

Planning Sustainable Places Program

ADVANCING A SUSTAINABLE REGION PLACE BY PLACE

2023 Pre-Bid Workshop

May 10, 2023



PSP Schedule Reminder



2023 Request for Consulting Services

The Mid-America Regional Council's (MARC) Planning Sustainable Places (PSP) Program provides local governments with financial support to advance detailed local planning and project development activities in support of *Creating Sustainable Places, Connected KC 2050's* Activity Centers and Corridors framework, and the Mid-America Regional Council's adopted policy statement on regional land use direction. The PSP Program will be seeking consulting services to complete a total of eighteen Planning Sustainable Places projects. Further details regarding each project will be available as their individual requests are released. The anticipated timeline for the release of requests is detailed below.

Round: Six			Round: Seven			
Schedule [Anticipated]			Schedule [Anticipated]			
RFP Release:	5.1.23		RFP Release:	5.30.23		
Pre-Bid Workshop:	5.10.23, 10 am CDT		Pre-Bid Workshop:	6.7.23, 10 am CDT		
Questions Due:	5.17.23, noon CDT		Questions Due:	6.14.23, noon CDT		
Q&A Posted:	5.19.23, EOB		Q&A Posted:	6.16.23, EOB		
Proposals Due:	6.2.23, 3 pm CDT		Proposals Due:	6.28.23		
Review Proposals:	6.6-6.14.23		Review Proposals:	6.29 – 7.7.23		
*Shortlisted Firms Question Solicitation	Week of 6.19.23		Interviews:	Week of 7.24.23		
Negotiate Scope:	6.26 – 6.30.23		Negotiate Scope:	7.31 – 8.4.23		
MARC Board:	7.25.23		MARC Board:	8.22.23		
Execute Contract:	7.26 – 8.9.23		Execute Contract:	8.23 – 9.6.23		
Notice to Proceed:	Within 2 weeks of contract execution		Notice to Proceed:	Within 2 weeks of contract execution		
			Projects	Overland Park	College and Metcalf Overlay District	
				Mission	City-wide Bike/Ped and Trail Connections Study	
				DeSoto	83 rd and Lexington Corridor Study	
Projects:	Basehor	Downtown Corridor Improvement Plan				
	Greenwood	Greenwood Connected				

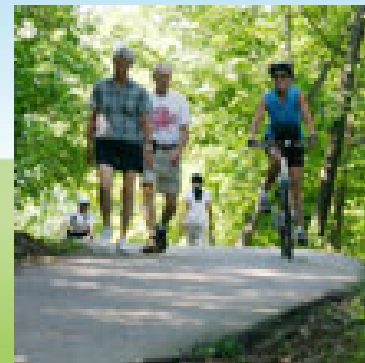
A Question-and-Answer page regarding the projects will be provided to disseminate all received questions. All pre-bid workshops will be hybrid meetings. Please register to receive meeting link information: [Register for Pre-bid Workshop](#)

If you have any questions, please contact Beth Dawson at bdawson@marc.org or 816.701.8325 or Taylor Cunningham at tcunningham@marc.org or 816.701.8228.

*Given the maximum budget for the Basehor and Greenwood projects, a set of questions will be provided to shortlisted firms in lieu of interviews. The questions provided to the shortlisted firms will utilize the Evaluation Criteria outlined in section H of the Request for Proposals.

Meeting Agenda

- Welcome
- RFP General Overview
- RFP Specifics Overview
- Questions
- Reminder: For those joining us virtually, please enter your Name, Title, Company and Email into the Chat box so that you will be recorded on the Sign-In Sheet. The Sign-In Sheet will be posted to the RFP page and distributed to all attendees.



