Policy:

In conjunction with the intake of new children and review and update process for returning children; all MAHS direct service providers, should follow the requirements for health services recordkeeping to include the use of universal forms:

- MAHS Health History (Form 1075)
- MAHS Child Nutrition Assessment (Form 1080)
- MAHS Dental Examination Report (Form 1085)
- MAHS Child Health Record (Form 1090)

The Intake team and direct service providers will only use the ‘MAHS Health History’ (Form 1075) and ‘MAHS Child Nutrition Assessment’ (Form 1080) when their computer system is down and/or when program does not have computer capability for on-line Health History and Nutrition Assessment.