

# Planning Sustainable Places Program

ADVANCING A SUSTAINABLE REGION PLACE BY PLACE

## 2025 Pre-Bid Workshop

### March 12, 2025



# PSP Schedule Reminder

Round:	Four		Five		Six	
Schedule	[Anticipated]		[Anticipated]		Anticipated	
RFP Release:	1/6/25		2/3/25		3/3/25	
Pre-Bid Workshop:	1/15/25, 10 am CST		2/11/25, 3 pm CST *UPDATED		3/12/25, 10 am CDT	
Questions Due:	1/22/25, noon CST		2/19/25, noon CST		3/19/25, noon CDT	
Q&A Posted:	1/24/25, EOB		2/21/25, EOB		3/21/25, EOB	
Proposals Due:	1/31/25, 3 pm CST		2/28/25, 3 pm CST		4/4/25, 3 pm CDT	
Review Proposals:	2/3 – 2/12/25		3/3 – 3/12/25		4/7 – 4/16/25	
Interviews:	Week of 3/3/25		Week of 3/31/25		Week of 5/5/25	
Negotiate Scope:	3/10 – 3/14/25		4/7 – 4/11/25		5/12 – 5/16/25	
MARC Board:	3/25/25		4/22/25		5/27/25	
Execute Contract:	3/26 – 4/9/25		4/23 – 5/7/25		5/28 – 6/11/25	
Notice to Proceed:	Within 2 weeks of Contract Execution		Within 2 weeks of Contract Extensions		Within 2 weeks of Contract Execution	
Projects:	KCATA	Blue Ridge TOD & Transit Center Study	Bonner Springs	Connectivity & Walkability Plan	Mission	Martway/Rock Creek Trail: Martway West
	Leavenworth	7 <sup>th</sup> Street Corridor	Basehor	Town Center & Recreation #	Shawnee	Downtown Wayfinding
	Parkville*	Sidewalk Gap Inventory & Rating*	Overland Park	Overland Park Wayfinding Master Plan	Unified Government	Zoning Code Update
	KCMO	Forgotten Homes & Independence Plaza				

\*Given the small budget of the noted studies, in lieu of interviews, the shortlisted firms will be provided questions to respond to which will be utilized in consultant selection.

# The Basehor RFP is being re-released. The budget has been updated to \$75,000.

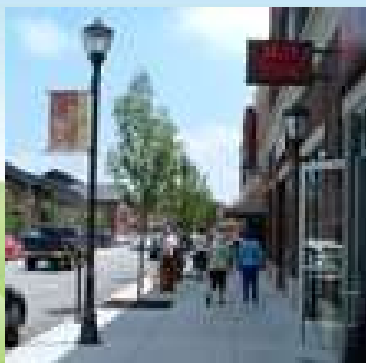
A Question and Answer page regarding the projects will be provided to disseminate all received questions. All pre-bid workshops will be hybrid meetings. Please refer to the RFP for meeting registration information.

If you have any questions, please contact Beth Dawson at [bdawson@marc.org](mailto:bdawson@marc.org) or 816.701.8325.

Revised: March 3, 2025

# Meeting Agenda

- Welcome
- RFP General Overview
- RFP Specifics Overview
- Questions
- Reminder: For those joining us virtually, please enter your Name, Title, Company and Email into the Chat box so that you will be recorded on the Sign-In Sheet. The Sign-In Sheet will be posted to the RFP page and distributed to all attendees.



# RFP General Overview

- Purpose and Introduction and Background
  - Overview of Program
  - Brief background of Creating Sustainable Places and Planning Sustainable Places
- Project Specifics
  - Project Background
  - Scope of services requested
  - Study schedule



# RFP General Overview

- Proposal Submittal Requirements
  - Required response formats and length:
    - **1 electronic copy**
  - Deadline: April 4, 2025, at 3 pm CDT
  - Where to send response: Beth Dawson, [bdawson@marc.org](mailto:bdawson@marc.org) and Cy Splichal, [csplichal@marc.org](mailto:csplichal@marc.org)
  - Question and Answer procedure
    - Written questions received and their answers will be posted March 21, 2025, by EOB. Keep in mind the deadline for **written** questions is **noon CDT Wednesday, March 19. Send questions to Beth Dawson, [bdawson@marc.org](mailto:bdawson@marc.org) and Cy Splichal, [csplichal@marc.org](mailto:csplichal@marc.org) .**



