Welcome & introductions
Meeting started at 1:30. Derek Olson welcomed all and conducted introductions. Kevin Manning took over role of Chairperson for the remainder of this meeting and for 2019. Sol Moinuddin from KCMO will be Vice-Chair for the year.

1. October 29, 2018 committee minutes – Brian Shields made a motion to accept the minutes. The motion was supported and approved unanimously.

2. Two minute agency updates
   - Olathe is working to install Intelight adaptive on Blackbob from Santa Fe to 143rd, 4 signals. They are waiting for a software update in March before turning it on.
   - KDOT will be closing the ramp from SB I-35 to SB US-69 in August for about 3 months. Expect challenges on surrounding arterials.

3. Request for agency construction projects affecting OGL intersections – Kevin Manning asked committee members to please try to remember to keep OGL staff informed of planned construction activities that may affect traffic on OGL signals.

4. MARC Conflict of Interest and Whistleblower Policies – These were included in the meeting Packet. Any questions can be directed to Ray.
5. **Regional Transportation Plan (RTP) 2050** – Ron Achelpohl shared with the committee that MARC is updating the Long Range Transportation Plan. As part of that process there will be a call for projects whereby agencies will be asked to inform MARC of regionally significant transportation projects or investments planned through 2050.

6. **Regional ATMS System Engineering Project** – Steve Garbe with Iteris updated the committee on the status. Starting after this committee meeting and continuing all day Tuesday and Wednesday we will be hearing RFI presentations from six ATMS software system vendors about their products. Following that process the consultant team and agencies will be working on identifying system requirements and developing RFP documents.

7. **MO CMAQ, KCMO CCTV, Blue Springs & Grandview Construction Project** – Scott Cutshall updated the committee on the project. The contractor began work today with exploratory conduit work for fiber on the plaza and for CCTV cameras at various locations. Most shop drawings have been approved. They will be working relatively early in the project in Blue Springs and Grandview to establish communications.

8. **KCRPC Regional Procurement of Traffic Signal Components** – Last meeting we discussed using the Kansas City Regional Purchasing Cooperative (KCRPC) to purchase traffic signal components. KCRPC is willing to facilitate but needs a list of equipment. Contractors are not able to purchase through them. Sol will draft a list of items to be priced.

9. **Quarterly Operations Update** – OGL staff highlighted a few operations items. The operations report was included in the meeting packet.
   - There was one critical network event, an IP power strip failed at one of the tower locations on Christmas Eve. Barry was working that day and promptly responded to get everything up and working again for the benefit of the region.
   - Chris upgraded memory and storage on the OGL servers. Most virtual machines have been upgraded to Windows Server 2016.
   - Transcore installed their web interface for us on a new server. For now it is only accessible internally while OGL staff tests it out. The committee would like OGL staff to be extra-conscious of cybersecurity when they move toward the web interface for outside access.
   - The latest version of TransSuite was installed earlier in January. A couple notes:
     - Transcore changed some UCM tables for the ring structure data in the SEPAC controller. (All agencies using SEPAC controllers should be moving to the 4.57 firmware version. Speak with Barry for details.)
     - We are troubleshooting long up/download times for Intelight controllers.
   - Several fixes have been applied to help us use the split failures performance measure feature that we would like to use. One item still needs to be addressed before we can use it.
   - With the cold weather and precipitation lately OGL has been seeing many stuck ped buttons and not necessarily reporting all of them due to the large number and intermittent nature. Several agencies offered that the Bull Dog buttons do not have this problem. OGL staff does respond with changes to signal operation if they are causing traffic congestion.

10. **2019-2020 Local and STP Agreements** – Ray reported that 12 to13 agreements are complete, several more are in process. KCMO has already been billed for 2019. In discussions related to the agreements, some agencies have been asking about Cybersecurity insurance. MARC does maintain this insurance coverage but there is some concern about needing to pass a requirement for that coverage to contractors and consultants working for MARC. Also, more discussions are needed regarding the agreement’s addressing of ownership of signal records, status and operations data. This will need to be sorted out before MARC can start working with 3rd party organizations that receive signal status information either for performance measures or connected vehicle applications.
11. **Quarterly Budget Report** – Ray Webb updated the committee. Invoices will likely go out to agencies in February or March. Around that time we will also begin using STP funds that are available. The balance of funds available has actually increased since last quarter due to recent payments of local agency match funds.

12. **OGL Staff Phone Numbers** – OGL is now connected to the new MARC VOIP phone system. In addition to new individual numbers we also have a group number that will ring all four phones, 816-701-8300. Hopefully this can also be redirected after-hours to cell phones.

13. **Other Business**
   Kevin Manning brought up the topic of field signal cabinet security. Several agencies shared what they were doing on this front.

**Next Regularly Scheduled Meetings:** April 22, July 22, October 28

**Adjournment** – Meeting was adjourned at 2:34 PM