



OGL STEERING COMMITTEE MEETING MINUTES
Monday, July 25, 2022, 1:30 p.m.
Web/Phone Conference Meeting

Members Present	MARC Staff Present	Non-Members Present
Derek Olson, MoDOT	Barry Viss	Alex Preston, TransCore
Noel Forrester, Olathe, Vice Chair	Scott Cutshall	Kurt Rotering, Olsson
Michael W. Spickelmier, Lansing	Cedrick Owens	Tom Gerend, KCMO Street Car
Chris Sandie, Blue Springs, Chair	Chris Jenkins	Blake Hansen, Olsson
Brian Scovill, Leawood	Ron Achelpohl	Christos Achillides, Iteris
Keith Bredehoeft, Prairie Village	Ray Webb	Lee Baer, Merge Midwest
Shawn Gotfredson, Overland Park		
Sol Moinuddin, KCMO		
Jim MacDonald, Merriam		
Erin Ralovo, Lees Summit		
Bill Stogsdill, Fairway		
John Sullivan, Westwood		
Steve Schooley, Lenexa		
Dave Northup, KDOT		
Sarah Peters, KDOT		
David LaRoche, FHWA		
Devin Tiebout, WYCOCK		
Sherri McIntyre, Liberty		
Melissa Prenger, Prairie Village		
John Miller, FHWA		
Melissa Schmitz, MoDOT		

Welcome

The meeting started at 1:30 p.m. Chris Sandie, Chair, welcomed all.

- 1. April 25, 2022, committee minutes** – Erin Ralovo made a motion to accept the minutes. The motion was supported and approved unanimously.
- 2. OGL Bylaws review** – Four items were discussed. (1) Section 1.3 regarding sending notice by US mail and fax, the suggestion was to remove this requirement. (2) Section 1.4 regarding terms for chair and vice-chair, the suggestion was to change to 2-year terms. (3) Section 1.5 regarding voting, the suggestion was to remove requirement for roll call voting. (4) Section 1.5 also regarding voting, the suggestion was to remove the ability to recall a vote up to 7 days following the meeting. Brian Scovill made a motion to proceed with the suggested changes. The motion was supported and approved unanimously.
- 3. Agency roundtable: operations updates** – An opportunity was given for agencies to provide updates to the committee on any roadwork or other projects that may be of interest to the region. David LaRoche informed the committee of a new memo put out by FHWA regarding System Engineering for ITS projects. Ray will include this memo with the distribution of the minutes of this meeting.

4. **Hot topic: KC streetcar update** – Tom Gerend, Executive Director of the KC Streetcar Authority, updated the committee on the streetcar operations and plans for expansion. The starter line has been a great success during its initial 6 years of operation. Construction on the expansion line to the south, to UMKC is underway. Funding has been secured for expansion to the north, to Berkley Riverfront Park and design is in progress. Expansion to the north, to NKC, and an east-west line in midtown, are currently being explored.
5. **ITE guidelines for determining traffic signal clearance intervals** – Barry Viss introduced an updated memo that OGL had written detailing the methodology used to measure for and calculate clearance intervals. After examining the new recommendations released by ITE in 2020, we will continue to use the original guidelines.

Agencies are strongly encouraged to have and use a policy for their non-OGL signals as well. Please contact Ray Webb for assistance if interesting in exploring an agency policy.

6. **ATMS software** – Barry updated the committee on recent discussions by the ATMS software RFP sub-committee. The group has shifted away from a desire to release an RFP and prefer to stay with TransSuite. The committee was asked if there were any who had concerns with the plan of not releasing this RFP. None who were present voiced any concerns. Options are being explored for repurposing the funds that are available, perhaps to help pay for a signal performance measures (SPM) system. Ray invited any other agency representatives to join the sub-committee and participate in future discussions on this topic.
7. **Missouri and Kansas 2023-2024 operations agreement review** – Ray updated the committee. On June 23, draft agreements were sent to the agencies. One agency requested more cybersecurity insurance coverage, which coverage has been obtained already. Any further comments on the agreements are requested by August 12.
8. **Quarterly operations report** – The operations report was included in the meeting packet. Chris Jenkins highlighted a few noteworthy events on the network and server maintenance. TransCore and OGL staff continue to work on the errors occurring on the web user interface. In the meantime, all users have been allowed back on the original server thick client. Chris asked agencies to help us keep that server secure with only valid, active users.
Scott Cutshall asked agencies to try to give OGL staff a heads up about any known roadwork with lane closures that we may be able to help with. Scott also asked agencies to review the regional signal map available on the MARC website www.marc.org/ogl, and let him know if there are changes needed.
9. **Quarterly budget report** – The quarterly budget report was included in the meeting packet. As of the end of June the balance of funds available was \$432,790. STP funds should be expended in the month of August, after which we will be spending the balance of local funds until new funds are available in October.

Other Business – The October committee meeting will be a hybrid meeting, with MARC staff and any others available to be present that the MARC offices downtown, and others joining via an electronic option.

Next meeting dates: October 24 of 2022, January 23 of 2023.

Adjournment – Sherri McIntyre moved to adjourn. The motion was supported and approved unanimously. Meeting was adjourned at 2:35 p.m.