



Mid-America Regional Council Community Services Corporation

600 Broadway, Suite 300 • Kansas City, Missouri 64105 • Phone 816/474-4240 • Fax 816/421-7758

August 22, 2023

**Meeting begins immediately following
the MARC Budget & Personnel Committee meeting**

In-person attendees in MARC's Heartland Room with a remote option via Zoom.

AGENDA

1. Call to Order
2. VOTE: Approve Minutes of the May 23, 2023, Meeting
3. VOTE: Approve Administrative Actions from July 2023 Memo
 - Authorize the Mid-America Regional Council to submit a grant application to the US Department of Energy for an energy conservation program to assist non-profit organizations
4. Other Business
5. Adjourn



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MEETING SUMMARY

May 23, 2023

Immediately following the Budget & Personnel Meeting

COMMITTEE MEMBERS PRESENT

Mayor Damien Boley, Smithville, MO - Budget and Personnel Chair
Legislator Jalen Anderson, Jackson County, MO
Commissioner Becky Fast, Johnson County, KS
Commissioner Scott Fricker, Platte County, MO
Commissioner Billy Gaines, Ray County, MO
Councilmember Holly Grummert, Overland Park, KS
Commissioner Janeé Hanzlick, Johnson County, KS
Mayor Pro Tem Daniel Hobart, Independence, MO
Auditor Victor Hurlbert, Clay County, MO
Mayor Pro Tem Beto Lopez, Lee's Summit, MO
Mayor Carson Ross, Blue Springs, MO
Mayor Curt Skoog, Overland Park, KS
Commission Chairman Doug Smith, Leavenworth County, KS

STAFF PRESENT

David Warm, Executive Director
McKenzie Neds, Executive Assistant
Carol Gonzales, Director of Finance and Administration
Lauren Palmer, Director of Local Government Services
Ron Achelpohl, Director of Transportation and Environment
Frank Lenk, Director of Research Services
Andrew Molloy, Finance Director
Tom Jacobs, Environmental Programs Director
Eric Winebrenner, Public Safety Program Director
Donna Martin, Public Health Senior Planner
Darlene Pickett, Accountant II
Lukas Parrish, Intern

OTHERS

Kaleb Lilly, Partner, Rubin Brown

CALL TO ORDER

Commissioner Janeé Hanzlick called the MARC Community Services Corporation Board of Directors meeting to order at 11:55 am.

Due to the meeting being conducted remotely, Commissioner Hanzlick provided instructions for participation. She reported that staff would present on all the agenda items, provide an opportunity for comments and questions after each item, and ask for approval of all agenda items with one vote at the end of the meeting. Members would have an opportunity to abstain or object to any items necessary during the final vote.



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VOTE: Approve Minutes of the April 25, 2023 Meeting

VOTE: Approve contract with Four B Corps (Balls Foods Stores) to assist in the implementation of the KC Fresh Rx produce prescription program from 2023-2025

VOTE: Authorize contract amendment with Farmers Market Grocery Store in Wichita, KS to continue implementation of the Double Up Food Bucks program

Mayor Curt Skoog motioned to approve and Mayor Carson Ross seconded. The motioned passes.

Other Business

Adjourn

The meeting was adjourned at 11:57 am.



MARC July 2023 Board Memo - Supplemental Information
ADMINISTRATIVE ACTIONS TAKEN IN JULY 2023; TO BE APPROVED BY
THE BOARD AT THE AUGUST 23, 2023 MEETING

SAFE AND SECURE COMMUNITIES

Authorize application and acceptance of an Assistant Secretary Preparedness and Response (ASPR) grant for FY23/24 (\$387,271.87): The Mid-America Regional Council (MARC) has received funding from the Missouri Department of Health and Senior Services (DHSS) under the Hospital Preparedness Program since 2003. The funding anticipated to be available for FY23/24 is \$387,271.87 and will be used to continue support of the region's health care coalition (HCC) of hospitals, public health, emergency management, and EMS in Missouri's Highway Patrol Region A. The purpose of this year's funding is to strengthen the readiness of the public health and the health care delivery system to save lives during emergencies that exceed the day-to-day capacity and capability of the public health and medical emergency response systems. The grant performance period is July 1, 2023 - June 30, 2024. Funding is primarily for personnel and contractual support to execute the approved work plan.

