I. Introductions

Marie Steiner, Chair, opened the meeting and it was determined that a quorum was present. The chair welcomed Chris Hawkins, Lake Lotawana, to the board.

Marie Steiner announced that Kearney held a successful HHW event in October.

Chris Bussen shared that Lee’s Summit was awaiting delivery of roll-off containers and is expecting the recycling center to reopen by March 1. The landfill closure is nearly complete, and the city has released a request for proposals (RFP) to design, build and operate a transfer station. The RFP also includes options for recycling and household hazardous waste.

Matt Wright shared that Blue Springs made the decision to leave the HHW program and is encouraging citizens to use the Lee’s Summit facility and pay the fee.

Tom Jacobs shared information regarding the Climate Action Plan being developed for the region. A regional meeting is scheduled for March 31, 2020. The plan is expected to be complete by the end of September 2020.

II. Approval of Meeting Summaries

Approval of the October 9, 2019 Executive Board Meeting Summary—Doug Wylie moved to approve the meeting summary as presented. Chris Bussen seconded the motion. The motion passed unanimously. There were no abstentions.

Approval of the October 16, 2019 Executive Board Meeting Summary—Doug Wylie moved to approve the meeting summary as presented. Chris Bussen seconded the motion. The motion passed unanimously. There were no abstentions.

Approval of the December 11, 2019 Management Council Meeting Summary—Doug Wylie moved to approve the meeting summary as presented. Chris Bussen. The motion passed unanimously. There were no abstentions.

III. Administrative Matters

Annual Confirmation of Secretary/Treasurer Appointment—Marie Steiner requested a motion to reappoint Lisa McDaniel, district planner, as the district’s secretary/treasurer. Doug Wylie moved to approve the reappointment. Matt Wright seconded the motion. The motion passed unanimously. There were no abstentions.

Conflict of Interest Policy—Lisa McDaniel asked the executive board to refresh themselves on the conflict of interest policy/statement that was adopted in 2013 and explained the requirement for disclosure of familial relationships to the 4th degree of consanguinity. Each board member received and was asked to sign a form to indicate conflicts of interest. Those not present at the meeting will be asked to sign the form at the first meeting attended in 2020.

FY20 Second Grant Call—Lisa McDaniel reminded the board that at the October 9, 2019 board meeting that they had approved the release of a second grant call for FY20. The grant call was officially released the first week of January.
applications are due on February 27 with the full application being due on April 8. The recommended grants will be brought to the May board meeting for approval with an anticipated start date of September 1, 2020. This timeline creates minimal overlap with the anticipated timeline for the FY21 grant call.

**Direct Payment Request:** The Kansas City Rescue Mission (KC Can Compost) requested direct payment to Ford Motor Credit for the truck acquired for their grant project (Grant #E2019-007). The truck has already been acquired and is currently being paid for in installments with high transaction fees. The grantee is requesting that the MARC SWMD pay the grant portion of the truck, $28,350, directly to Ford Motor Credit. KC Rescue Mission will pay the remaining balance in full to complete the transaction and pay the debt in full. Their total match is $16,400.

Doug Wylie moved to approve direct payment to the vendor for grant #E2019-007. Matt Wright seconded the motion. The motion passed unanimously. There were no abstentions.

**Time Extension:** The City of Lee’s Summit requested a one-year extension for grant #E2019-006 to purchase drop-off containers for the city’s recycling center. The project was delayed due to setbacks in the bidding process and contractual arrangements. The grant review committee has approved the extension.

Doug Wylie moved to approve a one-year extension for grant #E2019-006. Matt Wright seconded the motion. The motion passed unanimously. Chris Bussen abstained.

**Security Interest Agreement:** Meredith Used Car Sales & Recycling received a grant for $12,900 to purchase a semi-trailer for the purpose of collecting and delivering electronics for recycling (grant #E2015-016). The security interest period has expired. The grantee completed annual reports as required and during the five years and diverted 78 tons of electronics. Staff conducted physical inventories of the equipment as required by state statute.

Doug Wylie moved to release the security interest agreement for the trailer purchased for grant #E2015-016. Matt Wright seconded the motion. The motion passed unanimously.

II. Board Discussion

**Recycling Education Campaign**—Matt Riggs gave an update on the recycling education campaign:

- Sliders – The three sliders are updated on RecycleSpot.org each month. The January slider topics are cardboard boxes, holiday trees and clothing donation.
- Blog – The district’s next blog will be about repair: right to repair, repair cafes, and how to find repair services in our region.
- Social Media - Currently have 5,519 Facebook followers, 924 Twitter followers, and 321 Instagram followers.
- 2020 Outreach Campaign – Plan will include the following elements:
  - Owned – RecycleSpot.org, sliders, material distribution
  - Social – Facebook, Twitter, Instagram, Blog
  - Earned – Local TV, radio, print, online
  - Paid – Digital (KMBG, In Kansas City, Facebook, Instagram, YouTube)
  - RMAW – New member recruitment, current member follow up
- Recycle More At Work (RMAW) – Over the last six months, the following entities have joined Recycle More At Work and are in various stages of involvement:
  - Union Station – Had initial meeting.
  - Andrews McMeel Universal – Received walk-through, follow-up report, and have a lunch ’n’ learn scheduled for Feb.
  - Center For Neighborhoods – Gave lunch ’n’ learn.
  - Kansas City Library (Central & Waldo branches) – Received walk-throughs and follow-up reports.
  - Park Lofts – Received walk-through and follow-up report.
  - Marriott Downtown – Gave lunch ‘n’ learn, walk-through scheduled for Feb.
  - All A’ Bloom – Received walk-through and follow-up report.
  - KCAI – Gave lunch ‘n’ learn, walk-through scheduled for spring.
  - Kauffman Center – Received walk-through and follow-up report.
- Additional outreach:
  - Eco Elvis - Gave two, 3 Rs presentations to Siegrist Elementary (Platte City) and Eastgate 6th Grade Center (Kansas City).
Presentation – Gave presentation at Liberty Middle School on problems and solutions to plastic pollution.

