KANSAS CITY REGIONAL TIGER PROJECT
PMOC PROGRESS REPORT
2012 Fiscal Quarter 1
October 1 – December 31, 2011

January 15, 2012

PROJECT TYPE:
Multimodal(bicycle, pedestrian, roadway, transit)

LOCATION:
Kansas City metropolitan area
Kansas Congressional District 3
Missouri Congressional Districts 5 & 6

AREA:
Urban

AWARD AMOUNT:
$50,000,000

RECIPIENTS:
Mid-America Regional Council
Johnson County Transit
Kansas City Area Transportation Authority

PRIMARY CONTACT:
Tom Gerend
Assistant Director of Transportation
Mid-America Regional Council
600 Broadway, Suite 200
Kansas City, MO 64105-1659
816-474-4240
tgerend@marc.org
EXECUTIVE SUMMARY

A. Project description.

TIGER (Transportation Investment Generating Economic Recovery) is a discretionary grant program of the U.S. Department of Transportation funded by the American Recovery and Reinvestment Act. In 2010, the Kansas City region was awarded, on a competitive basis, $50 million in TIGER funding to make transportation infrastructure improvements along several regional transit corridors and in the Green Impact Zone in Kansas City, Mo.

Grant Structure - Given the multijurisdictional nature of the project and diverse set of planned investments, the $50 million project was divided into three separate grants through the Federal Transit Administration.

- **RECIPIENT:** Mid-America Regional Council (MARC)
  - **AMOUNT:** $600,000
  - **PROJECT ELEMENTS:** Program administration and project coordination

- **RECIPIENT:** Johnson County Transit (JCT)
  - **AMOUNT:** $10,714,000
  - **PROJECT ELEMENTS:** Transit investments in Metcalf Avenue/Shawnee Mission Corridor
  - 18 transit stations.
  - Two park-and-ride facilities.
  - Pedestrian access improvements on Metcalf Avenue from 87th to College Boulevard.
  - Pedestrian access and road reconstruction improvements at Broadmoor and Martway.
  - Implementation of a transit signal priority system at approximately 25 signals along the corridor.
  - Design and construction of a transit center adjacent to the city of Mission’s downtown, to support existing transit service and future local bus service.

- **RECIPIENT:** Kansas City Area Transportation Authority (KCATA)
  - **AMOUNT:** $38,686,000
  - **PROJECT ELEMENTS:** Green Impact Zone infrastructure, transit investments in U.S. 24 and U.S. 40 corridors in eastern Jackson County; North Oak corridor north of the Missouri River; State Avenue corridor in Kansas City, KS.

Green Impact Zone

- The project location of the Green Impact Zone is in the center of the City of Kansas City bordered by 39th street to the north, 51st street to the south, Troost to the west and Prospect from 39th to Cleaver II and Benton Boulevard from Cleaver II to 51st street on the east. There is
also one extension outside this zone to go down Blue Parkway to connect the fiber interconnection to 4721 Coal Mine Road. This project is to improve transportation by allowing people and products to move more readily in the green impact zone. This will be done by providing better access to bus facilities through improvement to sidewalks, bus amenities, and street conditions. The movement of goods and products will be enhanced through the improvements to the traffic signals and interconnection of the traffic signals with a fiber optic connection. The project will work on these assets in various neighborhoods in the Green Impact Zone.

Missouri Transit Corridors
- The North Oak corridor in the Cities of North Kansas City, Gladstone and Kansas City, MO along Burlington Ave. and the North Oak Trafficway. The Independence Ave. corridor in Kansas City and Independence, MO, along Independence Ave., and Winner Road and at the Independence Transit Center. The Linwood/31st/40 Highway Corridor in Kansas City, Missouri along Linwood Boulevard and 31st Street and at the Blue Ridge Crossing Transit Facility.

State Avenue Transit Corridor
- The State Ave. Corridor from the transit center at 10th and Main in Kansas City, Missouri, west into Wyandotte County, KS, along Minnesota Ave., State Ave. and Village West Parkway. This project will improve bus stops along the corridor and build 2 Transit Center locations at 7th & Minnesota and 47th & State Ave.

B. Project Status.

MARC Grant:
- Continued program coordination, as well as program evaluation and documentation.

