Policy Council Meeting Minutes
January 8, 2018
5:30 p.m. - 7:00 p.m.
Meeting Minutes

In Attendance:
Erin Lysell    Elena Ramsey    Danisha Johnson
Asia Townsend  Karen Parker    Cassie Clark
Trewonna Beauvoir  Maria Flores    Rebecca Hockman
Denna Bogan  Elvis Tanyi    Christina Calhoon
Nicole Kolstad  Tim Powell    Sarah Mayers
Christopher Rotert  Latrisha Gaston    Patricia Minter
Christopher Thornton

Excused:
Tara Zahner

Guests:
Bonita Powell    Missy McGaw    Molly Blackwell

Absent:
Victoria Weston  Akila Kincy    Samantha Matney
Anneasyka Roston

Grantee/Delegate Staff
Liz Smith    Diana Martinez    Patti White
Traci Garcia Castells  Michelle Ponzimas    Chelsea Protsman
Patty Lucas  Dr. Jovanna Rohs    Mark Johnson
Mitchell Walker

Chairperson Samantha Belcher called the meeting to order at 5:35 p.m. A quorum was established. Chairperson Belcher had Policy Council members and guests introduce themselves.

Information Sharing
- Liz Smith, MAHS Program Director, informed Policy Council members there will be a Missouri Head Start State Association meeting on February 8th in Jefferson City, Mo to discuss safety issues related to required reporting based on OHS performance standards. If Policy Council member wish to attend, please contact Traci Garcia Castells.
• OHS Letter (See attached Letter)-Liz informed Policy Council members that MAHS received a letter from OHS. The letter focused on the reporting of safety issues at Head Start Sites. OHS is concerned that programs are over reporting issues by including licensing violations that are not a threat to child safety. Liz said that the OHS & MAHS will be holding meetings with stakeholders and families to address guidelines on how to report concerns.

• Teacher Professional Hours (See Attached Report)-Liz presented the percentage of teaching staff professional with 15hrs of Classroom related training. She commented that KCPS and TFC will submit their information in the coming weeks.

• MAHS Exams and Screenings (See attached report)-Liz commented the report shows increases for Dental exams, Physical Exams, and Received Medical Treatment for December 2017. The increase is due to partnerships with Swope Health Services and various community partners.

• Eligibility Training- Liz presented the yearly MAHS Eligibility Training (See attached document). The training is a requirement for committee members from the Office of Head Start. The training includes the types of eligibility: income, foster care, and homelessness; the required eligibility documentation-employment/wages, child support, alimony, education grants & scholarships, unemployment, and social security; income-must be at or below poverty level or homeless-defined by Vento Homeless Assistance Grants; foster care-defined by Mo State agency. Liz commented that MAHS staff and site staff must treat families with dignity and respect when taking applications.

Action Items

Approval of December 2017 Meeting Minutes
Samantha Belcher had Policy Council members reviewed the December meeting minutes. Dr. Rohs asked for one correction to minutes; the correction is to say that the Hall Family Foundation will support the expansion of the Early Education exhibits at Science City. Elena Ramsey motioned to approve the minutes as amended; Danisha Johnson seconded the motion and the motion carried.

Program Summary-
Ms. Smith reviewed the January MAHS Program Summary with council members (See attached summary). Ms. Smith said to policy council members that there were open slots at Center, Raytown, and at the Central site past 30 days; the open slots are due to the holidays, due to the type of programing at Central, and due to slot reductions at the Center Early Childhood program. For attendance, sites show a slight reduction because of the holidays and flu season.

Attendance, enrollment, Childcare subsidy, CACFP
Elena Ramsey motioned to approve the December Attendance, enrollment, Childcare subsidy, and the January CACFP report. Christopher Thornton seconded the motion and the motion carried.

Financial Reports and Credit Card Expenditures
Mark presented the Program Year 4 (Month Ending- October 2017) Head Start & Early Head Start Expansion Grant PYI (Month ending-November 2017), Missouri Early Head Start Program Year 3 (Month Ending-November 2017) financial statements, CHW REACH Foundation grant (Month Ending-November 2017 ) local community support expenditures reports, and the MAHS credit card statement(See attached reports). Mr. Johnson commented that the KCPS program is working on their 13th invoice; Liz Smith commented that she is in touch with the regional office to discuss how to allocate some of the training dollars associated with the expansion grant.

All expenses and reports were deemed allowable, allocable and reasonable

Christopher Rotert motioned to approve the MAHS Financials and credit card expenditures. Rebecca Hockman seconded the motion and the motion carried.

New Business-
• There will be Groundhog Day run to support Ability KC on January 28th. Participants can sign up online/

Early Learning Update
• 2017 Legislative Priorities-Dr. Rohs informed committee members that the Metropolitan Council on Early Learning are focusing on two priorities for the coming legislative year. The priorities include community-based contracts with school districts to provide support services, and legislative language to create an early learning quality profile.

Important Takeaways
There will be a Mo Head Start Association Meeting on February 8th.
Meetings will be held with MAHS site staff and families to discuss safety reporting.
Over income children for HS slots can qualify to attend classes.

The meeting adjourned at 6:40 p.m.

Secretary