May 26, 2020  
11:15 a.m.  
Remotely via GoToMeeting

- Members of the public who wish to participate in this meeting: please email Kristin Johnson-Waggoner at kjohnsonwaggoner@marc.org by 9:00 a.m. on Tuesday, May 26, 2020 for instructions to join the teleconference.

AGENDA

1. Approve Contracts, Grants and Other Major Expenditures

CORE COMPETENCIES
   b. VOTE: Approve changes to the MARC employee fringe benefit package effective July 1, 2020
   c. VOTE: Approve an agreement with Allegiant Technology/Network Technology Partners (NTP) to provide Managed Security services, vulnerability assessment and testing for the MARC and Operation Green Light computer networks

SAFE AND SECURE COMMUNITIES
   d. VOTE: Authorize a contract with William Moberly for continued Emergency Services work
   e. VOTE: Authorize a Kansas Highway Patrol State Homeland Security grant for Emergency Services work
   f. VOTE: Authorize an application for a Hospital Preparedness Program grant from the Missouri Department of Health and Senior Services to support health care delivery systems
   g. VOTE: Authorize an application to the U.S. Department of Justice for the Justice and Mental Health Collaboration Program

COMPETITIVE ECONOMY
   h. VOTE: Authorize an application to the US Economic Development Administration to support regional economic development recovery planning

THRIVING OLDER ADULTS AND COMMUNITIES
   i. VOTE: Authorize final acceptance of designated Aging and Adult Services proposals and renewals of contracts
   j. VOTE: Authorize acceptance of a corporate gift from Healthify to support nutritional programs, including emergency relief efforts

QUALITY EARLY LEARNING
   k. VOTE: Authorize a continuation application to support the Early Head Start Expansion program
   l. VOTE: Authorize submission of the continuation budget for the FY 2020-2021 Missouri Early Head Start program
m. VOTE: Approve Mid-America Head Start’s proposal to reduce Head Start 2020/2021 enrollment to accommodate community needs and increased full-day enrollment

EFFICIENT TRANSPORTATION AND QUALITY PLACES
n. VOTE: Authorize a contract extension with Daryl P. Kelly, LLC to provide on-call network support services for the Operation Green Light traffic signal control program

2. VOTE: Approve Consent Agenda (Administrative Matters and Minor Expenditures)
   a. Approve the Minutes of the April 28, 2020, meeting

3. Other Business

4. Adjournment
ISSUE:

BACKGROUND:
The comprehensive annual financial report (CAFR) for fiscal year 2019 is nearly complete and a final draft document is included as a separate link with the meeting packet.

Kaleb Lily, Partner at RubinBrown, will review the document and cover the following highlights:

- Management’s Discussion and Analysis - Financial Highlights (p. 16)
- Disclosure 1(B) Significant Accounting Policies - Restatement (p. 45)
- Disclosure 3(B) Grants Receivable and Unearned Revenue (p. 49)
- Disclosure 3(G) 911 Equipment Fund (p. 53)
- Disclosure 4(A) Risk Management (p. 54-55)
- Disclosure 4(C) Postemployment Healthcare Plan (p. 57-61)

As part of the 2019 audit process, multiple audit reports are prepared that will also be discussed briefly include:

- Federal Single-audit Supplemental Financial Report - long version, which includes individual schedules on 157 grants
- Supplemental Financial Report for Aging Grants
- Mid-America Regional Council Solid Waste Management District

If there are any questions about the draft reports that were not addressed at the meeting, please contact Carol Gonzales, Becky Hall or David Warm at MARC, or Kaleb Lily, Partner with RubinBrown at (913) 499-4417. At the June meeting, the MARC Board will be asked to accept the fiscal year 2019 audit reports.

BUDGET CONSIDERATIONS:
The MARC Board approved an agreement with Rubin Brown for audit services at the December 2019 meeting, not to exceed a cost of $75,760. Total fees are expected to be $75,760. This amount was budgeted into the Indirect Costs Fund in the 2020 Budget.

RECOMMENDATION:
No action required at this time.

STAFF CONTACT:
Becky Hall
Carol Gonzales
ISSUE:
VOTE: Approve changes to the MARC employee fringe benefit package effective July 1, 2020

BACKGROUND:
MARC’s cafeteria, health, dental and vision insurance plans operate on a July 1 — June 30 plan year. MARC currently offers three health insurance plans, one dental plan and one vision plan to employees, all obtained through Midwest Public Risk (MPR).

Based on previous years of high increases and for due diligence purposes, MARC decided to engage its broker, Hallier Reed, to take MARC’s health, dental and vision plans out to the marketplace. All employees completed online EasyApps forms (personal health information) in early April which Hallier Reed used to obtain proposals. Health insurance carriers were asked to match MARC’s current plan structure and tiering as much as possible. MARC’s current plans include an Open Access Plan (OAP) 1500, and two High Deductible Health Plans (HDHP) with deductibles of $1500 and $2500.

MARC received four health insurance proposals: MPR (Cigna), United Healthcare, Blue Cross Blue Shield (BCBS), and Humana. The rates proposed by United Healthcare were higher than the other three, so they were eliminated from consideration.

The Employee Council and Human Resources formed a 15-person taskforce of staff from various departments and on May 11th, with the assistance of Hallier Reed, reviewed proposals, interviewed the carriers, and provided feedback. Taskforce members completed a scorecard evaluation based on pricing, network, plan design, other programs offered, communication assistance, web capabilities and other features. Results were tabulated for an overall score per carrier. After the meeting, taskforce members shared information with staff in their departments and solicited their feedback. Plan designs for the health, vision and dental plans were compared in depth, references were checked, and administration costs were evaluated.

The taskforce met again on May 18th to review all the information gathered. Tabulated scorecard results showed some slight variations but were generally equal across the board. After much discussion, the taskforce agreed that the best option was to renew the Cigna plans through MPR. Key findings included:

- Proposals for the 2020-2021 plan year were all below current plan year rates and included MPR (Cigna) at -5%, BCBS at -3% and Humana at -14%.

- MPR currently provides COBRA and Health Savings Account administration included in its benefits package. BCBS and Humana would both require obtaining these services from external vendors at an extra cost to MARC.

- All three vendors offered very comparable health plan designs. MPR’s out-of-pocket expenses, deductibles and maximums in several cases were more competitive than BCBS and Humana.

- BCBS offered a SpiraCare plan with a limited network and clinics of care for a much lower premium, which some staff expressed interest in.

- All three carriers offered programs for disease management and wellness. Humana had a strong wellness program that offered premium discounts based on results.

- MPR offers a one-stop-shop for health, dental, vision, and COBRA and health savings account administration.
MPR’s ability to be flexible with specific requests and situations was noted as very valuable.

Formal and informal references demonstrated that Humana’s reputation was not as consumer friendly, resulting in slow or unpaid claims and hassles for employees.

Employees expressed a desire to stay with MPR during this time of upheaval and the additional cost savings were not enough incentive to overcome the cost and burden of change.

Based on these discussions, staff recommends remaining with MPR (Cigna) for 2020-2021 and continuing with the current plans, which include an Open Access Plan, and two high deductible plans, the 1500 and 2500. MARC will continue to evaluate and monitor our plans annually, in order to ensure pricing and plan offerings are competitive in the market.

Other Benefits
As part of the marketing process, MARC received dental and vision proposals from ten carriers which were then narrowed to BCBS, Humana, Delta Dental (MPR plan) and Mutual of Omaha for dental; and, VSP (MPR), BCBS, Humana and Mutual of Omaha for vision. Staff expressed a preference to stay with MPR, noting the following observations:

- MPR’s vision and dental plans offered more attractive benefits for the price.
- MPR is able to offer administration for both dental and vision, along with the health plan which creates efficiencies.

Staff recommends remaining with MPR’s dental and vision plans for this year. Dental and vision insurance rates remain unchanged. MARC does not make any employer contribution towards these plans.

Employee/Employer Cost Sharing
As a basis for cost sharing, MARC designates one plan as a basic “core insurance plan” each year. The majority of MARC’s employees participate in one of two high deductible plans and similar to last year, the HDHP 1500 plan was again designated it as the core plan for 2020-2021. MARC revised its fringe benefit policy last year with a goal to cover approximately 72% of the plan’s monthly premium for family, 78.3% for tier 2 and 82% for individual coverages. MARC once again reviewed its cost sharing strategy and based on the data obtained from the Kaiser Family Foundation report and the premium rates, staff recommends maintaining the same cost sharing levels for the 2020-2021 plan year.

All employees (whether on MARC’s health insurance or not) currently receive a monthly Cafeteria 125 Plan allowance which helps offset health insurance costs and/or to purchase certain optional benefits such as dental, vision, and group term life insurance and/or to contribute to a flexible spending account or health savings account. The current allowance is $200/month. Staff recommends maintaining this amount for the 2020-2021 plan year.

