



SFY 2025

REQUEST FOR PROPOSAL

TRANSPORTATION SERVICES

UNDER THE ***OLDER AMERICANS ACT*** OF 1965,
AS AMENDED

TO BE AWARDED BY:

MID-AMERICA REGIONAL COUNCIL
600 BROADWAY, SUITE 200
KANSAS CITY, MISSOURI

Released:
March 27, 2024

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Part A

I. PUBLIC NOTICE

Notice is hereby given that the Mid-America Regional Council (MARC) will release Request for Proposal (RFP) documents for the provision of the following services in the Missouri counties of Cass, Clay, Jackson, Platte, and Ray for State Fiscal Year (SFY) 2025 (July 1, 2024, through June 30, 2025):

Catered Meals
Evidence-Based Programs
Pre-Plated Frozen Meals
Transportation Services

These documents will be released on Wednesday, March 27, 2024. Documents may be obtained at <https://www.marc.org/about-marc/funding-and-rfps> or by contacting Tonya Boston at tboston@marc.org or at (816) 701-8290.

All questions should be submitted via email to Tonya Boston at tboston@marc.org. Responses to questions submitted will be posted on the MARC website at <https://www.marc.org/Requests-for-Proposals>. Proposals will be accepted via email at tboston@marc.org no later than 5:00 PM (CDT), April 29, 2024.

MARC hereby notifies all interested parties that it affirmatively ensures that all respondents to this notice are afforded full opportunity to submit proposals and that no respondent will be discriminated against on the grounds of race, color, national origin, disability, sex, or veteran status in consideration of an award.

II. PROPOSAL BACKGROUND

The structure of the Area Agency on Aging and authority of the Mid-America Regional Council to conduct this solicitation and to procure contractors is described Section 6 of the MARC Aging and Adult Services, Policies and Procedures Manual. Refer to this manual for additional information regarding:

- A. Legislative Authority and Funding Sources (Section 1)
- B. Mission of the AAA (Section 1)
- C. Overview of Service System (Section 3)
- D. Eligibility for Services (Section 5)

III. CONTRACT PERFORMANCE PERIOD

The MARC aging program period coincides with the state fiscal year (SFY), which in Missouri is July 1 through June 30 of the succeeding calendar year. For SFY 2025 the period will be July 1, 2024, through June 30, 2025.

RENEWAL OPTION:

The initial award of this contract will be for a one (1) year period. MARC reserves the right to negotiate this contract for two (2) additional one-year renewal periods. MARC reserves the right to terminate the current contract without cause and solicit new

proposals. MARC shall notify the Contractor, in writing, of the intent to exercise the renewal option. However, failure to notify the Contractor does not waive MARC's right to exercise the renewal option. The Contractor shall be required to submit documentation to MARC, as proof of any requested price increase. Under no circumstances shall an increase be granted that is greater than the Federal Consumer Price Index (C.P.I.) for the Kansas City area, without the approval of MARC.

IV. MINIMUM REQUIREMENTS OF ALL RESPONDENTS

Responses to this RFP will be accepted only from organizations meeting the following minimum requirements:

- A. A business/organization eligible to do business in the State of Missouri. Proposals from individuals will not be accepted.
- B. A business/organization that has current licenses and/or permits, as required for proposed service(s).
- C. A business/organization that has developed and implemented programs for compliance with federal and state regulations for equal opportunity, drug-free workplace, and ADA.
- D. The business/organization must have at least two years' experience in the delivery of services to the target population.
- E. The business/organization must be eligible to receive Federal funds. MARC is prohibited from contracting with or making sub-awards under cover transactions to parties that are suspended, debarred, or otherwise excluded from, or ineligible for, participation in Federal assistance programs or activities, or whose principles are suspended, debarred or otherwise excluded from, or ineligible for, participation in Federal assistance programs or activities. Covered transactions include procurement contracts for goods or services equal to or in excess of \$25,000 (e.g., sub-awards to sub-recipients).

