



Board of Directors BUDGET & PERSONNEL

Mid-America Regional Council • 600 Broadway, Suite 200 • Kansas City, Missouri 64105 • 816/474-4240

May 23, 2023
11:15 a.m.

In-person attendees in MARC's Heartland room with a remote option via Zoom

- **Members of the public who wish to participate in this meeting: please email McKenzie Neds at mnedes@marc.org by 9:00 a.m. on Tuesday, May 23, 2023, for instructions to join the teleconference.**

AGENDA

1. Approve Contracts, Grants, and Other Major Expenditures

EXEMPLARY CORE CAPACITIES

- a. REPORT: Briefing on the 2022 Annual Comprehensive Financial Report
- b. VOTE: Authorize agreement with Esri for enterprise-wide access to GIS software platform

EFFICIENT TRANSPORTATION AND QUALITY PLACES

- c. VOTE: Authorize consultant agreements for four Planning Sustainable Places projects in the following jurisdictions: Kansas City, MO, North Kansas City, MO, Overland Park, KS, and Bonner Springs, KS

HEALTHY ENVIRONMENT

- d. VOTE: Authorize grant application to the United States Department of Agriculture Forest Service's Urban and Community Forest Grant Program for an amount not to exceed \$20 million

THRIVING OLDER ADULTS AND COMMUNITIES

- e. VOTE: Approve contract with Four B Corps (Balls Foods Stores) to assist in the implementation of the KC Fresh Rx produce prescription program from 2023-2025
- f. VOTE: Authorize contract amendment with Farmers Market Grocery Store in Wichita, KS to continue implementation of the Double Up Food Bucks program
- g. VOTE: Authorize Aging and Adult Services to receive a grant from the Aging and Disability Vaccination Collaborative
- h. VOTE: Authorize amendments to increase the current agreements with the five indicated partners for services to continue until the end of the 2023 program year
- i. VOTE: Recommend submission of a final SFY 2023 Area Plan and Budget amendment to the Missouri Department of Health and Senior Services
- j. VOTE: Authorize SFY 2024 contract renewals, amounts, and rates for selected Aging and Adult Services partners

SAFE AND SECURE COMMUNITIES

- k. VOTE: Authorize a contract with Jackson County, Missouri for the Jackson County Regional Dispatch Feasibility Study

EFFECTIVE LOCAL GOVERNMENT

- l. VOTE: Authorize an agreement with Assel Grant Services for grant writing services, including research and partner facilitation



Board of Directors **BUDGET & PERSONNEL**

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2. VOTE: Approve Consent Agenda (Administrative Matters and Minor Expenditures)
 - a. Approve the Minutes of the April 25, 2023, Meeting
3. Other Business
4. Adjournment

AGENDA REPORT

Budget and Personnel Committee

May 2023
Item No. 1a
Exemplary Core Capacities

ISSUE:

REPORT: Briefing on the 2022 Annual Comprehensive Financial Report

BACKGROUND:

The annual comprehensive financial report (ACFR) for fiscal year 2022 is nearly complete. The audit process has run smoothly this year due in large part to the Mid-America Regional Council's (MARC) staff efforts and continued collaboration with the RubinBrown team. Several MARC team members have devoted significant amounts of time ensuring the financials are complete and accurate. MARC is also appreciative of the relationship with RubinBrown and values their partnership during the annual audit process.

The link at the end of this memo contains the draft Auditor Communications Letter and the draft Management Representation Letter, which are required communications to the Board from RubinBrown, in addition to the draft ACFR. At the Budget and Personnel Committee meeting, Kaleb Lilly, partner at RubinBrown, will review the draft letters and the draft ACFR. He will also discuss the following disclosures, which are the most sensitive disclosures affecting the financial statements:

- Disclosure 3(B) Grants Receivable and Unearned Revenue
- Disclosure 3(G) 911 Equipment Fund
- Disclosure 4(A) Risk Management
- Disclosure 4(E) Postemployment Health Care Plan

As part of the 2022 audit process, two other audit reports are prepared. Those documents will be available before the June meeting.

- Federal Single-Audit Supplemental Financial Report
- Mid-America Regional Council Solid Waste Management District Financial Report

Following this meeting, if there are any questions about the draft letters or ACFR that were not addressed at the meeting, please contact Carol Gonzales or David Warm at MARC, or Kaleb Lily, with RubinBrown at (913) 859-7917. At the June meeting, additional information will be presented, and Board Members will be asked to accept the fiscal year 2022 audit reports.

BUDGET CONSIDERATIONS:

The Board approved the agreement with Rubin Brown for continuation of Audit Services at the January 2023 board meeting. The estimated cost for the 2022 audit is \$79,700.

REVENUES	
Amount	\$79,700
Source	Indirect Costs Fund
PROJECTED EXPENSES	
Contractual	\$79,700

AGENDA REPORT

Budget and Personnel Committee

RELATED JURISDICTIONS:

This item impacts all counties in the MARC region.

EXHIBITS:

<https://www.marc.org/about-marc/financial-information>

RECOMMENDATION:

No action required at this time.

STAFF CONTACTS:

Carol Gonzales
Andrew Molloy
Darlene Pickett
Lisa Santa-Maria

AGENDA REPORT

Budget and Personnel Committee

May 2023
Item No. 1b
Exemplary Core Capacities

ISSUE:

VOTE: Authorize agreement with Esri for enterprise-wide access to GIS software platform

BACKGROUND:

For more than 20 years, the Mid-America Regional Council (MARC) has licensed Geographic Information System (GIS) software from Esri to map the location of people, jobs, buildings, infrastructure and natural resources in the region and how they change over time. More than mapping software, though, GIS enables MARC staff to analyze that data to examine things like jobs accessibility via transit, social determinants of health, and food access.

MARC started with licenses tied to individual computers and so very few people had access to this powerful software. It then graduated to server-based systems that created a pool of licenses that multiple people could access. But as educational and job requirements changed to require more people with GIS skills, competition for this pool of licenses has resulted in staff needing to wait for one person to finish before another can begin, leading to some significant inefficiencies.

It is time to eliminate these bottlenecks and, at the same time, democratize access to this technology, especially now that most people are familiar with computerized mapping on their phones. Esri offers an enterprise agreement that does away with limits based on a fixed number of licenses and instead provides essentially unlimited access to MARC's employees. Entering into this agreement would create a new agency-wide software platform that can be used across all departments that allocate resources based on where needs and impacts are greatest. When coupled with the training that all staff would also have access to, this new platform has the potential to significantly increase MARC's technical capacity.

BUDGET CONSIDERATIONS

Based on its server licenses, plus some legacy individual licenses, MARC has traditionally spent about \$24,000 per year with Esri, about \$22,000 of which is paid with transportation planning funds and the remainder being paid by Public Safety Communications and Environment. These work areas have been the most significant users. The enterprise agreement is for 3 years, averaging \$50,800 per year (\$45,800 the first year, \$50,800 the second year, \$55,800 the third year). In the first year, with more people able to use the software, Transportation will increase its contribution to \$25,000. Because this agreement now extends new functionality to the entire agency, Indirect will pick up the remaining difference. In subsequent years, as other departments find value in their ability to see and analyze location-based data, it is possible that the cost for the enterprise agreement will be allocated across more programs.

REVENUES	
Amount (3-year total)	\$152,400
Source	Transportation; PSC (911); Environment and Indirect
PROJECTED EXPENSES	
Contractual	\$152,400

RELATED JURISDICTIONS:

This item impacts all counties in the MARC region.

EXHIBITS:

None.

AGENDA REPORT

Budget and Personnel Committee

RECOMMENDATION

Authorize agreement with Esri for enterprise-wide access to GIS software platform

STAFF CONTACT

Frank Lenk

AGENDA REPORT

Budget and Personnel Committee

May 2023
Item No. 1c
Efficient Transportation and Quality Places

ISSUE:

VOTE: Authorize consultant agreements for four Planning Sustainable Places projects in the following jurisdictions: Kansas City, MO, North Kansas City, MO, Overland Park, KS, and Bonner Springs, KS

BACKGROUND:

For projects funded through Planning Sustainable Places (PSP), the Mid-America Regional Council (MARC) will hold the contracts on individual projects, although the project leads and local match will be provided by the local sponsors. Details for the projects are provided below. A qualifications-based competitive selection process was used in the selection of all consulting teams.

