• Members of the public who wish to participate in this meeting: please email Karina Bielecki at kbielecki@marc.org by 9:00 a.m. on Tuesday, September 22, 2020 for instructions to join the teleconference.

AGENDA

1. Approve Contracts, Grants and Other Major Expenditures

QUALITY EARLY LEARNING
   a. VOTE: Authorize a Contract with The Family Conservancy to provide support to the Start Young Program
   b. VOTE: Renew Annual Contract with Management Information Technology USA for Use of the ChildPlus.net Contract to Support MARC’s Head Start Program
   c. VOTE: Authorize an Application to the Administration for Children and Families for a Waiver of Remaining Matching Funds for Mid-America Regional Council Head Start’s Federal Grant

THRIVING OLDER ADULTS AND COMMUNITIES
   d. VOTE: Authorize the Acceptance of Additional US Department of Agriculture and Private Foundation Funds for the Double Up Food Bucks Program

SAFE AND SECURE COMMUNITIES
   e. VOTE: Authorize Acceptance of Public and Private Funds to Support Regional COVID-19 Response
   f. VOTE: Authorize Contracts with Synergy Services and Guadalupe Centers to Support Regional Public Health Work
   g. VOTE: Authorize a Contract with Integrated Solutions Consulting to Develop an Emergency Services Learning Management System
   h. VOTE: Authorize an Agreement with David Schemenauer to Support the Hospital Preparedness Program

EFFICIENT TRANSPORTATION AND QUALITY PLACES
   i. VOTE: Authorize an Agreement with Capital Electric Line Builders for Operation Green Light
   j. VOTE: Approve the 2021 Planning Sustainable Places Funding Recommendations

2. VOTE: Approve Consent Agenda (Administrative Matters and Minor Expenditures)
   a. Approve the Minutes of the August 25, 2020 Meeting

3. Other Business
4. Adjournment
ISSUE:
VOTE: Authorize a Contract with The Family Conservancy to provide support to the Start Young Program

BACKGROUND:
MARC’s Department of Early Learning provides leadership for the development and implementation of a community-driven, outcomes-based plan for a comprehensive early learning system. The Start Young Program, administered by The Family Conservancy (TFC), is a public-private collaborative designed to improve child care in Wyandotte County by increasing access to high-quality, full-day, full-year child care for working families. Start Young aims to create 300 new high-quality, full-day child care slots by helping existing Wyandotte County programs run more efficiently and supporting the creation of new programs. Simultaneously, the project will provide professional development to teachers and child care providers, ensuring the quality of care they provide will increase.

TFC will be contracting with MARC to provide Early Learning Program Profiles (ELPP) and professional development grants to their Start Young partners. This project complements and supports other initiatives within MARC’s Early Learning Department. The majority of the funding from this agreement will be passed through for ELPP classroom assessments and professional development grants. A portion of the funds will be used to support existing MARC staff time in the management and oversight of the project subcontracts and to support data entry and coordination of program supports.

BUDGET CONSIDERATIONS:
Funding from this contract was included in the 2020 and 2021 budgets.

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RECOMMENDATION:
Authorize MARC to enter into a contract agreement with TFC in an amount not to exceed $63,606 and authorize the executive director to accept funds and execute agreements with contractors.

STAFF CONTACT
Kyle Matchell
Jovanna Rohs
ISSUE:
VOTE: Renew Annual Contract with Management Information Technology USA for Use of the ChildPlus.net Contract to Support MARC’s Head Start Program

BACKGROUND:
Mid America Head Start has contracted with Management Information Technology USA, Inc. to use ChildPlus software as the primary record keeping system for the Head Start grant since 2006. The contract is based on a per child cost of $12.11 per child for 3,095 children ($37,465.90) and $6,679.92 for direct administrative access to data. This renewal contract with Management Information Technology USA, Inc. covers a period from November 1, 2020 to October 31, 2021.

BUDGET CONSIDERATIONS:
This expenditure is included in the budget for the 2020-2021 Federal Head Start/Early Head Start grant.

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RECOMMENDATION:
Approve annual contract renewal with Management Information Technology USA, Inc. in an amount not to exceed $44,145.82 for use of the ChildPlus.net database system, administrative access to data, and related technical support services for MARC’s Head Start program.

