• The “Family Partnership Agreement” Form 7010 may be obtained and completed in the MARC Head Start ChildPlus data system under the family partnership module
• Forms shall be completed with the family and entered into the ChildPlus® database according to the MARC Head Start ChildPlus training manual
• Form 7010 must be reviewed and updated at a minimum of quarterly.
• If using paper copy, print a blank form from the ChildPlus Family Partnership Module and complete the form in its entirety. Upload the form in the ChildPlus Family Services tab as an attachment.
• Any family requesting a copy should be given a printed copy from the ChildPlus Family Partnership module.
• Part-year families enrolling after March 1 will not have a “Family Partnership Agreement” Form 7010 completed
• Full-year families enrolling after April 1 will not have a “Family Partnership Agreement” Form 7010 completed

1. **When to use a new Form 7010:**
   - At the start of a new program year
   - When a goal is completed
   - When a family has multiple non-related goals
   - When a goal has changed