V. JOINT VENTURE

Joint ventures are acceptable provided all parties of the joint venture satisfy the proposal requirements (i.e., liability insurance, civil rights compliance, annual registration and/or fictitious registration, etc.). Any joint venture must be identified as such on Proposal Cover Sheet (Part E, Proposal Forms). The proposal must include:

- A. The name of each business entity in the joint venture including complete addresses and telephone numbers;
- B. The names of all owners of each business entity;
- C. An explanation of cooperative arrangements in regards to decision-making, service delivery, and required reporting; and
- D. A clear delineation of each entity's responsibilities.

VI. SUBCONTRACTS

Subcontracts are acceptable, but will require the following:

- A. The primary subrecipient/contractor and the proposed subcontractor must agree to all applicable requirements set forth in the primary contract. Municipalities administering programs are exempt from this requirement.
- B. A primary transportation subrecipient/contractor must use only vehicles that are titled in the corporate name of the primary subrecipient/contractor or leased in the name of the primary subrecipient/contractor to provide MARC-funded services. Municipalities administering programs are exempt from this requirement.
- C. Prior to MARC approving a subcontract, the primary subrecipient/contractor must submit a written copy of the proposed agreement to subcontract, and the same documentation required of the primary subrecipient/contractor will be required of the subcontractor agency.

VII. WOMEN BUSINESS ENTERPRISE (WBE)/MINORITY BUSINESS ENTERPRISE (MBE) REQUIREMENTS AND PARTICIPATION

MARC encourages qualified businesses to actively participate in the procurement of MARC-sponsored contracts. MARC does not discriminate based on race, color, sex, national origin, age, military status, or disability. Women and/or minority owned business (WBE/MBE) are encouraged to participate as prime subrecipients/contractors, subcontractors or joint ventures.

WBE/MBE respondents must submit a completed Intent to Perform as a WBE/MBE Firm (Part E, Proposal Forms) for each proposed WBE/MBE subrecipient/contractor, subcontractor, or joint venture. MARC does not provide WBE/MBE certifications but will accept certifications of WBE/MBE from the City of Kansas City, MO or any other federal, state or local agency that participates in a WBE/MBE Certification Program. MARC will accept certified Disadvantaged Business Enterprise (DBE) forms as certification of WBE/MBE status.

VIII. SINGLE AUDIT CERTIFICATION

Successful governmental and non-profit organizations receiving a contract from the Mid-America Regional Council as a result of submitting a proposal to this solicitation, that expend \$750,000 or more annually in federal financial assistance, must have a single audit performed in accordance with Subpart F Audit Requirements, of the Office of Management and Budget (OMB) Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal, dated December 26, 2013. Successful organizations that expend less than \$750,000 annually are exempt from federal audit requirements for that year.

It is anticipated that approximately 90% of the funding for a contract deriving from this solicitation will be from federal sources, namely Title III, Part B, CFDA #93.044, and Social Services Block Grant (SSBG) funding, CFDA #93.667.

For audit purposes, all project income (voluntary contributions from service recipients) collected through the provision of this service will be considered federal funds and subject to the \$750,000 threshold mentioned above.

IX. CIVIL RIGHTS COMPLIANCE

The funds that will be contracted as a result of this solicitation are public funds and are therefore subject to the restrictions and conditions contained in law and regulations. The Civil Rights Act of 1964, as amended, contains precise conditions that are applicable to the expenditures of governmental funds and must be adhered to by MARC contractors.

- A. **Equal Access to Services** - All respondents must include with their proposal a **signed** assurance of Civil Rights Compliance.
- B. **Equal Employment Opportunity** - Each contractor, with 50 or more employees that is awarded contracts for \$50,000 or more, must submit documentation of an approved Affirmative Action Plan for the implementation of the goals of Title VII of the Civil Rights Act of 1964, as amended. Recipients of federal funds are prohibited from employment discrimination on the basis of race, sex, color, national origin, age or handicap.

