

Planning Sustainable Places Program

ADVANCING A SUSTAINABLE REGION PLACE BY PLACE

2025 Pre-Bid Workshop

February 11, 2025



PSP Schedule Reminder

Round:	Four		Five		Six	
Schedule	[Anticipated]		[Anticipated]		Anticipated	
RFP Release:	1/6/25		2/3/25		3/3/25	
Pre-Bid Workshop:	1/15/25, 10 am CST		2/11/25, 3 pm CST *UPDATED		3/12/25, 10 am CST	
Questions Due:	1/22/25, noon CST		2/19/25, noon CST		3/19/25, noon CST	
Q&A Posted:	1/24/25, EOB		2/21/25, EOB		3/21/25, EOB	
Proposals Due:	1/31/25, 3 pm CST		2/28/25, 3 pm CST		4/4/25, 3 pm CST	
Review Proposals:	2/3 – 2/12/25		3/3 – 3/12/25		4/7 – 4/16/25	
Interviews:	Week of 3/3/25		Week of 3/31/25		Week of 5/5/25	
Negotiate Scope:	3/10 – 3/14/25		4/7 – 4/11/25		5/12 – 5/16/25	
MARC Board:	3/25/25		4/22/25		5/27/25	
Execute Contract:	3/26 – 4/9/25		4/23 – 5/7/25		5/28 – 6/11/25	
Notice to Proceed:	Within 2 weeks of Contract Execution		Within 2 weeks of Contract Extensions		Within 2 weeks of Contract Execution	
Projects:	KCATA	Blue Ridge TOD & Transit Center Study	Bonner Springs	Connectivity & Walkability Plan	Mission	Martway/Rock Creek Trail: Martway West
	Leavenworth	7 th Street Corridor	Basehor	Town Center & Recreation #	Shawnee	Downtown Wayfinding
	Parkville*	Sidewalk Gap Inventory & Rating*	Overland Park	Overland Park Wayfinding Master Plan	Unified Government	Zoning Code Update
	KCMO	Forgotten Homes & Independence Plaza				

*Given the small budget of the noted studies, in lieu of interviews, the shortlisted firms will be provided questions to respond to which will be utilized in consultant selection.

The Basehor RFP is being re-released. The budget has been updated to \$75,000.

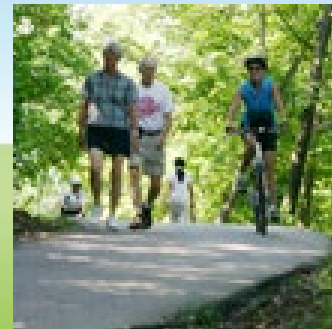
A Question and Answer page regarding the projects will be provided to disseminate all received questions. All pre-bid workshops will be hybrid meetings. Please refer to the RFP for meeting registration information.

If you have any questions, please contact Beth Dawson at bdawson@marc.org or 816.701.8325.

Revised: January 31, 2025

Meeting Agenda

- Welcome
- RFP General Overview
- RFP Specifics Overview
- Questions
- Reminder: For those joining us virtually, please enter your Name, Title, Company and Email into the Chat box so that you will be recorded on the Sign-In Sheet. The Sign-In Sheet will be posted to the RFP page and distributed to all attendees.



RFP General Overview

- Purpose and Introduction and Background
 - Overview of Program
 - Brief background of Creating Sustainable Places and Planning Sustainable Places
- Project Specifics
 - Project Background
 - Scope of services requested
 - Study schedule



RFP General Overview

- Proposal Submittal Requirements
 - Required response formats and length:
 - **1 electronic copy**
 - Deadline: February 28, 2025, at 3 pm CST
 - Where to send response: Beth Dawson, bdawson@marc.org and Cy Splichal, csplichal@marc.org
 - Question and Answer procedure
 - Written questions received and their answers will be posted February 21, 2025, by EOB. Keep in mind the deadline for **written** questions is **noon CST Wednesday, February 19. Send questions to Beth Dawson, bdawson@marc.org and Cy Splichal, csplichal@marc.org .**



RFP General Overview

- Proposal Submittal Requirements
 - Items to be addressed in response
 - Proposed Project Approach
 - Proposed Public Engagement
 - Qualifications
 - Disadvantaged Business Enterprise (DBE) Goal
 - Required Attachments
 - **REQUIRED: At time of proposal submittal** KDOT requires SAM.gov registration for the prime consultant and **DBE** certification of any prime or sub satisfying DBE goal



