I. Introductions

Marie Steiner, Chair, opened the meeting and it was determined that a quorum was not present.

Tom Jacobs shared information regarding the Climate Action Plan being developed for the region. A regional meeting was scheduled for March 31, 2020, which will be rescheduled. Plans are being made to complete the plan virtually through webinars and engagement through Mind Mixer. The plan is expected to be complete by the end of September 2020.

II. Approval of Meeting Summaries

Approval of the January 15, 2020 Executive Board Meeting Summary—No motion was made to approve the meeting summary.

Approval of the February 19, 2020 Management Council Meeting Summary—No motion was made to approve the meeting summary.

III. Administrative Matters

FY2021 Grant Call – Nadja Karpilow shared the list of priorities developed by the Advisory Committee at their February 7, 2020 meeting:

- Education – Waste reduction and recycling education is integral to the district’s mission. This priority emphasizes the need for improved awareness, increased participation, and reduced contamination in recycling programs. Contamination refers to items that should not be placed in recycling bins such as food contaminated items, plastic bags, clothing and electronics.
- End-Market Development – Projects that support the development of new markets, expansion of existing markets and local manufacturing of products from recovered materials generated in our region. Projects can include studies or equipment necessary to create or expand recycled material production including equipment specifically needed to remanufacture recyclable materials into bulk raw material or finished product.
- Waste Reduction and Reuse – Projects that support waste reduction and reuse activities. Examples include community-based projects such as repair services, lending libraries, or resale opportunities and replacing disposable items, such as paper plates or plastic bags, with durable items.
- Hard-To-Recycle Items – Collection, processing and end markets for hard to recycle materials. Examples include Styrofoam™, porcelain, carpet, clean gypsum wallboard, furniture and rigid plastics such as lawn chairs, buckets and outdoor playsets.
- Organics Management – Projects that address infrastructure, collection and end markets for organics composting. Organics refers to food waste and landscape waste such as tree limbs, shrubbery and leaves. Project examples include landscaping, erosion control and residential food waste collection.
• Construction and Demolition Waste – Projects which effectively address the diversion of construction and demolition materials. Examples include diversion of materials such as wood, metal, concrete and fixtures from residential and commercial construction and renovation projects.

• Business and Multi-Family Dwelling Recycling – Recycling and composting in the business sector and at apartment buildings and condominiums. Examples include business single-stream recycling, apartment cardboard recycling and restaurant food waste composting.

Nadja also gave an overview of the grant timeline:

- Week of May 11 - Issue Call
- Information sessions at MARC offices: June 4, 2:00 pm and June 16, 9:00 am
- July 2, 2020 – Deadline for Pre-applications
- August 20, 2020 – Deadline for Final Applications
- October 7, 2019 – Board approval for grant awards
- January 1, 2021 – Anticipated Start Date

Nadja also explained a suggested change to the match amount that is being recommended by the grant review committee. Currently the match amount required is 20% of the total project cost. This is confusing to most applicants since they think it is 20% of the requested amount. Staff researched what other solid waste districts require for match. After discussion, the committee is recommending changing the match to 10% of the amount requested.

The 2021 grant call items were discussed, but no action was taken to approve these items. Staff was given the direction to move forward with the grant call and recommended change to match. The board intends to ratify these decisions at the next regularly scheduled board meeting.

Time Extension—ScrapsKC was previously granted a five-month extension on the #E2019-010 plastics recycling and reuse project. The organization is requesting an additional two months, until July 31, 2020. ScrapsKC determined that the 3-d printer filament that they were planning to make with the plastic that they receive was not a viable option. More time is needed to research and produce other products.

No motion was made, to extend the grant, but staff was given the direction to reach out to the grantee to continue work on the grant and to consider whether a 2-month extension was sufficient. The board will ratify this decision at the next regularly scheduled board meeting.

Because of the general discussion of grant extensions that ensued (i.e., number of extensions, criteria for granting extensions), staff was asked to make this discussion part of a future meeting agenda.

Small Project Assistance—The district received the following requests:

• Sherwood Cass R-8: requested $1,429 to purchase recycling bins and bin labels for the collection of paper, cans and plastic bottles at the school (an elementary and middle school in Creighton, MO (Cass County)). The Environmental Science class will be responsible for collecting recyclables on a weekly basis and staff will drive the material to WCA in Harrisonville (20 minutes). It is the hope that eventually the school will have a bin for direct pickup.