Refer to Section 4 of the MARC Aging and Adult Services, Policies and Procedures Manual for details regarding the specifications and standards regulating a contractor's compliance with civil rights regulations.

X. AMERICANS WITH DISABILITIES ACT OF 1990

All respondents must include with their proposal a **signed** Assurance of ADA Compliance. ADA makes it unlawful to discriminate in employment against a qualified individual with a disability. The ADA also outlaws discrimination against individuals with disabilities in state and local government services, public accommodations, transportation and communications.

Refer to Section 4 of the MARC Aging and Adult Services, Policies and Procedures Manual for details regarding the specifications and standards regulating a contractor's compliance with these regulations.

XI. E-VERIFY

Pursuant to the State of Missouri's RSMO 285.530 (1), no business entity or employer shall knowingly employ, hire for employment, or continue to employ an unauthorized alien to perform work within the State of Missouri. As a condition of the award of any contract or grant in excess of five thousand dollars (\$5,000.00) by the State or a political subdivision of the State (e.g., MARC) to a business entity, the business entity (Company) shall, by sworn affidavit and provision of documentation, affirm its enrollment and participation in a federal work authorization program with respect to the employees working in connection with the contracted services. Every such business shall sign an affidavit affirming that it does not knowingly employ any person who is an unauthorized alien in connection with the contracted services (RSMo 285.530 (2)).

Those respondents awarded a contract providing services to MARC in an amount over \$5,000 shall comply with Sections 285.525 through 285.550 R.S.Mo.:

- A. Enroll and participate in the E-Verify federal work authorization program.
- B. Provide to MARC a notarized Affidavit of Work Authorization affirming said company's/individual's enrollment and participation in the E-Verify federal work authorization program.
- C. Provide documentation evidencing current enrollment and participation in a federal work authorization program (e.g., electronic signature age from E Verify program's Memorandum of Understanding (MOU)).

For respondents that are not already enrolled and participating in a federal work authorization program, E-Verify is available through <http://www.sam.gov>.

XII. ANTI-DISCRIMINATION AGAINST ISRAEL ACT CERTIFICATION

Section 34.600, RSMo, precludes MARC from entering into a contract with a company to acquire products and/or services "unless the contract includes a written certification that the company is not currently engaged in and shall not, for the duration of the contract, engage in a boycott of goods or services from the State of Israel; companies doing business in or with Israel or authorized by, licensed by, or organized under the laws of the State of Israel; or persons or entities doing business in the State of Israel."

XIII. DEBARMENT AND SUSPENSION

All respondents must include with their proposal a **signed** Certification Regarding Debarment and Suspension. MARC, as a non-federal entity utilizing federal funds, is prohibited from contracting with or making sub-awards under covered transactions to parties that are suspended, debarred or otherwise excluded from, or ineligible for, participation in Federal assistance programs or activities, or whose principals are suspended, debarred or otherwise excluded from, or ineligible for, participation in Federal assistance programs or activities. Covered transactions include procurement contracts for goods or services equal to or in excess of \$25,000 (e.g., sub-awards to sub-recipients).

XIV. CLEAN AIR ACT/CLEAN WATER ACT/EPA REGULATIONS

Contractors that receive in excess of \$100,000 are required to comply with all applicable standards, orders, or requirements issued under section 306 of the Clean Air Act (42 U.S.C. 1857(h)), section 508 of the Clean Water Act (33 U.S.C. 1368), Executive Order 11738, and Environmental Protection Agency regulations (40 CFR part 15).

XV. PATENT AND COPYRIGHTS RIGHTS

All contractors shall comply with all requirements and regulations pertaining to patent rights with respect to any discovery or invention, and any copyrights and rights in data which arises or are developed in the course of or under such contract, where applicable.