JCT Grant:

Transit Signal Priority Project
- The transit signal priority project is being finalized for a bid letting. It was reevaluated for an infrared emitting type system that is to be compatible with existing equipment. The contract documents including plans and specifications were revised by the Consultant and City staff. A pre-procurement meeting was held following a standard TIGER project team meeting. Contract documents were submitted to JCT for review and comments. Once edited, contract documents were submitted to the FTA Region VII office and PMOC for further review and comment (December 16, 2011). Once comments are received and documents are edited, a request for bids will be advertised (anticipated to be the second week of January).

Main Transit Project
- The main transit project includes all other elements of the grant including the Bus Stations, the Transit Center, Park & Ride, and Pedestrian Improvements. The add-alternate list is finalized and a Park and Ride near the Transit Center has been incorporated. The contract documents
are being developed including the federal contract clauses, general conditions, and special provisions. These elements are being packaged together for final review prior to submitting to the FTA and PMOC for review and comment. Once comments are received and documents are edited a request for bids will be advertised. Utility relocation coordination with Kansas Gas, WaterOne, and KCP&L is ongoing. Permits are being coordinated with, Johnson County Wastewater, KDOT, Overland Park, and Mission. The acquisition of easements was completed late in December with the exception of 2-3 easements that are expected to be donated prior to beginning work.

KCATA Grant:

Green Impact Zone
- The Green Impact Zone has 16 funded projects and 7 contingent projects. Of the 16 funded projects, there are 9 sidewalk repair projects, 2 pavement projects, 1 pedestrian bridge project, 2 traffic signal projects, and 1 Bus Stops Amenities package. Five (A5 thru A9) of the 9 sidewalk projects are currently in construction. The 2 traffic signal projects are scheduled to be awarded in February 2012, and the rest of the projects are scheduled to bid in the spring of 2012. The current expenditures are $2,013,690, and we are currently processing Reimbursement Request from the City of Kansas City, Missouri for construction. The projects under contract in construction are $6,107,887.00. The City has determined to build the contingent projects during the summer and fall. It was based on amount of budget surplus after the bids that were received for the traffic signal projects.

Missouri Transit Corridors
- The Missouri Corridors has 3 different corridors- Eastside- Independence Corridor (3 projects), Eastside- KCMO Corridor (3 projects), and North Oak Corridor (1 project in 3 different cities-Gladstone, North Kansas City, and Kansas City). The Eastside- Independence has one project (Independence Transit Center Heaters) complete. The heater project is complete and closed out. Eastside- KCMO Urban Core Bus Stops and Boulevard have final documents prepared. The Eastside- KCMO Boulevard project has one intersection funded by TIGER funds. Eastside- KCMO Blue Ridge Transit Center final construction documents are included with Eastside KCMO. The project is scheduled to bid this spring. Final construction documents are scheduled to be complete for the North Oak corridor late this winter and bid in March 2012. The current expenditures are $100,005 and the project is at budget.

State Avenue Transit Corridor
- The State Avenue Corridor is in the design phase divided in to 3 parts- the corridor, the 7th Street Transit Center, and the 47th Street TOD. The corridor refers to the bus stops along the corridor and final plans for this part were completed in December 2011. The corridor project will bid in February 2012. The final plans for the 7th Street Transit Center are due by the end of February 2012. The 47th Street TOD is schedule to have final plans completed in February 2012. The current expenditures to date are $929,265 .00 and is at budget.

C. Schedule.
MARC Grant:
- On schedule as defined with respect to Section III: Schedule of executed USDOT/FTA/MARC MOU.

JCT Grant:
- The Transit Signal Priority is expected to advertise in January 2012 and begin construction in March 2012.
- The Main Bid Package is expected to advertise in February 2012 and begin construction in April 2012.
- The overall project is on schedule according to the attached revised schedule.
- See Attachment A (JCT Metcalf-SMP BRT Schedule Revised 1-4-12)

KCATA Grant:
- On schedule as defined with respect to amend project schedule as submitted.
- See Attachment B (KCATA TIGER Project Management Design and Const Procurements)

Green Impact Zone
- All of the projects are on schedule to be complete by August 31, 2013.

Missouri Transit Corridors
- The next milestone for the Missouri corridor is the advertising for bid of Independence and KCMO projects. All of these projects are scheduled to be complete this summer.

State Avenue Transit Corridor
- The next major milestone for this corridor is to complete the design of the Transit Center improvements by 2/30/2012, which is currently on schedule.