For many years, MARC has offered a Health Savings Account pre-fund option for the HDHP plans. This approach provides the employee with some funds available in the HSA to help with any medical expenses that occur early in the plan year. The employee repays the pre-funded amount through paycheck deductions over the plan year. The current pre-fund amount for individual coverage is $600, and $1,200 for tier 2 or family coverage. Staff recommends prefunding these same amounts for the 2020-2021 plan year.

Summary of Recommendations
After a very thorough marketing and evaluation process, recommendations for the 2020 - 2021 Plan Year are as follows:
• Health Insurance through Midwest Public Risk/Cigna:

<table>
<thead>
<tr>
<th>Plan</th>
<th>Total Premium</th>
<th>Employer</th>
<th>Employee</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Open Access 1500</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Family</td>
<td>$1,914.00</td>
<td>$1,088.64</td>
<td>72.0%</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>$825.36</td>
</tr>
<tr>
<td>Tier 2</td>
<td>1,630.00</td>
<td>999.11</td>
<td>78.3%</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>630.89</td>
</tr>
<tr>
<td>Single</td>
<td>710.00</td>
<td>451.00</td>
<td>82.0%</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>259.00</td>
</tr>
<tr>
<td><strong>High Deductible 1500</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Family</td>
<td>$1,512.00</td>
<td>$1,088.64</td>
<td>72.0%</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>$423.36</td>
</tr>
<tr>
<td>Tier 2</td>
<td>1,276.00</td>
<td>999.11</td>
<td>78.3%</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>276.89</td>
</tr>
<tr>
<td>Single</td>
<td>550.00</td>
<td>451.00</td>
<td>82.0%</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>99.00</td>
</tr>
<tr>
<td><strong>High Deductible 2500</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Family</td>
<td>$1,380.00</td>
<td>$1,088.64</td>
<td>72.0%</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>$291.36</td>
</tr>
<tr>
<td>Tier 2</td>
<td>1,170.00</td>
<td>957.00</td>
<td>78.3%</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>170.89</td>
</tr>
<tr>
<td>Single</td>
<td>490.00</td>
<td>451.00</td>
<td>82.0%</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>39.00</td>
</tr>
</tbody>
</table>

*Core Plan*
• Vision and Dental Insurance through VSP and Delta Dental (provided through Midwest Public Risk). Employees who elect Vision and/or Dental plans may use their Cafeteria Plan Allowance for premiums. There is no other cost sharing from MARC.

<table>
<thead>
<tr>
<th></th>
<th>Employee Total Monthly Premium</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Family</td>
</tr>
<tr>
<td>Vision</td>
<td>$ 22.00</td>
</tr>
<tr>
<td>Dental</td>
<td>88.00</td>
</tr>
</tbody>
</table>

• Cafeteria 125 Plan allowance at $200/month.

• Pre-funding option for employees on the high deductible plans of $600 for individual and $1200 for tier 2 and family.

Pending board approval of these recommendations, MARC will rescind its termination notice to MPR.

BUDGET CONSIDERATIONS:
All employer shares of benefit costs are budgeted in the Indirect and Clearing Fund.

• In 2019, actual expenses paid by MARC for health insurance were $ 949,773. The budgeted amount for MARC’s portion of health insurance in 2020 is $1,238,810, which presents a conservative number assuming all positions will be filled 100%. The $1,238,810 amount was included in the 2020 Budget.

• In 2019, MARC paid $316,310 in Cafeteria Allowances. Assuming no vacancies, estimated costs for 2020 are $357,738. The 2020 Budget includes $357,738.

RECOMMENDATION:
Authorize changes to the employee fringe benefit package effective July 1, 2020, including offering the OAP 1500, HDHP 1500 and HDHP 2500 health plans through Midwest Public Risk (Cigna) with the cost sharing shown above; continuing to offer employee funded Vision (VSP) and Dental (Delta) insurance; a Cafeteria 125 Plan allowance of $200/month; and, prefunding HDHP plan Health Savings Accounts at $600/$1200 to be repaid by employees over the plan year.

STAFF CONTACT:
Nancy Weitzel Burry
Carol Gonzales
ISSUE:
VOTE: Authorize an agreement with Allegiant Technology/Network Technology Partners to provide managed security services, vulnerability assessment and testing for the MARC and Operation Green Light computer networks

BACKGROUND:
A request for proposals for managed security services was issued for the MARC computer network on February 7, 2020. The request asked for proposals from qualified cybersecurity vendors to provide managed services for threat monitoring, Security Information and Event Management (SEIM), and log management through a hosted Security Operations Center (SOC). Vendors were asked to include vulnerability monitoring and penetration tests as part of this service. The chosen vendor must meet requirements for cybersecurity standards and satisfy information technology system audits by partner agencies.

Seven vendors submitted proposals. MARC’s Information Technology (IT) staff reviewed the proposals in late March. Proposed solutions varied according to the level of service and price. To ensure similar levels of service were being compared, a follow up request was sent to the seven vendors with three different levels of service and vendors were asked for an amendment to their initial proposals to include any service levels not proposed in initial responses.

Proposal amendments were received from six of the seven firms. Perch and Allegiant Technology were the closest to the budgeted amount and both met MARC’s requirements. The two finalists provided demos of their products to a team of MARC’s technical staff. The committee’s recommendation is Allegiant Technology/Network Technology Partners (NTP). This decision was based on a lower cost, remediation capabilities that will be very helpful, and a more aggressive testing schedule.

BUDGET CONSIDERATIONS:
The MARC managed security services project was budgeted at $20,000 in the 2020 Indirect Fund budget. Partly due to requirements of Aging partner agencies for enhanced capabilities, the cost was higher than anticipated. Technology funding from Aging grants will supplement the MARC network costs. Operation Green Light will fund this service from their technology budget.

<table>
<thead>
<tr>
<th>PROJECTED EXPENSES</th>
<th>IMPLEMENTATION</th>
<th>ANNUAL COSTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>MARC network implementation</td>
<td>$9,000</td>
<td></td>
</tr>
<tr>
<td>MARC network annual recurring</td>
<td></td>
<td>$35,400</td>
</tr>
<tr>
<td>OGL network implementation</td>
<td>$2,500</td>
<td></td>
</tr>
<tr>
<td>OGL network annual recurring</td>
<td></td>
<td>$4,500</td>
</tr>
<tr>
<td>Total</td>
<td>$11,500</td>
<td>$39,900</td>
</tr>
</tbody>
</table>
RECOMMENDATION:
Authorize an agreement with Allegiant Technology/Network Technology Partners (NTP) to provide managed security services, vulnerability assessment and penetration testing for the MARC and Operation Green Light computer networks, not to exceed a total of $39,900 for the MARC network and $11,500 for the Operation Green Light network.

STAFF CONTACT:
Sasan Baharaeen
ISSUE:
VOTE: Authorize a contract with William Moberly for continued Emergency Services work

BACKGROUND:
William Moberly has been under contract with MARC as a healthcare planner since August 2009. Mr. Moberly provides services to hospitals, public health, emergency medical services and other healthcare partners in the Region A area of Missouri, outside of the MARC region. MARC requests approval to execute a contract with Mr. Moberly to continue his work as a healthcare planner. This request will increase the contract by an amount not to exceed $77,408 for work performed July 1, 2020, through June 30, 2021. Mr. Moberly will sustain and strengthen Health Care Coalition readiness, response coordination, service deliveries, and med surge capabilities by providing the following support to the Northern and Southern District Health Care Coalition (ten hospitals, six emergency medical services, eight emergency medical dispatch stations, nine public health departments).

