



Board of Directors BUDGET & PERSONNEL

Mid-America Regional Council • 600 Broadway, Suite 200 • Kansas City, Missouri 64105 • 816/474-4240

February 22, 2022

11:15 a.m.

Hybrid format: limited attendees in MARC's Board Room with a remote option via Zoom

- **Members of the public who wish to participate in this meeting: please email Karina Bielecki at kbielecki@marc.org by 9:00 a.m. on Tuesday, February 22, 2022 for instructions to join the teleconference.**

AGENDA

1. Approve Contracts, Grants, and Other Major Expenditures

SAFE AND SECURE COMMUNITIES

- a. VOTE: Approve an Agreement with Motorola to Purchase VESTA Call-taking Hardware to Support Public Safety
- b. VOTE: Authorize an Agreement with Nicholas Vajan to Support Special Event Threat Assessment Work
- c. VOTE: Authorize Applications to the Bloch Charitable Foundation and the Health Forward Foundation to Support COVID-19 Response and Recovery and Grant Services

THRIVING OLDER ADULTS AND COMMUNITIES

- d. VOTE: Authorize an application to the Health Forward Foundation of Greater Kansas City to Support the Community Health Worker Project
- e. VOTE: Authorize Submission of the SFY 2023 Aging Area Plan and Budget to Missouri Department of Health and Senior Services
- f. VOTE: Authorize Rate Increases to the SFY 2022 Nutrition Program to Account for Rising Costs across Providers
- g. VOTE: Authorize an Application for SFY 2023 Missouri Elderly & Handicapped Transportation Assistance Program Funds
- h. VOTE: Authorize an Update and Re-release of the Rolling Aging Assessor Request for Qualifications
- i. VOTE: Authorize a Contract with the Missouri Department of Health and Senior Services to Provide Wraparound Services for Adult Protective Services Clients

HEALTHY ENVIRONMENT

- j. VOTE: Approve 2022 Ozone Season Public Outreach Campaign Media Purchases
- k. VOTE: Authorize a Contract with Business Service Collective for Contractor Accelerator Services

EFFICIENT TRANSPORTATION AND QUALITY PLACES

- l. VOTE: Authorize Acceptance of Missouri Federal Coronavirus Response and Relief Supplemental Appropriations Act Funds for Preventative Roadway Maintenance
- m. VOTE: Authorize 2022 Call for Projects and Federal Transportation Funding Allocations



Board of Directors **BUDGET & PERSONNEL**

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EFFECTIVE LOCAL GOVERNMENT

- n. VOTE: Amend Contract with Surdex for Aerial Imagery Services
- 2. VOTE: Approve Consent Agenda (Administrative Matters and Minor Expenditures)
 - a. Approve the Minutes of the January 25, 2022 Meeting
- 3. Other Business
- 4. Adjournment

AGENDA REPORT

Budget and Personnel Committee

February 2022
Item No. 1-a
Safe and Secure Communities

ISSUE:

VOTE: Approve an Agreement with Motorola to Purchase VESTA Call-taking Hardware to Support Public Safety

BACKGROUND:

The Public Safety Communications Board approved workstation replacements for Kansas City Fire, Atchison County, Leavenworth County, Leavenworth Police, Miami County, Jackson County, Sugar Creek Police, Ft. Leavenworth Police, Platte County, Independence Police, Blue Springs Police, Lee’s Summit Police, and Lee’s Summit Fire. Our contract with Motorola allows MARC to purchase equipment directly from the manufacturer, leaving out the increased cost of a middleman. This was made possible by the Public Safety Communications Board approving the move to MARC maintenance instead of contracted maintenance.

BUDGET CONSIDERATIONS:

The Motorola quote estimates a cost of \$504,653.45

REVENUES	
Amount	\$504,653.45
Source	911 Allocation Budget (Capital Projects)
PROJECTED EXPENSES	
Contractual	\$504,653.45

COMMITTEE ACTION:

The Public Safety Communications Board approved the use of the funds needed for these projects at the September 2021 meeting.

RECOMMENDATION:

Approve the agreement with Motorola to purchase VESTA Call-taking hardware for Kansas City Fire, Atchison County, Leavenworth County, Leavenworth Police, Miami County, Jackson County, Sugar Creek Police, Ft. Leavenworth Police, Platte County, Independence Police, Blue Springs Police, Lee’s Summit Police, and Lee’s Summit Fire departments.

STAFF CONTACT:

Eric Winebrenner

AGENDA REPORT

Budget and Personnel Committee

February 2022
Item No. 1-b
Safe and Secure Communities

ISSUE:

VOTE: Authorize an Agreement with Nicholas Vajan to Support Special Event Threat Assessment Work

BACKGROUND:

On December 21, 2021, the MARC Board of Directors authorized staff to issue a Request for Qualifications (RFQ) for an outreach contractor to help conduct Special Event Threat Assessments at venues in the Kansas City nine-county region, evaluate assessments previously conducted, and work with Kansas City Regional Fusion Center leadership to implement outreach to the public and private venues to increase their emergency preparedness. General duties include conducting threat assessments, preparing outreach materials, conducting outreach activities, cataloging threat assessments, and training/presentations.

The RFQ was advertised on DemandStar, the MARC website, and through local law enforcement agencies. Based on qualifications following interviews, staff recommends entering into a contract with Nicholas Vajan, pending a Kansas City Police Department background check.

BUDGET CONSIDERATIONS:

Federal homeland security funds (through the state homeland security grant program) and Complex Coordinated Terrorist Attacks (CCTA) funds have been received to support this work. The contract is supported with federal funds through August 31, 2023.

REVENUES	
Amount	\$140,000
Source	Missouri Office of Homeland Security (FY20 and FY21) and Complex Coordinated Terrorist Attack
PROJECTED EXPENSES	
Contractual	\$140,000

RECOMMENDATION:

Authorize a professional services agreement with Nicholas Vajan to support special event threat assessment work for Emergency Services in an amount not to exceed \$140,000.

STAFF CONTACT:

Erin Lynch
John Davis

AGENDA REPORT

Budget and Personnel Committee

February 2022
Item No. 1-c
Safe and Secure Communities

ISSUE:

VOTE: Authorize Applications to the Bloch Charitable Foundation and the Health Forward Foundation to Support COVID-19 Response and Recovery and Grant Services

BACKGROUND:

MARC secured foundation funds in 2020 and 2021 to support coordination and planning to address the COVID-19 pandemic response, including a data dashboard with regular analysis and reporting on the presence of the disease and hospital and other impacts. The funds were used to support testing and vaccination messaging and events, to conduct public surveys to understand awareness and attitudes, to fund agencies providing emergency assistance and related efforts. Funds were also used to support MARC and contractor work to help convene stakeholders and prepare recommendations for use of the COVID-19 Regional Response and Recovery Fund. In late 2021, MARC was awarded a grant from the Kresge Foundation to assist with grant preparation services.

Funds in 2022 would support continued work in data collection and analysis for both the coronavirus disease and recovery efforts to support residents impacted by the disease and the economic conditions, continued public education through www.preparemetrokc.org and social media, and grant preparation by MARC and partners for new federal resources. Funds would be requested from the Marion and Henry Bloch Charitable Foundation for \$165,000 for the response and recovery work and \$75,000 for grant services; and from the Health Forward Foundation of \$50,000 to support response and recovery work with a focus on equity.

RECOMMENDATION:

Authorize applications to, and acceptance of funds if awarded by, the Marion and Henry Bloch Charitable Foundation and the Health Forward Foundation to support staff and contractor assistance to continue to respond to the region's needs related to COVID-19 and plan for recovery. In addition, seek and accept funds to support grant services to prepare applications to address important regional needs.