STAFF CONTACT:
Steven Lewis
Jovanna Rohs
ISSUE:
VOTE: Authorize an Application to the Administration for Children and Families for a Waiver of Remaining Matching Funds for Mid-America Regional Council Head Start’s Federal Grant

BACKGROUND:
The Administration for Children and Families (ACF) funds 80 percent of the total operating cost of Head Start and Early Head Start grants. The remaining 20 percent must come from in-kind donations or matching funds from the community. These in-kind contributions must come from non-federal sources and must support necessary, reasonable, and allowable costs for operating the program to be counted toward the 20 percent match. These contributions are generally in the form of volunteer services, donated or loaned equipment or space, donated supplies, land, or buildings.

Due to the current COVID-19 pandemic, earning and documenting in-kind contributions has become increasingly burdensome. MARC will continue to build its community connections and resources to establish a broader range of sources for its in-kind match. However, the Office of Head Start has permitted programs to request a waiver of all or part of their 20% non-federal share due to emergency or disaster because other organizations may not be able to provide the usual contributions to Head Start grantees during this time. MARC has requested this non-federal share waiver for the Federal Head Start and Early Head Start continuation grant beginning November 1, 2020.

The required federal match for the Federal Head Start and Early Head Start grant ending October 31, 2020 was $6,412,513. MARC HS identified contributions totaling $4,894,937, leaving a balance due of $1,517,576. MARC HS is therefore seeking a waiver from the ACF not to exceed the remaining balance of $1,517,576. Staff are confident in identifying additional in-kind funds, but wish to be fiscally conservative in projections.

BUDGET CONSIDERATIONS:
None

COMMITTEE ACTION:
Reviewed and approved by MARC HS Policy Council and Advisory Committee on September 14, 2020.

RECOMMENDATION:
Approve Mid-America Head Start’s request to the Administration for Children and Families for a waiver of the remaining balance of the required non-federal match for the 2019-2020 Federal Head Start and Early Head Start grant in the amount of $1,517,576.

STAFF CONTACT:
Jovanna Rohs
Katelyn Click
ISSUE:
VOTE: Authorize the Acceptance of Additional US Department of Agriculture and Private Foundation Funds for the Double Up Food Bucks Program

BACKGROUND:
In April 2020, the MARC Board authorized the submission of an application to the USDA for a new three-year grant for the Double Up Food Bucks (DUFB) program. The USDA has informed MARC that the application is being recommended for funding and offered an additional $1.35 million in federal funds over what was originally requested. The total federal grant over four years will be for $4.05 million. When MARC submitted the grant application in May, the agency had secured commitments for $2.7 million in matching funds. With the offer of additional federal dollars by USDA, MARC is asking current and potential funders to help support required match to bring the total program over four years to $8.1 million.

SNAP households may shop at any participating farmers market or grocery store. The program provides a dollar for dollar match on SNAP purchases (up to $25) and the match allows SNAP customers to buy fresh fruits and vegetables. The program evaluation for 2019 showed that SNAP households participating in DUFB were more likely to be able to afford and consume healthier food and have better health outcomes. Nearly $2.5 million of nutrition incentives were redeemed by SNAP households over the program’s three-and-a-half-year history.

The program is operating this year with private foundation dollars. MARC and its partners applied for a new USDA grant last year but were not successful. The private sector partners that had committed to matching USDA funds are supporting the program this year.

USDA has indicated that the new grant would be available beginning October 1, 2020, which would allow MARC to use approximately $480,000 of current year non-federal funds toward match for the additional $1.35 million.

BUDGET CONSIDERATIONS:
The original $5.4 million budget, with federal grant and matching funds for a three-year program, is being adjusted to account for the additional $1.35 million in federal funds, $1.35 million in matching resources, and extending the program for a fourth year. A $1 to $1 match is required for the federal funds. At least 51 percent of the federal and matching resources must be used for nutrition incentives.

RECOMMENDATION:
Authorize acceptance of all funds offered ($4,050,240) as awarded from the USDA and additional matching resources from area foundations.

STAFF CONTACT:
Donna Martin
Marlene Nagel
ISSUE:
VOTE: Authorize Acceptance of Public and Private Funds to Support Regional COVID-19 Response

BACKGROUND:
Several funding requests have been approved or are pending consideration from area foundations and local counties to support implementation of the public health plan.

- Marion and Henry Bloch Charitable Foundation has approved an award of $250,000.
- Johnson County is considering a request for $650,000 from their COVID-19 Relief Funds.
- A request is pending with Jackson County for $1 million from their COVID-19 Relief Funds.
- The KC Regional COVID-19 Community Response and Recovery Fund Advisory Board is considering if funds will be awarded and for what purposes.

RECOMMENDATION:
Authorize acceptance of public and private funds to support the regional COVID-19 public health plan work.