D. Cost.

MARC Grant:
- AMOUNT: $600,000
- Expended $235,979.81 (as of December 31, 2011), 39.33% of the total $600,000.
- Committed (expended or under contract) $323,871.33, 53.98% of total $600,000.
- Note: MARC used a different methodology to extract expenditures and encumbrances for previous Quarterly PMOC Reports. Current forecasts are an accurate representation to-date.
- See Attachment C (MARC USDOT FTA TIGER 12-31-11)

JCT Grant:
- AMOUNT: $10,714,000
- Expended $1,147,267 (as of December 2011), 11% of the total $10,714,000.
- Committed (expended or authorized) $1,382,713, 12.9% of total $10,714,000.
See Attachment D (JCT TIGER Working Budget 1-3-12)

KCATA Grant:
- **AMOUNT:** $38,686,000
- Expended $3,093,448 (as of December 31, 2011), 8.00% of the total $38,686,000.
- Committed (expended or authorized) $7,800,000.00, 20.16% of the total $38,686,000.
- See Attachment E (KCATA TIGER Budget Summary)

1.0 PROGRESS AND DELIVERABLES

A. Highlight activities and deliverables that occurred during reporting period.

MARC Grant:

**TASK 1: PROGRAM ADMINISTRATION, Program Coordination**
- Continued to coordinate overall project activity, schedule coordination, and public communication.
- October 5, 2011 – Convened MARC Transit Committee meeting at the MARC office in Kansas City, Mo. UGT shared TIGER progress related to the State Ave. corridor. JCT shared TIGER progress related to the Metcalf Avenue/Shawnee Mission Parkway corridor. KCATA shared TIGER progress related to improvements currently underway in the Green Impact Zone.
- October 20, 2011 – Attended UGT’s open house/public meeting at St. Patrick’s Catholic Church in Kansas City, Ks. KCATA and UGT shared and finalized information about transit upgrades planned for the State Avenue corridor.
- October 25, 2011 – Convened internal TIGER meeting at the MARC office in Kansas City, Mo. Items included TIGER-related updates, scope activities, outstanding issues, and discussing next steps. Also discussed updates on federal reporting, TIGER tracker tool, communication/outreach (video, construction signs, project open houses, and communication with residents), as well as the upcoming visit from the federal PMOC team.
- October 26, 2011 – Convened the FTA/PMOC Quarterly Project Review Meeting at the MARC office in Kansas City, Mo. Partners included USDOT staff, MARC staff, and JCT staff. Agenda included TIGER updates from FTA, TIGER progress and communications/outreach activity updates from MARC, and TIGER progress and underway construction activities from JCT.
- October 27, 2011 – Attended FTA/PMOC Quarterly Project Review Meeting at the KCATA office in Kansas City, Mo.
- November 2, 2011 – Convened MARC Transit Committee meeting at the MARC office in Kansas City, Mo. MARC shared TIGER progress related to projects currently underway in the Green Impact Zone and displayed an aerial map showing the progress. TIGER videos #2 and #3 were also shared at the meeting.
- November 14, 2011 – Attended TIGER Pre-Bid Conference for traffic signals in the Green Impact Zone.

November 18, 2011 – Attended JCT TIGER Coordination/TIGER Steering Committee meeting at JCT office in Olathe, Ks. Purpose was to coordinate project development along the Metcalf Avenue/Shawnee Mission Parkway corridor.

November 18, 2011 – Convened internal TIGER meeting at the MARC office in Kansas City, Mo. Items included TIGER-related updates, outstanding issues, and discussing next steps. Discussed updates on federal reporting, TIGER Tracker tool, communication/outreach (video, construction, signs, project open houses, and communication with residents) including the upcoming open house meeting in the Green Impact Zone, upcoming bid releases, planning for the next TIGER meeting with partner agencies, and preparing for self-audit.

December 9, 2011 – Convened internal TIGER meeting at the MARC office in Kansas City, Mo. Items included providing overview of TIGER project to new staff members, clarifying roles, and discussing content to organize in central file in preparation for future audit.

December 14, 2011 – Green Impact Zone staff met with KCATA’s marketing representative regarding TIGER updates.

December 22, 2011 – Green Impact Zone staff convened meeting with Brushcreek Community Partners regarding impacts of TIGER infrastructure and project improvements to business development and retention along the Troost Corridor. Also discussed plan for TIGER presentation to be given to Troost Corridor business owners.

Program Documentation & Evaluation

October 5, 2011 – Reviewed draft TIGER videos documenting construction progress at Mission Transit Center project location and State Avenue transit corridor.

October 6, 2011 – Collected photo inventory ("before" and “during” conditions) of TIGER project construction in the Green Impact Zone.

October 13, 2011 – Collected photo inventory (“before” and “during” conditions) of TIGER project construction in the Green Impact Zone.

