Policy Council Meeting Minutes
April 9, 2018
5:30 p.m. - 7:00 p.m.

Meeting Minutes

In Attendance:
Elena Ramsey  Patricia Minter  Tara Zahner
Asia Townsend  Karen Parker  Cassie Clark
Trewonna Beauvoir  Maria Flores  Rebecca Hockman
Christina Calhoon  Christopher Thornton  Yessica Mora
Tim Powell  Latrishia Gaston  Annesyka Roston
Victoria Weston  Bonita Powell  Christopher Rotert

Excused
Tara Zahner  Anna Woelk

Absent:
Erin Lysell  Samantha Matney  Dena Bogan

Grantee/Delegate Staff
Liz Smith  Mark Johnson  Mitchell Walker
Traci Garcia Castells  Michelle Pendzimas  Chelsea Protsman
Patty Lucas  Dr. Jovanna Rohs  Pam Black
Nichole Gilman

Chairperson Samantha Belcher called the meeting to order at 5:35 p.m. A quorum was established.

Information Sharing

- Five-Year Grant Application: Liz Smith reported that she submitted the grant application last Friday. Liz commented that she expects to hear from the OHS about the application in June.
- Liz Smith reviewed the Outlined Grant Proposal (See attached document). In the proposal, the grant included three new sites: Emmanuel Child Development Center, Excelsior Springs, and Front Porch Alliance. Front Porch Alliance is a home based only program. For slots in the grant application, there will be an increase in Head Start full day slots, a reduction of HS 55 slots and an increase of EHS 53 slots to offer
additional full day slots at sites. Then, Liz discussed that for the YMCA there will be restructuring of slots and sites to accommodate the extended hours; the Liberty site will close and students will transition to the Northland site at Maple Woods; Burlington will transition to a Head Start only site; Thomas Roque will transition to an Early Head Start only site; and Metro will close.

**Action Items**

**Approval of March Meeting Minutes**

Policy Council members reviewed the March meeting minutes. A correction was made to add a seconded motion for the minutes.

LaTrisha Gaston motion to approve the minutes as amended. Elena Ramsey seconded the motion and the motion carried.

**Program Summary**

- **Enrollment:** Liz commented that Center, Grandview, YMCA, and KCPS had open slots in the month of March. For KCPS’ Central school, staff are meeting with administrators and counselors to address the open slots issues; for the other programs with open slots, programs had issues with immunizations and spring break.
- **Attendance:** Liz reported that most sites met the attendance target.
- **Eligibility:** Liz informed committee members that we are close to 10% target for the enrollment of children with an IEP or IFSP.

**Attendance, enrollment, Childcare subsidy, CACFP**

Trewonna Beauvoir motioned to approve the March Attendance, enrollment, Childcare subsidy, and the March CACFP report. Karen Parker seconded the motion and the motion carried.

**Financial Reports and Credit Card Expenditures**

Mark Johnson presented Program Year 5 (Final Month Ending-February 2018), Head Start & Early Head Start Expansion Grant PY1 (Month ending- February 2018), Missouri Early Head Start Program Year 3 (Month Ending- February 2018), CHW REACH Foundation grant (Month Ending- February 2018) local community support expenditures reports, and the February credit card statements (see attached reports). Mark reminded council members that the local funds are used for expenses that are outside of the normal Head Start allowable expenses.
All expenses and reports were deemed allowable, allocable and reasonable.

Tim Powell motioned to approve the MAHS Financials and credit card expenditures. Elena Ramsey seconded the motion and the motion carried.

Other Business
- Rebecca Hockman informed Policy Councilmembers about Dolly Parton’s Imagination Library. Parents can sign up to receive free books at: https://imaginationlibrary.com.

Early Learning Update
- Dr. Rohs reported for the federal budget, there is additional funding for Head Start funds in the amount of 100 million and the government doubled the amount for the Childcare Block Grant.
- For the 2018 MO state legislative session, the legislative body is currently focused on the Governor Greitens. Then, she said there is some discussion of cutting the MPP budget but Dr. Rohs has not heard back from early education advocates in Jefferson City.
- Pre-KC.org, Liz reported that parents and early education sites received their subscription boxes. The boxes have resources to educate and support children.

Important Takeaways/Other Discussion
- YMCA service locations will change to accommodate additional EHS slots.
- The MAHS Grant application was submitted.

The meeting adjourned at 6:20 p.m.