1: City of Kansas City, MO - Southwest Boulevard Transportation Study. This study seeks to develop safe, convenient, fun, and attractive multi-modal connections through the heart of the Westside neighborhood. This has been a long-standing community desire and reflected in the many plans associated with the neighborhoods in the study area. There were four prospective consulting teams interviewed. Key components of the plan include:

- Improvements to mobility and access for visitors to and residents of the Westside neighborhood.
- A culturally competent community engagement plan that focuses participatory planning and consensus building.
- A plan that can move directly into implementation phase with considerations for project cost, timing and coordination with complementary efforts, and a data driven evaluation framework to gauge success of the project components.

The team of Wilson & Co., Hoxie Collective LLC, Luis Padilla, Singlewing Creative, TJ Brown and SWT Design, was selected for this project.

2: City of North Kansas City, MO - Riverfront Levee Trail. This project will assess the feasibility of a mixed-use trail following the North Kansas City levee system that would connect a broad mix of uses including industrial, institutional, and commercial. There were two prospective consulting teams interviewed. Key components of the plan include:

- Coordination with North Kansas City Levee District, Missouri Department of Transportation, City of Kansas City, Missouri and railroads
- Enhancement of natural resources
- Elimination of highway and railroad barriers that disconnect areas in North Kansas City
- Connectivity to existing multi-modal facilities
- Access to large employment destinations in Paseo Industrial District (PID) and Harrah's.
- Optimization of access to the proposed multi-modal system such as Burlington Complete Street to utilize as trailheads or destinations
- Reasonable five-year capital phasing plan

The team of McClure and Shockey Consulting Services was selected for this project.

AGENDA REPORT

Budget and Personnel Committee

3: City of Overland Park, KS - 79th Street Corridor Study. This study seeks to analyze the relationship between land use and transportation along 79th Street and make recommendations regarding internal mobility enhancement and multi-modal opportunities along the corridor. There were three prospective consulting teams that were interviewed. Key components of the plan include:

- Equitably engage property owners, neighbors, businesses, and community stakeholders in a meaningful and descriptive conversation about the futures uses in the corridor.
- Conceptualize a multi-modal plan for the 79th Street corridor and its integration into adjacent multi-modal transportation networks, community assets, and activity centers.
- Provide opportunities for green stormwater infrastructure, streetscape, and drainage improvements at targeted locations throughout the corridor.
- Create a framework that best positions the corridor and surrounding neighborhoods to provide stronger connections to community resources and become a thriving and desirable place to live and conduct business.

The team of Kimley-Horn, Venice Communications and Toole Design was selected for this project.

4: City of Bonner Springs, KS - Downtown Master Plan. This plan is to provide an implementation plan to improve connections to and from downtown, surrounding areas and the region for the community via pedestrian, bicycle, and transit connections emphasizing area connections into downtown, the riverfront and a future Farmer's Market. There were two prospective consulting teams that were interviewed. Key components of the plan include:

- The citizens of Bonner Springs have long envisioned the creation of a river front park along the Kansas River. We feel as though this would be a major draw to bring individuals to the downtown area. This park should be connected using the Metro-Green trail way and further connect a commercial node and our downtown to our high school and surrounding neighborhoods.
- The expansion of our current trail and or sidewalk system to accommodate all user and create a walkable, bikeable pedestrian friendly connection to downtown from the area of 138th Street.
- We would also like to look at the viability of a transportation hub that would allow for bus services outside of Bonner Springs - currently our local transit service only provides service within the Bonner Springs city limits.
- Our downtown serves a vital historic link between new and old. We are currently looking to provide transportation connections to a future Farmer's Market Pavilion, again looking to revitalize and expand on our downtown district.

The team of Lamar Johnson Collaborative and Trekk Design Group was selected for this project.

AGENDA REPORT

Budget and Personnel Committee

BUDGET CONSIDERATIONS:

The projects will use Planning Sustainable Places (Federal STP) funding with a required local match as follows:

1. City of Kansas City, MO: Planning Sustainable Places (Federal STP) funding (\$135,000) with the required local match of \$45,000 provided by the City of Kansas City.
2. City of North Kansas City, MO: Planning Sustainable Places (Federal STP) funding (\$54,000) with the required local match of \$21,000 provided by the City of North Kansas City.
3. City of Overland Park, KS: Planning Sustainable Places (Federal STP) funding (\$100,000) with the required local match of \$25,000 provided by the City of Overland Park.
4. City of Bonner Springs, KS: Planning Sustainable Places (Federal STP) funding (\$60,000) with the required local match of \$15,000 provided by the City of Bonner Springs.

COMMITTEE ACTION:

The MARC Board authorized the award of the PSP funds to the seven projects and the receipt of their local match on September 27, 2022.

RELATED JURISDICTIONS:

The consultant contracts involve the jurisdictions of: Kansas City, MO, North Kansas City, MO, Overland Park, KS, and Bonner Springs, KS

RECOMMENDATION:

Authorize consultant agreements for four Planning Sustainable Places projects in the following jurisdictions: Kansas City, MO, North Kansas City, MO, Overland Park, KS, and Bonner Springs, KS.

STAFF CONTACT:

Beth Dawson
Martin Rivarola
Ron Achelpohl

AGENDA REPORT

Budget and Personnel Committee

May 2023
Item No. 1d
Healthy Environment

ISSUE:

DISCUSSION/VOTE: Authorize grant application to the United States Department of Agriculture Forest Service's Urban and Community Forest Grant Program for an amount not to exceed \$20 million

BACKGROUND:

Urban forestry has long figured prominently within the Mid-America Regional Council's (MARC) Environmental Programs. Trees are fundamental elements of regional plans to advance climate resilience, environmental justice, air and water quality, green infrastructure, complete streets, flood risk mitigation, public health, heat island abatement and neighborhood redevelopment.

Recently, the United States Department of Agriculture (USDA) Forest Service announced a funding opportunity through the Inflation Reduction Act for grants up to \$50 million to support local urban and community forestry efforts. Grant proposals focused on environmental justice communities are not required to provide a project match. Grants will support work over a five-year period and applications are due on June 1, 2023.

MARC is convening representatives of local governments with environmental justice census tracts along with interested community-based organizations to explore community interest in participating in this effort. Environmental justice tracts include areas of higher exposure to environmental hazards, which are often correlated to low-income areas, though there are several throughout the region in mixed income and commercial areas. Preliminary conversations reflect strong interest in the opportunity. Staff are assembling information about local interest and demand along with the alignment of local and regional planning opportunities. A final scope of work and budget will be determined at the conclusion of these consultations.

Depending on the determined level of need, MARC would apply for between \$10 - \$20 million. The grant would require that MARC pass resources to local governments and community-based organizations through a competitive procurement process. MARC would retain sufficient resources to provide for a full-time project manager and to link regional planning with community-based planning and education efforts. Grant funds would support a variety of potential efforts, including tree planting and maintenance, native landscaping, other "nature-based" solutions, tree inventories, community-based planning, workforce development efforts, and community education.

ISSUES FOR DISCUSSION:

While this immediate opportunity is focused on grant funding for environmental justice tracts, future federal funding is expected to be expanded to support urban forestry more broadly. This is also a goal of virtually every local comprehensive plan. As a result, merits regional consideration and these questions:

- How does your community consider the role of trees and nature-based solutions in efforts to address this broad suite of issues (e.g. public health, resilience, sustainability)?
- What kinds of regional collaborations would best support your ability to make progress on green infrastructure and climate resilience/adaptation?
- How do nature-based solutions intersect with other priorities in your community?

AGENDA REPORT

Budget and Personnel Committee

BUDGET CONSIDERATIONS:

REVENUES	
Amount	\$10,000,000 - \$20,000,000
Source	USDA - Inflation Reduction Act
PROJECTED EXPENSES	
Personnel (salaries, fringe, rent)	\$750,000 - \$1,500,000
Contractual	\$9,000,000 - \$18,500,000
Pass-Through	
Other (supplies, printing, etc.)	\$250,000

RELATED JURISDICTIONS:

This effort is expected to benefit all area cities and counties that include environmental justice tracts included in [USDA environmental justice maps](#).

EXHIBITS:

The Climate and Economic Justice Screening Tool (CEJS) can be found [here](#).