October 14, 2011 – Collected photo inventory (“before” and “during” conditions) of TIGER project construction in the Green Impact Zone.

October 25, 2011 – Collected photo inventory (“during” conditions) of TIGER project construction in the Green Impact Zone.

October 28, 2011 – Collected photo inventory (“during” conditions) of TIGER project construction in the Green Impact Zone.

November 4, 2011 – Collected photo inventory (“during” conditions) of TIGER project construction in the Green Impact Zone.

November 11, 2011 – Proffer Productions, Inc. filmed sidewalk construction in the Green Impact Zone for upcoming TIGER video #4. Interviews were also conducted with area residents, elderly, project contractors, and construction workers.

November 18, 2011 – Collected photo inventory (“during” conditions) of TIGER project construction in the Green Impact Zone.

November 21, 2011 – Proffer Productions, Inc. provided draft script of TIGER video #4 to MARC staff for comments and review.
December 27, 2011 – Collected photo inventory (“before” conditions) of TIGER project construction along the State Avenue and Metcalf Avenue/Shawnee Mission Parkway transit corridors.

TASK 2: PROJECT COORDINATION

Website Development
- Continued coordination with TIGER TEAM partners to compile data to update and maintain TIGER website, TIGER Tracker interactive mapping tool, and all TIGER-related videos and reports.
- November 8, 2011 – Convened internal meeting with geographic information systems (GIS) staff to discuss TIGER Tracker interactive mapping tool, webpage, updates, and schedule.
- December 6, 2011 – Convened internal meeting with research services and geographic information systems (GIS) staff to discuss TIGER Tracker interactive mapping tool, webpage, updates, and schedule.

Data Collection
- Continued coordination with TIGER TEAM partners to collect and compile data for monthly reporting, performance evaluation, TIGER Tracker master database, TIGER Tracker interactive mapping tool updates, and development of “before conditions” Performance Measurement Report.
- October 17, 2011 – Updated TIGER Tracker master database that supports interactive mapping tool and general documentation of project details.
- November 10, 2011 – Updated TIGER Tracker master database that supports interactive mapping tool and general documentation of project details.
- December 12, 2011 – Updated TIGER Tracker master database that supports interactive mapping tool and general documentation of project details.

Public Outreach and Communications
- Continued coordination with Proffer Productions Inc. for the development and release of a series of short videos for the TIGER video project.
- October 4, 2011 – Ordered construction signs for Mission Transit Center project location (5251 Johnson Dr., Mission, Ks.).
- October 8, 2011 – Green Impact Zone staff presented the latest information on TIGER activities to the Troostwood Neighborhood Council at the Green Impact Zone in Kansas City, Mo.
- October 10, 2011 – LTD Signs & Graphics installed construction signs at Mission Transit Center project location (5251 Johnson Dr., Mission, Ks.).
- October 12, 2011 – Posted TIGER videos #2 and #3 on MARC website (www.marc.org), TIGER website (www.marc.org/TIGER), Facebook (www.facebook.com/MARCKCMetro), and Twitter (www.twitter.com/#!/MARCKCMetro). Also shared these videos with TIGER partners and stakeholders.
October 13, 2011 – Included TIGER story in Smart Moves newsletter. Detailed TIGER progress and sidewalk construction projects currently underway in the Green Impact Zone. Also publicized the upcoming State Avenue project open house and TIGER videos #2 and #3.


October 17, 2011 – Included TIGER story in MARC’s Transportation Matters e-newsletter. Detailed TIGER progress and sidewalk construction projects currently underway in the Green Impact Zone. Also publicized the upcoming State Avenue project open house.

October 20, 2011 – Helped publicize UGT’s open house/public meeting at St. Patrick’s Catholic Church in Kansas City, Ks. Took photos and publicized the event via e-news blasts and social media posts.

October 22, 2011 – Green Impact Zone staff presented the latest information on TIGER activities to the Ivanhoe Neighborhood Council at the Green Impact Zone in Kansas City, Mo.

October 22, 2011 – Green Impact Zone staff presented the latest information on TIGER activities to the Blue Hills Neighborhood Council at the Green Impact Zone in Kansas City, Mo.

October 26, 2011 – Designed and ordered 100 additional yard signs for TIGER project sites and TIGER construction-related activity in the Green Impact Zone.

November 7, 2011 – Included TIGER story in MARC’s Transportation Matters e-newsletter. Detailed TIGER progress on the Metcalf Avenue/Shawnee Mission Parkway and State Avenue corridors and provided a recap of the open houses related to those corridors. Also announced and provided links for TIGER videos #2 and #3.


