resides with the committee/board member.

3. Procedure

In connection with any actual or possible conflict of interest, an interested person must disclose the existence of the conflict of interest to members of the committee considering the proposed action or recommendation.

A person who has a conflict of interest in a certain matter shall not participate in the discussion of that matter except to disclose material facts and to respond to questions. Such person shall not attempt to exert his or her personal influence with respect to the matter, either at or outside the meeting.

The interested person shall abstain from any votes on funding recommendations, contracts or transactions in which there is an interest as defined above, and shall abstain from any votes for all meeting minutes or other records of the meeting.

4. Gifts, Gratuities and Entertainment

MARC committee members and directors shall avoid accepting, directly or indirectly, any rebate, gift, money or anything of monetary value from an organization or vendor that could benefit from a MARC committee action regarding funding recommendations, vendor selection or other transactions. From time to time, vendors may pay for meals apart from a bid process.

5. Committee Representation

MARC makes decisions on federal and state funding that benefits local communities within the Kansas City region. The MARC Board and many of its committees are composed of local officials representing the communities that may benefit from MARC Board decisions. It is not a conflict of interest for a board member or a committee member, who are also elected officials or local government staff members, to advocate for or vote on issues that will affect their jurisdiction. If an elected official serves on another public board by virtue of their elected office, it is not a conflict of interest for that elected official to participate in discussions and vote on matters affecting that other public body.

In the past, smaller communities have at times been represented by consulting engineers on committees which rely on both technical and community considerations to make funding recommendations. Private consultants or other private parties shall abstain from any discussion or vote on all matters before the committee that might pose a conflict of interest due to a relationship between the project applicant and the private consultant. The private consultant or party should limit any participation in discussion to answering questions asked by other committee members. Individual committees may adopt specific procedural requirements for participation by members and others present at meetings.

BOARD APPROVAL AND REVISION DATES

Approved: August 25, 2009
Revised: September 24, 2013
October 15, 2013
May 23, 2017
WHISTLEBLOWER POLICY

PURPOSE

MARC is committed to lawful and ethical behavior in all of its activities and requires all staff to act in accordance with all applicable laws, regulations and policies and to observe high standards of business and personal ethics in the conduct of their duties and responsibilities.

This policy is intended to:

- Encourage individuals to bring ethical or legal violations to the attention of an internal or external authority so that action can be taken to resolve the problem.
- Establish guidance and procedures for staff (paid and volunteer) or others to report illegal, unethical or inappropriate behaviors or practices, in good faith, without fear of retribution.
- To provide a constructive process for individuals to report issues of concern.
- Emphasize the importance of adherence to MARC’s standards of conduct.

1. Overview

A whistleblower is a person (often an employee) who raises a concern about serious wrongdoing occurring in an organization. Examples of misconduct that might lead to whistleblowing include the violation of laws, rules or regulations; fraud, mismanagement or corruption; or direct threats to the public interest, such as health or safety violations.

In general, whistleblowing refers to reporting misconduct outside the normal chain of command. Most workplace issues are, and to the extent possible, should be resolved by working with direct supervisors and department directors as described in the Issues Resolution policy. However, if an individual, acting in good faith, has reasonable grounds for believing that serious wrongdoing is taking place that has not been addressed or cannot be addressed through normal channels, he or she has the option of “whistleblowing” without fear of retribution.

Examples of the types of situations a whistleblower might report may include, but are not limited, to the following:

- A violation of law.
- Questionable accounting or monitoring practices.
- Discrimination based on protected classes.
- Fraud, waste or mismanagement.

Examples of problems that can be addressed through normal issues resolution procedures may include, but are not limited, to the following:

- Disagreements or misunderstandings between employees.
- Issues related to employment or working conditions.
- Personality conflicts.
• Working relationships between employees or employees and supervisors.

2. Reporting Procedures

Individuals may report misconduct, without fear of retribution, through the following procedures:
• For internal employee relations issues, seek assistance from supervisors, department directors or Human Resources staff as described in the Issues Resolution policy. For issues related to harassment, immediately report to a supervisor, department director, executive director or Human Resources as described in the Harassment-Free workplace policy.
• For all other issues related to suspected fraud, theft, harassment or other illegal activity, contact a supervisor, department director, executive director or call the “WeTip” hotline at 1-800-782-7463 or go online to www.wetip.com.
• For issues related to suspected mismanagement or waste of American Recovery and Reinvestment Act (ARRA) funds, call 1-877-392-3375 or go online to www.recovery.gov.

3. After the Report

Response procedures for whistleblower reports will vary according to how the report was made.
• Reports related to ARRA funding will be addressed by the U.S. Recovery Accountability and Transparency Board.
• Reports to the “WeTip” hotline are forwarded to designated members of MARC’s management team (i.e., the Executive Director, Finance and Administration Department Director, Human Resources Manager, and MARC Board Chair) for review and resolution.

All reports will be acknowledged promptly and handled with due care and diligence. Those who receive the reports have the full authority to investigate all concerns raised, and may use other resources such as legal counsel, accountants, private investigators or others as reasonably necessary to conduct a full and complete investigation. Reports and concerns will be kept confidential to the extent possible.

If a report is found to be of merit or is substantiated, MARC management will take appropriate steps and will adhere to the federal rules for that grant, if applicable. No employee who, in good faith, makes a whistleblowing report will be threatened, discriminated against or otherwise subject to any retaliation or adverse employment consequences. Any staff member who attempts to retaliate against someone who reported a concern in good faith may be subject to discipline.

Allegations that prove to have been made maliciously, recklessly, with gross negligence, or with the foreknowledge that the allegations are false, will be viewed as a serious offense and may result in disciplinary action against the reporting employee.

Any situation involving an issue relating to harassment should be reported immediately to the employee’s supervisor, department director, executive director or Human Resources. Specific information relating to MARC’s policy regarding a harassment-free workplace can be found on the MARC intranet under Policies. Complaints of this nature are taken very seriously and will be fully investigated.

BOARD APPROVAL AND REVISION DATES

Approved: January 25, 2011
Public Official Liability

The potential exposures for public officials are vast and can come from internal or external sources. Much of this increased exposure has been the result of various court decisions that have greatly expanded the area of civil rights litigation for elected and appointed officials.

