MARC Solid Waste Management District
Executive Board Meeting (Open Meeting)
Wednesday, May 20, 2020, 11:00 am – 1:00 p.m.

Meeting Location: Due to COVID-19 response, the meeting was held via ZOOM teleconference

Executive Board Members present:
Marie Steiner, Chair, Kearney
Doug Wylie, Vice Chair, Parkville
Forest Decker, Kansas City
Matt Wright, Blue Springs
Chris Hawkins, Lake Lotawana
Jimmy Odom, Cass County
Chris Bussen, Lee’s Summit
Sue Mikula, Sugar Creek (alternate)

Executive Board Members not present:
Gene Owen, Clay County
Matt Willier, Jackson County

Others present:
Daniel Erickson, Platte County
Bob King, Ray County
David Gress, Raymore
Mike Jackson, Independence
Michael Larson, Sugar Creek

I. Introductions
Marie Steiner, Chair, opened the meeting and it was determined that a quorum was present.

Chris Bussen shared that the city’s recycling center remained open during the stay-at-home order and that the HHW facility is now accepting appointments.

Tom Jacobs shared information regarding the Climate Action Plan being developed for the region.

There was other sharing of city responses to COVID-19 concerns.

II. Approval of Meeting Summaries
Approval of the January 15, 2020 Executive Board Meeting Summary—Doug Wylie moved to approve the meeting summary as presented. Matt Wright seconded the motion. The motion passed unanimously. There were no abstentions.

Approval of the February 19, 2020 Management Council Meeting Summary—Jimmy Odom moved to approve the meeting summary as presented. Matt Wright seconded the motion. The motion passed unanimously. There were no abstentions.

Approval of the March 15, 2020 Meeting Summary (Executive Board)—Doug Wylie moved to approve the meeting summary as presented. Chris Bussen seconded the motion. The motion passed unanimously. There were no abstentions.

III. Administrative Matters

Ratification of decisions from March 15, 2020 meeting—Because there was no quorum present, ratifications were required for the following matters:

- FY2021 Grant Call—2021 grant priorities developed by the Advisory Committee, the FY2021 grant call and the timeline. Doug Wylie moved to approve the FY2021 grant priorities, the grant call and the grant timeline that was presented at the March meeting. Matt Wright seconded the motion. The motion passed unanimously. There were no abstentions.

- Grant Extension – two-months extension for ScrapsKC (#E2019-010). Doug Wylie moved to approve a two-month extension of the ScrapsKC grant (#E2019-010). Jimmy Odom seconded the motion. The motion passed unanimously. There were no abstentions.

- Small Project Assistance – Three requests for project assistance:
  - Sherwood Cass R-8: requested $1,429 to purchase recycling bins and bin labels for the collection of paper, cans and plastic bottles at the school (an elementary and middle school in Creighton, MO). The Environmental Science class will be responsible for collecting recyclables on a weekly basis and staff will drive the material to WCA in Harrisonville (20 minutes). It is the hope that eventually the school
FY2020B Grant Call—The district held a second grant call for 2020 funds. The district received nine grant applications. The Grant Review Committee (GRC) presented recommendations for FY2020B grant projects for executive board approval as follows:

- **Grant Review Committee – Board approval for committee appointment—**Jimmy Odom moved to appoint Lara Isch to the Grant Review Committee. Doug Wylie seconded the motion. The motion passed unanimously. There were no abstentions.

- **Cancellation of April Management Council Meeting—**no ratification was sought since the meeting was cancelled due to COVID-19 limitations on gatherings.

**Kanbe’s Market-Food Waste Alliance:** Kanbe’s requested $100,000 to support the coordination of local food rescue groups and composters. The GRC supports the concept but felt that the project application needed more clarification for some elements to support full funding. The GRC is recommending that the district support a salaried position to begin the process of developing donation logistics and partnerships. Sue Mikula moved to approve partial grant funding in the amount of $40,000 for a coordinator position to secure donations and partnerships and to begin developing a business plan for the alliance. Doug Wylie seconded the motion. The motion passed unanimously. There were no abstentions.

**Midwest Recycling Center (MRC)-Shred Truck Procurement:** MRC requested $22,476 to purchase a truck to transport a hard drive shredder to use at e-waste collection events. The GRC recommended full funding for this project. Doug Wylie moved to approve funding in the amount of $22,476 for the purchase of a truck to transport a hard drive shredder to e-waste collection events. Matt Wright seconded the motion. The motion passed unanimously. There were no abstentions.

**Rebuilding Together-Enhancing Scrap Metal Recycling Program in KC’s Northland:** Rebuilding Together requested $18,500 to purchase a dumpster and a grapple and to mail postcards to promote the metal collection program. The GRC was not sure that the roll-off container purchase would increase diversion, since the organization currently rents a container. Doug Wylie moved to partially fund the Rebuilding Together project in the amount of $5,993 to support a campaign mailer. Matt Wright seconded the motion. The motion passed unanimously. There were no abstentions. The grantee will be encouraged to reapply during the next grant round to realign for components that were not funded.