STAFF CONTACT:

Marlene Nagel

AGENDA REPORT

Budget and Personnel Committee

February 2022

Item No. 1-d

Thriving Older Adults and Communities

ISSUE:

VOTE: Authorize an application to the Health Forward Foundation of Greater Kansas City to Support the Community Health Worker Project

BACKGROUND:

MARC's regional health care access initiative supported a regional committee focused on developing community health workers as a key part of the health care system. Community Health Workers (CHWs) are individuals trained to work with patients to connect them to needed health care and community services to improve their health outcomes, including reducing re-admissions at hospitals. MARC received funding over the past six years to support the committee's work and has identified ongoing work to continue to advance the development of a trained workforce. The work over the past year has focused on advocacy to encourage agencies to consider adding CHWs to their workforce; supervisory and other training and enrollment in a state credential for CHWs in both Missouri and Kansas to increase professionalism of those in the workforce, and preparation of a toolkit to help agencies understand how to use billing codes for reimbursement of CHW services as well as encouraging state agencies and private health payers to reimburse agencies for CHW services related to improving patient health outcomes.

Activities for 2022-2023 include regular meetings of the CHW Collaborative and various subcommittees and work groups, continued work on training, including a supervisory training program for CHW supervisors and new CEU trainings for those securing a credential. Other work includes completion of a sustainability toolkit looking at various reimbursement mechanisms by public and private payers to cover the costs of CHW services and trainings on use of the toolkit.

BUDGET CONSIDERATIONS:

Health Forward Foundation funds will be used to cover MARC salaries, fringe benefits, overhead and rent; consultant costs to support the work; meeting and training costs. MARC has worked with three consultants in 2021 and would continue their engagement over the next year. Erika Saleski with ES Advisors would support facilitation with the Collaborative and work to address sustainability through completion of the toolkit. The second consultant, Caitlin Allen with CGA Consulting, will continue to support work advancing CHW training. The third consultant, Freedmen's Health, would support finalizing the toolkit and providing training on its use.

REVENUES	
Amount	\$150,000
Source	Health Forward Foundation
PROJECTED EXPENSES	
Personnel (salaries, fringe, rent)	\$50,000
Contractual	\$65,000
Meet, Printing, Videos, Other	\$12,500
Training (for CHWs and trainers)	\$22,500

AGENDA REPORT

Budget and Personnel Committee

RECOMMENDATION:

Authorize the application to the Health Forward Foundation of Greater Kansas City for the regional community health worker program in the amount of \$150,000 and accept funds if awarded. If funds are awarded, authorize an agreement with ES Advisors LLC, for \$35,000; an agreement with Caitlin Allen of CGA Consulting for \$20,000; and an agreement with Freedmen's Health for \$10,000.

STAFF CONTACT:

Marlene Nagel
Hannayd Ruiz

AGENDA REPORT

Budget and Personnel Committee

February 2022

Item No. 1-e

Thriving Older Adults and Communities

ISSUE:

VOTE: Authorize Submission of the SFY 2023 Aging Area Plan and Budget to Missouri Department of Health and Senior Services

BACKGROUND:

In preparation for the start of SFY 2023, the Missouri Department of Health and Senior Services requires the submission of the Area Plan, which forecasts programming, goals and priorities, and a projected budget for Older Americans Act activities.

BUDGET CONSIDERATIONS:

This budget is based on the latest Allotment Tables received from the Division of Health and Disability Services. The program/funding summary that provides a snapshot of the services for which the Department of Aging and Adult Services has focused its attention during the current period.

COMMITTEE ACTION:

The Commission on Aging recommended that the MARC Board authorize the Executive Director to submit this Area Plan and Budget for SFY 2023.

RECOMMENDATION:

Authorize submission of the SFY 2023 Aging Area Plan and Budget to Missouri Department of Health and Senior Services.

STAFF CONTACT:

Bob Hogan
James Stowe

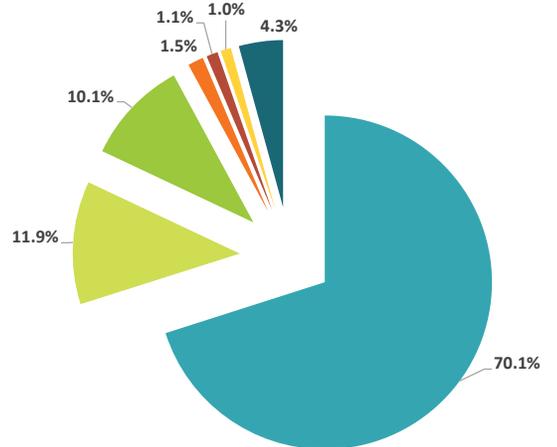
Proposed SFY 2023 Area Plan Budget

Programs	MO DSDS Resources	Medicaid	MEHTAP	Local	Project Income	Other	Total	In-Kind	Total
Supportive Services									
Transportation	299,895	-	96,255	-	150	-	396,300	93,776	490,076
I & A	175,470	-	-	-	-	5,000	180,470	-	180,470
Legal	25,505	-	-	-	-	-	25,505	95,000	120,505
Personal Care	75,026	-	-	-	-	-	75,026	20,334	95,360
Advocacy	6,181	-	-	-	-	-	6,181	20,000	26,181
Case Management	249,405	5,000	-	-	-	-	254,405	22,574	276,979
Homemaker	225,786	-	-	-	-	-	225,786	57,073	282,859
Minor Home Repair	129,046	-	-	-	-	-	129,046	41,663	170,709
Total Supportive Services	1,186,314	5,000	96,255	-	150	5,000	1,292,719	350,420	1,643,139
Long-Term Ombudsman	212,473	-	-	-	-	-	212,473	15,000	227,473
Disease Prevention (Evidence-Based Programs)									
CDSMP	18,616	-	-	-	-	8,500	27,116	-	27,116
A Matter of Balance	7,500	-	-	-	-	-	7,500	-	7,500
Aging Mastery Program	10,000	-	-	-	-	-	10,000	-	10,000
Tai Chi	5,000	-	-	-	-	-	5,000	-	5,000
Walk with Ease	2,500	-	-	-	-	-	2,500	-	2,500
HomeMeds	10,545	-	-	-	-	-	10,545	-	10,545
Total Disease Prevention	54,161	-	-	-	-	8,500	62,661	-	62,661
Family Caregiver Program									
GAP UMKC Programs	100,000	-	-	-	-	-	100,000	25,000	125,000
Case Management	213,703	-	-	-	-	-	213,703	5,011	218,714
GAP Legal Services	8,273	-	-	-	-	-	8,273	11,169	19,442
FC AMP	10,000	-	-	-	-	-	10,000	3,333	13,333
CDSMP	5,000	-	-	-	-	-	5,000	1,250	6,250
Structured Respite	84,900	-	-	-	-	-	84,900	20,000	104,900
Personal Care	40,448	-	-	-	-	-	40,448	18,285	58,733
Legal Services	8,273	-	-	-	-	-	8,273	24,819	33,092
Minor Home Repair	10,000	-	-	-	-	-	10,000	2,500	12,500
Total Caregiver	480,597	-	-	-	-	-	480,597	111,367	591,964
Nutrition									
Congregate Meals	888,439	-	-	2,500	85,002	460	976,401	105,097	1,081,498
Home-Delivered Meals	3,350,091	955,800	-	2,500	59,970	-	4,368,361	534,781	4,903,142
Total Nutrition	4,238,530	955,800	-	5,000	144,972	460	5,344,762	639,878	5,984,640
Special Projects	9,314	-	-	-	-	392,576	401,890	-	401,890
Administration	490,655	-	-	99,214	-	-	589,869	18,000	607,869
Grand Total	6,672,044	960,800	96,255	104,214	145,122	406,536	8,384,971	1,134,665	9,519,636

Proposed SFY 2023 Area Plan Budget

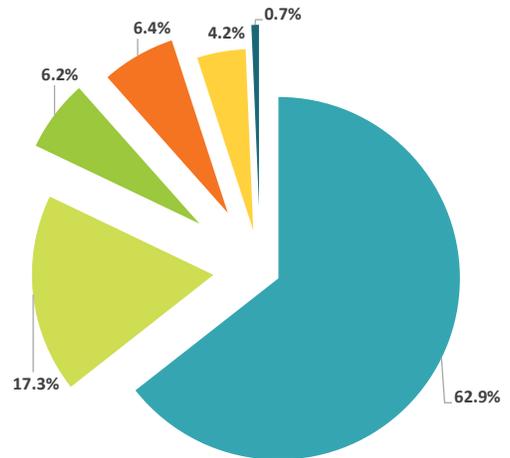
Revenues by Source

Mo DSDS	6,672,044	70.1%
In-Kind	1,134,665	11.9%
Medicaid	960,800	10.1%
Project Income	145,122	1.5%
Local	104,214	1.1%
MEHTAP	96,255	1.0%
Other	406,536	4.3%
Total	9,519,636	100.0%