Lawsuits may be filed against individual officials, a public entity, or both. Suits stem from both action and inaction. Injuries or property damage resulting from the careless actions or inaction of public officials, employees or agents often involve claims of negligence under state law. For Cities and Counties, claims resulting from land use regulation, emergency powers of law enforcement, limitations placed on a citizen or business may involve federal statutory or constitutional rights and are normally tried in federal court.

The potential list of areas of exposure for public officials is considerable. This advisory is offered as a guide to key issues that have occurred frequently or have resulted in significant losses. Some of the areas of exposure facing public officials include:

- Discrimination in the selection, promotion, discipline, or dismissal of employees.
- Improper training or supervision of employees.
- Administration of grants.
- Granting or denying franchises, permits, or licenses.
- Unequal provision of public services, or the failure to provide a service.
- Failure to protect public trust, including failure to attend meetings, or to examine documents.
- Use of inside information for personal benefit.
- Keeping silent about improper conduct of fellow officials.
- Making unauthorized payments.
- Failure to take advantage of legitimate financial opportunities presented to the public entity.
- Harassment of a business or employee.
- Failure to conduct inspections properly.
- Bidding and purchasing practices.
- Disclosure of personnel records.
- Denial of due process.
- Issues with implications for Cities and Counties include, but are not limited to:
  - Land use claims.
  - Assessment of taxes.
  - Improper treatment of suspects or criminals.
With all the exposure issues previously listed, it may seem quite a challenge to avoid liability. Some general but effective risk management practices to follow include:

- **Never hesitate to consult with your legal counsel.**
- Ensure your policies and practices regarding employment practices are effective, especially in areas related to employee selection, promotion, discipline and firing.
- The amount, topics and quality of training for your employees is a critical factor and should be a priority. This is a common area attacked by plaintiff attorneys.
- Ensure that your entity complies with the Sunshine Law.
- Avoid any issues that may be considered a conflict of interest. If the governing body discusses a conflicting issue, applicable individuals should refrain from voicing an opinion and abstain from voting on an issue of this nature.
- Assess past and potential public official liability exposures. Ensure that critical areas are addressed by an ordinance and/or policy when practical.
- Make every effort to ensure that all ordinances, practices and regulations are uniformly enforced and make sure they are Current, Clear, Comprehensive, Constitutional, and Consistent. Key terms should be defined.
- When speaking publicly, do not make assumptions, do not speculate, and make no empty promises.
- Try to ensure any ordinance, policy, or practice does not deprive a person of a “liberty” or “property” interest. If this is a possibility, make sure that any affected individual or group is given due process.
- When appropriate, ensure that any member of the public that may be affected by the outcome of a new ordinance, policy, or regulation is given adequate notice to ensure that such persons will be given the opportunity to be heard before implementation.
- Any time a potentially negative action or decision affects an individual or organization, a written statement containing reasons for the decision should be made available to the affected parties. This applies to both internal and external issues.
- Be very cautious if a request for a reference regarding a former employee is made — you should have a policy on this matter.
- Be sure any license or permit applicant has access to necessary information pertaining to all items required as part of the application process. Requirements and fees should be reasonable and consistently applied.
- Keep good minutes of board, commission or council meetings.
- Remember that documentation, both as a governing body and as an individual, can be very important.
- **When applicable, Cities and Counties must:**
  - Ensure your policies and practices regarding law enforcement liability are effective, especially in areas related to use of force, vehicle operations, search and seizure and the care, custody and control of prisoners
  - Have a comprehensive land use plan
ISSUE:
REPORT: Review of 2019 MARC Audit Plan

BACKGROUND:
The Budget and Personnel Committee serves as MARC’s Audit Committee. In December 2019, the committee authorized an agreement with RubinBrown to perform the annual 2019 financial and compliance audit.

RubinBrown has begun the planning process for the 2019 audit and will cover the following topics with the Budget and Personnel Committee:

- 2019 Scope of Services
- Engagement Timeline
- Financial Statement Risk Assessment
- Required Discussion Items

Kaleb Lilly, Partner, will discuss the planning process at the meeting and answer any questions about the upcoming audit.

RECOMMENDATION:
None. Information only.

STAFF CONTACTS:
Carol Gonzales
Becky Hall
ISSUE:
VOTE: Approve the 2020 1st Quarter Amendment to the 2020-24 Transportation Improvement Program

BACKGROUND:
The Transportation Improvement Program (TIP) is the region’s short-range program, identifying projects to receive federal funds and projects of regional significance to be implemented over the next three to five-year period. MARC amends the TIP on a quarterly cycle to accommodate changes to projects in the TIP.

The proposed 2020 1st Quarter Amendment to the 2020-24 TIP includes 12 projects:

- 5 new projects to be added, including, but not limited to:
  - #162006 - K-7; Intersection Improvements at Eisenhower Road
  - #280157 - I-635; Surfacing in Wyandotte County
  - #280158 - I-70 & I-670; Surfacing in Wyandotte County
  - #345130 - 87th Street Bicycle Pedestrian Tunnel
  - #524007 - Bridge Replacement on Greenwood Road over the Fishing River

- 7 modified projects
  - #259179 - State Avenue & Village West Parkway Intersection Improvements
  - #259205 - Metropolitan Avenue Area Bikeway Improvements
  - #347014 - Mission Safe Routes to School Phase II Facilities
  - #524003 - Bridge Replacement on NE 148th Street over Carroll Creek
  - #524004 - Bridge Replacement on NE 188th Street over New Hope Creek
  - #628140 - US 24 Highway Complete Streets
  - #628142 - Truman Connect

Details of these projects are available for review online at:

http://www.marc.org/Transportation/Plans-Studies/Transportation-Plans-and-Studies/TIP/TIP-Amendment-Archive/Archive-assets/20Q1amend.aspx

MARC’s Public Involvement Plan requires that proposed amendments to the TIP be released for public review and comment prior to adoption. No comments were received.

BUDGET CONSIDERATIONS:
None.

COMMITTEE ACTION:
The Total Transportation Planning Committee approved this amendment on January 21, 2020.

RECOMMENDATION:
Approve the 2020 1st Quarter Amendment to the 2020-24 Transportation Improvement Program.
AGENDA REPORT
Budget and Personnel Committee

STAFF CONTACT:
Ron Achelpohl
Marc Hansen
ISSUE:
VOTE: Approve Amendment #1 to the 2020 Unified Planning Work Program

BACKGROUND:
The Unified Planning Work Program (UPWP) 1) describes the transportation planning activities MARC and other agencies will undertake during the year; 2) documents the proposed expenditures of federal, state and local funds in support of applications for various planning grants; and 3) provides a management tool for MARC and the funding agencies in scheduling major transportation planning activities, milestones and products.