XVI. APPEALS PROCESS

The purpose of the appeals process is to give current, past and potential service providers for and consumers of MARC-operated programs an opportunity to express their grievance, or to appeal a decision in the proposed award of contracts.

- A. A provider list will be approved by the MARC Board of Directors at its May 2024 meeting. A formal response will be sent to all respondents officially notifying them of the Board's recommendations subsequent to the meeting. Respondents wishing to submit an appeal of the preliminary contract award decision must submit a formal written request including the reason for appeal, by 5:00 p.m., June 4, 2024.
- B. The appeals request should be addressed to the Executive Director of MARC detailing the basis for the appeal. The individual who was authorized to submit the original proposal must also submit the appeal.
- C. If necessary, an appeals hearing will be held during the month of June, 2024.

Refer to Section 6 of the MARC Aging and Adult Services, Policies and Procedures Manual for details regarding the steps a subrecipient/contractor is required to take to process an appeal. This Manual can be found at: <https://www.marc.org/aging-health/aging-and-adult-services>

PART B

I. TRANSPORTATION SERVICES REQUESTED

This solicitation requests proposals from qualified operators of transportation services for the following categories of service. A proposal may consist of one or more transportation services, but each type of service will be considered individually. MARC will award contracts to successful respondents for each specific type of service. Each service contract will specify service areas/nutrition sites. Proposals will be evaluated recognizing no inter-dependencies among proposed services.

A. Demand Transportation

(Cass, Clay, Jackson, and Platte Counties)

Definition: Demand transportation involves providing non-lift equipped transportation at a person's request (e.g., from home to doctor's office, from essential grocery shopping to home, etc.). Service models without reservation requirements are preferred.

Unit Definition: A unit of service is one (1) one-way- passenger trip. Compensation for "no-shows" at either the trip origin or on "will-call" return trips should be included in the proposed unit rate and regarded as a cost of doing business, if applicable to the nature and type of proposed service. Conversion of per mile fare rates to one-way passenger trips is acceptable if required by the provider's pricing model.

Refer to Program Requirements-Demand for details regarding the specifications and standards of Demand Transportation.

B. Coordinated Non-Urban Transportation

(Cass, Ray Counties, rural portions of Clay and Platte Counties)

Definition: Coordinated, non-urban transportation services consolidate multiple funding sources administered by MARC into a single contracting entity. This category of transportation will combine into one operation, the following transportation categories:

SITE TRANSPORTATION – PERSONS

Definition: Site Transportation-Persons is a pre-arranged transportation service to take an individual or groups of persons from an origin (i.e., home or senior center) to a destination (i.e., home or senior center) on a regular schedule or as agreed upon by MARC and the subrecipient/contractor.

SPECIAL TRANSPORTATION – RESERVED

Special Transportation-Reserved involves providing non-lift equipped transportation at a person's request, to be provided during normal business hours,

Monday through Friday (e.g., from home to doctor’s office, from grocery shopping to home, etc.). Medical and other priority trips home may extend beyond normal business hours.

SPECIAL TRANSPORTATION – LIFT-RAMP

These services are similar to the “Reserved” transportation services, however, lift-ramp transportation services are provided in lift-ramp equipped vehicles at a person's request (e.g., from home to a doctor’s office, from grocery shopping to home, etc.), also during normal business hours, Monday through Friday. As with “Reserved” transportation services, medical and other priority trips home may extend beyond normal business hours. Trips to and from senior centers in accessible vehicles are eligible.

Unit Definition: A unit of service is one (1) one-way passenger trip. Compensation will not be made for "no-shows" at either the trip’s origin or on "will-call" return trips. No-shows are to be considered part of the overall reimbursement for services actually provided and regarded as a cost of doing business.

Refer to the Program Requirements-Special Transportation and Program Requirements-Site Transportation Persons for details regarding the specifications and standards of Coordinated Non-Urban Transportation.