December 2, 2011 – Ordered construction signs for State Avenue Transit Center project locations (7th Street and Minnesota Avenue, Kansas City, Ks.; 47th Street and State Avenue, Kansas City, Ks.). Signs displayed information relating to planned TIGER improvements at sites.

December 3, 2011 – Green Impact Zone staff presented the latest information of TIGER activities to the Town Fork Creek Neighborhood Council at the Green Impact Zone in Kansas City, Mo.

December 7, 2011 – Posted TIGER video #4 on MARC website (www.marc.org), TIGER website (www.marc.org/TIGER), Facebook (www.facebook.com/MARCKCMetro), and Twitter (www.twitter.com/#!/MARCKCMetro). Also shared these videos with TIGER partners and stakeholders.

December 8, 2011 – Green Impact Zone staff circulated TIGER video #4 to neighborhood leaders and Coordinating Council members representing interests in the Green Impact Zone.

December 9, 2011 – Posted photo inventory (“during” conditions) of TIGER project sidewalk construction in the Green Impact Zone on TIGER website (www.marc.org/TIGER).
December 13, 2011 – Included TIGER story in MARC’s Transportation Matters e-newsletter. Detailed TIGER progress and sidewalk construction projects currently underway in the Green Impact Zone. Also shared link to TIGER video #4 on TIGER website (www.marc.org/TIGER).

December 14, 2011 – Helped publicize Green Impact Zone Holiday Open House at the Green Impact Zone Office in Kansas City, Mo. The event showcased TIGER improvements throughout the area and featured a short program from project partners. TIGER video #4 was also presented. Publicized the event via e-news blasts and social media posts.

December 14, 2011 – Green Impact Zone staff presented TIGER updates and TIGER video #4 to the Coordinating Council.


December 30, 2011 – Green Impact Zone staff presented information about infrastructure updates and the relationship to housing development to Kansas City, Mo. Mayor Sly James to prepare him for presenting the same information to Secretary of the U.S. Department of HUD.

**JCT Grant:**

- 10/4/11, City of Overland Park met with Olsson to review plan comments and redlines.
- 10/7/11, City of Overland Park met with JCT staff in the field to review the proposed additional bus stops along the corridor.
- 10/21/11 and 11/18/11, Standard Metcalf Avenue/Shawnee Mission Parkway TIGER TEAM meetings for general status updates and coordination between agencies. Attendees included staff from JCT, Overland Park, Mission, and MARC.
- 10/26/11, FTA and PMOC TIGER project quarterly meeting.
- 10/31/11, Conference call with FTA, PMOC, and JCT regarding Transit Signal Priority.
- Olsson revised the Transit Signal Priority plans and specifications based on a generic infrared type system for advertising a request for bids in January.
- 11/22/11, City of Overland Park and Olsson met with JCT to review digital board specifications, access, and maintenance.
- 12/2/11, Overland Park drafted the TSP front end documents and delivered final package to JCT.
- 12/6/11, Olsson submitted the statement of intent for special inspections to City of Mission for the Transit Center.
- Olsson provided the comparison for infrared emitting signal priority equipment vs. an alternative type system.
- Staff and Olsson reviewed and developed a revised procurement and construction timeline for the Transit Signal Priority project.
- 12/9/11, JCT reviewed the final contract documents and submitted comments to Overland Park.
- 12/16/11, Overland Park edited the final contract documents and mailed disc with documents to the FTA and PMOC.
- Coordinated with KCP&L on proposed signal improvements along the corridor and timing for implementation in conjunction with successfully bidding and awarding the TSP work.
• JCT submitted a petition for condemnation of an easement on the last outstanding property.
• Staff coordinated documents for additional temporary easement at Rosana Square.
• Staff delivered final plan information to the Overland Park, Parks Department for approval of easement donations.
• City of Roeland Park donated easement were filed with the County in December.
• A settlement of the condemnation case was agreed to allowing a motion and order of the court to proceed without additional appraisals and court time.
• The consultant incorporated the City of Mission owned parking area across from the Transit Center for use as a park and ride. The design was provided by the City of Mission.
• The architect verified the Transit Center and bathroom design can meet seismic safety requirements.
• The consultant and Johnson County Transit reviewed attic stock items and needed quantities.
• Olsson submitted the revised 95% complete main transit project plans.
• Overland Park submitted redlines and comments on the 95% complete plans.
• Olsson revised the final plans based on comments and redlines.
• 12/14/11, The City of Overland Park and Olsson associates met to review final outstanding issues for packaging contract documents.
• Olsson submitted the main bid package draft specifications for review.
• Staff reviewed and revised the procurement and construction timelines for Main Transit project and drafted deadlines for liquidated damages.
• The consultant continued communicating with the utility companies regarding relocations.
• Verified timing for relocation of waterline during the construction of Martway and Broadmoor.
• Final permitting was coordinated with the City of Overland Park, Mission, KDOT, and Johnson County Wastewater.
• 12/29/11, Overland Park staff presented proposed station stop plans to the new Farmers Market coordinator.