The proposed 2020 UPWP Amendment #1 will make the following modifications:

- Add a new task funded through the FTA Pilot Program for Transit-Oriented Development Planning
  - 5.11 - Comprehensive Transit-Oriented Development Plan for the Prospect MAX Corridor - City of Kansas City, MO & KCATA
- Add a new task funded through the Missouri Traffic Engineering Assistance Program (TEAP) to the Appendix E - Related Activities
  - E.6 - Active Transportation Assessment for School Transportation Services - Raytown, MO
- Revise Appendix C as necessary to account for the modifications noted above

The revisions are detailed at [http://marc.org/Transportation/Plans-Studies/Transportation-Plans-and-Studies/Unified-Planning-Work-Program/UPWP-assets/2020_UPWP_Amend1.aspx](http://marc.org/Transportation/Plans-Studies/Transportation-Plans-and-Studies/Unified-Planning-Work-Program/UPWP-assets/2020_UPWP_Amend1.aspx). These revisions add work activities to the UPWP for 2020 and should be released for public review and comment. No comments were received during the comment period.

BUDGET CONSIDERATIONS:
None.

COMMITTEE ACTION:
The Total Transportation Planning Committee approved this amendment on January 21, 2020.

RECOMMENDATION:
Approve Amendment #1 to the 2020 Unified Planning Work Program.

STAFF CONTACT:
Ron Achelpohl
Marc Hansen
ISSUE:
VOTE: Authorize an Application for a Federal Pedestrian Safety Data Grant to Improve Pedestrian
Roadway Safety

BACKGROUND:
The Federal Highway Administration has issued a notice of funding availability (NOFA) to partner with
state and local governments, along with their supporting partners, to develop, refine, and implement
data tool applications that address specific roadway safety problems and can demonstrate deployment
applications through technical assistance and peer exchanges.

MARC, in partnership with the city of Kansas City, Missouri, KCATA, UMKC, the Kansas City Chamber of
Commerce, KCRTA, and others including other metro policy organizations, is interested in pursuing a
grant to develop better tools to map and analyze federal data on traffic crashes involving pedestrians.
The $250,000 grant proposal will provide funding for MARC to hire and manage a contractor to develop
tools to supplement the existing Pedestrian Fatalities Model tool, developed by the Federal Highway
Administration for use in the Kansas City area. Details about this tool are available at:
https://maps.dot.gov/BTS/PedestrianFatalityModel/

The goal of the project, should it be awarded to MARC, is to assist local governments and agencies to
make more informed and data-driven decisions regarding intervention choices. There are often many
intervention options, from engineering to behavioral and technology to policy, but the hope is that
this tool will help determine which will have the greatest effectiveness on reducing pedestrian
fatalities and serious injuries.

BUDGET CONSIDERATIONS:
If awarded, MARC will receive up to $250,000 in federal funds. No non-federal matching funds are
required or will be provided. Up to $25,000 of the grant will support MARC staff salaries and direct and
indirect expenses, with the remainder to be used for contract services.

COMMITTEE ACTION:
None.

RECOMMENDATION:
Authorize MARC to apply for and accept up to $250,000 through the State and Local Government Data
Analysis Tools to Support Policy and Decision Making for Roadway Safety NOFA. Up to $25,000 of the
awarded grant money will go to MARC staff salaries, direct and indirect expenses and the remainder
will be used to contract services for one year.

STAFF CONTACT:
Ron Achelpohl
Amanda Horner
ISSUE:
VOTE: Approve a Contract with RideShark Corporation to Provide a Web-Based Ride-Matching Software Tool for MARC’s RideshareKC Program

BACKGROUND:
MARC’s RideshareKC program assists commuters with finding alternatives to driving alone. The program uses ride-matching software to assist registered commuters with finding carpools and travel buddies for riding the bus, biking and logging commute trips in order to track cost savings, health benefits, emissions saved and more. The RideShark software platform, which is currently used by the RideshareKC, also assists with management of MARC’s Green Commute Challenge and tracking performance metrics. In 2020, the RideshareKC program will likely add new features within the software platform that will allow for single-trip matching and event-based carpool matching.

BUDGET CONSIDERATIONS:

<table>
<thead>
<tr>
<th>REVENUES</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Source</td>
<td>Missouri and Kansas Congestion Mitigation/Air Quality (CMAQ)</td>
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<thead>
<tr>
<th>PROJECTED EXPENSES</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personnel (salaries, fringe, rent)</td>
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<tr>
<td>Contractual</td>
<td>$38,400</td>
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<tr>
<td>Pass-Through</td>
<td>-</td>
</tr>
<tr>
<td>Other (supplies, printing, etc.)</td>
<td>-</td>
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</tbody>
</table>

COMMITTEE ACTION:
None.

RECOMMENDATION:
Approve a two-year contract with RideShark Corporation, with an option to extend the contract for one additional year, not to exceed $38,400 annually (three-year total: $57,600), to provide web-based ride-matching services for the RideshareKC program.

STAFF CONTACT:
Karen Clawson
ISSUE: Approve an Agreement with Solera Health to Provide Home-Delivered Meals

BACKGROUND:
MARCs integrated community services network, the Managed Services Network (MSN), is advancing discussions with Solera Health (based in Phoenix, AZ) to provide home-delivered meals to commercial health insurance members.

Solera Health contracts with health plans, including commercial health plans seeking to supplement nutrition of members in a manner that impacts long-term outcomes. Solera is paid after reaching service performance milestones. Solera is seeking a program delivery apparatus in the Kansas City region for home-delivered meal interventions. Locally, Solera desires to serve a population of 17,000 members enrolled in a commercial health plan. Of those members, the intervention would be offered, post-hospital discharge, to individuals who met certain diagnosis and other inclusion criteria.

Under the contract, MARC would coordinate the delivery of a set number of meals post-discharge, for a limited period to approximately 127 members, initially utilizing the existing contract with Valley Foods to obtain the meals. Health utilization costs, emergency department visits, and member satisfaction will be measured as indicators of program efficacy. Existing enterprise funds, generated through reimbursements for Medicaid Assessments, would be used to supplement this loss leader contract, with the expectation that higher volumes and important contracts would result from the evaluated outcomes.