Activities will include:
• Monthly outreach visits to stakeholders to enhance communications and share information routinely as well as during an emergency.
• Identify and work to engage the providers outlined in the Centers for Medicare and Medicaid Services (CMS) final rule.
• Help design, attend and evaluate exercises.
• Promote and support training activities that strengthen competency (for example but not limited to; decontamination, active shooter, donning and doffing of personal protective equipment (PPE) and ongoing emergency medical resource training, electronic incident command training, web-based emergency operations center, and hazardous and noxious substances).
• Work with stakeholders to evaluate resource availability and needs to help determine gaps.
• Assist hospitals in the assessment of their facility Hazard Vulnerability Analysis (HVA).
• Help collect required information for health and medical considerations to be incorporated into the Threat and Hazard Identification and Risk Assessment (THIRA) for Region-A, Northern and Southern Districts. Conduct annual strategic planning in Region A in correlation with the Regional THIRA, HVAs and Assistant Secretary for Preparedness and Response (ASPR) work plan.
• Educate and provide planning assistance to stakeholders regarding information about mutual aid, PPE, communication, COOP, resources, and recovery concepts.
• Support planning initiatives for at-risk individuals including those with functional needs and special medical needs.
• Evaluate health care recovery capabilities in the Northern and Southern District and share best practices among facilities.
• Provide assistance to support planning.
• Compile data reports and performance measures relative to activities in the Northern and Southern Districts.
AGENDA REPORT
Budget and Personnel Committee

BUDGET CONSIDERATIONS:

<table>
<thead>
<tr>
<th>REVENUES</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Source</td>
<td>Missouri Department of Health and Senior Services Hospital Bioterrorism Prevention Grant</td>
</tr>
<tr>
<td></td>
<td>$77,408.00</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>PROJECTED EXPENSES</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Personnel (salaries, fringe, rent)</td>
<td>-</td>
</tr>
<tr>
<td>Contractual</td>
<td>$74,408.00</td>
</tr>
<tr>
<td>Pass-Through</td>
<td>-</td>
</tr>
<tr>
<td>Other (supplies, printing, etc.)</td>
<td>-</td>
</tr>
</tbody>
</table>

RECOMMENDATION:
Authorize a contract with William Moberly for Emergency Services work performed July 1, 2020, through June 30, 2021, in an amount not to exceed $77,408

STAFF CONTACT:
Erin Lynch
John Davis
AGENDA REPORT
Budget and Personnel Committee

May 2020
Item No. 1-e
Safe and Secure Communities

ISSUE:
VOTE: Authorize a Kansas Highway Patrol State Homeland Security grant for Emergency Services work

BACKGROUND:
MARC’s Emergency Services programs help ensure the region’s ability to prepare, respond and recover from emergency situations with coordinated plans, high-quality training, technology and equipment. With the loss of Urban Area Security Initiative funding from the US Department of Homeland Security in 2012, the region is eligible to apply to the two states for a portion of the state’s annual State Homeland Security grant funding. This grant agreement supports the region’s efforts to sustain protection, response and recovery capabilities.

MARC’s grant application to the Kansas Highway Patrol’s State Homeland Security Grant program will provide $407,101 of FY20 funds to support critical training; exercises; collaborative, strategic and operational planning; community resilience programming; a portion of Terrorism Early Warning (TEW)/KC Regional Fusion Center operations; and essential equipment replacement, sustainment for the Kansas side specialty teams (hazmat, tactical, explosive ordnance disposal and technical rescue) and implementation of a new cybersecurity project.

BUDGET CONSIDERATIONS:

<table>
<thead>
<tr>
<th>Project</th>
<th>KS FY20</th>
</tr>
</thead>
<tbody>
<tr>
<td>Management &amp; Administration - Planning and regional coordination. Prepare reports and communications tools; engage stakeholders in meeting; reporting. (MARC staff services)</td>
<td>$20,355</td>
</tr>
<tr>
<td>Planning - Citizen education (brochures, CERT Training)</td>
<td>$3,000</td>
</tr>
<tr>
<td>Information systems - WebEOC (EOC crisis management software licenses/maintenance and vendor fees/contractor support)</td>
<td>$36,706</td>
</tr>
<tr>
<td>Information systems - Badging and accountability system supplies</td>
<td>$1,500</td>
</tr>
<tr>
<td>Training and exercise - Regional Training &amp; Exercise program staff, contractors, supplies, facility rental, web-based training portal - 50 trainings; 6 exercises and follow up from previous trainings</td>
<td>$143,150</td>
</tr>
<tr>
<td>Training and exercise - Kansas IMT exercise</td>
<td>$10,150</td>
</tr>
<tr>
<td>Specialty team equipment - HAZMAT - equipment warranties, replacement sensors, instrument calibration, tubes and cartridges, detection paper, data access fees</td>
<td>$64,710</td>
</tr>
<tr>
<td>Specialty team equipment - TECH RESCUE - replacement rescue pants/coats, boots, helmets, personal flotation devices, extrication leash, diving knife, safety whistles and dry suits</td>
<td>$29,400</td>
</tr>
<tr>
<td>Specialty team equipment - EOD - procure simulations for Counter Terrorism Response Training (CTRT)</td>
<td>$30,000</td>
</tr>
<tr>
<td>KC Regional Fusion Center - Staffing sustainment for fire/emergency medical services (EMS), health, and medical analyst (.75 FTE)</td>
<td>$47,775</td>
</tr>
<tr>
<td>Cybersecurity - This project will implement the regional strategic framework for local government cybersecurity in the Kansas City region to increase cyber protection efforts and reduce vulnerabilities</td>
<td>$20,355</td>
</tr>
<tr>
<td>TOTAL</td>
<td>$407,101</td>
</tr>
</tbody>
</table>
RECOMMENDATION:
Authorize an application for a Kansas Highway Patrol State Homeland Security grant and acceptance and expenditure of $407,101 for Emergency Services work if awarded.

CONTACT:
Erin Lynch
John Davis
ISSUE:
VOTE: Authorize an application for a Hospital Preparedness Program grant from the Missouri Department of Health and Senior Services to support health care delivery systems

BACKGROUND:
MARC administers the Assistant Secretary of Preparedness Response (ASPR) program on behalf of the Health Care Coalition (i.e. hospitals, public health, emergency management and emergency medical services) in Missouri’s Highway Patrol Region A. The fiscal year 2020 Hospital Preparedness Program grant from the Missouri Department of Health and Senior Services will be used to strengthen and enhance the readiness of the public health and medical emergency response systems, to save lives during emergencies that exceed day-to-day capacity and capabilities. The grant performance period is July 1, 2020 - June 30, 2021.

BUDGET CONSIDERATIONS:

<table>
<thead>
<tr>
<th>Category</th>
<th>ASPR Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personnel Services</td>
<td>$100,039.28</td>
</tr>
<tr>
<td>Fringe</td>
<td>$50,419.79</td>
</tr>
<tr>
<td>Supplies</td>
<td>$2,000.00</td>
</tr>
<tr>
<td>Travel</td>
<td>$9,057.40</td>
</tr>
<tr>
<td>Rent</td>
<td>$6,532.56</td>
</tr>
<tr>
<td>Subcontracts</td>
<td>$111,218.87</td>
</tr>
<tr>
<td>Equipment</td>
<td>$0.00</td>
</tr>
<tr>
<td>Other</td>
<td>$21,987.12</td>
</tr>
<tr>
<td>Indirect Cost</td>
<td>$47,545.06</td>
</tr>
<tr>
<td>Total Contract Cost</td>
<td>$348,800.08</td>
</tr>
</tbody>
</table>

RECOMMENDATION:
Authorize an application, acceptance and expenditure of an ASPR Hospital Preparedness Program grant from the Missouri Department of Health and Senior Services for a total not to exceed $348,800.08, to support health care delivery systems from July 1, 2020 - June 30, 2021.

CONTACT:
Erin Lynch
John Davis
ISSUE:
VOTE: Authorize an application to the U.S. Department of Justice for the Justice and Mental Health Collaboration Program

BACKGROUND:
The city councils of the cities of Blue Springs, Independence and Lee’s Summit have adopted resolutions of support for a Statement of Common Purpose to explore and advance intergovernmental collaboration. MARC was asked to coordinate this new shared services initiative. The cities quickly identified a shared need for mental health co-responders and sought to develop a joint program to address common challenges. This application is a direct result of the shared services initiative among the three cities.

The U.S. Department of Justice (DOJ), Office of Justice Programs (OJP) and the Office of Justice Assistance (BJA), issued a competitive grant solicitation to provide support to law enforcement and other criminal justice agencies by partnering with mental health agencies and reducing crime and recidivism associated with people with mental illness. MARC is submitting an application in partnership with the three police departments, Comprehensive Mental Health Services and ReDiscover. If funded, the award would support three new co-responder positions, one to be embedded in each of the three police departments.

Mental health co-responders work directly with law enforcement to intervene during calls involving those in mental health crisis. The program is modeled after a successful program in Johnson County, Kansas and represents a close collaboration between law enforcement and mental health professionals. If funded, this grant would triple co-responder capacity to make positive interventions in Eastern Jackson County.

The co-responder program interacts with existing Crisis Intervention Team (CIT) models and mental health liaisons. Liaisons provide after-action case management for police CIT reports but do not respond to calls for service. Additional co-responders would relieve pressure on mental health liaisons which has the added benefit to expand capacity to other Jackson County communities that do not have the volume to support a co-responder program, such as Grain Valley, Sugar Creek, Lone Jack and Oak Grove.

BUDGET CONSIDERATIONS:
MARC will retain $143,587.50 for personnel, fringe, indirect and rent for grant administration services. Remaining funds will be sub-awarded for project delivery. MARC’s Director of Local Government Services will serve as grant manager to oversee contracts with the two sub-awards (ReDiscover and Comprehensive Mental Health Services) and cooperation with area police departments.