STAFF CONTACT:
Marlene Nagel
ISSUE: Authorize Contracts with Synergy Services and Guadalupe Centers to Support Regional Public Health Work

BACKGROUND: There are two contracts that require approval to support the Regional Public Health Testing Plan.

Guadalupe Centers
The Regional Public Health Testing Plan includes working with community organizations to support communications and engagement of persons most affected by COVID-19, and to provide support to them if through testing they must stay home and quarantine or isolate. MARC worked with the Kansas City, MO Health Department, the Health Forward Foundation, and REACH Healthcare Foundation to identify organizations that could best support Kansas City, MO residents. Through an RFP process, MARC has identified multiple organizations to provide education and outreach services, Community Health Worker/case management support, and emergency assistance. Last month, the MARC Board authorized contracts for seven organizations. An additional organization, Guadalupe Centers, will ensure that services are available to Spanish-speaking persons. The cost for their services, including emergency assistance resources, is $75,000.

Synergy Services
Homeless youth pose a particular risk in the spread of COVID due to their travel throughout the metro area and their reluctance to be tested and isolated. Testing will be provided for homeless youth being served by Synergy Services, Drumm Farm, reStart, and Steppingstones at a cost of $48,150 for the next three months. The contract will be with Synergy Services. Behavioral health support and testing services will be provided by Children’s Mercy Kansas City.

The two health foundations (Health Forward and REACH) and the COVID-19 Community Response and Recovery Fund have awarded grants to MARC to cover these costs.

RECOMMENDATION: Authorize contracts as described above.

STAFF CONTACT: Marlene Nagel
ISSUE:
VOTE: Authorize a Contract with Integrated Solutions Consulting to Develop an Emergency Services Learning Management System

BACKGROUND:
MARC’s Emergency Services programs help ensure the region’s ability to prepare, respond, and recover with coordinated plans and high-quality training, technology, and equipment. To support training efforts, MARC requests approval to execute a contract with Integrated Solutions Consulting, Inc. (ISC) in an amount not to exceed $56,000. Due to various grant deadlines, the design of this training needed to be expedited, so the agreement was administratively approved in advance of the Board meeting. Services were purchased in alignment with HGACBuy contract HP10-17.

ISC will provide custom classroom, video, and e-learning instructional design and development services. ISC will develop interactive classroom and multimedia web-based training courses generated from source data provided by MARC on an as-needed basis. ISC will also assist in the research and analysis required when no source material is available and provide subject matter experts if necessary. The Learning Management System will meet the following specifications:

- A web-based, MARC-branded learning management portal (LMS)
- Ability to create and post custom content, for the region’s custom courses
- Provide training content that aligns with national standards for public safety professionals
- Provide the ability for administrators to designate training with national training competency standards
- Provide the ability for learners to set up their accounts, change passwords, register from courses, withdraw from courses, and access personal training records/history
- Provide the ability for users to search for and filter courses by a variety of criteria
- Provide the ability to manage course registrations (both online and live training), including course withdrawals and cancellations
- Provide for pre- and post-training assessments
- Use post-training assessments to verify user course completion and learning
- Provide the ability to track course completions (both online and live training)

The funding to cover the cost of the contract is through the federal Complex Coordinated Terrorist Attacks (CCTA) grant. Due to COVID-19 activities, this grant has been extended through May 2021.

RECOMMENDATION:
Authorize contract with Integrated Solutions Consulting not to exceed $56,000.

STAFF CONTACT:
Erin Lynch
John Davis
ISSUE:
VOTE: Authorize an Agreement with David Schemenauer to Support the Hospital Preparedness Program

BACKGROUND:
David Schemenauer has been providing contract support for MARC’s Assistant Secretary for Preparedness and Response (ASPR) Hospital Preparedness Program since March 2019. Mr. Schemenauer was selected through an RFQ process. Mr. Schemenauer will continue contract work to support the program as follows:

- Work with Emergency Services Director, Health Care Coalition (HCC) Ready and Response Coordinator, and committee leadership to execute assigned workplan requirements including but not limited to:
  o Exercise design and support
  o Expand HCC Duty Officer cadre and associated training
  o Develop material that identifies and articulates the benefits of HCC activities and promote preparedness efforts to members and additional stakeholders such as health care executives, clinicians, community leaders, and other key audiences
  o Review and refine Patient Tracking for Reunification and resource management based on past exercises while looking for ways to incorporate transfer agreements as appropriate
  o Continue to refine HCC’s organizational structure to ensure it is capable of supporting HCC activities during review and update of Preparedness and Response plan
  o Provide committee support and reporting as requested, participate in and document HCC meetings, and support HCC planning, training, exercise, and operational events
  o Update the After Action Report/Improvement Plan (AAR/IP) based on lessons learned and share with Missouri’s Department of Health and Senior Services (DHSS) and other HCCs accordingly
  o Assist in completing the associated reports due to DHSS.