No motion was made to approve project assistance; however, all were in favor of supporting this project. Staff will reach out to the school. With schools currently closed, the project will most likely be delayed. The board will ratify this decision at the next regularly scheduled board meeting.

• Wright Brothers Curbside Glass Recycling: requested $2,999 to purchase 115 bins (64- and 96-gallon sizes) for glass collection at bars and restaurants in the Clay and Platte counties. Staff expressed concern that this request represents partial funding because the cost for this number of bins would be more than the amount requested. Staff would like to contact Wright Brothers to confirm the number of bins and to suggest that funding be sought through the district’s grant process. No motion was made to support this project. Staff will bring back the request when additional information is obtained.

• Wildlife KC: requested $2,850 for signage along Little Blue River. Evergy is funding the restoration and providing volunteers to plant pollinator habitat on 16.5 acres of regularly mowed land that belongs to Jackson County Parks + Rec. Wildlife KC is requesting funding for signage to provide environmental information
relevant to the location of each sign. Signage will also include reduce and recycle messages. Staff did not recommend project support out of concern that there is no direct correlation between the messaging of reduce and recycle and the location of the signage. No motion was made. Staff will bring back the request at the next regularly scheduled board meeting.

**Grant Review Committee:** Staff recommended the appointment of Lara Isch to the Grant Review Committee. No motion was made, and no concerns were raised with her service on the committee. Staff was given the direction to include her in the next meeting. The decision will be ratified at the next regularly scheduled board meeting.

**April Management Council Meeting:** Staff had arranged for a tour of MRC, which is an electronics recycler in the metro, for the regularly scheduled Management Council Meeting. Due to the COVID-19 stay-at-home order, this tour will not be possible. Because large meetings are also not allowed under the order, staff recommended that the April meeting be cancelled. The board agreed with this recommendation. The decision will be ratified at the next regularly scheduled board meeting.

**II. Board Discussion**

**HHW Program Update**—Nadja Karpilow gave a brief update on the event schedule. The schedule has been posted on the website and the brochure has been printed. Nadja will begin mailing copies of the brochures to participating members. The Independence collection event, originally scheduled for April 4, has been postponed to August 29.

**Financial Update**—Lisa McDaniel provided an update on the district’s 2019 finances:

- Funds remaining from FY15 ($7,375) will be expended with the June HHW invoice.
- A balance of $9,155 remains in FY16 funds. Of this, $5,736 are in open grants and the remaining $3,419 will be used for the June HHW invoice.
- A balance of $46,657 remains in FY17 funds. Of this amount, $16,135 is for open grants and the remaining funds will support the HHW program and district outreach for FY20.
- A balance of $224,540 remains in FY18 funds in open grants.
- A balance of $258,205 remains in FY19 funds in open grants.
- The ending revenue balance for District Grant Interest Income account is $111,011. Of this, $106,931 is obligated for FY20 grants/projects.
- No MARC match funds were required for FY19. The use of HHW Shared Revenue was required in the amount of $7,696.
- Returned fund balance of $23,312 in open grants.
- The ending revenue balance for the HHW contingency fund is $193,834.
- The remaining balance of the FY19 HHW program is $33,448 and will be used for payment of remaining FY19 invoices.

**Legislative Update**—Lisa McDaniel provided an update on legislative and SWAB activities, including:

- Senator Wallingford has introduced a resolution to establish the Joint Committee on Solid Waste Management District Operations. Staff will continue to monitor.
- Senator Wallingford has introduced SB771 which modifies statute regarding district operations. The Solid Waste Advisory Board (SWAB) will be submitting comments on this bill. Lisa shared the SWAB position paper with the board. The board is in general agreement with the position paper, with the exception of the position regarding the 30-day review of grant applications by MDNR. The SWAB representative will be instructed to vote accordingly at the next SWAB meeting.

**V. Old Business/New Business**

None.
VI. Closing

The meeting adjourned at 12:05 p.m. The next full Management Council meeting scheduled for Wednesday, 4/15/20 will be cancelled. The next Executive Board meeting is scheduled for Wednesday, 5/20/20 from 11:00 am to 1:00 pm.

MARC Solid Waste Management District

Marie Steiner, Chair

Lisa McDaniel, Secretary

Approved: May 20, 2020