<table>
<thead>
<tr>
<th>REVENUES</th>
<th>Amount</th>
<th>$749,107.50</th>
</tr>
</thead>
<tbody>
<tr>
<td>Source</td>
<td></td>
<td>BJA Justice and Mental Health Collaboration Grant</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>PROJECTED EXPENSES</th>
<th>Amount</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Personnel (salaries, fringe, rent)</td>
<td>$143,587.50</td>
<td></td>
</tr>
<tr>
<td>Contractual</td>
<td>$0.00</td>
<td></td>
</tr>
<tr>
<td>Pass-Through</td>
<td>$605,520.00</td>
<td></td>
</tr>
<tr>
<td>Other (supplies, printing, etc.)</td>
<td>$0.00</td>
<td></td>
</tr>
</tbody>
</table>
RECOMMENDATION:
Authorize an application to the U.S. Department of Justice for the Justice and Mental Health Collaboration Program grant in the amount of $749,107.50, as well as acceptance and expenditure of funds if awarded.

STAFF CONTACT:
Lauren Palmer
ISSUE:
VOTE: Authorize an application to the US Economic Development Administration to support regional economic development recovery planning

BACKGROUND:
The US Economic Development Administration (EDA) provides funding to regional organizations and local communities for targeted economic development planning and investments that respond to priority needs. In 2002, MARC prepared and submitted a Comprehensive Economic Development Strategy (CEDS) plan to the EDA, outlining economic development needs of smaller outlying communities in the Kansas City region. The plan was developed with involvement from local officials throughout the metro area. The CEDS plan has been updated several times to reflect regional and local strategies to support sustainable economic development, the last adoption by the MARC Board in April 2014. A new plan was submitted to EDA and approved in 2019.

While the plan addresses disaster recovery and regional community resilience, no one imagined the rapid and dramatic change to the regional economy as a result of a public health pandemic beginning in mid-March 2020. The impact has caused a ten-fold increase in unemployment filings, a dramatic drop in economic activity in the region, the temporary or permanent closing of many small businesses, and an expected drop in local and state government revenues.

The EDA approved a district designation for the Kansas City region in 2006 and awarded the first annual planning grant to MARC. The district designation allows MARC and local agencies to secure EDA Planning Partnership Program funding. Due to the current economic crisis, MARC has been invited to apply for a two-year grant, supporting regional recovery planning work for the next two years for up to $400,000.

- Update the region’s Comprehensive Economic Development Strategy by working with local governments, and regional business and economic development interests to define and promote a disaster recovery strategy
- Determine steps that the region could take to diversify its business base to build resiliency in its economy
- Evaluate changes in the region’s workforce skills and availability to meet labor force requirements as businesses begin hiring or bringing employees back to work
- Offer technical support to local governments on economic recovery strategies to support area business and residents to recovery from this economic crisis and as appropriate support implementing shared services to address local government functions with limited resources
- Assist disadvantaged workers to evaluate their skills and support their efforts at securing additional training and to secure employment through KC Degrees and in partnership with local workforce and education organizations
BUDGET CONSIDERATIONS:

<table>
<thead>
<tr>
<th>REVENUES</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Amount of Grant funds</td>
<td>$400,000</td>
</tr>
<tr>
<td>Source</td>
<td>Economic Development Administration</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>PROJECTED EXPENSES</th>
<th>EDA Grant Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personnel (salaries, fringe, rent)</td>
<td>$375,000</td>
</tr>
<tr>
<td>Contractual (economic data license)</td>
<td>$20,000</td>
</tr>
<tr>
<td>Other (supplies, printing, etc.)</td>
<td>$5,000</td>
</tr>
</tbody>
</table>

RECOMMENDATION:
Authorize an application to the US Economic Development Administration, the acceptance and expenditure of funds if awarded, through the MARC CSC, for up to $400,000 to support regional economic development recovery planning and technical support to local communities.

STAFF CONTACT:
Marlene Nagel
ISSUE:
VOTE: Authorize final acceptance of designated Aging and Adult Services proposals and renewals of contracts

BACKGROUND:
Requests for Proposals were released for selected services. Services that were high-performing, or in which there was no immediate perceived opportunity to improve effectiveness, were renewed where contract provisions allowed (specifically, catered meals; some community center services, including supplemental services; structured respite for one provider; care management; in-home services; non-urban coordinated transportation in Ray County; and, pre-plated home-delivered meals).

The following services were received and scored by MARC:
- Community Center Services (Jackson and Platte Counties only; sole respondent)  
- Medically Sensitive Home-Delivered Meals  
- Integrated Care Network Partner Services (rolling due dates)

BUDGET CONSIDERATIONS:
Costs associated with the implementation of service provision for all recommended service providers will be incorporated into the SFY 2021 Area Plan Budget.

RECOMMENDATION:
Authorize final acceptance of designated Aging and Adult Services proposals and renewals of contracts.

STAFF CONTACT:
James Stowe
At the May, 2019 Board meeting, vendors and subcontractors were recommended for second-year renewal of potential three-contracts. MARC staff is recommending that these same contractors be renewed for a third year.

**COMMUNITY CENTER SERVICES:**

**Title III C.1:**

Each center provides an array of services within each contract, but specifics may vary from contract to contract. Unit-based costs are estimated only, based upon historical performance (i.e., units delivered) of the contractor.

Don Bosco and Guadalupe Centers requested increases in congregate meal and home-delivered meal rates. In the US Bureau of Labor and Statistic’s 20-578-KAN news release on April 10, 2020, the March 2020 Consumer Price Index for All Urban Consumers (CPI-U), Midwest Region, was listed as up 1.0% from 12 months prior. Therefore, a 1.0% increase from SFY 2020 is recommended for these providers for meal rates.

Don Bosco requested additional administrative support from the current ceiling for gold-tier community center services of $30,000 to $50,000, due to the volume and complexity of their services, and a desire to add additional staff to support limited-English proficiency clients. Given the high volume of clients served by Don Bosco, including the catering component of their work for the system of centers, this increase is recommended for SFY 2021.

### Palestine Senior Activity Center – 3325 Prospect Avenue, Kansas City, MO

<table>
<thead>
<tr>
<th>Service Description</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administration of the Center</td>
<td>$30,000</td>
</tr>
<tr>
<td>Transportation services to and from the center, unit rate $5.00/one-way trip</td>
<td>12,500</td>
</tr>
<tr>
<td>Delivery of home delivered meals, unit rate $3.14</td>
<td>14,130</td>
</tr>
<tr>
<td>Preparation of congregate and home delivered meals, unit rate $4.46</td>
<td>48,400</td>
</tr>
<tr>
<td>Home delivered meals reassessments</td>
<td>3,000</td>
</tr>
<tr>
<td>Evidence-based DPHP programs</td>
<td>10,000</td>
</tr>
<tr>
<td>COVID-19 home delivered fulfillment delivery</td>
<td>11,700</td>
</tr>
<tr>
<td><strong>Total Value of Contract</strong></td>
<td>$69,730</td>
</tr>
</tbody>
</table>

### City of Blue Springs -- Vesper Hall, 400 NW Vesper, Blue Springs, MO

<table>
<thead>
<tr>
<th>Service Description</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administration of the Center</td>
<td>$30,000</td>
</tr>
<tr>
<td>Transportation services to and from the center, unit rate $5.00/one-way trip</td>
<td>15,500</td>
</tr>
<tr>
<td>Delivery of home delivered meals, unit rate $3.14</td>
<td>58,320</td>
</tr>
<tr>
<td>Preparation of congregate meals, $4.08/meal and home delivered meals, $4.36/meal</td>
<td>131,520</td>
</tr>
<tr>
<td>Evidence-based DPHP programs</td>
<td>10,000</td>
</tr>
<tr>
<td>COVID-19 home delivered fulfillment delivery</td>
<td>8,775</td>
</tr>
<tr>
<td><strong>Total Value of Contract</strong></td>
<td>$254,115</td>
</tr>
</tbody>
</table>

### Guadalupe Center – 1015 Avenida Cesar Chavez, Kansas City, MO

<table>
<thead>
<tr>
<th>Service Description</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administration of the Center</td>
<td>$30,000</td>
</tr>
</tbody>
</table>

---

SFY 2021 PROPOSED CONTRACTS
DEPARTMENT OF AGING AND ADULT SERVICES
Transportation services to and from the center, unit rate $5.00/one-way trip .................................. 25,000
Delivery of home delivered meals, unit rate $3.14 ............................................................... 44,880
Preparation of congregate meals, $4.04/meal and home delivered meals, $4.24/meal 105,920
Home delivered meals reassessments .................................................................................. 5,000
Evidence-based DPHP programs...................................................................................... 10,000
COVID-19 home delivered bulk delivery, $150/truck............................................................... 5,400
COVID-19 home delivered fulfillment delivery................................................................. 27,000
**Total Value of Contract** ........................................................................................................... $253,200

