

OPEN MEETING NOTICE
Mobility Advisory Committee

Sara Davis, Co-chair. Alternate Co-Chair (Pending)

Wednesday, March 8, 2022 at 9:30AM

via Zoom virtual meeting platform. See meeting invite for login info.

AGENDA (Total Time: 90 minutes)

Procedural Business

- 1. Welcome and Introductions (5 minutes)** (Sara Davis, OATS and Martin Rivarola, MARC)
Please sign in by typing your name and organizations into the chat box. Martin will introduce a new MARC staff member that will be assisting with the Mobility Advisory Committee.
- 2. Approval of September 7, 2022 and November 2, 2022 meeting summaries (4 minutes)**

Main Business

- 3. Section 5310 Funding Round Debrief (20 minutes)** (Martin Rivarola, MARC)
Martin will facilitate discussion about the recent 5310 call for projects process. This discussion will address successful and challenging aspects of the funding process.
- 4. Breakout Groups for 2023 Workplan (35 minutes)** (Martin Rivarola and other MARC and KCATA Staff)
Small groups will be created via zoom with a MARC Staff member facilitating discussion about the direction of the committee in the coming year.
- 5. MAC Meeting Setting (5 minutes)** (Martin Rivarola, MARC)
Martin will facilitate discussion about how The Mobility Advisory Committee would like to meet in 2023. A poll will be provided to determine whether meetings should be virtual, hybrid, or in-person.

Additional Business

- 6. MAC membership Update (5 minutes)** (Martin Rivarola, MARC)
Martin will provide an update on MAC membership and co-chair search. This is being completed to update member roster for 2023. See the table in the meeting packet for a list of current members and vacancies in the meeting packet. The committee will discuss new members and the committee chair will ask the committee if these organizations should become new members of the committee.
- 7. Member updates (10 minutes)**
- 8. 2023 Meeting Dates (all from 9:30-11) (2 minutes)**
 - June 14
 - September 13
 - December 13

Special Accommodations: Please notify the Mid-America Regional Council at (816) 474-4240 at least 48 hours in advance if you require special accommodations to attend this meeting (i.e., qualified interpreter, large print, reader, hearing assistance). We will make every effort to meet reasonable requests.

MARCZoom01

Address: <https://marc-kc.zoom.us/j/3869572593?pwd=T0RMZForRU5QTC9jWHVmMXRBcGtkZz09>

- You may need to run the Zoom opener to join the meeting.
- This link also works with the Zoom smartphone app.

Meeting ID: [386-957-2593](#)

Passcode: [367541](#)

Audio:

- **We encourage the use of computer audio** especially if you are viewing a webcam or sharing your webcam.
 - **Dial Toll-Free**
 - 877 853 5247 US Toll-free
 - 888 788 0099 US Toll-free
 - **One tap mobile**
 - +18778535247,,3869572593#
 - +18887880099,,3869572593#
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Meeting Summary

Mobility Advisory Committee

Sara Davis, co-chair

September 7, 2022

Meeting Summary

Procedural Business

1. Welcome and Introductions

Co-Chair Sara Davis (OATS Transit) invited attendees to the meeting and asked them to sign in by typing their names and organizations into the chat box. Co-Chair Davis would need to leave the meeting early, and informed the group Martin Rivarola would finish the meeting on her behalf.

2. Approval of August 24 Meeting Minutes

Jim Huffman of Life Unlimited moved to approve the minutes as presented, and Shaun Duffy of Johnson County Mental Health Center seconded. There was no discussion and the motion to accept the August 24th meeting minutes passed unanimously.

Main Business

3. 5310 Application Review

Co-Chair Davis introduced Martin Rivarola, Assistant Director of Transportation and Land Use of Mid-America Regional Council, to present an overview of the 5310 application process, review the scores of the projects, and review the funding scenarios. Mr. Rivarola reminded attendees that this was an action meeting, and that the committee could make funding recommendations for the next cycle.

