MAHS Advisory Committee Meeting Minutes  
January 15, 2019  
11:30 a.m. to 1 p.m.

In Attendance  
Susan Knittle  Larisha Turner  Ibrahim Ramsey  
Kathy Fuger  Molly Merrigan  
Alex Ellison  Rebecca Curtis

Grantee/Delegate Staff /Guest  
Patty Lucas  Liz Smith  Mark Johnson  
Traci Garcia Castells  Jovanna Rohs  Kasey Lawson

Absent  
Councilman Lee Barnes, Jr.

Rebecca Curtis, Chair, called the meeting to order at 11:30 a.m. A quorum was established.

Information Sharing

• **New Hires**- Liz Smith announced the hire of Anneasyka Roston as the Head Start Data Specialist. She will be working with the MARC Head Start Health Coordinators and the Quality Assurance team. Christopher Thornton, our Policy Council Vice-Chair is now the Policy Council Chairperson. A new Vice-Chairperson will be elected at the March meeting.

• **Job Fair**- Jovanna Rohs announced MARC is sponsoring a Job / Career Fair on February 9th from 10 a.m. to 2pm to be held at Operation Breakthrough’s new facility. Representatives from the higher ed., early education providers, trade groups, and KC Degrees will be there to meet with interested applicants. Everyone is encouraged to promote this event and share information broadly.

• **Program Goals and Objectives**- Liz Smith presented the Head Start program goals and objectives for the 2018-2023 five-year grant. There are four goals connected to services, systems, workforce, and culture. Liz presented information and updates on progress made toward each of the four goals and their individual objectives and measures. Information
included progress toward implementation of the central intake system, more informed use of data through collaboration with MARC’s Research Department; data on teacher credentials and those enrolled in coursework, job and career fair updates, wellness symposium for staff, and expansion of trauma smart training for three additional agencies.

- Annual Report-Jovanna presented the annual report for program year 2017-2018 which ended in August of 2018. The report includes a summary of the services provided to families over the course of the year. Data includes information on enrollment, child outcomes, health and mental health outcomes, family outcomes and fiscal/ budget information. This report will be published on the MARC web site and hard copies of the final report will also be available for members who wish to share it within the community.


Program Information Reports / Updates
- Fiscal Reports-Mark Johnson presented these fiscal reports:
  - Closed Grants:
    - Federal Head Start / Early Head Start Core Award (Nov. 2017-July 2018),
    - Federal Early Head Start Expansion (March 2017-Aug. 2018),
  - Open Grants:
    - Missouri Early Head Start - fiscal report for 5 months ending 11/30/18
    - Early Head Start Expansion - fiscal report for 3 months ending 11/3018.
    - Federal Head Start Early Head Start Core Award
    - Community based grant
    - MARC November credit card report. (See attached reports). No comments were made from the advisory committee members.

- Enrollment Reports - Kasey Lawson presented the enrollment and attendance reports for November and December 2018. (see attached reports). Reports reflect continued improvement toward full enrollment with December agency wide enrollment reaching the required 97%.
Programs were asked to submit requests for changes to enrollment or program options by January 7th for the next school year. MARC staff will be reviewing all requests and using enrollment and community data to make plans for next year's enrollment. Changes and shifts in placement of slots will be shared at the March meeting. There was some specific discussion regarding ongoing challenges with enrollment at the KCPS teen parent program located at Central High School. MARC staff is meeting with the KCPS leadership this coming Friday and will follow up on their plan to address these challenges. Progress will be shared at the March meeting.

**Action Items**

**November 2018 Meeting Minutes**
Rebecca Curtis had committee members review the November meeting minutes. No corrections were made. Alex Ellison motioned to approve the minutes. Larisha Turner seconded the motion and the motion carried.

**Non-Federal Share Waver Request**
Mark Johnson presented information on MARC’s application to the Administration for Children and Families (ACF) to request a waiver of its Non-Federal Share requirement for FY17 in the amount of $268,474.24. (see attached document). Kathy Fuger motioned to approve the request and Alex Ellison seconded the motion. The motion carried.

**New Business**
None for January

**Early Learning Update**
- Jovanna Rohs provided an update on the status of early learning which included information on the Mayor’s Early Childhood tax initiative coming up for a vote in April.

The meeting adjourned at 1:05 p.m.