



**Q. What is the Public Service Career Expo?**

A. The Public Service Career Expo is an event designed to introduce local middle and high school students to high-demand and diverse career opportunities available in the public sector. The event offers hands-on experiences and activities to encourage students to consider a rewarding and exiting career path within local government.

**Q. Who is eligible to attend? How do I choose which students to attend?**

A. Any middle school, junior high or high school student in the Kansas City region (public school, private school, charter school or home school) is eligible to attend. It's up to each school which students and how many attend. In the past, some schools have chosen to send a particular career class, while others have sent an entire grade level. Still others have offered the opportunity based on student interest sign-ups.

**Q. How do we register our school?**

A. Registration is available online through [this link](#) and will remain open until September 29, 2023. Register early as space is available on a first-come, first-served basis. Please list only one contact person per school when registering online. All communication and confirmation details about the event will be emailed to that contact person. Districts with more than one school attending should complete one application per school, not one per district.

**Q. Although the event is free to attend, is there assistance available to offset the cost of buses or substitute teachers?**

A. Yes! The event is free to attend. Additionally, funding is available for transportation and substitute teacher expenses, with an estimated budget of \$600 per school. Please indicate your need as part of the online registration process. Although aid cannot be guaranteed, every effort will be made to fund all requests for support. Requests will be funded on a first-come, first-served basis.

**Q. What is the process for requesting reimbursement?**

A. An online reimbursement request form along with the school's W-9 and invoice/payment receipt for buses and/or substitute teachers must be submitted. The completed form with required documentation must be received by Dec. 15, 2023. Upon receipt, funds will be disbursed within four weeks (not including the school's winter break).

**Q. What if our registration numbers change after we sign up?**

A. You may edit your registration through the online system up until the registration deadline of Sept. 29, 2023.

**Q. What time is the event on Wednesday, Nov. 15?**

A. The event takes place from 8:30 a.m.–2:30 p.m. Schools should expect to spend approximately 2–2.5 hours total at the event. Bus arrival times will be scheduled in a staggered fashion to accommodate as many students as possible. Arrival time preferences can be selected by each school on the registration form.

**Q. Is lunch provided?**

A. No, lunch will not be provided. A 30-minute period will be allocated to each school for lunches the students bring with them. Additionally, concessions will be available to purchase snacks and lunch.

**Q. After the expo, are there opportunities for students to explore public service career opportunities further?**

A. Absolutely! Information about job shadowing, internships, citizen academy participation and other educational opportunities will be available to students and teachers on the [Career Expo website](#).