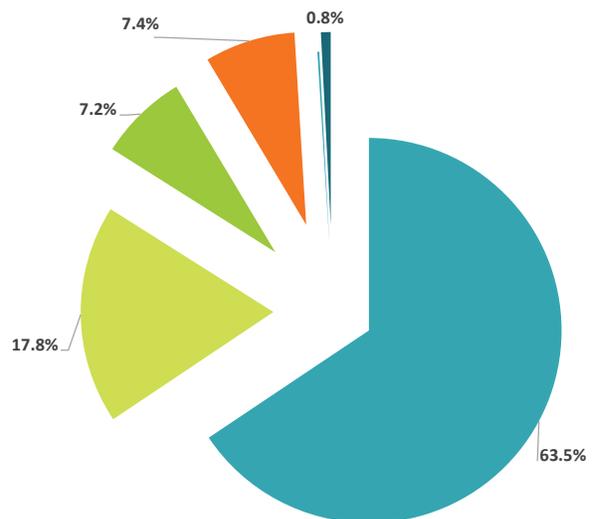
Total Budget by Program

Nutrition	5,984,640	62.9%
Supportive Services	1,643,139	17.3%
Family Caregiver	591,964	6.2%
Administration	607,869	6.4%
Special Projects	401,890	4.2%
Disease Prevention	62,661	0.7%
Ombudsman	227,473	2.4%
Total	9,519,636	100.0%



MO DHSS SFY 2023 OAA Distribution by Program

Nutrition	4,238,530	63.5%
Supportive Services	1,186,314	17.8%
Family Caregiver	480,597	7.2%
Administration	490,655	7.4%
Special Projects	9,314	0.1%
Disease Prevention	54,161	0.8%
Ombudsman	212,473	3.2%
Total	6,672,044	100.0%



AGENDA REPORT

Budget and Personnel Committee

February 2022

Item No. 1-f

Thriving Older Adults and Communities

ISSUE:

VOTE: Authorize Rate Increases to the SFY 2022 Nutrition Program to Account for Rising Costs across Providers

BACKGROUND:

Over the past two months, MARC has received communication from nutrition program partners about the pressures of absorbing escalating costs, particularly in the areas of raw food, gasoline, and labor. Cost increases seem to concentrate most among those involved with the provision of home-delivered meals.

MARC analyzed key indices most relevant to our nutrition programming and attempted to forecast our ability to accommodate the requests financially, while maintaining current enrollment levels and anticipating moderate enrollment increases in the near term.

As a result, a rate increase of 10%, effective February 1, 2022 is recommended for the following services:

- Administration of the Center (for centers actively involved in MARC home-delivered meals)
- Site Transportation
- Home-Delivered Meal Delivery
- Preparation of Home-Delivered Meals
- Preparation of Congregate Meals
- Catered Meals
- Pre-Plated Home-Delivered Meals (frozen, Trio Community Meals)
- Medically Sensitive Home Delivered Meals (frozen, Guadalupe Centers)

We also recommend establishing reimbursement for Guadalupe Centers to deliver bulk frozen meals for distribution to the centers and other partners.

MARC revised rate guidelines in the relevant SFY 2023 RFPs to provide partners flexibility to propose rates that more closely align with costs. MARC will continue to engage partners in the months ahead to explore longer-term cooperative strategies to enable our region to sustain high quality services to as many people as possible.

BUDGET CONSIDERATIONS:

Impacts of rate increases to the budget, outlined in the associated handout, will be incorporated into a future SFY 22 Aging Area Plan amendment, submitted to the Missouri Department of Health and Senior Services for approval.

The net impact of these increases is expected to be approximately \$344,000 dependent upon volume of overall service delivery. The majority of funding will be from Older Americans Act Title IIIC, designated for Nutrition Programs.

COMMITTEE ACTION:

The MARC Commission on Aging recommended authorization to increase SFY 2022 Nutrition Program rate increases at the February 9 meeting.

AGENDA REPORT

Budget and Personnel Committee

RECOMMENDATION:

Authorize MARC to exercise SFY 2022 Nutrition Program rate increases to account for rising costs across providers.

STAFF CONTACT:

James Stowe

Bethany Reyna

**SFY 2022 PROPOSED CONTRACT INCREASES
DEPARTMENT OF AGING AND ADULT SERVICES**

Overview of rate increases for nutrition programs, for February 1 – June 30, 2022.

COMMUNITY CENTER SERVICES:

Title III C.1:

Services represented are only those impacted by the rate increases.

Palestine Senior Activity Center – 3325 Prospect Avenue, Kansas City, MO

Administration of the Center	\$13,750
Transportation services to and from the center, unit rate \$5.50/one-way trip	5,208
Delivery of home delivered meals, unit rate \$3.45	6,848
Preparation of congregate and home delivered meals, unit rate \$4.91	22,585
COVID-19 home delivered fulfillment delivery, unit rate \$1.65	2,367
Total Value of Contract Changes	\$50,758

City of Blue Springs -- Vesper Hall, 400 NW Vesper, Blue Springs, MO

Administration of the Center	\$13,750
Transportation services to and from the center, unit rate \$5.50/one-way trip	5,208
Delivery of home delivered meals, unit rate \$3.56	16,020
Preparation of congregate meals, \$4.49/meal and home delivered meals, \$4.80/meal ..	31,186
Total Value of Contract Changes	\$66,164

Guadalupe Center – 1015 Avenida Cesar Chavez, Kansas City, MO

Administration of the Center	\$13,750
Transportation services to and from the center, unit rate \$5.50/one-way trip	10,416
Delivery of home delivered meals, unit rate \$3.74	14,698
Preparation of congregate meals, \$4.44/meal and home delivered meals, \$4.66/meal .	23,676
COVID-19 home delivered bulk delivery, \$150/truck.....	2,250
Bulk frozen meal delivery (to distribution), \$175/month plus \$150 ea. additional, max of \$625/month	3,125
COVID-19 home delivered fulfillment delivery, unit rate \$1.65	6,682
Frozen meal production, unit rate of \$2.72.....	81,600
Total Value of Contract Changes	\$156,197

City of Liberty – Liberty Silver Center, 1600 Withers Rd, Liberty, MO

Administration of the Center	\$13,750
Transportation services to and from the center, unit rate \$5.50/one-way trip	6,250
Delivery of home delivered meals, unit rate \$1.19	2,040
Home delivered meals administration of a volunteer system, \$4.79/meal.....	8,214
Total Value of Contract Changes	\$30,254

Shepherd’s Center of KC-Central – 1111 West 39th Street, Kansas City, MO

Administration of the Center	\$9,166
Delivery of home delivered meals, unit rate \$2.20	8,316
COVID-19 home delivered fulfillment delivery, unit rate \$1.65	94,239
Total Value of Contract Changes	\$111,721

City of Independence– Palmer Center, 218 N Pleasant, Independence, MO

Administration of the Center	\$13,750
Transportation services to and from the center, unit rate \$5.50/one-way trip	7,812
COVID-19 home delivered fulfillment delivery, unit rate \$1.65.....	2,145

Total Value of Contract Changes \$66,145

Don Bosco Community Center – 580 Campbell Street, Kansas City, MO

Administration of the Center 22,916
Transportation services to and from the center, unit rate \$5.67/one-way trip 29,166
Delivery of home delivered meals, unit rate \$3.62 55,766
Preparation of congregate meals, \$4.64/meal and home delivered meals, \$4.79/meal . 87,662
COVID-19 home delivered bulk delivery, \$150/truck..... 2,250
COVID-19 home delivered fulfillment delivery, unit rate \$1.65..... 20,988
Total Value of Contract Changes \$218,748

**Cass County Council on Aging – Harrisonville Senior Center, 2400 Jefferson Pkwy,
Harrisonville, MO**

Administration of the Center \$13,979
Delivery of home delivered meals, unit rate \$3.73 8,728
Preparation of congregate meals, \$4.08/meal and home delivered meals, \$4.63/meal . 11,152
Total Value of Contract Changes \$33,859