The funds to be programmed total \$1,683,816, and the call for projects yielded more requests than funds available. Mr. Rivarola presented a summary of each applicant and their project purpose/request. One applicant was absent from the presentation meeting, and was afforded time at this meeting to give their three minute presentation. Mr. Rivarola reviewed the schedule of project applications, presentations, recommendations, and anticipated approval by the Total Transportation Policy Committee and FTA.

1. Martin Rivarola introduced Jill Calvert from the Rainbow Center for Communicative Disorders to make her project presentation. Ms. Calvert introduced the day school program, which needs a replacement vehicle for services they provide to students with developmental disabilities. They currently have two vehicles in poor condition (including leaks and a malfunctioning wheelchair ramp), and are looking for a replacement vehicle.

Staff Scoring

All projects, regardless of goal/strategy, were scored with the same scoring criteria on a high/medium/low scale. Projects were reviewed on usage of data to demonstrate need, engagement with service populations, demonstration of cost effectiveness, effective communication of services, and establishment of partnerships. An additional question on regional coverage was removed from consideration because it was seen as a detriment to smaller agencies that compete for funding. MARC staff scored projects and both MARC and KCATA did quality control after scoring.

The scoring table that had been previously shared with the committee was presented, with attention called to Life Unlimited's "Establish Partnerships" criteria being updated from 3/5 to 5/5. Mr. Rivarola asked the committee to voice any questions or comments after having reviewed the table; the committee had no comments.

Possible Funding Scenarios

Mr. Rivarola presented possible funding scenarios developed by MARC staff, without any formal recommendation for the committee to consider.

Funding Scenario #1: The first scenario proposed full funding in order of scoring until funding runs out (some projects could be scaled to account for the same score range).

Funding Scenarios #2 and #3: Two proposed scenarios involved scaling the funding to 80% or 61% to provide funding to more/all agencies. Considerations for scaling are if projects would still be viable/if projects would still be interested in continuing with reduced funding.

Funding Scenario #4: The fourth scenario proposed scaling projects based on funding request per vehicle, manually adjusting each application.

Mr. Rivarola then presented tables demonstrating the proposed funding scenarios, showing details for the amount of funding, selected projects, and specific adjustments. Mr. Rivarola again called attention to the viability of scaled projects, equal versus weighted scoring and how it speaks to the values reflected in the scoring criteria. Manual adjustments would also present questions of how each project is reduced by vehicle type/service. Mr. Rivarola then opened up the floor for discussion amongst the committee.

4. Programming Committee Discussion

Co-Chair Davis thanked Mr. Rivarola and the KCATA for all their hard work. Ann Miller (Don Bosco Center) clarified the scaling percentage for funding, particularly for Life Unlimited and EITAS (who requested the largest amount of funding). Mr. Rivarola confirmed that these two agencies would be scaled to 85% and 75% respectively in Funding Scenarios #1 and #2, in relation to their proposed scalability specific to their projects. In Funding Scenario #3, they received a larger percentage reduction in order to provide funding to all applicants.

Pete Comer (KCATA) asked when viability of scaling would be confirmed. Mr. Rivarola said depending on applicant availability, that viability could be determined at the meeting or in between the current and next scheduled meeting the following week.

Roger Montero (EITAS) mentioned that updated research showed the amount needed to purchase vehicles has increased 20-25%, and even if their proposal was fully funded, they likely wouldn't be able to purchase the full number of vehicles due to the price increase.

Dana Chatlin (The Farmer's House) asked where unused funds went if scaling reduced their ability to use all the allocated funds, and if any excess funds could be redistributed to other agencies.

Margaret Brown (KCATA) answered that generally unused funds would be carried over to the next round of projects. To clarify, Ms. Brown noted carryover funds have to remain in the federally approved grant and have to be distributed to agencies approved by the FTA grant for that year; excess funds could not be applied to new projects/applicants outside of that original funding cycle.