# RFP General Overview

- Proposal Submittal Requirements
  - Items to be addressed in response
    - Proposed Project Approach
    - Proposed Public Engagement
    - Qualifications
    - Disadvantaged Business Enterprise (DBE) Goal
    - Required Attachments
  - **REQUIRED: At time of proposal submittal** KDOT requires SAM.gov registration for the prime consultant and **DBE** certification of any prime or sub satisfying DBE goal





# RFP General Overview

- Section F: Submittal Requirements

Item	Page Requirements
1. Proposed Project Approach	Six single letter sized pages total for items 1 and 2. Two to three pages of the six must detail the public engagement process.
2. Proposed Public Engagement Strategies	
3. Qualifications	Item 3 not included in the page count for items 1 and 2. Three single sided pages or equivalent max for narrative of qualifications. Three additional single pages total for resumes. Listing of relevant work within last 5 years not to exceed three pages. Nine pages maximum for qualifications narrative, resumes and relevant work
4. Disadvantaged Business Enterprise (DBE) Goal	Not included in proposal page count.
5. Attachments	Not included in proposal page count.



# RFP General Overview

- Selection Procedure
  - All Proposals Due: Friday, April 4, 2025 at 3 p.m. CDT
  - All Proposals Reviewed: April 7 - 16, 2025
  - Interviews: Please refer to study specific slides
- Proposal Selection Criteria
  - See Project Slides
- Pre-Proposal Meeting and Question Submittal
- Contract Award





# RFP General Overview

- Project Budget: See Project Slides
  - Given funding has been finalized by the MARC Board, information is provided on each project slide to assist you in developing your proposal and timeline.
  - The selected firm should be prepared to provide cost and fee information within two days of notification of selection for negotiation
- Period of Performance: See Project Slides
- Attachments: Affirmative Action; Debarment; Lobbying; Disadvantaged Business Enterprise; **Bidder's List**



# RFP General Overview – Bidder’s List NEW!

- Attachment: Bidder’s List
- REQUIRED – must document all subconsultants that were considered for your team whether they are a part of your team or not.

## ATTACHMENT D – Bidder’s List

Firm name	Address	DBE or Non-DBE	NAICS for Scope	Race or Gender of majority owner		Age of firm		Annual Gross Receipts (in millions)	
					African American		1 - 3 yrs		Less than \$1
					Asian-Pacific Americans		4 - 6 yrs		\$1 - 3
					Hispanic American		7 - 10 yrs		\$3 - 6
					Native American		10+ years		\$6 - 10
					Subcontinent Asian-Pacific Americans				Over \$10
					Women				
					Other				
					Non - minority				

General Questions?

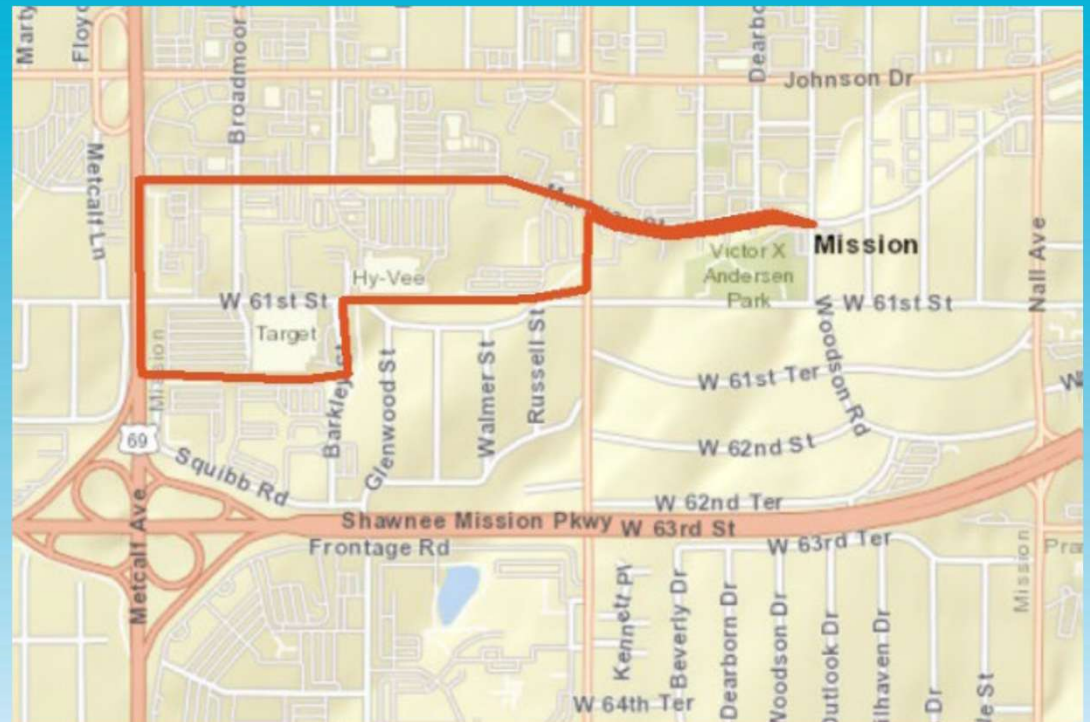
# MARTWAY/ROCK CREEK TRAIL CORRIDOR: MARTWAY WEST