The Commission on Aging cautioned MARC to not enter into agreements with any integrated care company that includes either a) restrictive non-compete clauses or b) allows the third-party to market MARCs network of community-based organizations without explicit permission or compensation. The final agreement will exclude those components.

BUDGET CONSIDERATIONS:
Final terms and costs remain under negotiation. The following are estimates only.

<table>
<thead>
<tr>
<th>REVENUES (Annual, beginning 9/1/2020)</th>
<th>Solera Health</th>
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</thead>
<tbody>
<tr>
<td>At 127 clients (10,668 meals/$7.25* per meal)</td>
<td>$77,343</td>
</tr>
<tr>
<td>Supplement with enterprise revenue</td>
<td>$41,830</td>
</tr>
<tr>
<td>*The per meal rate is increased to $8.5 for less than 127 clients, and reduced to $6.53 for more than 500 clients</td>
<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>PROJECTED EXPENSES (for 127 clients)</th>
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<tbody>
<tr>
<td>Personnel (salaries, fringe, rent)</td>
<td>$25,855</td>
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<td>Other (supplies, printing, etc.)</td>
<td>$4,750</td>
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<tr>
<td>Total</td>
<td>$119,173</td>
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COMMITTEE ACTION:
On January 8, the Commission on Aging recommended that MARC be authorized to finalize an agreement with Solera Health, with the caveat that the final agreement(s) exclude overly restrictive non-compete clauses or language that allows the company to market MARC’s network as its own.

RECOMMENDATION:
Authorize MARC to finalize a one-year agreement with Solera Health to provide home-delivered meals to commercial health insurance members. Agreement is not to exceed an estimated cost of $77,343.

STAFF CONTACT:
James Stowe
ISSUE:
VOTE: Approve Contract Cap Increases for Two Aging and Adult Services Contract Assessors

BACKGROUND:
Due to increasing demand for comprehensive in-home assessments of clients across the health sector, the capacity for quality assessments is a strategic priority for MARC’s Aging and Adult Services department. Contract assessors complete mandatory in-home assessments required under the Older Americans Act (new assessments and annual re-assessments for service eligibility and priority), as well as Medicaid Re-Assessments for the State of Missouri using the InterRAI validated assessment tool. They also conduct “options counseling” duties for the Veteran-Directed Care program and similar integrated care duties across several health contracts through private funding sources.

Contractors are selected through a competitive, rolling RFQ process. Each contractor must meet or exceed the qualifications required to be employed as a Missouri Department of Health and Senior Services Adult Protective and Community Services Worker II, including years of experience requirements and a minimum of a bachelor’s degree in a health or human services field. MARC currently contracts with eight assessors and are interviewing with two more.

Due to the demand for services and their high productivity, two contract assessors — Erik Nelson and Ashley Graffam-Fizer — have reached their initial contract cap of $25,000 prior to the end of the current fiscal year. Approval is sought to increase the agreement ceiling for both contractors to $50,000, so that they can continue to assess at their current volume through the end of the fiscal year (June 30, 2020).

BUDGET CONSIDERATIONS:
Fees for Older Americans Act assessments are considered a part of the overall service cost for the service lines that require in-home assessments (in-home services, and home-delivered meals) and are included in the current budget.

Fees for Medicaid Re-Assessments are considered revenue for MARC and come from a flat rate of $75 per completed assessment. Fees for Veteran-Directed Care services are considered revenue for MARC and come from a flat monthly fee ($587) plus an additional initial client assessment fee ($826) from the Kansas City VA Medical Center.

RECOMMENDATION:
Authorize the Executive Director to amend the Aging Assessor contracts with Erik Nelson and Ashley Graffam-Fizer to continue to assess through the end of the fiscal year, with each contract not to exceed $50,000.

STAFF CONTACT:
James Stowe
Shannon Halvorsen
ISSUE:
VOTE: Approve Contract Extensions with Commenco and RAMBIS to Maintain MARC's 911 System

BACKGROUND:
Commenco provides maintenance services that cover the 911 equipment owned by MARC, including the two wireless selective routers, the back-room equipment located at each public safety answering point (PSAP) and the MARC training center, the computer equipment located with the routers and at the PSAPs, and the interconnecting network equipment. MARC’s current 911 maintenance agreement with Commenco expires January 31, 2020 and a new amended agreement will cover the one-year period between February 1, 2020, and January 31, 2021.

Commenco agrees to provide maintenance and repair services for the eleven-site RAMBIS system. The primary use of the RAMBIS system is to transport data for the 911 system. This includes alarm monitoring, performing preventive maintenance, running system health reports, troubleshooting alarm conditions, configuring equipment and the restoration of systems to normal operating conditions. The current RAMBIS maintenance agreement expires February 28, 2020. The amended agreement will cover the one-year period between March 1, 2020, and February 28, 2021.

MARC has had an agreement with Commenco since 2002 for maintenance of the 911 system. Commenco is the only local Motorola certified company capable of supporting the regional system. The annual renewal of this agreement is conditional and based in part on an annual survey sent to area agencies to determine satisfaction with Commenco’s performance. MARC staff meets with Commenco biweekly to ensure optimal system performance is maintained. This is the final year of a 5-year agreement with Commenco. MARC staff will be evaluating this agreement and presenting options for the future of 911 system maintenance to the Public Safety Communications Board.

BUDGET CONSIDERATIONS:
The cost of 911 maintenance services in 2020 totals $1,044,603.63, and the cost of RAMBIS maintenance services totals $86,649.60. The combined total for both agreements is $1,131,253.23. These expenses are paid through the 911 allocation bill sent monthly to counties.

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<tr>
<th>REVENUES</th>
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<td>Other (supplies, printing, etc.)</td>
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COMMITTEE ACTION:
The Public Safety Communications Board approved the use of these funds in the 2020 Regional 911 Budget.
RECOMMENDATION:
Approve a contract extension with Commenco for 911 system maintenance, effective February 1, 2020 through January 31, 2021, not to exceed $1,044,603.63 and approve a contract extension with RAMBIS for 911 system maintenance, effective March 1, 2020, through February 28, 2021, not to exceed $86,649.60.

STAFF CONTACT:
Eric Winebrenner
ISSUE:
VOTE: Approve an Agreement with 911 Datamaster for Software Support

BACKGROUND:
911 Datamaster manufactures the software used to provide automatic location information (ALI) for all 911 calls in the region. When a 911 call comes in, the 911 Datamaster software determines which third-party database provider is the correct one to request the location information from, and then transmits the received location back to the 911 telecommunicator who is speaking with the caller.