City of Liberty – Liberty Silver Center, 1600 Withers Rd, Liberty, MO
Administration of the Center ........................................................................................... $30,000
Transportation services to and from the center, unit rate $5.00/one-way trip .............. 15,000
Delivery of home delivered meals, unit rate $1.08 ........................................... 4,763
Home delivered meals administration of a volunteer system, $4.00/meal.............. 17,640
Evidence-based DPHP programs...................................................................................... 10,000
Home delivered meals reassessments .............................................................................. 2,500
**Total Value of Contract** ........................................................................................................... $79,903

Shepherd’s Center of KC-Central – 1111 West 39th Street, Kansas City, MO
Administration of the Center ........................................................................................... $20,000
Delivery of home delivered meals, unit rate $2.00 ........................................... 26,000
Home delivered meals reassessments .............................................................................. 5,250
COVID-19 home delivered fulfillment delivery............................................................... 4,050
**Total Value of Contract** ........................................................................................................... $55,300

City of Independence– Palmer Center, 218 N Pleasant, Independence, MO
Administration of the Center ........................................................................................... $30,000
Transportation services to and from the center, unit rate $5.00/one-way trip .............. 18,750
Evidence-based DPHP programs...................................................................................... 10,000
Home delivered meals reassessments .............................................................................. 5,250
COVID-19 home delivered fulfillment delivery............................................................... 2,145
**Total Value of Contract** ........................................................................................................... $66,145

Don Bosco Community Center – 580 Campbell Street, Kansas City, MO
Administration of the Center ........................................................................................... $50,000
Transportation services to and from the center, unit rate $5.00/one-way trip .............. 70,000
Delivery of home delivered meals, unit rate $3.29 ........................................... 265,868
Preparation of congregate meals, $4.10/meal and home delivered meals, $4.35/meal 505,754
Home delivered meals reassessments .............................................................................. 9,000
Evidence-based DPHP programs...................................................................................... 10,000
COVID-19 home delivered bulk delivery, $150/truck............................................................... 5,400
COVID-19 home delivered fulfillment delivery............................................................... 27,000
**Total Value of Contract** ........................................................................................................... $943,022

Cass County Council on Aging – Harrisonville Senior Center, 2400 Jefferson Pkwy, Harrisonville, MO
Administration of the Center ........................................................................................... $30,500
Delivery of home delivered meals, unit rate $3.39 ........................................... 18,645
Preparation of congregate meals, $3.71/meal and home delivered meals, $4.21/meal 56,686
Evidence-based DPHP programs...................................................................................... 10,000
COVID-19 home delivered fulfillment delivery............................................................... 1,950
**Total Value of Contract** ........................................................................................................... $117,781

City of Belton, Belton Senior Center – 609 Minnie Avenue, Belton, MO
Catered Meals:

Don Bosco Community Center

- At Belton Senior Center, Davis Oak Grove Senior Center, Excelsior Springs Senior Center, Liberty Silver Center, Palmer Senior Center, Platte County Senior Center, Ray County Fellowship Center, Shepherd’s Center of KC-Central at a unit rate of $5.81 for a total value of $358,923.

- Meal preparation and delivery in midtown, unit rate $8.11 for a total value of $45,698.

Titles III B and III E

CARE MANAGEMENT (SUPPORTIVE SERVICES AND NATIONAL FAMILY CAREGIVER):

- Jewish Family Services
  - Services to be provided at $38.49 per hour
  - Total Value of Contract: $42,339

- KC Care Health Center
Services to be provided at $54.00 per hour  
**Total Value of Contract** ........................................................................................................... $153,630

**IN-HOME SERVICES (HOMEMAKER/PERS** **SONAL CARE AND NATIONAL FAMILY CAREGIVER):**

**Help at Home**  
Services to be provided at $16.59 per hour  
**Total Value of Contract** ........................................................................................................... $14,932

**Integrity**  
Services to be provided at $18.40 per hour  
**Total Value of Contract** ........................................................................................................... $113,014

**West Central Community Action Agency**  
Services to be provided at $18.36 (SS)/$17.50 (FC) per hour  
**Total Value of Contract** ........................................................................................................... $184,087

**All Ways Caring Home Care (formerly ResCare)**  
Services to be provided at $18.12 (SS)/$16.50 (FC) per hour  
**Total Value of Contract** ........................................................................................................... $118,528

**NON-URBAN COORDINATED TRANSPORTATION:**

Ray County Transportation  
**Total Value of Contract** ........................................................................................................... $105,850

**DEMAND TRANSPORTATION**

Jewish Family Services  
Services to be provided at $27.50 per hour  
**Total Value of Contract** ........................................................................................................... $44,908

Title III C.2  
**PRE-PLATED HOME DELIVERED MEALS:**

In response to the COVID-19 pandemic, partnerships and efforts around medically sensitive home-delivered meals were accelerated. This capacity is expected to constitute an increasing proportion of pre-plated home-delivered meals in the future, and the contract with Trio may be phased down as capacity grows. Moreover, increased demand through integrated care and a potential increase in Medicaid meals, through a new waiver population, is possible.

Trio requested an increase for frozen home-delivered meals of 3%; however, an increase in line with the CPI-U, Midwest region of 1% is recommended.

Trio Community Meals  
Services to be provided at $4.72 per meal  
**Potential Total Value of Contract** ......................................................................................... not to exceed $1,937,310

Details of the medically sensitive home-delivered meal initiative are still coalescing under emergency efforts in response to the coronavirus pandemic. MARC staff recommend a gradual phasing of responsibility of this service line to Kanbe’s Markets during SFY 2021. The first phase is their hiring of a program manager and two drivers to assist with initial food packaging and delivery. MARC will provide close technical assistance as they enact new processes to delivery under the service line.
The second phase will demonstrate more responsibility for the food packaging and fulfillment portion of the contract, and Kanbe’s will assume some responsibility for managing food sourcing, with close direction and assistance from MARC.

In the final phase, Kanbe’s will retain the full driver workforce for fulfillment, estimated at 9.0 FTEs, and will help with food sourcing/inventory with periodic direction and assistance from MARC.

At each phase, the loaded per meal cost must reach targets established by MARC, which are in alignment with the Medicaid meal reimbursement rate (presently, $5.90/meal). The new service line is expected to meet the target rate by year three, after durable capital expenses (e.g., freezer and related equipment and vehicle expenses, if purchased) can be spread across adequate units.

The dollar amounts represented by each phase are for the entire service line, including food sourcing and MARC expenses, not merely Kanbe’s role in the service line.

Kanbe’s Markets, MARC, existing fulfillment partners, and food sourcing partners

Potential Total Value of Contract
not to exceed $375,000
Phase II, not to exceed $1,500,000
Phase III, not to exceed $3,032,243

Title III B
INFORMATION AND REFERRAL:

United Way 2-1-1 of Greater KC
Total Value of Contract
not to exceed $90,000

Titles III B, D, and E
INTEGRATED CARE NETWORK PARTNER SERVICES:

Clay County Senior Services
Total Value of Contract
not to exceed $10,000

Kansas City Quality Improvement Consortium
Total Value of Contract
not to exceed $25,000

Tri-County Mental Health
Total Value of Contract
not to exceed $10,000

OTHER CONTRACTS:

LEGAL SERVICES (SUPPORTIVE SERVICES AND FAMILY CAREGIVER):

Legal Aid of Western Missouri
Total Value of Contract
not to exceed $52,848

FAMILY CAREGIVER STRUCTURED RESPITE:

Shepherd’s Centers of America
Services to be provided at $8.49 per hour
Total Value of Contract
$77,938
ASSESSORS

MARC currently contracts, through professional services agreements, with a group of individuals who help MARC conduct Medicaid reassessments that identify eligibility and need for services under certain Medicaid waiver programs, for which MARC receives $75/assessment from the Missouri Department of Social Services. MARC must also conduct assessments on new home delivered meals clients who may qualify for Title IIIC meals under the Older Americans Act (OAA). And, finally, MARC is conducting medication review assessments for high-risk clients through its HomeMeds program, funded through Title IIID of the OAA.
ISSUE:
VOTE: Authorize acceptance of a corporate gift from Healthify to support nutritional programs, including emergency relief efforts

BACKGROUND:
Previous board items have outlined a pilot nutritional program that was accelerated in emergency response to the global pandemic. As community support of this model has intensified, new funding sources have been identified. In April 2020, MARC partners delivered slightly over 67,000 meals, an 85% increase from February 2020. Demand remains high.

Key uses of additional funds:
- Build upon the nutritional program pilot, including staffing, contracts, and equipment and supplies.
- Develop individualized nutritional review through partnership with University of Missouri Extension.
- Finalize a web app to facilitate client choice in orders, including an initial assessment of nutritional needs based upon validated measures.
- Expand emergency relief and test additional capacity on the Kansas side of the metro.