BUDGET CONSIDERATIONS:

<table>
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<tr>
<th>REVENUES</th>
<th>PROJECTED EXPENSES</th>
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<tbody>
<tr>
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Source: Missouri Department of Health and Senior Services Hospital Bioterrorism Prevention Grant

RECOMMENDATION:
Authorize an agreement with David Schemenauer for an amount not to exceed $35,000.

STAFF CONTACT:
Erin Lynch
John Davis
ISSUE:
VOTE: Authorize an Agreement with Capital Electric Line Builders for Operation Green Light

BACKGROUND:
US-71 underwent data collection in 2019 to analyze traffic flow characteristics and determined the corridor traffic volume variability for placement of advanced vehicle detection.

This project will build vehicle radar detection approximately 1000’ south of Gregory Boulevard for northbound traffic. For southbound traffic, radar detection will be installed approximately 1000’ north of 55th Street. Existing conduits will largely be used to connect the radar detection cabling. With the input of the advanced vehicle detection, Operation Green Light’s system software, TransSuite, will program algorithms to respond automatically to changing traffic patterns.

This project was advertised for bid and utilized Drexel Technologies for the central advertising and plan set distribution. It was advertised on Drexel, MoDOT LPA website, MARC’s website and Demand Star. The legal ad was run in the Kansas City Star as well as other publications.

Two bids were received from:
- Capital Electric at $83,339.45
- Custom Lighting dba Black and McDonald at $87,705.40

Both bids were within 5% of each other, however, Capital Electric was the low bidder. MoDOT and Federal Highway Administration concurrence of the bid award is pending.

BUDGET CONSIDERATIONS:
The project will be funded using $52,000 of federal Congestion Mitigation/Air Quality (CMAQ) funds, with the remaining funds coming from the local Operation Green Light budget.

RECOMMENDATION:
Authorize the executive director to enter into an agreement with Capital Electric Line Builders for the construction of field elements for a traffic responsive traffic signal system on US-71 in an amount of $83,339.45.

STAFF CONTACT
Ron Achelpohl
Ray M. Webb
ISSUE:
VOTE: Approve the 2021 Planning Sustainable Places Funding Recommendations

BACKGROUND:
The Kansas City region's vibrant, green, and connected centers and corridors are central to both the Creating Sustainable Places initiative and Connected KC 2050 (CKC 2050), the region's long-range transportation plan.

In 2012, MARC's Total Transportation Policy Committee (TTPC) and the Creating Sustainable Places (CSP) Coordinating Committee launched Planning Sustainable Places (PSP), a combined initiative to provide communities with pre-development resources to advance sustainable projects in their corridors and centers.

The Sustainable Places Policy Committee (SPPC) worked with MARC staff earlier this year to refine the 2021 criteria for eligibility and award process. MARC issued a call for projects that closed on June 19, 2020. MARC staff conducted an initial review and scoring of the 30 applications and worked with the SPPC to develop a recommended list of awardees. The list is available at: https://www.marc.org/Regional-Planning/Creating-Sustainable-Places/Creating-Sustainable-Places/Sustainable-Places-Policy-Committee

These projects will be developed with a focus on the integration of transportation, land use, and environment, and will include robust citizen engagement. The Committee weighed several considerations when developing the recommended list including project scores, scalability, local jurisdiction priorities, geography, eligibility, replicability, and alignment with PSP program objectives. Local sponsors are responsible for local match requirements. The consultant contracts for the projects will be held by MARC; authorization for those individual contracts will be brought to the MARC board after they have been negotiated.

BUDGET CONSIDERATIONS:

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COMMITTEE ACTION:
The Sustainable Places Policy Committee (SPPC) and Total Transportation Policy Committee (TTPC) approved funding recommendations at their meetings on September 11, 2020 and September 15, 2020, respectively.

RECOMMENDATION:
Approve the 2021 Planning Sustainable Places funding recommendations as described.
STAFF CONTACT:
Beth Dawson
Martin Rivarola
Ron Achelpohl
### 2021 Planning Sustainable Places | Kansas Funding Recommendation

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**Total** $1,376,800 $543,700 $893,700

**Available** $555,000 $555,000

**Difference** $(821,800) $0

**Funded Projects** 8
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<td>Southland CONNECT Multimodal Plan</td>
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Total: $921,500  $343,500  $322,825  $468,750
Available: $322,825  $322,825
Difference: $598,675  0
Funded Projects: 6

Missouri Funding Recommendation
ISSUE:
VOTE: Approve the minutes of the August 25, 2020 meeting

BACKGROUND:
The minutes of the August 25, 2020 meeting are enclosed.