RFP General Overview

- Sections A and B: Program Introduction and Background
 - Overview of Program
 - Brief background of Creating Sustainable Places and Planning Sustainable Places
- Sections C, D and E: Project Specifics
 - Background for specific project
 - Scope of services requested
 - Study schedule



RFP General Overview

- Section F: Submittal Requirements
 - Required response formats and length
 - 1 electronic copy
 - **Deadline: June 2, 2023, at 3 pm CDT**
 - Where to send response: Beth Dawson, bdawson@marc.org
 - Question and Answer procedure
 - Written questions received and their answers will be posted May 19, 2023. Keep in mind the deadline for **written** questions is **noon CDT Wednesday, May 17th. Send questions to Beth Dawson, bdawson@marc.org.**
 - Items to be addressed in response
 - Proposed Project Approach
 - Proposed Public Engagement
 - Qualifications
 - Disadvantaged Business Enterprise (DBE) Goal: See Project Slides
 - Required Attachments

RFP General Overview

- Section F: Submittal Requirements

Item	Page Requirements
1. Proposed Project Approach	Six single letter sized pages total for items 1 and 2. Two to three pages of the six must detail the public engagement process.
2. Proposed Public Engagement Strategies	
3. Qualifications	Item 3 not included in the page count for items 1 and 2. Three single sided pages or their equivalent max for narrative of qualifications. Three additional single pages total for resumes. Listing of relevant work within last 5 years not to exceed three pages. Nine pages maximum for qualifications narrative, resumes and relevant work
4. Disadvantaged Business Enterprise (DBE) Goal	Not included in proposal page count.
5. Affirmative Action Checklist	Not included in proposal page count.
6. Certificate Regarding Debarment	Not included in proposal page count.

RFP General Overview

- Section G: Selection Procedure
 - All Proposals Due: June 2, 2023 at 3 p.m. CDT
 - All Proposals Reviewed: Week of June 6th
 - Evaluation Questions : Week of June 19th
- Section H: Evaluation Criteria
 - See Project Slides
- Section I: Pre-Proposal Meeting and Question Submittal
- Section J: Contract Award



RFP General Overview

- Section K: Project Budget: See Project Slides
 - Given funding has been finalized by the MARC Board, information is provided on each project slide to assist you in developing your proposal and timeline.
 - The selected firm should be prepared to provide cost and fee information within two days of notification of selection for negotiation
- Section L: Period of Performance: See Project Slides
- Attachments

General Questions?



