OPEN MEETING NOTICE

Mobility Advisory Committee
Sara Davis, Co-chair and Jake Jacobs, Co-chair
There will be a meeting of the Mobility Advisory Committee, Wednesday, December 11, 2019 at 9:30AM in the Board Room of the Mid-America Regional Council Offices, 600 Broadway, Kansas City, MO 64105

AGENDA (Total Time: 90 minutes)

Procedural Business
1. Welcome and Introductions (5 mins)

2. Approval of Meeting Minutes (2 minutes)

Main Business
3. Link for Care update (20 minutes) (Jim Courtney and Linda Redford, Link for Care website team)
   a. Website update
   b. Next steps

4. System Redesign Update (20 mins) (Lisa Womack, KCATA)
   a. Overview
   b. Next steps/timeline

5. MARC Updates (25 minutes) (Laura Machala, MARC)
   a. Long-Range Transportation Plan
      i. Coordinated Human Services Transportation Plan data update
   b. Household Travel Survey

6. Software discussion (10 minutes) (Sara Davis)
   a. Members discuss types of software they use to track trips

7. 2020 FTA Section 5310 Update (1 minute) (Laura Machala, MARC)
   a. Preliminary thoughts on schedule

Additional Business
8. Member updates (5 mins)

Special Accommodations: Please notify the Mid-America Regional Council at (816) 474-4240 at least 48 hours in advance if you require special accommodations to attend this meeting (i.e., qualified interpreter, large print, reader, hearing assistance). We will make every effort to meet reasonable requests.
Procedural Business
1. Welcome and Introductions
   a. Sara Davis and Jake Jacobs began the meeting with a round of introductions.

2. Approval of Meeting Minutes
   a. Meeting minutes from the April 10, 2019 meeting were approved. (Note: the October 9th meeting was cancelled.)

Main Business
3. Link for Care update (30 minutes) (Jim Courtney and Linda Redford, Link for Care website team)
   a. Website demo

   Linda Redford and Will Lindstrom provided a website demo. They showed fields that can be searched and discussed what will be viewable to the public v. case managers, etc. They showed committee members and attendees the interactive dashboard that is being developed. Ms. Redford described how they are wrapping up data collection and website development on housing and food pantry resources and will move on to transportation next.

   b. How will the website be useful to transportation providers and others?

   Jim Courtney described that when Link for Care was first launched, it was meant only to link those who need services with service providers. However, with this update, the team is looking to provide data that a variety of people can use. This includes transportation providers, emergency managers, planners, etc. Specifically, regarding providing vehicles in the case of an emergency, the thought is to ask transportation providers to “opt in” if they are willing/able to provide vehicles.

   Ms. Redford described how every entity (for instance, transportation provider) will have their own login, so they can update their information at any time.

   c. Gather feedback on transportation data needed/desired

   The Link for Care team distributed a list of data to collect from transportation providers and asked for feedback. The main discussion that resulted was that service providers that mostly do other things but also provide limited transportation services to specific populations should not
be listed in the same pool as “transportation service providers.” The group also thought it would be useful if the Link for Care site were searchable by disability, i.e. what are the organizations that provide services to individuals with specific disabilities (and what those services are).

In terms of how to collect data from providers, Sheila Styron suggested that social media might be a way of getting ahold of providers. Laura Machala suggested sending the survey to community development staff.

d. **Next steps**

The next step is to gather data from transportation providers. The proposed transportation data fields were provided to MAC members and interested parties as a handout in the meeting and also electronically as a meeting follow-up, and input was requested. Will Lindstrom indicated that once data is collected, the transportation portion of the new Link for Care site can be up and running in a few weeks.

4. **KCATA updates (20 mins)** (Lisa Womack, KCATA and Laura Machala, MARC)

e. **System Redesign Overview**

Because time was running short, a very brief update was provided on the System Redesign effort. The link to the public survey was promoted and sent out to MAC members and interested parties as a meeting follow-up.

f. **Microtransit pilot**

Lisa Womack provided an update on the Johnson County microtransit pilot. Ms. Womack described the service boundaries and that the service is curb-to-curb. She described that the County was currently thinking through what success should look like, how a microtransit service could be sustainable, and the types of expectations customers should have.

She described that the service area had recently been expanded into Overland Park on Saturdays to cover the farmer’s market area and that the City and market were paying for this expansion. The first three Saturdays were free.

