I.  Introductions

Marie Steiner, Chair, opened the meeting and it was determined that a quorum was present. The chair welcomed Mike Jackson, Independence, to the board.

Marie Steiner asked the group for recommendations for print media to place recycling education ads to use up money remaining in the city’s mini-grant.

Chris Bussen announced that the Lee’s Summit landfill will be closing next month. The city has released an RFP for container services. The RFP also includes options for recycling and household hazardous waste.

Matt Wright shared results of a Blue Springs citizen satisfaction survey:

- 88% would like to have the recycling center reopened
- 62% would like to see regulation and limitations on the number of trash haulers
- 65% would support changing the city’s five-foot rule and allow for placement of trash containers directly at the street curb

Mike Larson announced that Sugar Creek’s city council approved the HHW agreement for 2019.

II. Approval of Meeting Summaries

Approval of the October 17, 2018 Management Council Meeting—Doug Wylie moved to approve the meeting summary as presented. Matt Wright seconded the motion. The motion passed unanimously. There were no abstentions.

Approval of the October 17, 2018 Executive Board Meeting Summary—Matt Wright moved to approve the meeting summary as presented. Doug Wylie seconded the motion. The motion passed unanimously. There were no abstentions.

Approval of the December 5, 2018 Management Council Meeting—Doug Wylie moved to approve the meeting summary as presented. Matt Wright seconded the motion. The motion passed unanimously. There were no abstentions.

III. Administrative Matters

Annual Confirmation of Secretary/Treasurer Appointment—Marie Steiner requested a motion to reappoint Lisa McDaniel, district planner, as the district’s secretary/treasurer. Matt Wright moved to approve the reappointment. Doug Wylie seconded the motion. The motion passed unanimously. There were no abstentions.
Conflict of Interest Policy—Lisa McDaniel asked the executive board to refresh themselves on the conflict of interest policy/statement that was adopted in 2013. Each board member received and was asked to sign a form to indicate conflicts of interest. Those not present at the meeting will be sent a copy of the statement by mail.

FY19 Second Grant Call—Lisa McDaniel informed the board that more than $300,000 in FY19 grant funding was not awarded during the initial grant call. Staff suggested that the board consider a second grant call to award additional funds. The anticipated timeline would be to issue the call immediately after the board meeting. Pre-applications would be due on February 28 with the full application being due on April 11. The recommended grants would be brought to the May board meeting for approval with an anticipated start date of August 1, 2019.

This timeline creates minimal overlap with the anticipated timeline for the FY20 grant call.

Doug Wylie moved to issue a 2nd grant call for FY19 funds. Matt Wright seconded the motion. The motion passed. There were no abstentions.

Security Interest Agreements: The following interest agreements were discussed:

- Blue Springs received a grant for $126,729 in 2010 (#E2010-005) for the development of a drop-off recycling center. Funds were used to pay for the construction of fencing, and signage. In October, 2017 the center closed due to the increased costs for hauling. It was open for seven years and two months, leaving two years and ten months remaining on the 10-year security interest agreement. The city of Blue Springs paid the district back $35,906.

  Doug Wylie moved to release the security interest agreement for the drop-off recycling center in Blue Springs. Chris Bussen seconded the motion. The motion passed unanimously. Matt Wright abstained.

- The City of Lee’s Summit received a grant for $50,490 in 2007 (#E2007-013) for the development of a drop-off recycling center. Funds were used to pay for the concrete portion of the site. In February of 2016 the center closed during the privatization of the city’s solid waste management program. The city of Lee’s Summit paid the district back $13,885 for the remaining two years and nine months on the security interest agreement.

  Doug Wylie moved to release the security interest agreement for the drop-off recycling center in Lee’s Summit. Daniel Erickson seconded the motion. The motion passed unanimously. Chris Bussen abstained.

FY2019 Revised Budget—Lisa McDaniel informed the board that MDNR did not approve the FY19 budget request for $707,464 that was submitted in November. Because of MDNR’s interpretation of the statute, MDNR is allowing the district to use no more than $602,152. This interpretation is requiring the revision of the HHW collection program and the planning budgets to eliminate use of interest income and carryover from prior projects. The revised budget is summarized in Table 1.

<table>
<thead>
<tr>
<th>2019 Work Plan</th>
<th>New Grant Funds</th>
<th>Other Funds</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>District Operations</td>
<td>$195,365</td>
<td></td>
<td>$195,365</td>
</tr>
<tr>
<td>Outreach</td>
<td>$234,864</td>
<td></td>
<td>$234,864</td>
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<tr>
<td>Plan Implementation</td>
<td>$41,213</td>
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<td>$41,213</td>
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<tr>
<td>HHW</td>
<td>$130,710</td>
<td></td>
<td>$130,710</td>
</tr>
<tr>
<td>Total</td>
<td>$602,152</td>
<td></td>
<td>$602,152</td>
</tr>
</tbody>
</table>

Lisa requested Executive board approval of the revised FY2019 SWMD Budget as presented. Doug Wylie moved to approve the revised budget as presented. Matt Wright seconded the motion. There were no abstentions. The motion passed unanimously.

The revised budget will be submitted to MDNR for release of funds.
Solid Waste Advisory Board—The district’s designated representative on the Solid Waste Advisory Board is the district’s chairman. The district is allowed to appoint an alternate representative. For the past two years, Lisa McDaniel has served as the alternate for Chris Bussen. Lisa asked if someone else on the board would like to serve as an alternate for Marie Steiner. Chris Bussen indicated an interest.