KCATA Grant:
• Held Internal TIGER Team Meetings on 10/13/11, 10/27/11, 11/11/11, 11/22/11, 12/9/11
• Held GIZ Progress Meetings with KCMO- 10/6/11, 12/5/11
• Held Procurement Meetings 11/17/11 and 11/30/11
• Meeting on Passenger Amenities Package 11/2/11

Green Impact Zone
• Bid Traffic Signal Projects
• Approved Construction documents from City on Pervious Pavement Project
• Inspected construction sites twice a week to monitor progress.

Missouri Transit Corridors
• The Eastside-Independence Corridor has one project (Independence Transit Center Heaters) completed.
• Eastside- KCMO Corridor and Boulevard Projects are ready for procurement process along with the Blue Ridge Transit Center
• North Oak Corridor will have construction documents completed this spring and are scheduled to bid late spring 2011.

State Avenue Transit Corridor
• Worked on revised transit stop prototypes for Village West Stops
• Reviewed Preliminary Designs for Transit Centers
• Finalized design of Corridor Bus Stops
• Met with FTA to assure compliance for the Joint Development at 47th & State Ave
• Held Progress Meetings monthly

B. Define activities and deliverables anticipated for next reporting period, including meetings, reviews, submittals and contracting activities.

MARC Grant:
• Continue program coordination of overall project activity, schedule coordination, public communication, evaluation, and documentation.
• Continue coordination with TIGER TEAM partners to collect and compile data for monthly reporting and performance evaluation.
• Continue maintenance of TIGER website and TIGER Tracker master database that supports interactive mapping tool and general documentation of project details.
• Continue coordination with Proffer Productions Inc. for the development and release of a series of short videos for the TIGER video project.
• Continue publicizing upcoming TIGER open house/public meeting events, posting TIGER stories and videos via internet media, and sharing TIGER stories and videos with TIGER TEAM partners, project stakeholders, and general public at MARC committee meetings.
• Continue collecting photo inventory (“during” conditions) of TIGER project construction.
• Convene internal TIGER meeting at MARC office in Kansas City, Mo. to discuss TIGER-related updates, scope activities, outstanding issues, and discussing next steps.
• Convene FTA/PMOC Quarterly Project Review Meeting at the MARC office in Kansas City, Mo.
• Attend FTA/PMOC Quarterly Project Review Meeting at the KCATA office in Kansas City, Mo.
• Attend JCT TIGER Coordination/TIGER Steering Committee meeting.
• Submit “before conditions” Performance Measurement Report to TIGER TEAM partners and DOT contacts.
• Submit TIGER January Monthly Progress Report to TIGER TEAM partners and DOT contacts.

JCT Grant:
• A regional TIGER Team meeting with MARC, KCATA, and KCMO.
• Additional Steering Team meetings and design coordination meetings will be held as needed during the procurement process of the two construction projects.
• Hold a pre-procurement meeting for the Main Transit Project and for the Material Testing Consultant outlining the cost estimate, rational for the procurement method, contract type, and schedule.
• Initiate procurement process for the Transit Signal Priority Project, the Main Transit Project, and the Material Testing Consultant.
• Hold public meeting prior to beginning construction of the Main Transit Project.