II. SERVICE DEMAND PER TYPE OF TRANSPORTATION AND PER SERVICE AREA
Projected Level of Annual Service Demand

SERVICE AREA	DEMAND TRANSPORTATION	COORDINATED NON-URBAN
	One-Way Trips	One-Way Trips
Cass County	Insufficient Data	Insufficient Data
Primarily, Jackson County	9,600	N/A
Ray County	N/A	48,000
Rural Clay County	Insufficient Data	Insufficient Data
Rural Platte County	Insufficient Data	Insufficient Data

NOTES

1. The above numbers are estimates only, based upon SFY 2024 data through January 2024 and extrapolated through June 30, 2024, and do not represent a commitment to contract. Final contract unit levels may not correspond with the levels shown above.
2. Due to a lack of service provision over the past many years, insufficient data exists for these areas. MARC welcomes providers who can cultivate capacity in this area.

3. **Awards to multiple providers per service area can be anticipated.**

PART C

Proposal Narrative

Cover Sheet: (Part E, Proposal Forms) must be signed by an executive officer who is legally authorized to sign for respondent. Specify the service(s) being proposed. A contact person and telephone number must be included.

Contact information (email address) must be provided for the executive officer who is legally authorized to sign for the respondent, including the Board Chair for nonprofit entities.

Proposal Narrative (Scope of Services):

Since services are defined and clients are assigned through MARC, extensive proposal documents are not requested by MARC. Therefore, an exhaustive proposal narrative is not necessary, and the process is designed to be as easy as possible for potential partners. Please contact MARC staff for technical assistance in responding to this RFP or clarifying the required documents.

The specifications of provision of the service such as timelines from referral to service initiation, quality assurance, and compliance procedures are defined within this RFP, MARC's provider manual(s), including the Commission on Aging's Policies and Procedures manual, and the relevant Code of State Regulations (CSR). Respondents must be certain that they understand and comply with relevant CSRs – usually located in Missouri 19 CSR 15-7.

Respondents should specify the following using concise, yet complete descriptions:

- A. Service lines and areas of service interest:** Respondent should list those service lines applicable to their proposal (e.g., Coordinated Non-Urban Transportation, etc.) and include service geography by stating areas of interest, and include extant capacity for each area and/or expected capacity for each area. For example: Jackson and Clay Counties in Missouri.
- B. Approach to service:** Describe the operating model for transportation provision, how drivers are selected, trained, and retained, and how clients enroll and book rides.
 1. Provide information on driver qualifications and background checks, if applicable
 2. Describe experience providing the service to the population of interest in the Kansas City region
 3. Note availability of service and workers, such as service navigators, to help clients book and complete rides, as well as anticipated responsiveness of service to client ride requests and MARC's requests to enroll and initiate a new client
 4. Respondents should delineate any service limitations (e.g., after normal business hours; holidays; weekends, etc.)

- C. **Other unique qualifications:** please include any additional information that would be helpful to reviewers and was excluded from the first three categories.
- D. Please be certain to submit the required **budget forms and justification** outlined in this RFP. Properly completed budgets for all services must be submitted to MARC (as shown in the Proposal Forms file at <http://marc.org/Requests-for-proposals>). Computer generated facsimiles are acceptable. A budget justification of each expense item must be included with this page.
- E. Respondents are **strongly encouraged** to address the service needs of low-income minority individuals, older individuals with Limited English Proficiency, and older individuals living in rural areas throughout the proposal. Moreover, respondents are encouraged to embrace principles of person-centered, consumer-directed care throughout the proposal.

F. Additional Requirements

An outline/summary of the respondent’s training program is to be included. The description of the training plans must comply with Program Standards issued by the Missouri Division of Senior and Disability Services that require training of paid personnel and volunteers who provide and are connected with the delivery of transportation services.

- G. A description of the procedures to be used to obtain **client feedback** and a **grievance-handling** plan:

Describe the procedures to be used to obtain client feedback and a grievance-handling plan. Describe how the respondent proposes to inform MARC clients of the opportunity to comment to the respondent's directors, and to MARC, on the quality of services the respondent is proposing to deliver.