City of Belton, Belton Senior Center – 609 Minnie Avenue, Belton, MO

Administration of the Center \$13,979
Transportation services to and from the center, unit rate \$6.60/one-way trip 6,250
Delivery of home delivered meals, unit rate \$2.20 900
COVID-19 home delivered fulfillment delivery, unit rate \$1.65/meal 1,300
Total Value of Contract Changes \$22,429

**City of Excelsior Springs, Excelsior Springs Senior Center – 500 Tiger Drive, Excelsior Springs,
MO**

Administration of the Center \$8,250
Transportation services to and from the center, unit rate \$6.60/one-way trip 3,250
COVID-19 home delivered bulk delivery, \$150/truck..... 900
COVID-19 home delivered fulfillment delivery, unit rate \$1.65..... 5,800
Total Value of Contract Changes \$18,200

City of Oak Grove, Davis Oak Grove Senior Center – 1901 Broadway, Oak Grove, MO

Administration of the Center \$7,333
Delivery of home delivered meals, unit rate \$2.20 2,178
COVID-19 home delivered bulk delivery, \$150/truck..... 1,050
COVID-19 home delivered fulfillment delivery, unit rate \$1.65..... 1,365
Total Value of Contract Changes \$11,926

Platte Senior Services, Inc., Platte County Senior Center – 11724 Plaza Circle, Kansas City, MO

Administration of the Center on hold, administrative review
Transportation services to and from the center, unit rate \$6.60/one-way trip 3,418

Total Value of Contract Changes \$3,418

CATERED MEALS:

Don Bosco Community Center

At Belton Senior Center, Davis Oak Grove Senior Center, Excelsior Springs Senior Center, Liberty Silver Center, Palmer Senior Center, Platte County Senior Center, Ray County Fellowship Center, Shepherd’s Center of KC-Central at a unit rate of \$6.58 for a **total value of \$164,506.**

MARC staff recommend requiring all relevant parties to accept individual food and supply items under SeniorAge’s purchasing process wherever cost efficiencies can be realized.

Title III C.2

PRE-PLATED HOME DELIVERED MEALS:

Trio requested an increase for frozen home-delivered meals that aligned with MARC’s analysis of key indices pointing to a 10% increase in costs.

Trio Community Meals

Services to be provided at \$5.35 per meal

Potential Total Value of Contract..... not to exceed \$648,687

The medically sensitive home-delivered meal initiative that initially responded to the COVID-19 emergency has continued to develop.

The work is done with community-based partners, with a significant portion of work conducted by Kanbe’s Markets, Kansas City Shepherd’s Center, and SeniorAge (an Area Agency on Aging in Springfield, MO).

The dollar amounts represented by each phase are for the entire service line, including food sourcing and MARC expenses, not merely Kanbe’s role in the service line.

The unit rates for all partners except for Kanbe’s are addressed earlier in this document or have been addressed by previous MARC Board action during SFY 2022.

Therefore, this section applies only to the per-unit rates for Kanbe’s Markets. This contractor’s other support does not require alteration at this time.

Increased rates will be \$0.22/re-packaged meal and \$1.65/delivered meal, plus costs associated with procurement of food items and other costs related to facility and equipment operations.

Kanbe’s Markets, MARC, existing fulfillment partners, and food sourcing partners

Potential Total Value of Contract..... not to exceed \$375,000
.....**Phase II, not to exceed \$1,500,000**
.....**Phase III, not to exceed \$3,032,243**

Direct Transit agreed to deliver for Ray County home-delivered meals clients. MARC also recommends a rate increase to \$1.65/meal for Direct Transit.

Potential Total Value of Contract..... not to exceed \$11,137

AGENDA REPORT

Budget and Personnel Committee

February 2022

Item No. 1-g

Thriving Older Adults and Communities

ISSUE:

VOTE: Authorize an Application for SFY 2023 Missouri Elderly & Handicapped Transportation Assistance Program Funds

BACKGROUND:

Each year, MARC applies to the Missouri Department of Transportation for funds through the Missouri Elderly and Handicapped Transportation Assistance Program (MEHTAP). These funds are used to provide transportation services for senior citizens, as well as 18 to 59-year-old disabled persons, primarily for medical trips. The application deadline for funds to be received and expended during SFY 2023 is March 15, 2022.

BUDGET CONSIDERATIONS

MARC will incorporate this funding into the SFY 2023 area plan transportation budget. Currently, MARC receives \$128,109.37 under the SFY 2022 program. This application will request \$150,000.

REVENUES	
Amount	\$150,000
Source	Missouri Department of Transportation
PROJECTED EXPENSES	
Contractual	\$150,000

COMMITTEE ACTION:

The MARC Commission on Aging recommended approval to apply for and accept funds for SFY 2023 Missouri Elderly & Handicapped Transportation Assistance Program (MEHTAP).

RECOMMENDATION:

Authorize application submission and acceptance of funds for SFY 2023 Missouri Elderly & Handicapped Transportation Assistance Program (MEHTAP).

STAFF CONTACT:

James Stowe

AGENDA REPORT

Budget and Personnel Committee

February 2022

Item No. 1-h

Thriving Older Adults and Communities

ISSUE:

VOTE: Authorize an Update and Re-release of the Rolling Aging Assessor Request for Qualifications

BACKGROUND:

Continued demand for assessments of function and need for services has driven the development of a cadre of qualified professionals who contract with MARC to meet this community need. MARC competitively selects contractors through a rolling RFQ approach and has experienced high rates of satisfaction and retention of independent contractors since the approach was adopted.

To accommodate new services, new approaches to assessments, and the adoption of per client, per month reimbursement approaches, an updated RFQ is needed.

Specific updates will include:

- Monthly care management/coordination for clients with complex needs receiving the Consumer-Directed Services approach to in-home services, at \$175/client/month
- \$25/hour for orientation and training activities
- \$45/Older Americans Act Assessment

BUDGET CONSIDERATIONS:

REVENUES	
Source	Amount
Older Americans Act; MSN (health care contracts); Veteran Directed Care program, US Dept of Veterans Affairs	\$500,000
PROJECTED EXPENSES	
Contractual	\$500,000

COMMITTEE ACTION:

At its February 9 meeting, the Commission on Aging recommended authorization to update and re-release the rolling Aging Assessor RFQ.

RECOMMENDATION:

Authorize an update and re-release of the rolling Aging Assessor RFQ

STAFF CONTACT:

James Stowe
Shannon Halvorsen
Tane Lewis
Kayla Hower

AGENDA REPORT

Budget and Personnel Committee

February 2022

Item No. 1-i

Thriving Older Adults and Communities

ISSUE:

VOTE: Authorize a Contract with the Missouri Department of Health and Senior Services to Provide Comprehensive Social Services for Adult Protective Services Clients

BACKGROUND:

MARC and sister Area Agencies on Aging (AAAs) across Missouri were selected as single feasible source providers for an initiative of Adult Protective Services (APS) to address unmet and ongoing social health needs of clients.

The Missouri Association of Area Agencies on Aging (MA4) will serve as a coordinating and support entity, and will manage a platform, Cumulus (Long-Term Care Innovations, Inc.) for referral and case management functions.

A core service of care management will be offered to clients authorized and referred by Adult Protective Services field staff. The local AAA will offer non-emergent social health services to provide care and support for the referred client, over an approximate period of 90 days. Meals, transportation, and the purchase of short-term supplies or needs (e.g., groceries, rent assistance, etc.) will be provided and coordinated by the AAA.

MARC will utilize its Talent Learning Management System to organize the creation of a statewide training course to help orient APS and AAA staff to the new program.

The following existing MARC MSN contract organizations are expected to provide services to APS clients under the initiative:

Jewish Family Services
Metro Lutheran Ministries
KC Care Health Center
Community Health Council of Wyandotte County
Kansas City Shepherd's Center

BUDGET CONSIDERATIONS:

The combined base contract for all Missouri AAAs is approximately \$946,000, with allocation designated by APS call volume in the respective AAA's service area. Additional services, for which demand and volume are unknown, are at additional contracted rates or reimbursed at market rates.