Since 2002, this support contract has been coordinated through the manufacturer of the 911 call handling equipment and was part of the annual contract with Commenco. Beginning in 2019, the software support agreement became a direct contract between 911 Datamaster and Mid-America Regional Council. In 2021, new technology called geospatial routing may become available. Prior to that implementation, MARC will evaluate 911 Datamaster with other vendors that provide similar services and determine whether a request for proposals should be issued.

BUDGET CONSIDERATIONS:
The total cost of the one-year agreement with 911 Datamaster is $48,989. This expenditure is included in the 2020 regional 911 allocation budget.

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<td>Other (supplies, printing, etc.)</td>
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COMMITTEE ACTION:
The Public Safety Communications Board approved the use of these funds in the 2020 Regional 911 Budget.

RECOMMENDATION:
Authorize a one-year agreement with 911 Datamaster for software support in the amount of $48,989.

STAFF CONTACT:
Eric Winebrenner
ISSUE:
VOTE: Approve a Contract with Jason White for EMS-Related Regulatory and Legislative Support

BACKGROUND:
MARCER is a regional committee composed of emergency medical services and hospital representatives that strives to ensure high quality, pre-hospital emergency medical care. Changes at the state and federal levels in professional practice standards, insurance and liability issues and funding for EMS services have required MARCER to focus continued attention on state and federal regulatory and legislative issues.

At MARCER’s request, MARC has engaged contractor, Jason White, since April 26, 2010, to assist MARCER with EMS-related regulatory and legislative needs with the states of Missouri and Kansas and at the federal level. Mr. White has built an expertise around the region’s EMS systems and Missouri and Kansas laws and regulations. MARCER wishes to continue to rely on Mr. White to assist them in monitoring policy in both states and advancing their positions when necessary.

MARCER requests approval to contract with Jason White, to continue support for the work for EMS-related legislation and implementation and other EMS outreach projects from January 1, 2020 to December 31, 2020 in an amount not to exceed $30,000, approved by MARCER at their December 2019 meeting.

The Kansas City, Missouri Fire Department provided funding for the contractor expenses, including MARC coordination services, in the amount of $240,000 for the May 1, 2010 to June 30, 2012, time period. MARCER funds covered the remaining portion of the contract amount from July 1, 2012, through December 31, 2017. Mr. White’s early work focused on Missouri issues, and work beginning in 2013 has supported policy work in both Missouri and Kansas. MARCER funds will cover the 2020 expense for support on both sides of the state line.

RECOMMENDATION:
Approval MARC to enter into a one-year contract with Jason White for EMS-related regulatory and legislative support from January 1, 2020 to December 31, 2020, not to exceed $30,000.

STAFF CONTACT:
Erin Lynch
John Davis
ISSUE:
VOTE: Authorize a Contract with David Schemenauer for Emergency Services Hospital Preparedness Program

BACKGROUND:
David Schemenauer has been providing contract support for MARC’s Assistant Secretary for Preparedness Response (ASPR) Hospital Preparedness Program since March 2019. Mr. Schemenauer was selected through a Request for Qualifications (RFQ) process and will continue contract work to support the program as follows:

- Work with MARC’s Emergency Services Director, incoming and newer staff, and committee leadership (the Health Care Coalition and other regional committees) to execute assigned workplan requirements including but not limited to:
  - Exercise design and support, new staff orientation and training for the Health Care Coalition (HCC)
  - Health Care Coalition Duty Officer- Develop a Regional Hospital Coordinating Center activation flowchart/process to assist new staff in activation per MARC’s Health Care Coalition response plan
  - Communications and Outreach - Develop materials that identify and articulate the benefits of HCC activities and promote preparedness efforts to both members and additional stakeholders such as health care executives, clinicians, community leaders, and other key audiences

- Advance planning to include patient tracking for reunification:
  - Further develop a concept for patient tracking for reunification through the information coordination hub established at the Regional Hospital Coordinating Center
  - Incorporate family reunification in regional plans
  - Incorporate guidelines related to resource management in the preparedness and response plan revisions
  - Implement ASPR, provide essential elements of information as appropriate and in conjunction with the state
  - Evaluate the status of existing transfer agreements between HCC inpatient facilities not providing definitive specialty care and receiving facilities for pediatric centers and trauma and burn centers
  - Query HCC inpatient facilities for existing transfer agreements

- Pediatric surge planning work with staff will include:
  - Missouri Hospital Association/Missouri Department of Health and Senior Services (MODHSS) pediatric surge template, customized to the region and added as Annex to the Region A Health Care Coalition response plan work with the state, to offer relevant pediatric caregiver training and identify relevant training
  - Participate in a state pediatric surge exercise and revise regional pediatric surge plan as needed

- Work with the team to review the Health Care Coalition’s organizational structure to ensure it is capable of supporting HCC activities during review and update of the preparedness and response plan. This will include a review of existing HCC Duty Officer structure, notifications,
and Regional Healthcare Coordination System (RHCS) and Regional Healthcare Coordination Center (RHCC)

- Committee support and reporting, participation and in and documentation of HCC meetings, support of HCC planning, training, exercise, and operational events. Update the After Action Report/Improvement Plan based on lessons learned and share with MODHSS and other HCCs accordingly

- Assist in completing the associated reports due to MODHSS

**BUDGET CONSIDERATIONS:**

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**RECOMMENDATION:**
Authorize MARC to execute a one-year agreement with David Schemenauer, in an amount not to exceed $52,000, to provide support for the ASPR Hospital Preparedness Program.

**STAFF CONTACT:**
Erin Lynch
John Davis
ISSUE:
VOTE: Authorize Grant Applications to Kansas and Missouri Agencies to Support the Mid-America Local Emergency Planning Committee and the Regional Health Care Coalition

BACKGROUND:
MARC’s Emergency Services programs help ensure the region’s ability to prepare, respond and recover with coordinated plans and high-quality training, technology and equipment. This request covers three grant applications:

1. Authorization to apply for and accept grant funding from the Kansas Division of Emergency Management on behalf of the Mid-America Local Emergency Planning Committee. The annual Hazardous Materials Emergency Planning (HMEP) grant from the Kansas Department of Emergency Management is one of the two primary funding sources that support the work of the Local Emergency Planning Committee (LEPC). The Kansas application includes planning funds in the amount of $30,000 and $10,000 for training activities. The grant will support HazMat training, enhancing emergency response plans, hazard analysis, and other appropriate activities. The performance period for the FY20 grant is September 1, 2020 - August 31, 2021. A 20 percent in-kind or cash local match is required and will be met through documented time of local emergency services personnel supporting the work.