Discussion arose regarding types of vehicles, particularly sedans and their accessibility versus economic value (noting that not all agencies/clients would need ADA accessible vehicles). Mr. Rivarola pointed to Scenario #4, which would be an option to address these concerns.

Ann Miller (Don Bosco Center) asked if low-scoring agencies would be able to appeal their score. Mr. Rivarola noted he released scores to all applicants and had not received any feedback, but that the committee could address those concerns if desired. Co-Chair Davis expressed that applicants already had a week's time to reply.

Co-Chair Davis suggested an informal poll; Lewis Lowry (KCATA) commented that Mr. Montero's comments about increased vehicle prices may skew results. Mr. Rivarola commented that if the

committee wants to pursue that they could, but it would impact the funding schedule and result in funding fewer agencies. Co-Chair Davis noted that we will always have inflation due to the time frame. Tracey Logan (KCATA) disagreed with the funding approach of Scenario #3 because it negated the purpose of scoring. She also was not in favor of funding any utility vehicles.

Mr. Rivarola asked attendees to vote in the chat. After an informal vote, five of the nine votes cast were in favor of Scenario #2. Mr. Rivarola shared that following the proposed scenario would yield a balance of \$2,578, which could be redistributed back into projects.

Co-Chair Davis called for a motion to move forward with Scenario #2. Pete Comer of KCATA moved in favor of Scenario #2, and Shaun Duffy of Johnson County Mental Health Center seconded the motion. Mr. Rivarola confirmed that he would confirm viability of selected projects with applicants, and the committee would reconvene if any projects were not able to scale their projects according to the selected funding scenario. If no adjustments were needed, the committee could make the recommendation to the Total Transportation Policy Committee to grant funding to the selected projects according to funding Scenario #2.

Co-Chair Davis called for a verbal vote on moving forward with Scenario #2. Some attendees were confused about their voting eligibility. Votes were cast via verbal confirmation and the chat as written below:

Name	Organization	Vote	Eligibility
Dana Chatlin	The Farmer's House	Yes	Eligible voter
Sara Davis	OATS Transit	Yes	Eligible voter
Shaun Duffy	Johnson County Mental Health	Yes	Eligible voter
Lewis Lowry	KCATA	Yes	Eligible voter
Kim Greene	Full Employment Council	No	Eligible voter
Jim Huffman	Life Unlimited	No	Eligible voter
Anne Miller	Don Bosco Center	No	Eligible voter
Pete Comer	KCATA	Yes	Ineligible (agency already represented above)
Deanna Adkins	Platte Senior Services, Inc. (PSSI)	Yes	Ineligible (not a committee member organization)
Hailey Kellerstrass	City of Liberty, MO	No	Ineligible (not a committee member organization)

The vote was called 6-4 in favor of the motion, including the three ineligible votes above (of eligible voters, the results were 4-3 in favor of the motion). The motion passed.

Additional Business

5. Member updates

Mr. Rivarola asked committee members to reserve time on September 14th in case additional review was needed for project funding; otherwise, the next meeting would take place December 14th. No committee members had updates to share, so the meeting was adjourned.

ATTENDANCE

September 7, 2022

Co-Chair: Sara Davis, OATS Transit

Other Attendees:

Deanna	Adkins	Platte Senior Services, Inc. (PSSI)
Margaret	Brown	KCATA
Jill	Calvert	Rainbow Center for Communicative Disorders
Dana	Chatlin	The Farmer's House
Pete	Comer	KCATA
Shaun	Duffy	Johnson County Mental Health Center
Kim	Greene	Full Employment Council
Jim	Huffman	Life Unlimited
Jen	Jordan-Spence	United Community Services of Johnson County
Hailey	Kellerstrass	City of Liberty, MO
Tracey	Logan	KCATA
Lewis	Lowry	KCATA
Anne	Miller	Don Bosco Center
Roger	Montero	EITAS
Angel	Rose	City of Liberty, MO
Heather	Tremper	Platte County Board of Services (PCBS)
Jessica	Vogt	Center for Developmentally Disabled
Megan	Broll	MARC
Martin	Rivarola	MARC