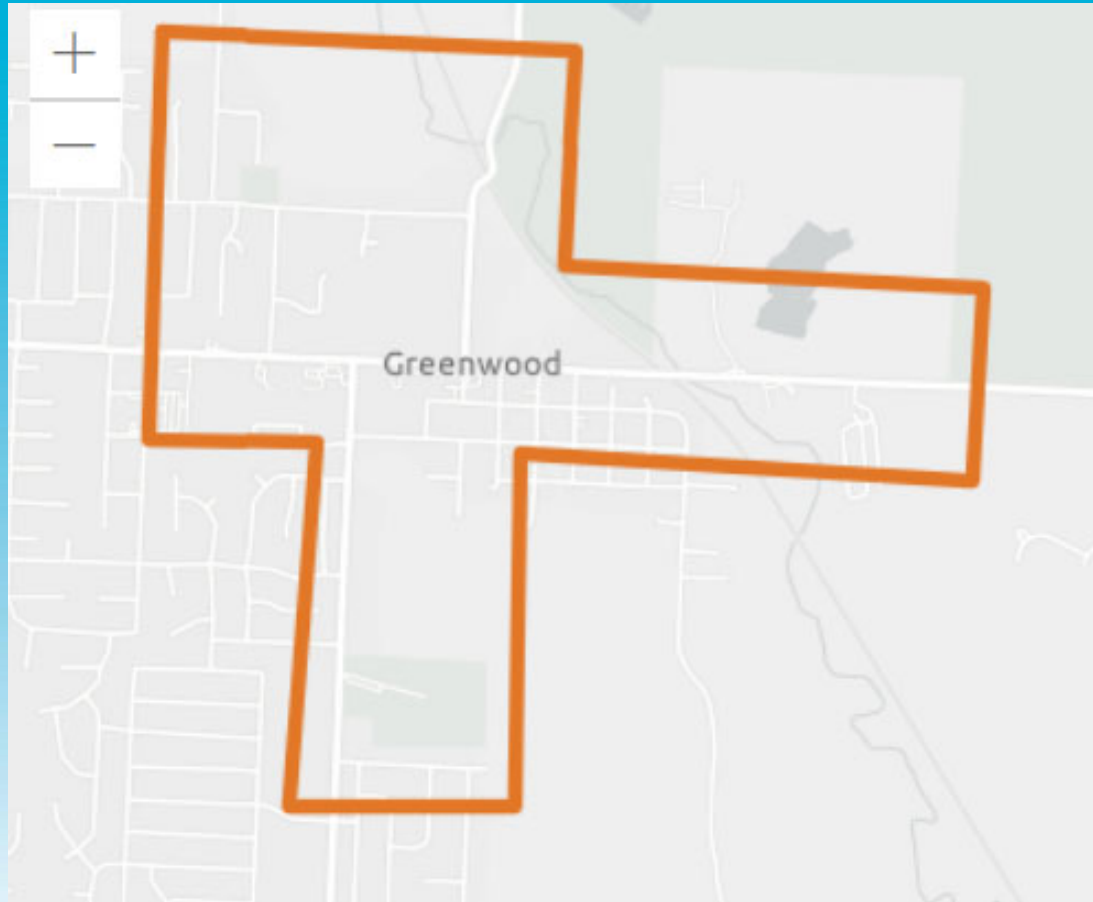
GREENWOOD CONNECTED

CITY OF GREENWOOD, MO



PLANNING SUSTAINABLE PLACES

RFP Greenwood Connected



Study Area: downtown
Greenwood, MO



VIBRANT | CONNECTED | GREEN

RFP Greenwood Connected

- Proposals should address
 - Review existing planning documents
 - Evaluation of existing conditions on the Rock Island Trail and Downtown Greenwood
 - Robust public and stakeholder engagement process
 - Recommendations that are coordinated with stormwater study to maximize improvements
- DBE Goal: 22%
- Final Report Due: December 15, 2023



RFP Greenwood Connected

- Tasks
 - Complete an existing plan review to establish context for trail connection and downtown improvements
 - Determine a public engagement strategy that includes stakeholders and the general public
 - Make recommendations for Rock Island Trail alignment in Greenwood
 - Make recommendations for infrastructure improvements in Downtown Greenwood that increase walkability and economic vitality
- Project Budget: \$40,250



RFP Greenwood Connected

- Criteria
 - Experience on similar projects (30%)
 - Approach to community engagement (30%)
 - Project understanding (15%)
 - Project approach and solutions to critical issues (15%)
 - Experience and availability of key personnel (10%)

- Questions for City of Greenwood?