REVENUES (Coronavirus Response and Relief Supplemental Appropriations Act, CRRSAA)	
Missouri DHSS - Base contract (MARC)	\$157,120
Training course, Talent LMS	\$2,500
PROJECTED EXPENSES	
Personnel (salaries, fringe, rent)*	\$25,000
Contractual	\$134,620
Total	\$159,620

*MARC personnel effort, for coordinating and administering the services to be provided by contracted community-based organizations, is estimated only until the agreement and scope are finalized

AGENDA REPORT

Budget and Personnel Committee

COMMITTEE ACTION:

The MARC Commission on Aging recommended approval of contract with the Missouri Department of Health and Senior Services to provide comprehensive social health services at the February 9 meeting.

RECOMMENDATION:

Authorize a contract with the Missouri Department of Health and Senior Services to provide comprehensive social services for Adult Protective Services clients.

STAFF CONTACT:

James Stowe

AGENDA REPORT

Budget and Personnel Committee

February 2022
Item No. 1-j
Healthy Environment

ISSUE:

VOTE: Approve 2022 Ozone Season Public Outreach Campaign Media Purchases

BACKGROUND:

The Mid-America Regional Council conducts an air quality public outreach campaign to educate the public about actions they may take to protect their health and to reduce emissions that lead to air pollution. The Air Quality Program requests to make the following media campaign advertising purchases for the 2022 Ozone Season:

Online (Targeted video and images through various providers)	\$85,500
TV (KMBC, KCTV5, KCPT, WDAF Fox 4, KSHB, KMCI, KUKC, KGKC)	\$57,000
Radio (Cumulus, Steel City, Entercom, Carter, Reyes, La Mega, Streaming audio)	\$57,000
Transit (Adsposure, Commuter Ads)	\$22,800
Outdoor billboards (Outfront, Lamar, Steel City)	\$22,800
Social media (various)	\$14,250
Sponsorship (Sports related)	\$14,250
Print (various local minority newspapers and magazines)	\$11,400

TOTAL **\$285,000**

Note that the above amounts are estimates and are likely to shift through the course of negotiations. Approximately 20 percent of the \$285,000 budget will be spent targeting minority populations.

This program is funded by the Congestion Mitigation/Air Quality program with contributions from both Missouri and Kansas.

RECOMMENDATION:

Authorize the executive director to enter into agreements for advertising and promotion for the air quality program as itemized above.

STAFF CONTACT:

Karen Clawson
Ron Achelpohl

AGENDA REPORT

Budget and Personnel Committee

February 2022
Item No. 1-k
Healthy Environment

ISSUE:

VOTE: Authorize a Contract with Business Service Collective for Contractor Accelerator Services

BACKGROUND:

The Kauffman Heartland Challenge is a contractor accelerator program for “Rising Trades”, administered by Climate Action KC. The program is entering into Phase II of the contract with our program partners which will run from January-July 2022. The Rising Trades Contractor Accelerator is a curated business program designed to support diverse entrepreneurs in green construction and the high-performance buildings industry. Through customized coaching, education, and strategic pairings with professional service providers and mentors, we provide business counsel and connections to accelerate BIPOC contractors as leaders of sustainable construction. Business Services Collective is providing program management support as well as financial advisory, bookkeeping, and estimating services to contractor participants as part of the program’s Phase II scope.

BUDGET CONSIDERATIONS:

These services will cost \$54,290, which is a portion of the total allocation of the \$360,000 provided by Kauffman Foundation to execute the Rising Trades program for the period July 1, 2021 - August 30, 2024. This grant was provided to MARC CSC on behalf of Climate Action KC for which MARC serves as the fiscal agent for the 501c3.

RECOMMENDATION:

Authorize a contract with Business Services Collective NFP for \$54,290 for work to be performed over the course of January-June 2022 to support the Rising Trades Contractor Accelerator.

STAFF CONTACT:

Tom Jacobs
Ashley Sadowski

AGENDA REPORT

Budget and Personnel Committee

February 2022

Item No. 1-l

Efficient Transportation and Quality Places

ISSUE:

VOTE: Authorize Acceptance of Missouri Federal Coronavirus Response and Relief Supplemental Appropriations Act Funds for Preventative Roadway Maintenance

BACKGROUND:

Title IV of the Coronavirus Response and Relief Supplemental Appropriations Act, 2021 (CRRSAA), enacted on December 27, 2020, appropriated \$10,000,000,000 to provide funding to address coronavirus disease 2019 (COVID-19) impacts related to transportation programs.

A portion of the funding appropriated by the CRRSAA was suballocated to urbanized areas with a population over 200,000 in the same manner as the Surface Transportation Block Grant program funds. MARC has the responsibility of determining funding priorities for the Kansas City metropolitan area.

The Missouri STP Priorities committee explored options under the Special Authority provisions of CRRSAA for preventive maintenance activities on local roadways to address deferred maintenance needs for area cities and recommended other considerations for the program, including:

- Designing the program to maximize federal funds at 100% participation to the extent possible, with provisions for local governments to cover the costs of any change orders or overruns.
- Using CRRSAA funds for program administration, preliminary engineering, and construction engineering.
- Focusing on local roadways not on the Federal Aid Highway system to provide maximum flexibility in implementing the program.
- Focusing on routes that connect neighboring jurisdictions, where practical.
- Avoiding routes that will trigger costly retrofits under Americans With Disabilities Act requirements or completing ADA upgrades on existing locally funded projects prior to federally funded work.
- Avoiding routes that will require extensive base or pavement repair prior to any preventive maintenance work.
- Using common specifications and mix designs to reduce cost and complexity of the program.
- Offering options for both Mill & Overlay contracts and Micro Surfacing contracts as needed.

MARC's role will include:

- Using funds for project administration, preliminary engineering, construction inspection and preventive maintenance contracts,
- Working with MoDOT and member jurisdictions to procure engineering services,
- Negotiating local agreements to cover program terms and costs,
- Managing project development activities and requirements,
- Conducting project lettings, and
- Managing construction inspection and federal grant reporting as needed.

AGENDA REPORT

Budget and Personnel Committee

BUDGET CONSIDERATIONS:

MARC will receive up to \$8,393,333 in Missouri CRRSAA funds to support administrative costs for the program, procure engineering services for design and inspection, and let construction contracts for preventive maintenance of pavements on area local roadways.

REVENUES	
Amount	\$8,393,333
Source	Missouri CRRSAA funds
PROJECTED EXPENSES	
Personnel (salaries, fringe, rent)	\$113,309
Contractual	\$8,280,024

COMMITTEE ACTION:

The Board of Directors approved this project concept on August 24, 2021.

RECOMMENDATION:

Approve an agreement with the Missouri Highways and Transportation Commission to accept up to \$8,393,333 in federal CRRSSA funds for a roadway preventive maintenance program in MARC MPO counties in Missouri.

STAFF CONTACT:

Ron Achelpohl
Darryl Fields

AGENDA REPORT

Budget and Personnel Committee

February 2022

Item No. 1-m

Efficient Transportation and Quality Places

ISSUE:

VOTE: Authorize 2022 Call for Projects and Federal Transportation Funding Allocations

BACKGROUND:

One of MARC's fundamental roles as a Metropolitan Planning Organization is to provide a forum and facilitate cooperative decision-making about the use of federal transportation dollars for projects and programs in the Kansas City area.

In anticipation of a call for projects for the Congestion Mitigation Air Quality (CMAQ) program, Surface Transportation Block Grant Program (STP) and the Surface Transportation Block Grant Program - Set Aside Program (TAP) program in 2022, MARC staff has worked with the programming committees and other interested parties to review and update project evaluation criteria and processes.

MARC staff has also worked with appropriate committees and stakeholders to update the online GIS resources relevant to the project evaluation process to reflect changing demographics, land use, and local planning efforts. These resources are provided to project sponsors as part of the application process.

Given the completion of these activities, authorization is requested to proceed with a call for projects for CMAQ, STP and TAP funds in early 2022. MARC plans to conduct the 2022 call for projects in two phases. The first phase will assess project applications for consistency with regional plans and policies. The second phase will evaluate project applications using the scoring methodologies established by the various programming committees as in previous funding rounds.