2. Authorization is requested to apply for and accept 2020-2021 Mid-America LEPC funding from Missouri through the state’s Chemical Emergency Planning Fund (CEPF). The LEPC collects and maintains information on the types and quantities of hazardous materials at facilities throughout the metropolitan area, develops and updates a regional hazardous materials plan, conducts hazardous materials training courses and exercises, provides technical assistance to counties in developing their local operational plans, monitors legislation and works on state and federal public policy issues related to hazardous materials and emergency response.

   The Missouri CEPF dollars are awarded to each of the Missouri counties (Cass, Clay, Jackson, Platte and Ray) in the Mid-America LEPC. This funding is used to support the operations of the LEPC including training, outreach and staff support. For the 2020-2021 funding cycle, approximately $62,300 is available to the Mid-America LEPC from this fund.

3. Authorization is sought to apply for and accept approximately $380,000 for the Assistant Secretary Preparedness and Response (ASPR) FY20 Hospital Preparedness Program grant from the Missouri Department of Health and Senior Services. MARC administers the ASPR program on behalf of the Health Care Coalition (including hospitals, public health departments, emergency management agencies and EMS) in Missouri’s Highway Patrol Region A (eight additional counties). This grant will be used to strengthen and enhance the readiness of the public health and the health care delivery systems to save lives during emergencies that exceed day-to-day capacities and capabilities. The grant performance period is July 1, 2020-June 30, 2021.

RECOMMENDATION:
Authorize the application for and acceptance of $40,000 in FY20 hazmat planning and training funds from the Kansas Division of Emergency Management; $62,300 from the Missouri Chemical Emergency Preparedness fund for hazardous materials planning, training and exercises; and up to $380,000 for
health care coalition preparedness through the Missouri Department of Health & Human Services. Also authorize the MARC to enter into agreements with Cass, Clay, Jackson, Platte and Ray counties in Missouri for administration of the Mid-America LEPC.

CONTACT:
Erin Lynch
John Davis
ISSUE:
VOTE: Approve Payment for the Third Year of a Five-Year Agreement with GeoComm, Inc. for 911 Mapping Services

BACKGROUND:
GeoComm is the provider of the region’s 911 mapping software, GeoLynx, that resides on every 911 position at each Public Safety Answering Point (PSAP). Along with providing software maintenance and support for GeoLynx, the company maintains map data related to cell towers and sectors and is responsible for providing updated map data to PSAPs on a weekly basis.

In 2017, the Public Safety Communications Board approved a new five-year agreement with GeoComm. Included in the agreement was a mapping upgrade for all positions in the region. The contract scope included changing from a desktop-based mapping system to a web-based server system, which allows upgrades to the mapping software to occur simultaneously throughout the region. The mapping system also includes a satellite view that dispatchers and call takers use to locate all 911 calls in the region.

Year three of this agreement (calendar year 2020) covers ongoing support and maintenance and includes support desk services, remote connection services, software updates and enhancements. MARC has been utilizing GeoComm mapping software in the region since 2002 and the current agreement expires in 2022.

BUDGET CONSIDERATIONS:
Year three of the five-year agreement will total $118,430. This expenditure is included in the 2020 Regional 911 allocation budget.

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COMMITTEE ACTION:
The Public Safety Communications Board approved the use of funds in the 2020 Regional 911 Budget for year three of the agreement with GeoComm.

RECOMMENDATION:
Authorize the payment for the third year of a five-year agreement with GeoComm in the amount of $118,430, for 911 mapping services, software data and support.

STAFF CONTACT:
Eric Winebrenner
ISSUE:
VOTE: Approve Submission of a Letter of Intent and Grant Application to the Health Forward Foundation to Support Green Infrastructure Efforts

BACKGROUND:
In June 2019, the MARC Board of Directors formally adopted the Green Infrastructure (GI) Framework as a guide to protect, preserve and restore the region’s natural environment by implementing nature-based solutions while meeting community social and economic needs. Throughout 2019 MARC led capacity-building efforts to assist communities in implementing GI Framework recommendations and strategies, by working with partners and stakeholders to develop a GI training concept, GI cost analysis calculator, and provided support for grass roots efforts to transform vacant lots into productive green spaces for neighborhoods.

With the current Health Forward Foundation grant awarded to MARC in 2018, MARC assisted four neighborhoods in the Urban Neighborhood Initiative boundaries, to select 27 vacant lots with potential to strengthen social cohesion and improve the natural environment, leading to better public health outcomes. MARC provided several of the neighborhoods with materials to begin lot transformations. Working with community leaders on this project revealed the need for comprehensive training for volunteers, which led to the development of a GI training concept in partnership with nine non-profit organizations and informed by a resident survey administered by the Center for Neighborhoods. Funding also supported a regional event to convene the general public and municipal staff, to learn more about resources and successful vacant lot initiatives highlighted by efforts in Detroit, Michigan.

The new Health Forward Foundation grant will build upon previous work by supporting efforts to
- Develop a comprehensive program for GI training
- Make the GI cost analysis calculator accessible online to municipal staff and the public for community planning
- Continue engagement of municipal staff, non-profit agencies and neighborhood leaders to support implementation of the recommendations and strategies of the GI Framework

MARC will monitor and evaluate benefits of this work using an evaluation assessment, currently under development, that quantifies the social, economic and environmental benefits of GI policy.

BUDGET CONSIDERATIONS:
A detailed budget will be developed upon Health Forward Foundations acceptance of the letter of intent. The $250,000 request will cover personnel and contractor costs, as well as materials and supplies needed to complete the project.

RECOMMENDATION:
Authorize MARC to submit a letter of intent and grant application to the Health Forward Foundation for $250,000 to support Green Infrastructure projects and authorize the executive director to execute the agreement with the Health Forward Foundation.

STAFF CONTACT:
Tom Jacobs
Alecia Kates
ISSUE:
VOTE: Ratify Actions Taken and Approve the Minutes of the December 17, 2019, Meeting

BACKGROUND:
The minutes of the December 17, 2019 meeting are enclosed.