RECOMMENDATION:

Authorize grant application and receipt of funds if accepted to the United States Department of Agriculture Forest Service's Urban and Community Forest Grant Program for an amount not to exceed \$20 million.

STAFF CONTACT:

Tom Jacobs

AGENDA REPORT

Budget and Personnel Committee

May 2023
Item No. 1e

Thriving Older Adults and Communities

ISSUE:

VOTE: Approve contract with Four B Corps (Balls Foods Stores) to assist in the implementation of the KC Fresh Rx produce prescription program from 2023-2025

BACKGROUND:

The KC Fresh Rx program funded by the United States Department of Agriculture (USDA) is working with three health clinics in the Kansas City metro area: Samuel U Rodgers, the University of Kansas Medical Center's Geriatric and General Medicine Clinic, and AdventHealth Shawnee Mission to refer Medicaid patients who are pre-diabetic and/or pre-hypertensive and have reported being food insecure in the past year to participate in a produce prescription program. For six months, those patients will be provided with:

1. A monthly financial incentive based on household size to buy and consume fresh fruits and vegetables
2. Nutrition education opportunities focusing on purchasing, storing, preparing, and cooking fresh fruits and vegetables

At the end of the six months, blood pressure and blood sugar levels of the participants will be measured again to see if they have decreased compared to pre-program levels. Four B Corps has agreed to be a partner on this project by working with their industry partners to develop a gift card which can only be used to purchase fresh fruits and vegetables. For this project the cards would be redeemable at the 25 Balls Foods grocery stores in the metro area. If the project is successful, this approach to providing a healthy food incentive as a prescription could be expanded to more stores.

BUDGET CONSIDERATIONS:

REVENUES	
Amount	\$102,186
Source	USDA NIFA Gus Schumacher Nutrition Incentive Program
PROJECTED EXPENSES	
Personnel (salaries, fringe, rent)	
Contractual	\$102,186
Pass-Through	
Other (supplies, printing, etc.)	

RELATED JURISDICTIONS:

The Kansas City Metro area, particularly Jackson County, Missouri; Wyandotte County, Kansas; and Johnson County, Kansas

RECOMMENDATION:

Approve contract with Four B Corps (Balls Foods Stores) to assist in the implementation of the KC Fresh Rx produce prescription program from 2023-2025

STAFF CONTACT:

Donna Martin
Melody Elston

AGENDA REPORT

Budget and Personnel Committee

May 2023
Item No. 1f

Thriving Older Adults and Communities

ISSUE:

VOTE: Authorize contract amendment with Farmers Market Grocery Store in Wichita, KS to continue implementation of the Double Up Food Bucks program

BACKGROUND:

In January 2022, Mid-America Regional Council (MARC) entered a contract with the Farmers Market Grocery Store (Leeker’s Family Foods) to provide the Double Up Food Bucks program in their store. The contract included a total budget of \$51,320. \$49,000 for incentives which could be redeemed by people receiving SNAP/food assistance and \$2,320 for technology upgrades. Since January 2022, Farmers Market Grocery store has surpassed expectations for the number of incentives redeemed at their store each month, and therefore the budget has been expended. For the program to continue at that store, more funds will need to be allocated to its budget. The overall budget for the Double Up Food Bucks program includes a line item to accommodate expansion of the program, either by bringing on new locations or by providing additional funding if needed to existing locations.

BUDGET CONSIDERATIONS:

REVENUES	
Amount	\$60,000
Source	USDA NIFA Gus Schumacher Nutrition Incentive Program
PROJECTED EXPENSES	
Personnel (salaries, fringe, rent)	
Contractual	\$60,000
Pass-Through	
Other (supplies, printing, etc.)	

RELATED JURISDICTIONS:

Wichita, Kansas Metro area

RECOMMENDATION:

Authorize contract amendment with Farmers Market Grocery Store in Wichita, KS to continue implementation of the Double Up Food Bucks program.

STAFF CONTACT:

Donna Martin
Melody Elston

AGENDA REPORT

Budget and Personnel Committee

May 2023
Item No. 1g
Thriving Older Adults and Communities

ISSUE:

VOTE: Authorize Aging and Adult Services to receive a grant from the Aging and Disability Vaccination Collaborative

BACKGROUND:

As part of the Aging and Disability Vaccination Collaborative grant from the Department of Health and Human Services (DHHS), Administration for Community Living (ACL), the Missouri Association of Area Agencies on Aging (Ma4) applied for the COVID-19 and influenza vaccine uptake initiative for older adults and people with disabilities and was awarded \$862,400.

The Mid-America Regional Council (MARC) Aging and Adult Services will receive \$190,800 as a subrecipient to coordinate supportive services around Covid-19 boosters and influenza initiatives in the community for adults over 60 or individuals 18 and older with disabilities. Supportive services include but are not limited to:

- Assistance with scheduling vaccination appointments
- Coordinating or providing accessible transportation for vaccination services
- Providing necessary referral services in support of COVID-19 and influenza vaccines

BUDGET CONSIDERATIONS:

REVENUES	
Amount	\$190,800
Source	Administration for Community Living
PROJECTED EXPENSES	
Personnel (salaries, fringe, rent)	
Contractual	\$190,800
Pass-Through	
Other (supplies, printing, etc.)	

COMMITTEE ACTION:

This item will be presented to the Commission on Aging at the June meeting for report.

RELATED JURISDICTIONS:

Jackson, Platte, Ray, Cass, and Clay counties in Missouri

EXHIBITS:

None.

RECOMMENDATION:

Authorize Aging and Adult Services to receive a grant from the Aging and Disability Vaccination Collaborative

STAFF CONTACT:

Melody Elston

AGENDA REPORT

Budget and Personnel Committee

May 2023
Item No. 1h

Thriving Older Adults and Communities

ISSUE:

VOTE: Authorize amendments to increase the current agreements with the five indicated partners for services to continue until the end of the 2023 program year

BACKGROUND:

Based upon the underestimation of service delivery during the SFY 2023 program year, Aging and Adult Services recommends five contract amendments for your consideration to guarantee uninterrupted service provision until June 30, 2023, the end of the program year for the following providers:

- The Guadalupe Center’s community senior center on-site meal preparation and the delivery of hot daily home delivered meals
- Palestine Senior Activity Center’s delivery of daily hot home delivered meals
- Metropolitan Lutheran Ministry’s minor home repair program
- Cass County Council on Aging’s community senior center on-site meal preparation
- The City of Excelsior Springs’ transportation of persons to the community senior center program.

Each community center agreement contains multiple services that are included. These proposed increases only pertain to certain specified services within each agreement.

BUDGET CONSIDERATIONS:

To prevent disruption of these services, and to complete the full twelve months of the program year, we need to increase the amounts within these agreements, as follows:

Provider	Service	Current	Increase	Total
Guadalupe Center	Congregate Meals - @ \$5.44/meal	\$36,448	\$8,051	\$44,499
	Home Delivered Meals - @\$5.55/meal	\$52,725	\$20,613	\$73,338
	Home Delivered Meals Delivery- @ \$3.74/meal	\$32,965	\$16,456	\$49,421
	Total Value of Increase to this Contract	<u>\$122,138</u>	<u>\$45,120</u>	<u>\$167,258</u>
Palestine Senior Activity Center	Home Delivered Meals - @\$5.35/meal	\$20,942	\$2,973	23,915
Palestine Senior Activity Center	Home Delivered Meals Delivery - @ \$3.45/meal	\$13,524	\$1,898	\$15,432
	Total Value of Increase to this Contract	<u>\$34,666</u>	<u>\$4,871</u>	<u>\$39,337</u>

AGENDA REPORT

Budget and Personnel Committee

Cass County Council on Aging	Congregate Meals - @ \$4.45/meal	\$30,000	\$15,130	\$45,130
	Home Delivered Meals - @\$4.85/meal	\$21,340	\$5,820	\$27,160
	Home Delivered Meals Delivery- @ \$2.00/meal	\$8,800	\$2,400	\$11,200
	Total Value of Increase to this Contract	<u>\$60,140</u>	<u>\$23,350</u>	<u>\$83,490</u>
City of Excelsior Springs	Persons Transportation to Community Senior Center	<u>\$9,000</u>	<u>\$2,813</u>	<u>\$11,813</u>
Metropolitan Lutheran Ministry	Minor Home Repair	<u>\$125,000</u>	<u>\$12,000</u>	<u>\$137,000</u>

COMMITTEE ACTION:

The Commission on Aging recommended that the MARC Board authorize the Executive Director to increase each agreement, as listed above.