**Wildlife KC:** requested $2,850 for signage along Little Blue River. Evergy is funding the restoration and providing volunteers to plant pollinator habitat on 16.5 acres of regularly mowed land that belongs to Jackson County Parks + Rec. Wildlife KC is requesting funding for signage to provide environmental information relevant to the location of each sign. Signage will also include reduce and recycle messages. Staff did not recommend project support out of concern that there is no direct correlation between the messaging of reduce and recycle and the location of the signage. Doug Wylie moved to not provide project assistance. Matt Wright seconded the motion. The motion passed unanimously. There were no abstentions. Kanbe’s will be encouraged to resubmit during the next grant round to realign for components that were not funded.

**Wright Brothers Curbside Glass Recycling:** requested $2,999 to purchase 115 bins (64- and 96-gallon sizes) for glass collection at bars and restaurants in the Clay and Platte counties. At the March meeting, staff expressed concern that this request represents partial funding because the cost for this number of bins would be more than the amount requested. Wright Brothers provided a breakdown of the amount requested. Doug Wylie moved to approve project assistance in the amount of $2,999. Matt Wright seconded the motion. The motion passed unanimously. There were no abstentions.

**City of Riverside-Recycling Sculpture:** The city of Riverside has requested $7,500 to design and erect a fish-shaped sculpture in a public park for the collection of recyclables. The GRC recommended full funding for the project. Doug Wylie moved to approve funding in the amount of $7,500 for a sculpture to collect recyclables. Jimmy Odom seconded the motion. The motion passed unanimously. There were no abstentions.

**The City of Belton-Community Recycling Survey:** The city of Belton requested $19,280 to conduct a resident survey to help determine next steps for the city after curbside recycling ceased a few years ago. The GRC recommended partial funding in the amount of $14,480; eliminating the funding request to market the survey to residents through flyers and social media. Doug Wylie moved to partially fund the request in the amount of $14,480 for the survey instrument and report. Jimmy Odom seconded the motion. Staff indicated that they will...
make themselves available to work with the city in the development of the survey questions. The motion passed unanimously. There were no abstentions.

- Community Builders of Kansas City-The Offices at Overlook Site Clearing: Community Builders of Kansas City requested $100,000 to support the demolition of multiple buildings with reuse and recycling opportunities. The GRC is not recommending funding for this project. The application did not include sufficient information to determine how reuse or recycling would occur during demolition of the buildings. While opportunities for recycling window glass were identified through Ripple Glass, there were no clear indications of other diversion projects occurring in the supporting information provided by the applicant. Doug Wylie moved to deny funding for this project. Matt Wright seconded the motion. The motion passed unanimously. There were no abstentions.

Staff will reach out to the applicant to offer technical assistance.

- Franciscan Mission Warehouse-Kick Off Kansas City Campaign: The Franciscan Mission Warehouse requested $27,400 to expand awareness of durable medical equipment donation options to local hospitals. The GRC recommended full funding of this application. Doug Wylie moved to approve funding in the amount of $27,400 for a durable medical equipment donation awareness campaign. Matt Wright seconded the motion. The motion passed unanimously. There were no abstentions.

Staff will notify the applicants and submit the funded applications to MDNR for final approval. The anticipated start date for the approved projects is September 1, 2020.

Grant Extension – KC Can Compost requested an additional four-month extension until September 30 for grant #E2019-007. KC Can Compost was previously awarded a five-month extension for this project. Since operations have essentially halted for KC Can Compost during the COVID-19 stay-at-home order, the additional time is necessary in order for the organization to expend the remaining funds on carts for the collection of food waste from businesses. The first extension did not require board approval, as the extension was under six months. The second request results in an extension longer than six months, therefore staff is requesting board approval for this extension. Doug Wylie moved to approve the additional four-month extension for grant #E2019-007. Chris Bussen seconded the motion. The motion passed unanimously. There were no abstentions.

II. Board Discussion

FY2021 Grant Call—Nadja Karpilow gave a brief update on the FY2021 grant call. The notice of funding availability was placed in local newspapers and mayors and commissioners were sent grant announcements.

HHW Program Update—Nadja Karpilow gave a brief update on the event schedule. The May events were cancelled, but the June events will be held as scheduled. Additional procedures will be put in place during events to protect customers and employees/volunteers. The KCMO facility is reopening with COVID-19 restrictions in place.

Legislative Update—Lisa McDaniel provided an update on legislative and SWAB activities:

- Due to the shortened session, most legislation passed were omnibus bills. Lisa will sort through the bills to see if any have implications for district operations. Lisa was not sure if Senator Wallingford’s resolution to establish the Joint Committee on Solid Waste Management District Operations was passed.
- SWAB intends to continue to meet over the summer to develop legislative positions for the next legislative session.

V. Old Business/New Business

June Management Council Meeting: Because of ongoing COVID-19 concerns, Lisa announced that the Management Council meeting scheduled for June 17, 2020 would be held via teleconference. The meeting will be moved to Friday, June 12 at 9:00 am to take advantage of a compost market development webinar entitled “Compost in Green Infrastructure and Land Management.”
VI. Closing

The meeting adjourned at 12:10 p.m. The next full Management Council meeting scheduled for Wednesday, 6/17/20 will be moved to Friday, 6/12/20 and will offer a webinar on compost use. The next Executive Board meeting is scheduled for Wednesday, 7/15/20 from 11:00 am to 1:00 pm.

MARC Solid Waste Management District

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Doug Wylie, Chair

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Lisa McDaniel, Secretary

Approved: September 16, 2020