RECOMMENDATION:
Approve the minutes of the December 17, 2019 meeting.

STAFF CONTACT:
David Warm
Kerry Kudron
CALL TO ORDER
Commissioner Odom called the Budget and Personnel Committee meeting to order at 11:17 a.m. David Warm, Executive Director with MARC, noted that since a quorum was not present, action items would be ratified at the next meeting.

CORE CAPACITIES
VOTE: Approve the Revised 2019 and Proposed 2020 MARC Budgets
Carol Gonzales, Director of Finance and Administration with MARC, highlighted the funds structure and numbers in the final draft of the 2020 Budget and Work Plan. Some programs overlap through multiple years. MARC’s budget is organized into five funds: General Fund, Special Revenue Fund, Enterprise Fund, Indirect and Clearing Fund, and the 911 Capital Fund. The programmatic structure of the budget was reviewed with the committee last month. The electronic version is available at https://www.marc.org/AboutMARC/finance/2020_MARC_Budget_and_Work_Plan.aspx
Key items:
- Actual 2018 revenue was higher than estimated.
- The 2020 budget is stable, including continued funding sources in almost all priority areas.
• The 2020 work plan is integrated with the budget, showing linkages between revenue, expenditures, policy goals and work programs.
• The Transportation Planning Reserve Fund has a negative number due to budgeting for full expenditures and a match required by the Departments of Transportation. This will be discussed further in February or March.
• The Special Revenue Fund is the largest fund, including federal, state and private grants, totaling over $60 million. Pages 65-70 show revenues and expenditures by program.
• The Enterprise Fund includes small programs that have a fee for service. The Small Cities Program has a negative amount, but additional funds are expected to cover work already completed in support of small cities.
• The Veterans Directed Care Program began in early 2019. MARC is currently serving 20 veterans in both the Missouri and Kansas portions of the metro and the program is expected to expand.

MOTION: Councilmember Vogt moved for approval and Councilmember Spears seconded the motion. The motion passed.

VOTE: Authorize an agreement with RubinBrown for the 2019 Audit
Ms. Gonzales reported that RubinBrown audited MARC for fiscal years 2011-2015. In the fall of 2016, MARC staff conducted a request for proposals process for the audits of fiscal years 2016-2020. The MARC Board of Directors approved the selection of RubinBrown with the understanding that the board would reaffirm the engagement on an annual basis. The audit work by RubinBrown continues to be very thorough and requested that the committee approve the audit engagement letter for fiscal year 2019 at an estimated cost of $77,800. The expense has been included as an indirect cost in the Clearing Fund budget.

MOTION: Commissioner Roberts moved for approval and Councilmember Vogt seconded the motion. The motion passed.

EFFECTIVE LOCAL GOVERNMENT
VOTE: Approve local government dues for 2021
Ms. Gonzales reported that the nine counties and the six largest cities in the MARC membership pay annual dues calculated on a per capita basis. The five counties on the Missouri side of the region and the cities of Independence and Kansas City, Mo., also pay an annual match calculated per capita as part of MARC’s Area Agency on Aging. Other cities in the MARC region are asked to pay basic dues based on population. In addition, all communities are asked to make program-specific voluntary contributions to the Government Training Institute (based on number of employees) and the Government Innovations Forum (calculated per capita).

One year ahead is a good time to bring modifications and requests for approval, to allow time for agencies to include MARC dues in their budget. Last year the board approved an increase of up to 3% for 2020. Staff recommends approval to modify the 2020 dues increase to 2% for 2020, which aligns with MARC’s draft budget, and staff is also proposing approval for a 2% increase for 2021. The amounts are reflected in the chart below. The percentages are based on the current Consumer Price Index (CPI). Dues are based on Decennial Census population numbers and MARC anticipates that the recalibration using population numbers from the 2020 Census data and would probably impact 2022.
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DISCUSSION: Councilmember Spears shared that Overland Park’s City Council recently approved the purchase of vehicles using MARC’s Regional Purchasing Cooperative bids and he asked if it is limited to MARC members. He added that Overland Park is saving more funds through those contracts than it is paying in dues. Marlene Nagel, Director of Community Development, said that she would verify who can use the bids. She added that MARC vendors are made aware of our service area noted in bid requests, and that all cities and counties in the MARC region can use the bids. She also noted that MARC is a member of the Houston-Galveston Area Council and their cooperative, HGAC-Buy, and MARC members can also purchase from their contracts.

Mr. Warm indicated interest in learning more about how much Overland Park is saving and asked what vehicles they are purchasing. Councilmember Spears stated they had primarily purchased police SUVs and next year the city plans to purchase 12-15 heavy vehicles. Mr. Warm added that since Houston-Galveston covers a larger area and bids out national contracts for specialized heavy equipment, MARC can extend their bids to local government members for vehicles such as dump trucks and fire trucks at a discount. This has been a very useful relationship.

MOTION: Councilmember Spears moved for approval and Councilmember Vogt seconded the motion. The motion passed.

SAFE AND SECURE COMMUNITIES
VOTE: Approve a contract with SecuLore Solutions to provide cybersecurity monitoring and risk assessment for the MARC 9-1-1 Regional System

Eric Winebrenner, Public Safety Program Director with MARC, reported that the 9-1-1 system was recently audited by Homeland Security. The audit identified actions where they were doing well and some areas for improvement. Moving into the next generation 9-1-1, where the system will be connected to the internet, it is imperative to have protection. Several cities in the region have been affected by security issues. Following the decision to not provide the cybersecurity in-house, SecuLore Solutions was selected as the contractor. SecuLore Solutions is the only cybersecurity risk assessment built specifically for public safety and based upon FCC, APCO, DHW and NIST best practices. SecuLore will provide passive data capture and in-depth data analysis and other reports on a monthly basis. Staff recommends approval of a one-year contract, not to exceed $117,480, to provide cybersecurity protection services for the MARC 9-1-1 Regional System. Funding is included in the 2020 Regional 911 budget. This will be purchased with the Houston-Galveston contract.

DISCUSSION: Commissioner Roberts asked if the contract covers hardware or software and if the costs would be ongoing in subsequent years. Mr. Winebrenner said it is a combination of hardware and software. The hardware is already in place, approved by the Public Safety Communications Board. Data collection has already begun as well as setting a benchmark for what a normal day looks like on the system. For future years, staff will evaluate SecuLore and examine other options as they become available; however, they anticipate renewing the contract. The expense of cybersecurity monitoring will be ongoing.
MOTION: Commissioner Roberts moved for approval and Mayor Suter seconded the motion. The motion passed.