RELATED JURISDICTIONS:

This item impacts Jackson, Platte, Clay, Ray, and Cass counties in Missouri.

EXHIBITS:

None.

RECOMMENDATION:

It is recommended that the Executive Director be authorized to amend each identified service within the agreements noted, allowing for uninterrupted services through the end of the current program year, June 30, 2023.

STAFF CONTACT

Melody Elston
Bob Hogan

AGENDA REPORT

Budget and Personnel Committee

May 2023
Item No. 1i
Thriving Older Adults and Communities

ISSUE:

VOTE: Recommend submission of a final SFY 2023 Area Plan and Budget amendment to the Missouri Department of Health and Senior Services

BACKGROUND:

The fiscal year for Aging and Adult Services ends June 30, 2023. The Missouri Department of Health and Senior Services (MoDHSS), from which the Mid-America Regional Council (MARC) receives Older Americans Act (OAA) funding, is requesting a final Area Plan budget by early June.

BUDGET CONSIDERATIONS

This Aging Services budget is divided among major categories of services that include:

- Supportive Services
- Congregate Meals Nutrition
- Home Delivered Meals Nutrition
- Disease Prevention/Health Promotion
- National Family Caregiver Support
- Long-Term Care Ombudsman Program
- Administration Services.

This report provides an overview of the costs associated with these programs and pie charts that illustrate:

- Overall revenue sources used to support these programs
- The breakdown of each major program by cost and percentage of the whole
- The distribution of federal and state funding MARC receives from the State Unit on Aging (SUA)

COMMITTEE ACTION

At its May 10, 2023 meeting, the Commission on Aging recommended that the MARC Board authorize the Executive Director to submit this final Area Plan Budget for SFY 2023.

RELATED JURISDICTIONS:

This item impacts the Jackson, Platte, Ray, Cass, and Clay counties in Missouri.

EXHIBITS:

Proposed SFY 2023 Final Area Plan Budget Amendment

RECOMMENDATION

Recommend submission of a final SFY 2023 Area Plan and Budget amendment to the Missouri Department of Health and Senior Services.

STAFF CONTACT

Melody Elston
Bob Hogan

AGENDA REPORT

Budget and Personnel Committee

May 2023
Item No. 1j

Thriving Older Adults and Communities

ISSUE:

VOTE: Authorize SFY 2024 contract renewals, amounts, and rates for selected Aging and Adult Services partners

BACKGROUND:

The Mid-America Regional Council (MARC) competitively procures partners to deliver services. For high performing service lines, or when there is little opportunity to improve the existing model, MARC seeks renewal of contracts for up to three years before seeking partners through the RFP process, which was done to determine providers during SFY 2023. These providers are being recommended for a contract renewal, extending each agreement for another year, through June 30, 2024.

BUDGET CONSIDERATIONS:

Funding sources, contract amounts, and service rates for SFY 2024 are described in the following list of proposed contracts. Contracts funded by Older Americans Act (OAA) funding are included in MARC's Area Plan and submitted for approval to the Missouri Department of Health and Senior Services.

The increase in inflation rates over the past twelve months will result in a five percent increase in unit-based rates for nutrition programs and community center transportation services beginning July 1, 2023, which coincides with the beginning of the new program year.

COMMITTEE ACTION:

The MARC Commission on Aging recommends authorization to approve SFY 2024 contract amounts and rates for selected partners.

RELATED JURISDICTIONS:

This item impacts Jackson, Platte, Ray, Cass, and Clay counties in Missouri.

EXHIBITS:

None.

RECOMMENDATION:

Authorize SFY 2024 contract renewals, amounts and rates for selected Aging and Adult Services partners.

STAFF CONTACT:

Melody Elston
Shannon Halvorsen
Tane Lewis
Katelyn Staab

AGENDA REPORT

Budget and Personnel Committee

**SFY 2024 PROPOSED CONTRACTS
DEPARTMENT OF AGING AND ADULT SERVICES**

The following summary represents recommended State Fiscal Year 2024 contractors and partners for Aging and Adult Services. Final details, contract limits, and performance standards are basically outlined.

COMMUNITY CENTER SERVICES:

Title IIIB, III C1, III C2, and IIID:

Each center provides an array of services within each contract, but specifics may vary from contract to contract. Unit-based costs are estimated only, based upon historical performance (i.e., units delivered) of the contractor.

The City of Liberty operates a hot daily home-delivered meals program, in partnership with Liberty Hospital. Liberty’s per meal price was proposed for SFY 2023 at \$5.35, but will receive a five percent increase, to \$5.62 for SFY 2024.

Some centers incur cost in picking up bulk orders of meals from the frozen meal’s facility (currently at the Trio facility) before completing last mile delivery. For this activity, MARC staff recommends that rate \$175/month, plus \$150 for each additional delivery over one (1) delivery, up to a maximum of \$625/month, will be retained for each month in which bulk frozen meals were picked up.

MARC staff recommends that all Center services currently in place be extended for another program year at the current rates. These services include the delivery of group-based disease prevention and health promotion courses. The courses are licensed by entities approved by the Administration for Community Living and are known to improve health and other outcomes among participants.

Assessment compensation is recommended to be retained as is contained in current agreements.

Palestine Senior Activity Center - 3325 Prospect Avenue, Kansas City, MO

Transportation services to and from the center, unit rate \$5.25/one-way trip	10,001
Delivery of home delivered meals, unit rate \$3.62	26,969
Preparation of congregate, unit rate \$5.62	92,730
Preparation of home delivered meals, unit rate \$5.62	41,869
Home delivered meals reassessments.....	3,000
Evidence-based DPHP programs.....	10,000
Frozen home delivered meal delivery, unit rate \$1.73	18,425
Administration of the center	33,000
Total Value of Contract	\$235,994

City of Blue Springs -- Vesper Hall, 400 NW Vesper, Blue Springs, MO

Transportation services to and from the center, unit rate \$2.63/one-way trip	8,000
Delivery of home delivered meals, unit rate \$2.31	30,550
Preparation of congregate meals, \$6.15/meal	96,863
Preparation of home delivered meals, \$6.26/meal	82,789
Evidence-based DPHP programs.....	10,000
Frozen home delivered meal delivery, unit rate \$1.73	15,000
Administration of the center	33,000
Total Value of Contract	\$276,202

AGENDA REPORT

Budget and Personnel Committee

Guadalupe Centers - 1015 Avenida Cesar Chavez, Kansas City, MO

Transportation services to and from the center, unit rate \$5.25/one-way trip	21,000
Delivery of home delivered meals, unit rate \$3.93	49,125
Preparation of congregate meals, \$5.71/meal	46,822
Preparation of home delivered meals, \$5.83/meal	72,875
Home delivered meals reassessments.....	5,000
Evidence-based DPHP programs.....	10,000
Frozen home delivered meal delivery.....	6,315
Administration of the center	55,000
Total Value of Contract	\$266,137

City of Liberty - Liberty Silver Center, 1600 Withers Rd, Liberty, MO

Transportation services to and from the center, unit rate \$2.89/one-way trip	7,370
Delivery of home delivered meals, unit rate \$2.31	21,252
Home delivered meals administration of a volunteer system, \$5.62/meal.....	51,704
Evidence-based DPHP programs.....	10,000
Home delivered meals reassessments.....	2,500
Administration of the center	33,000
Total Value of Contract	\$125,826

Shepherd's Center of KC-Central - 9200 Ward Parkway, STE 200 Kansas City, MO

Delivery of home delivered meals, unit rate \$2.31	18,942
Home delivered meals reassessments.....	25,000
Frozen home delivered meal delivery, unit rate \$1.73	362,790
Evidence-based DPHP programs.....	5,000
Administration of the center	33,000
Total Value of Contract	\$446,516

City of Independence- Palmer Center, 218 N Pleasant, Independence, MO

Transportation services to and from the center, unit rate \$6.56/one-way trip	16,728
Evidence-based DPHP programs.....	10,000
Home delivered meals reassessments.....	6,000
Frozen home delivered meal delivery, unit rate \$1.73	23,689
Administration of the center	33,000
Total Value of Contract	\$89,417