Mike Larson moved to approve Chris Bussen as the district’s alternate to the Solid Waste Advisory Board. Doug Wylie seconded the motion. The motion passed unanimously. Chris Bussen abstained.

II. Board Discussion

Recycling Education Campaign—Matt Riggs gave an update on the recycling education campaign:

- **Sliders** – The three sliders are updated on RecycleSpot.org each month. Themes are: “yes” item, “no” item, and seasonal. The January sliders focus on produce bags, paper food containers and holiday trees.
- **Service providers** – RecycleSpot.org has updated information for e-waste recyclers including Best Buy, Office Depot/Office Max, Staples, Surplus Exchange and MRC. E-waste is anything that runs on a plug or battery, all of which is recyclable in the Kansas City metro area.
- **Social media** – RecycleSpot.org currently has 4,085 Facebook followers, 899 Twitter followers, and 166 Instagram followers. Posts continue to heavily emphasize “Recycle Better” topics.
- **Recycle Better outreach** – At the end of November, an email was sent to cities (city administrators or managers, heads of public works, district contact, PIOs, and mayors) and haulers. It was focused on getting the Recycle Better flyer out via social media: Facebook, Twitter, Instagram, and Nextdoor. Several cities and haulers responded positively, and said they would push out the flyer.
- **2019 Outreach Plan & Budget** – The district is putting together the outreach plan and budget for 2019. It will include earned, owned, paid and social media. It will also include a strategy for continuing to expand Recycle More At Work. The budget is approximately $20,000.
- **Presentations** – In Nov./Dec., Eco Elvis gave three “3 Rs” show / presentations to Plaza Middle School, and one to Eastgate Sixth Grade Center.

Lisa McDaniel provided the following update on RecycleSpot.org statistics:

- In 2018, there were 67,451 sessions on RecycleSpot.org and 37,674 material searches.
- Because of a change in coding, the district is now able to track searches by material and zip code searched.
- Searches were for locations in: Missouri: 23,620, Kansas: 13,009, and invalid: 1,044 (invalid searches include an incomplete zip code or for a location outside of the nine-county metro)
- The following were the top searches in 2018:

<table>
<thead>
<tr>
<th>Material</th>
<th>Sum of Page Views</th>
</tr>
</thead>
<tbody>
<tr>
<td>Televisions</td>
<td>3,112</td>
</tr>
<tr>
<td>Cardboard</td>
<td>2,397</td>
</tr>
<tr>
<td>Cardboard Boxes</td>
<td>2,098</td>
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<tr>
<td>Paint / Stains / Paint Related Products</td>
<td>1,581</td>
</tr>
<tr>
<td>Styrofoam (white packaging molds, blocks, coolers)</td>
<td>1,080</td>
</tr>
<tr>
<td>Paper</td>
<td>996</td>
</tr>
<tr>
<td>Mattresses</td>
<td>943</td>
</tr>
<tr>
<td>Plastic#1</td>
<td>896</td>
</tr>
<tr>
<td>Batteries (single use: alkaline, button, flashlight, watch, etc.)</td>
<td>648</td>
</tr>
<tr>
<td>Plastic Bags</td>
<td>593</td>
</tr>
<tr>
<td>Computers (desktop &amp; laptop)</td>
<td>526</td>
</tr>
<tr>
<td>Tires</td>
<td>514</td>
</tr>
</tbody>
</table>

HHW Mobile Planning Update—Nadja Karpilow gave an update on 2019 HHW event planning:

- **HHW Members**—The program lost Richmond as a member, but anticipates that Grandview may join the program. Lee’s Summit has agreed to pay for access to the program for two months to give the city time to determine whether the HHW facility will remain open after closure of the landfill.
- **HHW Mobile Planning:** Planning for mobile events is in progress. Staff is planning to meet with Kansas City, Lee’s Summit and Heritage Environmental to recap last year’s program and determine available dates for this year’s events.

- **Contract with Kansas City:** The district and Kansas City are renegotiating the HHW agreement. The city is requesting to increase the capital fund payment from $33,000 to $35,000 annually. Staff is awaiting a revised agreement from Kansas City and will continue to operate under the terms of the old agreement until a new one is signed.

**Meeting Schedule**—Lisa McDaniel provided a copy of the 2019 meeting schedule. All meetings are scheduled for the 3rd Wednesday of the month; except for October, which also has an executive board meeting scheduled for the 2nd Wednesday because of difficulties in holding both an executive board meeting and management council meeting on the same day.

**Legislative Update**—Chris Bussen provided an update on Solid Waste Advisory Board (SWAB) activities. Lisa McDaniel provided an update on legislative activities, including:

- Senator Wallingford has not yet introduced a resolution to establish the Joint Committee on Solid Waste Management District Operations. Staff will continue to follow.
- Representative Shaul again introduced legislation to prohibit political subdivisions from adopting ordinances restricting the use of plastic bags or other disposable containers (HB271).
- Representative Brown has introduced the Missouri Food Waste Law that would require certain restaurants and food sellers to donate 10 percent of excess food to organizations that provide food to needy individuals.

**V. Old Business/New Business**

None.

**VI. Closing**

The meeting adjourned at 1:00 p.m. The next full Management Council meeting is scheduled for Wednesday, 2/20/19 from 9:00 to 10:30 am. The next Executive Board meeting is scheduled for Wednesday, 3/20/19 from 11:00 am to 1:00 pm at the MARC offices. An Advisory Committee meeting is scheduled for Tuesday, February 12 at 8:30 am.

MARC Solid Waste Management District

Marie Steiner, Chair

Lisa McDaniel, Secretary

Approved: March 20, 2019