Developmental Screenings in Education:
Developmental screenings must occur within 45 days of enrollment. Open the child’s Education module. Click on Add Event and enter Scheduled Date or Event Date, Status, Description, Results, Agency Worker, Provider, Provider Type, and Funding.

The data in Child Plus.Net will help track the status of the developmental screening as well as the process of follow-up, treatment, or referral. Guidelines for Developmental Screening Status Codes follow:

- **Passed First Screening**
  If the child passes the screening, the status code is Passed First Screening.
### Decision Following Failed Screenings

A child fails the screening. Within 30 days, staff and families confer and make a decision whether to observe the child further in the classroom or refer the child immediately to the Mental Health/Disabilities Specialist. One of the following scenarios should occur:

- **Failed First Screening, Needs Referral**
  
  Staff and family agree staff that there is an obvious need for referral to the Mental Health/Disabilities Specialist. The developmental screening status code is Failed First Screening, Needs Referral. Check the Needs Referral box. Click on Add Action and choose Referral. Enter the Referral Date and Referred To information. Under Referral Type, choose Written.

- **Needs Re-Screening, Failed First**
  
  Staff and families plan for further observation in the classroom before making a decision to refer the child. The developmental screening status is Needs Second Screening, Failed First. Click on Add Action and choose Follow-Up. Under Action Date, enter the date that the plan was made. Under Status, choose Needs Observation.

### Decision Following Further Observation

A child has failed the developmental screening. Staff and family have made a plan to observe further (See Status Code Needs Second Screening, Failed First above). Within 60 days of this plan, one of the following scenarios will occur:

- **Failed Screening, Treated**

  Observation and intervention strategies are used in the classroom and the strategies are effective. A decision is made not to refer the child. In this case, change the developmental screening Status Code from Needs Second Screening, Failed First to Failed Screening, Treated. Click on Add Action and choose...
Treatment. Under Action Date, choose the date the decision was made not to refer. Under Treatment Type, enter “Classroom Interventions”. Under Status, choose Treatment Complete.

- **Failed First Screening, Needs Referral**
  Observation and intervention strategies are used in the classroom. The strategies are not considered effective. A decision is made to refer the child to the Mental Health/Disabilities Specialist. In this case, change the developmental screening Status Code from Needs Second Screening, Failed First to Failed First Screening, Needs Referral. Check the Needs Referral box. Click on Add Action and choose Referral. Enter the Referral Date and Referred To information. Under Referral Type, choose Written.

- **Failed Second Screening, Needs Referral**
  Although it is NOT a requirement, a program will sometimes decide to do a second formal screening. If the child also fails this second screening, Add Event for Developmental Screening in Education. Enter the information about the second formal screening. The Status Code is Failed Second Screening, Needs Referral. Check the Needs Referral box. Click on Add Action and choose Referral. Enter the Referral Date and Referred To information. Under Referral Type, choose Written.

- **Passed Second Screening**
  Although it is NOT a requirement, a program will sometimes decide to do a second formal screening. If the child passes the second formal screening, Add Event for Developmental Screening in Education. Enter the information about the second formal screening. The Status Code is Passed Second Screening.

The following two statuses are used in cases when a developmental screening does not occur:

- **Parent Refused Permission, Not Screened**
  If the parent refuses permission, the Status Code is Parent Refused Permission, Not Screened. Enter the date on which the parent refused permission in Scheduled Date. In Results, enter “Parent Refused Permission”.
- **Not Required-IEP/IFSP**
  If a child enters the program with an IEP or IFSP already in place, the Status Code is Not Required-IEP/IFSP. Enter the child’s enrollment date in Event Date. In Results, enter “IEP” or “IFSP”.

![Status Codes](image-url)

*Effective Date: July 1, 2018*