Don Bosco Community Center - 580 Campbell Street, Kansas City, MO

Transportation services to and from the center, unit rate \$5.51/one-way trip	38,570
Delivery of home delivered meals, unit rate \$3.78	158,382
Preparation of congregate meals, \$6.95/meal	154,638
Preparation of home delivered meals, \$7.00/meal	293,300
Frozen home delivered meal delivery, unit rate \$1.73	44,980
Home delivered meals reassessments.....	9,000
Evidence-based DPHP programs.....	10,000
Administration of the center	60,000
Total Value of Contract	\$768,870

Cass County Council on Aging - Harrisonville Senior Center, 2400 Jefferson Pkwy, Harrisonville, MO

Preparation of congregate meals, unit rate \$4.67	43,431
Preparation of home delivered meals, \$7.19/meal	39,365
Delivery of home delivered meals, unit rate \$2.10	11,498
Evidence-based DPHP programs.....	10,000
Administration of the center	33,000
Total Value of Contract	\$137,934

AGENDA REPORT

Budget and Personnel Committee

City of Belton, Belton Senior Center - 609 Minnie Avenue, Belton, MO

Transportation services to and from the center, unit rate \$6.56/one-way trip	14,432
Evidence-based DPHP programs.....	10,000
Administration of the center	33,000
Total Value of Contract	\$57,432

City of Excelsior Springs, Excelsior Springs Senior Center - 500 Tiger Drive, Excelsior Springs, MO

Transportation services to and from the center, unit rate \$6.25/one-way trip	12,792
Evidence-based DPHP programs.....	10,000
Administration of the center	20,000
Total Value of Contract	\$42,792

Ray County Fellowship Center - 1015 West Royle, Richmond, MO

Evidence-based DPHP programs.....	10,000
Administration of the center	20,000
Total Value of Contract	\$30,000

City of Oak Grove, Davis Oak Grove Senior Center - 1901 Broadway, Oak Grove, MO

Delivery of home delivered meals, unit rate \$2.75	6,188
Evidence-based DPHP programs.....	5,000
Administration of the center	20,000
Total Value of Contract	\$31,188

CATERED MEALS:

Don Bosco Community Center

At Belton Senior Center, Davis Oak Grove Senior Center, Excelsior Springs Senior Center, Liberty Silver Center, Palmer Senior Center, and Ray County Fellowship Center at a unit rate of \$7.58 for a **total congregate meal value of \$423,912 and a total home delivered meal value of \$17,055.**

Guadalupe Centers

For Kansas City Shepherd's Center at a unit rate of \$5.90 meal delivered for a **total value of \$48,380.**

Renewal

Titles III B and III E (these providers also are approved for Title IIID)

CARE MANAGEMENT (SUPPORTIVE SERVICES AND NATIONAL FAMILY CAREGIVER):

Jewish Family Services (including Title IIID)

Total Value of Contract..... not to exceed \$95,000

KC Care Health Center (including Title IIID)

Total Value of Contract..... not to exceed \$165,000

Metro Lutheran Ministries (including Title IIID)

Total Value of Contract..... not to exceed \$55,000

Kansas City Shepherd's Center (including Title IIID)

Total Value of Contract..... not to exceed \$100,000

AGENDA REPORT

Budget and Personnel Committee

Community Health Council of Wyandotte County (including Title IIID)
Total Value of Contract..... not to exceed
\$55,000

Renewal
NON-URBAN COORDINATED TRANSPORTATION Title IIIB:

This form of transportation service allows predominantly rural providers residing in Ray County to receive a variety of trips, that include medical trips , essential shopping, etc., on a reserved type system. Vehicles included in providing these trips include those with lift-ramps for clients who use need assistive devices. Other services within the scope of this Non-Urban Coordinated Transportation system include delivery of frozen home-delivered meals, and transportation to and from the senior center located in the Ray County.

Ray County Transportation (AKA Direct Transit)
(Persons, Reserved and Lift/Ramp transportation services) \$150,000
Frozen home delivered meal delivery, unit rate \$1.73 13,148
Total Value of Contract..... \$163,148

Renewal
DEMAND TRANSPORTATION Title IIIB:

Demand transportation is for consumer-requested destinations. Clients largely determine the time and type of trip, according to the provider’s policies and operating procedures.

Jewish Family Services
Total Value of Contract..... \$250,000

Proposed Johnson and Wyandotte Counties in KS only (MSN transportation)
Community Health Council of Wyandotte County
Services to be provided at \$27.50 per one-way trip
Total Value of Contract..... \$25,000

Renewal
Title III C2
PRE-PLATED HOME DELIVERED MEALS:

Trio Community Meals is a critical partner for frozen meal services across the region, including MARC’s entire Medicaid portfolio.

Currently, in lieu of a repackaging facility for MARC to deliver frozen home delivered meals, Trio will provide frozen meals to MARC’s frozen meals delivery drivers, at a meal cost of \$4.59.
Estimated Value of Contract not to exceed \$288,000

Trio Community Meals
Services to be provided at \$5.62per meal (production and delivery of Medicaid and Title IIIC2 frozen meals)
Estimated Value of Contract not to exceed \$1,433,100

Titles IIID and IIIE

AGENDA REPORT

Budget and Personnel Committee

INTEGRATED CARE NETWORK PARTNER SERVICES:

These services include the delivery of group-based disease prevention and health promotion courses. The courses are licensed by entities approved by the Administration for Community Living and are known to improve health and other outcomes among participants. Awards include the following compensation rates, specific to evidence-based programs.

Evidence-based DPHP program facilitation at \$50-100/completer
Evidence-based DPHP program training at \$500/Leader Training

Clay County Senior Services
Total Value of Contract..... not to exceed \$10,000

Kansas City Quality Improvement Consortium
Total Value of Contract..... not to exceed \$25,000

Tri-County Mental Health
Total Value of Contract..... not to exceed \$10,000

Platte County Senior Citizens Service Fund
Total Value of Contract..... not to exceed \$10,000

Care Connection for Aging Services (MSN)
Total Value of Contract..... not to exceed \$10,000

Young at Heart Resources (MSN)
Total Value of Contract..... not to exceed \$10,000

Johnson County Department of Health and Environment
Total Value of Contract..... not to exceed \$10,000

University of Missouri Extension
Total Value of Contract..... not to exceed \$10,000

OTHER CONTRACTS:

Renewal
LEGAL SERVICES (SUPPORTIVE SERVICES AND FAMILY CAREGIVER), Titles IIIB and IIIE:

Legal Aid of Western Missouri
Total Value of Contract..... not to exceed \$52,848

Renewal
FAMILY CAREGIVER STRUCTURED RESPITE:

Shepherd Centers of America "BreakTime Club," a short-term structured respite program designed for family caregivers, at \$18.48 per client, per hour, per session
Total Value of Contract..... \$121,968

Renewal
FAMILY CAREGIVER TRAINING & SUPPORT PROGRAMS:

University of Kansas Medical Center Research Institute, Inc. Programs include a Dementia Training Room, and a CareTEXT program; each targets providing services to caregivers of dementia clients.
Total Value of Contract..... \$200,000

Renewal

AGENDA REPORT

Budget and Personnel Committee

IN-HOME SERVICES (HOMEMAKER/PERSONAL CARE AND NATIONAL FAMILY CAREGIVER) Titles IIIB and IIIE

Advantage Home Care

Services to be provided at \$30.52 per hour*

Total Value of Contract..... \$248,677

All Ways Caring Home Care

Services to be provided at \$30.52 per hour

Total Value of Contract..... \$156,690

Help at Home

Services to be provided at \$30.52 per hour

Total Value of Contract..... \$36,288

Integrity

Services to be provided at \$30.52 per hour

Total Value of Contract..... \$216,326

*Contractual obligation of respondent requires services to be provided at or above the Medicaid rate. MoHealthNet rate adjustments may require MARC rate adjustments.

IN-HOME SERVICES (HOMEMAKER/PERSONAL) - Financial Management Services

ALL Services Home Health Care

Services to be provided at \$165.00 per enrollee

Renewal

INFORMATION & REFERRAL Title IIIB

United Way 2-1-1 of Greater KC

Total Value of Contract.....not to exceed \$164,786

Renewals

Titles IIIB and IIIE

HOME MODIFICATIONS AND REPAIRS:

These services include home modifications and repairs with a goal of helping individuals age in place. Typically, projects are under \$5,000 and each household is limited to one project per year. The State Unit on Aging, within the Missouri Department of Health and Senior Services, may consider requests for projects that exceed \$5,000, but remain below \$10,000.