Meeting Summary

Mobility Advisory Committee

Sara Davis, Co-Chair

November 2, 2022

Meeting Summary

Procedural Business

6. Welcome and Introductions

Martin Rivarola, Assistant Director of Transportation and Land Use of Mid-America Regional Council, welcomed attendees to the meeting and asked everyone to introduce themselves in the meeting chat while co-chair Sara Davis (OATS Transit) addressed technical issues. Mr. Rivarola also introduced KCATA staff support members Margaret Brown and Tracey Logan.

7. Approval of September 7 Meeting Minutes

Approval of September 7 meeting minutes deferred to the December 14 meeting.

Main Business

8. 5310 Program Supplemental Funds

Martin Rivarola briefly reviewed the call for projects, closure and evaluation, and discussions that led to funding recommendations. Funds available for programming total \$3.4m; 55% is allotted to capital expenditures, then administrative costs come out of the remaining total. Mr. Rivarola and KCATA clarified that administrative costs come out after capital expenditures, meaning an additional \$187,094 is available for programming beyond the funding recommendations made at the September 7 meeting.

In the September 7 meeting, the committee recommended providing about 80% of funding to the highest scoring applications (11 applicants). The recommendations were provided to the Total Transportation Policy Committee (TTPC), who approved the recommendations; the recommendations would need to be confirmed by the KCATA Board as well.

Martin Rivarola proposed two scenarios to award the remaining \$187,084 program funds:

Scenario 1 distributed the funds to the 11 existing approved applications.

Scenario 2 funds the next two highest scoring applications at 59% of their initial request. Those two potential applicants confirmed they'd be able to apply those funds and advance their projects to implementation with the proposed funding.

Martin Rivarola invited the committee to ask questions or discuss the proposed scenarios. Anne Miller (Don Bosco Center) asked the two potential applicants (to be awarded in Scenario 2) to briefly describe their projects. Kerry Duke (Center for Developmentally Disabled) responded that they would purchase two vehicles, one for their highest medical needs home, and one for another home as they try to move individuals with disabilities out of group homes and into single-family homes. Kendra Musgrave (TNC Community) replied that they are expanding services, and would purchase a van to serve a new home opening in November.

Jim Huffman (Life Unlimited) commented on increasing vehicle costs, and Martin Rivarola clarified that the percentages of funds awarded apply to the amounts in the initial requests.

9. Committee Membership

Martin Rivarola reviewed the MAC by-laws for voting, noting the committee is composed of 11-20 active member organizations, with one vote per organization, with the requirement of attending 3 meetings per year to maintain active status.

Sixteen organizations are currently listed as voting members, and Mr. Rivarola shared the list of members and alternates with the meeting. Mr. Rivarola clarified that votes are cast by the member, alternate, then attending representative of a committee organization, in that order.

10. Programming Committee Discussion

Rachel Ohlhausen (Jewish Family Services) asked if any of the original 11 awarded agencies could accomplish/purchase something they wouldn't be able to otherwise if awarded the additional funding proposed in Scenario 1. Anne Miller responded that the increase in funds would be appreciated, but expressed interest in supporting the other two agencies proposed to benefit from Scenario 2. Roger Montero (EITAS) expressed a preference for funding additional agencies versus receiving funding for "half a vehicle," as would apply to his project in Scenario 1.

Jim Huffman wanted to stay true to the scoring and competitive selection process. Dana Chatlin (the Farmer's House) wanted to clarify what happened to returned/unused allocated funds from the previous round. Margaret Brown (KCATA) confirmed that funding allocated from previous rounds would be reallocated to another entity that needed the funding. Carla Norcott-Mahany (the Whole Person) commented that they ranked among the highest, and would appreciate the higher proportion of funding (in Scenario 1) to help them get closer to fully implementing their project.