Staff recommend that this call for projects fully fund federal fiscal year (FFY) 2025 and FFY 2026 for CMAQ, STP and TAP as noted in the following table:

2025-2026	Kansas	Missouri
CMAQ	\$5,600,000	\$6,200,000
STP	\$25,600,000	\$47,600,000
TAP	\$2,000,000	\$3,600,000
Total	\$33,200,000	\$57,400,000

With the recent passage of the Infrastructure Investment and Jobs Act (IIJA), MARC anticipates that these targets may increase as details of the IIJA emerge.

In recent years, MARC has received approval to fund several projects outside of the project selection process. This allows the following regionally significant projects to proceed with an appropriate level of financial stability.

AGENDA REPORT

Budget and Personnel Committee

CMAQ 2025-2026	Kansas	Missouri
Active Transportation Program	\$72,000	\$72,000
Air Quality Public Education	\$555,000	\$555,000
Rideshare	\$300,000	\$300,000
Total	\$927,000	\$927,000

STP 2025-2026	Kansas	Missouri
Operation Greenlight	\$500,000	\$1,200,000
Total	\$500,000	\$1,200,000

BUDGET CONSIDERATIONS:

MARC will collect fees in 2023 from applicants awarded funds in this programming cycle as detailed in the *Transportation Program Local Match Policy and Strategy*.

COMMITTEE ACTION:

The Air Quality Forum recommended funding for the MARC CMAQ projects on February 8, 2022. The Total Transportation Policy Committee will consider action on February 15, 2022.

RECOMMENDATION:

- a) Authorize a call for projects in 2022 for FFY 2025-2026 CMAQ, STP and TAP funds, including funding for the projects noted.
- b) Authorize agreements to receive funds as shown for the noted projects from the Federal Transit Administration, Kansas Department of Transportation and/or Missouri Highways and Transportation Commission.

STAFF CONTACT:

Marc Hansen
Ron Achelpohl

AGENDA REPORT

Budget and Personnel Committee

February 2022
Item No. 1-n
Effective Local Government

ISSUE:

VOTE: Amend Contract with Surdex for Aerial Imagery Services

BACKGROUND:

The MARC Board approved a contract with Surdex to conduct the 2022 aerial imagery project in an amount not to exceed \$141,000. This project consists of both flying the region in early Spring to capture leaf-off imagery and processing the imagery (orthorectify it) to produce images that are as geographically accurate as a map at a resolution where each pixel represents 6 inches on the ground. MARC coordinates this project on behalf of local governments who agree to a single set of specifications and to share both the costs and the imagery among the participants. MARC collects a 2.5% administrative fee for managing the project.

Historically, there have been times when other public agencies, such as USGS or Department of Homeland Security, have desired to partner with local governments in acquiring imagery. This year, the Missouri Department of Conservation recently decided it wishes to participate in the MARC project. They seek to capture 7,095 square miles at a resolution where each pixel represents 12 inches (1 ft.) on the ground. This area overlaps portions of Clay and Jackson County already being captured as part of the MARC region project. Additionally, leaf-off imagery requires that flights begin as soon as there is clear weather, making finding a quick administrative solution to getting Surdex under contract a necessity. For these reasons, it makes sense for MDC to join the MARC project.

Despite some areas of overlap, the MDC images do not really compete with the MARC-project imagery in those areas. An MDC image will have $\frac{1}{4}$ the number of pixels as a MARC-project image of the same area. Additionally, because they are using fewer flight lines, the images will exhibit more building lean.

Surdex assures that they have the capacity to capture and process this extra area without harming the delivery dates of the imagery for the counties and cities in the MARC region. Because the MDC images are lower resolution, their processing cost is significantly lower, \$18.50 per square mile instead of the \$63 for a comparable product at the higher resolution specified by MARC region participants.

Total cost of imagery for the MDC area is $\$18.50 \times 7,095$, or approximately \$131,300. To this, MARC would add its standard 2.5% administrative fee. As a result, MARC seeks approval to amend its contract with Surdex to add an amount not to exceed \$134,600.

BUDGET CONSIDERATIONS:

REVENUES	
Amount	\$134,600
Source	Missouri Department of Conservation
PROJECTED EXPENSES	
Personnel (salaries, fringe, rent)	\$3,300
Contractual	\$131,300

AGENDA REPORT

Budget and Personnel Committee

RECOMMENDATION:

Authorize Executive Director to amend the contract with Surdex to capture and process the additional area requested by Missouri Department of Conservation in an amount not to exceed an additional \$134,600, and authorize the necessary agreements with local government participants and MDC to apportion the costs.

NOTE: When this report was initially published, the above recommendation incorrectly omitted the word "not". The report was updated with the correct wording on February 21, 2022.

STAFF CONTACT:

Frank Lenk
Jake Goldman
Jay Heerman

AGENDA REPORT

Budget and Personnel Committee

February 2022
Item No. 2-a

ISSUE:

VOTE: Approve the minutes of the January 25, 2022 meeting

BACKGROUND:

The minutes of the January 25, 2022 meeting are enclosed.

RECOMMENDATION:

Approve the minutes of the January 25, 2022 meeting.

STAFF CONTACT:

David Warm
Karina Bielecki



BUDGET AND PERSONNEL COMMITTEE

Meeting Summary

January 25, 2022

11:15 a.m.

COMMITTEE MEMBERS PRESENT

Commissioner Harold Johnson, Jr., Unified Government of Wyandotte/Kansas City, Kan. - MARC Board Chair

Mayor Carson Ross, Blue Springs, Mo - MARC Board 1st Vice Chair

Commissioner Janeé Hanzlick, Johnson County, Kan. - MARC Board 2nd Vice Chair

Mayor Eileen Weir, Independence, Mo. - MARC Board Treasurer

Mayor Pro Tem Beto Lopez, Lee's Summit, Mo. - MARC Board Secretary

Commissioner Rob Roberts, Miami County, Kan.

Mayor Curt Skoog, Overland Park, Kan.

Councilmember Fred Spears, Overland Park, Kan.

Commissioner Doug Smith, Leavenworth County, Kan.

STAFF PRESENT

David Warm, Executive Director

Carol Gonzales, Director of Finance and Administration

Ron Achelpohl, Director of Transportation and Environment

Marlene Nagel, Director of Community Development

Lauren Palmer, Director of Local Government Services

Jovanna Rohs, Director of Early Learning and Head Start

James Stowe, Director of Aging and Adult Services

Kristin Johnson-Waggoner, Public Affairs Program Director

Catherine Couch, Public Affairs Coordinator

Karina Bielecki, Executive Assistant

John Hwang, Network Administrator II

Joanne Bussinger, Grant Manager

Ginny Williams, Grant Accountant III

Katelyn Click, Accounting Manager

Donna Martin, Public Health Senior Planner

Eric Winebrenner, Public Safety Program Director

Brad Gaeddert, Grant Manager

OTHERS

Kaleb Lilly, RubinBrown

CALL TO ORDER

Mayor Eileen Weir called the meeting to order at 11:21 a.m.

Due to the meeting being conducted remotely, Mayor Weir provided instructions for participation. She reported that staff would present on all the agenda items, provide an opportunity for comments and questions after each item, and ask for approval of all agenda items with one vote at the end of the meeting. Members would have an opportunity to abstain or object to any items

necessary during the final vote.

Financial and Program Reports and Discussion

CORE CAPACITIES

REPORT: Review Audit Plan for the 2021 Audit

Ms. Carol Gonzales, Director of Finance and Administration at MARC, reminded the committee that in April 2021, MARC's Board approved engaging RubinBrown for the 2021 annual audit. The process lasts from now until June 2022. The first step is for the auditors to share with the Board their plan, timeline, risk assessment, and other notifications. Ms. Gonzales introduced Mr. Kaleb Lilly, partner with RubinBrown, to walk the committee through the audit plan.

The 2021 scope of services include audit of MARC's financial statements, a single audit, audit of the Solid Waste Management District's Financial Statements, a Form 990 for MARC's Community Services Corporation (CSC), a management letter (if necessary), and an auditor communication letter.

The timeline begins with the audit planning meeting on January 25, 2022. The audit will start in mid-March with federal procedures, the bulk of which will be completed by the end of April. A draft will be issued the week of May 9, 2022. The draft is presented to the committee and Board at the May meetings, and the final version is approved in June.