## CITY OF MISSION, KAN.



# RFP Martway Rock Creek Trail Corridor

The study area is defined as Mission's west side of Martway and the Rock Creek Trail from Woodson to Metcalf. The trail and Martway are part of one active transportation corridor at Woodson, but bifurcate at Lamar.



# RFP Martway Rock Creek Trail Corridor

- Proposals should address the following key priorities:
  - Greater, safer connectivity for pedestrians and bicyclists to activity centers on the west side of Mission utilizing complete street principles.
  - Enhanced trail experience utilizing better naturalization of the Rock Creek, public art, place making, and other innovative techniques.
  - Environmental and flood hazard mitigation strategies utilizing green infrastructure improvements.
  - Active public engagement process utilizing surveys, focus groups, and other innovative techniques.
- DBE Goal: 12%
- Final Report Due: March 31, 2026

# RFP Martway Rock Creek Trail Corridor

- Tasks

- Review of plans identified in the RFP, and existing conditions along the corridor.
- Public engagement will include the groups and methods identified in the RFP.
- Develop design concepts and safety strategies that include complete street designs and green infrastructure.
- Final report should include all deliverables, and a scalable implementation matrix and budget. Report will be presented to the Planning Commission and will be adopted by the City Council as an appendix to the Tomorrow Together 2040 Comprehensive Plan.
- Project Budget: \$110,400



# RFP Martway Rock Creek Trail Corridor

- Criteria
  - Project understanding [20%]
  - Project approach and solutions to critical issues [25%]
  - Approach to community engagement [20%]
  - Experience on similar projects [15%]
  - Experience and availability of key personnel [15%]
  - Ability to accomplish project within desired timeframe [5%]
- Interviews will be held May 7, 2025
- Questions for City of Mission?