- H. All of MARC’s clients are encouraged to make **voluntary donations** for services received. Describe the respondent’s plan for informing clients how to submit contributions directly to MARC and a description of how the respondent will inform clients they are receiving MARC funds and give an explanation of those funds.

I. Supporting Documentation (See Part E for link to forms)

The respondent must submit the following supportive documentation, if applicable, regarding all proposed services

1. The **respondent** is required to provide a complete listing of the members of the Board of Directors for the years 2022, 2023 and 2024.
2. The respondent is required to, if a tax-exempt organization, submit its most recent IRS Form 990. Any new not-for profit organizations to the MARC system will be required to also include its most recent A-133 audit report.
3. **Annual Registration Report and Fictitious Name Registration** - Each respondent, except a governmental entity, must submit a copy of its most recent Annual Registration Report filed with the Secretary of State, and

evidence of any and all Fictitious Name Registration(s) that the respondent currently has on file with Secretary of State. **A Certificate of Good Standing will not suffice.**

4. **Insurance and Licenses** - All respondents that are current MARC providers must include current effective insurance certificates within their proposals. Those respondents not currently MARC providers, but who are successful in receiving a contract through this solicitation, will be required to submit all required insurance certificates (as defined in the MARC Aging and Adult Services, Policies and Procedures Manual, Section 15) and licenses prior to beginning the contract year. This Manual can be found at: <https://www.marc.org/aging-health/aging-and-adult-services>
5. **Civil Rights Compliance** - All respondents awarded contracts will be required to provide assurance of compliance with the Civil Rights Act of 1964, as amended (Part E, Proposal Forms).
6. **ADA Assurance** - All respondents are required to provide assurance of compliance with the Americans with Disabilities Act of 1990 (Part E, Proposal Forms).
7. **Assurance of Compliance Regarding Criminal Background Checks for-** All respondents proposing to provide transportation services are required to provide assurance of compliance with regulations regarding criminal background checks. (Part E, Proposal Forms).
8. **Suspension and Debarment Certification** - All respondents are required to certify that their organizations, and its principals, are not suspended or debarred from participating in Federal assistance programs or activities (Part E, Proposal Forms).
9. **Single Audit Certification** - All governmental and non-profit respondents are required to certify to MARC the total federal awards expended from all funding sources during the respondent's most recently completed fiscal year (Part E, Proposal Forms).
10. **Drug-Free Policy Statement and Program** - Each respondent must submit a copy of its Drug-Free Workplace Statement and documentation of a Drug-Free Workplace Program for all employees in compliance with the Drug-Free Workplace Act of 1988.
11. **Intent to Perform as a WBE/MBE Firm** – To confirm the intent to perform as a primary subrecipient/contractor, subcontractor, in a joint venture or any other specified situation, this form must be completed and submitted in the proposal. A copy of the organization's current certification certificate must be included as well (if applicable, Part E, Proposal Forms)

J. Request for Waivers

If, in the respondent's opinion, some requirements contained in this proposal packet are impossible, impractical, or uneconomical to uphold, a request for waiver may be included

with the proposal. Only one waiver request should be contained on a page. There is no limit to the number of waiver requests that may be submitted.

Each waiver request will be reviewed on its own merits. No waiver will be granted for state-mandated regulations. Each request must include the alternative procedure that the respondent will implement to meet the intent of the procedure, process, or compliance requirement.