Items which auditors are required to discuss with MARC include: effectiveness of controls in place to mitigate fraud risks; communication of control structure by management to those charged with oversight; reports (if any) communicated through the whistleblower process; any allegations, suspicions, or known instances of fraud during the current year; compliance with laws, regulations, and provisions of contracts and grant agreements; and opportunity to discuss matters independent of management.

Commissioner Janeé Hanzlick inquired what the budget for the Solid Waste Management District was. Ms. Gonzales responded that she would follow up with that information after the meeting. Commissioner Hanzlick then inquired if MARC had any reason to handle cash. Ms. Gonzales reported that MARC handled very little cash, mostly in the way of small donations to support the home-delivered meals program. There were no further questions.

Approve Contracts, Grants, and Other Major Expenditures

SAFE AND SECURE COMMUNITIES

VOTE: Approve Payment to Seculore Solutions for the Third Year of Cybersecurity Monitoring and Risk Assessment for the Regional 911 System

Mr. Eric Winebrenner, Public Safety Program Director at MARC, reported that Seculore Overwatch offers next level monitoring by implementing behavioral-based cybersecurity that is customized specifically for public safety and is designed to identify threats that are often missed by other layers of security. Seculore Overwatch includes a dedicated cyber analyst, daily network checks, weekly cybersecurity reports, and automated cybersecurity alerts.

Seculore Cyberbenchmark is the only cybersecurity risk assessment built specifically for public safety and based upon FCC, APCO, DHS, and NIST best practices. Seculore will provide passive data capture and in-depth data analysis. Seculore will provide a cyberbenchmark report, vulnerability reports, NIST risk analysis checklist, key cybersecurity policies, a cyber incident response plan and a master IP list.

The cost for Seculore Overwatch and Seculore Cyberbenchmark is \$125,500 per year. These costs will be billed quarterly and paid for with 911 Cybersecurity budget allocations. The discounts on this service are provided using the Houston-Galveston Area Cooperative Purchasing contract. Mr.

Winebrenner requested approval to pay Seculore Solutions for the third year of cybersecurity monitoring and risk assessment for the regional 911 system. There were no questions.

THRIVING OLDER ADULTS AND COMMUNITIES

VOTE: Accept Funding from the Roger A. and Corinne R. Durkee Fund to Support Communities for All Ages

Ms. Lauren Palmer, Director of Local Government Services at MARC, reported that the Greater Kansas City Community Foundation recently awarded \$78,560 from the Roger A. and Corinne R. Durkee Fund to support regional programs and services that enable older adults to lead vibrant, healthy, and independent lives. In 2022, funds will be used by MARC's Aging and Adult Services and Local Government Services Departments to support the following work:

- Continue support to the 20 local jurisdictions participating in the age-friendly Communities for All Ages Recognition Program.
- Provide key regional leadership to advance issues, legislative advocacy, and programs, including the Age Positive Conference, incorporated within the 2022 Missouri Association of Area Agencies on Aging (MA4) Aging Summit.
- Work with partners to strengthen our ability to effectively communicate with older adults - particularly those from marginalized communities.
- Continue implementation of a minor home repair and modification program for the maintenance and adaptation of housing to suit the functional needs of older adults and individuals with disabilities in Cass, Clay, Jackson, Platte, and Ray counties.

Ms. Palmer requested authorization to accept the award as described above. There were no questions.

VOTE: Authorize the Release of SFY 2023 Aging Requests for Proposals and Extend or Amend Selected Contracts

Mr. James Stowe, Director of Aging and Adult Services at MARC, reminded the committee that, to strategically plan for the next program year, the Department of Aging and Adult Services and MARC Commission on Aging will develop several Requests for Proposals (RFPs) for services to begin on July 1, 2022 and extend through June 2023. Services include information & referral, transportation services, home-delivered meals, community center services, catered meals, and structured respite. The RFP documents will be released on Monday, January 31, 2022. Proposals submitted in response to these documents will be due to MARC no later than Friday, March 4, 2022.

The department recommends an additional year of contract renewal for the following service lines, and authorization to consider regular COLA increases, if applicable and requested by the provider: in-home services; integrated care network partner services, including assessment, home modification and repair, community care management, and evidence-based programs; nutrition assessment, counseling, and dietician services; legal services; and grandparents as parents.

Mr. Stowe also reported that existing partners require contract amendments to continue work, acknowledge pandemic-related cost increases, or facilitate extended periods of performance.

Palestine Senior Activity Center requires additional contract approvals for congregate meals and related senior center activities after posting larger numbers of units than anticipated during COVID recovery. The contract amendment will be for SFY 2022.

Trio Community Meals, one of MARC's large frozen meal partners, requested a per meal rate increase tied to unusual price increases that appear to be related to pandemic-associated inflation. Trio's request was a 10% increase to be implemented by February 1, 2022. MARC requests approval to negotiate up to a 10% increase but will carefully analyze the published inflation rate under the Bureau

of Labor Statistic's CPI-U Midwest measure for the relevant time period to arrive at a final increase amount. MARC staff also recommend periodic analysis during the remaining performance period in case the rate should be moved higher or lower, depending upon inflation characteristics.

Kanbe's Markets is recommended for a five-month extension to facilitate re-release of the home-delivered meals RFP. Kanbe's requested \$10 in new compensation for each bulk meal pick-up, where a MARC subcontractor arrives at the Kanbe's facility to load meals for last mile delivery.

Mr. Stowe requested authorization for release of SFY 2023 RFPs and extension or amendment of selected contracts as described above. There were no questions.

VOTE: Authorize an Agreement with All Services Home Health Care to Provide Financial Management Services

Mr. Stowe reminded the committee that MARC accepts responses to its Integrated Care Network Partner Services RFP on a rolling basis. New responses have been received to bolster Missouri service provision and further expand capacity for Kansas service provision.

Under new Managed Services Network (MSN) integrated care contracts, providers are needed for the following services: assessment, community care management, and evidence-based programs. Rates for Integrated Care Network Partner Services are delineated in the RFP and are occasionally altered according to health care contract specifications.

Moreover, MARC recently concluded an RFP process for a Financial Management Services (FMS) provider to assist with consumer- or self-directed in-home services, a new initiative to allow clients to locate a care worker wherever they may be available, without relying on staffing through a contracted agency. Recently, the national care vocation workforce crisis has been amplified, causing disruptions in service delivery and sustained lack of ability to provide community services. An FMS allows clients to act as employers for their selected care worker and comply with all regulations and payroll requirements.

No responses were received to the RFP. Therefore, MARC located and is recommending a competent FMS provider, All Services Home Health Care, LLC. to perform FMS functions on behalf of MARC under the new initiative. All Services Home Health will receive \$165/active client each month in exchange for their FMS work. Mr. Stowe requested authorize to to contract with All Services in an amount not to exceed \$150,000, which will be covered by MSN and Older Americans Act revenues. There were no questions.

VOTE: Authorize Agreements with New Grocery Stores Participating in the Double Up Food Bucks Program with Funding from the USDA Gus Schumacher Nutrition Incentive Program 2020 Grant

Ms. Donna Martin, Public Health Senior Planner at MARC, reminded the committee that, in April and September 2020, the MARC Board authorized the submission of an application to the USDA and acceptance of funding for a new four-year grant for the Double Up Food Bucks - Heartland Program. The budget included just over \$500,000 for the four years to accommodate growth in the amount of incentives redeemed, either due to additional locations offering the program or related to greater than expected incentive redemptions at locations already participating. The Double Up Food Bucks program is offered at participating farmers markets, farm stands, mobile markets, and grocery stores. For this grant (GusNIP 2020), MARC contracts with subrecipient organizations to coordinate with farmers markets in the state of Kansas and in Kansas City and west central Missouri. MARC contracts and coordinates directly with grocery stores in Kansas and Kansas City to implement the program.

MARC and Cultivate KC have been monitoring the incentives redeemed at the farmers markets closely over the last year. Several of the markets have exceeded their proposed first year's budgets for redeemed incentives. In addition, City Market, which has traditionally chosen to cap the incentive

daily limit to \$15, has agreed, starting in 2022, to increase the limit to \$25 per day to be consistent with all the other participating locations. Due to these factors, Cultivate KC will require additional funds for their incentive budget. An amendment for \$100,000 would allow for expanded use of the program at their farmers market locations.

