2021 Call for Projects
Grant Application
Information Session

June 4 & 16, 2020
Purpose of Funds

To implement and support projects which reduce, reuse or recycle materials otherwise headed to the landfill.

**Benefits are:**

- Resource Recovery
- Landfill Preservation
- Jobs
Source of Funds

- A $2.11 fee is collected on each ton of solid waste disposed in Missouri landfills or transferred to out-of-state facilities.
- The funds our district receives is based on the amount of trash disposed in our district (Courtney Ridge Landfill) and our population.
- MDNR is the agency that provides oversight to each of the twenty districts in the state.
The MARC Solid Waste Mgmt. District

- Platte County
- Clay County
- Ray County
- Jackson County
- Cass County
Projects must divert waste from the Missouri side ONLY

Who can apply?

- Local governments
- Businesses
- Individuals
- Schools/School Districts
- Non-Profits
Eligible Costs

- Equipment
- Supplies
- Materials and Labor for Construction
- Salaries and Fringe Benefits for New Positions
- Travel as Necessary to Implement Project
- Consulting Fees
- Professional Services
Ineligible Costs

- Land acquisition
- Sales tax
- Food
- Giveaways
- Legal costs
- Anything trash/litter related
- Salary for existing positions
- Regular disposal fees
District Grant Priorities

1. Education
2. End-Market Development
3. Hard-To-Recycle Items
4. Organics Management
5. Construction and Demolition Waste
6. Waste Reduction and Reuse
7. Business and Multi-family Dwelling Recycling

Priorities address regional issues however all grant requests are considered.
1. Education

Need to raise awareness; increase participation in recycling programs; and reduce recycling contamination.
2. End Market Development

Turning old...  ...into new
3. Waste Reduction and Reuse

How can we create less waste?
Waste Reduction and Reuse

The Waste Hierarchy

- **Reduce**: Lowering the amount of waste produced.
- **Reuse**: Using materials repeatedly.
- **Recycle**: Using materials to make new products.
- **Recovery**: Recovering energy from waste.
- **Landfill**: Safe disposal of waste to landfill.

**Most Favored Option**

- **Reduce**
- **Reuse**
- **Recycle**
- **Recovery**

**Least Favored Option**

- **Landfill**
Waste Reduction and Reuse

LENDING LIBRARIES
- garden tools
- dishes for events

REPAIR
- events
- classes
4. Hard-To-Recycle Materials

- Material not accepted at curb or typical drop-off recycling center.
- Convenient access must be considered.
- Need reliable end-markets.
5. Organics Management

Projects that address infrastructure, collection and end markets for organics composting.
6. Construction & Demolition

Projects which effectively address the diversion of construction and demolition materials.

- Drywall
- Wood
- Rigid Plastics (i.e. paint buckets)
- Concrete
- Asphalt
- Shingles
- Metals
- Cardboard
7. Businesses and Multi-Family Dwellings

Recycling and composting in the business sector and at apartment buildings and condominiums.
APPLICATION - 2-STEP PROCESS

1. PRE-APPLICATION
   - REQUIRED
   - DUE JULY 13, 2020, 5:00 PM
   - FEEDBACK IS PROVIDED; DOES NOT DETERMINE FUNDING

2. FULL APPLICATION
   - DUE AUGUST 20, 2020, 4:00 PM
   - INSTRUCTIONS ARE PROVIDED

Signature page, and finances if applicable, must be in our office or postmarked by August 24, 2020
Solid Waste Management District
2020 Call for Projects

District Grant Application for Waste Reduction, Reuse and Recycling Projects

Background

The MARC Solid Waste Management District was formed in 1991 in accordance with the Missouri Omnibus Solid Waste Management Law (SB 530). The law created a solid waste disposal fee to help finance waste reduction efforts. The district accrues a quarterly basis grant funds for solid waste management, waste minimization, reuse and recycling projects.

Funds are available to local governments, businesses, schools, non-profits and individuals located in the MARC Solid Waste Management District. District members include Cass, Clay, Jackson, Platte and Ray counties and the cities within those counties. The district’s objective is to provide start-up costs for sustainable projects that will divert waste from the landfill.