Authorize staff to execute related subcontract (ASPR FY23/24) with David Schemenauer (\$54,853): Contractual support funded under the Assistant Secretary Preparedness and Response grant (see above item) includes the Healthcare Coalition Readiness and Response Contract. The Healthcare Coalition Readiness and Response Contract (\$54,853) will fund planning and exercise support to work with MARC's emergency services staff and committee leadership including the Health Care Coalition (HCC) and other regional committees as appropriate to execute assigned FY23/24 ASPR work plan requirements. Contractual duties include but are not limited to providing staff support and facilitation to assigned committees; leading efforts with the HCC to design, execute and evaluate health and medical exercises; providing planning support for HCC preparedness and response plans; serving as the HCC duty officer on a rotating basis; and helping complete associated grant reports. David Schemenauer has been providing contractual support for MARC's ASPR Hospital Preparedness Program since March 2019. Mr. Schemenauer was selected through a Request for Qualifications (RFQ) process.

Authorize a contract with the Mid America Missouri Local Emergency Planning District (MO LEPD) to provide hazardous materials planning, training and exercise, and administrative services (\$52,800): MARC's Emergency Services program supports the LEPD with its hazardous materials preparedness activities including planning, training and exercise, and administrative services. The MO LEPD includes Clay, Platte, Jackson, Ray, and Cass Counties in Missouri. The current contract expires on August 31, 2023. The MO LEPD voted at their July 13 meeting to continue contracting with MARC to provide these services for another year.

Authorize a contract with a qualified contractor for exercise design, execution, and evaluation services not to exceed \$75,000 for a multiple-site complex coordinated terrorist attack (CCTA) exercise planned for October 2023. Procurement is expected to be through a cooperative purchasing program (HGACBuy). The specific scope of work will depend on the number of sites and whether the exercise is functional (fully simulated interactive) or full-scale (real event mobilization), and it will be negotiated with the qualified vendor as the planning process progresses. Funding is allocated in the homeland security grants for this activity.

THRIVING OLDER ADULTS AND COMMUNITIES

Authorize agreement and amendments, including the 5th amendment, with FORVIS to complete and provide support for continued implementation of the upgraded Monthly Service and Expenditure Report spreadsheet solution (\$20,000): Monthly, the Mid-America Regional Council (MARC) submits a Monthly Service and Expenditure Report (MSER) to the State of Missouri Department of Health and Senior Services outlining the reimbursement request for services provided by MARC under the Older Americans Act. The system and processes for tracking services has evolved over the years, however the internal tracking system was primarily a spreadsheet with considerable manual entry. FORVIS (legacy BKD) was engaged in August 2021 through an RFP process to facilitate appropriate design and implementation of a new business model to track and report data required for the MSER submission. Over the past ~2 years considerable exploration and understanding of the deep-rooted system occurred and the development of a new and improved MSER reporting system was created. The new and improved MSER reporting system is ready to go live on July 1. Because of the data reporting complexities and staff changes, FORVIS staff have become a trusted resource for this system during this testing phase and their ongoing support for troubleshooting through the year end process is critical to ensuring its success. The original contract amount was \$39,700 and has been increased several times under the executive director's authority. This extension brings the total amount of the agreement and amendments to \$95,000. This project is currently being funded through the Enterprise Fund, and the revenue margin generated from fee for service projects, but Older American Act funding may be used also.

Approve contract amendment with Hilcrest Foods, Inc. to increase their budget for redeemed Double Up Food Bucks (\$86,000): Checkers grocery store, which is owned by Hillcrest Foods, Inc., has offered the Double Up Food Bucks program to its customers that receive SNAP/food assistance benefits since April 2022. The original contract with Hillcrest Foods, Inc. provided an incentive budget of \$61,000 and an additional \$2,320 for technology expenses. These items are supported by the Gus Schumacher Nutrition Incentive Program (GusNIP) grant from 2020. Checkers has been very successful in the implementation and are reaching the upper limits of their incentive budget. The overall program budget for Double Up Food Bucks has funds from the Gus Schumacher Nutrition Incentive Program COVID Response and Relief (GusCRR) grant to be able to increase the incentive budget for the Checker's store by \$86,000. This contract amendment will increase their incentive budget to \$147,000 and the budget for their total contract to \$149,320. This amount is projected to carry the store through the rest of the grant ending in late 2024.

Approve contract amendment with White's Foodliner, Inc. to increase their budget for redeemed Double Up Food Bucks (\$50,000): White's Foodliner, Inc. has 6 grocery stores in Kansas which have offered the Double Up Food Bucks program since April 2022. The original contract with White's Foodliner provided an incentive budget of \$68,000 and an additional \$13,920 for expenses related to technology. This contract is supported by the Gus Schumacher Nutrition Incentive Program (GusNIP) grant from 2020. White's Foodliner stores have been very successful in the implementation of the program and are reaching the end of their incentive budget. The overall program budget for the Double Up Food Bucks program has funds from the GusNIP grant to increase the incentive budget for the White's stores by \$50,000. This amendment will increase their incentive budget from \$68,000 to \$118,000 and the total contract budget will be increased to \$131,920.