For SFY 2023, select organizations have requested increases in their contract ceilings, based upon project capacity and historical performance.

HopeBuilders

Total Value of Contract.....not to exceed \$125,000

Jewish Family Services

Total Value of Contract..... not to exceed \$90,000

Rebuilding Together

Total Value of Contract..... not to exceed \$90,000

AGENDA REPORT

Budget and Personnel Committee

Titles III B, C2 and E; MSN Programs:

PROFESSIONAL SERVICES AGREEMENTS FOR AGING ASSESSORS:

Existing Aging Assessors will be administratively requalified according to new opportunities and any new qualification or credential requirements. Contract amounts range from \$25,000 - 75,000, depending upon the individual contractor's historical volume of service.

Megan Grubb, Total Value of Contract.....	\$25,000
Tammera Davis, Total Value of Contract.....	\$25,000
Joedi Forquer, Total Value of Contract.....	\$50,000
Kathryn Schwenk, Total Value of Contract.....	\$25,000
Ashley Graffam-Fizer, Total Value of Contract.....	\$75,000
Erik Nelson, Total Value of Contract.....	\$75,000
Tristan Sherman, Total Value of Contract.....	\$25,000
Shannon Venerable, Total Value of Contract.....	\$75,000

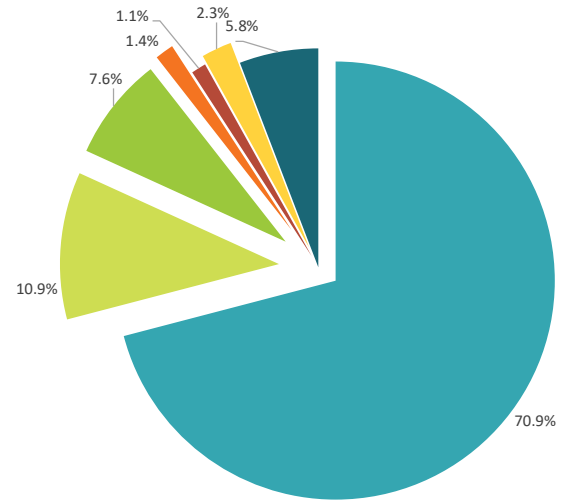
PROPOSED SFY 2023 Final Area Plan Budget Amendment

Programs	MO DSDS Resources	Medicaid	MEHTAP	Local	Project Income	Other	Total	In-Kind	Total
Supportive Services									
Transportation	344,517	-	277,280	-	150	-	621,947	97,849	719,796
I & A	264,181	-	-	-	-	5,000	269,181	-	269,181
Legal	30,363	-	-	-	-	-	30,363	95,000	125,363
Personal Care	224,401	-	-	-	-	-	224,401	18,596	242,997
Advocacy	32,963	-	-	-	-	-	32,963	20,000	52,963
Case Management	520,445	-	-	-	-	-	520,445	66,000	586,445
Homemaker	389,304	-	-	-	-	-	389,304	54,386	443,690
Minor Home Repair	384,070	-	-	-	-	-	384,070	128,010	512,080
Total Supportive Services	2,190,244	-	277,280	-	150	5,000	2,472,674	479,841	2,952,515
Long-Term Ombudsman	223,927	-	-	-	-	-	223,927	15,000	238,927
Disease Prevention/Health Promotion Evidence-Based Programs)									
Evidence-Based Programs	63,705	-	-	-	-	8,500	72,205	-	72,205
Family Caregiver Program									
Respite Services							-	-	-
Case Management	175,016						175,016	9,750	184,766
FC Legal Services	26,433						26,433	79,299	105,732
FC CDSMP	5,000						5,000	1,250	6,250
FC AMP	10,000						10,000	3,333	13,333
Structured Respite	121,968						121,968	68,062	190,030
Personal Care	39,455						39,455	13,253	52,708
GAP UMKC Programs	58,369	-	-	-	-	-	58,369	14,592	72,961
KUMC Dementia Support	200,000	-	-	-	-	-	200,000	66,600	266,600
Minor Home Repair	108,000						108,000	35,964	143,964
Total Caregiver	744,241					-	744,241	292,103	1,036,344
Nutrition									
Congregate Meals	997,922	-	-	3,750	150,000	460	1,152,132	99,762	1,251,894
Home-Delivered Meals	3,873,166	921,302	-	2,500	21,650	-	4,818,618	434,361	5,252,979
Total Nutrition	4,871,088	921,302	-	6,250	171,650	460	5,970,750	534,123	6,504,873
Special Projects	28,295	19,810	-	-	-	702,948	751,053	-	751,053
Administration	616,968	-	-	129,757	-	-	746,725	18,000	764,725
Grand Total	8,738,468	941,112	277,280	136,007	171,800	716,908	10,981,575	1,339,067	12,320,642

PROPOSED SFY 2023 FINAL AREA PLAN BUDGET

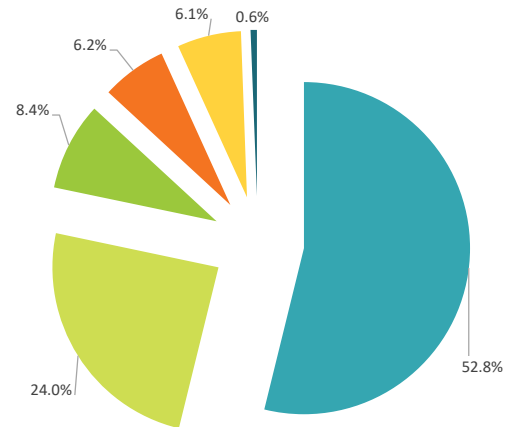
Revenues by Source

Mo DSDS	8,738,468	70.9%
In-Kind	1,339,067	10.9%
Medicaid	941,112	7.6%
Project Income	171,800	1.4%
Local	136,007	1.1%
MEHTAP (MO Dept of Transportation)	277,280	2.3%
Other	716,908	5.8%
Total	12,320,642	100%



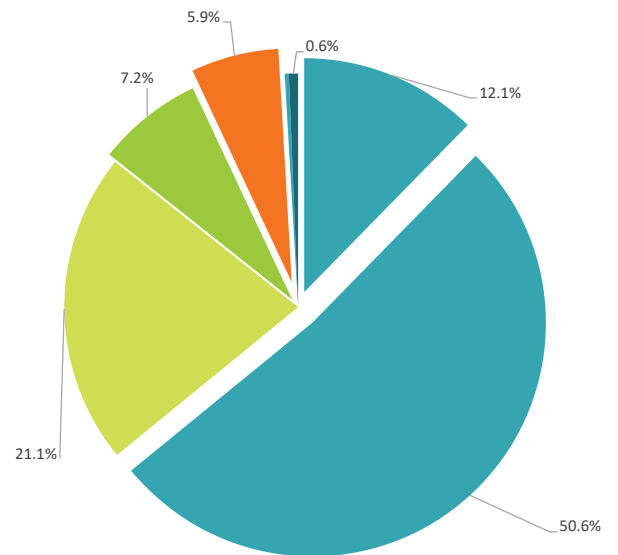
Total Budget by Program

Nutrition	6,504,873	52.8%
Supportive Services	2,952,515	24.0%
Family Caregiver	1,036,344	8.4%
Administration	764,725	6.2%
Special Projects	751,053	6.1%
Disease Prevention	72,205	0.6%
Ombudsman	238,927	1.9%
Total	12,320,642	100.0%



MO SFY 2023 Distribution by Program

Congregate Nutrition	997,922	12.1%
Home Delivered Meals Nutrition	3,873,166	50.6%
Supportive Services	2,190,244	21.1%
Family Caregiver	744,241	7.2%
Administration	616,968	5.9%
Special Projects	28,295	0.3%
Disease Prevention	63,705	0.6%
Ombudsman	223,927	2.2%
Total	8,738,468	100.0%



AGENDA REPORT

Budget and Personnel Committee

May 2023
Item No. 1k
Safe and Secure Communities

ISSUE:

VOTE: Authorize a contract with Jackson County, Missouri for the Jackson County Regional Dispatch Feasibility Study

BACKGROUND:

In response to a growing number of personnel shortages, several emergency service agencies in Jackson County requested the assistance of Mid-America Regional Council (MARC) to coordinate possible solutions for regionalizing dispatch services.