Discussion followed to clarify sourcing cost information for projects. Co-Chair Sara Davis commented that in previous years, emphasis was placed on applicants scoring above 15.

Dana Chatlin of the Farmer's House moved to vote in favor of Scenario 1, stating the committee had already chosen the approved applicants, and that she was in support of the competitive process.

Anne Miller of Don Bosco Center seconded, commenting that awarding applicants from Scenario 1 the extra funds would help protect against inflationary costs. The motion passed unanimously.

Martin Rivarola reminded the committee that the recommendation would be shared with the TTPC and KCATA Board, and let the potential applicants from Scenario 2 know they could reach out for help to improve their applications and scores in future rounds.

Additional Business

11. Member updates

Co-Chair Sara Davis asked for member updates, and Kerry Duke (Center for Developmentally Disabled) noted CDD and Rainbow Center for Communicative Disorders merged on August 31, 2022, serving children and adults with developmental disabilities.

Carla Norcott-Mahany (the Whole Person) noted they gained a new CEO (formerly their CFO), and that their previous committee member/alternate will need to be updated.

Lewis Lowry (KCATA) noted First Transit, a transit agency serving North America, was recently acquired by Transdev.

No further updates were provided, so Co-Chair Sara Davis adjourned the meeting.

ATTENDANCE

November 2, 2022

Co-Chair: Sara Davis, OATS Transit

Other Attendees:

Deanna	Adkins	Platte Senior Services, Inc. (PSSI)
Margaret	Brown	KCATA
Dana	Chatlin	The Farmer's House
Pete	Comer	KCATA
Sara	Davis	OATS Transit
Shaun	Duffy	Johnson County Mental Health
Kerry	Duke	Center for Developmentally Disabled
Isabella	Hagen	Don Bosco Center
Rachel	Herbig	The Children's Place
Jim	Huffman	Life Unlimited
Irvin	Jackson	Unified Government Transportation
Hailey	Kellerstrass	City of Liberty
Tracey	Logan	KCATA
Lewis	Lowry	KCATA
Anne	Miller	Don Bosco Center
Roger	Montero	EITAS
Ken	Murphy	Grain Valley
Kendra	Musgrave	TNC Community
Carla	Norcott-Mahany	The Whole Person
Rachel	Ohlhausen	Jewish Family Services
Martin	Rivarola	MARC
Angel	Rose	City of Liberty
Dan	Ryan	Tri-County Mental Health Services
Laura	Uzzell	Inclusion Connections (PawsAbilities)
Justus	Welker	Unified Government

Mobility Advisory Committee Roster as of March 2022

Member	Organization	Alternate
Carroll Ramseyer	City of Olathe	Jessica Hotaling
Anne Miller	Don Bosco	Ann Van Zee
Ken Murphy	Eastern Jackson County Transit Alliance	Mike Larson
Roger Montero	EITAS	Ashley Barraza
Dana Chatlin	Farmer's House	Suzanne Zimmerman
Kim Greene	Full Employment Council	James Bryant
Rachel Ohlhausen	Jewish Family Services	Richard Odiam
Shaun Duffy	Johnson County Mental Health	
Lewis Lowry	KCATA	Pete Comer
Jim Huffman	Life Unlimited	Mark Bertrand
Sara Davis	OATS	Judy James
Christine Daw	Platte County Board of Services	Heather Tremper
Stephanie Zaldivar	City of Shawnee	
Doshon Hunley	The Whole Person	Carla Norcott-Mahany
Irvin Jackson	Unified Government	Justus Welker
Terry O'Toole	WHC WW, LLC dba zTrip	Teresa Wolken
<i>Amy Stoll</i>	<i>Down Syndrome Innovations</i>	
<i>Dan Ryan</i>	<i>Tri-County Mental Health Services</i>	
<i>Lisa Womack</i>	<i>Johnson County Transit</i>	
	Denotes Potential New Members	
	Denotes No Longer at Organization	