RFP General Overview

- Section F: Submittal Requirements

Item	Page Requirements
1. Proposed Project Approach	Six single letter sized pages total for items 1 and 2. Two to three pages of the six must detail the public engagement process.
2. Proposed Public Engagement Strategies	
3. Qualifications	Item 3 not included in the page count for items 1 and 2. Three single sided pages or equivalent max for narrative of qualifications. Three additional single pages total for resumes. Listing of relevant work within last 5 years not to exceed three pages. Nine pages maximum for qualifications narrative, resumes and relevant work
4. Disadvantaged Business Enterprise (DBE) Goal	Not included in proposal page count.
5. Attachments	Not included in proposal page count.



RFP General Overview

- Selection Procedure
 - All Proposals Due: Friday, February 28, 2025 at 3 p.m. CST
 - All Proposals Reviewed: March 3 – 12, 2025
 - Interviews: Please refer to study specific slides
- Proposal Selection Criteria
 - See Project Slides
- Pre-Proposal Meeting and Question Submittal
- Contract Award



RFP General Overview

- Project Budget: See Project Slides
 - Given funding has been finalized by the MARC Board, information is provided on each project slide to assist you in developing your proposal and timeline.
 - The selected firm should be prepared to provide cost and fee information within two days of notification of selection for negotiation
- Period of Performance: See Project Slides
- Attachments: Affirmative Action; Debarment; Lobbying; Disadvantaged Business Enterprise; **Bidder's List**



RFP General Overview – Bidder’s List NEW!

- Attachment: Bidder’s List
- REQUIRED – must document all subconsultants that were considered for your team whether they are a part of your team or not.

ATTACHMENT D – Bidder’s List

Firm name	Address	DBE or Non-DBE	NAICS for Scope	Race or Gender of majority owner		Age of firm		Annual Gross Receipts (in millions)	
					African American		1 - 3 yrs		Less than \$1
					Asian-Pacific Americans		4 - 6 yrs		\$1 - 3
					Hispanic American		7 - 10 yrs		\$3 - 6
					Native American		10+ years		\$6 - 10
					Subcontinent Asian-Pacific Americans				Over \$10
					Women				
					Other				
					Non - minority				

General Questions?

BASEHOR TOWN CENTER TRAIL AND RECREATION

CITY OF BASEHOR, KAN.



PLANNING SUSTAINABLE PLACES

Basehor Town Center Trail and Recreation

The study area is defined as the 240 acres east of 155th Street and Basehor Blvd surrounding Basehor Intermediate School. The area is highlighted in green:



Basehor Town Center Trail and Recreation

- Proposals should address the following key priorities:
 - Establishing an extensive, connected trail system.
 - Implementing sustainable, mixed-use development.
 - Potential parks and recreation amenities.
 - Fostering public participation to align with development of amenities with local needs.
 - Planning for a shared-use parking facilities to accommodate downtown activity and visitors.
- DBE Goal: 10%
- Final Report Due: October 31, 2025



Basehor Town Center Trail and Recreation

- Tasks

- Review all relevant plans and existing conditions to guide development recommendations.
- Public engagement will include entities and strategies identified in the RFP and will utilize the Basehor Quarterly Newsletter.
- Propose a trail network, including multiple trail types, amenities, parking, and green infrastructure.
- Final report should identify funding mechanisms and strategies for implementation. Report will be presented to Steering Committee, and Basehor City Council.
- Project Budget: \$75,000



Basehor Town Center Trail and Recreation

- Criteria
 - Project approach and solutions to critical issues [15%]
 - Experience and availability of key personnel [15%]
 - Experience on similar projects [20%]
 - Approach to community engagement [20%]
 - Project understanding [15%]
 - Ability to accomplish project within desired timeframe [10%]
 - Sustainability and Environmental Stewardship [5%].
- Interviews will be held March 31st, 2025
- Questions for City of Basehor?