RECOMMENDATION:
Approve the minutes of the August 25, 2020 meeting.

STAFF CONTACT:
David Warm
Karina Bielecki
COMMITTEE MEMBERS PRESENT
Commissioner Rob Roberts, Miami County, Kan. - MARC Board Chair
Commissioner Jimmy Odom, Cass County, Mo. - MARC Board First Vice Chair
Mayor Carson Ross, Blue Springs, Mo. - MARC Board Secretary
Councilmember Curt Skoog, Overland Park, Kan.
Mayor Pro-Tem Beto Lopez, Lee’s Summit, Mo.
Councilmember Marge Vogt, Olathe, Kan.
Commissioner Brian McKiernan, Unified Government of Wyandotte County/Kansas City, Kan.

STAFF PRESENT
David Warm, Executive Director
Carol Gonzales, Director of Finance and Administration
Becky Hall, Financial Accounting Manager
James Stowe, Director of Aging and Adult Services
Ron Achelpohl, Director of Transportation and Environment
Marlene Nagel, Director of Community Development
Jovanna Rohs, Director of Early Learning and Head Start
Amy Strange, Public Affairs Coordinator II
Catherine Couch, Public Affairs Coordinator
John Hwang, Network Administrator II
Eric Winebrenner, Public Safety Program Director
Lauren Palmer, Assistant Community Development Director and Local Government Services Director
Frank Lenk, Director of Research Services
Karina Bielecki, Executive Assistant

CALL TO ORDER
Mayor Eileen Weir was unable to attend so Commissioner Jimmy Odom led the meeting in her absence. Commissioner Jimmy Odom called the meeting to order at 11:17 a.m.

Due to the meeting being conducted remotely, Commissioner Odom provided instructions for participation. He reported that staff would present on all the agenda items, provide an opportunity for comments and questions after each item and ask for approval of all agenda items with one vote at the end of the meeting. Members would have an opportunity to abstain or object to any items necessary during the final vote.

Financial and Program Reports and Discussion

CORE COMPETENCIES
REPORT: Review of the Second Quarter Financial Statements
Ms. Carol Gonzales, Director of Finance and Administration at MARC reviewed the second quarter financial statements as of June 30, 2020. Ms. Gonzales noted that total revenues and total
expenditures are on track for the middle of the year, at 40% and 39% respectively of their total budgeted amount for 2020. Ms. Gonzales reported that MARC continues to maintain about $4m of investments and shared a comparison of the last three years’ investment income and projected 2020 investment income. Ms. Gonzales reported that dues invoices were sent out a little late this year and that collections are behind in comparison to the same time last year, at 54% instead of 83%. Ms. Gonzales noted that MARC is being flexible with local governments if they are having difficulty, but she anticipated a good collection rate by the third fiscal quarter. Ms. Gonzales shared an overview of COVID funding sources, noting that MARC has received over $6.7m of COVID funding to date in support of programs such as testing and tracing, early learning, and home meal delivery. MARC also has pending applications for COVID funding totaling over $8.4m from various sources. Ms. Gonzales offered to answer questions but there were none.

THRIVING OLDER ADULTS AND COMMUNITIES

REPORT: Summary of Missouri Department of Health and Senior Services Monitoring Results and Procedural Changes

Mr. James Stowe, Director of Aging and Adult Services at MARC shared that the department was monitored by the Missouri Department of Health and Senior Services for the first time in approximately ten years. The state was pleased with MARC’s operations and accomplishments as the Kansas City region’s Area Agency on Aging (AAA). The department’s financials were sound, with no findings returned by the state. There was a lack of documentation of some state regulations, which were excluded from forms sent to contractors. In response, MARC’s forms will be updated to better comply with the monitoring team’s findings and to more clearly communicate expectations to contractors. Mr. Stowe noted it is MARC's belief that all regulations were adhered to, but documentation was not complete. Changes were implemented in SFY2020 monitoring, which just concluded. The next monitoring visit should occur in October 2020. Mr. Stowe paused to answer questions but there were none.