VOTE: Authorize payment to the Direct-Action Resource Center to provide a counter-terrorism operation planning course in the Kansas City metro in February 2020

Ms. Nagel reported that MARC is in the third year of a three-year grant from the U.S. Department of Homeland Security to help our region and communities be better prepared to address terrorist attacks. Over the last couple years, MARC has had the opportunity to send 53 local law enforcement officers to a week-long training course focused on counter-terrorism, Law Enforcement Counter Terrorism Course Level 1, at the Direct-Action Resource Center (DARC) in Arkansas. DARC also teaches a Counter-Terrorism Operations Planning Course and FEMA recently approved MARC to offer that training in the Kansas City region in February 2020. Due to MARC’s relationship with DARC, they are willing to conduct the initial training of 40 officers at the KCPD academy facility. This will allow each partner jurisdiction the opportunity to send several officers. Total cost for the training is $25,000 and has been approved by the CCTA task force and will come through the CCTA grant. Staff requests authorization to pay DARC $25,000 for CTOPs training for 40 officers in the Kansas City region.

MOTION: Councilmember Vogt moved for approval and Councilmember Spears seconded the motion. The motion passed.

QUALITY EARLY LEARNING

VOTE: Approve grant applications to the United Way of Greater Kansas City and the Stanley H. Durwood Foundation to support the regional early learning system

Jovanna Rohs, Director of Early Learning and Head Start at MARC, shared that in 2020 the department will focus on increasing access to quality early learning programs, address critical early learning workforce needs, provide a greater context for understanding school readiness factors and the availability of early learning services as well as equity and access issues affecting children and families in the metropolitan area. The United Way and Durwood Foundation grants will provide general operations support for these efforts to:

- Pilot a newly created Family Child Care Profile
- Expand Early Learning Program Profile implementation
- Implement an entry-level early care and education pathway for parents and caregivers to address the need for more qualified teacher assistants in early learning classrooms
- Expand implementation of the Kindergarten Observation Form and the Pre-Kindergarten Observation Form to measure school readiness
- Strengthen early learning and child health data available for decision making and community planning mechanisms.

Staff requests approval for MARC to submit a grant application to the United Way of Greater Kansas City for $42,750 and to the Stanley H. Durwood Foundation for $150,000 and if awarded, accept and disburse grant funds to support the regional early learning system.

MOTION: Mayor Suter moved for approval and Councilmember Vogt seconded the motion. The motion passed.

THRIVING OLDER ADULTS

VOTE: Authorize the release of SFY 2021 Aging and Adult Services Request for Proposals (RFPs)

James Stowe, Director of Aging and Adult Services at MARC, asked the board to combine this item and the next item into one vote.
Mr. Stowe requested release of the following RFPs for State Fiscal Year, July 1, 2020, through June 30, 2021. Most of the current service lines are performing well. The proposed RFPs include services that need bolstering or are new programs. The RFPs would be released Friday, Jan. 31, 2020, with proposals due by March 6, 2019.

- Telephonic care management: a social and non-medical resource care plan that is developed during an in-home assessment. Customers of integrated care as well as our contracted care management vendors have requested the telephonic reimbursement strategy. This offers MARC more flexibility when developing integrated care programs and will be a reduced cost from the face-to-face care management.
- Tai Chi for Arthritis: a 16-session evidenced-based falls prevention program that has been called for by integrated care partners across the region. The program will need to be put in place to get service providers in line for 2020 contracts.
- Community center services for seniors in Jackson and Platte counties: there is a need to explore an additional community center in Jackson County. Several calls have been received from communities looking to put in a center and the Oak Grove community center is behind on some performance parameters. Platte Senior Services Inc. in Platte County is also behind on several performance parameters and has experienced financial and programmatic stress. MARC will be looking for new partners in Jackson and Platte counties for SFY2021. Agreements will be renewed with centers in Jackson County, except with Oak Grove.
- Medically sensitive home-delivered meal services: nutritious meals that do not require a physician prescription that the integrated care clients may select. The meals are only required to be nutritional, normally low sodium, and meet certain parameters regarding those who might need more protein.

VOTE: Approve contracts with three in-home assessors for Aging and Adult Services and authorize the continuation of the rolling Request for Qualifications for additional assessor services.

Mr. Stowe reported there is an ongoing need for qualified in-home assessors as MARC continues to expand its integrated care services. Contract assessors complete mandatory in-home assessments for federal requirements under the Older Americans Act as well as Medicaid Re-Assessments for the State of Missouri using the Inter RAI validated assessment tool. They also conduct “options counseling” for the Veteran-Directed Care program and similar integrated care duties across several health contracts through private funding sources. Contractors are selected through a competitive rolling RFQ process to ensure a steady supply of qualified assessors.

MARC staff requests authorization to release an SFY 2021 Aging and Adult Services Request for Proposals, authorization to continue the rolling RFQ for additional assessor services and to approve initial contracts of up to $25,000 each for three assessors who have met or exceed qualifications:  Sarah Albin, Tammera Davis and Tristan Sherman.

MOTION: Councilmember Spears moved for approval and Councilmember Vogt seconded the motion. The motion passed.

Mr. Stowe added that MARC has held discussions with the Johnson County Area Agency on Aging, Midland Home Hospice and Wyandotte-Leavenworth Area Agency on Aging. All of them, including MARC, have entered a new era of nutritional programming needs, and agree that a central kitchen or other local sourcing may be beneficial. Using medically tailored meal models and local procurement will allow more client choice, increase from-scratch cooking, and help agencies move away from the procurement of unknown food sourcing from out of state for-profit entities who aren’t responsive to quality concerns or capacity building. There is a remarkable opportunity for those four entities to work together, make a combined investment and drive down costs with volume purchases. MARC hopes to continue facilitating this conversation and if there is an opportunity to collaborate.
VOTE: Approve consent agenda (Administrative Matters and Minor Expenditures)
VOTE: Approve the minutes of the November 26, 2019, meeting
MOTION: Commissioner Roberts moved for approval and Mayor Suter seconded. The motion passed.

OTHER BUSINESS
There was no other business.

ADJOURNMENT
The meeting was adjourned at 11:54 a.m.

MINUTES APPROVED:

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Eileen Weir, Chair