QUALITY EARLY LEARNING

Approve a contract with Desired Results Developmental Profile (DRDP) assessment system (\$55,000): Early Head Start/ Head Start grantees are required to establish school readiness goals for children and track progress toward those goals. To meet this requirement, the Mid-America Regional Council (MARC) Head Start implements the DRDP early childhood assessment system. Educators observe children and collect evidence in individual child portfolios. The DRDP System provides electronic child portfolios, tracking data of children's progress, and individual and group child outcomes reports. The contract with DRDP runs 7/1/23-6/30/24.

EFFICIENT TRANSPORTATION AND QUALITY PLACES

Approve consultant contracts for two Planning Sustainable Places projects (\$70,250):

Consultants for Planning Sustainable Places are procured through a qualifications-based competitive selection process. For both projects in this authorization, due to their small budget size, a set of questions were provided to each of the teams competing in lieu of interviews.

- The Basehor Downtown Corridor Improvements study provided questions to two teams and selected the team of Olsson and Merge Midwest for the study. The Basehor contract amount is \$29,962.82.
- The Greenwood Connected study released its RFP twice, first on January 3, 2023, then again on May 1, 2023. In both instances the same single firm submitted a proposal for the project. Given the current consulting environment where firms are challenged with maintaining staffing levels and significant levels of funding for projects are available, the decision was to proceed with the responding firm after confirming with the Greenwood sponsors that the proposed scope of satisfactorily met their objectives. The team of McClure and Vireo will be contracted for the project with a budget of \$40,249.67.

Approve Connected KC 2050 Amendment #7. The Total Transportation Policy Committee (TTPC) met on July 18, 2023 and approved two items that will require ratification by the Board at the August meeting. First, TTPC considered an amendment to the Connected KC 2050 Metropolitan Transportation Plan (MTP) to amend three projects (one Missouri, two Kansas), and to combine five other Kansas projects into one. Staff circulated the amendment for public review and comment per MARC's adopted Public Participation Plan requirements and received two comments on the proposal, both requesting bicycle pathways, and those comments and their responses were shared with the committee. The committee unanimously recommended approving the amendment as presented. Additional details for this item are available here: <https://connectedkc.org/wp-content/uploads/2023/06/MTP-amendment-7.pdf>

Approve the 2023 3rd Quarter Amendment to the 2022-26 Transportation Improvement Program. TTPC also considered an amendment to the 2022-2026 Transportation Improvement Program (TIP) to add 31 new projects and modify 69 projects. Staff circulated the amendment for public review and comment per MARC's adopted Public Participation Plan requirements and received one comment on the proposal, which expressed concern for bicycle traffic on Leavenworth County projects. The comment and its response was shared with the committee. The committee unanimously recommended approving the amendment as presented. Additional details for this item are available here: <https://www.marc.org/document/2023-third-quarter-tip-amendment>

HEALTHY ENVIRONMENT

Authorize an application to Continue to Provide Administrative Services, Office Space Rental and other District Operation Services to Missouri Solid Waste Management District E and Enter into Agreement if selected. The Mid-America Regional Council (MARC) currently serves as administrator for the solid waste management district for Cass, Clay, Jackson, Platte and Ray counties in Missouri. The District's Executive Board is required to use a competitive bid process to obtain these services. Staff will prepare and submit a proposal to continue to provide these services to the District by the deadline of August 18, 2023. Costs for this program are funded by state grant revenue for the SWMD. In 2023, the full budget for that program is \$ 1,281,110. Of that amount, about \$400,000 is used for operations, planning and outreach; \$655,000 is passed through to other agencies for grants, and \$49,000 is dedicated to the household hazardous waste work.

EFFECTIVE LOCAL GOVERNMENT

Authorize the application and acceptance of an additional \$300,000 from Kansas Department of Health and Environment for Community Health Worker support. The Mid-America Regional Council (MARC) has been awarded several grants from the Kansas Department of Health and Environment (KDHE) to support the Kansas City CHW Collaborative, including training, advocacy

and policy analysis. The work has enabled MARC to serve the entire state of Kansas with virtual training services. The current 2023 grant is for \$214,428, and it runs through August 31, 2023. KDHE has offered to add \$200,000 to that grant and extend the time of performance to August 31, 2024. The new grant amount will be \$414,248. In addition, KDHE has offered carry-over funds from their 2022 grant of an additional \$100,000 to support summer and fall 2023 services. MARC has agreements with two contractors, CGA Consulting for training services, and ES Advisors for convening, advocacy and policy analysis. The agreements would be increased and extended. CGA Consulting would be increased from \$34,000 to \$131,000, to cover additional training desired by KDHE; and for ES Advisors, from \$25,000 to \$35,700. Most of the funds will support MARC staff and Government Training Institute services.