REPORT: Summary of State Budget Cut Impacts on MARC Aging and Adult Services

Mr. Stowe shared that after several rounds of restrictions and withholds, funds amounting to approximately $2.3m have been withheld from MARC due to state budget cuts to SFY2020 and 21. If revenue pictures improve over the fiscal year, those dollars could be reinstated. Funds were withheld primarily from Missouri’s newly enacted Senior Growth and Development fund. The department had begun preliminary planning for roughly a 23% increase in the department’s budget from the funds but hadn’t begun active spending. As a result, the non-arrival of funds hasn’t critically impacted department operations since no relevant expenses have been incurred. Moreover, Mr. Stowe referred to Ms. Gonzales’ earlier report and cited the receipt of federal emergency relief funds which, along with new flexibility enacted since the pandemic began, allows the department to fill any gaps or shortcomings in the budget. Moving into SFY2021, the department should have no real change in partner funding levels and will have additional flexibility to increase some service lines. The overall picture is of dramatic impact in anticipated funding, but on-the-ground operations continue as normal or enhanced from what they were prior to the pandemic. Mr. Stowe paused to answer questions but there were none.

Approve Contracts, Grants, and Other Major Expenditures

THRIVING OLDER ADULTS AND COMMUNITIES

VOTE: Approve Amended Contracts with United Way and Jewish Family Services to Increase Aging Services for SFY 2021

Mr. Stowe noted these contracts have already been approved by the Board but now require increases. The first is a slight increase to United Way 211 of Greater Kansas City, as they have placed an additional full-time employee on their call center call line in order to improve response time at MARC’s request. The total cost to United Way over the fiscal year was $15,000 greater than the contracted estimate. MARC requests the Board increase the contract to fully accommodate the additional FTE. The second contract is with Jewish Family Services, which provides demand
transportation to area users through a variety of models. MARC requests the Board increase this contract by roughly $45,000 to accommodate additional rides. Ride services have become increasingly important in the wake of the pandemic and have been designated by multiple community partners as an extreme need among older adults. Asked by Commissioner Odom where money for the contract increases would come from, Mr. Stowe replied that funding would come from the respective titles of the Older Americans Act and funds are already in-hand, either carry-over from previous fiscal years or newly awarded in SFY 2021.

VOTE: Approve Specified Medically Sensitive Home-Delivered Meals Providers
Mr. Stowe shared that MARC is seeking approval of medically sensitive home-delivered meal providers. MARC has already successfully leveraged the service line as an emergency response to the pandemic but wants to operate with full transparency about all partners and establish a baseline for funding in the event contracts need to be changed or there are unexpected expenditures. Mr. Stowe noted that the full list of providers, none of whom are new, is available in the meeting packet and services provided range from actual meals to boxes for shipping. Mr. Stowe also requested approval to, when possible, approach new partners who offer lower prices or higher quality, following normal procurement guidelines and bringing final agreements to the Board for approval. Mr. Stowe noted that type of flexibility is especially helpful in the home-delivered meal service line. Mr. Stowe emphasized that neither the partners nor the funding are new.

VOTE: Authorize Request for Proposals for an Expedited SFY 2021 Nutrition Assessment, Counseling, and Dietician Support Services
Mr. Stowe requested authorization to release a request for proposals for expedited nutrition assessment, counseling, and dietician support services. Mr. Stowe noted that these three components align with the medically sensitive home-delivered meal service line. Now that MARC has the capacity to tailor boxes of food to clients, the agency needs a way to assess clients at enrollment and ensure box contents are acceptable to clients’ medical conditions, allergies, preferences, etc. MARC seeks a partner who can help develop an initial enrollment assessment and provide one-on-one counseling for any clients who require additional support. MARC also requires a licensed dietician to sign off on menus developed for the service line in order to comply with regulations. The contract will be for $75,000 total and the RFP will be expedited to meet regulatory and health care contract requirements.

VOTE: Authorize the Release of SFY 2021 Integrated Care Legal Services RFQ
Mr. Stowe requested the release of an Integrated Care Legal Services RFQ for services provided to MARC to establish legal assistance and understanding of new risks undertaken in contracts with health care entities. Mr. Stowe noted the RFQ will be for support from a legal firm that understands how to engage community-based organizations and new health care contracts. The firm may suggest a new legal entity be formed to congregate the risk of these new endeavors, or simply offer suggestions on implementing HIPAA compliance and other quality assurance measures with contracted community-based organizations. Mr. Stowe emphasized that services would be provided to MARC, not to MARC clients, and the total cost was estimated at $45,000.