Ms. Womack also mentioned that RideKC might do another microtransit pilot in the KCI/Boardwalk Square area and that a few other local governments have called KCATA to inquire about microtransit.

g. **Freedom On-Demand Update**

No update at this meeting.

5. **Driver Recruitment/training (15 minutes)** (Jake Jacobs, EITAS and Sheila Styron, The Whole Person)

h. **Training sponsored by MPTA in Jefferson City on 10/29**

Ms. Machala provided information on the upcoming MPTA-sponsored training on driver recruitment that was held on 10/29 in Jefferson City.
i. **Trainings available locally specific to drivers who serve special needs populations**

Sheila Styron from the Whole Person provided information on trainings her organization offers. The Whole Person: Offers deaf cultural awareness training ($250), Basic Introduction to American Sign Language ($125), and for no charge can provide disabilities awareness training (which covers people-first language, some dos and don'ts when interacting with people with disabilities, and appropriate techniques for communicating with individuals who cannot speak). Trainings can be tailored to focus on disability specifics.

Jake Jacobs from EITAS provided information on trainings his organization offers. EITAS: Offers Disability Awareness training for drivers who work for providers that support people with intellectual and physical disabilities. EITAS also offers a class called "Gentle Teaching" that promotes techniques of gaining trust and positive relationships with persons who have intellectual and developmental disabilities. At the meeting, Jake Jacobs mentioned offering these classes to any agencies that serve Jackson County.

As a meeting follow-up, Ms. Machala sent out these training details to MAC members and interested parties, along with contact information for both organizations.

6. **Software discussion (10 minutes)** (Sara Davis)
   j. **Members discuss types of software they use to track trips**

   This item was tabled for lack of time to the next MAC meeting.

7. **2018 FTA Section 5310 Update (1 minute)** (Laura Machala, MARC)

   A brief update was relayed by Ms. Machala, who got the update from KCATA staff. The update was as follows:

   KCATA received all the 5310 agreements except for the following:
   1) *Northwest Communities Development Corp. for 1 minivan
   2) *Developing Potential, Inc. for 1 van
   3) City of Pleasant Hill
   4) KU Medical Center

   The majority of the agencies submitted requests for vehicles. KCATA’s procurement department was set to start its process this month (July). It is anticipated that all vehicles will be acquired by October 2019. Agencies will receive a letter from KCATA that includes the selected vehicle(s) and the local match required. Local match must be received 30 days prior to the vehicle delivery date. For those agencies requesting vehicles (see *), KCATA needs the agreements before the vehicle purchase request forms are sent to these agencies. In order to ensure that the vehicles are acquired by October 2019, KCATA needs the agreements by the end of July 2019. KCATA has contacted these agencies.
Additional Business
8. Member updates (5 mins)

Mr. Jacobs announced to the group that Bob Rice, Transportation Director at EITAS retired in June.

Ms. Styron announced that the Whole Person will be hiring drivers funded through Medicaid to provide transportation services. She indicated that they will want to list this service on Link for Care and that she would be able to share more details soon.

ATTENDANCE

July 10, 2019

Chairs:
Sara Davis, OATS
Jake Jacobs, EITAS

Other Attendees:

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<tr>
<th>Name</th>
<th>Organization</th>
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<tr>
<td>Amy Wright</td>
<td>Advocate</td>
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<td>Carroll Ramseyer</td>
<td>City of Olathe</td>
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<td>Christine Daw (Hardison)</td>
<td>PCBS</td>
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<td>Dan Ryan</td>
<td>Tri-County MHS</td>
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<td>David Church</td>
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<td>Irvin Jackson</td>
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<td>Jill Calvert</td>
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<td>Jim Courtney</td>
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<td>Jim Huffman</td>
<td>Life Unlimited</td>
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<td>Laura Machala</td>
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<td>Lisa Womack</td>
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<td>Mike Cubon</td>
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<td>Phil Hanson</td>
<td>Truman Heartland Community Foundation</td>
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<td>Robyn Cooper</td>
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<tr>
<td>Sheila Styron</td>
<td>The Whole Person</td>
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<td>Steven Powell</td>
<td>City of Shawnee</td>
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<td>Sue Hofmann</td>
<td>KUMC</td>
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<td>Twintenia Strother</td>
<td>City of Independence, Mo.</td>
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<td>Whitney Morgan</td>
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