BUDGET CONSIDERATIONS:
Several sources have been previously approved and amounts of emergency federal awards have been clarified. New funding for this approval includes a corporate gift from Healthify.

<table>
<thead>
<tr>
<th>REVENUES (Pilot period, Nutritional Programs Only)</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Preferred Source</strong></td>
<td><strong>Amount</strong></td>
</tr>
<tr>
<td>Families First Coronavirus Response Act, estimated and if enacted, designated for nutritional services</td>
<td>$666,849</td>
</tr>
<tr>
<td>*United Health Care Empowering Health</td>
<td>*$200,000</td>
</tr>
<tr>
<td>Marion and Henry Bloch Family Foundation</td>
<td>$250,000</td>
</tr>
<tr>
<td>Coronavirus Aid, Relief, and Economic Security (CARES) Act of 2020</td>
<td>$1,280,350</td>
</tr>
<tr>
<td>*Healthify Corporate Gift</td>
<td>Up to $200,000</td>
</tr>
<tr>
<td><strong>Optional Source</strong></td>
<td></td>
</tr>
<tr>
<td>Medicaid Revenue</td>
<td>$278,160</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>PROJECTED EXPENSES</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Personnel (salaries, fringe, rent)</td>
<td>$335,059</td>
</tr>
<tr>
<td>Contractual</td>
<td>$2,281,550</td>
</tr>
<tr>
<td>Capital (modular freezer)</td>
<td>$240,000</td>
</tr>
<tr>
<td>Pass-Through</td>
<td>--</td>
</tr>
<tr>
<td>Other (supplies, printing, etc.)</td>
<td>$18,750</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$2,875,359</strong></td>
</tr>
</tbody>
</table>

*NOTE: United Health Care Empowering Health and Healthify funds have not yet been secured. If these funds are not secured, MARC will limit spending to only those funds which are available.*
COMMITTEE ACTION:
By emergency electronic vote, conducted March 26-31, 2020, the Commission on Aging recommended that MARC be authorized to perform emergent service line adaptations under the coronavirus public health emergency, and accept and expend emergency funding. The Commission has not yet considered the Healthify corporate gift, as notice of availability was revealed after their most recent meeting.

RECOMMENDATION:
Authorize acceptance of a corporate gift up to $200,000 from Healthify (New York, NY) to expend in support of nutritional programs, including emergency relief efforts.

STAFF CONTACT:
James Stowe
Kayla Hower
Cindy Terryberry
ISSUE:
VOTE: Authorize a continuation application to support the Early Head Start Expansion program

BACKGROUND:
On Feb. 19, 2020, the Administration for Children and Families issued a notice requesting the completion of a continuation application for the upcoming budget period of September 1, 2020 - August 31, 2021, for MARC’s Early Head Start Expansion grant. MARC proposes to continue funding for the 84 enrollment slots in the Early Head Start Expansion program and pass through most of the funding (95%) to the following direct service providers: Operation Breakthrough, Kansas City Public Schools, Blue Springs School District and Learn a Lot Academy. A fifth Northland location, formally Easterseals Midwest, is being identified for inclusion. The total amount of annual funding available is $1,616,575. Included in this total is $37,800 in funds for training and technical assistance.

BUDGET CONSIDERATIONS:

<table>
<thead>
<tr>
<th>REVENUES</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Amount</td>
<td>$1,616,575</td>
<td></td>
</tr>
<tr>
<td>Source</td>
<td>Administration for Children and Families</td>
<td></td>
</tr>
</tbody>
</table>

**Early Head Start Expansion Budget 2020-2021**

<table>
<thead>
<tr>
<th>Partner Agency</th>
<th>EHS FY 20/21 Program Budget</th>
<th>EHS FY 20/21 Training Budget</th>
<th>Total EHS Expansion FY 20/21 Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Blue Springs School District</td>
<td>$275,632</td>
<td>$6,792</td>
<td>$282,424</td>
</tr>
<tr>
<td>Kansas City Public Schools</td>
<td>$323,632</td>
<td>$3,780</td>
<td>$327,412</td>
</tr>
<tr>
<td>Learn-A-Lot Academy</td>
<td>$206,724</td>
<td>$2,268</td>
<td>$208,992</td>
</tr>
<tr>
<td>Northland (formerly ESMW)</td>
<td>$137,816</td>
<td>$3,780</td>
<td>$141,596</td>
</tr>
<tr>
<td>Operation Breakthrough</td>
<td>$551,264</td>
<td>$14,364</td>
<td>$565,628</td>
</tr>
<tr>
<td>Partner Sub-total</td>
<td>$1,495,068</td>
<td>$30,984</td>
<td>$1,526,052</td>
</tr>
<tr>
<td>Contract</td>
<td>$1,380</td>
<td>-</td>
<td>$1,380</td>
</tr>
<tr>
<td>MARC</td>
<td>$82,327</td>
<td>$6,816</td>
<td>$89,143</td>
</tr>
<tr>
<td>Grand Total</td>
<td>$1,578,775</td>
<td>$37,800</td>
<td>$1,616,575</td>
</tr>
</tbody>
</table>

COMMITTEE ACTION:
MARC Head Start’s Policy Council approved the submission on May 11, 2020, and the Advisory Committee approved the submission on May 12, 2020.

RECOMMENDATION:
Authorize Mid-America Head Start to submit an Early Head Start Expansion grant continuation application in the amount of $1,616,575 and, if awarded, authorize the acceptance and disbursement of the funds.
AGENDA REPORT
Budget and Personnel Committee

STAFF CONTACT:
Jovanna Rohs
ISSUE:
VOTE: Authorize submission of the continuation budget for the FY 2020-2021 Missouri Early Head Start program

BACKGROUND:
Each year Mid-America Head Start must apply to the State of Missouri Department of Social Services, Children's Division/Office of Early Childhood for continued funding to operate the state-funded Early Head Start program. Once funds are received, those funds are passed through to two partner agencies, Operation Breakthrough and the Independence School District, which support the Missouri Early Head Start slots. The chart below outlines the number of slots for each partner and the funding allocation.

BUDGET CONSIDERATIONS:

<table>
<thead>
<tr>
<th>REVENUES</th>
<th>Amount</th>
<th>Source</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$1,493,500</td>
<td>Missouri Department of Social Services</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Missouri Early Head Start Budget 2020-2021</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of Slots</td>
</tr>
<tr>
<td>-----------------</td>
</tr>
<tr>
<td>Independence School District</td>
</tr>
<tr>
<td>Operation Breakthrough</td>
</tr>
<tr>
<td>Grand Total</td>
</tr>
</tbody>
</table>

COMMITTEE ACTION:
Mid-America Head Start’s Policy Council approved the submission on May 11, 2020, and the Advisory Committee approved the submission on May 12, 2020.

RECOMMENDATION:
Authorize Mid-America Head Start to submit a continuation budget for the FY 2020-2021 for the Missouri Early Head Start program in the amount of $1,493,500 and, if awarded, authorize the acceptance and disbursement of the funds.

STAFF CONTACT:
Jovanna Rohs
ISSUE:  
VOTE: Approve Mid-America Head Start’s proposal to reduce Head Start 2020/2021 enrollment to accommodate community needs and increased full-day enrollment

BACKGROUND:  
As part of the annual enrollment planning process, each of MARC’s Direct Service Providers (DSP) were asked to submit their requests for changes in enrollment and program options by January 2020. Programs were asked to consider if changes were needed in program hours, length of days, number of days per year and the number of Head Start or Early Head Start slots to be served. DSP agencies were also asked to include data, such as the previous year’s enrollment, waitlist information and community data, that would support the need for the proposed changes.

MARC is recommending approval of changes in enrollment for the following DSP agencies:

- Center School District - Reduce Head Start enrollment from 90 to 75 (-15) slots to accommodate moving to full-day programming.
- Guadalupe Center - Increase Head Start enrollment from 70 to 80 (+10) slots to accommodate changing needs in the community.
- Independence School District - Reduce Head Start enrollment from 311 to 233 (-78) and increase Early Head Start enrollment through conversion from 16 to 36 (+20) to accommodate changing needs in the community.
- Learn a Lot Academy - Increase Head Start enrollment from 20 to 27 (+7) at a second location in Raytown to better meet community needs.
- United Inner-City Services - Increase Head Start enrollment from 58 to 68 (+10) to better meet community needs by expanding to the UICS Metro Center.
- Northland - Increase Head Start enrollment by 10 slots (+10) to better meet community needs. The location of these slots would be designated by mid-June.