PART D

CRITERIA FOR EVALUATION OF PROPOSALS

MARC Review, Proposal Evaluation and Selection

- A.** All responses to this RFP must be received at MARC **no later than 5:00 PM**, Monday, April 29, 2024, in order to be given consideration. Late proposals will not be reviewed. All proposals are to be submitted electronically to Tonya Boston at tboston@marc.org. The respondent should only be certain of electronic submission after receiving the confirmation receipt email. If a receipt email is not issued within 24 hours (48 hours on a weekend), please call the MARC offices at (816) 701-8290.
- B.** MARC reserves the right to select or reject any proposal, in whole or in part.
- C.** All proposals received by the aforementioned deadline shall be screened by MARC staff for completeness.
- D.** Non-conforming proposals shall be rejected. The respondent will be informed as such in writing.
- E.** In addition to the overall price of service contained in the proposal, the following factors will also be considered by MARC in evaluating the proposals:
1. It is imperative that all respondents to this RFP carefully read the document in its entirety prior to responding in writing. The narrative shall address each specific area in detail. If an area is not addressed, it will affect the overall proposal score.
 2. Conformity to service standards stated in the proposal package.
 3. Past performance records as verified by monitoring reports, administrative reviews and participant input for any respondent who has previously provided services to MARC. But a lack of prior service provision to MARC will not count against any respondent.
 4. The Women and Minority Business (Disadvantaged Business Enterprise) goals of MARC (refer to Section 9 of the MARC Aging and Adult Services, Policies and Procedures Manual).
 5. Respondent's financial condition and management capability can be requested if a tentative award is recommended.
 6. The extent to which the respondent's programs are actually or potentially coordinated with other services provided by the respondent, community based local organizations or applicable local governments.
 7. MARC reserves the right to evaluate a respondent based upon historic information and fact, no matter the source.

- F.** A review committee will be established to review all proposals responding to this RFP. Representatives of each agency submitting an accepted proposal may be invited to a meeting held by this committee (time and place to be announced) to answer and possibly clarify any questions or concerns committee members may have. Evaluation scores will be summed up and combined with recommendations from this committee, which will be submitted to the Commission on Aging. The Commission on Aging shall review this information and forward its recommendations to the MARC Board of Directors. Part A, Section XVI of this RFP explains the appeals procedure.

All proposals accepted for consideration will be evaluated using a weighted scoring system:

Proposal Scoring Criteria	
Category	Maximum Points
Cost (lowest per service unit)	5
Proposal Narrative -Including alignment with Older Americans Act service priority to low-income minority, rural, and limited English proficiency individuals -Contractor past performance, if applicable, will be considered in scoring of this category, including breach of contract or notice(s) of termination. -Responsiveness to client-centered practices and service excellence	20
Total	25
<i>Bonus points</i>	
(DBE) Disadvantaged Business Enterprise	5
OR	
Joint venture with DBE	2.5
Organized as a not-for-profit or certified B-Corporation (entities controlled by or lacking separation from for profit interests are not considered for this bonus)	2.5

- G.** MARC reserves the right, in the event of only one response to this RFP, to negotiate the terms and conditions, including the price included in the sole respondent's proposal.
- H.** As part of any negotiations, MARC reserves the right to require any data that would support the reasonableness and acceptability of the proposal. Respondents may be

asked to further define and/or refine the services they propose as part of contract negotiation. If so, they will be afforded the opportunity to refine their proposed cost to reflect MARC requested changes from the original proposal. Similarly, MARC may wish to increase or decrease the total amount of services required relative to those proposed.

- I. The community-based care system is comprised of the total array of public and private resources available to assist the older person. Federal service funds are provided through Title III of the Older Americans Act, and the Social Services Block Grant. Special consideration may be given to those respondents having the capability to deliver services through multiple funding sources.
- J. All proposals received by MARC are subject to the Missouri Sunshine Law and the U.S. Freedom of Information Act. To the extent possible, MARC will keep information contained in bid proposals confidential. Respondents are required to identify those portions of their bid document that they consider to be proprietary. An entire bid document may not be protected. All proposals and supporting documents will remain confidential until a final contract has been executed.

PART E

Proposal Forms: All forms are available in the online Proposal Forms Packet on the MARC website at <http://marc.org/Requests-for-proposals> .