To see a list of previously funded projects, go to: [http://www.marc.org/Environment/SolidWaste/Grants/](http://www.marc.org/Environment/SolidWaste/Grants/).

Special Instructions for completing the application process:

- The rates for fringe, indirect and mileage change annually. For 2020 the rates are:
  - Indirect: 25.45%
  - Fringe: 47%
  - Mileage: $0.37
- The signature page must be printed, signed and hand delivered or postmarked by Monday, August 26, 2019.
- If requesting $50,000 or more, three years of financial reports or audits must be turned in hard copy with your signature page either hand delivered or postmarked by Monday, August 26, 2019.

Applications must be submitted in full by at 4 p.m. prevailing local time on Thursday, August 22, 2019. Applications submitted after this deadline will not be considered.
Narrative

- Tell us your story: how you will collect materials, market your services, deliver to end markets, etc.

- Know what’s happening in the region relative to your project.

- Address existing services, competition, and collaborations.

- Consider how your project will continue after the grant year is over.
Tasks

Identify tasks necessary to successfully manage your project

Some examples:

- Submittal of reports
- Bidding
- Permitting
- Purchasing
- Training
- Promotion
- Develop materials and have reviewed by SWMD
- Distribution of materials
- Events
- Evaluation Survey
- Collection of materials
- Security Interest Agreement for Equipment >$5,000
Budget Considerations

- Provide details. Be specific. Use line items.
- Documentation for expenses $3,000 + must be provided. (recent quotes, bids, receipts)
- Salary must be broken down by wage/hours, *including match*.
- Stick to the required match only: you will need to document.
- If requesting fringe/indirect, specify how the percentage is determined. (check limits in instructions)
- If subcontracting for construction, must abide by prevailing wage laws. (Davis-Bacon)
Match Documentation

Verify the match commitment.

NEW!

10% of project request
in-kind, cash, or a combination.

In a letter:

- indicate specific value of the match; it must be the same as in budget form and cover page.
- Indicate source of funds (i.e. salary, another grant, general funds, volunteer hours)
- If salary, include wage and # of hours
- If volunteers, include rate and # of hours
  For volunteer rates, visit www.independentsector.org
Requests of $50,000 or more

- Project design, engineering designs, equipment specs.
- Three years financial statements, audits or reports: *Provide 1 hard copy with signature page.*
- Credit References.
- Sources of financial support.
- For revenue-generating projects, a 3-year business plan is required; OR
- A two-year vision for non-revenue generating projects.
Evaluation Procedures

Quantitative

Examples:
- Tonnages
- Number of presentations
- Number of business participants

Qualitative

Examples:
- Surveys
- Media coverage
Letters of Support

- Letter from government official
  i.e. Mayor, City Council Member, City Administrator, County Commissioner

- Letter of Support from Feedstock
  From source of materials; clients; participants

- Letter of Support from End Market
  from buyer of material(s)

Letters must be current.
If awarded, the following documents may be required to complete the application.

- Federal E-Verify and Business Entity Certification (Missouri’s E-Verify)
  For projects requesting or using as match $5,000 + for salaries

- Vendor No Tax Due
  If you are a business generating sales tax

- W9 - New applicants only
If awarded:

- Grantee will meet with MARC SWMD staff prior to start date to review:
  - Reporting Requirements
  - Reimbursement Procedures
  - Security Interest Agreement for Equipment
  - Other Details
Schedule

Pre-application Deadline
JULY 13, 2020, 5 PM

Full application deadline
AUGUST 20, 2020, 4 PM
Signature page due AUGUST 24

Recommendation to MARC SWMD Board
OCTOBER, 2020

Meetings with Grantees
DECEMBER, 2020

Anticipated Project Start Date
JANUARY 1, 2021

Signature Page and three-year financials for those applying for more than $50,000 must be submitted in hard copy either by delivery or postmarked by AUGUST 24.
Small Project Assistance Funds

- Grant funds up to $2,999 available
- No match required
- Cannot be used for salaries
- Cannot be used to partially pay for a larger project
- No deadline
- Six-month project period

marc.org/Environment/Solid-Waste/Grants-Program/Small-Grants
Questions or need assistance?

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