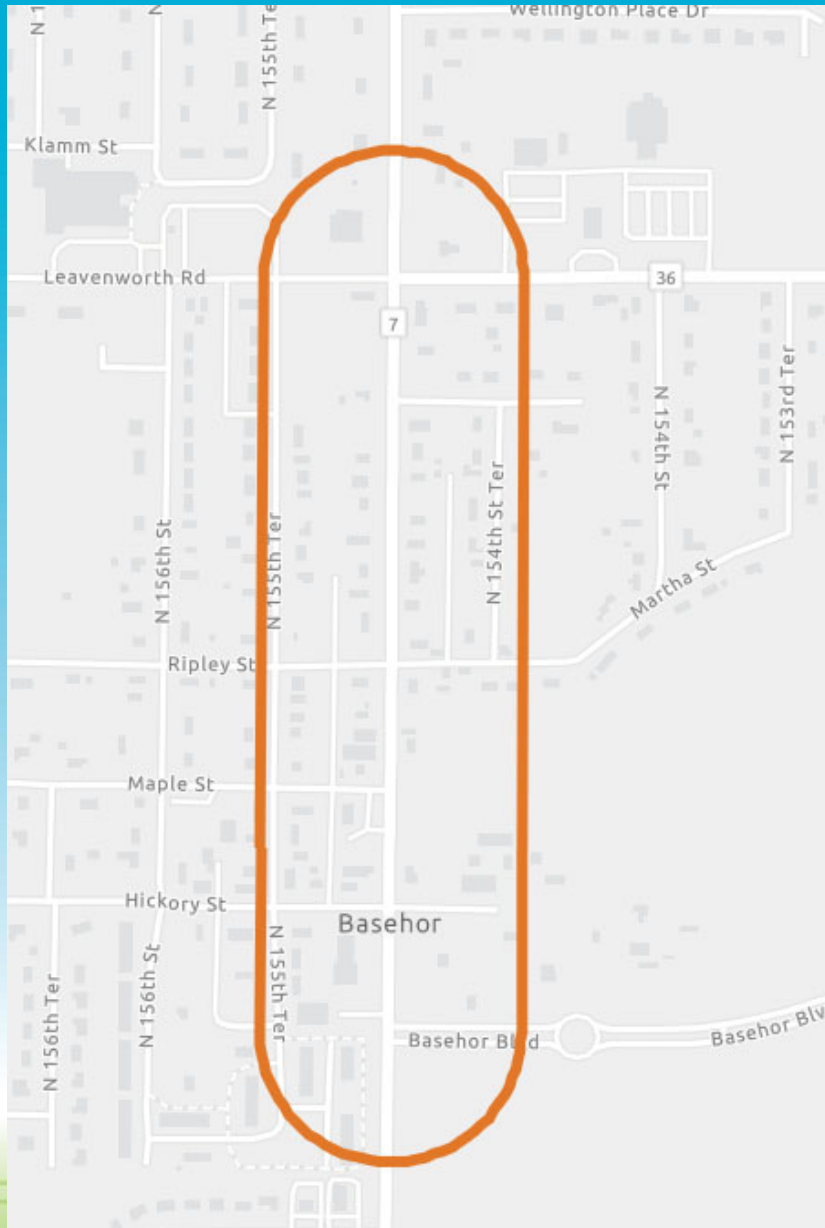
DOWNTOWN CORRIDOR IMPROVEMENT PLAN

CITY OF BASEHOR, KS



PLANNING SUSTAINABLE PLACES

RFP Basehor Downtown Corridor



Study Area: City of
Basehor, KS

RFP Basehor Downtown Corridor

- Proposals should address
 - Developing the highest value upgrades in terms of the greatest benefit to the overall desire to improve the walkability of the area with respect to limited funds for improvements.
 - This plan will seek to include the residents currently living in the subject area and will give high priority to the desires of the residents living in the subject areas.
 - The plan will provide options for immediate solutions as well as longer-term goals.
- DBE Goal: 10%
- Final Report Due: June 30, 2024

RFP Basehor Downtown Corridor

- Tasks

- Existing conditions inventory
- Conduct robust public engagement, target neighborhood members
- Identify and prioritize safety improvements
- Identify improvements for pedestrian, bicycle and parking access
- Honor veterans in the corridor
- Identify gaps and establish priorities for sidewalk and multiuse path
- Identify potential MetroGreen connections
- Inventory existing tree canopy and identify landscaping opportunities
- Inventory existing lighting and identify potential improvements
- Engage electric utility to determine feasibility of burying services

Project Budget: \$30,000

RFP Basehor Downtown Corridor

- Criteria
 - Experience and availability of key personnel (30%)
 - Experience on similar projects (25%)
 - Project understanding (20%)
 - Approach to community engagement (10%)
 - Project approach and solutions to critical issues (10%)
 - Ability to accomplish project within desired timeframe (5%)

- Questions for City of Basehor?



Final Date Reminders

Questions Due: May 17, 2023, noon CDT

Q&A Posted: May 19, 2023 EOB

Proposals Due: **June 2, 2023, 3 pm CDT**

Shortlisted Firms Questions: Week of June 19, 2023

MARC Board: July 25, 2023

Notice to Proceed: August 2023



Questions

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