On March 22, 2023, MARC public safety staff met with representatives from Blue Springs Police Department, Grandview Police Department, Jackson County Sheriff's Office, Kansas City Police Department, and Lee's Summit Police Department to gauge interest and consensus. Based on the level of interest, Jackson County offered to provide funding to MARC to lead a feasibility analysis on behalf of law enforcement agencies in Jackson County who also serve as a primary Public Safety Answering Point (PSAP). MARC will develop a Request for Proposals (RFP) for a consultant partner to conduct a feasibility study. The scope of the study will be to evaluate current processes, recommend and potentially implement solutions to address workforce challenges within the PSAPs, such as but not limited to centralized dispatching of 911 services.

Each participating agency shall appoint a representative to work with MARC staff during the RFP development, evaluation, scoring and selection process. Participation in the feasibility study work does not contractually obligate any of the law enforcement agencies to adopt or implement the study's findings.

BUDGET CONSIDERATIONS:

Jackson County has agreed to provide funding, not to exceed \$200,000, to engage the vendor once awarded. MARC will retain up to 10% of funds to provide personnel for administrative oversight of this project. The project is expected to conclude on December 31, 2023, unless agreed upon by all stakeholders.

REVENUES	
Amount	\$200,000
Source	Jackson County Service Agreement
PROJECTED EXPENSES	
Personnel (salaries, fringe, rent)	
Contractual	\$200,000
Pass-Through	
Other (supplies, printing, etc.)	

RELATED JURISDICTIONS:

AGENDA REPORT

Budget and Personnel Committee

MARC has drafted a Memorandum of Understanding to establish roles and expectations for agencies that opt to participate in the study. The following Jackson County agencies are invited to participate:

- Blue Springs Police Department
- Grandview Police Department
- Jackson County Sheriff's Office
- Kansas City Police Department
- Lee's Summit Police Department
- Raytown Police Department
- Sugar Creek Police Department

EXHIBITS:

None.

RECOMMENDATION:

Authorize a contract with Jackson County, Missouri in the amount of \$200,000 for the Jackson County Regional Dispatch Feasibility Study

STAFF CONTACT:

Eric Winebrenner
Nikki Thomas

AGENDA REPORT

Budget and Personnel Committee

May 2023
Item No. 11
Effective Local Government

ISSUE:

VOTE: Authorize an agreement with Assel Grant Services for grant writing services, including research and partner facilitation

BACKGROUND:

With the passage of several federal bills creating special infrastructure and other funding opportunities to support full recovery from the pandemic and its economic consequences, including the Infrastructure Investment and Jobs Act of 2021, the Mid-America Regional Council (MARC) solicited qualifications from firms that provide grant writing services. Several responses were received, and Assel Grant Services (AGS) was selected. A modest contract of \$40,000 was initially executed in early 2022. The contract has been amended to include additional funds for 2023. To date, AGS has supported work with eastern Jackson County communities and organizations for several behavioral health and co-responder grants, energy conservation for school districts serving the Bistate Sustainable Reinvestment Corridor, United States Department of Agriculture (USDA) Nutrition Incentive, and regional proposals for Urban Areas Security Initiative grants and housing-related projects. Their assistance has resulted in MARC securing grants for \$9.7 million with another \$18.7 million of grants that are pending federal action. There are many federal infrastructure and behavioral health grants that MARC might bring partners together on in 2023 and 2024.

BUDGET CONSIDERATIONS:

The Kresge Foundation awarded a grant to MARC in late 2021 for \$75,000 to support work to seek and secure federal and other grant funds to advance important regional initiatives. The funds were used in part for MARC staff time (\$35,000) and grant writer consultant services (\$40,000). In 2022, the Marion and Henry Bloch Charitable Foundation/H&R Block Foundation provided a grant of \$240,000 that in part has supported contractual support for continued efforts to secure federal and other grants.

REVENUES	
Amount	\$135,000
Source	Marion and Henry Bloch Charitable Foundation/H&R Block Foundation
PROJECTED EXPENSES	
Contractual	\$135,000

RELATED JURISDICTIONS:

This item has the potential to impact all counties in the MARC region.

RECOMMENDATION:

Authorize an amended agreement with Assel Grant Services, increasing total compensation to \$135,000, as described above.

STAFF CONTACT:

Marlene Nagel

AGENDA REPORT

Budget and Personnel Committee

May 2023
Item No. 2a

ISSUE:

VOTE: Approve minutes of the April 25, 2023, Board meeting

BACKGROUND:

The minutes of the April 25, 2023, meeting are enclosed.

RECOMMENDATION:

Approve the minutes of the April 25, 2023, meeting.

STAFF CONTACT:

David Warm
McKenzie Neds



BUDGET AND PERSONNEL COMMITTEE

Meeting
Summary
April 25, 2023
11:15 a.m.

COMMITTEE MEMBERS PRESENT

Mayor Damien Boley, Smithville, MO - Budget and Personnel Chair
Commissioner Scott Fricker, Platte County, MO
Commissioner Billy Gaines, Ray County, MO
Councilmember Holly Grummert, Overland Park, KS
Commissioner Janeé Hanzlick, Johnson County, KS
Councilmember Daniel Hobart, Independence, MO
Auditor Victor Hurlbert, Clay County, MO
Mayor Pro Tem Beto Lopez, Lee's Summit, MO
Commissioner Jerry Nolte, Clay County, MO
Mayor Carson Ross, Blue Springs, MO
Commission Chairman Doug Smith, Leavenworth County, KS

STAFF PRESENT

David Warm, Executive Director
McKenzie Neds, Executive Assistant
Carol Gonzales, Director of Finance and Administration
Marlene Nagel, Director Community Development
Ron Achelpohl, Director of Transportation and Environment
Bob Hogan, Aging Administrative Services Manager
Julie Philips, Share Services Manager
Andrew Molloy, Finance Director
Tom Jacobs, Environmental Programs Director

OTHERS

CALL TO ORDER

Mayor Damien Boley called the meeting to order at 11:20 a.m.

Due to the meeting being conducted remotely, Mayor Boley provided instructions for participation. He reported that staff would present on all the agenda items, provide an opportunity for comments and questions after each item, and ask for approval of all agenda items with one vote at the end of the meeting. Members would have an opportunity to abstain or object to any items necessary during the final vote.

Approve Contracts, Grants, and Other Major Expenditures

VOTE: Authorize contract with Burns and McDonnell to support the update to regional stormwater engineering standards and the MARC/APWA Manual of Best Management Practices to Protect Water Quality.

Tom Jacobs, Environmental Programs Director, requested authorization to enter into a contract led by Burns & McDonald to update the regional stormwater engineering standards and manual best management

practices to protect water quality. Local communities tend to adopt standards managed and curated by the Kansas City chapter of the American Public Works Association and thus, MARC has entered a partnership with the local chapter of the APWA and 22 local governments to update our regional engineering standards. Over the last 20 years, several things have changed. We're more conscious about questions of resilience, there has been a change in data, and a change in technology and management approaches. Because of this, these standards need to be updated to create better flood risk reduction, water quality protection, and other community resilience goals. 22 local governments have contributed a total of \$735,400 - MARC would keep \$59,000 to administer and facilitate this process which leaves \$676,400 for a consulting contract with Burns and McDonnell. The procurement process began, and interviews were conducted with two firms. A committee made-up of representatives of these 22 local governments provided unanimous support for the selection of this team

VOTE: Authorize submittal of a letter of interest to receive a planning grant from the U.S. Environmental Protection Agency Climate Pollution Reduction Program totaling \$1 million

Tom Jacobs, Environmental Programs Director, requested authorization to submit a letter of interest to the US Environmental Protection Agency to receive a \$1,000,000 grant climate pollution reduction planning grant. EPA is utilizing the Inflation Reduction Act to create this program that provides \$1,000,000 each to up to 67 metros and \$3 billion to every state to begin climate planning or in the places where climate plans exist, to refine and update those plans. The MARC team consulted various committees and local governments throughout the metropolitan area to ensure that local communities are supportive of MARC taking the lead on this action because the EPA indicates that only one organization can be the lead agency for these planning grants in each metropolitan area; thus, MARC is being supported as the primary agency. The work plan that will guide how we might implement these funds is being formulated with committee partnerships, local governments, and community-based organizations. The Kansas City region has a regional Climate Action Plan, which is a voluntary, flexible framework to support local government actions to make progress on locally identified needs, priorities, and opportunities. These resources from the EPA will allow us to further that work in alignment within the requirements of the EPA. A larger thing to note is that at the end of this year, the EPA expects to announce a much larger funding competition that they're calling Climate Pollution Reduction Implementation Grants. These grants would be expected to be in the range of ~\$20 - \$100 million. Because of this anticipated next wave of funding, one of the principal activities MARC would undertake with these planning funds would be to convene communities from throughout the region to identify what are the top things that we would want to do with implementation funding, how do they align with our local needs, and how do they align with other regional priorities.