**KCATA Grant:**
• Internal TIGER Team Meetings

**Green Impact Zone**
• Award Traffic Signal Projects and advertise Pervious Pavement project

**Missouri Transit Corridors**

**24 HWY & Brookside**
• Submit and approve Plans and Specs to procurement
• Advertise for bid with Truman & Osage/Winner

**Eastsie- KCMO Part 1**
• Advertise and Bid

**Eastsie- KCMO Part 2**
• Advertise and Bid with Part 1

**Blue Ridge Transit Center**
• Advertise and Bid with Part 1

**North Oak Corridor**
• Review Preliminary Design and get approval from municipalities and MoDOT.
• Sign agreement with MODOT and liability and maintenance issues

**State Avenue Transit Corridor**
• Receive bids for corridor project
• Finalize plans for the 2 Transit Centers

### 2.0 ACTION ITEMS/OUTSTANDING ISSUES

**A. Provide ongoing tracking list of action items, updates, and disposition.**

**MARC Grant:**
• None

**JCT Grant:**
Transit Signal Priority
- January 11th - Advertise an invitation to bid in the local paper and Kansas Register.
- January 18th or 19th - A pre-bid meeting will be held at the City of Overland Park.
- February 7th - Bids will be due to the City of Overland Park and are to be opened publicly. The bid results will then be submitted to JCT and FTA for approval.
- The contract will be awarded at the second City Council meeting in February or the first meeting in March.
- Develop Project line item and grant element tracking spread sheet prior to notice to proceed.
- Hold pre-construction meeting prior to notice to proceed.

Main Bid Package
- Hold pre-procurement meeting in early January with City of Overland Park and JCT.
- Submit contract documents to FTA for review in early to mid January.
- February 7th - Advertise an invitation to bid in the local paper and Kansas Register.
- February 22nd or 23rd - A pre-bid meeting will be held at the City of Overland Park.
- March 13th - Bids will be due to the City of Overland Park and are to be opened publicly. The bid results will then be submitted to JCT and FTA for approval.
- The contract will be awarded at one of the two City Council meetings in April.
- Develop Project line item and grant element tracking spread sheet prior to notice to proceed.
- Hold pre-construction meeting prior to notice to proceed.

Material Testing Consultant
- Hold pre-procurement meeting in February with City of Overland Park and JCT.
- Initiate procurement process for the Material Testing Consultant.

KCATA Grant:
- See Attachment F (KCATA TIGER Grant Action Items)
- See Attachment G (State Avenue KCATA-UG-BHC Implementation Team Action Items)

B. Discuss in detail significant issues that may have adverse impact on scope, budget, schedule, quality, safety or compliance with Federal requirements. Address any key changes to personnel.

MARC Grant:
- None

JCT Grant:
- There are no outstanding issues.

KCATA Grant:
- There are no outstanding issues.
3.0 PROJECT SCHEDULE

A. Provide integrated master schedule showing original baseline schedule dates and current status of activities; provide narrative for all schedule variances and recovery plan if required.

MARC Grant:
- N/A

JCT Grant:
- See Attachment A (JCT Metcalf-SMP BRT Schedule Revised 1-4-12)

KCATA Grant:
- See Attachment B (KCATA TIGER Project Management Design and Const Procurements)

B. Note current percentage of completion vs. plan percentage of major project items (design, procurement, construction, etc.).

MARC Grant:
- N/A

JCT Grant:
- See Attachment A (JCT Metcalf-SMP BRT Schedule Revised 1-4-12)

KCATA Grant:
- The project is on schedule and within budget

C. Discuss any delays or impacts to milestones and completion dates, including recovery plan.

MARC Grant:
- None

JCT Grant:
- The Transit Signal Priority element schedule has been revised due to procurement issues that have been resolved.
- The Main bid package schedule has been adjusted based on the recent completion of easement acquisitions and final plans.
- The above changes have not impacted the overall project to be completed in April 2013.

KCATA Grant:
- No issues to date with anticipated project deliverables and overall construction schedule.

4.0 PROJECT COST
A. Provide cost spreadsheet showing current forecasted cost, expenditures to date, original budget, approved change orders, pending change orders, latest approved budget; use sufficient line items to track significant project elements, such as design, right-of-way acquisition, procurement, construction, etc.

MARC Grant:
- See Attachment C (MARC USDOT FTA TIGER 12-31-11)

JCT Grant:
- See Attachment D (JCT TIGER Working Budget 1-3-12)
- See Attachment H (JCT TIGER Budget vs. Estimate)

KCATA Grant:
- See Attachment E (KCATA TIGER Budget Summary)

B. Explain variance between current forecasted cost and latest approved budget, including discussion of scope changes, bid evaluations, and any non-Federal funds required to complete project.

MARC Grant:
- No variances to report.

JCT Grant:
- The engineer’s estimate as shown in the Budget vs. Estimate is within 99.6% of the budget leaving roughly $37,000 in available funds.
- The last engineer’s estimate is conservative and only includes the base items of work. Between the conservative estimate and the available force account we have more than 4% of the construction funds available for contingency.
- Several add alternates have been developed and can be implemented if bids come in significantly lower than the estimate.
- Once the bids are received the Budget vs. Estimate spread sheet will be updated and the cost for each element of the grant will be reallocated to reflect the most accurate information available.