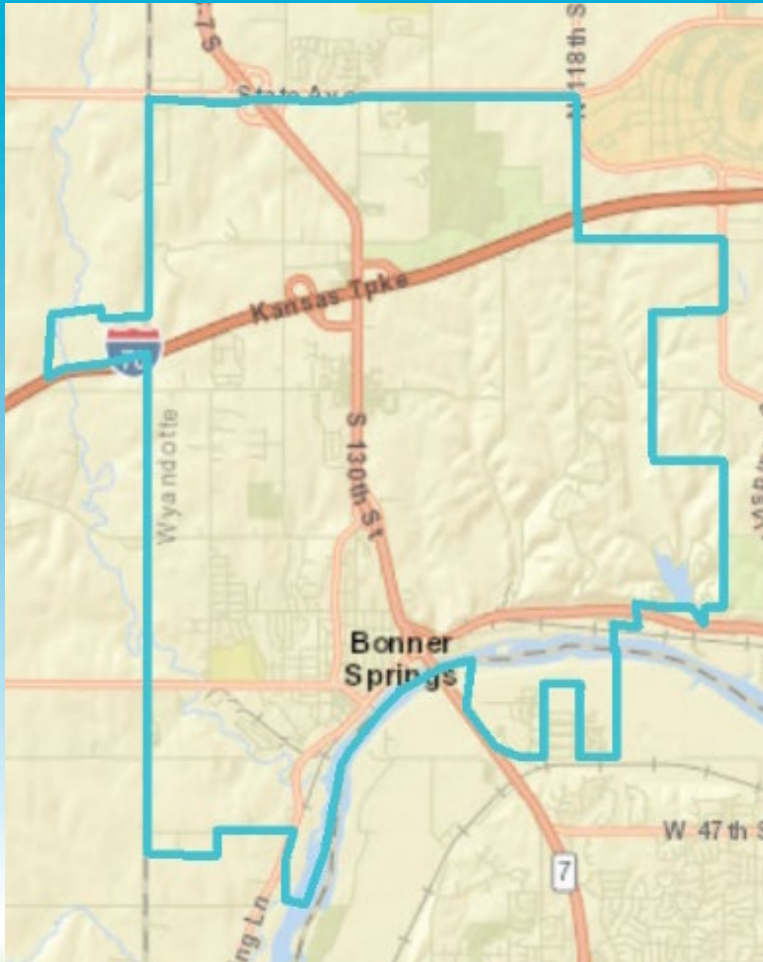
BONNER SPRINGS CONNECTIVITY AND WALKABILITY PLAN

CITY OF BONNER SPRINGS,
KAN.



PLANNING SUSTAINABLE PLACES

Bonner Springs Connectivity & Walkability Plan



The study area is defined as the entirety of the City of Bonner Springs, Kansas.



Bonner Springs Connectivity & Walkability Plan

- Proposals should address the following key priorities:
 - Evaluating connections (bike/ped): assess current – including condition, identify missing routes and connections, recommend improvements both to condition and new connections.
 - Developing recommendations to improve connections (bike/ped).
 - Examining and developing recommendations for transit both within and connecting Bonner Springs to the greater region.
- DBE Goal: 10%
- Final Report Due: November 30th, 2025



Bonner Springs Connectivity & Walkability Plan

- Tasks
 - A review of existing conditions and previous plans.
 - Conduct public engagement including residents, local business, and other stakeholders. Outreach is to include a number of methods outlined in the RFP.
 - Develop recommendations for improving infrastructure connections for bicycles and pedestrians, including future trails, landscaping, and transit needs.
 - Final plan will present a recommendation for implementation along with a detailed budget. Will be presented to the Steering Committee, Planning Commission and City Council.
- Project Budget: \$80,000



Bonner Springs Connectivity & Walkability Plan

- Criteria
 - Project approach and solutions to critical issues [20%]
 - Experience and availability of key personnel [5%]
 - Experience on similar projects [15%]
 - Approach to community engagement [10%]
 - Project understanding [20%]
 - Ability to accomplish project within desired timeframe [10%]
 - Sustainability and Environmental Stewardship [20%]
- Interviews will occur April 2-3, 2025
- Questions for City of Bonner Springs?