VOTE: Authorize consultant agreements for four Planning Sustainable Places projects in the listed jurisdictions

Ron Achelpohl, Director of Transportation and Environment, explained that MARC provides federal funds through our service transportation program for local governments to perform planning in their own jurisdictions. As a first step, MARC applies to our STP committees for overall program funding. The second step is to then take applications from communities for the projects that they'd like to complete. (The MARC board approved that list for these funds back in December 2022) Then the third step is when MARC works with the local project sponsors to solicit and procure consulting services to conduct the study. Before you today, there are 4 studies with the recommendations for contractors to do the planning work for your consideration in the cities of Independence, MO, Osawatomie, KS, Parkville, MO, and Westwood, KS. In each case, we received multiple proposals from consulting firms to conduct the studies and we went through the interview process for each. Then the committee nominated the selection in partnership with the project sponsors. The consultant recommendations for the board today are outlined in the board memo packet.

VOTE: Approve amendment to increase the current Community Center Services agreement with the City of Blue Springs

Bob Hogan, Aging Administrative Services Manager, indicated that last May, when these original contracts were brought to the board for approval, the program estimates were still under the influence of the pandemic in terms of participation and associated costs. As the program year has progressed, it has become apparent that the estimated participation at the Community Center were too low, requiring us to

amend these agreements through end of the year. The Vesper Hall Community Center in Blue Springs, MO is an onsite meal preparation center whereby MARC reimburses the city on a per unit basis for the food prepared and served at the center as well as food prepared and delivered to the whole valley. In order to prevent service disruptions, as participation continues to increase, we are recommending that the congregate nutrition component be increased by \$35,946.

VOTE: Approve amendment to increase the current Community Center Services agreement with the Don Bosco Community Center

Bob Hogan, Aging Administrative Services Manager, presented a contract amendment for Don Bosco Community Center, which is also an onsite meal prep center is needed for the same reason as the Vesper Hall situation above. This amendment recommends the congregate deployment be increased by \$20,588, the home delivered meal component being increased by \$96,882, the hot delivered meals increase \$54,994 to continue the program through the end of the year. New to the contract, because it was inadvertently omitted from the original agreement, is frozen meal delivery which adds an additional \$48,500 to the contract. The total amount of this contract, if approved, would be \$614,861.

Victor Hurlbert, Clay County Auditor, asked if because the funding is through the Older Americans Act the money is readily available for the increase. Mr. Hogan answered that the cost is covered under the emergency ARPA funds.

Commissioner Hanzlick asked if the hot meals are being delivered 5 days per week or if there is a combination of frozen / hot meals being delivered. Mr. Hogan replied that with the current centers, hot meals are being delivered daily and a bulk quantity of 5-10 frozen meals are being delivered on a weekly or every other week basis depending on the client.

VOTE: Authorize the Mid-America Regional Council to contract with All Ways Caring and Dynamic Unity for In-home Respite

Bob Hogan, Aging Administrative Services Manager, announced MARC posted an RFP a few months ago in search of a national family caregiver program and received 4 proposals, two of which were incomplete and rejected, but the other two were accepted, reviewed, and scored. One proposal was from Dynamic Unity and the other from Always Caring who is one of our current providers now, providing in home health services, homemaker / personal care. Both companies are operating at the current Medicaid rate, which is \$30.52. However, should the Medicaid rate increase when it is announced in mid-July 2023, MARC will keep pace and raise the contract amount accordingly.

VOTE: Authorize an application and acceptance of funds from the Health Forward Foundation for \$250,000 to support the KC Regional Community Health Worker Collaborative

Marlene Nagel, Community Development Director, reminded the board that last month the MARC board heard a report about MARC's work with the regional collaborative supporting Community Health Workers across the Greater Kansas City area, with some of that work supporting the entire state of Kansas and good portion of Missouri. MARC responded to a grant call from the Health Forward Foundation aimed at building coalitions and collaboratives enabling MARC to continue the work for a period of two years. Most of the work involves convening and information sharing, training to individuals who are going into the field, and support for those who are honing their skills to provide quality services to residents in the community. MARC has some funding that would be budgeted in this proposal to support the training and we have developed a new toolkit, that is being profiled nationally by the US Department of Health and Human Services, that provides ways to pay for community health workers by billing Medicare and other insurance for the services that are delivered. Today we are asking for authorization to apply for and accept funds if awarded from the Health Forward Foundation for \$250,000.

VOTE: Authorize an application to the U.S. Department of Justice Bureau of Justice Assistance for the FY2023 Connect and Protect: Law Enforcement Behavioral Health Response Program

Julie Phillips, Shared Services Program Director, requested to authorization for an application to The US Department of Justice's 2023 Connect and Protect law enforcement behavioral health response program. The application is an extension of our existing work with the eastern Jackson County Sheriff Services

initiative for the mental health crisis responders through our subrecipients to ReDiscover and Comprehensive Mental Health Services. The current grant expires in September 2023, and this grant would begin in October 2023 if awarded. The spending would expand the program to include the Grandview and Raytown police departments, in addition to Blue Springs, Independence, and Lee's Summit that were part of the original comprehensive mental health services. It would also fund a floater co-responder to serve smaller communities such as Buckner, Oak Grove and Grain Valley, MO. The three-year \$550,000 grant will support personnel costs, annual training, and data collection and does include a sliding scale for local match dollars.

Commissioner Jerry Nolte asked if MARC could elaborate on the services that they are providing. Ms. Phillips explained that the current funding with those three law enforcement agencies provides support that when a 911 call comes in that requires the expertise of a mental health professional, they are able to dispatch with local law enforcement in order to respond to those calls.

VOTE: Approve changes to employee fringe benefit package effective July 1, 2023

Carol Gonzales, Director of Finance and Administration, presented the benefit plan year at MARC runs July 1 to June 30, which means we are in the process of renewing our fringe benefit package with Midwest Public Risk. MPR did a full market change and is switching from Cigna to United Healthcare, which is a big change for them and for our staff, but we are pleased that through that process they're able to offer us the same plans, structure, and same cost as last year. The packet memo talks about our cost sharing structure in detail for health and dental. Another part of our benefit package is a cafeteria allowance that helps offset part of the costs for insurance. It also provides a benefit to those employees who don't take our health plan so they can use that allowance towards a spouse or partner's plan. As part of the plan structure, we have two high deductible plans. I'm sure you're familiar with HSA's. MARC also offers a pre-fund option at the beginning of each plan year for employees, so they start with a little bit of cash and then they pay that back to us over time through the plan. The recommendations before the board are to continue that cost sharing protocol that we have had in the past, to offer the medical, dental, and vision at the same rates as in the past, and the cafeteria allowance is the same at the \$220 a month. In the budget considerations we did include a budget increase of 12% which is common for health insurance. But we're hopeful that the increase will be flatter than we have planned. Fringe benefits are funded in an interesting way at MARC. We have a percentage rate that must be approved by the Department of Health and Human Services, each year. They approve our indirect rate and fringe rate and once approved, the percent gets applied to direct salaries and indirect salaries throughout the year, and that creates the fringe benefit fund.

VOTE: Approve the Minutes of the February 28, 2023 Meeting

Commissioner Janeé Hanzlick moved for approval of all agenda items and Commissioner Billy Gaines seconded the motion. The motion passed.

Mayor Carson Ross abstained from item 1d: VOTE: Approve amendment to increase the current Community Center Services agreement with the City of Blue Springs

Other Business

There was no other business.

Adjournment

Mayor Damien Boley adjourned the meeting at 11:40 a.m.