<table>
<thead>
<tr>
<th>Enrollment changes</th>
<th>Slots Reduced</th>
<th>Slots Added</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>Head Start</td>
<td>-93</td>
<td>+37</td>
<td>-56</td>
</tr>
<tr>
<td>Early Head Start</td>
<td>-0</td>
<td>+20</td>
<td>+20</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Program</th>
<th>2019-2020 Enrollment</th>
<th>2020-2021 Enrollment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Head Start</td>
<td>1,867</td>
<td>1,811</td>
</tr>
<tr>
<td>Early Head Start</td>
<td>460</td>
<td>480</td>
</tr>
<tr>
<td>Total Enrollment</td>
<td>2,327</td>
<td>2,291</td>
</tr>
</tbody>
</table>

These changes will result in an overall reduction in Head Start enrollment by 56 slots. Early Head Start enrollment will increase by 20 slots. The total enrollment for both programs in 2020-2021 will be 2,291. This is an overall reduction of 36 slots.

BUDGET CONSIDERATIONS:  
Contracts for individual agencies will be revised based on these changes.

COMMITTEE ACTION:  
Mid-America Head Start’s Policy Council and Advisory Committee approved the enrollment changes at a joint meeting on April 27, 2020.
AGENDA REPORT

Budget and Personnel Committee

RECOMMENDATION:
Approve Mid-America Head Start’s proposal to reduce Head Start Enrollment in 2020/2021 to accommodate community needs and increased full-day enrollment.

STAFF CONTACT:
Jovanna Rohs
AGENDA REPORT
Budget and Personnel Committee

May 2020
Item No. 1-n
Efficient Transportation and Quality Places

ISSUE:
VOTE: Authorize a contract extension with Daryl P. Kelly, LLC to provide on-call network support services for the Operation Green Light traffic signal control program

BACKGROUND:
Operation Green Light (OGL) is a MARC program that operates a regional traffic signal coordination system in partnership with local governments and the state departments of transportation in Kansas and Missouri. MARC staff currently assists in the management and operation of traffic signal timing for over 700 intersections in 26 jurisdictions throughout the region. The primary goal of this program is to coordinate traffic signal timing and operations to improve traffic flow, reduce fuel consumption and emissions. As part of this work, OGL develops and implements traffic signal timing plans on all signalized intersections in the system and maintains and operates a wireless and fiber-optic communications network.

A network service contractor is needed to help with the integration of a wireless traffic signal network into the Operation Green Light central computer system. The network service contractor also supports the Operation Green Light staff in maintaining various information technology components including cyber security of the program.

BUDGET CONSIDERATIONS:
Daryl P. Kelly, LLC was selected as the network service contractor through a formal procurement process. A two-year contract was approved in May 2017 for $24,950 with the option for up to two one-year extensions. The work will be funded through Operation Green Light Local Funds and enough funds are available to extend this contract another year. This is the second and final contract extension.

RECOMMENDATION:
Authorize a one-year contract extension through May 2021, with Daryl P. Kelly, LLC for the current Operation Green Light Program network service contract, at an additional cost of $9,500 not to exceed a total cost of $66,950.

STAFF CONTACT:
Ron Achelpohl
Ray M. Webb
ISSUE:
VOTE: Approve the minutes of the April 28, 2020 meeting

BACKGROUND:
The minutes of the April 28, 2020 meeting are enclosed.

RECOMMENDATION:
Approve the minutes of the April 28, 2020 meeting.

STAFF CONTACT:
David Warm
Kerry Kudron
CORE COMPETENCIES
REPORT: Review of the year-end and quarterly financial reports
Ms. Carol Gonzales, Director of Finance and Administration at MARC, provided a brief overview on the end-of-year financials for 2019, as well as the end of the first quarter. Ms. Gonzales reviewed a chart of the 2019 revenues and expenditures by funds. The numbers presented are not yet audited. MARC
collected 95% of what had been budgeted and spent 95% of what was budgeted. The General Fund collected 102% of local dues, including slightly more from the State of Missouri than anticipated. The Special Revenue Fund consists of grants and foundation revenue. About $36 million of the total fund is related to Head Start, about $9 million for Aging, $8.5 million for Transportation and $4 million for Public Safety. The Enterprise Fund consists of fee-for-service business model revenue and is more difficult to predict. More revenue was collected than anticipated but more was spent, as some of the programs were more active, such as the veteran’s program in the Aging Department. The Indirect and Clearing Fund is for MARC’s support services and is a direct reflection of the Special Revenue Fund and the salaries that are generated through grants. This fund was also on target with the budget. The 911 Capital Fund spent less than budgeted. There was a large router project that has had vendor delays so that money will carry over and be completed in 2020.

Ms. Gonzales referred to a graph that illustrated cash on hand. She reported that MARC typically has a good balance in the checking accounts at the end of the year. Around $4 million is invested at any given time and, in 2019, generated about $105,000 in interest. The Discretionary Fund helps to fund the General Fund and the Long-Term Contingency Fund. Investment income was better for 2019 than 2018, although the end-of-year results for 2020 may not look this positive. The Long-Term Contingency Fund is the reserve fund at MARC and the goal is to retain 12% of annual operational costs. That goal hasn’t been met yet, but the fund is getting closer. At the end of the year, there is a formula of what is transferred from the General Fund into the Long-Term Contingency Fund and it currently remains at 10.2%. Overall, 2019 was a good, solid year and the budget remains on target.

Ms. Gonzales referred to a chart of 2020 first quarter highlights. There was nothing significant to note and the budget is moving along as predicted in the first quarter.

DISCUSSION: Commissioner Harold Johnson, Jr. referred to the investment income graph and asked for clarification on whether at the beginning of the fiscal year there was about $10,000 in investment income that escalated upwards of $100,000 by the end of 2019. Ms. Gonzales explained that they essentially start the year at zero and then, each month, MARC adds in the amount earned per month.

SAFE AND SECURE COMMUNITIES

VOTE: Approve an agreement with Syniverse to upgrade the Lee’s Summit router for 911 service

Mr. Eric Winebrenner, Public Safety Program Director at MARC, reported that a router in Lee’s Summit that routes 911 calls is ready for an upgrade. The router uses a software called SS7, which creates the call, allows the call to happen and ends the call. Lee’s Summit currently has half of a circuit and will need a full circuit as we move into the next generation of 911 technology. The contract must be changed to reflect a full T1 link and the annual cost is $28,020.59, which is an increase from half of a circuit. The board’s approval is requested to move forward with the contract.

VOTE: Authorize the submission of grant applications and acceptance of funds if awarded, for the Double Up Food Bucks program

Ms. Marlene Nagel, Director of Community Development at MARC, reported that in 2015, MARC began working with community organizations, farmers markets and grocery stores to help SNAP households in the region afford more fresh produce and eat healthier by doubling the value of their SNAP dollars at participating locations. A pilot program took place in 2015 and MARC applied to the United States Food and Drug Administration (USDA) for a large grant, which was administered from 2016 through 2019. MARC invested almost $6 million in Kansas, the greater Kansas City area and parts of Missouri, with over $2.5 million of those funds directly supporting SNAP households. MARC applied for another grant from the USDA last June but were not successful. The application was ranked highly, and MARC was encouraged to reapply this May.

The grant requires a dollar-for-dollar match. This match will come from a number of partners that MARC has a history of working with, as well as new partners for the next three years. It appears the grant program will be smaller than the previous USDA grant and will likely focus on the entire state of
Kansas and the Missouri side of the greater Kansas City region. MARC previously applied for about $2.9 million and will likely apply for about $2 million in May based on matching resources. Authorization is requested to apply for the grant with the USDA and to accept matching funds from several foundations. To date, there is a commitment from Blue Cross Blue Shield of Kansas City, Blue Cross Blue Shield of Kansas, the Marion and Henry Bloch Charitable Foundation and staff believe to have commitments soon from the Health Forward Foundation, the Hall Family Foundation, the Sosland Foundation and the William T. Kemper Foundation. There may be a few additional funders that come in later to support the program.

**VOTE: Authorize an agreement with the Four B Corporation (Balls Foods) to serve SNAP households with the 2020 Nutrition Incentive program**

Ms. Nagel reported that due to not receiving federal funding, MARC went back to previous funding partners to support operation of the program in calendar year 2020 in Kansas and the greater Kansas City area. In October 2019, the MARC Board of Directors authorized acceptance of these funds and the incurred costs of operating the program. At that time, MARC didn’t have an agreement with the Balls Foods Price Chopper stores that have worked with MARC since 2015. Balls Foods is adding a new Sun Fresh store this year at 18th Street and I-70 in Kansas City, Kansas. MARC would like authorization of a contract with the Four B Corporation for $471,015 to pay exclusively for SNAP incentives that are redeemed at their stores. Ms. Nagel stated that with the current public health crisis, many more households in the region are applying for SNAP benefits. This is expected to be an important program this year and next.