Eco Radio KC – Gave interview on products made from recycled plastics.

Lisa McDaniel provided the following update on RecycleSpot.org statistics:

- In 2019, there were 101,301 sessions on RecycleSpot.org and 39,176 material searches.
- Searches were for locations in Missouri: 22,957, Kansas: 13,652 and invalid: 2,567 (invalid searches include an incomplete zip code or for a location outside of the nine-county metro).
- The following were the top searches in 2019:

<table>
<thead>
<tr>
<th>Material</th>
<th>Sum of Page Views</th>
<th>% of Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>TVs/Televisions</td>
<td>4,901</td>
<td>12.5%</td>
</tr>
<tr>
<td>Cardboard/Cardboard Boxes</td>
<td>3,761</td>
<td>9.6%</td>
</tr>
<tr>
<td>Paint / Stains / Paint Related Products</td>
<td>1,675</td>
<td>4.3%</td>
</tr>
<tr>
<td>Mattresses</td>
<td>1,212</td>
<td>3.1%</td>
</tr>
<tr>
<td>Batteries (all)</td>
<td>1,155</td>
<td>2.9%</td>
</tr>
<tr>
<td>Electronics</td>
<td>1,121</td>
<td>2.9%</td>
</tr>
<tr>
<td>Styrofoam (white packaging molds, blocks, coolers)</td>
<td>954</td>
<td>2.4%</td>
</tr>
<tr>
<td>Paper</td>
<td>905</td>
<td>2.3%</td>
</tr>
<tr>
<td>Computers (desktop &amp; laptop)</td>
<td>873</td>
<td>2.2%</td>
</tr>
<tr>
<td>Plastic#1</td>
<td>832</td>
<td>2.1%</td>
</tr>
</tbody>
</table>

HHW Mobile Planning Update—Nadja Karpilow gave an update on 2020 HHW event planning:

- **HHW Members:** The program lost Blue Springs but had Richmond rejoin as a member. The Lee’s Summit program is being operated by KC Dumpster.
- **HHW Mobile Planning:** Planning for mobile events is in progress. Staff is planning to meet with Kansas City, Lee’s Summit and Heritage Environmental to recap last year’s program and determine available dates for this year’s events.
- **Contract with Kansas City:** The district and Kansas City are still negotiating the HHW agreement. Staff is awaiting a revised agreement from Kansas City and will continue to operate under the terms of the old agreement until a new one is signed.

Meeting Schedule—Lisa McDaniel provided a copy of the 2020 meeting schedule. All meetings are scheduled for the 3rd Wednesday of the month; except for October, which also has an executive board meeting scheduled for the 1st Wednesday because of difficulties in holding both an executive board meeting and management council meeting on the same day.

Legislative Update—Lisa McDaniel provided an update on legislative activities, including:

- Senator Wallingford has introduced a resolution to establish the Joint Committee on Solid Waste Management District Operations. Staff will continue to monitor.
- Senator Wallingford has introduced SB771 which modifies statute regarding district operations. The bill is generally friendly to the districts. Staff will continue to monitor.
- Representative Shaul again introduced legislation to prohibit political subdivisions from adopting ordinances restricting the use of plastic bags or other disposable containers (HB1463).

V. Old Business/New Business

Solid Waste Advisory Board—The district’s designated representative on the Solid Waste Advisory Board is the district’s chairman. The district is allowed to appoint an alternate representative. For the past year, Chris Bussen has served as the alternate for Marie Steiner. The chair asked if someone else on the board would like to serve as an alternate. Chris Bussen indicated an interest.

Dough Wylie moved to approve Chris Bussen as the district’s alternate to the Solid Waste Advisory Board. Matt Wright seconded the motion. The motion passed unanimously. Chris Bussen abstained.
Small Project Assistance Funds: An application for assistance was received. Scraps KC is requesting $1,336 to conduct a workshop with Bea Johnson, author of Zero Waste Home. Ms. Johnson is widely featured in the media and is the leading spokesperson for this lifestyle.

Doug Wylie moved to approve assistance funding to Scraps KC in the amount of $1,336 for the workshop. Matt Wright seconded the motion. The motion passed unanimously.

VI. Closing

The meeting adjourned at 1:00 p.m. The next full Management Council meeting is scheduled for Wednesday, 2/19/20 from 9:00 to 10:30 am at the Urban Lumber Company. The next Executive Board meeting is scheduled for Wednesday, 3/18/20 from 11:00 am to 1:00 pm at the MARC offices. An Advisory Committee meeting is scheduled for Tuesday, February 7, 2020 from 9:00 to 10:00 am at the MARC offices.

MARC Solid Waste Management District

Marie Steiner, Chair

Lisa McDaniel, Secretary

Approved: March 18, 2020