QUALITY EARLY LEARNING
VOTE: Authorize an Agreement with Three Community Agencies to Provide Coaching and Support for the Educare Program
Ms. Jovanna Rohs, Director of Early Learning and Head Start, asked the board to authorize a twelve-month agreement with community agencies to provide coaching and support for the Educare program, which provides resources, technical assistance, and training opportunities to childcare providers who serve children receiving state subsidy support. MARC recently received a two-year grant from the Kauffman Foundation to enhance and expand the Educare program to serve more childcare programs in the region. In order to complete this work, MARC intends to contract with three community agencies: Exploration Childcare Services, Metropolitan Community College - Penn Valley, and Start at Zero. These agencies will provide quality improvement coaching and support as well as individualized
technical assistance. The total for all contracted amounts is $88,300; specific contracts are outlined in the meeting packet.

VOTE: Authorize a Contract with The Family Conservancy to Provide Trainings and Support for the Educare Program
Ms. Rohs shared that one of the key components of the Educare program is no-cost professional development for childcare providers. In order to administer that component, MARC seeks to contract with The Family Conservancy to provide coordination and delivery of professional development trainings and to provide support groups for childcare providers. The Family Conservancy also provides home visits for family childcare providers. Ms. Rohs asked for authorization to contract with The Family Conservancy for twelve months to provide these services at an amount not to exceed $165,000.

VOTE: Authorize Mid-America Head Start to Submit an Early Head Start Expansion Grant Application to Expand the Number of Early Head Start Slots
Ms. Rohs shared that Mid-America Head Start has a new grant opportunity to expand Early Head Start services within the existing service region. In July, MARC was notified by the Administration for Children and Families that there was approximately $3.6 million available for expansion of programming within Region 7, which contains MARC’s service area. Mid-America Head Start intends to apply for approximately 45 Early Head Start slots that would be added to the 564 existing slots serving prenatal to age three children and families. Mid-America Head Start anticipates most of these slots will be added at current sites but is also in conversations with some providers in the Northland to expand services in that area. For the 45 slots, MARC anticipates requesting $938,250. The application has been approved by Mid-America Head Start’s Policy Council and Advisory Committee. Ms. Rohs asked for authorization to submit an Early Head Start expansion grant application and, if awarded, to accept and disburse the funds. Ms. Rohs paused for questions but there were none.

HEALTHY ENVIRONMENT
VOTE: Authorize Solicitation and Acceptance of Funds from the States of Kansas and Missouri to Support MARC’s Air Quality Program
Mr. Ron Achelpohl, Director of Transportation and Environment at MARC, noted that one of MARC’s many roles is to serve as the official Air Quality Planning Agency for the bi-state area under the federal Clean Air Act. MARC intends to solicit and receive funds from the states of Kansas and Missouri to support staff and direct expenses, including contracts for the Ozone Forecast for next summer and a public survey to evaluate air quality public education programs. The amount is not to exceed $108,710, of which $45,960 will be from Missouri’s Department of Natural Resources and $62,750 will be from the Kansas Department of Health and Environment. Mr. Achelpohl paused for questions but there were none.

SAFE AND SECURE COMMUNITIES
VOTE: Approve a Contract with LightEdge to Store Missouri 911 Router
Mr. Eric Winebrenner, Public Safety Program Director at MARC, shared that MARC has two routers in the region. One router is housed at the Johnson County Emergency Communication Center and the other is housed by MoDOT. In the process of replacing those routers with new equipment, MoDOT was unable to guarantee MARC’s technicians 24/7 access to the equipment so the Public Safety Communications Board directed MARC to seek other storage options. Bids were obtained from three data centers on the Missouri side. Upon review, LightEdge provided the best service available, with the most security and all necessary connections for the 911 system to function. LightEdge quoted MARC $194,323 for a three-year contract and a $10,000 one-time setup cost. MARC will have its own secured space within the LightEdge facility located in the Hunt Midwest SubTropolis cave complex. Mr. Winebrenner asked the Board to approve the contract with LightEdge, which has already been reviewed and approved by the Public Safety Communications Board. Mr. Winebrenner paused for questions but there were none.
VOTE: Authorize Contracts with Unified Government, Mike Parker, KC Digital Drive, and Community Organizations to Support Regional Public Health COVID-19 Response Effort

Ms. Marlene Nagel, Director of Community Development at MARC, reported that there are several contracts to be authorized in support of the regional COVID-19 response, with funding from foundations or local government sources. The first is a contract retaining Mike Parker, a veteran with FEMA disaster response experience, as the coordinator of the regional coordination hub that provides data analytical support and coordinates deployment of testing teams to support local public health departments. The contract is for $105,000.