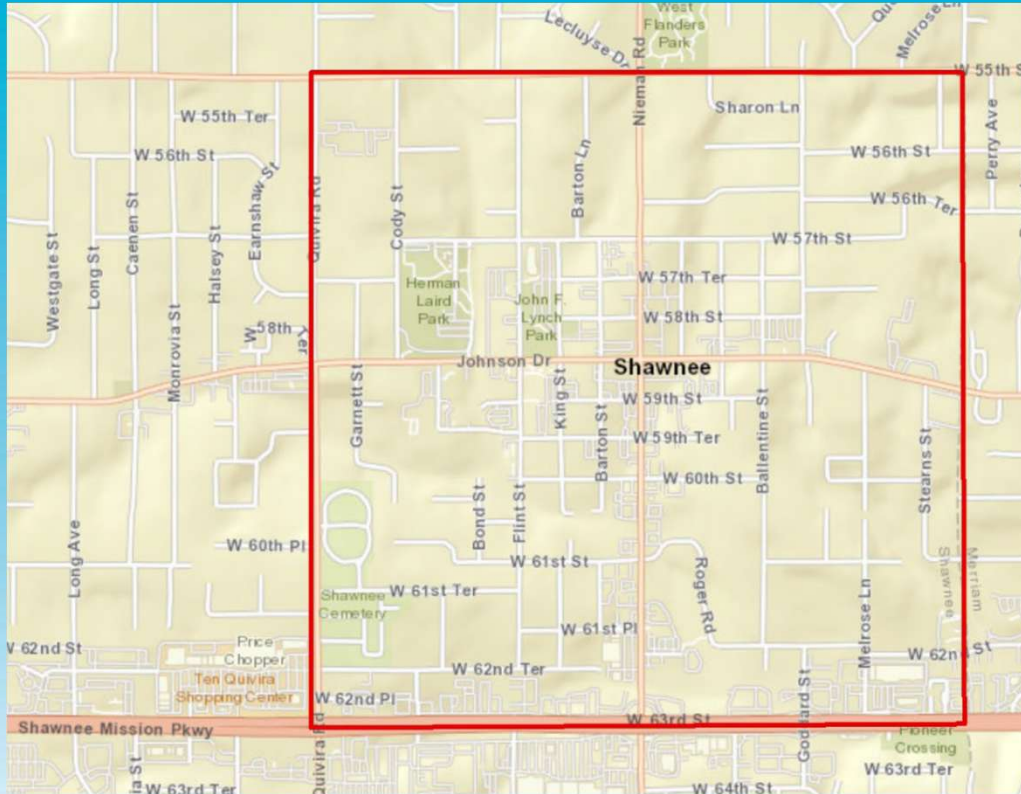


# **DOWNTOWN SHAWNEE WAYFINDING PLAN & POLICY CITY OF SHAWNEE, KAN.**



**PLANNING SUSTAINABLE PLACES**

# RFP Downtown Shawnee Wayfinding



The study area encompasses Downtown Shawnee, defined as generally from West 55<sup>th</sup> Street on the north, Shawnee Mission Parkway on the south, Switzer Road on the east and Quivira Road on the west.



# RFP Downtown Shawnee Wayfinding

- Proposals should address the following key priorities:
  - Establishes a wayfinding sign hierarchy that identifies and prioritizes relevant sign content, function, multiple modes of transportation and locations;
  - Incorporates existing Downtown Shawnee streetscape and branding elements;
  - Highlights public parking; and
  - Creates a policy for application of wayfinding signs in the public realm.
- DBE Goal: 12%
- Final Report Due: March 31, 2026



# RFP Downtown Shawnee Wayfinding

- Tasks
  - Review of plans and existing conditions outlined in RFP.
  - Conduct public engagement including an advisory committee and key stakeholder groups.
  - Identify prioritized destinations and connection points, as well as conceptual signage design.
  - Final report will include all deliverables, cost estimates, prioritization matrix, and implementation policy. Will be presented to the advisory committee, stakeholders, and the public. Presentation to City Council is not required.
- Project Budget: \$70,000



# RFP Downtown Shawnee Wayfinding

- Criteria
  - Project approach and solutions to critical issues [20%];
  - Project understanding [20%];
  - Approach to community engagement [20%];
  - Experience and availability of key personnel [15%];
  - Experience on similar projects [15%];
  - Ability to accomplish project within desired timeframe [10%].
- Interviews will occur May 5, 2025
- Questions for City of Shawnee?