KCATA Grant:
- No variance.

5.0 PROJECT FUNDING STATUS

MARC Grant:
- This project is 100% ARRA funded, no state or local funds are budgeted.
JCT Grant:
- This project is 100% ARRA funded, no state or local funds budgeted.

KCATA Grant:
- This project is 100% ARRA funded, no state or local funds are budgeted.

6.0 PROJECT QUALITY

A. Summarize QA/QC activities during reporting period.

MARC Grant:
- N/A

JCT Grant:
- The consultant’s plan QC/QA and quantity check were completed by each team. (Traffic, Transportation, Land Development, MEP, Architect, Landscape Architect, Structural).
- Overland Park reviewed the TSP final plans and the 95% complete Main Transit Project plans and provided redlines and comments.
- The consultant’s overall QC/QA of plans and specs were completed by Sterling Cramer, Bob Caulfield, and Parsons Brinckerhoff.
- Overland Park reviewed revised plans against redlines to verify old issues were addressed and made additional comments on the Main Transit Plan set.
- Olsson’s final QC/QA of the Main Transit plans is in process.
- Overland Park reviewed the TSP Special Provisions and provided comments.
- JCT reviewed the TSP front end documents including bid documents, agreements, federal contract clauses, general conditions, and special provisions and provided comments for revision.
- Overland Park and Olsson revised the TSP contract documents based on JCT’s comments and sent the Contract documents to the FTA and PMOC for review.

KCATA Grant:
- KCATA has reviewed all design plans. Each design consultant has reviewed each submittal as well. The designs or then approval by the local governing agencies and the state where the project is located. KCATA Procurement reviews all contract documents to make sure all federal requirements are met.
- For the Green Impact Zone, KCMO inspectors are performing construction inspections, materials testing, and on site interviews.

B. Note any quality issues encountered, reasons for non-compliance or deficiencies, and corrective actions taken or anticipated.

MARC Grant:
- No quality issues encountered or anticipated.
JCT Grant:
- No quality issues encountered or anticipated.

KCATA Grant:
- No quality issues encountered or anticipated.

7.0 ENVIRONMENTAL MITIGATION

MARC Grant:
- N/A

JCT Grant:
- No actions or measures were identified or taken in this quarter.

KCATA Grant:
- No actions or measures were identified in the environmental documentation of the project.

8.0 DBE COMPLIANCE

MARC Grant:
- N/A

JCT Grant:
- The Design contract is expected to meet a DBE participation of 4.4%.
- The Main Transit Project DBE participation requirement is set to 7%.
- The two contracts will allow for a total of 6% DBE participation in the $10,714,000 TIGER Grant.

KCATA Grant:
- On target to meet or exceed DBE goal.

9.0 ATTACHMENTS

MARC Grant:
- Link to TIGER Episode 2: Mission Transit Center
  - (http://www.marc.org/TIGER/video.asp)
  - (http://www.youtube.com/watch?v=wKImuLd4IpU&feature=player_embedded)
- Link to TIGER Episode 3: Kansas City, Kan., Connections
  - (http://www.marc.org/TIGER/video.asp)
  - (http://www.youtube.com/watch?feature=player_embedded&v=vJNjwLBdlo0)
- Link to TIGER Episode 4: Green Impact Zone Sidewalks
  - (http://www.marc.org/TIGER/video.asp)
  - (http://www.youtube.com/watch?feature=player_embedded&v=r7O8sZuaNyo)
• C (MARC USDOT FTA TIGER 12-31-11)
• I (GIZ Sidewalk Progress 10-6-11)
• J (GIZ Sidewalk Progress 10-24-11)
• K (GIZ Sidewalk Progress 11-10-11)
• L (GIZ Sidewalk Progress 11-23-11)
• M (GIZ Sidewalk Progress 12-9-11)

JCT Grant:
• A (JCT Metcalf-SMP BRT Schedule Revised 1-4-12)
• D (JCT TIGER Working Budget 1-3-12)
• H (JCT TIGER Budget vs. Estimate)

KCATA Grant:
• B (KCATA TIGER Project Management Design and Const Procurements)
• E (KCATA TIGER Budget Summary)
• F (KCATA TIGER Grant Action Items)
• G (State Avenue KCATA-UG-BHC Implementation Team Action Items)