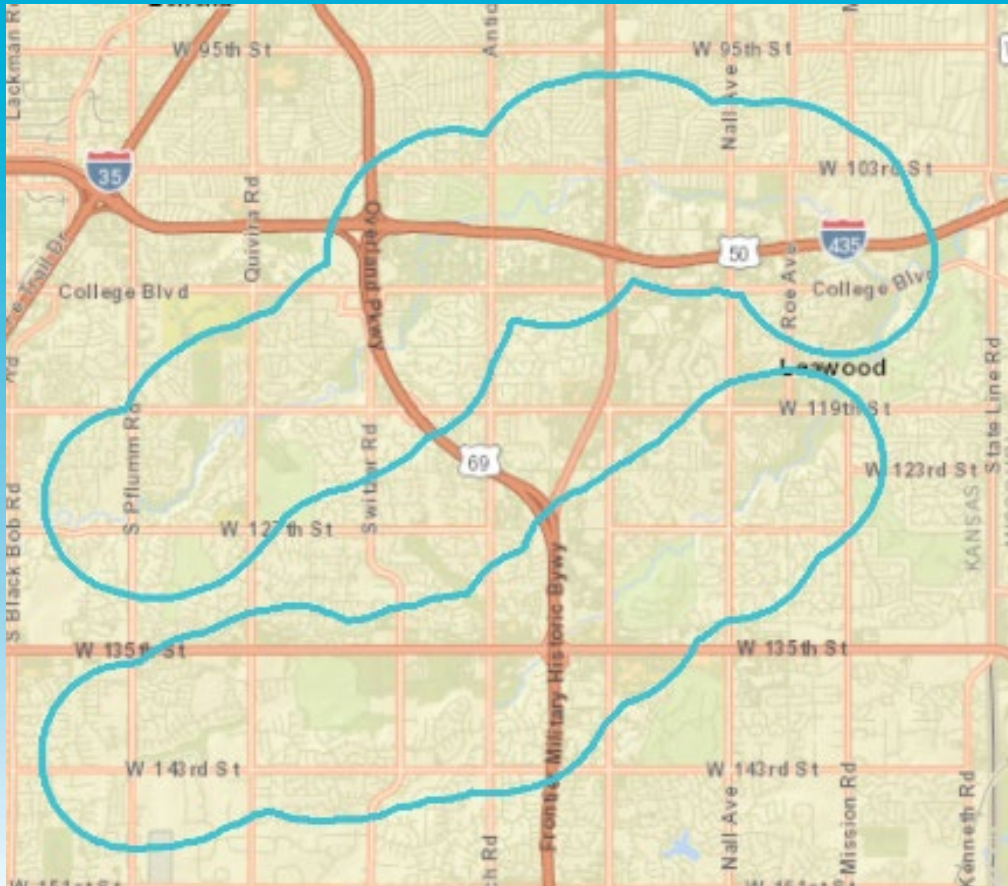
OVERLAND PARK WAYFINDING MASTER PLAN

CITY OF OVERLAND PARK, KAN.



PLANNING SUSTAINABLE PLACES

Overland Park Wayfinding Master Plan



Study Area: One mile buffer along the alignments of both the Indian and Tomahawk Creek trails in Overland Park.



Overland Park Wayfinding Master Plan

- Proposals should address
 - Definition
 - Safety and Accessibility
 - Connectivity
 - User Engagement
- DBE Goal: 10%
- Final Report Due: December 31, 2025



RFP Overland Park Wayfinding Master Plan

- Tasks

- A review of plans relevant to this study is expected along with stakeholder identification
- Conduct public engagement that includes targeted outreach to specified significant populations. Outreach is to include a number of methods outlined in the RFP.
- Propose signage including item details to list on signs, fabrication and placement, and other recommendations.
- Final plan will present a prioritized strategy for implementation along with funding options. Will be presented to the public and stakeholder engagement meetings.

- Project Budget: \$78,000

RFP Overland Park Wayfinding Master Plan

- Criteria
 - Project approach and solutions to critical issues [20%]
 - Experience and availability of key personnel [10%]
 - Experience on similar projects [20%]
 - Approach to community engagement [15%]
 - Project understanding and knowledge of local context [25%]
 - Ability to accomplish project within desired timeframe [10%].
- Interviews will be held week of April 2, 2024
- Questions for City of Overland Park?

Final Date Reminders

Questions Due: February 19, 2025 noon CST

Q&A Posted: February 21, 2025 EOB

Proposals Due: February 28, 2025, 3 pm CST

Interviews: Basehor: March 31st, 2025

Bonner Springs: April 2-3, 2025

Overland Park: Week of April 2, 2025

MARC Board: April 22, 2025

Notice to Proceed: May 2025

Questions

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