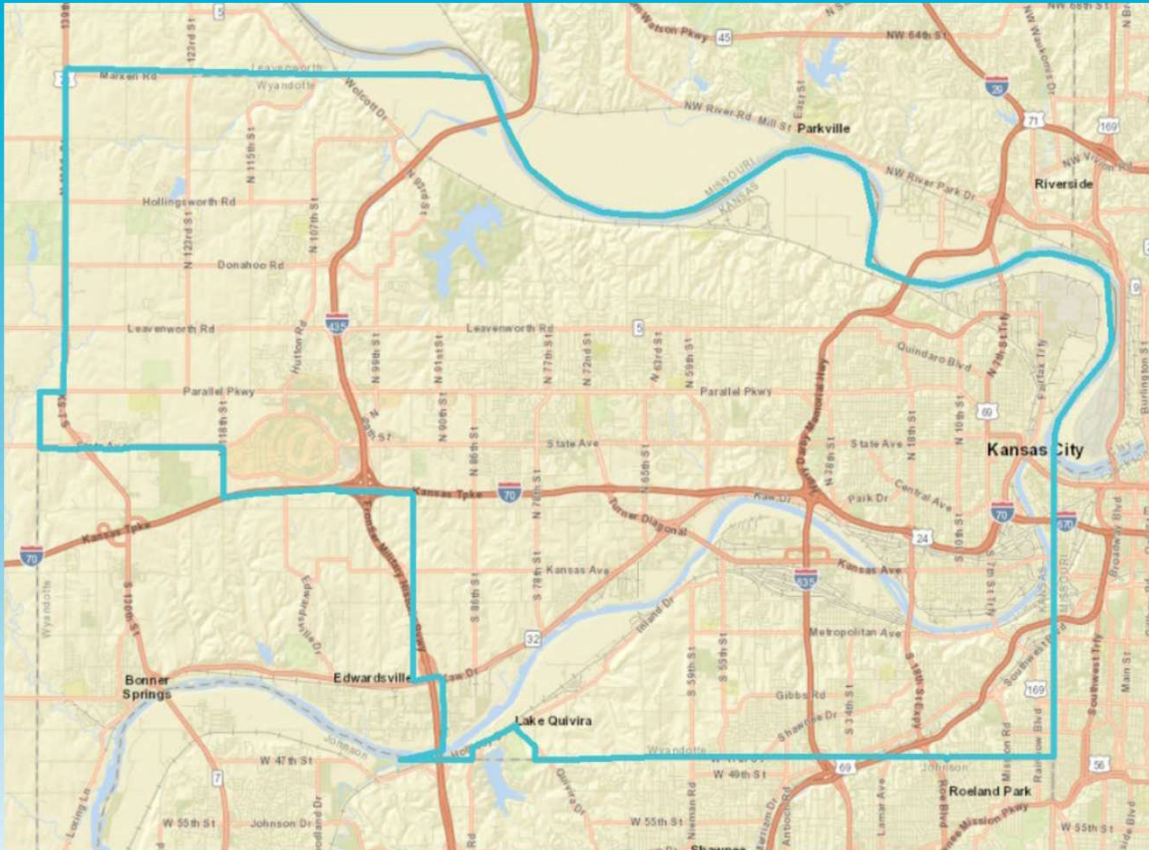
# UNIFIED GOVERNMENT ZONING CODE UPDATE

## UNIFIED GOVERNMENT OF WYANDOTTE COUNTY AND KANSAS CITY, KAN.



**PLANNING SUSTAINABLE PLACES**

# RFP UG Zoning Code Update



The study area is defined as the entirety of Kansas City, Kansas.



**VIBRANT | CONNECTED | GREEN**

# RFP UG Zoning Code Update

- Proposals should address
  - Implementation of the new land use categories established in PlanKCK
  - Removal of exclusionary zoning practices
  - Creation of an updated zoning code that is equitable, future-thinking, and legible/accessible to residents and developers alike
- DBE Goal: 12%
- Final Report Due: December 31, 2026



# RFP UG Zoning Code Update

- Tasks
  - Note: This work will need to be coordinated with other consultants working on sections outside transportation and land use.
  - Conduct an in-depth review of the existing zoning code and synthesize other plans parallel to efforts.
  - Conduct public engagement that includes a number of stakeholders and activities identified in RFP.
  - Propose code amendments and recommendations with various approaches.
  - The updated code will be presented to the Board of Zoning Appeals, City Planning Commission, Landmarks Commission and Board of Commissioners.
- Project Budget: \$300,000

# RFP UG Zoning Code Update

- Criteria
  - Project approach and solutions to critical issues [20%];
  - Experience and availability of key personnel [15%];
  - Experience on similar projects [20%];
  - Approach to community engagement [15%];
  - Project understanding [20%];
  - Ability to accomplish project within desired timeframe [10%].
- Interviews will be held May 6, 2025
- Questions for Unified Government?



# Final Date Reminders

Questions Due: March 19, 2025 noon CDT

Q&A Posted: March 21, 2025 EOB

Proposals Due: April 4, 2025, 3 pm CDT

Interviews: Mission: May 7, 2025

Shawnee: May 5, 2025

Unified Government: May 6, 2025

MARC Board: May 27, 2025

Notice to Proceed: June 2025



# Questions

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