Authorize application through the Community Services Corporation for US Department of Energy Grant to Support Non-Profit Organizations; grant request of \$5.5 million with a match of \$1.2 million.

The Mid-America Regional Council (MARC) is working with a number of community partners, including Climate Action KC, the Building Energy Exchange and Community Capital Fund, to serve as the prime applicant (fiscal agent) to assist 25-30 non-profit organizations serving disadvantaged residents by completing energy conservation improvements and reducing operating expenses so more of their resources could go toward direct services. The grant would allow non-profits up to \$200,000 for each building for improvements like LED lighting and HVAC replacement. Through a limited request for qualifications (RFQ), MARC identified two engineering firms with energy expertise, Custom Engineering (a MBE firm) and Entegrity (a larger firm with numerous minority suppliers and contractors) to assist with the application and early energy audit work. MARC reached out to approximately 40 non-profits in early June and met with 20 of them representing those addressing housing, food insecurity, emergency assistance, domestic violence support, digital training and services for at-risk children and youth. MARC would work with project partners to conduct additional outreach and use an advisory board to assist in the selection of the non-profits to be assisted. The grant requires a 20 percent match, which some of the non-profits have indicated that they could assist with for their involvement. Conversations have been held with four large foundations, each of which have expressed an interest in helping MARC with the required match, if funded by DOE. The application is due on August 3, 2023, and a decision by DOE is expected by late September.



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August 2023
Item No. 3
Effective Local Government

ISSUE:

VOTE: Authorize the Mid-America Regional Council to submit a grant application to the US Department of Energy for an energy conservation program to assist non-profit organizations.

BACKGROUND:

The Mid-America Regional Council (MARC) worked with a number of community partners, including Climate Action KC, the Building Energy Exchange Community Capital Fund, United Way of Greater Kansas City and the Metropolitan Energy Center, on an application to the US Department of Energy (DOE) and would serve as the prime applicant (fiscal agent) to assist 25-30 non-profit organizations serving disadvantaged residents by completing energy conservation improvements and reducing operating expenses to their buildings. The energy conservation improvements would allow more of their non-profit resources to go toward direct services. The grant would allow non-profits up to \$200,000 for each building for improvements like LED lighting and HVAC replacement.

Through a limited request for qualifications (RFQ), MARC identified two engineering firms with energy expertise, Custom Engineering (a MBE firm) and Entegrity (a larger firm with numerous minority suppliers and contractors) to assist with the application, energy audit, selection of buildings based on energy savings, preparation of bid documents, and related work. MARC reached out to approximately 40 non-profits in early June and met with 20 of them representing those addressing housing, food insecurity, emergency assistance, domestic violence support, digital training and services for at-risk children and youth. MARC would work with project partners to conduct additional outreach and use an advisory board to assist in the selection of the non-profits to be assisted. The grant requires a 20 percent match, which some of the non-profits have indicated that they could assist with for their involvement.

Conversations have been held with five large foundations, and four have expressed an interest in helping MARC with the required match, if funded by DOE. The application was due on August 3, 2023, and a decision by DOE is expected by late September.



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BUDGET CONSIDERATIONS:

REVENUES	
Amount \$4,734,755 Federal; \$1,200,000 from local foundations; \$265,000 in-kind match from participating nonprofit organizations	
PROJECTED EXPENSES	
Personnel (salaries, fringe, rent)	\$756,149
Contractual	Custom Engineering: \$175,000 Entegry Energy Solutions: \$91,875 Climate Action KC: \$105,000 Metropolitan Energy Center: \$75,000 Community Capital Fund: \$150,000
Pass-Through	Non-profit organizations (TBD): \$4,640,000
Other (supplies, mileage, stipends)	\$4,520

RECOMMENDATION:

Authorize the Community Services Corporation to submit an application and accept funds if awarded, for the purpose described above. The grant request is for \$4,734,755 million, with a cash match of \$1.2 million and in-kind match of \$265,000 from participating non-profit organizations.

STAFF CONTACT:

Marlene Nagel