**THRIVING OLDER ADULTS**

**VOTE: Authorize adaptations to MARC services for older adults under the coronavirus public health emergency, and accept emergency funding**

Mr. James Stowe, Director of Aging and Adult Services at MARC, reported that this item is an adaptation to a measure the board previously approved. Financial information is now available from the CARES Act, and MARC is seeking approval for the implementation of emergency services for older adults and individuals with disabilities under these two federal relief programs. Mr. Stowe stated that there have been significant impacts across all service lines and a focus on nutritional assistance throughout the region. The senior centers that were providing hot daily meals have increased their capacity significantly and they have been authorized to enroll as many seniors as they need to. There has also been a remarkable response from area non-profits such as Shepherd’s Center Central.

Municipalities have stepped forward in a major way to take care of residents. MARC expects $2.13 million to be awarded under the CARES Act in addition to the $666,000 from Families First, for a total exceeding $2.5 million in relief funds. Mr. Stowe added that these funds should not be treated as a windfall. They have already received news of general revenue withholdings from the Area Agencies on Aging through the Missouri Legislature and those will exceed $1.8 million with further reductions expected.

**VOTE: Authorize submission of the MARC Area Agency on Aging’s Area Plan and acceptance and expenditure of allotted Older American Act funds**

Mr. Stowe reported that the due date for the regular area plan submission has not changed. MARC will submit financial projections and some goals and language, although there are some unknown circumstances surrounding services in the future and the impact overall on the systems and budgets due to the COVID-19 emergency. Regular amendments will be submitted to both the Budget and Personnel Committee, as well as the MARC Board of Directors over the next fiscal year. About $8.2 million was expected for state fiscal year 2021, which is a significant increase due to legislation and other measures that have passed, however staff don’t think that amount will be fully realized. MARC would like approval to submit the Area Agency on Aging’s Area Plan and the expenditure of allotted Older Americans Act funds.
VOTE: Authorize a contract amendment with the KC Care Health Center to reflect service needs
Mr. Stowe stated that this item was a routine contract amendment with a service provider.
Oftentimes, during a contract period with a service provider, they will perform more or less than anticipated. Under the KC Care Health Center care management contract, normal care management and care management given to family caregivers was more than originally anticipated. MARC is asking to shift some dollars around and increase the total contract by $33,156 to get them through the fiscal year and continue providing much-needed care management services.

QUALITY EARLY LEARNING
VOTE: Authorize a grant application to the Francis Family Foundation to support the regional early learning system
Ms. Jovanna Rohs, Director of Early Learning and Head Start at MARC, reported that the grant through the Francis Family Foundation would support general operations to advance a regional early learning system. It will contribute to measuring and enhancing program quality, attracting and sustaining members to the early learning workforce, measuring school readiness and providing leadership and coordination for early learning initiatives. MARC is positioning to be ready to mobilize as there are programs reopening and continuing to serve families. The amount of the grant is $50,000 to support general personnel and contractual work to measure readiness. Authorization is asked to submit the grant application and if, awarded, accept and disburse funds.

VOTE: Authorize an application to the Ewing Marion Kauffman Foundation to support and enhance the Educare program
Ms. Rohs reported that the Educare program provides resources, technical assistance and training opportunities at a free or reduced cost for childcare providers in Cass, Clay, Jackson, Platte and Ray counties. Funds from this two-year grant will be used to expand participating programs to include smaller licensed centers, provide environmental screenings, quality-improvement equipment and learning materials, coaching and support for programs that serve a high proportion of subsidy children. Much of the funding from this grant will be passed through to direct service agencies and a portion of the funds will be used to support MARC Early Learning staff, management and oversight. Over two years, the total amount of the grant is $200,000. MARC would like authorization to submit a two-year, $200,000 grant application to the Kauffman Foundation and, if awarded, accept and disburse grant funds.

VOTE: Approve the Mid-America Head Start 2020 Cost of Living Adjustment and Quality Improvement grant application to the Administration for Children and Families and the acceptance and administration of funds if awarded
Ms. Rohs reported that the opportunity for a cost of living adjustment (COLA) came forth in mid-March. This is the third year in a row MARC has been offered a cost of living adjustment for the Head Start grant. In coordination with partner agencies, they determine how to use the dollars to ensure all staff and partner programs receive a minimum increase of 2% adjustment. The funds are allocated to partner agencies. Ms. Rohs reported that MARC proposes to use the remaining funds on partner agency priorities and identify where support is needed to enhance their operational and programmatic capacities. These COLA dollars are in addition to the current grant award and will be added to the base amount in future grant years. For Head Start and Early Head Start, the total COLA amount is $505,895; $31,576 is available for the Early Head Start expansion programs. The Head Start Policy Council and Advisory Committee held a joint meeting to approve the application. MARC is asking for approval to apply, accept and expend the Cost of Living Adjustment grant.

VOTE: Authorize Mid-America Head Start to apply to the Administration for Children and Families for Quality Improvement Funds for Head Start and Early Head Start programs
Ms. Rohs reported that this is a new opportunity from the Administration for Children and Families. Mid-America Head Start is asking for authorization to apply for quality improvement funds for Head Start and Early Head Start programs. There is $666,982 available for the Head Start and Early Head Start core grant and $55,000 for the Early Head Start expansion grant. These funds are to be used for
quality improvements and investment in efforts to incorporate a trauma-informed approach to support children, families and staff impacted by adverse experiences. Mid-America Head Start has had this focus over the last five years and are poised to put these funds to use. These funds are in addition to the current grant award and will be added to the base amount in future years. This is important because many of the sub-recipients have proposed adding positions to help with supports such as extra early learning assistance, education coordinating coaches supports, and family and child therapist supports. MARC is asking for approval to apply, accept and expend these quality improvement funds. This action was previously approved at a joint Head Start Policy Council and Advisory Committee meeting.

VOTE: Authorize Mid-America Head Start to apply to the Administration for Children and Families for Supplemental Summer Funds and Supplemental Funds in response to COVID-19

Ms. Rohs stated that one difference between this item and the previous two is that the specific amount MARC may apply for is not yet known. There are two fund categories that Mid-America Head Start receives as part of the CARES Act. Supplemental Summer funds are used to extend services and programming into the summer for programs that don’t typically offer summer programs. Kansas City Public Schools, the Raytown School District and the YMCA have all indicated interest. Combined, these three partners have the potential to serve an additional 510 children for up to four weeks. The Administration for Children and Families (ACF) is very understanding in that the ability to offer this programming will depend on what is happening in the region due to COVID-19. MARC has been asked to apply for the amount of the expected cost.

The second fund category is Supplemental Funds in response to COVID-19. This includes specific actions or activities in response to COVID-19. For Head Start programs, this may include additional mental health services, support for crisis response, possibly the provision of meals and snacks that are not reimbursed by the USDA, training on management of infectious disease, purchasing supplies that are needed as children return to programs and anything else needed to resume operations. As soon as the amount of funding is released, MARC will need to respond quickly to get those dollars into a timeline that will be helpful for programs. Mid-America Head Start’s Policy Council and Advisory Committee have approved the application. MARC is asking for approval to apply for the Supplemental Summer funds and the Supplemental funds in response to COVID-19. Once the amount is made known, this information will be shared with the MARC Board of Directors.

EFFICIENT TRANSPORTATION AND QUALITY PLACES

VOTE: Authorize a Memorandum of Understanding with the Kansas City Area Transportation Authority and the acceptance of funds for the Enhanced Mobility of Seniors and Individuals with Disabilities program (Section 5310)

Mr. Ron Achelpohl, Director of Transportation and Environment at MARC reported that this is a continuation of a relationship MARC has had with the Area Transportation Authority (ATA). The ATA is the designated recipient to help with two key products that are required for the fund. One is the development of a coordinated human services public transportation plan, which the board adopted the most recent version of in June 2018. The second is a call for projects and development of a program of projects through a competitive selection process that will be conducted over the summer for about $2.6 million through the program. The total amount MARC would be receiving under the agreement would be $89,892 to cover staff expenses to administer the call for projects and competitive selection process. An update of the coordinated plan will probably happen in 2021.

Mayor Weir needed to temporarily leave the meeting, so Commissioner Rob Roberts asked for a motion to approve all agenda items, as well as the consent agenda items on her behalf.

VOTE: Approve Consent Agenda (Administrative Matters and Minor Expenditures)

Approve the Minutes of the March 24, 2020, meeting

MOTION: Mayor Carol Suter moved for approval of all agenda items and Mayor Carson Ross seconded. Commissioner Roberts asked if any member wanted to abstain or object to any of the agenda items.
There were no abstentions or objections. All were in favor of approving agenda items 1-a through 2-a. The motion passed.

Other Business
There was no other business.

Adjournment
Commissioner Roberts adjourned the meeting at 11:55 a.m. on behalf of Mayor Weir.

MINUTES APPROVED:

____________________________________
Eileen Weir, Chair

____________________________________
Date