Five additional grocers in the Kansas City region and in Kansas have expressed interest and the ability to implement the Double Up Food Bucks in their stores from 2022 until 2024. Partners such as the Rural Grocery Store Initiative at Kansas State University and funders such as the Kansas Health Foundation and Blue Cross Blue Shield of Kansas were instrumental in connecting these grocers and their communities to the Double Up Food Bucks program. Contracts with some of the grocers will include some modest amounts for technology upgrades which they need in order to implement the program. Ms. Martin requested authorization for agreements with project partners as described above to carry out the work outlined in the four-year grant from the US Department of Agriculture for the Gus Schumacher Nutrition Incentive Program. There were no questions.

VOTE: Authorize Agreements with Grocery Stores for Expansion of the Double Up Food Bucks Program with Funding from the USDA Gus Schumacher Nutrition Incentive Program COVID Response and Relief Grant

Ms. Martin reminded the committee that MARC's Double Up Food Bucks program received news this past June from the USDA of an award through the Gus Schumacher Nutrition Incentive Program COVID Relief and Response of \$4.35 million to expand the work of the existing Double Up Food Bucks program to communities in Missouri and Kansas that have been heavily impacted by COVID-19, unemployment, and other related issues. The proposal allows for new locations to participate and also extends the number of months that Kansas City, Missouri and Kansas grocery stores already involved through the earlier USDA grant can offer the program from 8 months to year-round. Since receiving this news, MARC staff have been reaching out to interested grocery stores and farmers markets in Missouri and Kansas to determine which are ready to implement the Double Up Food Bucks program in 2022. These locations are largely located in communities with high percentages of people receiving SNAP benefits, high food insecurity rates, greater numbers of people impacted by COVID, and greater number of people affected by unemployment. Several grocery stores are ready to implement the program either for the first time or by extending the number of months they can offer the program to their SNAP customers, including: Ball's Food Stores, Inc.; G&W Foods; Rhodes Grocery, Inc.; GW2, LLC; McCune Farm to Market; The Mildred Store; T&C Foods, Inc.; Harps Food Stores, Inc.; and Hays Food Town, Inc. Ms. Martin requested authorization for agreements with grocers as described above to carry out the work outlined in the three-year grant from the US Department of Agriculture for the Gus Schumacher Nutrition Incentive Program under COVID Relief and Response. There were no questions.

COMPETITIVE ECONOMY

VOTE: Authorize an Application for the Economic Development Administration Good Jobs Challenge Grant Program

Mr. David Warm, Executive Director at MARC, reported that the US Economic Development Administration (EDA) announced a number of grant opportunities through the American Rescue Plan in August, including the Good Jobs Challenge Program. The Good Jobs Program is intended to assist regions to form industry sector partnerships and design interventions to strengthen our workforce development system and our training and education systems to serve all residents, particularly those historically underserved populations, communities of color, women, and other groups facing labor market barriers. The grant requires the applicants to select one or more industry clusters for focus, and in cooperation with partners, MARC has selected the skilled trades/construction and advanced manufacturing sectors.

MARC is working with KC Rising, business-led organizations including the Associated Builders and Contractors (ABC) and Kansas Manufacturing Solutions, Missouri Enterprise and KC Manufacturing Network; workforce investment board; nonprofits like the Urban League, Community Services League, Hispanic EDC, Guadalupe Centers, KC Scholars and Goodwill; and colleges and universities including

the three community college systems, University of Central Missouri, and UMKC to prepare an application for the grant, which has a deadline of February 10. The funds would be used to help design workforce system improvements in areas of career coaching, wrap-around support services, and backbone industry partnerships; expand education and training programs with training and education providers; and carry out programs with area employers and other partners to help adults secure services. Among the wrap-around support services that could be covered through the grant are securing documents, language services, child care, transportation, rent, and utilities. The system will engage employers and connect trained residents with available jobs. EDA is expecting to fund up to 50 regions at between \$5 and \$20 million each.

MARC is working with a consultant, Equity Cities, and partners to finalize the grant proposal and the budget. Up to \$1 million would be used for MARC staff support for coalition building, convening, and project planning as well as career coaching system implementation through KC Degrees. Subcontracts would be awarded to support other system and program design work and program implementation. No match is required for this grant; however, MARC and partners expect to demonstrate significant leverage of other community resources toward the program. Mr. Warm requested authorization to apply to the EDA, and if awarded acceptance of funds, to support workforce development system and program design and implementation up to \$20 million. There were no questions.

EFFICIENT TRANSPORTATION AND QUALITY PLACES

VOTE: Authorize a Contract Extension with Olsson, Inc. for Traffic Signal Timing and Support Services to Support Operation Green Light

Mr. Ron Achelpohl, Director of Transportation and Environment at MARC, reminded the committee that Operation Green Light (OGL) is a regional traffic signal coordination and operations program involving local governments and the State Departments of Transportation in Kansas and Missouri. This initiative improves regional traffic flow, air quality, and fuel consumption. As a key part of this work, OGL develops and implements traffic signal timing plans in cooperation with participating state and local governments and monitors real-time operations on roadway intersections in the system. Continued traffic signal timing and engineering support services will be integral to the successful operation of the OGL program. These services are needed to continue efforts to keep signal timing at its peak level of performance at the over 750 traffic signals that OGL currently supports for 27 agencies and over 1500 traffic signals supported by the regional software.

MARC's Board of Directors approved the contract in March 2020 with a notice to proceed of April 2020. The contract is set to expire in March 2022. This request is to extend the contract an additional year as allowed by the contract and to add funds for that year. The work includes the OGL timing work plan, traffic incident diversion development, technology assessment, and performance management as well as on going signal timing, real-time signal management, and engineering support. Funds for this contract are included in the Operation Green Light operations budget. This work is to be funded through participating local governments' funds for this program. Mr. Achelpohl requested authorization for a contract extension with Olsson, Inc. for Traffic Signal Timing and Engineering Support Services for the Operation Green Light Program through March 2023, with the extension amount not to exceed \$150,000. There were no questions.

QUALITY EARLY LEARNING

VOTE: Ratify MARC Head Start's Core Operations Continuation Application

Ms. Jovanna Rohs, Director of Early Learning and Head Start at MARC, reminded the committee that in June 2021, the MARC Budget and Personnel Committee and Board approved the submission of MARC Head Start's core operations continuation application to the Office of Head Start. At that time the overall grant amount and program support categories were approved. A list of Direct Service Providers and the contract amounts were omitted from the original report.

This grant supports the enrollment of 1,811 Head Start (HS) and 370 Early Head Start (EHS) children in programs managed by seventeen direct service providers (DSPs) at locations in Clay, Platte, and Jackson counties. MARC will pass through most of the funding to these DSPs as indicated in the budget summary below.

Individual contracts with the DSPs are reimbursed at an annual per-child rate based on their level of service (Tier 1, 2, or 3) and program options (HS and/or EHS, as well as center-based and/or home-based). The total amount of annual funding available is \$27,143,805 and incorporates a 1.22% cost of living allowance (COLA) increase to the non-training portion of the budget. Included in this total are funds to support program operations, training and technical assistance, and contracts for specialized services for families and staff covering mental health, education, health and nutrition, professional development, and family engagement services.

Ms. Rohs requested ratification of MARC Head Start's HS/EHS Core Operations continuation application, and requested authorization to receive and expend \$27,143,805 in funds from the Administration for Children and Families during the period of November 1, 2021 to October 31, 2022. There were no questions.

VOTE: Approve Consent Agenda (Administrative Matters and Minor Expenditures)
Approve the Minutes of the December 21, 2021 meeting

MOTION: Commissioner Janeé Hanzlick moved for approval of all agenda items and Mayor Pro Tem Beto Lopez seconded. Mayor Weir asked if any member wanted to abstain or object to any of the agenda items. All were in favor of approving agenda items 2-a through 3-a. The motion passed.

Other Business

There was no other business.

Adjournment

Mayor Weir adjourned the meeting at 11:52 a.m.

MINUTES APPROVED:

Eileen Weir, Chair

Date