The second contract is with KC Digital Drive, who are working in support of a public communications effort called Comeback KC. The contract is for $50,000 to support messaging aimed at the general public, young professionals, and the business community.

The third contract is with the Unified Government of Wyandotte County and Kansas City, Kansas. The Wyandotte County Health Department has asked MARC to assist with two epidemiologists to support their public health response to COVID. The cost of the support is $181,356 to employ and assign two staff to the health department and MARC will be reimbursed for some personnel expenses.

Lastly, MARC has been working with the Kansas City, Missouri Health Department and local foundations to ensure that vulnerable populations affected by COVID-19 have access to needed support. Through an RFP process, MARC identified seven organizations to provide support to Kansas City, Missouri residents: Black Health Care Coalition, Community LINC, Hope Family Care Center, KC CARE Health Center, Metropolitan Lutheran Ministry, Reconciliation Services, and the Urban Neighborhood Initiative.

VOTE: Authorize an Application to the Missouri Department of Public Safety/Office of Homeland Security for Emergency Services Funding

Ms. Nagel reminded the Board that earlier this year, MARC sought authorization to submit a grant application to the Missouri Department of Public Safety/Office of Homeland Security for an annual emergency services grant. The amount of the grant application has increased significantly, so MARC again seeks authorization from the Board for the increased amount. The total amount is $817,162, which includes special dollars to address cybersecurity, intelligence and information sharing, and other emerging threats. The grant is for expenditures consistent with work MARC has done in the past. Ms. Nagel paused for questions but there were none.

COMPETITIVE ECONOMY

VOTE: Authorize Agreements with KC Scholars, Goodwill Industries, and Gastinger Walker, and Gensler to Support the KC Degrees Program and Regional Workforce Development System

Ms. Nagel noted that MARC has been working to ensure individuals in the community who need help finding work or acquiring the necessary training or skills are supported. The KC Degrees program helps individuals access post-secondary education in pursuit of these goals. KC Scholars is a scholarship and support program for high schoolers as well as adults. MARC employs two college navigators who work with KC Scholars to provide post-secondary enrollment navigation assistance to adults who KC Scholars has awarded scholarships. The annual contract for these services is $213,806.

Goodwill Industries has asked MARC to help align their training programs to respond to community needs for training for disadvantaged residents and to be able to work with the Workforce Investment Board programs. Goodwill Industries will compensate MARC at $72,593 for review services. Finally, there is a new effort, Skilled KC, to help youth and adults gain technical skills to secure employment. Skilled KC is planning a new technical institute and, working through Gastinger, Walker, and Gensler, MARC has been asked to be part of a team to assist in the planning and facility design work. MARC would be compensated $40,000. Ms. Nagel paused for questions but there were none.
EFFECTIVE LOCAL GOVERNMENT

VOTE: Approve a Purchase Order with the Kansas City, Missouri Health Department for Human Resources Services to Hire Contact Tracers and Public Health Trainees

Ms. Lauren Palmer, Assistant Community Development Director and Local Government Services Director at MARC, reported that the Kansas City, Missouri Health Department has contracted with the MARC Government Training Institute for custom human resources consulting services. MARC is assisting with the recruitment of urgently needed contact tracers and public health trainees to assist with the COVID-19 response. MARC’s work, including conducting over 100 virtual interviews, helps fill a gap since the Health Department lacks the internal capacity to conduct such a large hiring process, especially in light of their other priorities at this time. The purchase order is for $33,200. Ms. Palmer paused for questions but there were none.

VOTE: Approve Consent Agenda (Administrative Matters and Minor Expenditures)

Approve the Minutes of the June 23, 2020 meeting

VOTE: Authorize Administrative Actions Included in Memorandum Sent to the Board of Directors on July 29, 2020 (Other than those Included in Above Agenda Items)

Mr. Warm reported that in lieu of a board meeting in July, a board memo was sent out via email with items and contracts that need to proceed for timeliness purposes. Those items need to be formally approved. Mr. Warm asked the board members if they had any questions. All items are being included for one ratified vote.

MOTION: Curt Skoog moved for approval of all agenda items and Marge Vogt seconded. Commissioner Odom asked if any member wanted to abstain or object to any of the agenda items. Councilmember Beto Lopez abstained from item 2b due to conflict of interests. All were in favor of approving agenda items 2-a through 4-l. The motion passed.

Other Business

There was no other business.

Adjournment

Commissioner Odom adjourned the meeting at 11:56 a.m.

MINUTES APPROVED:

____________________________________
Eileen Weir, Chair

____________________________________
Date